



Ela Township Board Meeting

Thursday, August 8, 2024, 7:00 p.m.

Ela Town Hall
1155 E. IL Route 22,
Lake Zurich

BOARD MEETING

Ela Town Hall
1155 E. Route 22, Lake Zurich, IL
Thursday, August 8, 2024, at 7:00 p.m.

AGENDA

NOTICE IS HEREBY GIVEN that a Board Meeting of the Ela Township Board, Lake County, Illinois will be held on Thursday, August 8, 2024, at 7:00 p.m. at the Ela Township offices at 1155 East IL-22, Lake Zurich, IL 60047 in accordance with Section 80-10(b) of the Illinois Township Code, 60 ILCS 1/80-10(b). Said meeting has been called by Township Supervisor Gloria Palmblad. The meeting will be held for purposes of considering the following agenda:

1. Call to Order
2. Board Roll Call
3. Pledge of Allegiance
4. Freedom of Information Public Requests
5. Public Comment
6. Approval of Board Meeting Minutes of July 11, 2024
7. Committee Meeting Minutes – accept meeting minutes from COW (7/31) – Community Center Committee (7/24) - Communication Committee (7/30) – Health & Wellness Committee () – Highway (7/24) - Park Committee () – Cemetery (3/14)
8. Approval of Board Audit from 7/1/2024 to 7/31/2024
9. Monthly Updates from Elected Officials and Department Heads
(Assessor – Bus – Health & Wellness - Highway – 55+ - Youth – Township Manager)

OLD BUSINESS

NEW BUSINESS

10. Ela Township Employee Handbook- Discussion and possible action to approve changes to the Ela Township Employee Handbook.
11. Executive Training- Discussion and possible action to enter agreement with Peter Burchard for executive training not to exceed \$5,200.
12. Ordinance 2024-02 Setting Compensation of Township Officials- consideration and possible action to approve Ordinance 2024-02 setting salaries and benefits for township officials next term from May 19, 2025, to May 21, 2029.
13. Executive Session- for the purpose of discussion Personnel 5 ILCS 120/2(c) 1 or 3, Litigation 5 ILCS 120/2(c) or Review of Executive Session Minutes 5 ILCS 120/21
14. Assistant Highway Superintendent- Discussion and potential action to eliminate the position of Highway Foreman and create Assistant Highway Superintendent and to establish compensation for the same.
15. Adjournment

Posted this 5th day of August 2024

ELA TOWNSHIP UPCOMING EVENTS

DATE	EVENT	TIME	LOCATION
8/15/2024	Parks Committee Meeting	8:30 A.M.	Ela Town Hall - Upper Level Board Room
8/21/2024	COW Meeting	8:30 A.M.	Ela Town Hall - Lower Level Board Room
8/21/2024	Health & Wellness Committee Meeting	10:00 A.M.	Ela Town Hall - Lower Level Board Room
8/26/2024	ET Blood Drive	12:00 P.M. - 5:00 P.M.	Ela Town Hall Parking Lot
8/27/2024	Communications Committee Meeting	10:00 A.M.	Ela Town Hall - Upper Level Board Room
9/2/2024	Township Closed in Observance of Labor Day	All Day	
9/8/2024	Ela Historical Society History Day Antique & Artisan Market/Vintage Baseball Game	12:00 P.M. - 6:00 P.M.	Historical Society/Lions Park

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8/8/2024					
1	DATE REQUESTED: 7/9/2024	REQUESTER: Private Citizen	REQUEST:	1. Total number of hours worked by P. Herr from 1-1-24 to current not to include PTO or vacation time 2. Total paid to P. Herr from 1-1-24 to current	
	DATE RESPONDED: responded 7/16/2024		RESPONSE:	responded by email	
2	DATE REQUESTED: 7/18/2024	REQUESTER: Paul Reilly Reilly & Dooley	REQUEST:	Provide assessment books for tax year 2024 that were submitted to supervisor of assessments pursuant to 35 ILCS 200/9-230. Prefers excel format	
	DATE RESPONDED: responded 7/22/2024		RESPONSE:	responded late due to clarification on 7/22	
3	DATE REQUESTED: 7/25/2024	REQUESTER: Emma Breckon	REQUEST:	Partner Entineering & Schience is conducting a Phase I Environmental Site Assessment at the following Properties: 479-523 Ela Rd and 488-644 Rand Rd, Lake Zurich Requesting records to ascertain developed history: 1. A number of items were requested from Building/Planning/ Zoning/Economic Development/Public Works - such as permits, utilities, inspections, violations, drawings, to name a few. 2. Fire Department - records on storage tanks, hazardous materials, inspection records, outstanding violations.	
	DATE RESPONDED: responded 7/30/2024		RESPONSE:	responded by email	

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BOARD MEETING

Ela Town Hall
1155 E. Route 22, Lake Zurich, IL
Thursday, July 11, 2024, at 7:00 p.m.

MEETING MINUTES

NOTICE IS HEREBY GIVEN that a Board Meeting of the Ela Township Board, Lake County, Illinois will be held on Thursday, July 11, 2024, at 7:00 p.m. at the Ela Township offices at 1155 East IL-22, Lake Zurich, IL 60047 in accordance with Section 80-10(b) of the Illinois Township Code, 60 ILCS 1/80-10(b). Said meeting has been called by Township Supervisor Gloria Palmblad. The meeting will be held for purposes of considering the following agenda:

1. Call to Order: Supervisor Palmblad called the Ela Township July 11, 2024, Board meeting to order at 7:01 p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Marciniak, Trustees Bowman, Samz, Ufodike, and Wilhoit. Also present were Director Marx and Highway Superintendent DePouw. Director Dillon and Assessor Herr were absent.
3. Pledge of Allegiance: Supervisor Palmblad led the audience in the Pledge of Allegiance.
4. Freedom of Information Public Requests: Will attach full list to the minutes.
5. Public Comment: Kelly Zegler.
6. Approval of Board Meeting Minutes of June 13, 2024: A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the June 13, 2024, meeting minutes with any additions or corrections. Motion passed 5 to 0, and there were no additions or corrections.
7. Committee Meeting Minutes – accept meeting minutes from COW (7/2) – Community Center Committee () - Communication Committee (6/25)–Health & Wellness Committee () –Highway () - Park Committee (6/12) – Cemetery (): Amend the COW minutes to read the correct date of the Communications meeting, it should be June 25th not yesterday. A motion by Trustee Bowman and seconded by Trustee Wilhoit to accept the committee meeting minutes, COW (07/02), Communication (06/25), and Parks (06/12). Motion passed 5 to 0.
8. Approval of Board Audit from 6/1/2024 to 6/30/2024:
TOTAL GENERAL TOWN FUND---\$192,721.23
TOTAL GENERAL ASSISTANCE FUND---\$ 3,220.21
TOTAL GENERAL ROAD FUND---\$27,203.40
TOTAL PERM ROAD FUND---\$59,379.88
TOTAL PARK MAINTENANCE FUND 74,603.83
TOTAL CEMETERY MAINTENANCE FUND---\$5,843.13
TOTAL OF ALL FUNDS---\$362,971.68
A motion by Trustee Samz and seconded by Trustee Bowman to authorize the payment of the board audit (06/01/24 to 06/30/24) of \$362,971.68. Motion passed 5 to 0.
9. Monthly Updates from Elected Officials and Department Heads:
(Assessor – Bus – Cemetery – Senior – Social Work – Youth – Township Manager)
Supervisor Report: Lake Zurich Chamber and Ela Township are sponsoring a Pickleball tournament on Saturday July 13th, 2024, here at Knox Park. A Tropical Smoothie truck will be present from 12 to 2 P.M. and a Taco truck from 3 to 6. P.M.

A representative from Congressman Quigley's office will be at the Community Center on July 22, 2024, from 12 to 3. They are coming to answer questions on Federal programming resources and services.

Clerk Report: Clerk Prouty was sorry she missed last month's meeting, but she had eye surgery and went from completely blind in right eye to 20/30 now.

Township Manager Marciniak: No verbal report at this time, written report will be added to the minutes.

Bowman: Trustee Bowman wanted to congratulate Trustee Samz on his one-year anniversary on the Ela Township Board.

Samz: No Report.

Ufodike: Had a Parks meeting on June 12, 2024.

Wilhoit: Trustee Wilhoit wanted to be the first to wish Trustee Samz a happy one-year anniversary, but Trustee Bowman beat her to it. She wanted to remind the Board of the upcoming Community Center celebration on September 14th, 2024, with a rain date on September 15th, 2024.

Assessor Herr: Assessor report will be attached to the minutes.

Health and Wellness: Director Marx informed the Board that the lending closet could finally use donations of medical equipment. The Health and Wellness staff has three educational classes coming up in the Fall. A full report will be attached to the minutes.

Community Center: A full report will be attached to minutes.

Youth: A full report will be attached to the minutes.

Highway: Highway Superintendent DePouw had two pre-construction meetings in June. The Highway Department has been busy keeping sewer drains open with all the rain in June.

Bus: A full report will be attached to the minutes.

Cemetery: The Cemetery Board met today and there is nothing new to report.

OLD BUSINESS

NEW BUSINESS

10. Murdock GYE24 Stainless Vandal Resistant Water Station-Discussion and possible Approval of Murdock Water Station for Knox Park not to exceed \$10,637: This item was voted on at the C-O-W meeting but required final action at the board meeting. Clerk Prouty requested the same two trustees' motion as at the C-O-W: Trustees Samz and Wilhoit. A motion by Trustee Samz and seconded by Trustee Wilhoit to approve Murdock Water Station for Knox Park not to exceed \$10,637. Motion passed 5 to 0.
11. North Shore Sign- Discussion and possible Approval of Electronic Sign for Community Center not to exceed \$29,890: A motion by Trustee Wilhoit and seconded by Trustee Samz to approve Electronic Sign for Community Center not to exceed \$29,890. Motion passed 4 to 1. Supervisor Palmblad voted nay.
12. Approve updates to Ela Employee Handbook: A motion by Trustee Wilhoit and seconded by Supervisor Palmblad to approve updates to Ela Employee Handbook. Trustees Bowman, Samz, and Ufodike abstained, and Supervisor Palmblad and Trustee Wilhoit voted aye. It was assumed the motion passed but upon further investigation and information from the Township Attorney the motion failed with 2 ayes to 3 abstentions.
13. Coach Cliff's Gaga Pit-Discussion and possible Approval of Gaga Pit for Knox Park not to exceed \$4,356: A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve Gaga Pit for Knox Park not to exceed \$4,356. Motion passed 5 to 0.
14. GaGa Pit Flooring- Discussion and possible Approval for GaGa Pit Flooring not to exceed \$11,755:

A motion by Trustee Wilhoit and seconded by Trustee Bowman to approve tiles from Regupol America for \$7,212.00. The difference in price was due to a quote received after the agenda was posted. Motion passed 5 to 0.

15. BS&A-Discussion and possible Approval of software update with BS&A not to exceed \$3,500:

A motion by Trustee Samz and seconded by Trustee Bowman to approve the software update with BS&A not to exceed \$3,500. Motion passed 5 to 0.

16. Executive Session- for the purpose of discussion Personnel 5 ILCS 120/2(c) 1 or 3, Litigation 5 ILCS 120/2(c) or Review of Executive Session Minutes 5 ILCS 120/21: A motion by Trustee Samz and seconded by Trustee Ufodike to enter closed executive session at 7:44 P.M. There will be no action taken on Executive session.

A motion by Trustee Samz and seconded by Trustee Ufodike to come out of closed executive session at 8:02 P.M.

17. Adjournment: A motion by Trustee Samz and seconded by Trustee Ufodike to adjourn at 8:09 p.m. Motion passed 5 to 0.

Respectfully submitted: Clerk Lucy A. Prouty

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COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township – Lower Level Board Room
1155 East Route 22, Lake Zurich
Wednesday, July 31, 2024, at 8:30 a.m.

MEETING MINUTES

1. Call to Order: Supervisor Palmblad called the July 31, 2024, Committee of the Whole meeting to order at 8:30 A.M.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Marciniak, Trustees Samz, Bowman, Ufodike, and Wilhoit, Community Programs Director Dillon, Health & Wellness Director Marx, Highway Superintendent DePouw, and Assessor Herr.
3. Pledge of Allegiance: Supervisor Palmblad led the Board in the Pledge of Allegiance.
4. Public Comment: None at this time.
5. Administration Updates:
 - a. Township Manager: The board room AV system is broken, and the repair quote is \$700. Township Manager Marciniak will investigate more audio companies and bring the information to board. For \$530 he can get our audio refurbished. Permits were submitted for Knox Park sign to be relocated and for the new electric sign at the Community Center. Knox Park was denied due to new sign codes; posts can only be seen two feet above ground. Before Knox Park sign is moved, it needs at a minimum to be painted. Supervisor Palmblad will make a mockup of the sign with the address below for the Parks Committee to review. Trustee Wilhoit would like new signage for the lending closet.
 - b. Township Supervisor: Supervisor Palmblad said the Pickleball tournament had 26 teams of two players, 12 ladies and 14 men. Cathy from the Township administration department came in fourth place out of 12, playing with someone she had never played with before. Supervisor Palmblad met with Deer Park mayor, his understanding was that Cuba road was going to be resurfaced in the future and he would like to see if the road could be made wider and bike lanes added. Deer Park is running a feasibility study and is meeting with the Village of Lake Zurich asking for their support.
6. Committee Updates:
 - a. Community Center Committee – Chair/Trustee Wilhoit: Trustee Wilhoit said they had a Community Center Committee meeting last week. Camp is finishing up. Two new employees are starting. The electric sign is moving forward. Reminder September 14, 2024, is the Community Center Celebration, with a rain day of September 15th. Director Dillon informed the Board that Youth camp is ending and Homework club is starting three days later.
 - b. Communication Committee – Chair/Supervisor Palmblad: Staff was instructed to start working on the winter newsletter; a first time digital version instead of a paper edition. At the Community Center Celebration on September 14th, 2024, each department will have a table with giveaways.

- c. Health & Wellness Committee – Chair/Trustee Samz: Next meeting is August 21st, 2024. At the last meeting Director Marx said the lending closet was short on medical equipment, but now is filling back up. Director Marx said they have had the Health & Wellness website updated with current information. She asked the Board if they had any suggestions.
 - d. Parks & Recreation Committee – Chair/Trustee Ufodike: Director Dillon said the Community Center has volunteers to monitor the courts if it would help. Director Dillon requested that during summer camp, the courts be closed a couple hours a day so they could use the courts. The camp kids and counselors have not been treated so nice when trying to use the courts.
 - e. Highway Committee – Chair/Trustee Bowman: Superintendent DePouw is researching purchasing a new truck because it is taking so long for delivery. Echo Lake residents are concerned about the work being done on Knigge Soccer field. The residents don't want the drainage pipes to be too big or to have them drain into Echo Lake which would create more algae. This is not new drainage but replacement of the same pipes. Superintendent DePouw would like to purchase logo shirts for his employees to wear when they participate at different events, such as car shows and touch a truck functions.
 - f. Bus Service – Board Liaison – Supervisor Palmblad: No report
 - g. Assessor-Penny Herr: The tax books are at Lake County. Assessor Herr has been working on new brochures for the front counter. Her department is still finding misplaced permits that have been misfiled.
 - h. Historic Society- Supervisor Palmblad
 - i. Cemetery-Supervisor Palmblad: There was Cemetery Board meeting on July 11, 2024, and the discussion was around creating another scatter garden in the Fairfield cemetery.
7. Topics for Discussion:
- a. Employee Handbook Changes: Trustee Bowman had a lot of questions about the Permanent Part time floating holiday and wanted to be sure everything was covered thoroughly and clearly in the Handbook. Supervisor Palmblad and Township Manager Marciniak answered all his questions, and this will be voted on at August 8, 2024 Board meeting.
 - b. Management Training- Peter Burchard: Township Manager Marciniak received a proposal for executive training for department heads and himself. The Board asked for a revised proposal including assistants and the Board.
 - c. Officials Salaries: Draft: The consensus was as follows: Supervisor years one and two \$40,000, years three and four \$45,000 and \$1000 for treasurer. Clerk \$15,000, Trustees \$7500, Assessor \$85,000 with 3% increases yearly. This Ordinance might be voted on at the August board meeting.
8. Executive Session – for the purpose of discussing Personnel 5 ILCS 120/2(c) 1 or 3, Litigation 5 ILCS 120/2(c) or Review of Executive Session Minutes 5 ILCS 120/2(c)21: A motion by Trustee Bowman and seconded by Trustee Samz to enter into executive session at 9:48 a.m. Motion passed 5 to 0.
- A motion by Trustee Wilhoit and seconded by Trustee Ufodike to come out executive session at 10:05 a.m. Motion passed 4 to 0 with Trustee Bowman absent.
9. Set Date of Next COW Meeting (August 28, 2024 @ 8:30 AM): The date was changed to August 21, 2024, at 8:30 a.m.
10. Adjourn: Motion by Trustee Wilhoit and seconded by Trustee Ufodike to adjourn at 10:08 a.m.

Respectfully submitted: Clerk Lucy A. Prouty

COMMUNITY CENTER COMMITTEE MEETING

Ela Township Community Center
380 Surryse Road, Lake Zurich, IL
Wednesday, July 24, 2024 – 10:00 A.M.

MEETING MINUTES

1. Call to Order: Chairperson Trustee Wilhoit called the July 24, 2024, Community Center Committee meeting to order at 10:00 a.m.
2. Roll Call: Present were Chairperson Trustee Wilhoit, Second-Chair Trustee Samz, Supervisor Palmblad, Township Manager Marciniak, Director Dillon, Jim Dalbec, and Joe Cacciatore.
3. Public Comment: None.
4. Youth Program: Cacciatore reported they are in the 8th week of the 10-week Summer Camp program. The program has some needs for next year and would like to schedule a recap after the program is complete to discuss them, including a basketball net, speaker, and access to our fourth bus. The homework club and the safe-at-home programs will start afterward. The group is looking for craft items for the homework club, including markers, pipe cleaners, and more.
5. Senior Program: Events and travel are going well. Travel program interest for 2025 is down from years prior. Friday night events are slower in the summer, but still well attended. The newsletter is currently being prepared and will be out in September.
6. Staffing: Hired a replacement for Laura overseeing afternoon/evening programming in the senior center – Hannah Cronin from Wauconda who was a former teacher. Mitzie Wyland will be taking over Parkinson's support program and craft classes. Director Dillon said they currently have 3-4 employees that would be eligible for the extra shift of paid time off with a cost of \$348 for the year.
7. Projects: Director Dillon will provide a list of potential repairs needed at Community Center for the next meeting.
8. Old Business:
 - a. Electronic Sign- Director Dillon distributed the contract from North Shore. The committee asked her to contact the company to revise and resend, including to remove the existing sign at no additional cost. Administrator Marciniak has submitted the permit form to Lake Zurich.
 - b. Strategic Planning- Tabled until next meeting.
 - c. Payment processing update- No change. Assistant Director Dalbec has not heard back from Melissa at Byline Bank about processing. Trustee Wilhoit to follow up with Melissa.
 - d. Generator update- None
 - e. Passport processing update- Manager Marciniak & Director Dillon were waiting until the new staff at the community center was in place to begin the application process. They will be working with new passports only – not renewals. They will begin the process in Mid- late August.
 - f. September Event – 9/14 Senior Center month plans, promotion- The goal is awareness. The group will be working on promotions at the next communications meeting.

9. New Business:
 - a. ITASCSC- Supervisor Palmblad mentioned the articles in the last Township magazine regarding online scams and how we are educating our community about the dangers. There are programs the 55+ group presents and will investigate it possibly more before the end of the year. The committee discussed the program to be open to all.
10. Set Date for Next Community Center Committee Meeting- Wednesday October 23rd at 11AM at the Community Center. Youth Program recap of the Summer Camp program scheduled for a future date.
11. Adjournment: Chair Trustee Wilhoit adjourned the meeting at 10:56 a.m.

Respectfully submitted: Trustee Laurie Wilhoit

Communications Committee Meeting

Ela Town Hall – Upper Level Conference Room
1155 E. Route 22 Lake Zurich, IL
Tuesday, July 30, 2024 - 10:00 A.M.

MEETING MINUTES

1. Call to Order: Supervisor Palmblad called the July 30, 2024, Communications Committee meeting to order at 10:01 a.m.
2. Roll Call: Present were Supervisor Palmblad, Township Manager Marciniak, Assessor Herr, Assistant Director Dalbec, Administrative Coordinator Case and Administrative Coordinator Mendocha. Community Programs Director Dillon and Health & Wellness Director Marx were absent.
3. Public Comment: None.
4. Old Business:
 - A. New Resident Mailing: Administrative Coordinator Case received a list of 109 new residents on July 3rd and has mailed out the new resident guides.
 - B. E-Blast: August 8 & 19, 2024, content is due to Administrative Coordinator Case by August 1st. Promotion of the Community Center Celebration and Ela Historical Society Historical Days & Antique & Artisan Market along with their Vintage Baseball Game event will be included through the end of the events in September.
 - C. Township Tuesday: August 13 & 27, 2024, will focus on the Ela Historical Society. Administrative Coordinator Case will work with the Historical Society on creating content.
 - D. Community Center Banners: The Committee voted on text ideas for fall and winter banners for the Community Center. With backgrounds already being chosen, we can finalize the design and place the order. The current summer banner is very faded, Supervisor Palmblad indicated we could get replacement letters to put over the existing which may save money as opposed to having a new banner made. Administrative Coordinator Case will contact Signs Tomorrow to see if they still have the file so measurements and font can be verified.
 - E. Community Center Celebration: Township Manager Marciniak emailed department heads a source to choose promo items to give away at their tables during the event. Each department will set up a table with information and give aways for attendees.
 - F. 2024/2025 Winter Newsletter: Content is due to Administrative Coordinator Case by October 28th, with possible Board approval at the November Board meeting. The newsletter will be sent to residents electronically via the E-blast and will be posted to the Township website.
5. New Business: None.
6. Set Date for Next Communications Committee meeting: August 27, 2024, @ 10:00 a.m.
7. Adjournment: Supervisor Palmblad adjourned the meeting at 10:28 a.m.

Respectfully submitted: Administrative Coordinator Case

HIGHWAY COMMITTEE MEETING

Ela Township Community Center
380 Surryse Road, Lake Zurich, IL
Wednesday, July 24, 2024 – 8:30 A.M.

MEETING MINUTES

1. Call to Order: Supervisor Palmblad called the July 24, 2024, Highway Committee meeting to order at 8:35 a.m.
2. Roll Call: Present were Supervisor Palmblad, Second Chair Trustee Wilhoit, Township Manager Marciniak, Highway Superintendent Mike DePouw, Highway Foreman Geoff Meyer. Absent- Chair Trustee Bowman.
3. Public Comment: None.
4. Project Updates: Carlos from Gewalt will be the onsite engineer for the Knigge Park drainage project, with a tentative start date of July 29, 2024. Citizens near Echo Lake have expressed concerns regarding the fertilizer used on the soccer field and surrounding area, fearing the fertilizer is causing algae blooms in Echo Lake. Township Manager Marciniak, Supervisor Palmblad, Gewalt Engineer Darren Monico have been in contact with residents and other key players to try and mitigate the concerns. A meeting will be attempted to be scheduled next week with Echo Lake HOA President. The road resurfacing project at Indian Trail and Forest Lake is scheduled to start at the end of August. Abby Glenn drainage project was recently completed.
5. Vehicles: Truck 4 is down and in need of service as well as future replacement. Since we continue to experience delays in trucks being manufactured, we will likely need to approve the expense this fiscal year, with expenses to come from FY25/26. Highway will work on getting a quote for a future COW.
6. Staffing: N/A
7. New Business: Superintendent DePouw provided service numbers for municipalities for this year compared to last year. LZACC requested a Township truck for the chamber's car show scheduled for August 8, 2024, from 4:30PM-7:30PM. Superintendent DePouw will ask staff if anyone is interested.
8. Old Business: N/A
9. Set Date for Next Highway Committee Meeting: October 23, 2024, 10 AM.
10. Adjournment: Supervisor Palmblad adjourned the meeting at 9:07 a.m.

Respectfully submitted: Township Manager Marciniak



Ela Township Cemeteries
Gloria Palmblad, Township Supervisor
Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

CEMETERY BOARD MEETING

March 14, 2024 – 4:00 P.M.
Ela Township Hall, 1155 East Route 22, Lake Zurich

MEETING MINUTES - APPROVED

1. Call to Order: Meeting was called to order at 4:02 p.m.
2. Roll Call: Present were Supervisor Palmblad, Township Manager Marciniak, Cemetery Manager Thompson, Committee Members Ahlgrim, Sullivan, and Rafalko. Highway Superintendent DePouw was also present.
3. New Business:
 - a. Approve minutes from December 14, 2023
MOTION made by Member Sullivan, seconded by Member Ahlgrim. Voice vote, Ayes have it.
MOTION CARRIED
 - b. Review pricing from vendor for grave opening and closing. Voted to increase pricing of grave opening/closings as follows: Full burial: \$1300, Cremation Burial: \$300, Infant burial: \$150, Saturdays arriving before 3 pm: \$1300, Cremation: \$300, Infant: \$225. Sunday or Holiday burials are only offered upon special request with approved pricing from vendor.
 - c. Discuss yearly maintenance performed by the Highway Department at each Cemetery. Cemetery Manager created a general maintenance list so the Cemetery Board and the Highway Department understand the basic maintenance items.
 - d. Cemetery Manager – General Update: LZ Cemetery map updates are in process. Plans to start researching possibilities for Fairfield cemetery scatter garden. Working on updating deeds for plots that were adjusted near the scatter garden.
 - e. General comments: None
4. Old Business
 - a. Updated rules on columbarium: The Committee reviewed them and agreed with placing on the website with one minor change – under item 12, add after attached “or place on top of the” columbarium.
 - b. Land next to Fairfield Cemetery: Supervisor Palmblad was requested to contact our Attorney to draft a letter regarding the property to the south of Fairfield Cemetery. We would just like to have the opportunity to discuss the future of the property with the current land owner.
5. Next Meeting - The next meeting is scheduled for May 9th at 4 pm.
6. Adjournment - The meeting adjourned at 5:11 p.m.



ELA TOWNSHIP
BOARD AUDIT REPORT
FROM: 07/01/2024 - 07/31/2024

	PAYROLL & PAYROLL TAXES & RETIREMENT		TOTAL FUNDS
	INVOICE CHECKS		
TOTAL GENERAL TOWN FUND:	\$99,138.51	\$109,813.59	\$208,952.10
TOTAL GENERAL ASSISTANCE FUND:	\$200.39	\$2,948.12	\$3,148.51
TOTAL GENERAL ROAD FUND:	\$13,660.40	\$6,008.32	\$19,668.72
TOTAL PERMANENT ROAD FUND:	\$27,404.76	\$42,330.56	\$69,735.32
TOTAL PARK MAINTENANCE FUND:	\$27,190.60	\$10,720.50	\$37,911.10
TOTAL CEMETERY MAINTENANCE FUND:	\$226.45	\$847.51	
*** TOTAL ALL FUNDS:	\$167,821.11	\$172,442.15	\$340,263.26

THE FOLLOWING INFORMATION HAS BEEN AUDITED AND APPROVED FOR PAYMENT.
THIS _____ DAY OF _____, 20____.

SUPERVISOR	TOWN CLERK
TRUSTEE	TRUSTEE
TRUSTEE	TRUSTEE

PAID AND PARTIALLY PAID
BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 1 ADMINISTRATIVE DIVISION					
1-1-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	JULY PREMIUM	2,865.55	1367
1-1-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	JULY PREMIUM	250.50	97652
1-1-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE QTR 2 2024 REP	1,321.61	1396
1-1-514.00	VOLUNTARY LIFE INSURANCE/AD&D	MUTUAL OF OMAHA	INSURANCE JULY PREMIUM	8.70	1370
1-1-520.00	LIGHT BULBS/DISPOSABLE GLOVES (HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	22.36	97682
1-1-520.00	WIRELESS REMOTE BUTTON	A/C LOCK & KEY	WIRELESS REMOTE BUTTON, SC PRIMUS DND	75.00	97718
1-1-520.00	FIRE/RADIO 8/1/24-10/31/24-TH 3	FSS TECHNOLOGIES LLC	FIRE/RADIO 8/1/24-10/31/24 DEPT	73.50	97726
1-1-520.00	SMOKE DETECTORS TESTING (35%)	FSS TECHNOLOGIES LLC	FIRE/RADIO SMOKE DETECTORS TESTING	122.50	97726
1-1-520.00	GENERATOR ENGINE START BATTERIE	LIONHEART CRITICAL POWER	GENERATOR ENGINE START BATTERIES 8/24	106.40	97729
1-1-520.00	GENERATOR MAINTENANCE-35%	LIONHEART CRITICAL POWER	GENERATOR MAINTENANCE 7/15/2024	302.57	97729
1-1-520.00	ELEVATOR MAINT 07/01-09/30/24 (SCHINDLER ELEVATOR CORPO	ELEVATOR MAINT 07/01-09/30/24	245.60	97735
1-1-520.00	PAID TESTING FEES 2024 (35%)	SCHINDLER ELEVATOR CORPO	ELEVATOR MAINT - PAID TESTING FEES 20	192.15	97735
1-1-520.00	MATS - TH 35%	UNIFIRST CORPORATION	MATS - TH	51.75	97739
1-1-520.00	MATS - TH 35%	UNIFIRST CORPORATION	MATS - TH	51.75	97739
1-1-532.00	INTERNET/PHONE 6/9-7/8/2024 (3	COMCAST	8771 10 097 0050157 6/9-7/8/2024	130.00	1375
1-1-532.00	TELEPHONE 5/16-6/15/2024	T-MOBILE	ACCT# 993594012 5/16-6/15/2024	91.62	1395
1-1-532.00	TELEPHONE 3016001336 JULY 2024	ACCESS ONE	TELEPHONE 3016001336 JULY 2024	401.12	1374
1-1-534.00	ELECTRICITY 0497513000 5/30-6/2	COMMONWEALTH EDISON	ELECTRICITY 0497513000 1155 W RT 22	255.38	1385
1-1-534.00	WATER 1155 E RT 22 5/20-6/20/24	VILLAGE OF LAKE ZURICH	WATER #006658-00 1155 ROUTE 22 5/20-6	17.26	1401
1-1-534.00	GAS 35% 5/13-6/12/2024	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 5/13	62.04	1392
1-1-536.00	EAGLE RIDGE 6/4/24 ILCMA CONF-B	CITI CARDS	JUNE STATEMENT	229.79	1373
1-1-537.00	ROSATIS PIZZA-IMRF TRAINING	CITI CARDS	JUNE STATEMENT	288.41	1373
1-1-538.00	POSTAGE 202024	QUADIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811 2Q2024	291.49	97664
1-1-540.00	METERED COPIER USAGE 4/29-7/28/	WAREHOUSE DIRECT	METERED COPIER USAGE 4/29-7/28/2024	422.05	97740
1-1-544.00	LEGAL FEES-MANDAMUS COMPLAINT	TOIRMA	LEGAL FEES-MANDAMUS COMPLAINT	315.00	97667
1-1-544.00	LEGAL FEES-MANDAMUS COMPLAINT	TOIRMA	LEGAL FEES-MANDAMUS COMPLAINT	1,890.00	97667
1-1-546.00	36-6006262 FORM 720 2Q2024 PCOR	UNITED STATES TREASURY	36-6006262 FORM 720 2Q2024 PCORI	64.40	97668
1-1-555.00	FY2025 GRANT FUNDING	CENTER FOR INDEPENDENCE	FY2025 GRANT FUNDING	2,000.00	97685
1-1-555.00	FY2025 GRANT FUNDING	EMMAUS HOUSE OF HOSPITAL	FY2025 GRANT FUNDING	15,000.00	97686
1-1-555.00	FY2025 GRANT FUNDING	ERIE FAMILY HEALTH CENTE	FY2025 GRANT FUNDING	1,000.00	97687
1-1-555.00	FY2025 GRANT FUNDING	PADS LAKE COUNTY	FY2025 GRANT FUNDING	5,500.00	97688
1-1-555.00	FY2025 GRANT FUNDING	A SAFE PLACE	FY2025 GRANT FUNDING	2,500.00	97689
1-1-558.00	PRIMO WATER (35%)	CITI CARDS	JUNE STATEMENT	20.87	1373
1-1-558.00	COSTCO-TOILET PPR/PPR TOWELS (5	CITI CARDS	JUNE STATEMENT	19.99	1373
1-1-558.00	RAYOVAC BATTERIES	JESSICA CASE	RAYOVAC BATTERIES	13.97	97720
1-1-559.00	3 STANDARD MESH OFFICE CHAIRS	ULINE	3 STANDARD MESH OFFICE CHAIRS	900.00	97738
1-1-559.00	DEFECTIVE MESH CHAIR-RETURN	ULINE	DEFECTIVE MESH CHAIR-RETURN	(300.00)	97738
1-1-559.00	STANDARD MESH OFFICE CHAIR	ULINE	STANDARD MESH OFFICE CHAIR	300.00	97738
1-1-565.00	TIMEPRO HOSTING - JUNE 2024	COMEG SYSTEMS, INC.	TIMEPRO HOSTING - JUNE 2024	224.00	97722
1-1-565.00	MONTHLY IT SERVICES - AUGUST 20	DEKIND COMPUTER CONSULTA	MONTHLY IT SERVICES - AUGUST 2024	1,050.00	97723
1-1-565.00	LAPTOP BATTERY REPLACEMENT	DEKIND COMPUTER CONSULTA	LAPTOP BATTERY REPLACEMENT	106.49	97723
1-1-565.00	TRIP CHARGES - JUNE 2024	DEKIND COMPUTER CONSULTA	TRIP CHARGES - JUNE 2024	16.00	97723
Total For Dept 1 ADMINISTRATIVE DIVISION				38,499.82	
Dept 2 ELECTED OFFICIALS					
1-2-537.00	TOI TRUSTEES DUES 2024	ILLINOIS TRUSTEES ASSOCI	TOI TRUSTEES DUES 2024	30.00	97727
Total For Dept 2 ELECTED OFFICIALS				30.00	
Dept 3 HEALTH AND WELLNESS					
1-3-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	JULY PREMIUM	3,846.70	1367

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 3 HEALTH AND WELLNESS					
1-3-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	JULY PREMIUM	302.84	97652
1-3-510.00	TASC FSA PAYMENT 7/10/2024	TASC CUSTOMER CARE	TASC FSA PAYMENT 7/10/2024	607.67	1369
1-3-510.00	TASC FSA PAYMENT M/D/Y	TASC CUSTOMER CARE	TASC FSA PAYMENT 07/24/2024	607.67	1372
1-3-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE QTR 2 2024 REP	937.01	1396
1-3-514.00	VOLUNTARY LIFE INSURANCE/AD&D	MUTUAL OF OMAHA	INSURANCE JULY PREMIUM	28.60	1370
1-3-520.00	LIGHT BULBS/DISPENSABLE GLOVES (HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	15.97	97682
1-3-520.00	FIRE/RADIO 8/1/24-10/31/24-TH 2	FSS TECHNOLOGIES LLC	FIRE/RADIO 8/1/24-10/31/24 DEPT	52.50	97726
1-3-520.00	SMOKE DETECTORS TESTING (25%)	FSS TECHNOLOGIES LLC	FIRE/RADIO SMOKE DETECTORS TESTING	140.00	97726
1-3-520.00	GENERATOR ENGINE START BATTERIE	LIONHEART CRITICAL POWER	GENERATOR ENGINE START BATTERIES 8/24	76.00	97729
1-3-520.00	GENERATOR MAINTENANCE-25%	LIONHEART CRITICAL POWER	GENERATOR MAINTENANCE 7/15/2024	216.12	97729
1-3-520.00	ELEVATOR MAINT 07/01-09/30/24	SCHINDLER ELEVATOR CORPO	ELEVATOR MAINT 07/01-09/30/24	175.42	97735
1-3-520.00	PAID TESTING FEES 2024 (25%)	SCHINDLER ELEVATOR CORPO	ELEVATOR MAINT - PAID TESTING FEES 20	137.25	97735
1-3-520.00	MATS - TH 25%	UNIFIRST CORPORATION	MATS - TH	36.97	97739
1-3-520.00	MATS - TH 25%	UNIFIRST CORPORATION	MATS - TH	36.97	97739
1-3-532.00	INTERNET/PHONE 6/9-7/8/2024 (2	COMCAST	8771 10 097 0050157 6/9-7/8/2024	92.85	1375
1-3-532.00	TELEPHONE 5/16-6/15/2024	T-MOBILE	ACCT# 993594012 5/16-6/15/2024	91.62	1395
1-3-532.00	TELEPHONE 3016001336 JULY 2024	ACCESS ONE	TELEPHONE 3016001336 JULY 2024	260.93	1374
1-3-534.00	ELECTRICITY 0497513000 5/30-6/2	COMMONWEALTH EDISON	ELECTRICITY 0497513000 1155 W RT 22	182.41	1385
1-3-534.00	GAS 25% 5/13-6/12/2024	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 5/13	44.32	1392
1-3-546.00	MEMBERSHIP RENEWAL	TOWNSHIP OFFICIALS OF IL	2024-2025 ASSOCIATE MEMBERSHIP RENEWA	50.00	97737
1-3-558.00	PRIMO WATER (25%)	CITI CARDS	JUNE STATEMENT	14.91	1373
1-3-558.00	AMAZON-SCISSORS/LABEL TAPE/ENVE	ELAN FINANCIAL SERVICES	JUNE STATEMENT	30.16	1405
1-3-558.00	COSTCO-WIPES,CUPS,STORAGE TUBS/	ELAN FINANCIAL SERVICES	JUNE STATEMENT	135.91	1405
1-3-559.00	AMAZON-DOCKING STATION/SCREEN F	ELAN FINANCIAL SERVICES	JUNE STATEMENT	109.04	1405
1-3-565.00	THERAPYNOTES DATABASE SUBSCRIPT	ELAN FINANCIAL SERVICES	JUNE STATEMENT	76.00	1405
Total For Dept 3 HEALTH AND WELLNESS				8,305.84	
Dept 5 COMMUNITY CENTER					
1-5-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	JULY PREMIUM	3,171.84	1367
1-5-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	JULY PREMIUM	299.02	97652
1-5-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE QTR 2 2024 REP	3,356.00	1396
1-5-514.00	VOLUNTARY LIFE INSURANCE/AD&D	MUTUAL OF OMAHA	INSURANCE JULY PREMIUM	8.70	1370
1-5-520.00	SQUEEGEES/ANCHOR KIT/CLEANER	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	81.19	97682
1-5-520.00	ANT KILLER	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	16.97	97682
1-5-520.00	12 MOS RADIO MONITORING 8/11/24	FOX VALLEY SECURITY SYST	12 MOS RADIO MONITORING 8/11/24-8/10/	444.00	97725
1-5-520.00	FIRE/RADIO 8/1/24-10/31/24-CC	FSS TECHNOLOGIES LLC	FIRE/RADIO 8/1/24-10/31/24 DEPT	210.00	97726
1-5-520.00	MATS - CC	UNIFIRST CORPORATION	MATS - CC	100.05	97739
1-5-524.00	COSTCO-6/25 L&L 6/27 L&MOVIE	CITI CARDS	JUNE STATEMENT	143.64	1373
1-5-524.00	MARIANOS-5/28 L&L	CITI CARDS	JUNE STATEMENT	42.82	1373
1-5-524.00	COSTCO-5/28 L&L	CITI CARDS	JUNE STATEMENT	191.17	1373
1-5-524.00	MARIANOS-6/3 LUNCH	CITI CARDS	JUNE STATEMENT	20.40	1373
1-5-524.00	COSTCO-6/3 & 6/6 LUNCHES	CITI CARDS	JUNE STATEMENT	83.56	1373
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	JUNE STATEMENT	20.98	1373
1-5-524.00	MARIANOS-6/11 LUNCH	CITI CARDS	JUNE STATEMENT	33.01	1373
1-5-524.00	COSTCO-6/18 & 6/20 LUNCHES	CITI CARDS	JUNE STATEMENT	175.82	1373
1-5-524.00	JEWEL-6/18 LUNCH	CITI CARDS	JUNE STATEMENT	37.89	1373
1-5-524.00	MARIANOS-LUNCH	CITI CARDS	JUNE STATEMENT	10.97	1373
1-5-524.00	MARIANOS-6/25 L&L	CITI CARDS	JUNE STATEMENT	9.47	1373
1-5-525.00	THE BRITISH INVASION 8/6/2024	JOHN F. LYONS	THE BRITISH INVASION 8/6/2024	275.00	97693
1-5-525.00	LUNCH & LEARN PRESENTATIONS 8/6	WILLIAM PACK	LUNCH & LEARN PERFORMANCE FOR 8/6/202	300.00	97732

JOURNALIZED
PAID AND PARTIALLY PAID
BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 5 COMMUNITY CENTER					
1-5-532.00	INTERNET/PHONE 6/17-7/16/2024	COMCAST	8771 10 097 0242481 6/17-7/16/2024	300.64	1377
1-5-532.00	TELEPHONE 5/16-6/15/2024	T-MOBILE	ACCT# 993594012 5/16-6/15/2024	172.54	1395
1-5-532.00	TELEPHONE 3016001336 JULY 2024	ACCESS ONE	TELEPHONE 3016001336 JULY 2024	359.36	1374
1-5-534.00	GAS 4/12-5/14/24	NICOR GAS	GAS 91-68-62-2268 7 380 SURRYSE RD 4/	164.22	1388
1-5-534.00	ELECTR. #8827271222 5/30-6/28/2	COMMONWEALTH EDISON	ELECTR. #8827271222 380 SURRYSE 5/30-	770.58	1386
1-5-534.00	WATER 380 SURRYSE RD 5/20-6/20/	VILLAGE OF LAKE ZURICH	WATER #006109-01 380 SURRYSE 5/20-6/2	107.96	1402
1-5-534.00	GAS 5/14-6/13/2024	NICOR GAS	GAS 91-68-62-2268 7 380 SURRYSE RD 5/	62.43	1391
1-5-538.00	POSTAGE 2Q2024	QUADIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811 2Q2024	2.11	97664
1-5-540.00	COPIER AGMT-ADD'L COPIES-JUN 2	RICOH USA, INC.	RICOH 13734233 COPIER AGMT ADDL COPI	84.33	1407
1-5-540.00	COPIER MPC2504 RENT 7/18-8/17/	RICOH USA, INC.	COPIER MPC2504 RENT 7/18-8/17/24	110.08	1406
1-5-546.00	BACKGROUND CHECK - CRONIN	ILLINOIS STATE POLICE	BACKGROUND CHECK - CRONIN	10.00	1371
1-5-546.00	BACKGROUND CHECK - FEE	ILLINOIS STATE POLICE	BACKGROUND CHECK - CRONIN	0.50	1371
1-5-546.00	SUBSCRIPTION 7/7/24 - 9/1/24	PADDOCK PUBLICATIONS INC	ACCT#905351 SUBSC 7/7/24 - 9/1/24	94.60	97733
1-5-547.00	PATIO CONCERT 7/19/2024	CAMERON SWALLOW	PATIO CONCERT 7/19/2024	300.00	97666
1-5-547.00	CHICAGO DOGS-SUMMER CAMP FIELD	CITI CARDS	JUNE STATEMENT	565.00	1373
1-5-547.00	COSTCO-DAY TRIP SNACK	CITI CARDS	JUNE STATEMENT	57.35	1373
1-5-547.00	COSTCO-6/26 LEMON BAR BAKING CL	CITI CARDS	JUNE STATEMENT	37.46	1373
1-5-547.00	CRATE & BARREL-6/20 COOK BY BOO	CITI CARDS	JUNE STATEMENT	14.95	1373
1-5-547.00	L2 PARK REC-SUMMER CAMP FIELD T	CITI CARDS	JUNE STATEMENT	175.00	1373
1-5-547.00	COSTCO-6/20 COOK BY BOOK	CITI CARDS	JUNE STATEMENT	31.55	1373
1-5-547.00	TRADER JOES-6/20 COOK BY BOOK	CITI CARDS	JUNE STATEMENT	29.07	1373
1-5-547.00	LAKE ZURICH 12-SUMMER CAMP FIEL	CITI CARDS	JUNE STATEMENT	58.00	1373
1-5-547.00	ALDI-FIRST FRIDAYS PATIO GRILL	CITI CARDS	JUNE STATEMENT	17.26	1373
1-5-547.00	COSTCO-FIRST FRIDAYS PATIO GRILL	CITI CARDS	JUNE STATEMENT	139.07	1373
1-5-547.00	COSTCO-CUBS DAY TRIP SNACKS	CITI CARDS	JUNE STATEMENT	63.85	1373
1-5-547.00	AM FAM FIELD-CUBS/BREWERS GAME	CITI CARDS	JUNE STATEMENT	7.36	1373
1-5-547.00	AM FAM FIELD-CUBS/BREWERS GAME	CITI CARDS	JUNE STATEMENT	14.08	1373
1-5-547.00	AM FAM FIELD-CUBS/BREWERS GAME	CITI CARDS	JUNE STATEMENT	16.25	1373
1-5-547.00	BOWLERO-SUMMER CAMP FIELD TRIP	CITI CARDS	JUNE STATEMENT	269.73	1405
1-5-547.00	BOWLERO-SENIOR EVENT	ELAN FINANCIAL SERVICES	JUNE STATEMENT	119.90	1405
1-5-547.00	LAKE ZURICH 12-SUMMER CAMP FIEL	ELAN FINANCIAL SERVICES	JUNE STATEMENT	47.00	1405
1-5-547.00	MARIANOS-6/20 COOK BY BOOK	ELAN FINANCIAL SERVICES	JUNE STATEMENT	33.66	1405
1-5-547.00	CLAY MONET-SUMMER CAMP FIELD TR	ELAN FINANCIAL SERVICES	JUNE STATEMENT	788.90	1405
1-5-547.00	LAKE ZURICH 12-SUMMER CAMP FIEL	ELAN FINANCIAL SERVICES	JUNE STATEMENT	54.00	1405
1-5-547.00	EAGLE RESTAURANT-MEN'S TRIP	ELAN FINANCIAL SERVICES	JUNE STATEMENT	13.35	1405
1-5-547.00	BUS 7/18/2024 LAKE GENEVA	CHICAGO CLASSIC COACH	BUS 7/18/2024 LAKE GENEVA	1,170.00	97681
1-5-547.00	BUS DRIVER TIP 7/18/2024 LAKE G	HOWARD VESSEL	BUS DRIVER TIP 7/18/2024 LAKE GENEVA	92.00	97683
1-5-547.00	FITNESS CLASSES - JULY 2024 (1	ERIN CONWAY-FINNEY	FITNESS CLASSES - JULY 2024 (11)	330.00	97724
1-5-547.00	LINE DANCE SESSIONS-JUL 2024 (3	DEBORAH L. OBERST	LINE DANCE SESSIONS-JUL 2024 (3)	120.00	97731
1-5-547.00	YOGA CLASSES - JULY 2024 (12)	THE LIGHT BETWEEN LLC	YOGA CLASSES - JULY 2024 (12)	384.00	97736
1-5-547.00	FITNESS CLASSES - JULY 2024 (7)	PATRICIA WISNIEWSKI	FITNESS CLASSES - JULY 2024 (7)	238.00	97741
1-5-550.00	AMAZON-DRAWSTRING BAGS	CITI CARDS	JUNE STATEMENT	61.26	1373
1-5-550.00	CITI DELI-LADIES TRIP	CITI CARDS	JUNE STATEMENT	24.36	1373
1-5-550.00	TABOR HILL WINERY-LADIES TRIP	CITI CARDS	JUNE STATEMENT	1,201.29	1373
1-5-550.00	COSTCO-GREAT BRITAIN TRIP	CITI CARDS	JUNE STATEMENT	217.05	1373
1-5-550.00	WALMART-GREAT BRITAIN TRIP	CITI CARDS	JUNE STATEMENT	35.82	1373
1-5-551.00	COSTCO-DAY TRIP SNACKS	CITI CARDS	JUNE STATEMENT	42.97	1373
1-5-551.00	TRADER JOES-MUSIC REEL TALK	CITI CARDS	JUNE STATEMENT	7.67	1373
1-5-551.00	AMAZON-SUMMER CAMP ACTIVITY SUP	CITI CARDS	JUNE STATEMENT	148.77	1373
1-5-551.00	TRADER JOES-COOK BY BOOK	CITI CARDS	JUNE STATEMENT	12.97	1373

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 5 COMMUNITY CENTER					
1-5-551.00	AMAZON-FOOTBALL/CRAYOLA MARKERS	CITI CARDS	JUNE STATEMENT	80.79	1373
1-5-551.00	JEWEL-ICE	CITI CARDS	JUNE STATEMENT	5.59	1373
1-5-551.00	PARTY CITY-TABLE COVERS	CITI CARDS	JUNE STATEMENT	31.00	1373
1-5-551.00	MARIANOS-COUNSELOR POWERADE	CITI CARDS	JUNE STATEMENT	39.95	1373
1-5-551.00	WALMART-FIRST FRIDAYS	CITI CARDS	JUNE STATEMENT	18.12	1373
1-5-551.00	COSTCO-SENIORS PATIO CONCERT	ELAN FINANCIAL SERVICES	JUNE STATEMENT	129.37	1405
1-5-551.00	COSTCO-SENIOR PROGRAM SUPPLIES	ELAN FINANCIAL SERVICES	JUNE STATEMENT	299.83	1405
1-5-558.00	PAPER/TAPE	RUNCO OFFICE SUPPLY	PAPER/TAPE	68.98	97684
1-5-559.00	COSTCO-LENOVO AIO COMPUTER	ELAN FINANCIAL SERVICES	JUNE STATEMENT	799.97	1405
1-5-565.00	TRIP CHARGES - JUNE 2024	DEKIND COMPUTER CONSULTA	TRIP CHARGES - JUNE 2024	32.00	97723
1-5-568.00	JIMMY JOHNS-STAFF TRAINING LUNC	CITI CARDS	JUNE STATEMENT	74.94	1373
1-5-585.00	SIGN FOR 380 SURRYSE-DEPOSIT	NORTH SHORE SIGN COMPANY	SIGN FOR 380 SURRYSE-DEPOSIT	15,000.00	97694
		Total For Dept 5 COMMUNITY CENTER		34,791.34	
Dept 6 ASSESSORS DIVISION					
1-6-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	JULY PREMIUM	3,273.07	1367
1-6-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	JULY PREMIUM	296.98	97652
1-6-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE QTR 2 2024 REP	1,203.03	1396
1-6-520.00	LIGHT BULBS/DISPOSABLE GLOVES (HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	25.56	97682
1-6-520.00	FIRE/RADIO 8/1/24-10/31/24-TH 4	FSS TECHNOLOGIES LLC	FIRE/RADIO 8/1/24-10/31/24 DEPT	84.00	97726
1-6-520.00	SMOKE DETECTORS TESTING (40%)	FSS TECHNOLOGIES LLC	FIRE/RADIO SMOKE DETECTORS TESTING	87.50	97726
1-6-520.00	GENERATOR ENGINE START BATTERIE	LIONHEART CRITICAL POWER	GENERATOR ENGINE START BATTERIES 8/24	121.60	97729
1-6-520.00	GENERATOR MAINTENANCE-40%	LIONHEART CRITICAL POWER	GENERATOR MAINTENANCE 7/15/2024	345.80	97729
1-6-520.00	ELEVATOR MAINT 07/01-09/30/24	SCHINDLER ELEVATOR CORPO	ELEVATOR MAINT 07/01-09/30/24	280.68	97735
1-6-520.00	FAID TESTING FEES 2024 (40%)	SCHINDLER ELEVATOR CORPO	ELEVATOR MAINT - FAID TESTING FEES 20	219.60	97735
1-6-520.00	MATS - TH 40%	UNIFIRST CORPORATION	MATS - TH	59.15	97739
1-6-520.00	MATS - TH 40%	UNIFIRST CORPORATION	MATS - TH	59.15	97739
1-6-532.00	INTERNET/PHONE 6/9-7/8/2024 (4	COMCAST	8771 10 097 0050157 6/9-7/8/2024	148.56	1375
1-6-532.00	TELEPHONE 5/16-6/15/2024	VERIZON WIRELESS	TELEPHONE 686572087-00001 5/16-6/15/2	72.02	1399
1-6-532.00	TELEPHONE 3016001336 JULY 2024	ACCESS ONE	TELEPHONE 3016001336 JULY 2024	348.23	1374
1-6-534.00	ELECTRICITY 0497513000 5/30-6/2	COMMONWEALTH EDISON	ELECTRICITY 0497513000 1155 W RT 22	291.86	1385
1-6-534.00	WATER 1155 E RT 22 5/20-6/20/24	VILLAGE OF LAKE ZURICH	WATER #006658-00 1155 ROUTE 22 5/20-6	19.71	1401
1-6-534.00	GAS 40% 5/13-6/12/2024	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 5/13	70.91	1392
1-6-536.00	MILEAGE REIMBURSEMENT - 322.30	AMAYA ARRIEN	AMAYA ARRIEN	298.93	97719
1-6-537.00	REIMBURSEMENT FOR TEST FEES	AMAYA ARRIEN	AMAYA ARRIEN	150.00	97719
1-6-538.00	POSTAGE 202024	QUADIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811 202024	6.40	97664
1-6-540.00	METERED COPIER USAGE 6/23-7/22/	WAREHOUSE DIRECT	METERED COPIER USAGE 6/23-7/22/2024	17.84	97740
1-6-546.00	BACKGROUND CHECK - MORTON	ILLINOIS STATE POLICE	BACKGROUND CHECK - MORTON	10.00	1368
1-6-546.00	BACKGROUND CHECK FEE	ILLINOIS STATE POLICE	BACKGROUND CHECK - MORTON	0.50	1368
1-6-546.00	COSTAR SUITE	ELAN FINANCIAL SERVICES	JUNE STATEMENT	439.79	1405
1-6-558.00	PRIMO WATER (40%)	CITI CARDS	JUNE STATEMENT	23.85	1373
1-6-558.00	COSTCO-TOILET PPR/PPR TOWELS (5	CITI CARDS	JUNE STATEMENT	19.99	1373
1-6-561.00	AKROGOLD UNLEADED	CONSERV FS INC	AKROGOLD UNLEADED	348.39	97701
1-6-565.00	ABS ASSESS/ CONSULT-SEPT 2024	ACCUBASE SOLUTIONS LLC	ABS ASSESS/ CONSULT-SEPT 2024	5,250.00	97717
1-6-565.00	TRIP CHARGES - JUNE 2024	DEKIND COMPUTER CONSULTA	TRIP CHARGES - JUNE 2024	32.00	97723
1-6-569.00	AIR FILTER-ASSESSOR VEHICLE	O'REILLY AUTOMOTIVE, INC	AIR FILTER-ASSESSOR VEHICLE	19.82	97710
1-6-569.00	OIL & FILTER-ASSESSOR VEHICLE	O'REILLY AUTOMOTIVE, INC	OIL & FILTER-ASSESSOR VEHICLE	44.29	97710
		Total For Dept 6 ASSESSORS DIVISION		13,669.21	
Dept 7 TRANSPORTATION DIVISION					

PAID AND PARTIALLY PAID
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 7 TRANSPORTATION DIVISION					
1-7-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	JULY PREMIUM	674.86	1367
1-7-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	JULY PREMIUM	48.52	97652
1-7-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE QTR 2 2024 REP	594.42	1396
1-7-514.00	VOLUNTARY LIFE INSURANCE/AD&D	MUTUAL OF OMAHA	INSURANCE JULY PREMIUM	29.00	1370
1-7-532.00	TELEPHONE 5/16-6/15/2024	T-MOBILE	ACCT# 993594012 5/16-6/15/2024	91.62	1395
1-7-561.00	AKROGOLD UNLEADED	CONSERV FS INC	AKROGOLD UNLEADED	1,588.22	97701
1-7-569.00	IRON BROWN-SLAI TURN/TAIL LIGHT	CITI CARDS	JUNE STATEMENT	107.36	1373
1-7-569.00	SAFETY INSPECT - ELA 1, ELA 2,	BENNY'S SERVICE CENTER I	SAFETY INSPECTIONS - ELA 1, ELA 2, M2	90.00	97699
1-7-569.00	ELA 1-FRONT BRAKES, ROTOR, SHOP	ELA TOWNSHIP HIGHWAY DEP	ELA 1 - FRONT BRAKES, ROTOR, SHOP SUP	15.00	97703
1-7-569.00	ELA1 BRAKE ROTOR,HUB ASSEM,BRAK	FISHER AUTO PARTS	ELA 1-DISC BRAKE ROTOR & HUB ASSEM. B	231.88	97704
1-7-569.00	ELA 1 - WHEEL SEAL	FISHER AUTO PARTS	ELA 1 - WHEEL SEAL	10.52	97704
1-7-569.00	ELA4-FREON, DYE/OIL, A/C RECHAR	LAKE ZURICH RADIATOR AND	ELA 4 - FREON, DYE/OIL, A/C RECHARGE,	360.90	97707
Total For Dept 7 TRANSPORTATION DIVISION				3,842.30	
Total For Fund 1 GENERAL TOWN FUND				99,138.51	
Fund 2 GENERAL ASSISTANCE FUND					
Dept 0					
2-0-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE QTR 2 2024 REP	180.39	1396
2-0-537.00	EDUCATION EVENT 8/22/24	ILLINOIS TOWNSHIP ASSOCI	ITAGAC IN-PERSON EDUCATION EVENT 8/22	20.00	97669
Total For Dept 0				200.39	
Total For Fund 2 GENERAL ASSISTANCE FUND				200.39	
Fund 3 GENERAL ROAD FUND					
Dept 1 ADMINISTRATIVE DIVISION					
3-1-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	JULY PREMIUM	3,273.07	1367
3-1-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	JULY PREMIUM	250.50	97652
3-1-510.00	TASC FSA PAYMENT 7/10/2024	TASC CUSTOMER CARE	TASC FSA PAYMENT 7/10/2024	87.69	1369
3-1-510.00	TASC FSA PAYMENT M/D/Y	TASC CUSTOMER CARE	TASC FSA PAYMENT 07/24/2024	57.69	1372
3-1-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE QTR 2 2024 REP	201.36	1396
3-1-532.00	TELEPHONE 5/16-6/15/2024	VERIZON WIRELESS	TELEPHONE 686572087-00001 5/16-6/15/2	114.13	1399
3-1-532.00	INTERNET/PHONE 6/21-7/20/2024	COMCAST	8771 10 098 0313769 6/21-7/20/2024	150.72	1376
3-1-538.00	COSTCO-COFFEE	CITI CARDS	JUNE STATEMENT	11.99	1373
3-1-565.00	MONTHLY SUBSCRIPTION-MAY 2024	VERIZON CONNECT FLEET US	MONTHLY SUBSCRIPTION-MAY 2024	223.30	1397
3-1-565.00	6/15 - 9/14/24 WEATHERSENTRY ON	DTN, LLC	6/15 - 9/14/24 WEATHERSENTRY ONLINE P	934.92	97702
3-1-565.00	MONTHLY SUBSCRIPTION - JUNE 202	VERIZON CONNECT FLEET US	MONTHLY SUBSCRIPTION - JUNE 2024	223.30	1398
Total For Dept 1 ADMINISTRATIVE DIVISION				5,528.67	
Dept 4 MAINTENANCE DIVISION					
3-4-520.00	FIRE/RADIO 8/1/24-10/31/24-HIGH	FSS TECHNOLOGIES LLC	FIRE/RADIO 8/1/24-10/31/24 DEPT	210.00	97726
3-4-534.00	ACC# 1889272222 4/1-4/30/24	COMMONWEALTH EDISON	ELECTRICITY 1889272222 WS MIDLOTHIAN	331.30	1378
3-4-534.00	WATER 23605 ECHO LAKE 5/20-6/20	VILLAGE OF LAKE ZURICH	WATER #006631-00 23605 ECHO 5/20-6/20	25.94	1404
3-4-534.00	ELECTRICITY 1889272222 4/30-5/3	COMMONWEALTH EDISON	ELECTRICITY 1889272222 WS MIDLOTHIAN	298.67	1381
3-4-534.00	GAS 5/13-6/12/2024	NICOR GAS	GAS 66-22-64-1000 8 ES ECHO LAKE RD 5	42.68	1393
3-4-534.00	GAS 5/13-6/12/2024	NICOR GAS	GAS 12-83-08-1000 3 23605 ECHO LAKE R	142.04	1394
3-4-567.00	BOBCAT SKID STEER BLOCK, C TRNS	ATLAS BOBCAT, LLC	BOBCAT SKID STEER BLOCK, C TRNSFR	351.84	97698
3-4-567.00	TRAILER-TIRE REPLACEMENT	WM. J. CASSIDY TIRE & AU	TRAILER-TIRE REPLACEMENT	771.28	97700
3-4-567.00	VENTRAC-SPARK PLUGS (3)	NAPA AUTO PARTS-DIV. OF	VENTRAC-SPARK PLUGS (3)	14.22	97709
3-4-567.00	OIL AND AIR FILTERS	O'REILLY AUTOMOTIVE, INC	OIL AND AIR FILTERS	199.44	97710
3-4-567.00	AIR/OIL FILTERS,VPOWER PLUG-VEN	O'REILLY AUTOMOTIVE, INC	AIR/OIL FILTERS,VPOWER PLUG-VENTRAC	88.05	97710

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 3 GENERAL ROAD FUND					
Dept 4 MAINTENANCE DIVISION					
3-4-569.00	T14-REFUND 2 UNLOADED CALIPER W	FISHER AUTO PARTS	T14 -REFUND FOR 2 UNLOADED CALIPER W/	(109.00)	97704
3-4-569.00	T4-FUEL MODULE/CLIPS/CONNECTOR/	NAPA AUTO PARTS-DIV. OF	T4-FUEL MODULE/CLIPS/CONNECTOR/BLSTR	371.88	97709
3-4-569.00	T11-TRANS OIL COOL HOSE, RADIAT	NAPA AUTO PARTS-DIV. OF	T11-TRANS OIL COOL HOSE, RADIATOR FUN	44.49	97709
3-4-569.00	T12 - SS EEC TEST. REPLACE CAC	VICTOR FORD	T12 - SS EEC TEST. REPLACE CAC TUBE	165.00	97715
3-4-577.00	AMAZON-DP PILLARS CAM LOCK	CITI CARDS	JUNE STATEMENT	11.98	1373
3-4-577.00	TRI CITY BOLT-LG BULK HEX CONSC	CITI CARDS	JUNE STATEMENT	97.38	1373
3-4-577.00	LG-DIABLO REBAR BITS (2)	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	37.74	97682
3-4-577.00	LG-DIABLO REBAR DEMON BIT	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	20.97	97682
3-4-577.00	LG-QUIKRETE MORTAR MIX (8)	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	61.32	97682
3-4-577.00	DP VEHE BARN-LIGHT BULBS (3 PA	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	20.91	97682
3-4-577.00	LG-4X8 PLYWOOD	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	24.00	97682
3-4-577.00	KD DOG PARK-COMMERCIAL TRASH CA	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	1,280.60	97682
3-4-577.00	EQUIPMENT RENTAL 6/20/24 - DEER	ALTORFER INDUSTRIES, INC	EQUIPMENT RENTAL 6/20/24 - DEER PARK	1,404.00	97696
3-4-577.00	10' U CHANNEL GALVANIZED - 12 Q	HI-VIZ INC.	10' U CHANNEL GALVANIZED - 12 QTY	600.00	97705
3-4-577.00	1.12LXB7' POST (20)/CORNER BOLT	HI-VIZ INC.	1.12LXB7' POST (20)/CORNER BOLTS (20)	490.00	97705
3-4-577.00	LG 30X30 SIGN, DP 6X18 SIGN, DP	HI-VIZ INC.	LG 30X30 SIGN, DP 6X18 SIGN, DP 6X24	145.00	97705
3-4-577.00	DP 6X18 DS STREET SIGN	HI-VIZ INC.	DP 6X18 STREET SIGN, 12X18 SIGN	40.00	97705
3-4-577.00	LG - BUSH HOG/BRUSH CUTTER 4" C	SUNBELT RENTALS, INC.	LG - BUSH HOG/BRUSH CUTTER 4" CUT	355.00	97712
3-4-577.00	KD-12" RCP FLARED END SECT, 12"	VOLLMAR CLAY PRODUCTS CO	KD-12" RCP FLARED END SECTION, 12" RC	595.00	97716
Total For Dept 4 MAINTENANCE DIVISION				8,131.73	
Total For Fund 3 GENERAL ROAD FUND				13,660.40	
Fund 4 PERMANENT ROAD FUND					
Dept 0					
4-0-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	JULY PREMIUM	8,469.49	1367
4-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	JULY PREMIUM	743.91	97652
4-0-510.00	TASC FSA PAYMENT 7/10/2024	TASC CUSTOMER CARE	TASC FSA PAYMENT 7/10/2024	99.99	1369
4-0-510.00	TASC FSA PAYMENT M/D/Y	TASC CUSTOMER CARE	TASC FSA PAYMENT 07/24/2024	129.99	1372
4-0-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE QTR 2 2024 REP	3,674.29	1396
4-0-514.00	VOLUNTARY LIFE INSURANCE/AD&D	MUTUAL OF OMAHA	INSURANCE JULY PREMIUM	44.20	1370
4-0-561.00	DIESELEX GOLD ULTRA LS CLEAR	CONSERV FS INC	DIESELEX GOLD ULTRA LS CLEAR	1,234.59	97701
4-0-561.00	SUPREX GOLD ESP, FS POWER FLUID	CONSERV FS INC	SUPREX GOLD ESP, FS POWER FLUID,SYNTH	4,682.31	97701
4-0-561.00	AKROGOLD UNLEADED	CONSERV FS INC	AKROGOLD UNLEADED	104.77	97701
4-0-562.00	AMAZON-PAPER TOWELS	CITI CARDS	JUNE STATEMENT	107.98	1373
4-0-562.00	COSTCO-SCOTT TOWELS/GARBAGE BAG	CITI CARDS	JUNE STATEMENT	89.35	1373
4-0-562.00	PAINT SPRAYER/PAINTERS TAPE	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	193.48	97682
4-0-562.00	STRIP BRUSH/SCUB BRUSH/GRAFFIT	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	22.43	97682
4-0-562.00	MISC. FASTENERS, GAUGE RAIN GLA	LAKE ZURICH ACE	MISC. FASTENERS, GAUGE RAIN GLASS	27.18	97695
4-0-562.00	ARMOR ALL PROTECTANT (2)	LAKE ZURICH ACE	ARMOR ALL PROTECTANT (2)	20.38	97695
4-0-562.00	SWITCH GRND SP 15A WHITE	LAKE ZURICH ACE	SWITCH GRND SP 15A WHITE	2.36	97695
4-0-562.00	AIR FILTER-SHOP SUPPLIES	O'REILLY AUTOMOTIVE, INC	SCAG MOWER AND SHOP SUPPLIES - AIR FI	83.76	97710
4-0-582.00	ANNUAL NPDES FEE 7/1/24 - 6/30/	ILLINOIS EPA	ANNUAL NPDES FEE 7/1/24 - 6/30/25	1,000.00	97706
4-0-582.00	ABBEY GLENN - 6" SDR PVC PIPE	MID AMERICAN WATER OF WA	ABBEY GLENN - 6" SDR PVC PIPE	170.52	97708
4-0-582.00	PVCF - 12IN-15IN N-12 FLARED EN	MID AMERICAN WATER OF WA	ABBEY GLENN PVCF - 12IN-15IN N-12 FLA	880.00	97708
4-0-582.00	TYPE 8 GRATE,12IN-15IN N-12 FLA	MID AMERICAN WATER OF WA	ABBEY GLENN-TYPE 8 GRATE,12IN-15IN N-	1,664.00	97708
4-0-582.00	ABBEY GLENN - 6" SDR PVC PIPE	MID AMERICAN WATER OF WA	ABBEY GLENN - 6" SDR PVC PIPE QTY 16	1,537.20	97708
4-0-582.00	MIXED CLEAN FILL 4 WHEELER (6)	SUPER AGGREGATES	MIXED CLEAN FILL 4 WHEELER/SPRUCE LAK	300.00	97713
4-0-582.00	7.45 TN GRADE#9 IDOT	THELEN MATERIALS, LLC	7.45 TN GRADE#9 IDOT, 7.80 TN GRADE#9	161.95	97714
4-0-582.00	ABBEY GLENN - GRADE #9 IDOT, 3/	THELEN MATERIALS, LLC	ABBEY GLENN - GRADE #9 IDOT, 3/4" CHI	344.60	97714

INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP
EXP CHECK RUN DATES 07/01/2024 - 07/31/2024
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 4 PERMANENT ROAD FUND					
Dept 0					
4-0-582.00	ABBEY GLENN - 3/4" CHIPS IDOT	THELEN MATERIALS, LLC	ABBEY GLENN - 3/4" CHIPS IDOT	184.15	97714
4-0-582.00	24X24 INLETS W/BCI NH-ABBEY GLE	VOLLMAR CLAY PRODUCTS CO	24X24 INLETS W/BCI NH-ABBEY GLENN	450.00	97716
4-0-584.00	ELECTRICITY 9780827000 4/26-5/3	COMMONWEALTH EDISON	ELECTRICITY 9780827000 ALL STRT LGHTS	981.88	1382
		Total For Dept 0		27,404.76	
		Total For Fund 4 PERMANENT ROAD FUND		27,404.76	
Fund 5 PARK MAINTENANCE FUND					
Dept 0					
5-0-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHTE	JULY PREMIUM	609.69	1367
5-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	JULY PREMIUM	48.52	97652
5-0-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE QTR 2 2024 REP	346.79	1396
5-0-514.00	VOLUNTARY LIFE INSURANCE/AD&D	MUTUAL OF OMAHA	INSURANCE JULY PREMIUM	7.40	1370
5-0-520.00	AMAZON-KNOX TOILET PAPER	CITI CARDS	JUNE STATEMENT	89.97	1373
5-0-520.00	SC PRIMUS DND	A/C LOCK & KEY	WIRELESS REMOTE BUTTON, SC PRIMUS DND	125.00	97718
5-0-520.00	FIRE/RADIO 8/1/24-10/31/24 -KNO	FSS TECHNOLOGIES LLC	FIRE/RADIO 8/1/24-10/31/24 DEPT	210.00	97726
5-0-521.00	CENTRAL TURE-PCP ULTRA 4IN ROTO	CITI CARDS	JUNE STATEMENT	107.90	1373
5-0-521.00	WASP HORNET SPRAYS-KNOX	LAKE ZURICH ACE	WASP HORNET SPRAYS-KNOX	19.00	97695
5-0-521.00	7.80 TN GRADE#9 IDOT - ETCP	THELEN MATERIALS, LLC	7.45 TN GRADE#9 IDOT, 7.80 TN GRADE#9	169.30	97714
5-0-521.00	LANDSCAPE MAINTENANCE - JUNE 20	MILIEU DESIGN, LLC	LANDSCAPE MAINTENANCE - JUNE 2024	2,020.00	97730
5-0-521.00	FUEL SURCHARGE	MILIEU DESIGN, LLC	LANDSCAPE MAINTENANCE - JUNE 2024	121.20	97730
5-0-521.00	FERTILIZER - KNOX FOOTBALL FIEL	ROLLING GREEN TURF CARE,	FERTILIZER - KNOX FOOTBALL FIELD	232.80	97734
5-0-521.00	FERTILIZER - COMMUNITY PARK	ROLLING GREEN TURF CARE,	FERTILIZER - COMMUNITY PARK	687.44	97734
5-0-534.00	ELECTR.#4630512222 4/1-4/30/24	COMMONWEALTH EDISON	ELECTR.#4630512222 0 E TELSER 4/1-4/	22.75	1379
5-0-534.00	ELECTR #4461724000 5/30-6/28/24	COMMONWEALTH EDISON	ELECTR #4461724000 1111 W RT-22 5/30-	111.58	1387
5-0-534.00	WATER 1155 E RT 22 5/20-6/20/24	VILLAGE OF LAKE ZURICH	WATER #006658-00 1155 ROUTE 22 5/20-6	12.32	1401
5-0-534.00	WATER KNOX PARK 22 5/20-6/20/24	VILLAGE OF LAKE ZURICH	WATER #006673-00 1111 E ROUTE 22 5/20	145.51	1403
5-0-534.00	ELECTRICITY 4630512222 4/30-5/3	COMMONWEALTH EDISON	ELECTRICITY 4630512222 0 E TELSER RD	24.79	1384
5-0-561.00	AKROGOLD UNLEADED	CONSERV FS INC	AKROGOLD UNLEADED	992.07	97701
5-0-562.00	AIR FILTER-SCAG MOWER	O'REILLY AUTOMOTIVE, INC	SCAG MOWER AND SHOP SUPPLIES - AIR FI	30.49	97710
5-0-563.00	ETCP PARK-6X8 PT PINE DOG EAR P	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	68.98	97682
5-0-563.00	NYLON ADAPTER/TUBE CUTTER/PEX S	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	38.15	97682
5-0-563.00	SILICONE CAULK CLEAR (2)	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	23.96	97682
5-0-563.00	2X4-10 FT CEDAR TONE LUMBER	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	7.38	97682
5-0-563.00	GAGA BALL PIT BRACKET SYSTEM	COACH CLIFF'S GAGA BALL	GAGA BALL PIT BRACKET SYSTEM	4,356.00	97692
5-0-563.00	30X30 SIGN CUSTOM PICKLEBALL	HI-VIZ INC.	30X30 SIGN CUSTOM PICKLEBALL	175.00	97705
5-0-563.00	12X18 SIGN PARKING	HI-VIZ INC.	DP 6X18 STREET SIGN, 12X18 SIGN	40.00	97705
5-0-564.00	MULTI-POSITION LADDER	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	224.93	97682
5-0-564.00	MULTI-POSITION LADDER	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	279.00	97682
5-0-564.00	MULTI-POSITION LADDER	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	204.00	97682
5-0-564.00	MULTI-POSITION LADDER REFUND	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	(224.93)	97682
5-0-564.00	MULTI-POSITION LADDER REFUND	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	(279.00)	97682
5-0-564.00	AUTOCUT 25 2 BULK PAC-TRIMMER P	ARLINGTON POWER EQUIPMEN	CUSTOMER 15306 - AUTOCUT 25 2 BULK PA	133.74	97697
5-0-574.00	ELECTRICITY 4438772222 4/-4/30/	COMMONWEALTH EDISON	ELECTRICITY 4438772222 95 E MAIN ST 4	109.16	1380
5-0-574.00	GAS 4/30/24-5/14/24	NICOR GAS	GAS 68-34-08-1000 8 95 E MAIN ST 4/12	72.43	1389
5-0-574.00	WATER 95 E MAIN 5/20-6/20/24	VILLAGE OF LAKE ZURICH	WATER #002695-00 95 E MAIN 5/20-6/20/	46.94	1400
5-0-574.00	COTTON RAGS/PAINT BAGS/PAINT TH	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	33.44	97682
5-0-574.00	PAINT/BRUSHES/STRIPPER/LINERS	HOME DEPOT CREDIT SERVIC	#2908 JUNE STATEMENT	90.78	97682
5-0-574.00	ELECTRICITY 4438772222 4/30-5/3	COMMONWEALTH EDISON	ELECTRICITY 4438772222 95 E MAIN 4/30	95.28	1383
5-0-574.00	GAS 5/14-6/13/2024	NICOR GAS	GAS 68-34-08-1000 8 95 E MAIN ST 5/14	52.83	1390

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 5 PARK MAINTENANCE FUND					
Dept 0					
5-0-574.00	FIRE/RADIO8/1/24-10/31/24 -HIST	FSS TECHNOLOGIES LLC	FIRE/RADIO 8/1/24-10/31/24 DEPT	210.00	97726
5-0-596.00	MOSQUITO ABATEMENT PLAN (4 OF	CLARKE ENVIRONMENTAL MOS	MOSQUITO ABATEMENT PLAN (4 OF 4)	9,000.00	97721
5-0-600.00	TRUCK-LIGHTS/RACKS/ANTENNA/SWIT	SAE GROUP	TRUCK-LIGHTS/RACKS/ANTENNA/SWITCH	4,600.52	97665
5-0-600.00	TRUCK - BED COVER TONNEAU	SAE GROUP	TRUCK - BED COVER TONNEAU	1,637.49	97711
	Total For Dept 0			27,190.60	
	Total For Fund 5 PARK MAINTENANCE FUND			27,190.60	
Fund 6 CEMETERY MAINTENANCE FUND					
Dept 0					
6-0-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE QTR 2 2024 REP	47.45	1396
6-0-523.00	SCATTER GARDEN PLAQUE - FINK	INTERNATIONAL BRONZE PLA	CREM SCATTER GARDEN 1 PLAQUE - JOHN F	179.00	97728
	Total For Dept 0			226.45	
	Total For Fund 6 CEMETERY MAINTENANCE FUND			226.45	

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BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 1 GENERAL TOWN FU	99,138.51	
			Fund 2 GENERAL ASSISTA	200.39	
			Fund 3 GENERAL ROAD FU	13,660.40	
			Fund 4 PERMANENT ROAD	27,404.76	
			Fund 5 PARK MAINTENANC	27,190.60	
			Fund 6 CEMETERY MAINTA	226.45	
Total For All Funds:				167,821.11	

CASH SUMMARY BY ACCOUNT FOR ELA TOWNSHIP
 FROM 07/01/2024 TO 07/31/2024
 FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2024	Total Debits	Total Credits	Ending Balance 07/31/2024
Fund 1 GENERAL TOWN FUND					
100.00	BYLINE-MM/DISB.#0192/0190	504,832.97	77,758.22	386,370.02	196,221.17
101.05	BYLINE #7986-MONEY MARKET	1,137,893.43	152,913.41	0.00	1,290,806.84
101.07	BARR.#0429-MONEY MARKET	1,421,879.55	12,947.07	7,020.81	1,427,805.81
104.22	CS CDARS 5.00% 9/12/24-52WK	471,007.12	0.00	0.00	471,007.12
104.26	CS CDARS 4.40% 07/05/24-13WK	109,345.86	0.00	0.00	109,345.86
	GENERAL TOWN FUND	3,644,958.93	243,618.70	393,390.83	3,495,186.80
Fund 2 GENERAL ASSISTANCE FUND					
100.00	BYLINE-MM/DISB.#0192/0190	9,152.95	314.75	3,148.51	6,319.19
101.05	BYLINE #7986-MONEY MARKET	74,949.66	236.68	0.00	75,186.34
	GENERAL ASSISTANCE FUND	84,102.61	551.43	3,148.51	81,505.53
Fund 3 GENERAL ROAD FUND					
100.00	BYLINE-MM/DISB.#0192/0190	103,762.80	98,330.68	32,176.15	169,917.33
101.05	BYLINE #7986-MONEY MARKET	1,056,071.82	2,703.34	0.00	1,058,775.16
	GENERAL ROAD FUND	1,159,834.62	101,034.02	32,176.15	1,228,692.49
Fund 4 PERMANENT ROAD FUND					
100.00	BYLINE-MM/DISB.#0192/0190	386,480.60	32,859.08	269,539.11	149,800.57
101.05	BYLINE #7986-MONEY MARKET	1,127,192.45	152,612.14	0.00	1,279,804.59
101.06	5/3 BANK-BOND ACCT #0773	95,692.71	2,700.00	2,450.00	95,942.71
101.07	BARR.#0429-MONEY MARKET	262,476.29	1,094.55	0.00	263,570.84
	PERMANENT ROAD FUND	1,871,842.05	189,265.77	271,989.11	1,789,118.71
Fund 5 PARK MAINTENANCE FUND					
100.00	BYLINE-MM/DISB.#0192/0190	57,176.07	72,373.04	99,782.58	29,766.53
101.05	BYLINE #7986-MONEY MARKET	316,953.24	432.48	0.00	317,385.72
101.08	CORNERSTONE MM #6332	134,493.32	479.46	0.00	134,972.78
	PARK MAINTENANCE FUND	508,622.63	73,284.98	99,782.58	482,125.03
Fund 6 CEMETERY MAINTENANCE FUND					
100.00	BYLINE-MM/DISB.#0192/0190	6,835.56	4,961.09	6,650.66	5,145.99
101.05	BYLINE #7986-MONEY MARKET	228,490.55	674.17	0.00	229,164.72
	CEMETERY MAINTENANCE FUND	235,326.11	5,635.26	6,650.66	234,310.71
	TOTAL - ALL FUNDS	7,504,686.95	613,390.16	807,137.84	7,310,939.27

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	2024-25 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Revenues					
Dept 0					
1-0-400.00	PROPERTY TAX	25,575.13	919,503.35	1,784,294.00	864,790.65
1-0-402.00	PERS PROP REPLACEMENT TAX	8,105.84	20,912.28	50,000.00	29,087.72
1-0-404.00	INTEREST INCOME	8,973.77	37,080.34	40,000.00	2,919.66
1-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	3,163,752.00	3,163,752.00
1-0-410.00	MISCELLANEOUS INCOME	0.00	0.00	100.00	100.00
1-0-410.01	COMMUNITY ROOM FEES	0.00	0.00	0.00	0.00
Total Dept 0		42,654.74	977,495.97	5,038,146.00	4,060,650.03
Dept 3 - HEALTH AND WELLNESS					
1-3-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
Total Dept 3 - HEALTH AND WELLNESS		0.00	0.00	0.00	0.00
Dept 5 - COMMUNITY CENTER					
1-5-406.00	GRANTS	0.00	625.00	5,000.00	4,375.00
1-5-409.00	DONATIONS	0.00	750.00	2,000.00	1,250.00
1-5-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
1-5-410.01	HOMEWORK CLUB RECOVERIES	675.00	725.00	66,290.00	65,565.00
1-5-410.02	TEEN CLUB RECOVERIES	0.00	0.00	0.00	0.00
1-5-410.03	SHOOTING STARS RECOVERIES	3,930.00	72,460.00	79,100.00	6,640.00
1-5-410.04	WINTER BREAK RECOVERIES	0.00	0.00	14,700.00	14,700.00
1-5-410.05	SPRING BREAK RECOVERIES	0.00	750.00	6,000.00	5,250.00
1-5-410.06	KIDS DAY OFF RECOVERIES	0.00	0.00	0.00	0.00
1-5-410.07	SAFE SITTER RECOVERIES	0.00	360.00	960.00	600.00
1-5-410.08	SAFE AT HOME RECOVERIES	0.00	0.00	480.00	480.00
1-5-411.01	SENIOR PROGRAM RECOVERIES	9,606.00	37,917.00	95,000.00	57,083.00
1-5-411.02	LONG DISTANCE TRIPS RECOVERIES	0.00	31,568.90	55,000.00	23,431.10
1-5-411.03	MEAL RECOVERIES	841.00	3,196.00	12,000.00	8,804.00
1-5-411.04	NON-RESIDENT FEES	120.00	400.00	1,000.00	600.00
Total Dept 5 - COMMUNITY CENTER		15,172.00	148,751.90	337,530.00	188,778.10
Dept 6 - ASSESSORS DIVISION					
1-6-410.00	MISCELLANEOUS INCOME	0.00	528.98	0.00	(528.98)
Total Dept 6 - ASSESSORS DIVISION		0.00	528.98	0.00	(528.98)
Dept 7 - TRANSPORTATION DIVISION					
1-7-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
1-7-410.01	DIAL-A-RIDE RECOVERIES	668.25	2,257.25	7,000.00	4,742.75
1-7-410.02	SUBSCRIPTION RECOVERIES	0.00	1,491.00	5,000.00	3,509.00
1-7-410.03	S.W. LAKE RECOVERIES	798.00	3,759.00	9,000.00	5,241.00
Total Dept 7 - TRANSPORTATION DIVISION		1,466.25	7,507.25	21,000.00	13,492.75
TOTAL REVENUES		59,292.99	1,134,284.10	5,396,676.00	4,262,391.90
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
1-1-500.00	SALARIES	15,242.46	67,909.42	220,000.00	152,090.58
1-1-509.00	HEALTH BENEFITS	2,776.78	10,953.67	40,000.00	29,046.33
1-1-511.00	SOCIAL SECURITY TAX	1,140.08	5,078.31	18,000.00	12,921.69
1-1-512.00	IMRF	464.86	1,961.98	8,000.00	6,038.02
1-1-513.00	UNEMPLOYMENT COMPENSATION	1,321.61	2,155.50	1,500.00	(655.50)
1-1-514.00	VOLUNTARY LIFE INSURANCE/AD&D	(0.93)	0.14	0.00	(0.14)
1-1-520.00	BUILDING MAINTENANCE	1,260.55	2,804.76	14,000.00	11,195.24
1-1-528.00	INSURANCE	0.00	30,124.00	35,000.00	4,876.00
1-1-532.00	TELEPHONE/INTERNET	622.74	2,479.43	9,000.00	6,520.57
1-1-534.00	UTILITIES	334.68	1,520.00	7,000.00	5,480.00
1-1-536.00	TRAVEL EXPENSE	229.79	668.62	2,000.00	1,331.38
1-1-537.00	EDUCATION	288.41	323.41	2,000.00	1,676.59
1-1-538.00	POSTAGE	291.49	5,368.30	12,000.00	6,631.70
1-1-540.00	PRINTING	422.05	4,184.37	12,000.00	7,815.63
1-1-544.00	PROFESSIONAL SERVICES	2,205.00	7,309.31	50,000.00	42,690.69
1-1-546.00	DUES/FEES	64.40	1,668.24	9,000.00	7,331.76
1-1-548.00	PUBLIC NOTICES	0.00	103.50	750.00	646.50
1-1-549.00	PERS.PROP.REPL.TAX-VILL.REFUND	0.00	1,832.65	20,000.00	18,167.35
1-1-555.00	GRANT FUNDING	26,000.00	34,000.00	36,000.00	2,000.00
1-1-558.00	OFFICE SUPPLIES	54.83	634.06	5,500.00	4,865.94
1-1-559.00	OFFICE EQUIPMENT	900.00	2,401.22	2,500.00	98.78

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	2024-25 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
1-1-565.00	INFORMATION TECHNOLOGY	1,396.49	8,073.94	35,000.00	26,926.06
1-1-568.00	MISCELLANEOUS	0.00	96.71	5,000.00	4,903.29
1-1-572.00	COMMUNITY EVENTS	0.00	1,010.99	4,000.00	2,989.01
1-1-573.00	COMMUNITY SERVICE PROJECTS	0.00	0.00	3,500.00	3,500.00
1-1-585.00	TOWNHALL IMPROVEMENTS	0.00	0.00	20,000.00	20,000.00
1-1-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	1,000,000.00	1,000,000.00
Total Dept 1 - ADMINISTRATIVE DIVISION		55,015.29	192,662.53	1,571,750.00	1,379,087.47
Dept 2 - ELECTED OFFICIALS					
1-2-501.00	SUPERVISOR	3,333.33	13,333.32	40,000.00	26,666.68
1-2-504.00	CLERK	1,250.00	5,000.00	15,000.00	10,000.00
1-2-505.00	TRUSTEES	1,666.68	6,666.72	20,000.00	13,333.28
1-2-506.00	TREASURER	83.33	333.32	1,000.00	666.68
1-2-511.00	SOCIAL SECURITY TAX	484.48	1,937.96	6,000.00	4,062.04
1-2-536.00	TRAVEL EXPENSE	0.00	0.00	3,000.00	3,000.00
1-2-537.00	EDUCATION	30.00	30.00	2,000.00	1,970.00
Total Dept 2 - ELECTED OFFICIALS		6,847.82	27,301.32	87,000.00	59,698.68
Dept 3 - HEALTH AND WELLNESS					
1-3-500.00	SALARIES	12,844.26	57,355.80	245,000.00	187,644.20
1-3-509.00	HEALTH BENEFITS	3,613.26	14,190.30	75,000.00	60,809.70
1-3-510.00	HRA	0.00	0.00	4,500.00	4,500.00
1-3-511.00	SOCIAL SECURITY TAX	881.26	3,931.58	20,000.00	16,068.42
1-3-512.00	IMRF	350.29	1,542.15	8,000.00	6,457.85
1-3-513.00	UNEMPLOYMENT COMPENSATION	937.01	1,814.39	1,000.00	(814.39)
1-3-514.00	VOLUNTARY LIFE INSURANCE/AD&D	2.20	(4.40)	0.00	4.40
1-3-520.00	BUILDING MAINTENANCE	887.20	3,942.60	8,500.00	4,557.40
1-3-532.00	TELEPHONE/INTERNET	445.40	1,770.06	6,000.00	4,229.94
1-3-534.00	UTILITIES	246.44	1,093.10	4,000.00	2,906.90
1-3-536.00	TRAVEL EXPENSE	0.00	0.00	2,000.00	2,000.00
1-3-537.00	EDUCATION	0.00	40.00	3,000.00	2,960.00
1-3-538.00	POSTAGE	0.00	0.00	100.00	100.00
1-3-540.00	PRINTING	0.00	0.00	300.00	300.00
1-3-546.00	DUES/FEES	50.00	135.00	1,600.00	1,465.00
1-3-558.00	OFFICE SUPPLIES	180.98	479.37	1,500.00	1,020.63
1-3-559.00	OFFICE EQUIPMENT	109.04	109.04	1,000.00	890.96
1-3-565.00	INFORMATION TECHNOLOGY	76.00	1,610.80	2,800.00	1,189.20
1-3-568.00	MISCELLANEOUS	0.00	266.97	1,000.00	733.03
Total Dept 3 - HEALTH AND WELLNESS		20,623.34	88,276.76	385,300.00	297,023.24
Dept 5 - COMMUNITY CENTER					
1-5-500.00	SALARIES	40,686.82	167,978.34	510,000.00	342,021.66
1-5-509.00	HEALTH BENEFITS	2,958.87	11,581.30	45,000.00	33,418.70
1-5-510.00	HRA	0.00	0.00	4,500.00	4,500.00
1-5-511.00	SOCIAL SECURITY TAX	3,073.38	12,674.07	42,000.00	29,325.93
1-5-512.00	IMRF	790.39	3,885.58	15,000.00	11,114.42
1-5-513.00	UNEMPLOYMENT COMPENSATION	3,356.00	5,591.19	6,000.00	408.81
1-5-514.00	VOLUNTARY LIFE INSURANCE/AD&D	2.27	(2.81)	0.00	2.81
1-5-520.00	BUILDING MAINTENANCE	835.24	2,370.25	20,000.00	17,629.75
1-5-524.00	NUTRITION	769.73	2,151.77	15,000.00	12,848.23
1-5-525.00	LUNCH & LEARN PRESENTATIONS	575.00	2,240.00	7,500.00	5,260.00
1-5-532.00	TELEPHONE/INTERNET	832.54	3,169.25	9,000.00	5,830.75
1-5-534.00	UTILITIES	1,105.19	4,686.67	14,000.00	9,313.33
1-5-536.00	TRAVEL EXPENSE	0.00	460.58	500.00	39.42
1-5-537.00	EDUCATION	0.00	121.79	4,000.00	3,878.21
1-5-538.00	POSTAGE	2.11	798.93	11,000.00	10,201.07
1-5-540.00	PRINTING	194.41	2,744.92	18,000.00	15,255.08
1-5-546.00	DUES/FEES	205.83	888.38	4,000.00	3,111.62
1-5-547.00	PROGRAMS	5,186.79	26,513.27	80,000.00	53,486.73
1-5-550.00	LONG DISTANCE TRIPS	1,539.78	12,205.16	30,000.00	17,794.84
1-5-551.00	PROGRAM SUPPLIES	817.03	3,590.99	18,000.00	14,409.01
1-5-553.00	SPECIAL EVENTS	0.00	0.00	3,000.00	3,000.00
1-5-558.00	OFFICE SUPPLIES	68.98	115.86	2,000.00	1,884.14
1-5-559.00	OFFICE EQUIPMENT	799.97	807.60	2,000.00	1,192.40
1-5-561.00	FUEL/OIL	0.00	607.70	2,500.00	1,892.30
1-5-563.00	BUILDING EQUIPMENT	0.00	99.91	6,000.00	5,900.09
1-5-565.00	INFORMATION TECHNOLOGY	32.00	2,973.33	4,000.00	1,026.67
1-5-568.00	MISCELLANEOUS	74.94	52.32	2,000.00	1,947.68
1-5-585.00	GRANT PROJECTS	15,000.00	15,000.00	30,000.00	15,000.00
Total Dept 5 - COMMUNITY CENTER		78,907.27	283,306.35	905,000.00	621,693.65

		ACTIVITY FOR	YTD BALANCE	2024-25	AVAILABLE
		MONTH 07/31/2024	07/31/2024	ORIGINAL	BALANCE
GL NUMBER	DESCRIPTION	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
Dept 6 - ASSESSORS DIVISION					
1-6-500.00	SALARIES	20,790.97	97,367.23	430,000.00	332,632.77
1-6-509.00	HEALTH BENEFITS	3,295.63	12,624.56	45,000.00	32,375.44
1-6-510.00	HRA	0.00	0.00	6,000.00	6,000.00
1-6-511.00	SOCIAL SECURITY TAX	1,569.51	7,321.91	36,000.00	28,678.09
1-6-512.00	IMRF	420.34	2,112.63	15,000.00	12,887.37
1-6-513.00	UNEMPLOYMENT COMPENSATION	1,203.03	2,337.65	2,000.00	(337.65)
1-6-520.00	BUILDING MAINTENANCE	1,283.04	3,047.87	6,000.00	2,952.13
1-6-532.00	TELEPHONE/INTERNET	568.81	2,263.71	6,000.00	3,736.29
1-6-534.00	UTILITIES	375.09	1,729.74	7,000.00	5,270.26
1-6-536.00	TRAVEL EXPENSE	298.93	298.93	3,500.00	3,201.07
1-6-537.00	EDUCATION	150.00	150.00	6,500.00	6,350.00
1-6-538.00	POSTAGE	6.40	34.42	100.00	65.58
1-6-540.00	PRINTING	17.84	202.08	1,500.00	1,297.92
1-6-544.00	PROFESSIONAL SERVICES	0.00	16,387.50	10,000.00	(6,387.50)
1-6-546.00	DUES/FEES	450.29	1,414.93	9,000.00	7,585.07
1-6-558.00	OFFICE SUPPLIES	43.84	438.53	2,500.00	2,061.47
1-6-559.00	OFFICE EQUIPMENT	0.00	0.00	5,000.00	5,000.00
1-6-561.00	FUEL/OIL	348.39	1,059.44	5,000.00	3,940.56
1-6-565.00	INFORMATION TECHNOLOGY	5,282.00	17,774.46	24,500.00	6,725.54
1-6-568.00	MISCELLANEOUS	0.00	0.00	500.00	500.00
1-6-569.00	VEHICLE MAINTENANCE	64.11	994.96	8,000.00	7,005.04
Total Dept 6 - ASSESSORS DIVISION		36,168.22	167,560.55	629,100.00	461,539.45
Dept 7 - TRANSPORTATION DIVISION					
1-7-500.00	SALARIES	7,035.49	32,657.15	98,000.00	65,342.85
1-7-509.00	HEALTH BENEFITS	629.88	2,472.77	9,000.00	6,527.23
1-7-510.00	HRA	0.00	0.00	1,650.00	1,650.00
1-7-511.00	SOCIAL SECURITY TAX	531.06	2,466.06	9,000.00	6,533.94
1-7-512.00	IMRF	214.59	996.06	3,500.00	2,503.94
1-7-513.00	UNEMPLOYMENT COMPENSATION	594.42	1,097.02	800.00	(297.02)
1-7-514.00	VOLUNTARY LIFE INSURANCE/AD&D	2.24	(4.42)	0.00	4.42
1-7-515.00	UNIFORMS/TESTING	0.00	0.00	600.00	600.00
1-7-528.00	INSURANCE	0.00	1,989.00	4,000.00	2,011.00
1-7-532.00	TELEPHONE	91.62	366.48	2,500.00	2,133.52
1-7-544.00	PROFESSIONAL SERVICES	0.00	170.55	1,000.00	829.45
1-7-558.00	OFFICE SUPPLIES	0.00	0.00	250.00	250.00
1-7-561.00	FUEL/OIL	1,588.22	7,311.40	20,000.00	12,688.60
1-7-569.00	VEHICLE MAINTENANCE	815.66	2,319.33	10,000.00	7,680.67
Total Dept 7 - TRANSPORTATION DIVISION		11,503.18	51,841.40	160,300.00	108,458.60
TOTAL EXPENDITURES		209,065.12	810,948.91	3,738,450.00	2,927,501.09
Fund 1 - GENERAL TOWN FUND:					
TOTAL REVENUES		59,292.99	1,134,284.10	5,396,676.00	4,262,391.90
TOTAL EXPENDITURES		209,065.12	810,948.91	3,738,450.00	2,927,501.09
NET OF REVENUES & EXPENDITURES		(149,772.13)	323,335.19	1,658,226.00	1,334,890.81

REVENUE AND EXPENDITURE REPORT FOR ELA TOWNSHIP
 PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	2024-25 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 2 - GENERAL ASSISTANCE FUND					
Revenues					
Dept 0					
2-0-400.00	PROPERTY TAX	312.32	10,336.46	20,022.00	9,685.54
2-0-404.00	INTEREST INCOME	239.11	487.75	500.00	12.25
2-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	88,120.00	88,120.00
Total Dept 0		551.43	10,824.21	108,642.00	97,817.79
TOTAL REVENUES		551.43	10,824.21	108,642.00	97,817.79
Expenditures					
Dept 0					
2-0-500.00	SALARIES	2,692.67	11,860.91	35,000.00	23,139.09
2-0-511.00	SOCIAL SECURITY TAX	173.34	760.50	2,300.00	1,539.50
2-0-512.00	IMRF	82.11	361.72	1,000.00	638.28
2-0-513.00	UNEMPLOYMENT COMPENSATION	180.39	304.02	200.00	(104.02)
2-0-537.00	EDUCATION	20.00	20.00	500.00	480.00
2-0-565.00	INFORMATION TECHNOLOGY	0.00	0.00	2,000.00	2,000.00
2-0-701.00	EMERGENCY ASSISTANCE	0.00	4,131.47	45,000.00	40,868.53
2-0-702.00	GENERAL ASSISTANCE	0.00	0.00	20,000.00	20,000.00
Total Dept 0		3,148.51	17,438.62	106,000.00	88,561.38
TOTAL EXPENDITURES		3,148.51	17,438.62	106,000.00	88,561.38
Fund 2 - GENERAL ASSISTANCE FUND:					
TOTAL REVENUES		551.43	10,824.21	108,642.00	97,817.79
TOTAL EXPENDITURES		3,148.51	17,438.62	106,000.00	88,561.38
NET OF REVENUES & EXPENDITURES		(2,597.08)	(6,614.41)	2,642.00	9,256.41

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2024-25	AVAILABLE
		MONTH 07/31/2024 INCREASE (DECREASE)	07/31/2024 NORMAL (ABNORMAL)	ORIGINAL BUDGET	BALANCE NORMAL (ABNORMAL)
Fund 3 - GENERAL ROAD FUND					
Revenues					
Dept 0					
3-0-400.00	PROPERTY TAX	4,154.85	138,886.75	267,626.00	128,739.25
3-0-402.00	PERS PROP REPLACEMENT TAX	0.00	0.00	0.00	0.00
3-0-404.00	INTEREST INCOME	2,730.90	5,628.91	15,000.00	9,371.09
3-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	1,091,636.00	1,091,636.00
3-0-410.00	MISCELLANEOUS INCOME	0.00	516.00	5,000.00	4,484.00
3-0-410.01	HWY.ENT.INCOME/BUS REPAIRS	0.00	132.47	0.00	(132.47)
3-0-410.02	HWY.ENT.INCOME/VILL.DEER PARK	12,150.42	25,188.38	175,100.00	149,911.62
3-0-410.03	HWY.ENT.INCOME/VILL.LONG GROVE	16,362.73	39,163.74	51,500.00	12,336.26
3-0-410.04	HWY.ENT.INCOME/VILL. NORTH BARRINGTON	6,509.60	28,275.27	20,600.00	(7,675.27)
3-0-410.05	HWY.ENT.INCOME/VILL.KILDEER	9,375.38	19,827.12	46,350.00	26,522.88
3-0-418.00	TRANSFERS IN	0.00	0.00	0.00	0.00
Total Dept 0		51,283.88	257,618.64	1,672,812.00	1,415,193.36
TOTAL REVENUES		51,283.88	257,618.64	1,672,812.00	1,415,193.36
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
3-1-500.00	SALARIES	(22,943.49)	12,201.85	44,000.00	31,798.15
3-1-509.00	HEALTH BENEFITS	(1,884.50)	7,092.45	26,500.00	19,407.55
3-1-510.00	HRA	0.00	0.00	4,500.00	4,500.00
3-1-511.00	SOCIAL SECURITY TAX	(1,718.33)	801.41	3,500.00	2,698.59
3-1-512.00	IMRF	(699.75)	372.15	2,000.00	1,627.85
3-1-513.00	UNEMPLOYMENT COMPENSATION	(118.01)	383.78	750.00	366.22
3-1-528.00	INSURANCE	0.00	27,669.00	32,000.00	4,331.00
3-1-532.00	TELEPHONE/INTERNET	264.85	3,219.57	8,500.00	5,280.43
3-1-536.00	TRAVEL EXPENSE	0.00	0.00	3,000.00	3,000.00
3-1-537.00	EDUCATION	0.00	0.00	3,000.00	3,000.00
3-1-540.00	PRINTING	0.00	0.00	500.00	500.00
3-1-544.00	PROFESSIONAL SERVICES	0.00	0.00	1,000.00	1,000.00
3-1-546.00	DUES/FEES	0.00	0.00	2,000.00	2,000.00
3-1-548.00	PUBLIC NOTICES	0.00	0.00	500.00	500.00
3-1-558.00	OFFICE SUPPLIES	11.99	398.95	2,500.00	2,101.05
3-1-559.00	OFFICE EQUIPMENT	0.00	0.00	3,500.00	3,500.00
3-1-565.00	INFORMATION TECHNOLOGY	1,381.52	3,932.74	9,000.00	5,067.26
Total Dept 1 - ADMINISTRATIVE DIVISION		(25,705.72)	56,071.90	146,750.00	90,678.10
Dept 4 - MAINTENANCE DIVISION					
3-4-520.00	BUILDING MAINTENANCE	210.00	420.00	50,000.00	49,580.00
3-4-533.00	ENGINEERING SERVICES	0.00	0.00	3,000.00	3,000.00
3-4-534.00	UTILITIES	840.63	2,858.91	8,500.00	5,641.09
3-4-535.00	RENTALS	0.00	0.00	2,000.00	2,000.00
3-4-562.00	OPERATING SUPPLIES	0.00	256.70	4,000.00	3,743.30
3-4-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	0.00	50,000.00	50,000.00
3-4-564.00	SMALL TOOLS	0.00	169.00	4,000.00	3,831.00
3-4-567.00	EQUIPMENT MAINTENANCE	1,424.83	6,247.21	35,000.00	28,752.79
3-4-569.00	VEHICLE MAINTENANCE	472.37	5,578.22	45,000.00	39,421.78
3-4-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
3-4-577.00	VILLAGE MATERIALS	5,183.90	15,754.31	40,000.00	24,245.69
3-4-580.00	PAVING	0.00	0.00	5,000.00	5,000.00
3-4-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
3-4-600.00	CAPITAL IMPROVEMENTS	0.00	33,205.98	675,000.00	641,794.02
Total Dept 4 - MAINTENANCE DIVISION		8,131.73	64,490.33	932,000.00	867,509.67
TOTAL EXPENDITURES		(17,573.99)	120,562.23	1,078,750.00	958,187.77
Fund 3 - GENERAL ROAD FUND:					
TOTAL REVENUES		51,283.88	257,618.64	1,672,812.00	1,415,193.36
TOTAL EXPENDITURES		(17,573.99)	120,562.23	1,078,750.00	958,187.77
NET OF REVENUES & EXPENDITURES		68,857.87	137,056.41	594,062.00	457,005.59

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	2024-25 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 4 - PERMANENT ROAD FUND					
Revenues					
Dept 0					
4-0-400.00	PROPERTY TAX	20,195.33	670,649.43	1,300,025.00	629,375.57
4-0-404.00	INTEREST INCOME	3,809.36	8,722.29	4,000.00	(4,722.29)
4-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	1,350,162.00	1,350,162.00
4-0-410.00	MISCELLANEOUS INCOME	0.00	50,159.52	0.00	(50,159.52)
4-0-410.01	MFT FUND	0.00	4,957.77	45,000.00	40,042.23
4-0-410.02	ROAD BONDS	250.00	5,300.00	500.00	(4,800.00)
Total Dept 0		24,254.69	739,789.01	2,699,687.00	1,959,897.99
TOTAL REVENUES		24,254.69	739,789.01	2,699,687.00	1,959,897.99
Expenditures					
Dept 0					
4-0-500.00	SALARIES	68,607.47	192,692.01	650,000.00	457,307.99
4-0-509.00	HEALTH BENEFITS	12,981.91	35,105.38	130,000.00	94,894.62
4-0-510.00	HRA	0.00	0.00	15,000.00	15,000.00
4-0-511.00	SOCIAL SECURITY TAX	5,057.48	14,202.14	48,000.00	33,797.86
4-0-512.00	IMRF	2,092.52	5,884.77	20,000.00	14,115.23
4-0-513.00	UNEMPLOYMENT COMPENSATION	3,993.66	6,240.82	6,000.00	(240.82)
4-0-514.00	VOLUNTARY LIFE INSURANCE/AD&D	2.10	(10.25)	0.00	10.25
4-0-515.00	UNIFORMS/TESTING	0.00	2,586.60	8,000.00	5,413.40
4-0-535.00	RENTALS	0.00	0.00	500.00	500.00
4-0-561.00	FUEL/OIL	6,021.67	14,532.27	45,000.00	30,467.73
4-0-562.00	OPERATING SUPPLIES	546.92	3,146.51	8,500.00	5,353.49
4-0-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	0.00	10,000.00	10,000.00
4-0-570.00	ROAD SIGNS/JULIE	0.00	560.00	4,000.00	3,440.00
4-0-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
4-0-580.00	PAVING	0.00	0.00	20,000.00	20,000.00
4-0-582.00	STORM WATER	6,692.42	22,809.44	663,600.00	640,790.56
4-0-584.00	STREET LIGHTS	981.88	3,780.63	15,000.00	11,219.37
4-0-586.00	ROAD SALT AND LIQUID DE-ICER	0.00	0.00	75,000.00	75,000.00
4-0-587.00	ROAD SUPPLIES & TREE REMOVAL	0.00	0.00	15,000.00	15,000.00
4-0-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
4-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	650,000.00	650,000.00
Total Dept 0		106,978.03	301,530.32	2,394,100.00	2,092,569.68
TOTAL EXPENDITURES		106,978.03	301,530.32	2,394,100.00	2,092,569.68
Fund 4 - PERMANENT ROAD FUND:					
TOTAL REVENUES		24,254.69	739,789.01	2,699,687.00	1,959,897.99
TOTAL EXPENDITURES		106,978.03	301,530.32	2,394,100.00	2,092,569.68
NET OF REVENUES & EXPENDITURES		(82,723.34)	438,258.69	305,587.00	(132,671.69)

REVENUE AND EXPENDITURE REPORT FOR ELA TOWNSHIP
 PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	2024-25 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 5 - PARK MAINTENANCE FUND					
Revenues					
Dept 0					
5-0-400.00	PROPERTY TAX	10,169.45	271,548.48	515,005.00	243,456.52
5-0-404.00	INTEREST INCOME	927.13	5,170.52	500.00	(4,670.52)
5-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	368,972.00	368,972.00
5-0-410.00	MISCELLANEOUS INCOME	304.60	304.60	2,500.00	2,195.40
5-0-410.01	KNIGGE PARK - STUDENT PARKING LOT REV	0.00	0.00	15,000.00	15,000.00
5-0-410.02	YOUTH SPORTS - PARK REV	0.00	3,250.00	4,500.00	1,250.00
5-0-418.00	TRANSFERS IN	0.00	0.00	0.00	0.00
Total Dept 0		11,401.18	280,273.60	906,477.00	626,203.40
TOTAL REVENUES		11,401.18	280,273.60	906,477.00	626,203.40
Expenditures					
Dept 0					
5-0-500.00	SALARIES	9,943.15	35,276.45	85,000.00	49,723.55
5-0-509.00	HEALTH BENEFITS	573.13	2,249.98	9,000.00	6,750.02
5-0-510.00	HRA	0.00	(570.00)	1,500.00	2,070.00
5-0-511.00	SOCIAL SECURITY TAX	754.15	2,669.36	8,000.00	5,330.64
5-0-512.00	IMRF	115.12	515.31	2,600.00	2,084.69
5-0-513.00	UNEMPLOYMENT COMPENSATION	346.79	608.93	1,500.00	891.07
5-0-514.00	VOLUNTARY LIFE INSURANCE/AD&D	0.56	(1.18)	0.00	1.18
5-0-520.00	BUILDING MAINTENANCE	424.97	634.97	10,000.00	9,365.03
5-0-521.00	PARK MAINTENANCE	3,417.64	15,433.82	53,000.00	37,566.18
5-0-534.00	UTILITIES	304.63	933.85	6,000.00	5,066.15
5-0-544.00	PROFESSIONAL SERVICES	0.00	(184.00)	3,000.00	3,184.00
5-0-561.00	FUEL/OIL	992.07	2,214.32	7,000.00	4,785.68
5-0-562.00	LANDSCAPING SUPPLIES	30.49	1,623.49	20,000.00	18,376.51
5-0-563.00	PARK EQUIPMENT	353.47	435.42	25,000.00	24,564.58
5-0-564.00	SMALL TOOLS	337.74	1,545.18	2,000.00	454.82
5-0-567.00	EQUIPMENT MAINTENANCE	0.00	148.94	0.00	(148.94)
5-0-568.00	MISCELLANEOUS	0.00	164.50	1,000.00	835.50
5-0-569.00	VEHICLE MAINTENANCE	0.00	120.00	0.00	(120.00)
5-0-574.00	ELA HISTORIC-PROJECTS/MAINT	710.86	4,739.38	40,000.00	35,260.62
5-0-596.00	MOSQUITO ABATEMENT PLAN	9,000.00	36,000.00	40,000.00	4,000.00
5-0-600.00	CAPITAL IMPROVEMENTS	10,594.01	62,657.14	258,800.00	196,142.86
Total Dept 0		37,898.78	167,215.86	573,400.00	406,184.14
TOTAL EXPENDITURES		37,898.78	167,215.86	573,400.00	406,184.14
Fund 5 - PARK MAINTENANCE FUND:					
TOTAL REVENUES		11,401.18	280,273.60	906,477.00	626,203.40
TOTAL EXPENDITURES		37,898.78	167,215.86	573,400.00	406,184.14
NET OF REVENUES & EXPENDITURES		(26,497.60)	113,057.74	333,077.00	220,019.26

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	2024-25 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 6 - CEMETERY MAINTENANCE FUND					
Revenues					
Dept 0					
6-0-400.00	PROPERTY TAX	156.12	5,170.71	10,011.00	4,840.29
6-0-404.00	INTEREST INCOME	675.99	1,386.79	500.00	(886.79)
6-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	235,274.00	235,274.00
6-0-409.00	DONATIONS	0.00	0.00	0.00	0.00
6-0-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
6-0-410.01	FAIRFIELD CEMETERY REVENUE	0.00	0.00	2,000.00	2,000.00
6-0-410.02	LAKE ZURICH CEMETERY REVENUE	(1,000.00)	3,150.00	10,000.00	6,850.00
Total Dept 0		(167.89)	9,707.50	257,785.00	248,077.50
TOTAL REVENUES		(167.89)	9,707.50	257,785.00	248,077.50
Expenditures					
Dept 0					
6-0-500.00	SALARIES	576.92	2,596.14	10,000.00	7,403.86
6-0-508.00	CEMETERY BOARD	0.00	0.00	1,500.00	1,500.00
6-0-509.00	HEALTH BENEFITS	0.00	0.00	0.00	0.00
6-0-510.00	HRA	0.00	0.00	0.00	0.00
6-0-511.00	SOCIAL SECURITY TAX	44.14	216.43	400.00	183.57
6-0-512.00	IMRF	0.00	0.00	0.00	0.00
6-0-513.00	UNEMPLOYMENT COMPENSATION	47.45	88.12	200.00	111.88
6-0-521.00	CEMETERY MAINTENANCE	0.00	2,934.97	15,000.00	12,065.03
6-0-522.00	BURIAL EXPENSES	0.00	4,150.00	8,000.00	3,850.00
6-0-523.00	CREM SCATTER GARDEN	179.00	179.00	5,000.00	4,821.00
6-0-532.00	TELEPHONE/INTERNET	0.00	10.48	250.00	239.52
6-0-536.00	TRAVEL EXPENSE	0.00	0.00	200.00	200.00
6-0-537.00	EDUCATION	0.00	0.00	200.00	200.00
6-0-544.00	PROFESSIONAL SERVICES	0.00	255.00	2,000.00	1,745.00
6-0-564.00	SMALL TOOLS	0.00	0.00	2,000.00	2,000.00
6-0-565.00	INFORMATION TECHNOLOGY	0.00	239.40	6,000.00	5,760.60
6-0-568.00	MISCELLANEOUS	0.00	0.88	3,000.00	2,999.12
6-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	100,000.00	100,000.00
Total Dept 0		847.51	10,670.42	153,750.00	143,079.58
TOTAL EXPENDITURES		847.51	10,670.42	153,750.00	143,079.58
Fund 6 - CEMETERY MAINTENANCE FUND:					
TOTAL REVENUES		(167.89)	9,707.50	257,785.00	248,077.50
TOTAL EXPENDITURES		847.51	10,670.42	153,750.00	143,079.58
NET OF REVENUES & EXPENDITURES		(1,015.40)	(962.92)	104,035.00	104,997.92
TOTAL REVENUES - ALL FUNDS		146,616.28	2,432,497.06	11,042,079.00	8,609,581.94
TOTAL EXPENDITURES - ALL FUNDS		340,363.96	1,428,366.36	8,044,450.00	6,616,083.64
NET OF REVENUES & EXPENDITURES		(193,747.68)	1,004,130.70	2,997,629.00	1,993,498.30

Payroll Check Register Report For Ela Township
For Check Dates 7/1/2024 to 7/31/2024

Name	Check Net
AXA EQUITABLE-EQUI VEST	650.84
EFTPS	36,129.91
ILL DEPT OF REVENUE	6,703.83
ILLINOIS MUNICIPAL	11,623.47
WISCONSIN DEPT OF REVENUE	572.58
EMPLOYEE PAYROLL	116,761.52
Total Payroll	172,442.15

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Date: August 1, 2024

To: Township Supervisor and Board of Trustees

From: Penny Herr, Assessor

Subject: Board Report – July 2024

The Ela Township assessments have been turned into the Lake County Chief County Assessment office on July 15th. We are waiting now for the edit from the county to proofread the changes before the equalization and publication of the values get done by the CCAO. Equalization to neighborhoods was done to neighborhoods that needed to be adjusted to reflect values closer to the market value. Commercial and industrial properties were reset after receiving adjustments due to vacancies that they experienced in late 2022 and 2023. If the commercial and industrial properties experienced vacancy is late 2023 -2024 year, the application needs to be submitted and reviewed again for the 2024 assessments. Some property owners may see a bump in the market value of their property of 10-20%, due to the three-year study of sales. Dropping 2020 sales and using 2021,2022 and 2023 sales to indicate a 2024 market value included an upward trend. This does not mean that the tax bills will go up by that much, it means that uniformity of market value is being the main goal so that the tax liabilities are uniform across the properties in the township.

There have been changes to the Standard Homestead Exemption for Veterans with Disabilities under 35 ILCS 200/15-169. I have a copy of the Illinois Department of Revenue update that the CCAO of Lake County has forwarded to the townships.



Illinois Department of Revenue

101 W. Jefferson St.
Springfield, IL 62702

July 2024

Update to the Standard Homestead Exemption for Veterans with Disabilities (SHEVD); HB0612, Public Act 103-0596

The contents of this notice are informational only and do not take the place of statutes, rules, or court decisions. Chief County Assessment Officers (CCAOs) are asked to share this information as appropriate with other local government officials, including township/multi-township assessors and board of review members.

It is important to note that statutes are subject to further legislative action in subsequent years. The information contained in this notice may change with further law changes; therefore, it is important to consult the Property Tax Code (35 ILCS 200) when questions arise.

Homestead exemption for veterans with disabilities

PA 103-0596 (HB 612)

Summary of Changes:

Effective immediately. Makes several changes to the Standard Homestead Exemption for Veterans with Disabilities (SHEVD). Beginning in tax year 2024, expands the exemption to include all veterans of World War II (WWII) and does not require annual reapplication for this qualification. Beginning in tax year 2023, removes the absolute limit of a property valued at \$250,000 EAV to exempt the first \$250,000 of EAV. Changes the definition of a veteran to remove discharge status and instead consider service and compensated disability.

Statutory Reference:

35 ILCS 200/15-169 – Homestead exemption for veterans with disabilities and veterans of World War II. (updated)

New Law:

World War II veterans:

Beginning in tax year 2024 (payable in 2025), expands the SHEVD exemption to a qualified residence that is used by a veteran who was a member of the United States Armed Forces during WWII regardless of their level of disability rating. If the veteran qualifies under the WWII provisions, they do not need to fill out an annual reapplication/renewal form.

The term 'World War II' means the period beginning on December 7, 1941, and ending on December 31, 1946. If any of the veteran's service was performed during this time frame, then the veteran is a WWII veteran.

Assessors should accept any document on the list from the United States Department of Veterans' Affairs (all five charts) so long as the document also establishes service during the time range above. The lists can be found at <https://www.va.gov/records/discharge-documents/>.

Change in qualified residence definition:

Beginning in tax year 2023 (payable in 2024), the EAV limit required to qualify for this exemption has changed. If a veteran has a service-connected disability rating of 70% or more, the first \$250,000 in EAV is exempt from taxation; any residual amount of EAV would be subject to



Illinois Department of Revenue

101 W. Jefferson St.
Springfield, IL 62702

property tax. Previously, for a homestead property to qualify for the exemption, only those with an EAV of less than \$250,000 could qualify for the exemption; any property with an EAV of \$250,001 or greater could no longer qualify at all. This new law changes the "all or nothing" provisions that were in place prior to tax year 2023.

If a surviving spouse is a recipient of dependency and indemnity compensation and the death is determined to be service connected as certified by the U.S. Department of Veterans Affairs (USDVA), then likewise the first \$250,000 in EAV is exempt from taxation; any residual amount of EAV would be subject to property tax.

This change starts with tax year 2023 and cannot be applied to tax years prior to 2023.

Existing provisions related to use for commercial purposes and rented property still apply.

Service-connected disability definition added:

A clarifying definition has been added to clarify a service-connected disability. A service-connected disability is defined as an illness or injury that was caused or worsened by active military service that is a current disability as of the date of application for the exemption for the tax year, as demonstrated by the USDVA certification, and for which the veteran receives disability compensation.

Change to definition of a qualifying veteran:

Beginning in tax year 2023, a veteran is now defined as an Illinois resident who has served as a member of the U.S. Armed Forces on active duty or State active duty, a member of the Illinois National Guard, or a member of the U.S. Reserve Forces who has a service-connected disability as certified by the USDVA, and who receives disability compensation.

This changes the previous definition which tied qualification for the exemption to discharge status. Beginning with tax year 2023, discharge status is no longer a qualification for the exemption; instead, the applicant needs to provide verification that they have the service-connected disability and that they are receiving disability compensation.



Date: August 5, 2024
 To: Township Supervisor and Board of Trustees
 From: Jessica P. Case, Transport Liaison
 Subject: **Board Report – July 2024**

<u>BUS SERVICE</u>	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24
Ridership (One Way) - Ela	285	311	287	329	241	290
Ridership (One Way) - Wauconda	42	43	48	50	36	44
Total Number of Rides	327	354	335	379	277	334
Revenue Miles - Ela	1623	1530	1481	1772	1176	1386
Revenue Miles - LC	476	522	577	603	465	602
Total Miles	2099	2052	2058	2375	1641	1988
Revenue Hours - Ela	277	193	175.5	179.75	124.75	150.75
Revenue Hours - LC	25	28.5	29.5	31.25	23.75	30.75
Total Hours	302	221.5	205	211	148.5	181.5
Days in Service - Ela	20	21	22	22	18	22
Days in Service - LC	11	12	13	13	10	13
Fuel Usage (gallons)	412.2	390.9	477	404	320.3	457.7
Lift Usage	102	127	91	86	90	110



To: Township Supervisor and Board of Trustees

From: Sara Marx LCPC, NCC, Director of Health & Wellness

Subject: Board Reports – July 2024

Clients and Groups:

In the month of July, the Health & Wellness department received a total of 19 referrals. Current trends continue to include housing instability and families struggling to support members with severe and chronic mental illnesses. The **Lending Closet** helped 48 families with medical equipment. Our closet is currently accepting donations. Those interested in donating are encouraged to call or stop by. Our successful **Care Giver Support Group** runs the *last Tuesday of each month from 3-4:30pm* at Ela Town Hall. Residents are encouraged to reach out to Betsy Innocenti, LSW for more information.

Personnel:

We are seeking a full-time licensed Clinician. Those with experience working with children and young people are encouraged to apply.

Community Events:

We began our partnership with Ela Area Public Library where we stationed a clinician at the library from 3-5pm once a month, offering consultations, recommendations, and resources. We will also be providing their staff with training in mental health to better understand and assist their patrons. In August, we are planning a comprehensive 3-day training for the Lake Zurich Fire Department focusing on mental health awareness and self-care practices to mitigate burnout among personnel. Lastly, we will be participating in the Senior Resource Week at the Community Center, where we will deliver a presentation on Senior Wellness to enrich the community's understanding and support of elderly individuals' health needs. Director Marx attended a meeting with the Lake County Caseworker's to workshop and network ideas regarding GA/EA. Betsy will be attending the MTA's 2024 General Assistance/Emergence Assistance Training on August 21st hosted by Elk Grove Township.

Goals:

Health & Wellness is committed to enhancing community engagement and awareness of mental health services, with a special focus on addressing school-related stressors. We prioritize consistency, inclusivity, and a sincere dedication to community well-being in our approach. Through diverse initiatives like events, social media campaigns, and outreach programs, we aim to raise awareness and improve accessibility to our services, particularly for students facing challenges such as bullying, peer pressure, academic stress, and other school-related issues. We want to partner with parents and guardians to help navigate their children's mental health challenges by tailoring mindfulness and stress-reduction techniques for different age groups.

To: Township Supervisor and Board of Trustees

From: Mike DePouw, Highway Superintendent

Subject: **Board Report – July 2024**

Highway Department Update:

- With the abundance of precipitation, we have been receiving this summer the roadside brush and grass have been rapidly growing and requiring regular attention. We had both our roadside mowers out frequently cutting back tree lines and brush to keep the sight lines clear. We have also tree trimming crews out cutting and trimming back low over hanging branches from trees in right-of way.
- Currently we have the ga-ga ball pad formed and ready for concrete. Depending on the weather we are planning to pour the concrete on Monday, August 5. The framing for the pit has been picked up and the floor tiles have been delivered.
- As of August 5th, I do not have any updates on when the road re-surfacing project will begin. The Knigge Park drainage project is moving forward without any complications and should be completed soon.

Income from the Villages:

- Total income for July from Village Contracts \$27,495.99
- Village of Deer Park – 21 tickets preformed
 - Labor charges \$3,100.00
 - Material charges \$1,436.36
 - Equipment charges \$1,368.00
 - Totaling \$5,904.36
- Village of Kildeer – 31 work tickets preformed
 - Labor charges \$3,472.00
 - Material charges \$1,567.22
 - Equipment charges \$2,088.00
 - Totaling \$7,127.22
- Village of Long Grove – 23 work tickets preformed
 - Labor charges \$3,999.00
 - Material charges \$778.91
 - Equipment charges \$2,424.00
 - Totaling \$7,201.91
- Village of North Barrington – 26 work ticket preformed
 - Labor charges \$4,309.00
 - Material charges \$169.50
 - Equipment charges \$2,784.00
 - Totaling \$7,262.50

Labor hours performed throughout Ela Township – 461.75 work hours performed

- Assessor – 1 work ticket equaling 3 hours
- Buses – 1 work ticket equaling 4 hours
- Cemetery – 12 work tickets equaling 37.5 hours
- Community Center – 7 work tickets equaling 14 hours
- Health & Wellness – 0 work tickets equaling 0 hours
- Highway Department (unincorporated) – 111 work tickets equaling 236.75 hours
- Historical – 3 work tickets equaling 4 hours
- Parks – 27 work tickets equaling 155 hours
- Town Hall – 6 work tickets equaling 7.5 hours

Date: July 31, 2024
To: Township Supervisor and Board of Trustees
From: Jim Dalbec, Assistant Community Programs Director
Subject: **Board Report – July 2024**

Programming:

July started slowly with the Community Center being closed on July 3 and 4, but we made up for it with a very active and steady flow of participants the remainder of the month. Our program revenue reflected the increased participation as we brought in \$8000 for the month. That's about \$3000 higher than July 2023. We had a extremely pleasant Day Trip to Lake Geneva as well as a Friday Evening Jazz event on our patio. Luckily, weather cooperated for both of those outdoor programs. Our Morning Movers Program on Monday, Wednesday and Friday mornings continue to be our most popular fitness program as we have had between 40-60 participants every session. The Fitness instructor went on vacation for 2 weeks, but we played recorded classes on the large screen and projector and we didn't miss a beat. Participation continued to be great, even with the digital set up. We are happy to be able to continue offering this program completely free to participants.

Meals:

Lunch revenue came in at around \$750 for the month which is close to what we had in July 2023. We had 2 Lunch & Learns in July with 35-50 in attendance each time.

Upcoming Events/Programming:

We have found our replacement for an Evening Staff Member hiring Hannah Cronin. Her background is in education and she has already brought with her enormous amounts of enthusiasm and optimism which has been a breath of fresh air. Hannah has already had several ideas for programming this Fall and into 2025. We have also recently added Mitzi Weiland as a part-time program staff member. She will be here occasionally for Special Events as well as new programming in the future on a limited basis. Summer Camp has been here occasionally with some of the larger storms we've had, but they are heading into the home stretch of summer and gearing up for the school year when things will shift here again. We have a sold-out Day Trip for a Chicago River Cruise in the middle of the month and our Wisconsin Supper Club toward the end of August.

Thank you again for your continued support,
Jim Dalbec
Assistant Community Programs Director



To: Township Supervisor and Board of Trustees

From: Ted Marciniak, Township Manager

Subject: Board Report – August 2024

Plastic Benches:

The Township received our 4th Trex bench and are working on our 5th. To date, we have diverted roughly 2,500 lbs. of plastic from our landfill and turned them into something useful and practical.

Boardroom Camera:

The device used to record and store our board meetings has malfunctioned. I have reached out to a few audio/video companies to get a quote on a new device but am yet to hear back. In the meantime, we are exploring temporary alternatives to ensure our board meetings are recorded and available on the website.

IATA:

I attended the quarterly IATA-Illinois Association of Township Administrators in Schaumburg Township where great conversations are always had with my counterparts at other Townships. The next meeting is scheduled for September 11th in DuPage Township.

Prevailing Wage:

There was a webinar hosted by the Indiana, Illinois, Iowa Foundation for Fair Contracting to discuss changes to the laws as it relates to prevailing wage requirements.

Vitalant Blood Drive:

As discussed in my report last month, the Township will be hosting a mobile blood drive at Knox Park on August 26th from 12-5 PM. I am pending the marketing materials, but once my office receives them, they will be distributed so those interested in this amazing act so interested parties can reserve a spot.

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Employees may elect to opt out of their insurance program benefits.

B. Retirement Fund - IMRF:

All employees working more than 1,000 hours per year are required to participate in Illinois Municipal Retirement Fund (IMRF) as provided. The terms and conditions of any such programs shall be furnished to all eligible employees.

C. Paid Time Off (PTO):

1. Full-time hourly, salaried, and permanent part-time employees are eligible for Paid Time Off (PTO), to use only after completion of the ninety (90) day probationary period. Any employee that resigns or has their employment terminated with the Township prior to completion of their ninety (90) day probationary period will not be entitled to receive compensation for any unused PTO.
2. Permanent Part-Time employees who normally work a scheduled work week of less than thirty-five (35) hours per week are awarded one hour of PTO for every 40 hours worked. When taken, PTO is paid out at the employees normally scheduled hours for that day. Maximum amount of PTO awarded is forty (40) hours per year. Carry over is not permitted for permanent part-time employees.
3. Regular full-time hourly and salaried employees' PTO is given to the employee on the anniversary of their date of hire.
4. Seasonal employees are given one hour of PTO for every 40 hours worked and are not eligible to use any accrued PTO until after ninety (90) days of hire. Unused PTO for Seasonal employees will not be paid out with their last check of the season.

Paid Time Off – Full-Time Hourly (Non-Exempt) and Full-Time Salaried (Exempt) Employees:

Years of Service	Annual Paid Time off
91 days- 1 year	40.00
1 year-4 years	80.00
5-10 years	120.00
10+ years	160.00

5. PTO will be paid out in increments based on the day of the week PTO is taken (i.e. full-time hourly Township employees will be paid 8.5 hours for a full PTO day off on Monday through Thursday and 5 hours on Friday or as applicable to departmental operating hours). PTO may also be requested in ½ hour increments for the purposes

of allowing employees to transact personal business (i.e., legal appointment, moving into a new house, etc.).

6. Full-time employees accrued PTO may be carried over from one calendar year to the next on their anniversary date, with a maximum of 80 hours carried over. Employees may not request pay in lieu of such PTO. If an employee wants to use more time than they have accrued, then they may elect to take unpaid time off with their immediate supervisor's approval.
7. Upon termination of employment, an employee shall be paid for all unused PTO, only if the employee has been employed with the Township longer than one (1) year. Any amount due to an employee shall be paid at the time such employee receives their final paycheck.
8. Requests for PTO should be submitted far enough in advance to ensure the smooth performance of Township functions is not in any way jeopardized. Staffing needs will be determined by the immediate supervisor after considering work requirements, length of service, and employer's preferences.
9. For purposes of determining PTO, "continuous service" is not broken due to an employee's absence as the result of sick leave, parental leave, accident, or leave of absence granted by their immediate supervisor.
10. Prior to using unpaid time off, employees must first utilize any available paid time off bank (PTO, Sick, Floating Holiday, etc) available to them.

D. Holidays:

1. The Township Board approves paid holidays for full-time, salaried, and permanent part-time employees each year. In the event a full-time employee does not work the scheduled day before and/or after a holiday and is not taking authorized paid time off (PTO), or approved leave, the employee may not earn or receive holiday pay. Permanent part-time employees are eligible for paid holidays. The employee will receive hours equivalent to their normally scheduled day.
2. Holidays will be paid out in increments based on the day of the week the holiday falls.
3. Employees who observe a religious holiday on days which do not fall on an approved holiday, should use paid time off (PTO) time or receive permission to take the time off without pay.
4. A floating holiday is given to full-time and permanent part-time employees and must be used in the calendar year it was granted and may not be carried over from

one year to the next. Employees that start working for the Township prior to July 1 of the current calendar year will be eligible to use a floating holiday in the same year of hire, otherwise, the employee will become eligible for their floating holiday beginning on January 1 of the following calendar year.

E. Sick Leave/Pay:

1. All full-time and salaried employees are eligible for 72 hours of annual paid sick leave after successfully completing a ninety (90) day probationary period upon hire. Once the probationary period ends, regular full-time hourly and salaried employees accrue sick leave on a pro-rata basis at the rate of 2.77 hours per pay period up to a maximum as established under Section E paragraph 9.
2. Permanent Part-Time employees who work a scheduled work week of thirty-five (35) hours or more per week are awarded one week of their normal weekly scheduled hours of sick time annually on their anniversary. When taken, Sick-time is paid out at the employees normally scheduled hours for that day. Carry over is permitted for permanent part-time employees.
3. Eligible employees may use sick leave for their own illness, injury, or medical appointment or that of an employee's:
 - Child, stepchild or grandchild
 - Spouse or domestic partner
 - Parent or stepparent
 - Grandparent
 - Mother-in-law or father-in-law
 - Sibling
4. For full-time employees, sick leave will be paid out in increments based on the day of the week sick leave is taken (i.e. full-time hourly Township employees will be paid 8.5 hours for a full sick day off on Monday through Thursday and 5 hours on Friday or as applicable to departmental operating hours). Sick leave may also be requested in ½ hour increments for the purposes of allowing employees to attend their medical/dental appointments, pick up prescriptions, and/or take care of any other medically related needs pertaining to persons identified above.
5. For sick leave, more than three (3) consecutive business days, or frequent absences claimed as sick days, the employee may be required to provide written verification from a licensed medical doctor that the effect of the illness or injury involved was sufficient to justify the employee's absence from work and certifying also that the employee is medically fit to return to work. If an employee does not provide appropriate medical documentation, the employee will not be allowed to return to

J. Work From Home

On a limited basis, and with prior Department Head, and Township Manager or Township Supervisor approval, employees whose position allows for remote work, can work from home if one of the following situations arise:

- Dependent Care
- Domicile repairs/deliveries

In the case of an unforeseen circumstance, employees can work from home with Department Head approval. It is the expectation of the Township that employees who are working from home, are performing the duties of their position while they are on the clock. Employees who abuse this privilege may have this privilege revoked at any time. A list of these employees will be kept by the Township Manager.

XII. Pregnant Workers Fairness Policy

Under the provisions of the Illinois Human Rights Act, 775 ILCS 5/1, *et seq.*, as amended by P.A. 98-1050, effective January 1, 2015, employees and applicants for employment are protected against discrimination in employment on the basis of pregnancy. If you are pregnant, you may request a reasonable accommodation to enable you to accept employment or continue working, consistent with medical advice, if you choose to do so rather than take leave under any leave law or Township policy. You will be required to supply medical documentation from your healthcare provider to support your request for a reasonable accommodation. Once a reasonable accommodation is requested and supported by medical documentation, the Township must grant the accommodation unless the Township can show that the accommodation would impose an undue hardship on its ordinary operation. You cannot be required to accept an accommodation that you did not request if you choose to decline it. Further information as to your rights and obligations under the law and this policy can be obtained from the Township Manager and/or the Illinois Department of Human Rights. The Illinois Department of Human Rights can be contacted at:

Illinois Department of Human Rights
100 W. Randolph St., Suite 10-100
Chicago, IL 60601
(312) 814-6200

XIII. Nursing Mothers in the Workplace Act

In accordance with the Nursing Mothers in the Workplace Act (P.A. 92-68, eff. 7-12-01), an employer shall provide reasonable break time to an employee who needs to express milk for her nursing infant child each time the employee needs for one (1) year after the child's birth.

The break time may run concurrent with any break time already provided to the employee. The employee will not receive a reduction in compensation for the time used for expressing milk.





**Proposal and Contract for
Training Services**

Submitted: July 22, 2024

Peter Burchard

**Multi-Sector Consultant and Advisor
Geneva, IL**

“Tomorrow is great, but today is how we get there.

So let’s get today right first.”

Purpose: The purpose of this proposal is to assist Ela Township with a training program that meets expectations and advances the organization in its strategic objectives. The township's current strategic plan includes these two statements:

- Enhance organizational development and advancement
- Develop a Workforce Development Plan that includes succession planning strategies and professional development opportunities

The success of this effort is contingent on the active participation and informed expression of ideas and opinions by the township board and staff. As a consultant, my role is not to impose solutions on the township but to provide training and facilitate serious discussions. This approach will assist participants (including elected officials and staff as determined by Ela Township) individually and collectively in deciding how they can best execute their role in accomplishing the township's duties and responsibilities.

The Challenge: Generally speaking, and in the context of this proposal, a local government that is well-governed and well-managed has these traits:

1. Elected officials and staff clearly understand and can articulate the local government's purpose, its services, and their roles and responsibilities. They are dedicated to their roles, which include supporting the public and others in the organization.
2. Elected officials have determined (and may continue to consider and discuss) the township's high-stakes needs and strategies.
3. The organization is aligned to accomplish all programs and meet new challenges.
4. The organization is dedicated to relevant professional development for elected officials and employees.
5. Individuals and teams are excellent at problem-solving and execution, which may include changes in policies and practices. As such, continuous improvement is a major theme.
6. Everyone is focused on the local government's overriding purpose – providing services at a level of service determined by elected officials.
7. Everyone embraces public involvement.
8. Leaders, elected and appointed, are committed to a culture, policies, and practices that deliver on the above.

An overriding challenge is 1) how to assess the organization against these and other worthy traits and 2) what development/training needs should be focused on. Establishing professional development priorities is a difficult and ongoing responsibility of every great organization.

The Process: This process is structured so that participants will experience high-level consulting and training, which is meant to elevate their knowledge and skills and strengthen the township's purpose and strategies. The process includes:

Step 1: The training program will focus on leadership and management skills. However, before deciding on all of the program's exact details, I need to interview some of the township's elected officials and management team members. This may be done one-on-one or in group settings. The interviews will increase my understanding of the township's various needs. Meeting with participants ahead of time will also increase the training program's buy-in. The final format of the training program will address the issues I learned from the interviews and my other experiences and knowledge.

Step 2: The training program will be eight hours long, divided into two days.

In addition to what I learn from the interviews, the training program will cover these specific details, i.e., deliverables:

1. Identify the organization's culture and patterns and how these affect service delivery (including productivity, morale, costs, retention, relationships, communication, service, etc.). To what degree should your organization's culture and patterns change to reflect the township's best intentions?
2. Identify the team's perspective on its strengths and challenges.
3. Present and discuss leadership and management practices, including accountability, change management, organizing skills, communication (internal and external), costs, emotions, performance evaluations, quality, and reporting of challenges and accomplishments.
4. Determine how to build a team that welcomes differences while staying focused on the township's mission and program priorities.
5. Develop creativity as a skill.

6. Work with the participants to create their own quality improvement plans (individual and team).

Step 3: To follow up, two to three months after the entire program is finished, I will make myself available to meet with the participants (as a group) to discuss their progress.

Considerations:

Ela Township agrees to:

- a location for all meetings
- refreshments/meals for formal training sessions
- flip charts and markers
- availability of participants for pre-session interviews that will take place a week or two before the actual training sessions
- with the exception of emergencies, two uninterrupted four-hour training sessions (two four-hour sessions within two weeks of each other)
- In the weeks following the training, the township manager will facilitate team discussions regarding ideas, commitments, and progress.

Professional Fee: \$5,200.

This fee covers all professional services, reports, travel, and expenses.

50% of the fee is requested at the time this proposal/contract is approved.

Thank you.

Peter Burchard
Consultant, Speaker, Trainer
Governance and High-Stakes Strategy
Leadership and Management
Global and Multi-Sector

0N807 E. Curtis Sq
Geneva, IL 60134
Email: peter@peterburchard.com
Cell: 706-691-7494

Agreed to this _____ day of _____, 2024 by and between:

For Ela Township:

Signature

Title

For Peter Burchard:

Signature

Title

Passion and Reality at Work

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Serving the people since 1850

Supervisor's Office

Gloria Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047

Phone: 847-438-7823 **Fax:** 847-438-9269

E-mail: info@elatownship.org

ORDINANCE 2024-02

ORDINANCE SETTING COMPENSATION OF TOWNSHIP OFFICIALS FOR THE FOUR-YEAR TERM STARTING MAY 19, 2025 AND ENDING MAY 21, 2029 ELA TOWNSHIP, LAKE COUNTY, ILLINOIS

WHEREAS, according to 60 ILCS 1/65-30, the compensation of township officers shall be set by the Ela Township Board at least 180 days before the beginning of the term of office.

NOW, THEREFORE, BE IT ORDAINED by the Ela Township Board that compensation of the Elected officials for the term May 19, 2025 to May 21, 2029 is set in accordance with Illinois State law as follows:

SECTION 1: Salaries of Elected Officials

A. Supervisor

(1) May 19, 2025- May 17, 2026	\$40,000
(2) May 17, 2026- May 17, 2027	\$40,000
(3) May 17, 2027- May 15, 2028	\$45,000
(4) May 15, 2028- May 21, 2029	\$45,000

Supervisor will also receive additional \$1,000 compensation as Treasurer of the Road District

B. Assessor

(1) January 1, 2026- January 1, 2027	\$85,000
(2) January 1, 2027- January 1, 2028	\$87,550
(3) January 1, 2028- January 1, 2029	\$90,177
(4) January 1, 2029- January 1, 2030	\$92,882

C. Township Clerk

(1) May 19, 2025- May 17, 2026	\$15,000
(2) May 17, 2026- May 17, 2027	\$15,000
(3) May 17, 2027- May 15, 2028	\$15,000
(4) May 15, 2028- May 21, 2029	\$15,000

D. Township Trustees (4)

(1) May 19, 2025- May 17, 2026	\$7,500
(2) May 17, 2026- May 17, 2027	\$7,500
(3) May 17, 2027- May 15, 2028	\$7,500
(4) May 15, 2028- May 21, 2029	\$7,500

SECTION 2: Insurance, Retirement/Pension and other benefits

- (1) The Supervisor and Clerk are considered part-time positions. The Assessor position is considered full-time. The Assessor position is eligible and required to participate in the Illinois Municipal Retirement Fund (IMRF).
- (2) Such medical insurance coverage or benefits as may be provided from time to time by the Ela Township Board to the employees shall be made available to the Assessor for his/her full term.
- (3) A telephone is made available to the Supervisor, Assessor, and Clerk.

Adopted this 8th day of August 2024 by the Ela Township Board roll call vote as follows:

	AYE	NAY	ABSTAIN
Supervisor Gloria M. Palmblad	_____	_____	_____
Trustee Tosi Ufodike	_____	_____	_____
Trustee Larry Boman	_____	_____	_____
Trustee Laurie Wilhoit	_____	_____	_____
Trustee Doug Samz	_____	_____	_____

X

Lucy Prouty
Township Clerk

X

Gloria M. Palmblad
Township Supervisor