



**CITY OF EFFINGHAM, ILLINOIS  
BUILDING PERMIT APPLICATION WORKSHEET**

**ADDRESS OF PROPERTY:** \_\_\_\_\_  
(Location of construction work)

**LEGAL DESCRIPTION:** \_\_\_\_\_  
(Subdivision Name OR Section, Township & Range #)

**Lot #** \_\_\_\_\_ **Block #** \_\_\_\_\_ **Lot Size** \_\_\_\_\_

**TYPE OF IMPROVEMENT:**     New Construction     Addition     Remodeling  
 Repair     Demolition

**COSTS OF IMPROVEMENT:**

Materials & Labor	\$	Electrical	\$
Plumbing	\$	Heating & Air	\$
<b>Total Cost</b>	\$		

**TYPE OF CONSTRUCTION:**     Masonry     Wood Frame     Structural Steel  
 Other \_\_\_\_\_

**DETAILS**                      Heating Fuel:                       Gas     Oil     Electric     Other

**No. of Stories:** \_\_\_\_\_ **Dimensions of Structure:** \_\_\_\_\_

**Total Sq. Ft. of finished floor (not including unfinished basements or garage)** \_\_\_\_\_

**Basement:**     Yes     No                      **Height from grade to peak of roof** \_\_\_\_\_

**Central Air:**     Yes     No                      **Elevator**     Yes     No

**City Water:**     Yes     No                      **City Sewer:**     Yes     No

**No. of Bathrooms:**    Full \_\_\_\_\_    Partial \_\_\_\_\_                      **No. of Bedrooms** \_\_\_\_\_

**No. of Parking Spaces:**    Inside \_\_\_\_\_    Outside \_\_\_\_\_

**NAME OF OWNER:** \_\_\_\_\_  
**Address** \_\_\_\_\_ **City, State** \_\_\_\_\_  
**Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

**NAME OF CONTRACTOR:** \_\_\_\_\_  
**Address** \_\_\_\_\_ **City, State** \_\_\_\_\_  
**Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

**NAME OF ARCHITECT OR ENGINEER:** \_\_\_\_\_  
**Address** \_\_\_\_\_ **City, State** \_\_\_\_\_  
**Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

**IMPORTANT NOTE:**                      Please submit a sketch of the property showing the location of the new building or addition. Please show the distance from all sides of the proposed building to each property line.

**DATE:** \_\_\_\_\_  
\_\_\_\_\_  
Signature of Applicant

**IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT:**

**Office of the Building Official, City of Effingham  
201 E. JEFFERSON AVENUE, P.O. BOX 648, EFFINGHAM, IL 62401  
PHONE: (217) 342-5300 x 3    jbudde@effinghamil.com**