



Clerk's Office
Lucy A. Prouty

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BOARD MEETING
Thursday, January 7, 2021
7:00pm – BOARD MEETING
Approved February 11, 2021

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 1:00 p.m. on January 7, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the Ela Township January 7, 2021 Board Meeting to order at 7:01 p.m.
2. Board Roll Call: Present in person were Supervisor Palmblad, Clerk Prouty, Township Manager Stefaniuk, Trustees Bowman and Sikes, and Assessor Barrington. Present via Zoom were Highway Commissioner Forster and Trustee Jennings.
3. Pledge of Allegiance: Supervisor Palmblad led the Pledge of Allegiance.
4. Public Comments: At this time, we welcome any public comments, three minutes a piece or a total of fifteen. At this time there were no public comments.
5. Presentation recognizing State Representative elect Christopher Bos: Supervisor Palmblad presented Chris Bos with an engraved pen set to honor and thank him for his dedication and service to Ela Township as a Trustee for the past four years.
6. Approval of Meeting Minutes of December 10, 2020:
A motion by Trustee Bowman and seconded by Trustee Sikes to approve the meeting minutes of December 10, 2020 with any corrections or additions. There were no additions or corrections. Motion passed 4 to 0.
7. Committee Meeting Minutes – accept meeting minutes from COW () – Youth Committee() - Senior Committee () - Communication Committee (12/15) - Community Family Service () – Park Committee () – Cemetery (9/24):
A motion by Trustee Sikes and seconded by Supervisor Palmblad to accept committee meeting minutes: Communications (12/15/2020), Cemetery (09/21/2020). Motion passed 4 to 0.

8. Approval of Board Audit from 12/8/2020 to 1/4/2021

The Clerk read the board audit.

TOTAL GENERAL TOWN FUND-----	\$ 43,267.74
TOTAL GENERAL ASSISTANCE FUND-----	\$ 1,500.00
TOTAL GENERAL ROAD FUND-----	\$ 8,379.77
TOTAL PERMANENT ROAD FUND-----	\$ 12,244.00
TOTAL PARK MAINTENCE FUND-----	\$ 1,160.86
TOTAL CEMETERY MAINTENANCE FUND-----	\$ 1,732.29
TOTAL PAYROLL: -----	\$ 137,342.05

TOTAL OF ALL FUNDS-----\$ 206,626.71

A motion by Trustee Bowman and seconded by Trustee Sikes to authorize the payment of \$206,626.71 (2/08/2020 to 01/04/2021) Ela Township board audit. Motion passed 4 to 0.

9. Monthly Updates from Elected Officials, Department Heads& Township Manager (Senior – Social Work – Youth - Bus)

Supervisor Report:

Supervisor Palmblad explained to the Board that the Com-Ed late fees on the board audit were not the fault of Ela Township as the payment check was lost and Com-Ed has dropped all the late fees.

Clerk Report:

The Clerk has faxed in Ela Township Ballot Certification.

Township Manager Report:

Updates on:

Cares Act Funding, Ela Township received \$102,528.00

Website will be up and running soon.

To insure and establish a smooth transition, on January 4th the Township Supervisor and Township Manager met with the Highway Department to review the plan to consolidate the Highway Department into Ela Township over the next 5 months.

The rest of the Manager report will be attached to the minutes.

Trustees Reports:

Bowman: No report.

Jennings: He wanted to congratulate Chris Bos on his election to State Representative. He would like to see any cost saving to the taxpayers by eliminating the Highway Commissioner. He also wanted to thank the staff for their handling of the Pandemic.

Sikes: Said he was a little upset with the episodes at the White House.

Assessor Report: The Assessor said that his office has been busy with state tax appeals.

Highway Commissioner Report:

Highway Commissioner Forster has been busy off and on with snow and freezing rain.

Senior and Youth Report: No verbal report but will attach their Senior and Youth reports to the minutes.

Social Worker Report: Will attach the report to the minutes.

OLD BUSINESS

NEW BUSINESS

10. Scholarship Applications – consideration & possible action to approve applications for 2021-2022 school year

A motion by Trustee Sikes and seconded by Trustee Bowman to approve 2021-2022 Scholarship application as presented in the board packet. Will attached a copy of the Scholarship form to the minutes. Motion passed 4 to 0.

11. Closed Executive Session:

None needed at this time.

12. Consideration and possible action on items discussed in closed session

13. Adjourn:

A motion by Trustee Bowman and seconded by Trustee Sikes to adjourn at 7:35 p.m. Motion passed 4 to 0.

Ela Township



January 5, 2021

Supervisor Gloria M. Palmblad
Trustee Chris Bos

Clerk Lucy A. Prouty
Trustee Larry Bowman

Highway Commissioner Andrew Forster
Trustee Michael Jennings

Assessor John Barrington
Trustee Joel Sikes