

**Communications Committee Meeting**  
**Tuesday, February 23, 2021**  
**Immediately Following the COW Meeting**  
**Ela Town Hall 1155 E. RT 22, Lake Zurich**

**AGENDA**

- 1. Call to Order**
- 2. Roll Call**
- 3. Old Business**
  - A. New Residents: Update on Mailing
  - B. I Got Caught Being Kind Event Update
  - C. E-Blast:
    - February 4 & 16, 2021
    - March 1 & 15, 2021, content is due to Administrative Coordinator Case by February 25, 2021
  - D. Township Tuesday:
    - February 16 & 23, 2020: Clerk's Department
      - February 16: April 6, 2021 Consolidated Election Information - Ela Township Elected Officials offices up for re-election; February 23: April 6, 2021 Consolidated Election - Early Voting
    - March 9 & 23, 2021: Assessor
- 4. New Business**
  - A. Community Center Banner
  - B. Ela Township Photo Contest
- 5. Schedule Next Meeting**
- 6. Adjournment**