



Supervisor's Office
Gloria M. Palmblad

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Communications Committee Meeting
February 25, 2020
Immediately Following COW Meeting
Ela Town Hall 1155 E. Route 22, Lake Zurich, IL
Upper Level Conference Room

AGENDA

1. **Call to Order** - Chair
2. **Roll Call**
3. **Old Business**
 - A. New Residents: Update on Mailing
 - B. Caption Contest:
 - C. Township Tuesday:
 - February 11 & 25, 2020 – Clerk's Office
Department Spotlight – Early Voting (2/11)
Employee Spotlight – Deputy Clerk Jessica Case
 - March 2020 – Assessor's Office
 - D. E-Blast:
 - March 2 & 16, 2020 – Content for both E-Blasts due to Jessica on February 25, 2020.
 - E. Township Day
 - F. Spring/Summer 2020 Newsletter
 - G. Average Home Value/ Tax Dollars Poster
4. **New Business**
5. **Schedule Next Meeting**
6. **Adjournment**