



**Supervisor's Office**  
Gloria M. Palmblad

**Town Hall:** 1155 East Route 22 • Lake Zurich, IL 60047  
**Phone:** 847-438-7823 **Fax:** 847-438-9269  
**E-mail:** info@elatownship.org

### **HIGHWAY COMMITTEE MEETING**

Ela Town Hall – Upper Level Conference Room  
1155 E. Route 22, Lake Zurich, IL  
Wednesday, June 5, 2024 – 10:00 A.M.

### **MEETING MINUTES – APPROVED JUNE 13, 2024**

1. Call to Order: Trustee Chair Bowman called the June 5, 2024, Highway Committee meeting to order at 10:06 a.m.
2. Roll Call: Present were Supervisor Palmblad, Trustees Bowman and Wilhoit, Highway Superintendent DePouw and Highway Foreman Meyer. Manager Marciniak was excused.
3. Public Comment: None.
4. Project Updates: The bid opening for the Knigge Park project will take place this Friday, June 7<sup>th</sup> at 10 a.m. at Ela Town Hall. A recommendation will be submitted in time for next week's Board agenda. The Park Valley project is still in a holding pattern awaiting DECO grant approval. The committee discussed waiting until March of 2025. If we don't hear anything by then, we should proceed without the grant. A recommendation for the road resurfacing project this year will be on the June 13<sup>th</sup> agenda for approval. No start date was provided.
5. Vehicles: The new snowplow truck ordered in 2023 is currently slated for a 2025 delivery. The wing mower is currently out of service. Parts are on order and should be received and repaired shortly. Staff will need to replace this piece of equipment in the next year or two. The chipper is also out of service and is in need of a new clutch. Parts are on order. Mechanic Dalton will repair both pieces of equipment.
6. Staffing: None.
7. New Business: The Highway Department is working on a 200 ft. pipe project in Abbey Glen, Hawthorn Woods. They will advise the cost of pipe, etc. The Highway Department received a letter from the Village of Lake Zurich regarding different water connection options to Lake Michigan water from Vernon Hills. Looks like Ela Township will not be affected regardless of which option is chosen.
8. Old Business: Staff started a small pipe job in Kildeer and are hoping to be completed by the end of the week.
9. Set Date for Next Highway Committee Meeting: Wednesday, July 31<sup>st</sup>, at 8:30 am.
10. Adjournment: Meeting adjourned at 10:32 am.

*Respectfully Submitted: Supervisor Palmblad*