



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

PARKS COMMITTEE MEETING

Ela Town Hall, 1155 E. Route 22, Lake Zurich
Friday, June 19, 2020
Minutes

1. Call to Order – 9:04 AM
2. Roll Call – Supervisor Palmblad, Trustee Jennings, Township Manager Stefaniuk, Highway Commissioner Forster, and Highway Superintendent Thompson.
3. Knox Park
 - a. Sideline Drainage
 - The Highway Department explained that they were presently working on the installation of new sideline drainage of the west side of the Knox Park football field.
 - b. Sports Field Non-Permitted Use – Knox Park, ETCP, and Knigge
 - The Township Manager noted that there were 30-50 residents of high school age or older utilizing the Knox Park football field more often for non-permitted use after normal business hours. He also explained that some residents had expressed concerns regarding ATV usage at ETCP at times. The Highway Commissioner stated that there were no witnessed issues at Knigge Park at this time. The consensus of the committee was to allow public use of the park grounds as long as there was not a concern of field damage.
 - c. Knox Park Concession Stand – Gutter Addition & Security / Camera System
 - The Township Manager brought forward three pending projects at the Knox Park Concession Stand. The projects included (1) installing gutters; (2) replacing door locks to control access with keys requiring identification for duplication at the concession stand; and (3) replacing/adding security cameras. The committee made recommendations and requested bringing each of these projects forward to the C-O-W meeting for further discussion.
 - d. Hockey Rink
 - The committee discussed the desired next steps pertaining to the Knox Park hockey rink. Trustees Jennings and Sikes stated that they were not interested in replacing the hockey rink with another rink and that depending on the subgrade foundation below the pavement, they would possibly like to see a multi-use court (e.g. basketball court that could double for hockey use) installed. Supervisor Palmblad stated that she thought the hockey rink is something unique and in-demand that Knox Park offers to the local area residents. The Highway Commissioner was asked to follow up with acquiring estimates for core sampling the hockey rink subgrade foundation and also asked to take down the fencing when appropriate. The Township Manager asked the committee if he should place the hockey rink walls and nets with the rest of the auction items being scheduled for July/August and the consensus was to do so.

- e. Tennis Courts
 - The Township Manager explained that the tennis court nets were in bad shape and need to be replaced. The consensus was to replace the nets.
4. Ela Township Community Park
 - a. Tree Replacement @ Northside of ETCP
 - Upon discussion of 5 dead fir trees at the northside of ETCP and 1 fir tree located next to the ETCP sign, the consensus of the committee was to proceed with this project through Milieu Landscaping that submitted an estimate for \$3,100 pending any further discussion at the upcoming C-O-W meeting.
 - b. Resident Complaint
 - The Township Manager informed the committee of a resident complaint that occurred about ETCP regarding ATV use and not having a sufficient natural barrier to cover the sight of the parking lot from the resident's backyard. The Township Manager explained that he recommended that residents report any non-permitted use at ETCP to the local police as needed. There was no noticeable damage to the ETCP playing field at this time.
5. Sports Organizations – 2020 Season and Fees
 - The committee discussed the 2020 playing season of each sports organization. Due to potential impact from COVID-19 limitations for sports organizations, the consensus was to charge the LZ Flames – \$2,200; LZ Lacrosse - \$500; LZBSA - \$485; and Ela Soccer - \$0. The sports organization agreements were drafted and will be discussed at the upcoming C-O-W meeting as a next step.
6. New Business
 - a. Knox Park Parking Lot Paving & Reseal / Restripe Project
 - The Township Manager brought current estimates previously requested by the committee to determine project costs. Per the discussion, the committee agreed that repaving should be planned ahead and put on a staggered life cycle plan. The Highway Commissioner recommended the having the desired area of the Knox Park parking lot needing to repaved be amended to account for 4" of binder course and 2" of surface course in order to improve the structural surface of the parking lot, which the Township Manager was asked to follow up on in a revised proposal.
7. Old Business
 - a. None
8. Schedule Next Meeting – TBD
9. Adjournment – 10:58 AM