



**Clerk's Office**  
Lucy A. Prouty

**Town Hall:** 1155 East Route 22 • Lake Zurich, IL 60047  
**Phone:** 847-438-7823 **Fax:** 847-438-9269  
**E-mail:** info@elatownship.org

**Annual Town Meeting**  
April 11, 2023

**MEETING MINUTES – APPROVED April 9, 2024**

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on April 11, 2023. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

**NOTICE IS HEREBY GIVEN**

To the legal voters of the Town of Ela, in the County of Lake, and the State of Illinois; that the **Annual Town Meeting** of said Town will take place on **Tuesday, April 11, 2023**, being the second Tuesday of said month at the hour of **7:00 o'clock P.M.** at The Ela Township Town Hall lower level board room located at 1155 E. Route 22, Lake Zurich, IL. For the transaction of miscellaneous business of said town and after a moderator having been elected, will proceed to hear and consider reports of Officers, and decide on such measures as may, in pursuance of law, come before the meeting; and especially to consider and decide the following:

1. Call to Order: Clerk Prouty called the April 11, 2023, Annual Town Meeting to order at 7:01 p.m.
2. Pledge of Allegiance: Clerk Prouty led the audience in the Pledge of Allegiance.
3. Election of Moderator/Set fee: Clerk Prouty opened the floor for nominations for a moderator. A motion by Gloria Palmblad and seconded by Susan Dillon to nominate Wayne Kubacik as moderator. Clerk Prouty asked if there were any additional nominations three times. Having received none, nominations are now closed. All in favor of approving Wayne Kubacik as moderator of the 2023 Annual Town meeting say Aye. 20 aye, no nays. Motion passed 20 to 0.

Clerk Prouty swore in Wayne Kubacik as moderator, and he signed the Oath. Clerk Prouty asked for a motion to set the moderator fee. A motion by Jessica Case and seconded by Matt Case to set the moderator fee at \$25.00. Motion passed 20 to 0. Clerk Prouty asked Moderator Wayne Kubacik if he would like to donate the fee to anything in the Township. Moderator Wayne Kubacik donated his fee to the Township Bus Department.

The moderator takes over the meeting.

4. Approval of Meeting Minutes from April 12, 2022: A motion by Larry Bowman and seconded by Marty O'Neill to approve the minutes with any corrections or additions. Motion passed 20 to 0, with no corrections.
5. Reading of the Township Supervisor's Annual Statement for the fiscal year 2022/23 by the Town Clerk: Clerk Prouty asked the electors if they would like to dispense with the reading of the Supervisor Annual Statement because copies were provided to all attendants. A motion by Laurie Wilhoit and

seconded by Tosi Ufodike to dispense with the reading of the Township Supervisors Annual Statement for the years 2022/23. Motion passed 20 to 0.

6. Overview presentation of Budget for the fiscal year 2023/24 by Township Supervisor: Clerk Prouty asked the electors if they would like to dispense with the reading of the overview presentation of the FY2023/24 Budget because copies were provided to all attendants. A motion by Celia Crock and seconded by Pat Plautz to dispense with the reading of the overview of the Budget by the Supervisor because copies were provided to all attendants. Motion passed 20 to 0.
7. Surplus items for disposal: There are no surplus items to dispose of at this time
8. Open forum for comments and questions from residents/electors (limit of 3-5 minutes):  
Please state your name and address  
Kathy Williams 319 Old Mill Rd, L.Z,  
Pat Plautz read a letter from Beryl Ibbotson.  
Overall comments from numerous Seniors complementing the Community Center and senior programming.
9. Set date and time for 2024 Annual Town Meeting – April 9, 2024, at 7:00 P.M.:  
A motion by Laurie Wilhoit and seconded by Paul Veriario to approve the 2024 Annual Town Meeting date of April 9, 2024, at 7:00 P.M. Motion passed 20 to 0.
10. Adjournment: A motion by Susan Dillon and seconded by Marty O’Neill to adjourn at 7:23 p.m.  
Motion passed 20 to 0.

*Respectfully Submitted: Lucy A. Prouty, Ela Township Clerk*