



Thursday,
August 13, 2020,
7:00 P.M.

Ela Township BOARD MEETING



Ela Town Hall

1155 E. RT 22, Lake Zurich



Supervisor's Office

Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047

Phone: 847-438-7823 **Fax:** 847-438-9269

E-mail: info@elatownship.org

MONTHLY BOARD MEETING

Thursday, August 13, 2020

7:00pm – BOARD MEETING AGENDA

1. Call to Order
2. Board Roll Call
3. Pledge of Allegiance
4. Public Comments
5. Approval of Meeting Minutes of July 9, 2020
6. Committee Meeting Minutes – accept meeting minutes from COW (7/30) – Youth Committee () - Senior Committee () - Communication Committee () - Community Family Service () - Park Committee ()
7. Approval of Board Audit from 7/7/2020 to 8/10/2020
8. Monthly Updates from Elected Officials, Department Heads & Township Manager
(Senior – Social Work – Youth - Y – Bus)

OLD BUSINESS

NEW BUSINESS

9. Community Center HVAC Replacement Project – consideration to approve Martin Enterprises at a cost not to exceed \$73,263 and an additional 10% contingency amount.
10. Knox Park Parking Lot Repaving, Reseal & Restriping Project – consideration to approve Chicagoland Paving at a cost not to exceed \$48,502 and an additional 10% contingency amount.
11. Ela Township Website – consideration to approve Proud City at a cost not to exceed the budgeted amount of \$6,000.
12. Employee Travel Policy During COVID-19 Pandemic
13. Road District Referendum Resolution 2020-06
14. Closed Executive Session
15. Consideration and possible action on items discussed in closed session
16. Adjourn

Ela Township

August 10, 2020

Supervisor Gloria M. Palmblad
Trustee Chris Bos

Highway Commissioner Andrew Forster
Trustee Larry Bowman

Assessor John Barrington
Trustee Michael Jennings

Clerk Lucy A. Prouty
Trustee Joel Sikes

5



Clerk's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
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MONTHLY BOARD MEETING
Thursday, July 9, 2020
7:00pm – BOARD MEETING
Unappmin

1. Call to Order: Supervisor Palmblad called the July 9, 2020 Ela Township Board meeting to order at 7:20 p.m.
2. Board Roll Call: Present: Supervisor Palmblad, Clerk Prouty, Township Manager Stefaniuk, and Trustee Sikes. Trustees Bos, Bowman (via Zoom, Jennings arrived on Zoom a little late), Also present was the Highway Commissioner Forster. Assessor Barrington was absent.
3. Pledge of Allegiance; Supervisor led the Board in the Pledge of Allegiance.
4. Public Comments: None at this time.
5. A motion by Trustee Bowman and seconded by Supervisor Palmblad to amend the Agenda to include approval of Annual Town Meeting July 21, 2020 at 7:00 p.m., under Old Business.
Motion passed 4 to 0.
6. Township Scholarships awarded to the following students:
Lydia Elliot Lipscomb University - Business, Charlie Frampton Purdue University-Aviation, Elizabeth Gorke University of Iowa - Business/Finance, Elizabeth Kalafut Grand Valley State University- Criminal Justice, Katie Keenan University of Missouri Columbia – Nursing, David Nolan-Sports Management, James Schagrin, Eastern Illinois University-Special Education, and McKenna Walsh University of Illinois Urbana Champaign-Business
7. Approval of Meeting Minutes of June 11, 2020:
A motion by Trustee Bowman and seconded by Trustee Bos to approve the meeting minutes as presented with any corrections or additions. Motion passed 5 to 0. Trustee Sikes had a correction under the Budget Appropriation Ordinances (Town and Road) the vote totals were wrong, should read 4 to 1. Motion for the June 11, 2020 minutes passed 4 to 0.
8. Committee Meeting Minutes – accept meeting minutes from COW (6/30) –Youth Committee () - Senior Committee () - Communication Committee () - Community Family Service () - Park Committee (6/19)
A motion by Trustee Sikes and seconded by Trustee Bos to accept the Committee meeting minutes as presented above. Motion passed 4 to 0.
9. Approval of Board Audit from 6/9/2020 to 7/6/2020
The Clerk read the Board Audit.
TOTAL GENERAL TOWN FUND _____ \$ 36,814.49

GENERAL ASSISTANCE FUND	\$ 600.00
GENERAL ROAD FUND	\$ 15,119.23
PERMANENT ROAD FUND	\$ 16,980.05
PARK MAINTENANCE FUND	\$ 9,017.51
CEMETERY MAINTENANCE FUND	\$ 369.22
TOTAL PAYROLL	\$201,297.54

TOTAL OF ALL FUNDS \$280,198.04

A Motion by Trustee Sikes and seconded by Trustee Bos to authorize the payment of the Board Audit as read, (06/09/2020 to 07/06/2020) total of all funds \$280,198.04. Motion passed 4 to 0.

10. Monthly Updates from Elected Officials, Department Heads & Township Manager (Senior – Social Work – Youth - Y – Bus)

Supervisor Report:

Township will be opening the Town Hall offices to the public in Phase 4, with precautions. Before the Board meeting, had a little ceremony at concession stand handing out 7 scholarships to Lake Zurich High School Seniors.

Clerk Report: None.

Township Manager Report:

The rest of his report will be attached to the minutes. Township Manager gave an update on the grant funding eligibility status new account. He also explained some of the precautionary procedures that are being implemented for keeping our offices safe with reopening in Phase 4.

Trustees:

Bos: No Comment

Bowman: No comment.

Jennings: No comment.

Sikes: Trustee Sikes wanted to congratulate all the 2020 lucky scholarship recipients.

Assessor Report: Absent.

Highway Commissioner Report:

The rest of his report will be attached to the minutes. Marilynn Lane work is completed. The Highway Department is finishing up the work on Starry Lane project.

OLD BUSINESS

Approval on July 21, 2020 delayed Annual Town meeting date.

A motion by Trustee Bowman and seconded by Trustee Sikes to approve the new meeting date for the delayed Ela Township Annual Town meeting of July 21, 2020, at 7:00 p.m. Motion passed 4 to 0.

NEW BUSINESS

Trustee Jennings joined the Ela Township meeting via Zoom at 7:39 p.m.

10. Community Center – Security System Improvement Project – consideration & possible action to approve:

a. Napco Gem #3200 security system and necessary accessories from Fox Valley Security Systems for an amount not to exceed \$1,215.00

A motion by Trustee Bos and seconded by Trustee Sikes to approve Napco Gem #3200 security system and necessary accessories from Fox Valley security system for an amount not to exceed \$1,215.00

Motion passed 5 to 0.

b. Clinton Electronics camera system and necessary accessories from Fox Valley Audio Video for an amount not to exceed \$5,830.00

A motion by Trustee Bos and seconded by Trustee Sikes to approve Clinton Electronics camera system and necessary accessories from Fox Valley Audio Video for an amount not to exceed \$5,830.00.

Motion passed 5 to 0.

11. Knox Park Concession Stand Gutter Project – consideration & possible action to approve the purchase of 5” seamless gutters from Muller Exteriors in an amount not to exceed \$2609.50

A motion by Trustee Sikes and seconded by Trustee Bowman to approve the purchase of 5” seamless gutters from Muller Exteriors not to exceed \$ 2609.50. Motion passed 5 to 0.

12. Knox Park Hockey Rink – consideration & possible action to approve soil analysis from Soil and Material Consultants at a cost of \$1,997.00 with the option to do a 5th core sampling if needed

A motion by Trustee Sikes and seconded by Trustee Bowman to approve soil analysis.

Motion passed 5 to 0.

13. Ela Township Community Park – consideration & possible action to approve Milieu Landscaping to remove 5 dead trees and replant 5 new trees at a cost not to exceed \$3,100.00

A motion by Trustee Bos and seconded by Trustee Bowman to approve Milieu Landscaping to remove 5 dead trees and replant 5 new trees at the Community Park for a fee not to exceed \$3,100.00

Motion passed 5 to 0.

14. 2020 Lacrosse Sports Agreement – consideration & possible action to approve the Lacrosse Sports agreement and addendum for 2020 with a yearly maintenance fee of \$500.00

A motion by Trustee Sikes and seconded by Trustee Bowman to approve the Lacrosse Sports agreement and addendum for 2020 with a yearly maintenance of \$500.00. Motion passed 5 to 0.

15. 2020 Lake Zurich Baseball & Softball Association Agreement – consideration & possible action to approve the Lake Zurich Baseball & Softball Association agreement for 2020 with a yearly maintenance fee of \$485.00

A motion by Trustee Bos and seconded by Trustee Sikes to approve Lake Zurich Baseball & Softball association agreement for 2020 with a yearly maintenance fee of \$485.00. Motion passed 4 to 0, Supervisor Palmblad abstained.

16. 2020 Lake Zurich Flames Football Agreement – consideration & possible action to approve the Lake Zurich Flames Football Agreement for 2020 with a yearly maintenance fee of \$2200.00

A motion by Trustee Bowman and seconded by Trustee Bos to approve Lake Zurich Flames Football Agreement for 2020 with a yearly maintenance fee \$2200.00. Motion passed 5 to 0.

17. Closed Executive Session

None at this time.

18. Consideration and possible action on items discussed in closed session

19. Adjourn

A motion by Trustee Bowman and seconded by Trustee Sikes to adjourn at 7:39 pm.

Motion passed 5 to 0.

Ela Township

July 7, 2020

Supervisor Gloria M. Palmblad
Trustee Chris Bos

Clerk Lucy A. Prouty
Trustee Larry Bowman

Highway Commissioner Andrew Forster
Trustee Michael Jennings

Assessor John Barrington
Trustee Joel Sikes

6



Clerk's Office
Lucy A. Prouty

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COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township Town Hall, 1155 East Route 22, Lake Zurich

Thursday, July 30, 2020 at 8:30 am

MEETING MINUTES - UNAPPROVED

1. **Call to Order** – Supervisor Palmblad called the COW meeting to order at 8:38 A.M.
2. **Board Roll Call** – Present were Supervisor Palmblad, Trustee Bos, Trustee Bowman, Trustee Jennings, Trustee Sikes, Deputy Clerk Case, Assessor Barrington, Highway Commissioner Forster, Township Manager Stefaniuk, Director Dillon, Jim Dalbec, Joe Cacciatore, and Geoff Meyer.
3. **Pledge of Allegiance** – Supervisor Palmblad led the attendees in the Pledge of Allegiance.
4. **Township Manager Report** – Township Manager Stefaniuk reported that the 2003 Ford E450 Bus, office telephones, motorized wheelchair, computers, and other miscellaneous office items were placed on Obenauf Auction and will run from August 1 through August 20. There is an \$8500.00 reserve on the bus. The security system at the Community Center will be installed August 1.
5. **Discussion** – Committee Updates by Chair:
 - a. **Senior Committee** – Chair/Larry Bowman
Members: Gloria, Chris, Susan D., Jim
Director Dillon reported that the August and September 2020 newsletter was mailed to 55+ members, and upcoming outdoor exercise classes and concerts have been planned. Curbside meal pick-up has been going very well. Members who attend the outdoor exercise classes seem to be very happy to be out and socializing with one another.
 - b. **Communication Committee** – Chair/Gloria Palmblad
Members: John B, Susan D, Susan F, Jim, and Staff
Supervisor Palmblad reported that an email was sent to committee members to gauge interest in holding a committee meeting, which we hope to schedule sometime soon.
 - c. **Community Family Services** – Chair/Chris Bos
Members: Gloria, Larry, & Susan F.
Supervisor Palmblad reported that the department is still conducting zoom classes, which are going very well, and counseling clients over the phone. There will be a CFS committee meeting on August 20. Director Fackler was absent.
 - d. **Youth Committee** – Chair/Joel Sikes
Members: Gloria, Michael, & Susan D and Joe
Director Dillon reported that youth summer club is currently in session and going well. District 95 is transitioning to hybrid e-learning, and school will be back in session on August 24. The youth department would like to offer an after-school Zoom tutoring program in place of Homework Club.
 - e. **Parks & Recreation Committee** – Chair/Michael Jennings
Members: Gloria, Joel, Andy, & Geoff
Flames football has been cancelled, but baseball and lacrosse are still playing. The soil testing on the Knox Park hockey rink and the gutter project on the Knox concession stand are still two to three weeks out.
 - f. **Bus Service** – Board Liaison – Gloria
Supervisor Palmblad reported that Ela #1 bus is in the shop for repair, the transmission is being replaced, for the second time.
 - g. **Historic Society**
The Historical Society is planning a soft re-opening, by appointment only, to only be open to the public on Saturdays.

6. Topics for Discussion:

- a. Maintenance
 - 1. Community Center - HVAC Replacement Project – Bid update
 - 2. Knox Park Parking Lot Repaving, Reseal & Restriping Project – Bid update
Township Manager Stefaniuk reported that both bid openings went very well, and he will begin conducting reference checks. The bids came in on the low end at Knox Park and on the higher end for the Community Center HVAC.
- b. Residential Electric Aggregation
Township Manager Stefaniuk reported that Township residents are saving very little with the current aggregation program versus going with just ComEd. A green aggregation program, MC2, is an option. If the board chooses to go with green energy, depending on the percentage chosen, the Township will receive money back (civic contribution), which we could put toward improvements at Township parks or the Community Center. Township Manager Stefaniuk will contact other Townships for reference checks on MC2. Provided the reference checks are positive, the Township will commit to a 25% cost savings level for one year with MC2.
- c. Ela Township Website
Township Manager Stefaniuk received quotes to improve the Township website and we are in the process of conducting reference checks and deciding between two different quotes. Pricing is based upon the number of residents in the municipality.
- d. Employee Travel Policy During COVID-19 Pandemic
The Township will follow the guidelines of the state of Illinois and Lake County. If an employee travels to a hotspot, the employee should have a negative COVID test prior to returning to work.
- e. Discussion on Elected Officials Salary
The Board discussed leaving Township Trustees and Clerk compensation the same for the upcoming 4 years. The Assessor and Supervisor are still to be determined. The Highway Commissioner is currently a part time position that is taking full time hours. The Board discussed the idea of removing the Highway Commissioner position from an elected position. The position could be converted to department head rather than elected official.
- f. Old Business
None at this time.
- g. New Business
None at this time.

7. Set Date of Next COW Meeting

August 25, 2020 @ 8:30 AM

8. Executive Session

None needed at this time.

9. Adjourn

Adjournment at 10:43 A.m.

Ela Township

July 27, 2020

Respectfully Submitted,
Jessica P. Case
Deputy Clerk

Supervisor Gloria M. Palmblad
Trustee Chris Bos

Highway Commissioner Andrew Forster
Trustee Larry Bowman

Assessor John Barrington
Trustee Michael Jennings

Clerk Lucy A. Prouty
Trustee Joel Sikes

7

ELA TOWNSHIP
BOARD AUDIT REPORT
FROM: 7/7/2020 to 8/10/2020

	INVOICE CHECKS	PAYROLL	TOTAL FUNDS
TOTAL GENERAL TOWN FUND:	\$88,479.23		\$88,479.23
TOTAL GENERAL ASSISTANCE FUND:	\$640.61		\$640.61
TOTAL GENERAL ROAD FUND:	\$20,783.14		\$20,783.14
TOTAL PERMANENT ROAD FUND:	\$447,013.82		\$447,013.82
TOTAL PARK MAINTENANCE FUND:	\$26,177.05		\$26,177.05
TOTAL CEMETERY MAINTENANCE FUND:	\$255.55		\$255.55
TOTAL PAYROLL:		\$152,185.83	\$152,185.83
*** TOTAL ALL FUNDS:			\$735,535.23

THE FOLLOWING INFORMATION HAS BEEN AUDITED AND APPROVED FOR PAYMENT.

THIS ____ DAY OF _____, 20 ____.

SUPERVISOR

TOWN CLERK

TRUSTEE

TRUSTEE

TRUSTEE

TRUSTEE

HIGHWAY COMMISSIONER

INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP
POST DATES 07/07/2020 - 08/10/2020
JOURNALIZED
PAID
BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 1 ADMINISTRATIVE DIVISION					
1-1-509.00	HEALTH BENEFITS		DELTA DENTAL OF ILLINOIS	147.99	93178
1-1-509.00	HEALTH BENEFITS		BLUE CROSS AND BLUE SHIE	1,869.52	244
1-1-510.00	TASC FSA PAYMENT 7/15/2020		TASC CUSTOMER CARE	86.08	235
1-1-510.00	TASC FSA PAYMENT 7/29/2020		TASC CUSTOMER CARE	86.08	243
1-1-513.00	UNEMPLOYMENT COMPENSATION		ILLINOIS DEPARTMENT OF	420.60	236
1-1-520.00	PAINTING TAPE/PAINT/ROLLERS		HOME DEPOT CREDIT SVCIC	61.18	93131
1-1-520.00	PAINT (2 GALLONS)		HOME DEPOT CREDIT SVCIC	65.96	93131
1-1-520.00	RETURN-PAINT (2 GAL)		HOME DEPOT CREDIT SVCIC	(65.96)	93131
1-1-520.00	RETURN-LIGHT BULBS		HOME DEPOT CREDIT SVCIC	(40.44)	93131
1-1-520.00	LIGHT BULBS		HOME DEPOT CREDIT SVCIC	35.40	93131
1-1-520.00	PAINT (1 GAL)		HOME DEPOT CREDIT SVCIC	36.98	93131
1-1-520.00	MATS-TH		UNIFIRST CORPORATION	55.36	93157
1-1-520.00	MATS-TH		UNIFIRST CORPORATION	55.36	93158
1-1-520.00	PAINT THINNER/DOOR STOPS		HOME DEPOT CREDIT SVCIC	36.54	93196
1-1-520.00	LIGHT BULBS		HOME DEPOT CREDIT SVCIC	55.76	93196
1-1-520.00	FIRE/RADIO MONITORING-8/1-10/31		FSS TECHNOLOGIES LLC	210.00	93234
1-1-520.00	ANNUAL MAINT FIRE ALARM/SPRINKL		INTERNATIONAL FIRE EQUIP	696.81	93235
1-1-520.00	ELEVATOR MAINTENANCE		LIONHEART CRITICAL POWER	618.00	93240
1-1-520.00	MONTHLY EXTERMINATION SERVICE T		ORKIN PEST CONTROL	74.26	93243
1-1-520.00	OIL & GREASE		SUBURBAN ELEVATOR COMPAN	595.18	93253
1-1-520.00	MATS-TH		UNIFIRST CORPORATION	49.29	93256
1-1-520.00	MATS-TH		UNIFIRST CORPORATION	45.79	93256
1-1-520.00	2019 MS4 SERVICES YR 17		GEWALT HAMILTON ASSOCIAT	33.75	93280
1-1-532.00	TELEPHONE 3016001336 7/1		ACCESS ONE	242.26	93119
1-1-532.00	TELEPHONE-1130791-PHONE/FAX-DUE		CALL ONE	32.15	93133
1-1-532.00	INTERNET/PHONE 7/9-8/8/2020		COMCAST	76.63	93153
1-1-532.00	TELEPHONE-CELL PHONE/3 UNITS		SPRINT	161.77	93155
1-1-532.00	TELEPHONE 3016001336 8/1/2020		ACCESS ONE	244.06	93269
1-1-534.00	MUNICIPLE AGGR REFR FEE ACCT 11		COMMONWEALTH EDISON	44.45	93132
1-1-534.00	GAS 35% 6/16-7/16/2020		NICOR GAS	49.35	93176
1-1-534.00	ELECTRICITY 3363121110 6/25-7/2		COMMONWEALTH EDISON	228.76	93179
1-1-534.00	WATER 1155 E RT 22 6/19-7/21/20		VILLAGE OF LAKE ZURICH	37.30	93218
1-1-538.00	POSTAGE		QUADIENT FINANCE USA, IN	225.60	93242
1-1-540.00	COPIER USAGE - 4/29-7/28/2020		WAREHOUSE DIRECT	87.15	93257
1-1-544.00	LEGAL FEES - 3/17-4/29/2020		ANCEL, GLINK, DIAMOND, B	1,430.00	93222
1-1-544.00	LEGAL FEES - 5/15-5/21/2020		ANCEL, GLINK, DIAMOND, B	385.00	93222
1-1-544.00	LEGAL FEES-4/30-5/26/2020		ANCEL, GLINK, DIAMOND, B	1,870.00	93222
1-1-544.00	2017 TAX OBJECTIONS		KELLEHER & BUCKLEY, LLC	250.00	93238
1-1-544.00	AUDIT RESPONSE		KELLEHER & BUCKLEY, LLC	350.00	93238
1-1-544.00	FINANCIAL STATEMENTS YE-3/31/20		EVANS, MARSHALL & PERSE,	7,670.00	93271
1-1-546.00	LATE REPORTING FEE/MAY 2020		ILLINOIS DEPARTMENT OF	65.00	237
1-1-546.00	PCOR FEE-FORM 720 QUARTER 2		UNITED STATES TREASURY	40.64	93140
1-1-546.00	MEMBERSHIP DUES-9/1/20-8/31/202		TOWNSHIP OFFICIALS OF IL	1,094.11	93254
1-1-546.00	2020 TOI CLERKS DUES		TOWNSHIP CLERKS OF ILLIN	30.00	93255
1-1-548.00	ANNUAL TOWN MEETING 2020 NOTICE		PADDOCK PUBLICATIONS, IN	31.63	93245
1-1-548.00	HVAC/KNOX PARK BID NOTICE		PADDOCK PUBLICATIONS, IN	77.05	93245
1-1-558.00	COVID-19 SNEEZE GUARD HANGING S		HOME DEPOT CREDIT SVCIC	23.16	93131
1-1-558.00	COVID-19 SNEEZE GUARD HANGING S		HOME DEPOT CREDIT SVCIC	(30.86)	93131
1-1-558.00	COVID-19 SNEEZE GUARD HANGING S		HOME DEPOT CREDIT SVCIC	17.32	93131
1-1-558.00	READYFRESH		BUSINESS CARD	14.00	239

INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP
POST DATES 07/07/2020 - 08/10/2020
JOURNALIZED
PAID
BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 1 ADMINISTRATIVE DIVISION					
1-1-558.00	GLOVES/HAND SANITIZER/MASKS/WIP	RUNCO OFFICE SUPPLY	GLOVES/HAND SANITIZER/MASKS/WIPES	251.32	93250
1-1-558.00	HAND SANITIZER	RUNCO OFFICE SUPPLY	HAND SANITIZER	151.96	93250
1-1-558.00	CASPER-2PK CEIL TRACK HANGER	ARNUFLO GONZALEZ BEDOLA	CASPER-2PK CEIL TRACK HANGER	17.68	93276
1-1-558.00	COVID-19 ACRYLIC DRILLING EXPEN	SIGNSCAPES	COVID SIGNAGE/ACRYLIC DRILLED & CABLE	118.00	93278
1-1-558.00	COVID-19 CABLE & HANGERS FOR AC	SIGNSCAPES	COVID SIGNAGE/ACRYLIC DRILLED & CABLE	60.00	93278
1-1-558.00	COVID-19 SIGNS-PLEASE SANITIZE	SIGNSCAPES	COVID SIGNAGE/ACRYLIC DRILLED & CABLE	27.75	93278
1-1-565.00	ZOOM-MONTHLY FEE	BUSINESS CARD	JULY STATEMENT	14.99	241
1-1-568.00	SERVICE FROM 7/14-9/7/2020	PADDOCK PUBLICATIONS INC	SERVICE FROM 7/14-9/7/2020	34.20	93244
1-1-568.00	LAKE ZURICH COURIER	PIONEER PRESS	LAKE ZURICH COURIER	39.00	93247
Total For Dept 1 ADMINISTRATIVE DIVISION				20,690.92	
Dept 2 ELECTED OFFICIALS					
1-2-509.00	ELECTED/HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	AUGUST STATEMENT	655.97	244
Total For Dept 2 ELECTED OFFICIALS				655.97	
Dept 3 SOCIAL SERVICES DIVISION					
HEALTH BENEFITS					
1-3-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	AUGUST STATEMENT	94.54	93178
1-3-510.00	TASC FSA PAYMENT 7/15/2020	BLUE CROSS AND BLUE SHIE	AUGUST STATEMENT	1,311.94	244
1-3-510.00	TASC FSA PAYMENT 7/29/2020	TASC CUSTOMER CARE	TASC FSA PAYMENT 7/15/2020	19.89	235
1-3-513.00	UNEMPLOYMENT COMPENSATION	TASC CUSTOMER CARE	TASC FSA PAYMENT 7/29/2020	19.89	243
1-3-532.00	TELEPHONE 3016001336 7/1	ILLINOIS DEPARTMENT OF ACCESS ONE	UNEMPLOYMENT INSURANCE 6/30/2020	348.20	236
1-3-532.00	INTERNET/PHONE 7/9-8/8/2020	COMCAST	TELEPHONE 3016001336 7/1	184.77	93119
1-3-532.00	TELEPHONE-CELL SW-1 UNIT	SPRINT	ACCT# 8771 10 097 0050157 7/9-8/8/2020	54.73	93153
1-3-532.00	TELEPHONE 3016001336 8/1/2020	ACCESS ONE	ACCT #838841513 6/9-7/8/2020	32.28	93155
1-3-534.00	MUNICIPAL AGGR REFR FEE ACCT 11	COMMONWEALTH EDISON	TELEPHONE 3016001336 8/1/2020	186.57	93269
1-3-534.00	GAS 25% 6/16-7/16/2020	NICOR GAS	MUNICIPAL AGGR REFRESH FEE ACCT 11230	31.75	93132
1-3-534.00	ELECTRICITY 3363121110 6/25-7/2	COMMONWEALTH EDISON	GAS 46-44-35-6488 8 1155 E RT 22	35.26	93176
1-3-538.00	POSTAGE	QUADIENT FINANCE USA, IN	ELECTRICITY 3363121110 22155 W RT 22	163.41	93179
1-3-555.00	2020 GRANT FUNDING	CASA	POSTAGE 7900 0443 5186 7811	0.50	93242
1-3-555.00	2020 GRANT FUNDING	EMMAUS HOUSE OF HOSPITAL	2020 GRANT FUNDING	1,000.00	93227
1-3-555.00	2020 GRANT FUNDING	ERIE HEALTHREACH	2020 GRANT FUNDING	16,500.00	93230
1-3-555.00	2020 GRANT FUNDING	JOANIE'S CLOSET	2020 GRANT FUNDING	1,000.00	93232
1-3-555.00	2020 GRANT FUNDING	PADS LAKE COUNTY	2020 GRANT FUNDING	3,000.00	93236
1-3-555.00	2020 GRANT FUNDING	A SAFE PLACE LAKE COUNTY	2020 GRANT FUNDING	2,500.00	93246
1-3-558.00	2020 GRANT FUNDING	ZACHARIAS SEXUAL ABUSE C	2020 GRANT FUNDING	2,000.00	93251
1-3-558.00	COVID-19 SIGNS-PLEASE SANITIZE	SIGNSCAPES	2020 GRANT FUNDING	3,000.00	93259
1-3-558.00	COVID-19 SIGNS-LENDING CLOSET	SIGNSCAPES	COVID SIGNAGE/ACRYLIC DRILLED & CABLE	18.50	93278
1-3-558.00	COVID-19 CABLE & HANGERS FOR AC	SIGNSCAPES	COVID SIGNAGE/ACRYLIC DRILLED & CABLE	101.00	93278
1-3-574.00	COVID-19 ACRYLIC DRILLING EXPEN	SIGNSCAPES	COVID SIGNAGE/ACRYLIC DRILLED & CABLE	60.00	93278
1-3-574.00	GAS 6/14-7/14/2020	NICOR GAS	COVID SIGNAGE/ACRYLIC DRILLED & CABLE	118.00	93278
1-3-574.00	ELECTRICITY 1467506002 6/25-7/2	COMMONWEALTH EDISON	GAS 68-34-08-1000 8 95 E MAIN ST	49.40	93149
1-3-574.00	WATER 95 E MAIN ST 6/19-7/21/20	VILLAGE OF LAKE ZURICH	ELECTRICITY 1467506002 95 E MAIN ST	193.46	93214
1-3-574.00	FIRE/RADIO MONITORING-8/1-10/31	FSS TECHNOLOGIES LLC	WATER ACCT#002695-00 95 E MAIN ST 6/1	37.30	93219
1-3-574.00	ANNUAL MAINT-FIRE ALARM/EXTINGU	INTERNATIONAL FIRE EQUIP	FIRE/RADIO MONITORING-8/1-10/31/2020	210.00	93234
1-3-596.00	MOSQUITO MANAGEMENT SERVICE	CLARKE ENVIRONMENTAL MOSQ	ANNUAL MAINTENANCE-FIRE ALARM/EXTINGU	484.45	93235
Total For Dept 3 SOCIAL SERVICES DIVISION				8,155.75	93228
Total For Dept 3 SOCIAL SERVICES DIVISION				40,911.59	
Dept 5 YOUTH DIVISION					
1-5-410.03	REFUND-SHOOTING STARS SUMMER CA	KATARZYNA BARCZAK	REFUND-SHOOTING STARS SUMMER CAMP	1,156.00	93134
1-5-410.03	REFUND-SHOOTING STARS SUMMER CA	PATRYCJA LONIEWSKA	REFUND-SHOOTING STARS SUMMER CAMP	50.00	93135

PAID
BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 5 YOUTH DIVISION					
1-5-410.03	REFUND-SHOOTING STARS SUMMER CA	KATHERINE GRUEB	REFUND-SHOOTING STARS SUMMER CAMP	50.00	93136
1-5-410.03	REFUND-SHOOTING STARS SUMMER CA	JULIETTE ZAEHLER	REFUND-SHOOTING STARS SUMMER CAMP	50.00	93137
1-5-410.03	REFUND-SHOOTING STARS SUMMER CA	CHRISTINE CURRIE	REFUND-SHOOTING STARS SUMMER CAMP	50.00	93138
1-5-410.03	REFUND-SHOOTING STARS SUMMER CA	MARIA MARZAN	REFUND-SHOOTING STARS SUMMER CAMP	50.00	93139
1-5-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	AUGUST STATEMENT	94.54	93178
1-5-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	AUGUST STATEMENT	655.97	244
1-5-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF	UNEMPLOYMENT INSURANCE 6/30/2020	448.50	236
1-5-532.00	TELEPHONE-CELL - 2 UNITS	SPRINT	ACCT #838841513 6/9-7/8/2020	64.56	93155
1-5-537.00	AMERICAN RED CROSS-CPR/AED TRAI	BUSINESS CARD	JULY STATEMENT	150.00	242
1-5-538.00	POSTAGE	QUADIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811	28.50	93242
1-5-540.00	COPIER AGMT 50% ADD'L COPIES	RICOH USA, INC.	RICOH 13734233 COPIER AGMT ADDL COPI	162.55	93249
1-5-540.00	COPIER AGMT 50% ADD'L COPIES	RICOH USA, INC.	RICOH 13734233 COPIER AGMT ADDL COPI	315.72	93274
1-5-562.00	GFS-YOUTH SUPPLIES	BUSINESS CARD	JULY STATEMENT	23.35	242
1-5-562.00	WALMART-YOUTH SNACKS	BUSINESS CARD	JULY STATEMENT	7.88	242
1-5-562.00	WALMART-YOUTH SNACKS	BUSINESS CARD	JULY STATEMENT	20.22	242
1-5-562.00	WALMART-YOUTH SNACKS	BUSINESS CARD	JULY STATEMENT	31.39	242
Total For Dept 5 YOUTH DIVISION				3,409.18	
Dept 6 SENIOR DIVISION					
1-6-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	AUGUST STATEMENT	138.57	93178
1-6-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	AUGUST STATEMENT	1,869.52	244
1-6-510.00	TASC FSA PAYMENT 7/15/2020	TASC CUSTOMER CARE	TASC FSA PAYMENT 7/15/2020	241.03	235
1-6-510.00	TASC FSA PAYMENT 7/29/2020	TASC CUSTOMER CARE	TASC FSA PAYMENT 7/29/2020	241.03	243
1-6-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF	UNEMPLOYMENT INSURANCE 6/30/2020	592.52	236
1-6-524.00	COSTCO-SENIOR LUNCH	CITI CARDS	JUNE STATEMENT	18.97	238
1-6-524.00	COSTCO-SENIOR LUNCH	CITI CARDS	JUNE STATEMENT	77.63	238
1-6-524.00	ALDI-SENIOR LUNCHES	BUSINESS CARD	JULY STATEMENT	182.30	242
1-6-524.00	MARIANO'S-SENIOR LUNCHES	BUSINESS CARD	JULY STATEMENT	73.68	242
1-6-524.00	MARIANO'S-CURBSIDE PICKUP	BUSINESS CARD	JULY STATEMENT	17.52	242
1-6-524.00	SAM'S CLUB-CURBSIDE PICKUP	BUSINESS CARD	JULY STATEMENT	20.76	242
1-6-524.00	WALMART-CURBSIDE PICKUP	BUSINESS CARD	JULY STATEMENT	6.36	242
1-6-524.00	GFS-CURBSIDE PICKUP	BUSINESS CARD	JULY STATEMENT	246.39	242
1-6-524.00	ALDI-CURBSIDE PICKUP	BUSINESS CARD	JULY STATEMENT	230.97	242
1-6-524.00	ALDI-CURBSIDE PICKUP	BUSINESS CARD	JULY STATEMENT	176.21	242
1-6-524.00	GFS-CURBSIDE PICKUP	BUSINESS CARD	JULY STATEMENT	102.89	242
1-6-524.00	JEWEL-CURBSIDE PICKUP	BUSINESS CARD	JULY STATEMENT	7.47	242
1-6-524.00	JEWEL-CURBSIDE PICKUP	BUSINESS CARD	JULY STATEMENT	26.40	242
1-6-524.00	ALDI-CURBSIDE PICKUP	BUSINESS CARD	JULY STATEMENT	129.26	242
1-6-524.00	ALDI-CURBSIDE PICKUP	BUSINESS CARD	JULY STATEMENT	15.51	242
1-6-532.00	TELEPHONE 3016001336 7/1	ACCESS ONE	TELEPHONE 3016001336 7/1	296.03	93119
1-6-532.00	INTERNET/PHONE 7/17-8/16/2020	COMCAST	ACCT# 8771 10 097 0242481 7/17-8/16/2	163.25	93154
1-6-532.00	TELEPHONE-CELL - 2 UNITS	SPRINT	ACCT #838841513 6/9-7/8/2020	64.56	93155
1-6-532.00	TELEPHONE 3016001336 8/1/2020	ACCESS ONE	TELEPHONE 3016001336 8/1/2020	258.86	93269
1-6-537.00	CADER-BEHAVORIAL HEALTH IN AGIN	BUSINESS CARD	JULY STATEMENT	325.00	242
1-6-538.00	USPS-POSTAGE	BUSINESS CARD	JULY STATEMENT	682.00	242
1-6-538.00	POSTAGE	QUADIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811	1.40	93242
1-6-540.00	COPIER MPC2504 RENT 8/18-9/17/2	RICOH USA, INC.	COPIER MPC2504 RENT 8/18-9/17/2020	110.08	93248
1-6-540.00	COPIER MPC2504 RENT 7/18-8/17/2	RICOH USA, INC.	COPIER MPC2504 RENT 7/18-8/17/2020	110.08	93248
1-6-540.00	COPIER AGMT 50% ADD'L COPIES	RICOH USA, INC.	RICOH 13734233 COPIER AGMT ADDL COPI	162.54	93249
1-6-540.00	ENVELOPES/PAPER	RUNCO OFFICE SUPPLY	ENVELOPES/PAPER	101.05	93250

PAID

BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 6 SENIOR DIVISION					
1-6-540.00	COPIER AGRMT 50% ADD'L COPIES	RICOH USA, INC.	RICOH 13734233 COPIER AGRMT ADDL COPI	315.73	93274
1-6-547.00	IFLY CHICAGO-REFUND	BUSINESS CARD	JULY STATEMENT	(150.00)	242
1-6-547.00	PERFORMANCE BY SCOTT JOHNSON -	UPBEAT MUSIC	PERFORMANCE BY SCOTT JOHNSON - 8/21/2	175.00	93226
1-6-547.00	FITNESS CLASSES (1) - 7/2020	DONNA JOHNSON	FITNESS CLASSES (1) - 7/2020	30.00	93229
1-6-547.00	YOGA & NUTRITION - 7/2020	ELB CONSULTING, INC.	YOGA & NUTRITION - 7/2020	128.00	93231
1-6-547.00	BEGINNER YOGA - JULY-4 CLASSES	PATRICIA WISNIEWSKI	BEGINNER YOGA - JULY-4 CLASSES	128.00	93258
1-6-558.00	COVID-19 SIGNS-PLEASE SANITIZE	SIGNSCAPES	COVID SIGNAGE/ACRYLIC DRILLED & CABLE	37.00	93278
1-6-562.00	WALMART-SPRAYER BOTTLES	BUSINESS CARD	JULY STATEMENT	4.85	242
Total For Dept 6 SENIOR DIVISION				7,358.42	
Dept 7 TRANSPORTATION DIVISION					
1-7-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	AUGUST STATEMENT	47.27	93178
1-7-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	AUGUST STATEMENT	655.97	244
1-7-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF	UNEMPLOYMENT INSURANCE 6/30/2020	253.60	236
1-7-532.00	TELEPHONE-CELL - 4 UNITS	SPRINT	ACCT #838841513 6/9-7/8/2020	32.28	93155
1-7-561.00	AKROGOLD UNL RFG W/10% ETH	CONSERV FS INC	AKROGOLD UNL RFG W/10% ETH	398.66	93190
1-7-561.00	AKROGOLD UNL RFG W/10% ETH	CONSERV FS INC	AKROGOLD UNL RFG W/10% ETH	406.80	93190
1-7-566.00	FREON/TEST REPAIR REAR CONDENSE	LAKE ZURICH RADIATOR AND	FREON/TEST REPAIR REAR CONDENSER-BUS	399.04	93200
1-7-566.00	TOWING-BUS 1	A-EXPRESS TOWING & RECOV	TOWING-BUS 1	240.00	93221
1-7-566.00	TRANSMISSION REPAIR-BUS #1	AUTO STAR TRANSMISSIONS,	TRANSMISSION REPAIR-BUS #1	3,505.00	93223
1-7-569.00	SAFETY INSPECTIONS-BUS 1 & 2	BENNY'S SERVICE CENTER I	SAFETY INSPECTIONS-BUS 1 & 2	47.00	93225
1-7-569.00	SAFETY INSPECTION-BUS 1 & 2	ELA TOWNSHIP HIGHWAY DEP	SAFETY INSPECTION-BUS 1 & 2	70.50	93233
Total For Dept 7 TRANSPORTATION DIVISION				6,056.12	
Dept 8 ASSESSORS DIVISION					
1-8-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	AUGUST STATEMENT	393.82	93178
1-8-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	AUGUST STATEMENT	5,050.98	244
1-8-510.00	TASC FSA PAYMENT 7/15/2020	TASC CUSTOMER CARE	TASC FSA PAYMENT 7/15/2020	154.56	235
1-8-510.00	TASC FSA PAYMENT 7/29/2020	TASC CUSTOMER CARE	TASC FSA PAYMENT 7/29/2020	154.56	243
1-8-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF	UNEMPLOYMENT INSURANCE 6/30/2020	273.88	236
1-8-532.00	TELEPHONE 3016001336 7/1	ACCESS ONE	TELEPHONE 3016001336 7/1	244.79	93119
1-8-532.00	INTERNET/PHONE 7/9-8/8/2020	COMCAST	ACCT# 8771 10 097 0050157 7/9-8/8/202	87.57	93153
1-8-532.00	TELEPHONE 6/16-7/15/2020	VERIZON WIRELESS	TELEPHONE 686572087-00001 6/16-7/15/2	38.01	93177
1-8-532.00	PHONE REIMBURSEMENT APRIL 2020-	JOHN BARRINGTON	MILEAGE/PHONE REIMBURSEMENT	90.00	93224
1-8-532.00	TELEPHONE 3016001336 8/1/2020	ACCESS ONE	TELEPHONE 3016001336 8/1/2020	246.58	93269
1-8-534.00	MUNICIPAL AGGR REFR FEE ACCT 11	COMMONWEALTH EDISON	MUNICIPAL AGGR REFRESH FEE ACCT 11230	50.80	93132
1-8-534.00	GAS 40% 6/16-7/16/2020	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22	56.40	93176
1-8-534.00	ELECTRICITY 3363121110 6/25-7/2	COMMONWEALTH EDISON	ELECTRICITY 3363121110 22155 W RT 22	261.44	93179
1-8-536.00	MILEAGE REIMBURSEMENT	JOHN BARRINGTON	MILEAGE/PHONE REIMBURSEMENT	14.38	93224
1-8-538.00	POSTAGE	QUADRIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811	44.00	93242
1-8-540.00	COPYSTAR	LEAF	COPYSTAR	216.68	93239
1-8-540.00	COPYSTAR	LEAF	COPYSTAR	216.68	93239
1-8-546.00	COSTAR	CITI CARDS	JUNE STATEMENT	367.61	238
1-8-558.00	AMAZON-OFFICE SUPPLIES	CITI CARDS	JUNE STATEMENT	54.72	238
1-8-558.00	COVID-19 SIGNS-PLEASE SANITIZE	SIGNSCAPES	COVID SIGNAGE/ACRYLIC DRILLED & CABLE	9.25	93278
1-8-558.00	COVID-19 ACRYLIC DRILLING EXPEN	SIGNSCAPES	COVID SIGNAGE/ACRYLIC DRILLED & CABLE	200.00	93278
1-8-558.00	COVID-19 CABLE & HANGERS FOR AC	SIGNSCAPES	COVID SIGNAGE/ACRYLIC DRILLED & CABLE	120.00	93278
1-8-561.00	AKROGOLD UNL RFG W/10% ETH	CONSERV FS INC	AKROGOLD UNL RFG W/10% ETH	122.70	93190
1-8-561.00	AKROGOLD UNL RFG W/10% ETH	CONSERV FS INC	AKROGOLD UNL RFG W/10% ETH	125.20	93190
1-8-565.00	LOGMEIN-GOTOMEETING STARTER	BUSINESS CARD	JULY STATEMENT	177.20	240

INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP
 POST DATES 07/07/2020 - 08/10/2020
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 BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 8 ASSESSORS DIVISION					
1-8-565.00	ZOOM-MONTHLY FEE	BUSINESS CARD	JULY STATEMENT	14.99	240
1-8-565.00	REMOTE ACCESS SOFTWARE	JRM CONSULTING, INC.	REMOTE ACCESS SOFTWARE	504.00	93237
1-8-568.00	TELEFLORA-JERI BARR	CITI CARDS	JUNE STATEMENT	59.23	238
1-8-569.00	EXPLORER-REPLACED SERPENTINE BE	ELA TOWNSHIP HIGHWAY DEP	EXPLORER-REPLACED SERPENTINE BELT	47.00	93233
		Total For Dept 8 ASSESSORS DIVISION		9,397.03	
		Total For Fund 1 GENERAL TOWN FUND		88,479.23	
Fund 2 GENERAL ASSISTANCE FUND					
Dept 0					
2-0-701.00	COMED-CASE 2020-2127514052	CITI CARDS	JUNE STATEMENT	640.61	238
		Total For Dept 0		640.61	
		Total For Fund 2 GENERAL ASSISTANCE FUND		640.61	
Fund 3 GENERAL ROAD FUND					
Dept 1 ADMINISTRATIVE DIVISION					
3-1-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	AUGUST STATEMENT	147.99	93178
3-1-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	AUGUST STATEMENT	1,869.52	244
3-1-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF	UNEMPLOYMENT INSURANCE 6/30/2020	168.13	236
3-1-532.00	TELEPHONE 6/16-7/15/2020	VERIZON WIRELESS	TELEPHONE 686572087-00001 6/16-7/15/2	45.77	93177
3-1-532.00	COMCAST	CITI CARDS	JULY STATEMENT	178.85	245
3-1-548.00	ANNUAL TOWN MEETING 2020 NOTICE	PADDOCK PUBLICATIONS, IN	ANNUAL TOWN MEETING 2020 NOTICE	31.62	93245
3-1-558.00	COSTCO-COFFEE/WATER/PAPER GOODS	CITI CARDS	JULY STATEMENT	94.60	245
3-1-565.00	PWP-KANOPI-REMOTE MANAGEMENT	CITI CARDS	JULY STATEMENT	45.00	245
		Total For Dept 1 ADMINISTRATIVE DIVISION		2,581.48	
Dept 4 MAINTENANCE DIVISION					
3-4-520.00	FIRE/RADIO MONITORING-8/1-10/31	FSS TECHNOLOGIES LLC	FIRE/RADIO MONITORING-8/1-10/31/2020	210.00	93192
3-4-520.00	ANNUAL MAINTENANCE FIRE ALARM/S	INTERNATIONAL FIRE EQUIP	ANNUAL MAINTENANCE FIRE ALARM/SPRINKL	830.79	93198
3-4-534.00	GAS 6/13-7/13/2020	NICOR GAS	GAS ACCT#67-22-64-1000 8 ES ECHO LAKE	38.20	93150
3-4-534.00	GAS 6/13-7/13/2020	NICOR GAS	GAS ACCT#12-83-08-1000 3 23605 ECHO L	120.26	93151
3-4-534.00	WATER 23605 ECHO LAKE 6/19-7/21	VILLAGE OF LAKE ZURICH	WATER ACCT#006631-00 23605 ECHO LAKE	18.50	93220
3-4-562.00	BRAKE CLEANER/LUBE SPRAY	ADVANCE AUTO PARTS	BRAKE CLEANER/LUBE SPRAY	143.92	93183
3-4-564.00	BLADES	GROWER EQUIPMENT & SUPPL	BELT AND BLADES	99.99	93194
3-4-567.00	CARBURETOR-CHAINS	ARLINGTON POWER EQUIPMEN	CUSTOMER 15306-CARBURETOR-CHAINS	110.34	93185
3-4-567.00	PARTS-PULL SAW & CONCRETE SAW	ARLINGTON POWER EQUIPMEN	CUSTOMER 15306-SAW/TRIMMER PARTS	17.34	93185
3-4-567.00	FUEL TANK-CHAIN SAW	ARLINGTON POWER EQUIPMEN	CUSTOMER 15306-FUEL TANK-CHAIN SAW	37.72	93185
3-4-567.00	FILTERS-WING MOWER	BURRIS EQUIPMENT COMPANY	FILTERS-WING MOWER	342.89	93188
3-4-567.00	PARTS FOR WING MOWER	BURRIS EQUIPMENT COMPANY	PARTS FOR WING MOWER	43.48	93188
3-4-567.00	WING MOWER BELT	BURRIS EQUIPMENT COMPANY	WING MOWER BELT	39.38	93188
3-4-567.00	WING MOWER PARTS	BURRIS EQUIPMENT COMPANY	WING MOWER PARTS	109.30	93188
3-4-567.00	BELT	GROWER EQUIPMENT & SUPPL	BELT AND BLADES	26.31	93194
3-4-567.00	PART FOR WING MOWER	MIDWEST HOSE & FITTINGS,	PART FOR WING MOWER	109.26	93204
3-4-567.00	OIL/FUEL FILTERS-WING MOWER	NAPA AUTO PARTS	OIL/FUEL FILTERS-WING MOWER	16.43	93205
3-4-569.00	PURGE VALVE KIT-T2	ACME TRUCK BRAKE & SUPPL	PURGE VALVE KIT-T2	51.57	93182
3-4-569.00	1/4 TUBE TO 1/4 MALE PIPE-T3	ACME TRUCK BRAKE & SUPPL	1/4 TUBE TO 1/4 MALE PIPE-T3	9.58	93182
3-4-569.00	KIT,LCD,6100,DVI CABLE-T3	BONNELL INDUSTRIES INC.	KIT,LCD,6100,DVI CABLE-T3	1,036.77	93187
3-4-569.00	OIL/HYDRAULIC FILTERS-ANTIFREEZ	O'REILLY AUTOMOTIVE, INC	OIL/HYDRAULIC FILTERS-ANTIFREEZE T8	37.34	93206
3-4-577.00	TREE/STUMP REMOVAL	ARBOR CARE SOLUTIONS INC	TREE/STUMP REMOVAL	2,650.00	93184
3-4-577.00	HMA SFC D 9.5 N50 REC	PETER BAKER & SON CO.	HMA SFC D 9.5 N50 REC	285.50	93186

PAID
BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 3 GENERAL ROAD FUND					
Dept 4 MAINTENANCE DIVISION					
3-4-577.00	3V LITH BATTERY	CASPER TRUE VALUE HARDWA	3V LITH BATTERY	15.99	93189
3-4-577.00	STREET SIGNS	HI-VIZ INC.	STREET SIGNS	175.00	93195
3-4-577.00	DO NOT PASS SIGN/BRIDGE MARKERS	HI-VIZ INC.	DO NOT PASS SIGN/BRIDGE MARKERS	170.00	93195
3-4-577.00	LONG GROVE RD/ROBERTPARKER COFF	HI-VIZ INC.	LONG GROVE RD/ROBERT PARKER COFFIN SI	1,305.00	93195
3-4-577.00	DO NOT PASS SIGN	HI-VIZ INC.	DO NOT PASS SIGN	120.00	93195
3-4-577.00	POSTS/SIGNS	HI-VIZ INC.	POSTS/SIGNS	875.00	93195
3-4-577.00	6X24 DBL SIDED SIGN-ORCHARD	HI-VIZ INC.	6X24 DBL SIDED SIGN-ORCHARD	25.00	93195
3-4-577.00	PCV PIPE/COUPLING-KILDEER WHITE	MID AMERICAN WATER OF WA	PCV PIPE/COUPLING-KILDEER WHITE PINE	2,394.00	93202
3-4-577.00	PVC PIPE-5630 OAKWOOD-LG	MID AMERICAN WATER OF WA	PVC PIPE-5630 OAKWOOD-LG	2,765.70	93202
3-4-577.00	15" CMP-FLARED END-OAKWOOD-LG	MID AMERICAN WATER OF WA	15" CMP-FLARED END-OAKWOOD-LG	115.00	93202
3-4-577.00	PVC PIPE-WHITE PINE-KILDEER	MID AMERICAN WATER OF WA	PVC PIPE-WHITE PINE-KILDEER	798.00	93202
3-4-577.00	COLD MIX UPM	MIDWEST AGGREGATES	COLD MIX UPM	484.20	93203
3-4-577.00	24X24/24X26 BCI-KILDEER	VOLLMAR CLAY PRODUCTS CO	24X24/24X26 BCI-KILDEER	265.00	93212
3-4-577.00	BEDDING STONE	VULCAN CONSTRUCTION MATE	BEDDING STONE	177.17	93213
3-4-577.00	BEDDING STONE	VULCAN CONSTRUCTION MATE	BEDDING STONE	262.02	93213
3-4-577.00	HWY INVENTORY	HI-VIZ INC.	HWY INVENTORY	250.00	93273
3-4-577.00	SIGNS-DEER PARK	HI-VIZ INC.	SIGNS-DEER PARK	55.00	93273
3-4-577.00	CA-7 BEDDING STONE	VULCAN CONSTRUCTION MATE	CA-7 BEDDING STONE	560.96	93275
3-4-580.00	UPM FOR FOREST DR	PETER BAKER & SON CO.	UPM FOR FOREST DR	192.92	93186
3-4-580.00	HMA SFC D 9.5 N50 REC	PETER BAKER & SON CO.	HMA SFC D 9.5 N50 REC	287.43	93186
3-4-580.00	WHITE/YELLOW PAINT	THE SHERWIN-WILLIAMS CO.	WHITE/YELLOW PAINT	235.40	93209
3-4-580.00	2020 ROAD PROGRAM DESIGN	GEWALT HAMILTON ASSOCIAT	PROFESSIONAL SERVICES - 6/1-6/28/2020	288.00	93280
Total For Dept 4 MAINTENANCE DIVISION				18,201.66	
Total For Fund 3 GENERAL ROAD FUND				20,783.14	
Fund 4 PERMANENT ROAD FUND					
Dept 0					
4-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	AUGUST STATEMENT	485.06	93178
4-0-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	AUGUST STATEMENT	5,706.95	244
4-0-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF	UNEMPLOYMENT INSURANCE 6/30/2020	53.77	236
4-0-515.00	UNIFORM SHIRTS	REFLECTIVE APPAREL FACTO	UNIFORM SHIRTS	116.40	93208
4-0-515.00	UNIFORMS	REFLECTIVE APPAREL FACTO	UNIFORMS	23.20	93208
4-0-515.00	CLEARINGHOUSE QUERY-B SPENCER	TOWNSHIP OFFICIALS OF IL	CLEARINGHOUSE QUERY-B SPENCER	10.00	93211
4-0-515.00	PRE-DRUG TEST FEE	TOWNSHIP OFFICIALS OF IL	PRE-DRUG TEST FEE- B. SPENCER	100.00	93211
4-0-561.00	DIESELEX GOLD ULTRA LS CLEAR	CONSERV FS INC	DIESELEX GOLD ULTRA LS CLEAR	621.42	93190
4-0-561.00	AKROGOLD UNL RFG W10% ETH	CONSERV FS INC	AKROGOLD UNL RFG W10% ETH	509.21	93190
4-0-561.00	AKROGOLD UNL RFG W10% ETH	CONSERV FS INC	AKROGOLD UNL RFG W10% ETH	395.41	93190
4-0-561.00	AKROGOLD UNL RFG W10% ETH	CONSERV FS INC	AKROGOLD UNL RFG W10% ETH	1,299.87	93190
4-0-561.00	DIESELEX GOLD ULTRA LS CLEAR	CONSERV FS INC	DIESELEX GOLD ULTRA LS CLEAR	1,426.11	93190
4-0-562.00	AKROGOLD UNL RFG W10% ETH	CONSERV FS INC	AKROGOLD UNL RFG W10% ETH	756.53	93190
4-0-562.00	CHAIN LOOP/STARTER ROPE	ARLINGTON POWER EQUIPMEN	CUSTOMER 15306-CHAIN LOOP/STARTER ROP	514.60	93185
4-0-562.00	RETURN/BUY CORRECT STARTER ROPE	ARLINGTON POWER EQUIPMEN	CUSTOMER 15306-RETURN/BUY CORRECT ROP	(372.00)	93185
4-0-562.00	SPECTRA LUBE RED	CONSERV FS INC	SPECTRA LUBE RED	200.40	93190
4-0-562.00	BUTT SPLICE CONNECTORS	FASTENAL COMPANY	BUTT SPLICE CONNECTORS	12.02	93191
4-0-562.00	HAND SANITIZER	HOME DEPOT CREDIT SERVIC	JULY STATEMENT	19.96	93196
4-0-562.00	CLEANING SUPPLIES	HOME DEPOT CREDIT SERVIC	JULY STATEMENT	17.24	93196
4-0-562.00	25 FT HOSE	HOME DEPOT CREDIT SERVIC	JULY STATEMENT	29.97	93196
4-0-562.00	BULB NAVISTAR DASH	ACME TRUCK BRAKE & SUPPL	BULB NAVISTAR DASH	73.00	93270
4-0-582.00	QUIKRETE WATER-STOP	HOME DEPOT CREDIT SERVIC	JULY STATEMENT	53.88	93196

INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP
POST DATES 07/07/2020 - 08/10/2020
JOURNALIZED
PAID
BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 4 PERMANENT ROAD FUND					
Dept 0					
4-0-582.00	FY-2021 BILLING-STORMWATER (MS4)	ILLINOIS EPA	FY-2021 BILLING-STORMWATER (MS4)	1,000.00	93197
4-0-582.00	PULVERIZED TOPSOIL	LESTER'S MATERIAL SERVIC	PULVERIZED TOPSOIL	825.00	93199
4-0-582.00	MARILYN LN DRAINAGE IMP	MAURO SEWER CONSTRUCTION	MARILYN LN DRAINAGE IMP	14,102.10	93201
4-0-582.00	PVC PIPE-21051 WOODBURY CT	MID AMERICAN WATER OF WA	PVC PIPE-21051 WOODBURY CT	307.30	93202
4-0-582.00	10" SDR 35 22 DEGREE BEND BXB	MID AMERICAN WATER OF WA	10" SDR 35 22 DEGREE BEND BXB	175.00	93202
4-0-582.00	PCV/FIARED SECTION-24064 N FORE	MID AMERICAN WATER OF WA	PCV/FIARED SECTION-24064 N FOREST DR	1,432.60	93202
4-0-582.00	PCV PIPE/COUPLING-KILDEER WHITE	MID AMERICAN WATER OF WA	PCV PIPE/COUPLING-KILDEER WHITE PINE	448.00	93202
4-0-582.00	MIXED CLEAN FILL	SUPER AGGREGATES	MIXED CLEAN FILL	200.00	93210
4-0-582.00	MIXED CLEAN FILL	SUPER AGGREGATES	MIXED CLEAN FILL	250.00	93210
4-0-582.00	24X36 BCI NH-24064 N FOREST DR	VOLLNAR CLAY PRODUCTS CO	24X36 BCI NH-24064 N FOREST DR	160.00	93212
4-0-582.00	BEDDING STONE	VULCAN CONSTRUCTION MATE	BEDDING STONE	171.82	93213
4-0-582.00	BEDDING STONE	VULCAN CONSTRUCTION MATE	BEDDING STONE	262.02	93213
4-0-582.00	FOREST LAKE SUBDIVISION-PMT #1	ARCHON CONSTRUCTION CO.,	FOREST LAKE SUBDIVISION-PMT #1	393,505.20	93279
4-0-582.00	2020 FOREST LAKE DRAINAGE	GEWALT HAMILTON ASSOCIAT	PROFESSIONAL SERVICES - 6/1-6/28/2020	16,787.95	93280
4-0-582.00	FOREST LAKE SE DRAINAGE	GEWALT HAMILTON ASSOCIAT	PROFESSIONAL SERVICES - 6/1-6/28/2020	2,365.88	93280
4-0-582.00	2019 MS4 SERVICES YR 17	GEWALT HAMILTON ASSOCIAT	PROFESSIONAL SERVICES - 6/1-6/28/2020	33.75	93280
4-0-587.00	TREE/STUMP REMOVAL	ARBOR CARE SOLUTIONS INC	TREE/STUMP REMOVAL	2,650.00	93184
4-0-587.00	COLD MIX UPM	MIDWEST AGGREGATES	COLD MIX UPM	284.20	93203
Total For Dept 0				447,013.82	
Total For Fund 4 PERMANENT ROAD FUND				447,013.82	
Fund 5 PARK MAINTENANCE FUND					
Dept 0					
5-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	AUGUST STATEMENT	47.27	93178
5-0-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	AUGUST STATEMENT	655.97	244
5-0-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF	UNEMPLOYMENT INSURANCE 6/30/2020	319.27	236
5-0-520.00	RETURN-SANDPAPER	HOME DEPOT CREDIT SERVIC	JUNE STATEMENT	(4.97)	93131
5-0-520.00	SANDPAPER	HOME DEPOT CREDIT SERVIC	JUNE STATEMENT	4.97	93131
5-0-520.00	PICNIC TABLES-CLEANER/SANDPAPER	HOME DEPOT CREDIT SERVIC	JUNE STATEMENT	15.92	93131
5-0-520.00	PICNIC TABLES-PAINT (3 GAL)	HOME DEPOT CREDIT SERVIC	JUNE STATEMENT	150.91	93131
5-0-520.00	KNOX-PAINT (1 GAL)	HOME DEPOT CREDIT SERVIC	JUNE STATEMENT	45.98	93131
5-0-520.00	MATS-CC	UNIFIRST CORPORATION	MATS-CC	45.79	93156
5-0-520.00	MATS-CC	UNIFIRST CORPORATION	MATS-CC	45.79	93159
5-0-520.00	PAINT-CC	HOME DEPOT CREDIT SERVIC	JULY STATEMENT	45.98	93196
5-0-520.00	FIRE/RADIO MONITORING-8/1-10/31	FSS TECHNOLOGIES LLC	FIRE/RADIO MONITORING-8/1-10/31/2020	210.00	93234
5-0-520.00	FIRE/RADIO MONITORING-8/1-10/31	FSS TECHNOLOGIES LLC	FIRE/RADIO MONITORING-8/1-10/31/2020	210.00	93234
5-0-520.00	ANNUAL MAINTENANCE-FIRE ALARM/S	INTERNATIONAL FIRE EQUIP	ANNUAL MAINTENANCE-FIRE ALARM/SPRINKL	676.11	93235
5-0-520.00	MONTHLY EXTERMINATION SERVICE C	ORKIN PEST CONTROL	MONTHLY EXTERMINATION SERVICE	70.20	93243
5-0-520.00	MATS-CC	UNIFIRST CORPORATION	MATS-CC	45.79	93256
5-0-520.00	CAMERAS/DVR-CC	FOX VALLEY SECURITY SYST	CAMERAS/DVR-CC	5,830.00	93272
5-0-520.00	NAPCO GEM 3200/KEYPAD/SENSORS-C	FOX VALLEY SECURITY SYST	NAPCO GEM 3200/KEYPAD/SENSORS-CC	1,659.00	93272
5-0-521.00	PERF PIPE/FILTER SOCK	MID AMERICAN WATER OF WA	PERF PIPE/FILTER SOCK	240.00	93202
5-0-521.00	N-12 COUPLING	MID AMERICAN WATER OF WA	N-12 COUPLING	3.90	93202
5-0-521.00	LANDSCAPE SERVICE-7/14/2020	MILIEU DESIGN, LLC	LANDSCAPE SERVICE-7/14/2020	1,800.00	93241
5-0-521.00	SUMMER APPLICATION	ROLLING GREEN	SUMMER APPLICATION	770.00	93277
5-0-534.00	GAS 6/14-7/14/2020	NICOR GAS	GAS 91-68-62-2268 7 380 SURRYSE RD	61.74	93152
5-0-534.00	ELECTRICITY ACCT#2211206014 6/2	COMMONWEALTH EDISON	ELECTRICITY ACCT#2211206014 380 SURRY	849.20	93180
5-0-534.00	ELECTRICITY ACCT#0429157040 6/2	COMMONWEALTH EDISON	ELECTRICITY ACCT#0429157040 1111 W RT	103.21	93181
5-0-534.00	ELECTRICITY ACCT#1035656002 6/2	COMMONWEALTH EDISON	ELECTRICITY ACCT#1035656002 ES TESLER	63.77	93215

INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP
 POST DATES 07/07/2020 - 08/10/2020
 JOURNALIZED
 PAID
 BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 5 PARK MAINTENANCE FUND					
Dept 0					
5-0-534.00	WATER KNOX PARK 6/19-7/21/2020	VILLAGE OF LAKE ZURICH	WATER ACCT#006673-00 KNOX PARK 6/19-7	37.30	93216
5-0-534.00	WATER 380 SURRYSE RD 6/19-7/21/	VILLAGE OF LAKE ZURICH	WATER ACCT#006109-01 380 SURRYSE RD 6	55.95	93217
5-0-555.00	JAMES SCHAGRIN E-NUMBER E126060	EASTERN ILLINOIS UNIVERS	JAMES SCHAGRIN E-NUMBER E12606011	1,500.00	93141
5-0-555.00	ELIZABETH GORKE-ID 01383587	UI SERVICE CENTER	ELIZABETH GORKE-ID 01383587	1,500.00	93142
5-0-555.00	DAVID NOLAN-ID 000698611	BURSAR'S OFFICE	DAVID NOLAN-ID 000698611	1,500.00	93143
5-0-555.00	CHARLES FRAMPTON-ID 00324-46428	PURDUE UNIVERSITY	CHARLES FRAMPTON-ID 00324-46428	1,500.00	93144
5-0-555.00	MCKENNA WALSH-UIN 676101392	UNIVERSITY OF ILLINOIS	MCKENNA WALSH-UIN 676101392	1,500.00	93145
5-0-555.00	ELIZABETH T. KALAFUT-ID G019712	GRAND VALLEY STATE UNIVE	ELIZABETH T. KALAFUT-ID G01971222	1,500.00	93146
5-0-555.00	LYDIA O ELLIOTT-ID L22832531	LIPSCOMB UNIVERSITY	LYDIA O ELLIOTT-ID L22832531	1,500.00	93147
5-0-555.00	KATIE KEENAN STUDENT ID 1435284	UNIVERSITY OF MISSOURI	KATIE KEENAN STUDENT ID 14352843	1,500.00	93148
5-0-555.00	CONGRATULATIONS BANNER	SIGNSCAPES	CONGRATULATIONS BANNER	118.00	93252
	Total For Dept 0			26,177.05	
	Total For Fund 5 PARK MAINTENANCE FUND			26,177.05	
Fund 6 CEMETERY MAINTENANCE FUND					
Dept 0					
6-0-532.00	TELEPHONE-CELL - 1 UNIT	SPRINT	ACCT #838841513 6/9-7/8/2020	140.16	93155
6-0-564.00	TRIMMER LINE	ARLINGTON POWER EQUIPMEN	CUSTOMER 15306-SAW/TRIMMER PARTS	47.02	93185
6-0-564.00	SCAG MOWER PARTS	NAPA AUTO PARTS	SCAG MOWER PARTS	17.73	93205
6-0-564.00	BOLTS-MOWER TRAILER	R. A. ADAMS ENTERPRISES	BOLTS-MOWER TRAILER	50.64	93207
	Total For Dept 0			255.55	
	Total For Fund 6 CEMETERY MAINTENANCE FUND			255.55	

INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP
POST DATES 07/07/2020 - 08/10/2020
JOURNALIZED

PAID
BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 1 GENERAL TOWN FU	88,479.23	
			Fund 2 GENERAL ASSISTA	640.61	
			Fund 3 GENERAL ROAD FU	20,783.14	
			Fund 4 PERMANENT ROAD	447,013.82	
			Fund 5 PARK MAINTENANC	26,177.05	
			Fund 6 CEMETERY MAINTN	255.55	
			Total For All Funds:	583,349.40	

FROM 07/01/2020 TO 07/31/2020

FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2020	Total Debits	Total Credits	Ending Balance 07/31/2020
Fund 1 GENERAL TOWN FUND					
100.00	INLAND-MM/DISB.#110192/110190	625,836.24	127,323.63	387,007.58	366,152.29
102.02	CS/CDARS @.5%-10/22/20-6MO	550,378.01	0.00	0.00	550,378.01
104.03	BARR.1.66%-18MO-5/21/21	531,466.65	0.00	0.00	531,466.65
104.04	BARR.#930429-MONEY MARKET	267,921.96	126.19	0.00	268,048.15
107.01	INLAND BK.#107986-MONEY MARKET	425,500.14	200,062.88	0.00	625,563.02
108.00	INLAND-CD #939262 9/30/20 3MO	37,018.79	12.17	0.00	37,030.96
	GENERAL TOWN FUND	2,438,121.79	327,524.87	387,007.58	2,378,639.08
Fund 2 GENERAL ASSISTANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	36,774.23	9,580.58	27,504.43	18,850.38
107.00	INLAND BK.#107986-MONEY MARKET	94,386.86	25,047.33	0.00	119,434.19
	GENERAL ASSISTANCE FUND	131,161.09	34,627.91	27,504.43	138,284.57
Fund 3 GENERAL ROAD FUND					
100.00	INLAND-MM/DISB.#110192/110190	319,195.46	43,006.78	172,125.18	190,077.06
105.00	INLAND BK.#107986-MONEY MARKET	1,253,509.47	150,628.62	0.00	1,404,138.09
	GENERAL ROAD FUND	1,572,704.93	193,635.40	172,125.18	1,594,215.15
Fund 4 PERMANENT ROAD FUND					
100.00	INLAND-MM/DISB.#110192/110190	490,070.10	62,673.51	287,662.60	265,081.01
102.00	5/3 BANK-BOND ACCT #0773	79,847.80	12,556.80	7,350.00	85,054.60
105.00	INLAND BK.#107986-MONEY MARKET	432,194.52	225,116.38	0.00	657,310.90
	PERMANENT ROAD FUND	1,002,112.42	300,346.69	295,012.60	1,007,446.51
Fund 5 PARK MAINTENANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	195,710.78	9,781.81	140,496.86	64,995.73
102.03	CORNERSTONE SAV/3300563	128,460.76	48.02	0.00	128,508.78
107.01	INLAND BK.#107986-MONEY MARKET	22,516.95	100,011.27	0.00	122,528.22
	PARK MAINTENANCE FUND	346,688.49	109,841.10	140,496.86	316,032.73
Fund 6 CEMETERY MAINTENANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	19,027.72	573.70	883.60	18,717.82
107.00	INLAND BK.#107986-MONEY MARKET	231,975.59	116.33	0.00	232,091.92
	CEMETERY MAINTENANCE FUND	251,003.31	690.03	883.60	250,809.74
	TOTAL - ALL FUNDS	5,741,792.03	966,666.00	1,023,030.25	5,685,427.78

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2020 INCREASE (DECREASE)	YTD BALANCE 07/31/2020 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Revenues					
Dept 0					
1-0-400.00	PROPERTY TAX	118,526.95	976,761.69	2,056,563.00	1,079,801.31
1-0-402.00	PERS PROP REPLACEMENT TAX	1,761.71	6,109.54	11,000.00	4,890.46
1-0-404.00	INTEREST INCOME	247.70	19,419.48	18,000.00	(1,419.48)
1-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	1,966,525.00	1,966,525.00
1-0-410.00	MISCELLANEOUS INCOME	46.50	25,291.47	28,000.00	2,708.53
Total Dept 0		120,582.86	1,027,582.18	4,080,088.00	3,052,505.82
Dept 3 - SOCIAL SERVICES DIVISION					
1-3-410.00	MISCELLANEOUS INCOME	0.00	296.71	0.00	(296.71)
Total Dept 3 - SOCIAL SERVICES DIVISION		0.00	296.71	0.00	(296.71)
Dept 5 - YOUTH DIVISION					
1-5-410.01	HOMEWORK CLUB RECOVERIES	0.00	(4,175.00)	16,850.00	21,025.00
1-5-410.02	TEEN CLUB RECOVERIES	0.00	(3,425.00)	9,575.00	13,000.00
1-5-410.03	SHOOTING STARS RECOVERIES	(1,451.00)	(1,501.00)	20,000.00	21,501.00
1-5-410.04	WINTER BREAK RECOVERIES	0.00	0.00	4,500.00	4,500.00
1-5-410.05	SPRING BREAK RECOVERIES	0.00	0.00	3,500.00	3,500.00
1-5-410.06	KIDS DAY OFF RECOVERIES	0.00	0.00	1,500.00	1,500.00
1-5-410.07	SAFE SITTER RECOVERIES	0.00	0.00	1,200.00	1,200.00
1-5-410.08	SAFE AT HOME RECOVERIES	0.00	0.00	500.00	500.00
Total Dept 5 - YOUTH DIVISION		(1,451.00)	(9,101.00)	57,625.00	66,726.00
Dept 6 - SENIOR DIVISION					
1-6-409.00	DONATIONS	1,969.00	1,969.00	1,500.00	(469.00)
1-6-410.00	MISCELLANEOUS INCOME	150.00	1,779.32	0.00	(1,779.32)
1-6-410.01	SENIOR PROGRAM RECOVERIES	562.00	2,439.00	75,000.00	72,561.00
1-6-410.02	LONG DISTANCE TRIPS RECOVERIES	0.00	4,079.80	25,000.00	20,920.20
1-6-410.03	MEAL RECOVERIES	2,007.00	8,540.00	18,000.00	9,460.00
1-6-410.04	GRANTS	0.00	3,000.00	3,000.00	0.00
1-6-410.05	NON-RESIDENT FEES	0.00	70.00	2,500.00	2,430.00
Total Dept 6 - SENIOR DIVISION		4,688.00	21,877.12	125,000.00	103,122.88
Dept 7 - TRANSPORTATION DIVISION					
1-7-410.00	MISCELLANEOUS INCOME	0.00	34.87	0.00	(34.87)
1-7-410.01	DIAL-A-RIDE RECOVERIES	166.75	501.75	7,000.00	6,498.25
1-7-410.02	SUBSCRIPTION RECOVERIES	0.00	616.00	8,000.00	7,384.00
1-7-410.03	S.W. LAKE RECOVERIES	0.00	756.00	10,000.00	9,244.00
Total Dept 7 - TRANSPORTATION DIVISION		166.75	1,908.62	25,000.00	23,091.38
Dept 8 - ASSESSORS DIVISION					
1-8-410.00	MISCELLANEOUS INCOME	0.00	83.73	0.00	(83.73)
Total Dept 8 - ASSESSORS DIVISION		0.00	83.73	0.00	(83.73)
TOTAL REVENUES		123,986.61	1,042,647.36	4,287,713.00	3,245,065.64
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
1-1-500.00	SALARIES	16,577.34	50,307.03	165,000.00	114,692.97
1-1-509.00	HEALTH BENEFITS	1,582.51	6,852.88	24,500.00	17,647.12
1-1-510.00	HRA	0.00	0.00	3,350.00	3,350.00
1-1-511.00	SOCIAL SECURITY TAX	1,218.48	3,699.49	13,000.00	9,300.51
1-1-512.00	IMRF	1,180.30	3,581.87	12,000.00	8,418.13
1-1-513.00	UNEMPLOYMENT COMPENSATION	420.60	1,239.05	1,500.00	260.95
1-1-520.00	BUILDING MAINTENANCE	710.38	2,766.43	20,000.00	17,233.57
1-1-528.00	INSURANCE	0.00	29,533.00	33,000.00	3,467.00
1-1-532.00	TELEPHONE/INTERNET	512.81	2,266.15	7,000.00	4,733.85
1-1-534.00	UTILITIES	293.01	903.85	7,000.00	6,096.15
1-1-536.00	TRAVEL EXPENSE	0.00	29.90	2,000.00	1,970.10
1-1-537.00	EDUCATION	0.00	0.00	500.00	500.00
1-1-538.00	POSTAGE	0.00	514.28	10,300.00	9,785.72
1-1-540.00	PRINTING	0.00	649.21	9,500.00	8,850.79
1-1-544.00	PROFESSIONAL SERVICES	0.00	0.00	24,000.00	24,000.00
1-1-546.00	DUES/FEES	155.08	3,468.70	10,000.00	6,531.30
1-1-548.00	PUBLIC NOTICES	0.00	78.20	500.00	421.80

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2020 INCREASE (DECREASE)	YTD BALANCE 07/31/2020 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
1-1-558.00	OFFICE SUPPLIES	31.31	1,217.55	6,000.00	4,782.45
1-1-559.00	OFFICE EQUIPMENT	0.00	179.85	2,000.00	1,820.15
1-1-565.00	INFORMATION TECHNOLOGY	14.99	2,237.97	14,000.00	11,762.03
1-1-568.00	MISCELLANEOUS	34.20	169.06	5,300.00	5,130.94
1-1-585.00	TOWNHALL IMPROVEMENTS	0.00	260.00	5,000.00	4,740.00
1-1-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	1,000,000.00	1,000,000.00
Total Dept 1 - ADMINISTRATIVE DIVISION		22,731.01	109,954.47	1,375,450.00	1,265,495.53
Dept 2 - ELECTED OFFICIALS					
1-2-501.00	SUPERVISOR	2,500.00	10,000.00	30,000.00	20,000.00
1-2-502.00	HIGHWAY COMMISSIONER	1,041.68	4,166.71	12,500.00	8,333.29
1-2-503.00	ASSESSOR	7,196.08	28,784.32	87,000.00	58,215.68
1-2-504.00	CLERK	1,250.00	5,000.00	15,000.00	10,000.00
1-2-505.00	TRUSTEES	1,666.68	6,666.72	20,000.00	13,333.28
1-2-506.00	TREASURER	83.33	333.32	1,000.00	666.68
1-2-509.00	HEALTH BENEFITS	0.00	0.00	8,500.00	8,500.00
1-2-511.00	SOCIAL SECURITY TAX	961.60	3,846.43	13,000.00	9,153.57
1-2-512.00	IMRF	512.36	2,049.44	6,500.00	4,450.56
1-2-536.00	TRAVEL EXPENSE	0.00	0.00	3,000.00	3,000.00
1-2-537.00	EDUCATION	0.00	0.00	2,000.00	2,000.00
Total Dept 2 - ELECTED OFFICIALS		15,211.73	60,846.94	198,500.00	137,653.06
Dept 3 - SOCIAL SERVICES DIVISION					
1-3-500.00	SALARIES	21,673.48	63,996.44	200,000.00	136,003.56
1-3-509.00	HEALTH BENEFITS	1,823.11	3,614.68	25,500.00	21,885.32
1-3-510.00	HRA	0.00	(10.00)	4,750.00	4,760.00
1-3-511.00	SOCIAL SECURITY TAX	1,632.58	4,836.82	16,000.00	11,163.18
1-3-512.00	IMRF	1,466.26	4,402.76	15,000.00	10,597.24
1-3-513.00	UNEMPLOYMENT COMPENSATION	348.20	1,415.34	1,800.00	384.66
1-3-528.00	INSURANCE	0.00	0.00	550.00	550.00
1-3-532.00	TELEPHONE/INTERNET	271.78	1,097.57	3,900.00	2,802.43
1-3-534.00	UTILITIES	209.29	645.59	3,000.00	2,354.41
1-3-536.00	TRAVEL EXPENSE	0.00	0.00	2,000.00	2,000.00
1-3-537.00	EDUCATION	0.00	435.00	2,000.00	1,565.00
1-3-538.00	POSTAGE	0.00	0.00	100.00	100.00
1-3-540.00	PRINTING	0.00	0.00	200.00	200.00
1-3-546.00	DUES/FEES	0.00	169.85	1,200.00	1,030.15
1-3-555.00	GRANT FUNDING	0.00	0.00	32,000.00	32,000.00
1-3-558.00	OFFICE SUPPLIES	61.49	138.75	1,000.00	861.25
1-3-559.00	OFFICE EQUIPMENT	239.05	0.00	1,500.00	1,500.00
1-3-565.00	INFORMATION TECHNOLOGY	0.00	881.90	1,300.00	418.10
1-3-568.00	MISCELLANEOUS	0.00	0.00	1,000.00	1,000.00
1-3-572.00	COMMUNITY EVENTS	0.00	0.00	5,000.00	5,000.00
1-3-573.00	COMMUNITY SERVICE PROJECTS	0.00	0.00	2,500.00	2,500.00
1-3-574.00	ELA HISTORIC-PROJECTS/MAINT	225.12	1,022.23	8,000.00	6,977.77
1-3-596.00	MOSQUITO ABATEMENT PLAN	8,155.75	24,467.25	33,000.00	8,532.75
Total Dept 3 - SOCIAL SERVICES DIVISION		36,106.11	107,114.18	361,300.00	254,185.82
Dept 5 - YOUTH DIVISION					
1-5-500.00	SALARIES	9,103.60	28,095.99	123,000.00	94,904.01
1-5-509.00	HEALTH BENEFITS	655.97	655.97	8,500.00	7,844.03
1-5-510.00	HRA	0.00	0.00	1,650.00	1,650.00
1-5-511.00	SOCIAL SECURITY TAX	696.44	2,149.35	9,400.00	7,250.65
1-5-512.00	IMRF	402.28	1,118.99	4,500.00	3,381.01
1-5-513.00	UNEMPLOYMENT COMPENSATION	448.50	1,144.29	2,500.00	1,355.71
1-5-524.00	NUTRITION	59.49	84.53	5,000.00	4,915.47
1-5-532.00	TELEPHONE/INTERNET	64.56	257.88	800.00	542.12
1-5-536.00	TRAVEL EXPENSE	0.00	0.00	200.00	200.00
1-5-537.00	EDUCATION	150.00	150.00	500.00	350.00
1-5-538.00	POSTAGE	0.00	0.00	500.00	500.00
1-5-540.00	PRINTING	14.77	51.57	1,000.00	948.43
1-5-546.00	DUES/FEES	0.00	66.24	750.00	683.76
1-5-547.00	PROGRAMS	0.00	0.00	900.00	900.00
1-5-550.00	FIELD TRIPS	0.00	0.00	13,000.00	13,000.00
1-5-553.00	SPECIAL EVENTS	0.00	0.00	800.00	800.00
1-5-558.00	OFFICE SUPPLIES	0.00	0.00	500.00	500.00
1-5-559.00	OFFICE EQUIPMENT	0.00	0.00	500.00	500.00
1-5-561.00	FUEL/OIL	0.00	0.00	500.00	500.00
1-5-562.00	PROGRAM SUPPLIES	23.35	308.59	6,000.00	5,691.41
1-5-565.00	INFORMATION TECHNOLOGY	0.00	108.00	500.00	392.00
1-5-568.00	MISCELLANEOUS	0.00	0.00	1,200.00	1,200.00

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2020 INCREASE (DECREASE)	YTD BALANCE 07/31/2020 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
Total Dept 5 - YOUTH DIVISION		11,618.96	34,191.40	182,200.00	148,008.60
Dept 6 - SENIOR DIVISION					
1-6-500.00	SALARIES	28,818.85	93,520.42	294,000.00	200,479.58
1-6-509.00	HEALTH BENEFITS	1,439.97	6,412.98	25,000.00	18,587.02
1-6-510.00	HRA	0.00	0.00	3,500.00	3,500.00
1-6-511.00	SOCIAL SECURITY TAX	2,119.52	6,899.01	23,000.00	16,100.99
1-6-512.00	IMRF	1,985.74	6,116.56	19,900.00	13,783.44
1-6-513.00	UNEMPLOYMENT COMPENSATION	592.52	2,296.39	2,800.00	503.61
1-6-520.00	BUILDING MAINTENANCE	0.00	1,831.53	2,000.00	168.47
1-6-524.00	NUTRITION	1,370.30	4,309.74	13,000.00	8,690.26
1-6-525.00	LUNCH & LEARN PRESENTATIONS	0.00	0.00	7,500.00	7,500.00
1-6-532.00	TELEPHONE/INTERNET	523.84	2,289.67	6,500.00	4,210.33
1-6-536.00	TRAVEL EXPENSE	0.00	0.00	1,500.00	1,500.00
1-6-537.00	EDUCATION	325.00	(878.06)	5,000.00	5,878.06
1-6-538.00	POSTAGE	682.00	892.00	9,250.00	8,358.00
1-6-540.00	PRINTING	14.77	933.37	15,000.00	14,066.63
1-6-546.00	DUES/FEES	37.49	83.21	1,500.00	1,416.79
1-6-547.00	PROGRAMS	125.00	417.54	80,000.00	79,582.46
1-6-550.00	LONG DISTANCE TRIPS	0.00	102.50	10,000.00	9,897.50
1-6-558.00	OFFICE SUPPLIES	121.22	217.16	2,000.00	1,782.84
1-6-559.00	OFFICE EQUIPMENT	0.00	0.00	3,000.00	3,000.00
1-6-561.00	FUEL/OIL	0.00	0.00	500.00	500.00
1-6-562.00	PROGRAM SUPPLIES	4.85	444.35	4,000.00	3,555.65
1-6-563.00	BUILDING EQUIPMENT	0.00	0.00	3,000.00	3,000.00
1-6-565.00	INFORMATION TECHNOLOGY	0.00	1,584.85	3,400.00	1,815.15
1-6-568.00	MISCELLANEOUS	0.00	133.54	2,000.00	1,866.46
1-6-585.00	GRANT PROJECTS	0.00	0.00	3,650.00	3,650.00
1-6-588.00	SENIOR HOLIDAY PARTY	0.00	0.00	5,000.00	5,000.00
Total Dept 6 - SENIOR DIVISION		38,161.07	127,606.76	546,000.00	418,393.24
Dept 7 - TRANSPORTATION DIVISION					
1-7-500.00	SALARIES	14,801.35	42,208.04	132,000.00	89,791.96
1-7-509.00	HEALTH BENEFITS	552.98	2,390.00	8,500.00	6,110.00
1-7-510.00	HRA	0.00	0.00	1,650.00	1,650.00
1-7-511.00	SOCIAL SECURITY TAX	1,121.89	3,197.63	11,000.00	7,802.37
1-7-512.00	IMRF	921.70	2,604.17	10,000.00	7,395.83
1-7-513.00	UNEMPLOYMENT COMPENSATION	253.60	1,047.44	1,400.00	352.56
1-7-515.00	UNIFORMS/TESTING	0.00	0.00	600.00	600.00
1-7-528.00	INSURANCE	0.00	2,333.00	4,000.00	1,667.00
1-7-532.00	TELEPHONE	32.28	449.97	1,800.00	1,350.03
1-7-544.00	PROFESSIONAL SERVICES	0.00	108.00	1,000.00	892.00
1-7-558.00	OFFICE SUPPLIES	0.00	0.00	500.00	500.00
1-7-561.00	FUEL/OIL	0.00	175.94	18,000.00	17,824.06
1-7-566.00	VEHICLE REPAIRS	0.00	0.00	8,000.00	8,000.00
1-7-569.00	VEHICLE MAINTENANCE	195.49	359.98	8,000.00	7,640.02
Total Dept 7 - TRANSPORTATION DIVISION		17,879.29	54,874.17	206,450.00	151,575.83
Dept 8 - ASSESSORS DIVISION					
1-8-500.00	SALARIES	28,935.21	86,338.05	320,000.00	233,661.95
1-8-509.00	HEALTH BENEFITS	4,408.06	18,670.72	68,000.00	49,329.28
1-8-510.00	HRA	86.46	1,571.88	9,000.00	7,428.12
1-8-511.00	SOCIAL SECURITY TAX	2,150.96	6,646.12	26,000.00	19,353.88
1-8-512.00	IMRF	1,835.91	5,739.88	22,000.00	16,260.12
1-8-513.00	UNEMPLOYMENT COMPENSATION	273.88	2,025.31	2,700.00	674.69
1-8-532.00	TELEPHONE/INTERNET	370.37	1,491.12	5,000.00	3,508.88
1-8-534.00	UTILITIES	334.86	1,032.95	5,000.00	3,967.05
1-8-536.00	TRAVEL EXPENSE	0.00	0.00	1,500.00	1,500.00
1-8-537.00	EDUCATION	0.00	0.00	2,500.00	2,500.00
1-8-538.00	POSTAGE	0.00	0.00	75.00	75.00
1-8-540.00	PRINTING	0.00	1,230.59	4,000.00	2,769.41
1-8-544.00	PROFESSIONAL SERVICES	0.00	0.00	5,000.00	5,000.00
1-8-546.00	DUES/FEES	367.61	1,277.88	6,500.00	5,222.12
1-8-558.00	OFFICE SUPPLIES	54.72	172.75	1,750.00	1,577.25
1-8-559.00	OFFICE EQUIPMENT	0.00	4,345.81	2,500.00	(1,845.81)
1-8-561.00	FUEL/OIL	0.00	146.88	1,500.00	1,353.12
1-8-565.00	INFORMATION TECHNOLOGY	192.19	2,507.34	20,000.00	17,492.66
1-8-568.00	MISCELLANEOUS	59.23	59.23	500.00	440.77
1-8-569.00	VEHICLE MAINTENANCE	347.69	393.57	2,500.00	2,106.43
Total Dept 8 - ASSESSORS DIVISION		39,417.15	133,650.08	506,025.00	372,374.92

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REVENUE AND EXPENDITURE REPORT FOR ELA TOWNSHIP
PERIOD ENDING 07/31/2020

Page: 4/9

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2020 INCREASE (DECREASE)	YTD BALANCE 07/31/2020 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
TOTAL EXPENDITURES		181,125.32	628,238.00	3,375,925.00	2,747,687.00
Fund 1 - GENERAL TOWN FUND:					
TOTAL REVENUES		123,986.61	1,042,647.36	4,287,713.00	3,245,065.64
TOTAL EXPENDITURES		181,125.32	628,238.00	3,375,925.00	2,747,687.00
NET OF REVENUES & EXPENDITURES		(57,138.71)	414,409.36	911,788.00	497,378.64

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2020 INCREASE (DECREASE)	YTD BALANCE 07/31/2020 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 2 - GENERAL ASSISTANCE FUND					
Revenues					
Dept 0					
2-0-400.00	PROPERTY TAX	9,577.28	25,296.75	37,680.00	12,383.25
2-0-404.00	INTEREST INCOME	50.63	156.39	1,000.00	843.61
2-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	120,698.00	120,698.00
Total Dept 0		9,627.91	25,453.14	159,378.00	133,924.86
TOTAL REVENUES		9,627.91	25,453.14	159,378.00	133,924.86
Expenditures					
Dept 0					
2-0-500.00	SALARIES	1,623.97	4,927.91	20,000.00	15,072.09
2-0-511.00	SOCIAL SECURITY TAX	124.23	376.98	1,600.00	1,223.02
2-0-512.00	IMRF	115.62	350.85	1,500.00	1,149.15
2-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	0.00	200.00	200.00
2-0-537.00	EDUCATION	0.00	0.00	500.00	500.00
2-0-701.00	EMERGENCY ASSISTANCE	640.61	2,210.94	80,000.00	77,789.06
2-0-702.00	GENERAL ASSISTANCE	0.00	0.00	20,000.00	20,000.00
Total Dept 0		2,504.43	7,866.68	123,800.00	115,933.32
TOTAL EXPENDITURES		2,504.43	7,866.68	123,800.00	115,933.32
Fund 2 - GENERAL ASSISTANCE FUND:					
TOTAL REVENUES		9,627.91	25,453.14	159,378.00	133,924.86
TOTAL EXPENDITURES		2,504.43	7,866.68	123,800.00	115,933.32
NET OF REVENUES & EXPENDITURES		7,123.48	17,586.46	35,578.00	17,991.54

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2020 INCREASE (DECREASE)	YTD BALANCE 07/31/2020 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 3 - GENERAL ROAD FUND					
Revenues					
Dept 0					
3-0-400.00	PROPERTY TAX	10,466.92	104,236.18	250,400.00	146,163.82
3-0-402.00	PERS PROP REPLACEMENT TAX	1,840.45	6,382.60	10,000.00	3,617.40
3-0-404.00	INTEREST INCOME	659.82	2,045.49	1,000.00	(1,045.49)
3-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	1,421,381.00	1,421,381.00
3-0-410.00	MISCELLANEOUS INCOME	526.84	526.84	5,000.00	4,473.16
3-0-410.01	HWY.ENT.INCOME/BUS REPAIRS	332.61	727.62	5,000.00	4,272.38
3-0-410.02	HWY.ENT.INCOME/VILL.DEER PARK	3,574.39	96,599.92	162,000.00	65,400.08
3-0-410.03	HWY.ENT.INCOME/VILL.LONG GROVE	6,147.25	33,521.83	20,000.00	(13,521.83)
3-0-410.04	HWY.ENT.INCOME/VILL. NORTH BARRINGTON	9,545.00	14,636.25	10,000.00	(4,636.25)
3-0-410.05	HWY.ENT.INCOME/VILL.KILDEER	8,250.57	18,289.12	20,000.00	1,710.88
Total Dept 0		41,343.85	276,965.85	1,904,781.00	1,627,815.15
TOTAL REVENUES		41,343.85	276,965.85	1,904,781.00	1,627,815.15
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
3-1-500.00	SALARIES	3,485.00	36,428.75	72,500.00	36,071.25
3-1-502.00	HIGHWAY COMMISSIONER	1,041.65	4,166.61	12,500.00	8,333.39
3-1-509.00	HEALTH BENEFITS	1,626.43	7,027.16	24,500.00	17,472.84
3-1-510.00	HRA	0.00	0.00	3,000.00	3,000.00
3-1-511.00	SOCIAL SECURITY TAX	316.37	1,113.26	5,000.00	3,886.74
3-1-512.00	IMRF	248.13	813.72	4,000.00	3,186.28
3-1-513.00	UNEMPLOYMENT COMPENSATION	168.13	347.17	700.00	352.83
3-1-528.00	INSURANCE	0.00	26,591.00	29,000.00	2,409.00
3-1-532.00	TELEPHONE/INTERNET	885.77	1,510.41	7,000.00	5,489.59
3-1-536.00	TRAVEL EXPENSE	0.00	0.00	1,750.00	1,750.00
3-1-537.00	EDUCATION	0.00	78.24	4,000.00	3,921.76
3-1-540.00	PRINTING	(14.95)	0.00	500.00	500.00
3-1-544.00	PROFESSIONAL SERVICES	0.00	0.00	4,000.00	4,000.00
3-1-546.00	DUES/FEES	0.00	236.00	1,000.00	764.00
3-1-548.00	PUBLIC NOTICES	14.95	14.95	500.00	485.05
3-1-549.00	PERS.PROP.REPL.TAX-VILL.REFUND	1,272.17	1,272.17	4,000.00	2,727.83
3-1-558.00	OFFICE SUPPLIES	52.82	571.31	3,000.00	2,428.69
3-1-559.00	OFFICE EQUIPMENT	0.00	0.00	3,500.00	3,500.00
3-1-565.00	INFORMATION TECHNOLOGY	0.00	687.99	2,500.00	1,812.01
Total Dept 1 - ADMINISTRATIVE DIVISION		9,096.47	80,858.74	182,950.00	102,091.26
Dept 4 - MAINTENANCE DIVISION					
3-4-520.00	BUILDING MAINTENANCE	0.00	705.75	9,500.00	8,794.25
3-4-533.00	ENGINEERING SERVICES	0.00	100.28	5,000.00	4,899.72
3-4-534.00	UTILITIES	355.03	1,647.60	7,500.00	5,852.40
3-4-535.00	RENTALS	0.00	0.00	2,500.00	2,500.00
3-4-562.00	OPERATING SUPPLIES	0.00	0.00	4,500.00	4,500.00
3-4-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	0.00	100,000.00	100,000.00
3-4-564.00	SMALL TOOLS	63.68	1,233.66	4,000.00	2,766.34
3-4-567.00	EQUIPMENT MAINTENANCE	1,166.82	2,261.83	30,000.00	27,738.17
3-4-569.00	VEHICLE MAINTENANCE	7,408.65	11,599.24	45,000.00	33,400.76
3-4-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
3-4-577.00	VILLAGE MATERIALS	1,608.48	5,042.36	40,000.00	34,957.64
3-4-580.00	PAVING	134.50	682.00	785,000.00	784,318.00
3-4-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
3-4-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	350,000.00	350,000.00
Total Dept 4 - MAINTENANCE DIVISION		10,737.16	23,272.72	1,393,500.00	1,370,227.28
TOTAL EXPENDITURES		19,833.63	104,131.46	1,576,450.00	1,472,318.54
Fund 3 - GENERAL ROAD FUND:					
TOTAL REVENUES		41,343.85	276,965.85	1,904,781.00	1,627,815.15
TOTAL EXPENDITURES		19,833.63	104,131.46	1,576,450.00	1,472,318.54
NET OF REVENUES & EXPENDITURES		21,510.22	172,834.39	328,331.00	155,496.61

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2020 INCREASE (DECREASE)	YTD BALANCE 07/31/2020 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 4 - PERMANENT ROAD FUND					
Revenues					
Dept 0					
4-0-400.00	PROPERTY TAX	62,628.67	516,116.40	1,086,677.00	570,560.60
4-0-404.00	INTEREST INCOME	168.02	599.01	2,000.00	1,400.99
4-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	651,451.00	651,451.00
4-0-410.00	MISCELLANEOUS INCOME	5.25	5.25	131,000.00	130,994.75
4-0-410.01	MFT FUND	0.00	48,444.28	45,000.00	(3,444.28)
4-0-410.02	ROAD BONDS	300.00	500.00	25,000.00	24,500.00
Total Dept 0		63,101.94	565,664.94	1,941,128.00	1,375,463.06
TOTAL REVENUES		63,101.94	565,664.94	1,941,128.00	1,375,463.06
Expenditures					
Dept 0					
4-0-500.00	SALARIES	40,754.75	118,941.83	455,000.00	336,058.17
4-0-509.00	HEALTH BENEFITS	4,984.50	21,296.10	100,000.00	78,703.90
4-0-510.00	HRA	0.00	0.00	6,500.00	6,500.00
4-0-511.00	SOCIAL SECURITY TAX	3,036.34	8,844.42	35,000.00	26,155.58
4-0-512.00	IMRF	2,901.73	8,241.30	33,000.00	24,758.70
4-0-513.00	UNEMPLOYMENT COMPENSATION	53.77	2,486.44	3,200.00	713.56
4-0-515.00	UNIFORMS/TESTING	117.76	3,832.11	6,000.00	2,167.89
4-0-535.00	RENTALS	0.00	0.00	1,000.00	1,000.00
4-0-561.00	FUEL/OIL	0.00	2,689.84	50,000.00	47,310.16
4-0-562.00	OPERATING SUPPLIES	(9,415.26)	1,460.43	7,500.00	6,039.57
4-0-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	8,300.00	10,000.00	1,700.00
4-0-570.00	ROAD SIGNS/JULIE	0.00	0.00	4,500.00	4,500.00
4-0-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
4-0-580.00	PAVING	0.00	0.00	20,000.00	20,000.00
4-0-582.00	STORM WATER	19,289.17	33,439.33	725,000.00	691,560.67
4-0-584.00	STREET LIGHTS	945.09	3,780.29	12,000.00	8,219.71
4-0-586.00	ROAD SALT AND LIQUID DE-ICER	0.00	59.70	70,000.00	69,940.30
4-0-587.00	ROAD SUPPLIES & TREE REMOVAL	0.00	1,197.65	20,000.00	18,802.35
4-0-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
4-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	300,000.00	300,000.00
Total Dept 0		62,667.85	214,569.44	1,869,200.00	1,654,630.56
TOTAL EXPENDITURES		62,667.85	214,569.44	1,869,200.00	1,654,630.56
Fund 4 - PERMANENT ROAD FUND:					
TOTAL REVENUES		63,101.94	565,664.94	1,941,128.00	1,375,463.06
TOTAL EXPENDITURES		62,667.85	214,569.44	1,869,200.00	1,654,630.56
NET OF REVENUES & EXPENDITURES		434.09	351,095.50	71,928.00	(279,167.50)

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2020 INCREASE (DECREASE)	YTD BALANCE 07/31/2020 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 5 - PARK MAINTENANCE FUND					
Revenues					
Dept 0					
5-0-400.00	PROPERTY TAX	9,729.12	133,812.00	297,316.00	163,504.00
5-0-404.00	INTEREST INCOME	73.19	150.41	500.00	349.59
5-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	271,354.00	271,354.00
5-0-410.01	KNIGGE PARK - STUDENT PARKING LOT REV	0.00	0.00	15,000.00	15,000.00
5-0-410.02	YOUTH SPORTS - PARK REV	0.00	0.00	3,000.00	3,000.00
Total Dept 0		9,802.31	133,962.41	587,170.00	453,207.59
TOTAL REVENUES		9,802.31	133,962.41	587,170.00	453,207.59
Expenditures					
Dept 0					
5-0-500.00	SALARIES	16,944.75	46,194.75	125,000.00	78,805.25
5-0-509.00	HEALTH BENEFITS	689.34	2,799.06	8,500.00	5,700.94
5-0-510.00	HRA	0.00	0.00	1,650.00	1,650.00
5-0-511.00	SOCIAL SECURITY TAX	1,285.84	3,502.59	10,000.00	6,497.41
5-0-512.00	IMRF	733.77	2,204.29	9,500.00	7,295.71
5-0-513.00	UNEMPLOYMENT COMPENSATION	319.27	1,028.95	1,700.00	671.05
5-0-520.00	BUILDING MAINTENANCE	1,136.17	2,622.00	20,000.00	17,378.00
5-0-521.00	PARK MAINTENANCE	6,476.00	15,512.45	50,000.00	34,487.55
5-0-534.00	UTILITIES	872.93	3,168.50	18,000.00	14,831.50
5-0-555.00	SCHOLARSHIPS/KNIGGE PARKING MAINTENANCE	12,000.00	12,000.00	15,000.00	3,000.00
5-0-562.00	LANDSCAPING SUPPLIES	0.00	251.84	15,000.00	14,748.16
5-0-563.00	PARK EQUIPMENT	0.00	0.00	10,000.00	10,000.00
5-0-568.00	MISCELLANEOUS	0.00	0.00	1,000.00	1,000.00
5-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	100,000.00	100,000.00
Total Dept 0		40,458.07	89,284.43	385,350.00	296,065.57
TOTAL EXPENDITURES		40,458.07	89,284.43	385,350.00	296,065.57
Fund 5 - PARK MAINTENANCE FUND:					
TOTAL REVENUES		9,802.31	133,962.41	587,170.00	453,207.59
TOTAL EXPENDITURES		40,458.07	89,284.43	385,350.00	296,065.57
NET OF REVENUES & EXPENDITURES		(30,655.76)	44,677.98	201,820.00	157,142.02

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2020 INCREASE (DECREASE)	YTD BALANCE 07/31/2020 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 6 - CEMETERY MAINTENANCE FUND					
Revenues					
Dept 0					
6-0-400.00	PROPERTY TAX	571.71	4,708.19	9,917.00	5,208.81
6-0-404.00	INTEREST INCOME	118.32	372.00	1,000.00	628.00
6-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	246,837.00	246,837.00
6-0-410.01	FAIRFIELD CEMETERY REVENUE	0.00	0.00	2,000.00	2,000.00
6-0-410.02	LAKE ZURICH CEMETERY REVENUE	0.00	1,000.00	12,000.00	11,000.00
Total Dept 0		690.03	6,080.19	271,754.00	265,673.81
TOTAL REVENUES		690.03	6,080.19	271,754.00	265,673.81
Expenditures					
Dept 0					
6-0-500.00	SALARIES	346.14	1,038.42	5,000.00	3,961.58
6-0-508.00	CEMETERY BOARD	0.00	0.00	1,500.00	1,500.00
6-0-511.00	SOCIAL SECURITY TAX	26.48	79.45	400.00	320.55
6-0-512.00	IMRF	0.00	0.00	400.00	400.00
6-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	0.00	400.00	400.00
6-0-521.00	CEMETERY MAINTENANCE	337.00	337.00	65,000.00	64,663.00
6-0-522.00	BURIAL EXPENSES	0.00	0.00	9,000.00	9,000.00
6-0-523.00	CREM SCATTER GARDEN	0.00	0.00	2,000.00	2,000.00
6-0-532.00	TELEPHONE/INTERNET	140.16	236.82	500.00	263.18
6-0-536.00	TRAVEL EXPENSE	0.00	0.00	200.00	200.00
6-0-537.00	EDUCATION	0.00	0.00	200.00	200.00
6-0-544.00	PROFESSIONAL SERVICES	0.00	0.00	2,000.00	2,000.00
6-0-564.00	SMALL TOOLS	33.82	282.76	4,000.00	3,717.24
6-0-565.00	INFORMATION TECHNOLOGY	0.00	0.00	150.00	150.00
6-0-568.00	MISCELLANEOUS	0.00	133.00	3,000.00	2,867.00
6-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	100,000.00	100,000.00
Total Dept 0		883.60	2,107.45	193,750.00	191,642.55
TOTAL EXPENDITURES		883.60	2,107.45	193,750.00	191,642.55
Fund 6 - CEMETERY MAINTENANCE FUND:					
TOTAL REVENUES		690.03	6,080.19	271,754.00	265,673.81
TOTAL EXPENDITURES		883.60	2,107.45	193,750.00	191,642.55
NET OF REVENUES & EXPENDITURES		(193.57)	3,972.74	78,004.00	74,031.26
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		248,552.65	2,050,773.89	9,151,924.00	7,101,150.11
TOTAL EXPENDITURES - ALL FUNDS		307,472.90	1,046,197.46	7,524,475.00	6,478,277.54
NET OF REVENUES & EXPENDITURES		(58,920.25)	1,004,576.43	1,627,449.00	622,872.57

Payroll Check Register Report For Ela Township
For Check Dates 7/7/2020 to 8/10/2020

Name	Check Net
AXA EQUITABLE-EQUI VEST	511.76
CINCINNATI LIFE INS	161.55
EFTPS	31,158.37
ILL DEPT OF REVENUE	5,771.78
ILLINOIS MUNICIPAL	17,661.45
WISCONSIN DEPT OF REVENUE	172.68
EMPLOYEE PAYROLL	96,748.24
Total Payroll	152,185.83

8

To: Ela Township Board
From: Jim Dalbec
Re: Board Report

July 2020

Dear Ela Township Board:

We decided to mail a flyer for the entire month of July to each member in our Ela 55+ database and hoped that would help encourage participation. Our thought was that people wanted to sign up for programming, but just weren't fully aware of what we were offering. The response in regards to the flyer itself was overwhelmingly positive. We received several comments thanking us for all that we're doing and impressed with what we were still able to offer, although that didn't always translate to more participation. Several of the scheduled presentations we ended up cancelling, but there were several bright spots. We decided to offer our 8-week Happiness Course that we had previously offered in person, and were happy to have 10 participants in that class. The final 4 weeks will take place during August. We also added outdoor fitness classes for the first time and between 9 total classes held over the course of the month, we had 61 total participants bringing in an additional \$183 in revenue. People were absolutely thrilled that we finally had Fitness Classes again, so we anticipate August being even more popular.

Our meal orders for July were about the same as June with our total coming out to \$2,007. We came to the realization that right now with the building being closed, that meals are the single most important thing we can offer and focus on. We are seeing a steady stream of participants with new people adding for the first time on a weekly basis, and many seniors signing up for lunch nearly every single day. With this in mind, we decided to add Friday meals for August so that we can provide meals for all interested parties Monday-Friday.

August and September we are hoping to add more Fitness Classes, as well as offering our first attempt at an outdoor concert in our parking lot (1 in August, and 1 in September). We are trying to fit in all of the outdoor programming we can until Fall starts, and then it will be back to the drawing board to try and determine what programs we're able to run, and how to logistically pull them off to keep participants safe. Every month has been an adjustment, and we are continuing to adapt and roll with whatever is required. We share the frustration with our Senior participants and are continuing to be as positive in our messaging as possible.

Thank you again for your continued support,
Jim Dalbec
Assistant Director

Ela Family Services

July 2020 Monthly Board Report

Our groups are continuing to grow in number through ZOOM. We are reaching residents of all ages through Meditation, Yoga Nidra, Charity Knit & Crochet, DBT and individual and family therapy sessions. We also connect with agencies and groups such as Stand Up, AITCOY, etc. We continue to receive many, many thanks from residents who are benefiting from these groups and sessions.

We continue to meet with individuals for therapeutic services and receive referrals from the police departments, fire department, churches, St. Vincent de Paul and the community. We address mental health, anxiety, depression, family situations, domestic violence and substance abuse issues. We provide services for all ages from youth to seniors.

Casey, Anna, Taylor and I continue to check in on families, youth and seniors to see if they need support during this challenging time. We also provide outreach calls to seniors, disabled and isolated residents. When checking in, we assess and provide support and if needed, we connect them to appropriate services they may need. Karen Kulhman has completed her stay with us. We anxiously await the arrival of our new interns in September.

Anna and I are working with other entities in the community that provide financial support. Anna has been doing a great job working on EA cases. We have been in contact with St Vincent, Salvation Army and DHS helping people needing financial assistance. We have applications for Emergency/General Assistance.

Taylor has been quite busy with residents needing medical equipment. If someone needs equipment, they can call the office to see if we have the needed equipment and Taylor will put it outside our door for pick up. We are now also taking equipment returns. Equipment is being sanitized before it goes out again.

Anna participated in a training on Social Anxiety with Youth, as well as a training on Diversity through Zacharias Center and Warren Township. In August, AITCOY will be presenting DCFS Mandated Reporting Training through ZOOM at Ela. This webinar will take place August 27th, from 1:00-3:00pm. If you would like to join, please register at www.aitcoy.org.

I am grateful to be able to provide clinical mental health services to our community. Thank you for all your support during these difficult times. Please take care of yourselves. Take a walk, wear a mask, keep your distance and wash your hands. Reach out and connect with family and friends. Be safe and remember this too shall pass.

In kindness,

Susan W. Fackler LCSW CADCR YTT

July 2020

Dear Ela Township Board.

The Ela Township Youth Summer Club program started this July. It was expected to start July 6th, but with 4th of July travel and a lower expected number, we decided to push back the start until the 13th. The Summer Club program got a lot of positive feedback from parents. We had one parent tell us that she could not stop hearing about one of the group games we played. We believe that the three-hour time slot was the right amount of time for the program. The kids have been really enjoying The Summer Club program is set to end August 14th.

District 95 has been broadcasting their Board, and Town Hall presentations online. The Youth Staff has been following those presentations throughout the month of July. We want to support the School District as best and we can. With the school year approaching, we need to be on the same page as the School District. Making sure we have necessary communications and we want to follow their guidelines that they have also set in place.

The Youth Staff have still been helping on the Senior Department side as well. Youth staff have continued helping with plating, which as of August, Fridays will be added! They have still helped with grocery runs, the newsletters, and pharmacy runs. They even tried their luck with helping a senior with a red-light ticket late fee dispute, which ended up being taken back.

The Youth Staff have been very adaptable during this closure time. From a traditional Summer Camp last year, to an altered one this year, the staff have been very flexible. Helping out wherever they can, they have been a real pleasure to work with

Thank you for your continued support of our youth programs,

Joseph Cacciatore
Youth Coordinator, Ela Township



Ela Township Highway Department
Andrew Forster, Highway Commissioner
Address: 23605 N. Echo Lake Rd. • Lake Zurich, IL 60047
Phone: 847-438-2371 Fax: 847-438-0457
E-mail: highway@elatownship.org

Highway Department's Monthly Report August 2020

- Starry Lane/Forest Lake Subdivision Updates: Archon has finished the storm water project and is in the process of completing the restoration.
- Echo Lake/Forest Lake Subdivision's paving project has been mostly completed with the exceptions of specific areas where new curb placement will be installed.
- **Total income for August from Village Contracts \$69,647.98**
 - Village of Deer Park – 16 work tickets performed
 - Labor charge \$4,088.00
 - Material charge \$419.55
 - Equipment charge \$202.50
 - Totaling \$4,710.05
 - Village of Kildeer – 55 work tickets performed
 - Labor charge \$13,762.00
 - Material charge \$6,791.18
 - Equipment charge \$5,231.25
 - Totaling \$25,784.43
 - Village of Long Grove – 46 work tickets performed
 - Labor charge \$21,558.00
 - Material charge \$8,665.00
 - Equipment charge \$7,132.50
 - Totaling \$37,355.50
 - Village of North Barrington – 9 work tickets performed
 - Labor charge \$1,162.00
 - Material charge \$276.00
 - Equipment charge \$360.00
 - Totaling \$1,798.00
- Labor hours performed throughout Ela Township – 175 work tickets performed
 - Assessor – 0 work tickets equaling 0 hours
 - Buses – 2 work tickets equaling 2.50 hours
 - Cemetery – 12 work tickets equaling 41.50 hours
 - Community Center – 5 work tickets equaling 13 hours
 - Highway Department (unincorporated) – 125 work tickets equaling 382.50 hours
 - Historical – 2 work tickets equaling 3 hours
 - Parks – 27 work tickets equaling 145 hours
 - Social Worker – 0 work ticket equaling 0 hours
 - Town Hall – 2 work tickets equaling 4 hours
 - Mowing – 97 work tickets equaling 278.50 hours

August

ELA TOWNSHIP BUS SERVICE MONTHLY REPORT

<u>BUS SERVICE</u>	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
Ridership (One Way) - Ela	196					
Ridership (One Way) - Wauconda	0					
Total Number of Rides	196					
Revenue Miles - Ela	1049					
Revenue Miles - LC	0					
Total Miles	1049					
Revenue Hours - Ela	117					
Revenue Hours - LC	0					
Total Hours	117					
Days in Service - Ela	22					
Days in Service - LC	0					
Fuel Usage (gallons)	203.4 Reg					
Lift Usage	56					
Ridership - Senior Trips	0					
Ridership - Youth Trips	0					



Date: August 13, 2020

To: Township Supervisor and Board of Trustees

From: William Stefaniuk, Township Manager

Subject: **Board Report – July 2020**

Green Aggregation Program:

Per the direction of the Township Board at the July C-O-W meeting, staff performed reference checks for the Green Aggregation Program with other participating communities. Upon receiving positive confirmation of the program and energy supplier, Mc2, staff finalized an agreement with the Township's energy broker, Diane Elkins, to confirm a 1-year contract as a Green Energy Partner (purchasing 25% renewable energy certificates) for the October 2020 – October 2021 period and a civic contribution of \$20,000 for Ela Township.

Operations Update:

On Monday, July 13, 2020, Town Hall operations resumed normal business hours and fully reopened to the public on Monday to Thursday, 8am – 5pm, and Friday, 8am – 1pm. Staff continued to operate on a rotational basis with on-site and remote service delivery across departments throughout the month of July. Township parks and facilities also reopened to the public in July.

Bids:

Staff drafted and released two bids on Wednesday, July 15, 2020 for the (1) Community Center HVAC Replacement Project and (2) Knox Park Parking Lot Maintenance Project. Bid openings took place on Wednesday, July 29, 2020. Reference checks for qualified bidders were made following the bid openings. Bid results and recommendations have been prepared for consideration in this August board packet.

Blood Drive:

At the end of July, staff coordinated with the company, Vitalant (formerly known as Lifesource), to have a blood drive conducted at Knox Park (next to the concession stand) on Wednesday, August 19, 2020 between 12-5pm. Vitalant will have two blood mobiles onsite to ensure efficiency while fulfilling social distancing needs among other safety protocol for donors and their staff. One of the perks to blood donors includes a free CV-19 anti-body test. Individuals can schedule their appointments ahead online if desired.

Project Updates:

Fox Valley Security Systems was onsite to perform the installation of the new security monitoring system and replacement of the existing security cameras between Friday, July 31 to August 3, 2020. All project work has been completed.

9



Date: August 13, 2020

To: Township Supervisor and Board of Trustees

From: William Stefaniuk, Township Manager

Subject: **Bid Results for 2020 Community Center HVAC Replacement Bid**

Background:

Per the direction of the Township Board, staff developed bid specifications to replace two existing HVAC split systems at the Ela Township Community Center. The project includes replacement of the original 25-ton and 10-ton HVAC units in the existing spaces with higher efficiency units. Per the bid specification, no submitted bids will be withdrawn for a period of 90 days following the bid opening.

Bid Results:

A "Bid Notice" was published on Wednesday, July 15, 2020 and the bid was placed on the Township's website. The bid opening for the 2020 Community Center HVAC Replacement Project took place on Wednesday, July 29, 2020. Seven sealed bids were received. Staff drafted a bid tab with an overview of the submitted bid pricing, which is attached to this memo for the Board's review and consideration (see reverse side).

Discussion:

The seven contractors that bid on this project included: Martin Enterprises, Sherman Mechanical, EOS Mechanical, Cyril Regan Heating, MG Mechanical, Amber Mechanical, and Mechanical Inc. Staff conducted all necessary reference checks and reviewed all submitted bids to determine Martin Enterprises as the lowest, responsible and qualified bidder at \$73,263. Staff's recommendation includes a contingency factor of 10% for any potential modifications due to unforeseen conditions with the proposed project.

Recommendation:

The Township Board is requested to authorize the Township Manager to enter into an agreement with Martin Enterprises to complete work pertaining to the 2020 Knox Park Parking Lot Maintenance Bid not-to-exceed a total of \$80,589 (includes 10% contingency) to be paid from the Park Maintenance Fund.

10



Date: August 13, 2020

To: Township Supervisor and Board of Trustees

From: William Stefaniuk, Township Manager

Subject: **Bid Results for 2020 Knox Park Parking Lot Maintenance Bid**

Background:

Per the direction of the parks committee and Township Board, staff developed bid specifications to begin Phase 1 of replacing the Knox Park parking lot, including other recurring, regular maintenance needed such as crack sealing, seal coating, and restriping all pavement markings. The Knox Park asphalt pavement area that will be scheduled for replacement includes the North-Central section, which is West of the Town Hall facility. This section will include a full depth replacement with 4" of binder course and 2" of surface course. Per the bid specification, no submitted bids will be withdrawn for a period of 90 days following the bid opening.

Bid Results:

A "Bid Notice" was published on Wednesday, July 15, 2020 and the bid was placed on the Township's website. The bid opening for the 2020 Knox Park Parking Lot Maintenance Project took place on Wednesday, July 29, 2020. Six sealed bids were received. Staff drafted a bid tab with an overview of the submitted bid pricing, which is attached to this memo for the Board's review and consideration (see reverse side).

Discussion:

The six contractors that bid on this project included: Patriot Maintenance, Behm Pavement Maintenance, Pavement Systems, Chicagoland Paving, SKC Construction, and Schroeder Asphalt Services. Staff conducted all necessary reference checks and reviewed all submitted bids to determine Chicagoland Paving as the lowest, responsible and qualified bidder at \$48,502. Staff's recommendation includes a contingency factor of 10% for any potential modifications due to unforeseen conditions with the proposed project.

Recommendation:

The Township Board is requested to authorize the Township Manager to enter into an agreement with Chicagoland Paving to complete work pertaining to the 2020 Knox Park Parking Lot Maintenance Bid not-to-exceed a total of \$53,352 (includes 10% contingency) to be paid from the Park Maintenance Fund.

1

1



Date: August 13, 2020

To: Township Supervisor and Board of Trustees

From: William Stefaniuk, Township Manager

Subject: Results for 2020 Ela Township Website Improvement Project

Background:

Per the direction of the Township Board, staff reviewed multiple website vendors to investigate options to redesign the Ela Township website. The existing Ela Township is very outdated in appearance, does not have much functionality, lacks a user friendly experience for the public, and has limited support.

Analysis:

Four website vendors were reviewed based upon criteria pertaining to: experience, quality, implementation timeline/process, support, functionality, appearance, user experience, security, brand enhancement, site management, and cost-effectiveness. Costs associated with this project include a one-time cost to redesign the website and an annual, recurring cost to maintain necessary support and updates for the website. Staff narrowed down the website vendors to two finalists as can be seen in the overview below:

Website Vendors	Year 1 Cost	Recurring Annual Support Cost
ProudCity	\$5,200	\$1,200
Granicus	\$7,700	\$4,300

Discussion:

The four vendors that were considered for this project included: Prometheus Technologies, ProudCity, Granicus, and CivicPlus. Staff conducted all necessary reference checks and reviewed all submitted proposals to determine ProudCity as the lowest, responsible and qualified vendor at \$4,000 (one-time) project cost and \$1,200 recurring cost. Staff's recommendation includes a contingency factor of 15% for any potential modifications due to unforeseen conditions with the proposed project.

Recommendation:

The Township Board is requested to authorize the Township Manager to enter into an agreement with Proud City to complete work pertaining to the 2020 Ela Township Website Improvement Project for a cost not-to-exceed the budgeted amount of \$6,000 to be paid from the General Town Fund.

12

Ela Township Employee Travel Policy During COVID-19 Pandemic

During the pandemic, Ela Township is limiting business travel to only that which is essential. Therefore, travel for professional development or training, as well as other non-essential travel is temporarily suspended. Personal travel is not prohibited, but to ensure the safest workplace possible, work restrictions may be placed on employees who travel to certain destinations or host travelers in their homes from certain locations. Employees who engage in personal travel off duty, or host travelers in their homes, must notify their immediate supervisor of the following information:

1. Their travel destination or the location from where guests in their home have traveled;
2. The mode of transportation to and from the destination;
3. The dates of their travel or hosting of travelers in their home.

On a case by case basis, Ela Township will evaluate not only the travel circumstances and destination, but also the job duties of the individual, as well as current public health alerts and guidance, to estimate whether the individual employee may pose an unacceptably high risk of exposure, and therefore, spread of the coronavirus in the workplace.

In all instances, the goal of Ela Township is to provide a safe work environment by reducing the possible spread of the coronavirus to the greatest extent possible, and to allow employees to resume their work assignments after travel or resulting from hosting travelers. The Township will make every effort to allow employees to remain at work regardless of their travel or hosting of travelers. In some instances, the Township may temporarily modify the employee's duties, if possible, to ensure social distancing and/or requiring facial covering throughout the work day, along with greater hygiene requirements. In extreme instances (i.e. travel to current "hot spots" and inability of the employee to maintain social distancing throughout the work day) the employee may be prohibited from reporting to work through the 14-day virus incubation period or may be required to provide proof of a negative COVID test prior to returning to work.

Employees who are prohibited from working because of travel or hosting travelers in their home may use any accrued benefit time for the period of their absence. If the employee tests positive for COVID-19 or is ordered by a doctor or health professional to quarantine or isolate during this period of time, the employee may be eligible for other paid benefit time under the Families First Coronavirus Response Act.

13

RESOLUTION NO. 2020-06

A RESOLUTION PROVIDING FOR AND REQUIRING THE SUBMISSION OF THE PROPOSITION FOR ABOLISHING THE ROAD DISTRICT OF THE TOWNSHIP OF ELA, LAKE COUNTY, ILLINOIS, TO THE VOTERS OF THE TOWNSHIP OF ELA AT THE GENERAL ELECTION ON NOVEMBER 3, 2020

Whereas, Section 6-134 of the Illinois Highway Code, 605 ILCS 5/6-134, authorizes the board of trustees of any township located in a county with less than 3,000,000 inhabitants to, by resolution, submit a proposition to abolish the road district of that township to the electors at a general election or consolidated election; and

Whereas, the Board of Trustees ("Board") of the Township of Ela ("Township") hereby finds and determines it to be in the best interest of the Township and its residents to submit to the electors the question of whether to abolish the road district;

Now, Therefore, Be It Resolved by the Board of Trustees of Township of Ela, Lake County, Illinois, as follows:

Section 1. *Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. *Need to Submit to Voters.* It is necessary and in the best interests of the Township of Ela that the question of whether to abolish the Road District of the Township of Ela be submitted to the voters of the Township.

Section 3. *Submission to Voters.* The Proposition shall be submitted to the voters of the Township of Ela in accordance with the general election law at the General Election to be held on Tuesday, the 3rd Day of November 2020 (the "*Election*").

Section 4. *Voting Precincts and Polling Places.* The Election shall be held in the voting precincts and at the polling places established by the County Board (the "*County Board*") of the County of Lake, Illinois (the "*County*"), for voters of the Township of Ela at the Election.

Section 5. *Election Notice.* The County Clerk of the County (the "*County Clerk*") shall give notice of the Election (the "*Notice*") in accordance with Section 12-5 of the General Election Law by (i) publishing the Notice once not more than 60 nor less than 10 days prior to the date of the Election in a local, community newspaper having general circulation in the Township of Ela, and (ii) posting a copy of the Notice at least 10 days before the date of the Election at the principal office of the County Clerk.

Section 6. *Local Notice.* The Clerk of the Board shall post a copy of the Notice at the principal office of the Township of Ela immediately after adoption of this Resolution.

Section 7. Form of Notice. The Notice shall appear over the name or title of the County Clerk and shall be substantially in the following form:

Notice is Hereby Given that at the General Election to be held on Tuesday, the 3rd Day of November 2020, the following proposition will be submitted to the voters of the Township of Ela, Lake County, Illinois:

Shall the Road District of the Township of Ela be abolished with all the rights, powers, duties, assets, property, liabilities, obligations, and responsibilities being assumed by the Township of Ela?

Section 8. Form of Ballot. The ballot to be used at the Election shall be in substantially the following form, with such necessary alterations, changes, deletions and insertions as may be required by Articles 24A, 24B or 24C of the Election Code if an electronic, mechanical or electric voting system is used at the Election:

(Face of Ballot)

OFFICIAL BALLOT

PROPOSITION TO ABOLISH THE ROAD DISTRICT

(INSTRUCTIONS TO VOTERS: Mark a cross (X) in the space opposite the word indicating the way you desire to vote.)

Shall the Road District of the Township of Ela be abolished with all the rights, powers, duties, assets, property, liabilities, obligations, and responsibilities being assumed by the Township of Ela?	YES	
	NO	

(Back of Paper Ballot)

OFFICIAL BALLOT

Official ballot for voting on the proposition to abolish the Road District of the Township of Ela, Lake County, Illinois, at the general election held on November 3, 2020

Precinct Number: _____

Polling Place: _____

(Facsimile Signature)
County Clerk, County of Lake, Illinois

Section 9. Election Judges. The Election shall be conducted by the election judges appointed by the County Board to act in the precincts at which the Proposition will be submitted to the voters of the Township of Ela.

Section 10. Filing of Resolution. After the adoption hereof and not less than 68 days prior to the date of the Election, the Clerk of the Board shall certify a copy hereof to the County Clerk in order that the Proposition may be submitted to the voters of the Township of Ela at the Election.

Section 11. Canvass of Election. The Election shall be held and conducted and the returns thereof duly canvassed, all in the manner and time as provided by the general election law.

Section 12. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 13. Repealer and Effective Date. All ordinances, orders and resolutions and parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution be in full force and effect forthwith upon its adoption.

Adopted:

This

APPROVED by Township Supervisor

This

Gloria M. Palmblad, Supervisor, Township of Ela

ATTEST:

Lucy A. Prouty, Clerk, Township of Ela

Township of Ela Trustees	Aye	Nay	Abstain	Absent
Lawrence Bowman Trustee				
John Sikes Trustee				
Michael Jennings Trustee				
Chris Bos Trustee				
Gloria M. Palmblad Township Supervisor				