



**Supervisor's Office**  
Gloria M. Palmblad

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**Special Budget Meeting Minutes**  
**Senior & Youth**

Wednesday, February 12, 2020 at 8:30 AM  
(Upstairs Conference Room)  
At Town Hall, 1155 East Route 22, Lake Zurich

1. Call to Order  
Meeting was called to order at 8:35 am by Supervisor Palmblad.
2. Roll Call  
Present were Trustees Bowman, Jennings and Sikes, Manager Stefaniuk, Community Programs Director Dillon and Assistant Director Dalbec. Trustee Bos was excused.
3. 2020-2021 Senior Budget  
Director Dillon reviewed her proposed employee salary increases reflected in the proposed budget; which seemed acceptable by the Board. A few minor adjustments were made to payroll expenses and newsletter/postage expenses. There was some discussion as to whether resources should be allocated to acquire a new community center dog. No decision was made at this point.
4. 2020-2021 Youth Budget  
All youth program recoveries were reviewed and left as is. The process is much easier to review since all programs have been separated into individual account numbers. An additional account number for phones will be added under operating expenses.  
  
Once these minor adjustments are made, updated spreadsheets will be distributed to the Board for review. All department heads were advised the tentative budget will be on the agenda at the March Board meeting for approval. Changes may be necessary based on levy approval from the County.
5. Adjournment  
Meeting adjourned at 10:25 am.  
Respectfully submitted: *Supervisor Palmblad*