

Village of East Hampton  
Dept. of Code Enforcement  
88 Newtown Lane  
East Hampton N.Y. 11937  
631-324-4150  
www.easthamptonvillage.org

APPLICATION FOR RE-ISSUANCE OF  
CERTIFICATE OF OCCUPANCY

DEPARTMENT USE ONLY

FEE: \$250.00

RECEIPT #

TAX MAP NUMBER: \_\_\_\_\_ PROPERTY LOCATION: \_\_\_\_\_  
DISTRICT SECTION BLOCK LOT LEGAL STREET ADDRESS

PROPERTY OWNER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE: \_\_\_\_\_

SURVEY DATE: \_\_\_\_\_ (PLEASE ATTACH ORIGINAL SURVEY NO MORE THAN 1 YEAR OLD)

NUMBER OF BEDROOM(S): \_\_\_\_\_ NUMBER OF BATHROOM(S): \_\_\_\_\_

HABITABLE BASEMENT:  YES  NO HABITABLE ATTIC:  YES  NO

GARAGE:  ATTACHED  DETACHED HABITABLE GARAGE:  YES  NO

CHECK ALL THAT ARE APPLICABLE:

- WOOD DECK(S)  PATIO/TERRACE(S)  SHED(S)  
 POOL HOUSE  SWIMMING POOL  SPA/HOT TUB  
 DOCK  BULKHEAD  
OTHER (DESCRIBE) \_\_\_\_\_

PLEASE CHECK ONE BOX FOR EACH QUESTION BELOW, YES OR NO. DO NOT ADD COMMENTS.

- THE STREET NUMBER OF THE HOUSE IS POSTED IN MINIMUM 4" TALL NUMBERS:  YES  NO  
THERE IS A SMOKE ALARM INSTALLED IN EVERY ROOM THAT MAY BE USED AS A BEDROOM:  YES  NO  
THERE IS A SMOKE ALARM INSTALLED IMMEDIATELY OUTSIDE EVERY BEDROOM<sup>1</sup>:  YES  NO  
THERE IS A SMOKE ALARM INSTALLED ON EVERY FLOOR OF THE RESIDENCE<sup>2</sup>:  YES  NO  
ALL SMOKE ALARMS ARE EITHER BATTERY-POWERED OR HAVE BATTERY BACKUP:  YES  NO  
A CARBON MONOXIDE ALARM IS INSTALLED WITHIN 10' OF ANY SLEEPING ROOM:  YES  NO  
A CARBON MONOXIDE ALARM IS INSTALLED ON ANY FLOOR THAT HAS A CARBON MONOXIDE PRODUCING DEVICE:  YES  NO  
ALL SMOKE AND CO ALARMS HAVE BEEN TESTED WITHIN THE PAST 30 DAYS AND ARE WORKING:  YES  NO  
LOW BATTERY WARNINGS ARE BEING EMITTED BY SMOKE OR CO ALARMS:  YES  NO  
IF THE RESIDENCE HAS A CENTRAL STATION ALARM, IS THERE A CURRENT VILLAGE ALARM PERMIT:  YES  NO

IF A SWIMMING POOL OR HOT TUB IS ON THE PROPERTY, PLEASE COMPLETE THE FOLLOWING:

- ALL PEDESTRIAN GATES IN POOL ENCLOSURE ARE SELF CLOSING TO LATCH:  YES  NO  
ALL POOL GATE LATCHES ARE ON THE POOL SIDE OF THE ENCLOSURE AND HAVE A LOCK:  YES  NO  
ALL PEDESTRIAN GATES IN POOL ENCLOSURES SWING AWAY FROM THE POOL:  YES  NO  
THERE ARE FUNCTIONING, CODE COMPLIANT ALARMS ON DOORS FROM THE RESIDENCE THAT LEAD INTO THE POOL ENCLOSURE:  
 YES  NO  
THE POOL IS EQUIPPED WITH A POOL ALARM (IE WAVE DETECTOR)<sup>3</sup>:  YES  NO

<sup>1</sup> MULTIPLE BEDROOMS MAY BE PROTECTED BY A SINGLE SMOKE ALARM IN THE HALLWAY, DEPENDING ON THE LOCATION. THIS DOES NOT RELIEVE THE OWNER OF THE REQUIREMENT TO INSTALL A SMOKE ALARM INSIDE EACH ROOM THAT MAY BE USED FOR SLEEPING

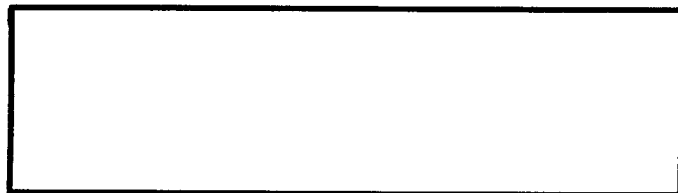
<sup>2</sup> EXCLUDING CRAWL SPACES AND UNFINISHED ATTICS

<sup>3</sup> POOLS CONSTRUCTED AFTER DECEMBER 1, 2006 MUST HAVE A COMPLIANT POOL ALARM (WAVE DETECTOR)

\_\_\_\_\_, being duly sworn deposes and says that he/she is duly authorized to make and file this application and that all statements contained in this application are true to the best of his/her knowledge.

\_\_\_\_\_  
SIGNATURE OF APPLICANT OR AGENT

SWORN TO ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_



NOTARY STAMP/SEAL

\_\_\_\_\_  
NOTARY SIGNATURE