



**Clerk's Office**  
**Lucy A. Prouty**

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MONTHLY BOARD MEETING

Thursday, November 12, 2020

7:00pm – BOARD MEETING

MEETING MINUTES – APPROVED December 10, 2020

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e) (2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on November 12, 2020. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called November 12, 2020 Ela Township Board meeting to order at 7:01 p.m.
2. Board Roll Call: In person were Supervisor Palmblad, Clerk Prouty, Trustee Sikes, and Township Manager Stefaniuk. Present via Zoom were Trustees Bos, Bowman, Jennings, Highway Commissioner Forster, and Assessor Barrington.
3. Pledge of Allegiance
4. Public Comments: Three minutes a piece or a total of fifteen minutes.  
There were no public comments at this time.
5. Approval of Meeting Minutes of October 8, 2020:  
A motion to by Trustee Sikes and seconded by Trustee Bos to approve the meeting minutes of October 8, 2020, with any additions or corrections. Motion passed 5 to 0. There were no corrections or additions.
6. Committee (10/30) - Senior Committee (9/25) - Communication Committee (10/27) Community Family Service () - Park Committee ()  
A motion by Trustee Sikes and seconded by Trustee Bowman to accept the committee meeting minutes as listed (10/30), (9/25), and 10/27) Motion passed 5to 0.

Special Meeting (10/15)

A motion by Trustee Sikes and seconded by Trustee Bos to approve the special meeting minutes of October 15, 2020. Motion passed 5 to 0.

7. Approval of Board Audit from 10/5/2020 to 11/9/2020  
Clerk Prouty read the Board Audit.

TOTAL GENERAL TOWN FUND----- \$ 38,050.95

TOTAL GENERAL ASSISTANCE FUND: -----\$ 852.07  
TOTAL GENERAL ROAD FUND----- \$ 30,740.59  
TOTAL PERMANENT ROAD FUND------\$ 176,481.76  
TOTAL PARK MAINTENANCE FUND----- \$ 56,613.43  
TOTAL CEMETERY MAINTENANCE FUND----- \$ 7,858.00

TOTAL PAYROLL----- \$214,343.58

TOTAL OF ALL FUNDS-----\$524,940.38

A Motion by Trustee Bowman and seconded by Trustee Jennings to authorize the payment of the Board Audit (\$534,940.38) 10/05/2020 to 11/09/2020. Motion passed 5 to 0.

8. Monthly Updates from Elected Officials, Department Heads& Township Manager  
(Senior – Social Work – Youth - Bus)

Supervisor Report:

Supervisor Palmblad announced that Social Worker Susan Fackler and Community Family Services was awarded an award for her Mother and Daughter program that she has twice a year.

Clerk report:

Just want to congratulate Chris Bos on his victory for State Representative.

Township Manager: Updated the board on HVAC being completed at the Community Center. Knox Park paving is completed. Township Manager Stefaniuk wanted to thank the staff for working so hard on the Covid-19 grant. The grant application has been submitted to Lake County.

Trustees Report:

Bos: No comment

Bowman: Congratulated Trustee Bos

Jennings: No Comment at this time.

Sikes: Congratulated Trustee Bos

Assessor Report: Assessor Barrington stated that his office has been very busy.

Highway Commissioner Report: No Comment

Senior and Youth Report: Reports will be attached to the minutes.

Social Worker Report: Report will be attached to the minutes.

OLD BUSINESS

NEW BUSINESS

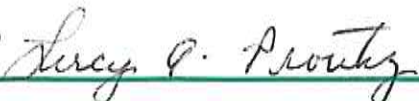
9. 2021 Holidays – consideration & possible action to approve Township Holidays for calendar year 2021

A motion by Trustee Bowman and seconded by Trustee Sikes to approve Township Holidays for calendar year 2021. Motion passed 5 to 0. The Holiday Schedule will be attached to the minutes for future reference.



10. 2021 Board Meeting Schedule – consideration & possible action to approve board meeting schedule for calendar year 2021  
A Motion by Trustee Sikes and seconded by Trustee Bowman to approve the holiday schedule as presented for year 2021. Motion passed 5 to 0. The Board meeting schedule will be attached to the minutes for future reference.
11. Grant Applications – consideration & possible action to approve applications and set schedule  
A Motion by Trustee Bos and seconded by Trustee Sikes to approve the grant application as presented and set the deadline noon on 02/02/2021. Motion passed 5 to 0.
12. Ordinance 2020-03 – Tax Levy/Town – consideration & possible action to approve Tax Levy Ordinance 2020-03-Town, tax year 2020, collectable in 2021 (\$2,423,224).  
A motion by Trustee Bowman and seconded by Trustee Sikes to approve Ordinance 2020-03-Tax Levy/Town, tax year 2020, collectable in 2021 (\$2,423,224). Motion passed 5 to 0.
13. Ordinance 2020-04 – Tax Levy/Road – consideration & possible action to approve Tax Levy Ordinance 2020-04/Road, tax year 2020, collectable in 2021 (\$1,337,092)  
A motion by Trustee Bowman and seconded by Trustee Sikes to approve Tax Levy Ordinance 2020-04 Road, tax year 2020, collectable in 2021 (\$1,337,092). Motion passed 5 to 0.
14. Insurance Renewal – consideration & possible action to approve insurance renewal (BCBS), along with continuation of HRA & FSA  
A motion by Trustee Bowman and seconded by Trustee Sikes to approve Insurance renewal, with continuation of HRA & FSA. Motion passed 5 to 0. Insurance renewal will be attached to the minutes.
15. Employee/Official Contributions – consideration & possible action to approve employee/official contributions for insurance benefits for 2021  
A motion by Trustee Bowman and seconded by Trustee Sikes to approve employee/officials contributions for Insurance benefits for 2021. Motion passed 5 to 0.
16. Resolution 2020-06 Setting Compensation of Township Officials - consideration & possible action to approve Resolution 2020-06 setting salaries & benefits for township officials next term from May 17, 2021 to May 19, 2025  
A motion by Trustee Bowman and seconded by Trustee Sikes to approve Resolution 2020-06 setting salaries & benefits for Township Officials next term from May 17, 2021 to May 19, 2025. Motion passed 5 to 0. The salary compensations will be attached to the minutes.
17. Closed Executive Session  
None needed at this time.
18. Consideration and possible action on items discussed in closed session
19. Adjourn  
A motion by Trustee Sikes and, seconded by Trustee Bowman to adjourn at 7:33 p.m. Motion passed 5 to 0.

Ela Township



November 6, 2020

Supervisor Gloria M. Palmblad

Clerk Lucy A. Prouty

Highway Commissioner Andrew Forster

Assessor John Barrington

Trustee Chris Bos

Trustee Larry Bowman

Trustee Michael Jennings

Trustee Joel Sikes