



Clerk's Office
Clerk Lucy A. Prouty

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MONTHLY BOARD MEETING
Thursday, May 14, 2020, 7:00 P.M.

BOARD MEETING MINUTES
APPROVED June 11, 2020

1. **Call to Order:**
Supervisor Palmblad called the Board Meeting to order at 7:05 P.M.
2. **Board Roll Call:**
Present were Supervisor Palmblad, Township Manager Stefaniuk, and Deputy Clerk Case. Present via Zoom were Trustees Bos, Jennings, and Sikes; Assessor Barrington, and Community Programs Director Dillon. Trustee Bowman joined via Zoom at 7:08 P.M. Highway Commissioner Forster was absent.
3. **Pledge of Allegiance:**
Supervisor Palmblad led the attendees in the Pledge of Allegiance.
4. **Public Comment:**
None at this time.
5. **Approval of Board Meeting Minutes of April 9, 2020:**
A motion by Trustee Bos and seconded by Trustee Sikes to approve the Board Meeting minutes of April 9, 2020 with any additions or corrections. Motion passed 5 to 0.
6. **Approval of Board Meeting Minutes of March 12, 2020:**
Tabled
7. **Committee Meeting Minutes – accept minutes from COW meeting of May 7, 2020:**
A motion by Trustee Bos and seconded by Trustee Sikes to accept the COW meeting minutes of May 7, 2020 with any additions or corrections. Motion passed 5 to 0.

8. **Approval of Board Audit from 4/7/20 to 5/12/20:**

The Deputy Clerk read the Board Audit from April 7, 2020 to May 12, 2020:

<u>TOTAL GENERAL TOWN FUND-----</u>	<u>\$ 47,848.98</u>
<u>TOTAL GENERAL ASSISTANCE FUND-----</u>	<u>\$ 970.33</u>
<u>TOTAL GENERAL ROAD FUND-----</u>	<u>\$ 33,641.80</u>
<u>TOTAL PERMANENT ROAD FUND-----</u>	<u>\$ 40,607.49</u>
<u>TOTAL PARK MAINTENCE FUND-----</u>	<u>\$ 11,330.46</u>
<u>TOTAL CEMETERY MAINTENANCE FUND-----</u>	<u>\$ 57.22</u>
<u>TOTAL PAYROLL-----</u>	<u>\$ 213,930.88</u>

TOTAL OF ALL FUNDS-----\$ 348,387.16

A motion by Trustee Bowman and seconded by Trustee Bos to authorize the payment of the board audit from April 7, 2020 to May 12, 2020 with any additions or corrections. Motion passed 5 to 0.

9. Monthly Updates from Elected Officials and Township Manager:

Supervisor Palmblad: Notified the Board of a slight change to the budget, our Emergency Assistance line item amount was increased. Supervisor Palmblad attended a Zoom meeting with Metro regarding moving forward with phase three and easing up on Covid related restrictions. We will have a staff meeting to discuss plans moving forward.

Trustee Bowman: No comment at this time.

Trustee Sikes: The Illinois Department of Commerce has released additional relief funding; Trustee Sikes will forward the link to staff for review of the application process. Thank you to our staff, the Senior department, and Community Family Services department for going above and beyond to help the community during this time.

Trustee Bos: Thank you to staff and law enforcement, it is National Police Department week.

Trustee Jennings: No comment at this time.

Assessor Barrington: They now have two to three staff in the office, and one field worker daily, as they are getting busy due to tax bills being sent out. The Assessors department is looking into options for performing home inspections safely while practicing social distancing due to the virus.

Township Manager Stefaniuk: The pandemic has given Township staff an opportunity to shine through remote work and community outreach. This helps to show the value that Township's bring to communities, big thank you to staff.

Community Programs Director Dillon: Youth and Senior staff have adapted very well to the new way of providing services to Township residents. A senior center in Seattle saw our Zoom videos and is looking to follow our example and do the same for their members. There were 15 kids playing basketball in the back of the center, so the gates have been closed and locked until further notice.

Community Family Services: Supervisor Palmblad reported that Anna Hummel helped Alpine Chapel deliver 15 potpies to residents.

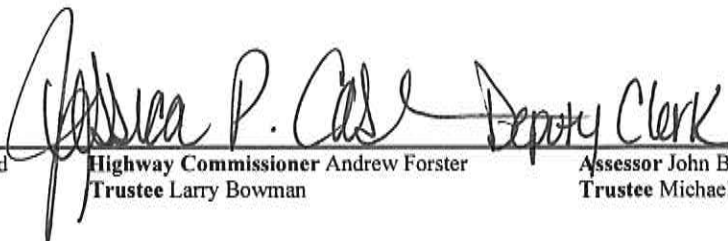
OLD BUSINESS

NEW BUSINESS

- 10. Line Item Transfers – consideration & possible action to approve Line Item Transfers as presented for close of FY 3/31/20:** A motion by Trustee Bowman and seconded by Trustee Bos to accept line item transfers as presented for close of FY 3/31/20. Motion passed 5 to 0.
- 11. Year 18 MS4 Compliance – consideration & possible action to approve Proposal for Consulting Services Year 18 MS4 Compliance from Gewalt Hamilton:** A motion by Trustee Bowman and seconded by Trustee Bos to accept the Year 18 MS4 Compliance proposal as presented by Gewalt Hamilton. Motion passed 5 to 0.
- 12. Closed Executive Session:**
None needed at this time.
- 13. Consideration and possible action on items discussed in closed session:**
None.
- 14. Adjourn:** A motion by Trustee Bowman and seconded by Trustee Bos to adjourn the Board meeting of May 14, 2020. Motion passed 5 to 0. Meeting adjourned at 7:28 P.M.

Respectfully Submitted,

Deputy Clerk
Jessica P. Case
Ela Township



Deputy Clerk

May 12, 2020

Supervisor Gloria M. Palmblad
Trustee Chris Bos

Highway Commissioner Andrew Forster
Trustee Larry Bowman

Assessor John Barrington
Trustee Michael Jennings

Clerk Lucy A. Prouty
Trustee Joel Sikes