



CITY OF EFFINGHAM, ILLINOIS
SIGN PERMIT APPLICATION WORKSHEET

On Premise Off Premise

SIGN LOCATION: _____
(address of property on which sign is located)

Special Use _____ Variance _____

COSTS OF IMPROVEMENT: Estimated Total Cost \$ _____

SIGN MATERIALS: Aluminum, Vinyl, Other _____
(Circle one)

FOUNDATION MATERIALS: Concrete footer, Wood Post, Other _____
(Circle one)

Type of sign: Pylon, Monument, Architectural (on building), directional, Development Complex sign, Other _____

Illumination used (y/n) type LED, external source, other: _____

Distance from nearest sign: _____ Height to bottom of sign: _____

Height to top of sign: _____ Sign Dimensions: _____

Total square feet of sign face _____ Distance to street curb line: _____

Total Existing square feet of sign(s) face and type of each sign _____

NAME OF OWNER: _____

Address: _____

Phone: _____ Email: _____

NAME OF CONTRACTOR: _____

Address: _____

Phone: _____ Email: _____

IMPORTANT NOTE: *Please submit a sketch or rendering of the sign showing the dimensions of the proposed sign.

*Also, provide a sketch of the sign location on the property (show dimensions to all property lines and all other existing signs on property).

***Sign shall not encroach on state or local R.O.W. and shall comply with National Electric Code as adopted by the City of Effingham and all other IDOT requirements.**

DATE: _____ Signature of Applicant: _____

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT:

**OFFICE OF THE BUILDING OFFICIAL, CITY OF EFFINGHAM
201 EAST JEFFERSON AVENUE, P.O. BOX 648, EFFINGHAM, ILLINOIS
62401 PHONE: (217) 342-5300 x 3 EMAIL: jbudde@effinghamil.com**