



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

GENERAL ASSISTANCE – EMERGENCY ASSISTANCE
DOCUMENTS REQUIRED AT TIME OF INTERVIEW

Please furnish all applicable documents at time of interview. We will make copies of original documents.

- Proof of residency
- Lease/rent receipts or mortgage payments from the past 2 months
- Proof of income, pay stubs/employer print out for past 2 months for all household members
- Birth certificates, social security cards for each household member
- Valid state issued I.D. for all individuals in household over the age of 16
- Unemployment records/updated job services card
- Record of Social Security benefits, retirement, disability, etc
- Copy of applications to any other agencies
- All bank account records – savings & checking account statements for 2 months prior to application
- Vehicle titles/registrations
- Marriage license, death certificates, military service records, prison records
- Physician statements – report incapacity, determination of disability
- All utility bills, include current and any final notices
- Completed/signed application

Please provide any/all of the above applicable documents at time of interview and mark those that do not apply to your case.