

CEMETERY BOARD MEETING

March 14, 2024 – 4:00 P.M.

Ela Township Hall, 1155 East Route 22, Lake Zurich

MEETING MINUTES – APPROVED AUGUST 8, 2024

1. Call to Order: Meeting was called to order at 4:02 p.m.
2. Roll Call: Present were Supervisor Palmblad, Township Manager Marciniak, Cemetery Manager Thompson, Committee Members Ahlgrim, Sullivan, and Rafalko. Highway Superintendent DePouw was also present.
3. New Business:
 - a. Approve minutes from December 14, 2023
MOTION made by Member Sullivan, seconded by Member Ahlgrim. Voice vote, Ayes have it.
MOTION CARRIED
 - b. Review pricing from vendor for grave opening and closing. Voted to increase pricing of grave opening/closings as follows: Full burial: \$1300, Cremation Burial: \$300, Infant burial: \$150, Saturdays arriving before 3 pm: \$1300, Cremation: \$300, Infant: \$225. Sunday or Holiday burials are only offered upon special request with approved pricing from vendor.
 - c. Discuss yearly maintenance performed by the Highway Department at each Cemetery. Cemetery Manager created a general maintenance list so the Cemetery Board and the Highway Department understand the basic maintenance items.
 - d. Cemetery Manager – General Update: LZ Cemetery map updates are in process. Plans to start researching possibilities for Fairfield cemetery scatter garden. Working on updating deeds for plots that were adjusted near the scatter garden.
 - e. General comments: None
4. Old Business
 - a. Updated rules on columbarium: The Committee reviewed them and agreed with placing on the website with one minor change – under item 12, add after attached “or place on top of the” columbarium.
 - b. Land next to Fairfield Cemetery: Supervisor Palmblad was requested to contact our Attorney to draft a letter regarding the property to the south of Fairfield Cemetery. We would just like to have the opportunity to discuss the future of the property with the current land owner.
5. Next Meeting - The next meeting is scheduled for May 9th at 4 pm.
6. Adjournment - The meeting adjourned at 5:11 p.m.