

Ela Township



February 11, 2021 - 7:00 P.M.

Ela Town Hall 1155 E. Route 22 Lake Zurich, IL 60047



Supervisor's Office

Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047

Phone: 847-438-7823 **Fax:** 847-438-9269

E-mail: info@elatownship.org

BOARD MEETING

Thursday, February 11, 2021

7:00 p.m. – BOARD MEETING AGENDA

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 1:00 p.m. on February 11, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order
2. Board Roll Call
3. Pledge of Allegiance
4. Public Comments
5. Approval of Meeting Minutes of January 7, 2021
6. Committee Meeting Minutes – accept meeting minutes from COW (2/2) – Youth Committee () - Senior Committee () - Communication Committee (1/12) - Community Family Service () – Park Committee () – Cemetery ()
7. Approval of Board Audit from 1/5/2021 to 2/8/2021
8. Monthly Updates from Elected Officials, Department Heads & Township Manager
(Senior – Social Work – Youth - Bus)

OLD BUSINESS

NEW BUSINESS

9. 2021 Lake Zurich Lacrosse Field Contract – consideration to approve Lacrosse Sports agreement for 2021 with a yearly maintenance fee of \$1000.00
10. 2021 Landscape Maintenance Contract – consideration to approve Milieu Landscaping Services at an amount of \$14,560.00 to maintain all seven properties as described in attached contract
11. 2021 Fertilization & Weed Control – consideration to approve a contract with Rolling Green at an amount of \$9,599.00 for work at all seven properties as described in attached contract
12. Annual Audit – consideration to approve Evans, Marshall & Pease, P.C. to complete audit for the FY ending 3/31/2021 in an amount not to exceed \$7,760.00
13. Closed Executive Session
14. Consideration and possible action on items discussed in closed session
15. Adjourn

Ela Township

February 8, 2021

Supervisor Gloria M. Palmblad

Clerk Lucy A. Prouty

Highway Commissioner Andrew Forster

Assessor John Barrington

Trustee Larry Bowman

Trustee Michael Jennings

Trustee Joel Sikes

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Clerk's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047

Phone: 847-438-7823 **Fax:** 847-438-9269

E-mail: info@elatownship.org

BOARD MEETING
Thursday, January 7, 2021
7:00pm – BOARD MEETING
Unappmins

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 1:00 p.m. on January 7, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the Ela Township January 7, 2021 Board Meeting to order at 7:01 p.m.
2. Board Roll Call: Present in person were Supervisor Palmblad, Clerk Prouty, Township Manager Stefaniuk, Trustees Bowman and Sikes, and Assessor Barrington. Present via Zoom were Highway Commissioner Forster and Trustee Jennings.
3. Pledge of Allegiance: Supervisor Palmblad led the Pledge of Allegiance.
4. Public Comments: At this time, we welcome any public comments, three minutes a piece or a total of fifteen. At this time there were no public comments.
5. Presentation recognizing State Representative elect Christopher Bos:
Supervisor Palmblad presented Chris Bos with an engraved pen set to honor and thank him for his dedication and service to Ela Township as a Trustee for the past four years.
6. Approval of Meeting Minutes of December 10, 2020:
A motion by Trustee Bowman and seconded by Trustee Sikes to approve the meeting minutes of December 10, 2020 with any corrections or additions. There were no additions or corrections. Motion passed 4 to 0.
7. Committee Meeting Minutes – accept meeting minutes from COW () – Youth Committee() - Senior Committee () - Communication Committee (12/15) - Community Family Service () – Park Committee () – Cemetery (9/24):
A motion by Trustee Sikes and seconded by Supervisor Palmblad to accept committee meeting minutes: Communications (12/15/2020), Cemetery (09/21/2020). Motion passed 4 to 0.

8. Approval of Board Audit from 12/8/2020 to 1/4/2021

The Clerk read the board audit.

TOTAL GENERAL TOWN FUND-----	\$ 43,267.74
TOTAL GENERAL ASSISTANCE FUND-----	\$ 1,500.00
TOTAL GENERAL ROAD FUND-----	\$ 8,379.77
TOTAL PERMANENT ROAD FUND-----	\$ 12,244.00
TOTAL PARK MAINTENANCE FUND-----	\$ 1,160.86
TOTAL CEMETERY MAINTENANCE FUND-----	\$ 1,732.29
TOTAL PAYROLL: -----	\$ 137,342.05

TOTAL OF ALL FUNDS-----\$ 206,626.71

A motion by Trustee Bowman and seconded by Trustee Sikes to authorize the payment of \$206,626.71 (2/08/2020 to 01/04/2021) Ela Township board audit. Motion passed 4 to 0.

9. Monthly Updates from Elected Officials, Department Heads& Township Manager
(Senior – Social Work – Youth - Bus)

Supervisor Report:

Supervisor Palmblad explained to the Board that the Com-Ed late fees on the board audit were not the fault of Ela Township as the payment check was lost and Com-Ed has dropped all the late fees.

Clerk Report:

The Clerk has faxed in Ela Township Ballot Certification.

Township Manager Report:

Updates on:

Cares Act Funding, Ela Township received \$102,528.00

Website will be up and running soon.

To insure and establish a smooth transition, on January 4th the Township Supervisor and Township Manager met with the Highway Department to review the plan to consolidate the Highway Department into Ela Township over the next 5 months.

The rest of the Manager report will be attached to the minutes.

Trustees Reports:

Bowman: No report.

Jennings: He wanted to congratulate Chris Bos on his election to State Representative. He would like to see any cost saving to the taxpayers by eliminating the Highway Commissioner. He also wanted to thank the staff for their handling of the Pandemic.

Sikes: Said he was a little upset with the episodes at the White House.

Assessor Report: The Assessor said that his office has been busy with state tax appeals.

Highway Commissioner Report:

Highway Commissioner Forster has been busy off and on with snow and freezing rain.

Senior and Youth Report: No verbal report but will attach their Senior and Youth reports to the minutes.

Social Worker Report: Will attach the report to the minutes.

OLD BUSINESS

NEW BUSINESS

10. Scholarship Applications – consideration & possible action to approve applications for 2021-2022 school year

A motion by Trustee Sikes and seconded by Trustee Bowman to approve 2021-2022 Scholarship application as presented in the board packet. Will attached a copy of the Scholarship form to the minutes. Motion passed 4 to 0.

11. Closed Executive Session:

None needed at this time.

12. Consideration and possible action on items discussed in closed session

13. Adjourn:

A motion by Trustee Bowman and seconded by Trustee Sikes to adjourn at 7:35 p.m.
Motion passed 4 to 0.

Ela Township

January 5, 2021

Supervisor Gloria M. Palmblad
Trustee Chris Bos

Clerk Lucy A. Prouty
Trustee Larry Bowman

Highway Commissioner Andrew Forster
Trustee Michael Jennings

Assessor John Barrington
Trustee Joel Sikes

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COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township, 1155 East Route 22, Lake Zurich
Tuesday, February 2, 2021 at 8:30 am
MEETING MINUTES

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 8:15 a.m. on February 2, 2021.

1. **Call to Order:** Supervisor Palmblad called the February 2, 2021 COW meeting to order at 8:30 a.m.
2. **Board Roll Call:** Present were Supervisor Palmblad, Trustee Bowman, Trustee Jennings, Trustee Sikes (joined at 8:43 a.m.), Assessor Barrington, Highway Commissioner Forster, Township Manager Stefaniuk, Deputy Clerk Case, Community Programs Director Dillon, Assistant Director Dalbec, Youth Coordinator Cacciatore, and Social Worker Hummel.
3. **Pledge of Allegiance:** Supervisor Palmblad led the Pledge of Allegiance.
4. **Township Manager Report:** Finance staff are diligently working on budget preparation. Budget meetings and Trustee interviews will be scheduled in the upcoming weeks. The Highway Superintendent review process will commence later this month. Thank you to Highway Commissioner Forster and the Highway Department employees for keeping everyone safe and the roads clear of snow during the recent and upcoming storms.
5. **Discussion – Updates by Chair:**
 - a. **Senior Committee – Chair/Larry Bowman - Members:** Gloria, Susan D., Jim
Community Programs Director Dillon reported that attendance has increased at their Zoom classes, and everyone is looking forward to April in hopes that in-person capacity at the center can be increased. Curb-side lunch pick-up orders are still a big hit with members and the program is going extremely well. The 55+ February/March newsletter was recently sent to members, and they are already receiving reservations for 2022 long distance trips. Assistant Director Dalbec suggested moving the lending closet to the Community Center so it is more accessible to seniors.
 - b. **Communications Committee – Chair/Gloria Palmblad - Members:** John B, Susan D, Susan F, Jim, and Staff
Supervisor Palmblad reported that the “I Got Caught Being Kind” event has had 5 submittals thus far. The Daily Herald contacted Trustee Sikes to inquire about the event. After speaking with Township Manager Stefaniuk, the Daily Herald ran an article in the newspaper about the event. It has also been promoted by the Villages of Lake Zurich, Hawthorn Woods, and Kildeer. The Ela Historical Society & Museum was the focus of Township Tuesday in January, and the Clerk's Department will be spotlighted in February.
 - c. **Community Family Services – Chair/Vacant - Members:** Gloria, Larry, & Susan F.
Director Fackler is out at a retreat. Social Worker Hummel reported that she and Administrative Coordinator Sandstrom have been busy with EAGA training.
 - d. **Youth Committee – Chair/Joel Sikes - Members:** Gloria, Michael, & Susan D and Joe
Youth Coordinator Cacciatore reported that he and staff have been continuing to assist 55+ with curb-side lunches, and deliveries to seniors in need. Homework Club and Summer Camp registration is now available for next year. Final planning of Homework Club is on hold until school district boundaries have been set. Summer Camp will be a regular program with 50 kids, running 10 weeks, from June 7 until August 13. Safe Sitter and Safe @ Home classes will also be scheduled for next year. Trustee Sikes had no report.
 - e. **Parks & Recreation Committee – Chair/Michael Jennings - Members:** Gloria, Joel, Andy, & Geoff

Supervisor Palmblad reported that Township Manager Stefaniuk sold the hockey rink wall boards at Obenauf Auction. Youth Coordinator Cacciatore and Township Manager Stefaniuk are looking into options to replace the Knox Park playground equipment.

f. **Bus Service – Board Liaison/Gloria**

Supervisor Palmblad reported that the bus department is running as normal, although we still have low ridership due to the pandemic.

g. **Highway Department:**

Highway Commissioner Forster reported that he and the Highway Department employees have been very busy working long hours through the recent snowstorms.

h. **Historic Society: No Report**

6. Topics for Discussion:

a. **Maintenance**

i. **Ela Historical Window Replacement Project:**

Two quotes have been received for the project. The Board will vote to approve All American Exterior Solutions to perform the window replacement by March 31, 2021 at the February Board Meeting.

ii. **2021 Landscape Maintenance Contract:**

Milieu Landscaping increased their 2021 contract by 1% over the cost of 2020. The Board will vote at the February Board Meeting to approve the Milieu 2021 Landscape Maintenance contract. Highway Commissioner Forster offered to have the Highway Department provide landscape maintenance for the Highway Department property to help reduce cost.

iii. **Town Hall – Office Door Remote Access Project:**

Tabled until February 23, 2021 COW Meeting.

b. **Trustee Vacancy:**

Interviews will be scheduled in the last two weeks of February with a goal of appointing a Trustee by March 1, 2021.

c. **2021 Lacrosse Agreement:**

The contract term was extended until November 15, and a few games will be held at Knox Park, all other terms remain the same. The Board will vote to approve the 2021 Lacrosse agreement at the February Board Meeting.

d. **FY22 General Assistance Budget:**

Supervisor Palmblad reviewed the FY22 General Assistance budget. There were no questions.

e. **FY22 Cemetery Budget:**

Supervisor Palmblad reviewed the FY22 Cemetery budget and noted that \$10,000.00 from the levy would be dedicated to the Cemetery fund.

f. **Old Business:**

The pandemic has delayed progress with the peace pole. The location and logistics are still to be determined.

g. **New Business:**

Budget meetings are being scheduled in the upcoming weeks.

7. Set Date of Next COW Meeting: (February 23, 2021 @ 8:30 AM)

8. Executive Session:

None

9. Adjourn:

The February 2, 2021 COW meeting was adjourned at 9:20 a.m.

Respectfully Submitted,

Deputy Clerk Case

Ela Township

January 25, 2021

Supervisor Gloria M. Palmblad

Clerk Lucy A. Prouty

Highway Commissioner Andrew Forster

Assessor John Barrington

Trustee Larry Bowman

Trustee Michael Jennings

Trustee Joel Sikes



Supervisor's Office
Gloria M. Palmblad

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Communications Committee Meeting

Tuesday, January 12, 2021

9:00 A.M.

Ela Town Hall 1155 E. RT 22, Lake Zurich
Upper Level Conference Room

MEETING MINUTES

1. **Call to Order:** Supervisor Palmblad called the January 12, 2021 Communications Committee meeting to order at 9:04 a.m.
2. **Roll Call:** Present were Supervisor Palmblad, Township Manager Stefaniuk, and Administrative Coordinator Case. Present via Zoom were Assessor Barrington, Community Programs Director Dillon, Assistant Director Dalbec, and Administrative Coordinators Mendocha and Sandstrom.
3. **Old Business**
 - A. New Residents - Update on Mailing: Administrative Coordinator Case received a list of 155 new residents and was able to send 90 of them guides. Our stock of resident guides is depleted, therefore the committee agreed to mailing letters only directing residents to the electronic version of our resident guide until May 2021 when we will update the guide with the new incoming board.
 - B. I Got Caught Being Kind Event: The LZACC and local Villages will be promoting the IGCBK event in their electronic newsletters. Administrative Coordinator Case will draft letters for the giver and receiver of the kind act. Assistant Director Dalbec has offered to deliver the letter and signage to the giver of the kind act. Administrative Coordinator Case will email the letters to the receivers of the kind acts.
 - C. E-Blast:
 - January 4 & 18, 2021: Content for the January 18, 2021 E-Blast is due to Administrative Coordinator Case on January 14, 2020.
 - D. Township Tuesday:
 - January 12 & 26, 2020: Historical Society – January 12, 2021 Department Spotlight, COVID-19 department update. At this time the Historical Society has not determined who their volunteer spotlight will be.
4. **New Business:** Township Day planning is on hold due to COVID-19 and further mitigation measures. Community Programs Director Dillon suggested changing the banner on the Community Center. We will plan to do so in Spring/Summer 2021.
5. **Schedule Next Meeting:** February 23, 2021 immediately following the COW meeting.
6. **Adjournment:** Supervisor Palmblad adjourned the meeting at 9:30 a.m.

Respectfully Submitted, Administrative Coordinator Case

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ELA TOWNSHIP
 BOARD AUDIT REPORT
 FROM: 1/5/2021 - 2/8/2021

	INVOICE CHECKS	PAYROLL	TOTAL FUNDS
TOTAL GENERAL TOWN FUND:	\$31,041.90		\$31,041.90
TOTAL GENERAL ASSISTANCE FUND:	\$0.00		\$0.00
TOTAL GENERAL ROAD FUND:	\$20,036.84		\$20,036.84
TOTAL PERMANENT ROAD FUND:	\$45,182.71		\$45,182.71
TOTAL PARK MAINTENANCE FUND:	\$33,037.90		\$33,037.90
TOTAL CEMETERY MAINTENANCE FUND:	\$5,816.60		\$5,816.60
TOTAL PAYROLL:		\$146,295.12	\$146,295.12
*** TOTAL ALL FUNDS:			\$281,411.07

THE FOLLOWING INFORMATION HAS BEEN AUDITED AND APPROVED FOR PAYMENT.
 THIS ____ DAY OF _____, 20__.

SUPERVISOR	TOWN CLERK
TRUSTEE	TRUSTEE
TRUSTEE	TRUSTEE
HIGHWAY COMMISSIONER	

INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP
POST DATES 01/05/2021 - 02/08/2021
JOURNALIZED
PAID
BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 1 ADMINISTRATIVE DIVISION					
1-1-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	FEBRUARY PREMIUM	1,741.29	299
1-1-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	FEBRUARY PREMIUM	147.99	93824
1-1-510.00	TASC FSA PAYMENT 1/13/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 1/13/2021	96.15	294
1-1-520.00	COSTCO-PAPER SUPPLIES	CITI CARDS	DECEMBER STATEMENT	16.99	295
1-1-520.00	AMAZON-FLAGPOLE RINGS-TH	CITI CARDS	JANUARY STATEMENT	13.45	298
1-1-520.00	2020 MS4 SERVICES	GEWALT HAMILTON ASSOCIAT	JANUARY STATEMENT	16.49	298
1-1-520.00	FIRE/RADIO-2/1-4/30/2021 - TH	FSS TECHNOLOGIES LLC	PROFESSIONAL SERVICE 11/30-12/31/2020	50.00	93837
1-1-520.00	MONTHLY EXTERMINATION SERVICE T	ORKIN, 634-N. CHICAGO CO	FIRE/RADIO-2/1-4/30/2021 - TH	210.00	93856
1-1-520.00	MAINT AGREEMENT-BILLING 1 OF 3	SHERMAN MECHANICAL, INC.	MONTHLY EXTERMINATION SERVICE - TH	74.26	93869
1-1-520.00	MATS-TH	UNIFIRST CORPORATION	MAINT AGREEMENT-BILLING 1 OF 3	1,788.00	93877
1-1-532.00	TELEPHONE 3016001336 1/1/2021	ACCESS ONE	MATS-TH	64.91	93878
1-1-532.00	TELEPHONE-CELL PHONE/3 UNITS	SPRINT	TELEPHONE 3016001336 1/1/2021	286.50	93797
1-1-532.00	INTERNET/PHONE 1/9-2/8/2021	COMCAST	ACCT #838841513 12/9/20-1/8/2021	162.18	93805
1-1-534.00	ELECTRICITY 3363121110 11/24-12	COMMONWEALTH EDISON	ACCT#8771 10 097 0050157 1/9-2/8/2021	87.09	93819
1-1-534.00	GAS 35% 12/15/20-1/15/21	NICOR GAS	ELECTRICITY 3363121110 22155 W RT 22	227.09	93785
1-1-534.00	WATER 1155 E RT 22 12/21/20-1/2	VILLAGE OF LAKE ZURICH	GAS 46-44-35-6488 8 1155 E RT 22	104.98	93825
1-1-538.00	POSTAGE	WAREHOUSE DIRECT	WATER ACCT#00658-00 1155 E RT 22 12/2	37.66	93830
1-1-540.00	LEGAL FEES - 12/1-12/11/2020	ANCEL, GLINK, DIAMOND, B	POSTAGE 7900 0443 5186 7811	268.50	93867
1-1-544.00	DECEMBER LEGAL FEES	KELLEHER & HOLLAND	USAGE 10/29/20-1/28/21	82.28	93879
1-1-546.00	COSTCO MEMBERSHIP-FEB 2021	CATHY EDWARDS	LEGAL FEES-12/1-12/11/2020	501.44	93851
1-1-546.00	NOTARY RENEWAL-C EDWARDS	ILLINOIS NOTARY DISCOUNT	DECEMBER LEGAL FEES	100.00	93862
1-1-546.00	NOTARY RENEWAL-HEMMERLING	NIU CENTER FOR GOVERNMENT	COSTCO MEMBERSHIP-FEB 2021	120.00	93798
1-1-546.00	JOB AD POSTING-HIGHWAY SUPERINT	PROUDCITY, INC.	NOTARY RENEWAL-C EDWARDS	53.95	93854
1-1-565.00	WEBSITE STD/MTG SUBSCRIPTION	PMP SYSTEMS LLC	JOB AD POSTING-HIGHWAY SUPERINTENDENT	50.00	93859
1-1-565.00	IT - WEBSITE	CITI CARDS	WEBSITE STD/MTG SUBSCRIPTION	1,800.00	93799
1-1-568.00	PERSONALIZATION MALL-PEN SET-C	PADDOCK PUBLICATIONS INC	IT-WEBSITE	150.00	93872
1-1-568.00	SERVICE FROM 1/10-3/6/21 TH		DECEMBER STATEMENT	37.72	295
Total For Dept 1 ADMINISTRATIVE DIVISION				8,380.27	93870
Dept 2 ELECTED OFFICIALS					
1-2-509.00	ELECTED/HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	FEBRUARY PREMIUM	610.98	299
Total For Dept 2 ELECTED OFFICIALS				610.98	
Dept 3 SOCIAL SERVICES DIVISION					
1-3-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	FEBRUARY PREMIUM	1,221.96	299
1-3-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	FEBRUARY PREMIUM	94.54	93824
1-3-510.00	TASC FSA PAYMENT 1/13/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 1/13/2021	23.07	294
1-3-532.00	TELEPHONE 3016001336 1/1/2021	ACCESS ONE	TELEPHONE 3016001336 1/1/2021	188.80	93797
1-3-532.00	TELEPHONE-CELL SW-1 UNIT	SPRINT	ACCT #838841513 12/9/20-1/8/2021	32.35	93805
1-3-532.00	INTERNET/PHONE 1/9-2/8/2021	COMCAST	ACCT#8771 10 097 0050157 1/9-2/8/2021	62.21	93819
1-3-534.00	ELECTRICITY 3363121110 11/24-12	COMMONWEALTH EDISON	ELECTRICITY 3363121110 22155 W RT 22	162.20	93785
1-3-534.00	GAS 25% 12/15/20-1/15/21	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22	74.98	93825
1-3-546.00	COSTCO MEMBERSHIP-FEB 2021	COSTCO WHOLESALE	COSTCO MEMBERSHIP-FEB 2021	60.00	93798
1-3-546.00	CADC DUES	BUSINESS CARD	JANUARY STATEMENT	160.00	296
1-3-573.00	SIGN-I GOT CAUGHT BEING KIND	SEMPER FI PRINTING, LLC	SIGN-I GOT CAUGHT BEING KIND	125.00	93876
1-3-574.00	ELECTRICITY 1467506002 11/24-12	COMMONWEALTH EDISON	ELECTRICITY 1467506002 95 E MAIN ST	182.70	93786
1-3-574.00	GAS 12/15/20-1/15/21	NICOR GAS	GAS 68-34-08-1000 8 95 E MAIN ST	180.15	93801
1-3-574.00	WATER 95 E MAIN ST 12/21/20-1/2	VILLAGE OF LAKE ZURICH	WATER ACCT#002695-00 95 E MAIN 12/21/	37.66	93829

INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP
POST DATES 01/05/2021 - 02/08/2021
JOURNALIZED
PAID
BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 3 SOCIAL SERVICES DIVISION					
1-3-574.00	FIRE/RADIO 2/1-4/30/2021 - HIST	FSS TECHNOLOGIES LLC	FIRE/RADIO 2/1-4/30/2021 - HISTORICAL	210.00	93856
1-3-574.00	MAINT AGREEMENT-BILLING 1 OF 3	SHERMAN MECHANICAL, INC.	MAINT AGREEMENT-BILLING 1 OF 3	576.00	93877
Total For Dept 3 SOCIAL SERVICES DIVISION				3,391.62	
Dept 5 YOUTH DIVISION					
1-5-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	FEBRUARY PREMIUM	600.84	299
1-5-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	FEBRUARY PREMIUM	47.27	93824
1-5-532.00	TELEPHONE-CELL - 2 UNITS	SPRINT	ACCT #838841513 12/9/20-1/8/2021	64.70	93805
1-5-540.00	COPIER AGRMT 50% ADD'L COPIES	RICOH USA, INC.	RICOH 13734233 COPIER AGRMT ADDL COPI	199.77	93874
1-5-546.00	COSTCO MEMBERSHIP-FEB 2021	COSTCO WHOLESALE	COSTCO MEMBERSHIP-FEB 2021	30.00	93798
Total For Dept 5 YOUTH DIVISION				942.58	
Dept 6 SENIOR DIVISION					
1-6-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	FEBRUARY PREMIUM	1,741.29	299
1-6-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	FEBRUARY PREMIUM	138.57	93824
1-6-510.00	TASC FSA PAYMENT 1/13/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 1/13/2021	244.60	294
1-6-520.00	ANTIBACTERIAL WIPES	2XL CORPORATION	ANTIBACTERIAL WIPES	149.95	93850
1-6-520.00	SERVICE CALL-DISHWASHER REPAIR	HOBART SERVICE	SERVICE CALL-DISHWASHER REPAIR	240.03	93857
1-6-524.00	COSTCO-NEW YEARS EVE DINNER	CITI CARDS	DECEMBER STATEMENT	400.32	295
1-6-524.00	MARIANO'S-FRESH PRODUCE	CITI CARDS	DECEMBER STATEMENT	22.21	295
1-6-524.00	COSTCO-CURBSIDE PICKUP	CITI CARDS	DECEMBER STATEMENT	150.79	295
1-6-524.00	GFS-SENIOR MEALS	BUSINESS CARD	DECEMBER STATEMENT	254.73	297
1-6-524.00	ALDI-SENIOR MEALS	BUSINESS CARD	DECEMBER STATEMENT	176.47	297
1-6-524.00	GFS-SENIOR MEALS	BUSINESS CARD	DECEMBER STATEMENT	130.13	297
1-6-524.00	GFS-SENIOR MEALS	BUSINESS CARD	DECEMBER STATEMENT	175.99	297
1-6-524.00	JEWEL-SENIOR MEALS	BUSINESS CARD	DECEMBER STATEMENT	50.50	297
1-6-524.00	ALDI-SENIOR MEALS	BUSINESS CARD	DECEMBER STATEMENT	182.35	297
1-6-524.00	GFS-CURBSIDE PICKUP	BUSINESS CARD	DECEMBER STATEMENT	69.95	297
1-6-524.00	ALDI-SENIOR MEALS	BUSINESS CARD	DECEMBER STATEMENT	236.97	297
1-6-524.00	GFS-SENIOR MEALS/COVID	BUSINESS CARD	DECEMBER STATEMENT	68.93	297
1-6-524.00	WALMART-MEAT THERMOMETER	BUSINESS CARD	DECEMBER STATEMENT	169.50	297
1-6-524.00	ALDI-SENIOR MEALS	BUSINESS CARD	DECEMBER STATEMENT	18.44	297
1-6-524.00	MARIANOS-SENIOR MEALS	BUSINESS CARD	DECEMBER STATEMENT	68.99	297
1-6-524.00	BINNYS-DINNER SPARKLING WINE	BUSINESS CARD	DECEMBER STATEMENT	57.31	297
1-6-524.00	LABELS AND ENVELOPES	RUNCO OFFICE SUPPLY	DECEMBER STATEMENT	45.02	297
1-6-532.00	TELEPHONE 3016001336 1/1/2021	ACCESS ONE	LABELS AND ENVELOPES	44.97	93875
1-6-532.00	TELEPHONE-CELL - 2 UNITS	SPRINT	TELEPHONE 3016001336 1/1/2021	262.99	93797
1-6-532.00	INTERNET/PHONE 1/17-2/16/2021	COMCAST	ACCT #838841513 12/9/20-1/8/2021	64.70	93805
1-6-537.00	EB ASSN OF IL-SENIOR CENTERVENT	CITI CARDS	ACCT#8771 10 097 0242481 1/17-2/16/21	205.24	93815
1-6-538.00	JEWEL-STAMPS-JANUARY NEWSLETTER	CITI CARDS	DECEMBER STATEMENT	(106.50)	295
1-6-538.00	JEWEL-STAMPS-JANUARY NEWSLETTER	CITI CARDS	DECEMBER STATEMENT	132.00	295
1-6-540.00	COPIER MPC2504 RENT 2/18-3/17/2	RICOH USA, INC.	DECEMBER STATEMENT	308.00	295
1-6-540.00	COPIER MPC2504 RENT 1/18-2/17/2	RICOH USA, INC.	COPIER MPC2504 RENT 2/18-3/17/21	110.08	93873
1-6-540.00	COPIER AGRMT 50% ADD'L COPIES	RICOH USA, INC.	COPIER MPC2504 RENT 1/18-2/17/2021	110.08	93873
1-6-540.00	LABLES AND ENVELOPES	RUNCO OFFICE SUPPLY	RICOH 13734233 COPIER AGRMT ADDL COPI	199.78	93874
1-6-546.00	COSTCO MEMBERSHIP-FEB 2021	COSTCO WHOLESALE	LABELS AND ENVELOPES	50.37	93875
1-6-547.00	YOGA & NUTRITION - JANUARY 2021	ELB CONSULTING, INC.	COSTCO MEMBERSHIP-FEB 2021	30.00	93798
1-6-547.00	YOGA CLASSES - JANUARY 2021	VAL MARKOVSKA	YOGA & NUTRITION - JANUARY 2021	256.00	93855
1-6-547.00	YOGA/FITNESS JANUARY 2021	PATRICIA WISNIEWSKI	YOGA CLASSES - JANUARY 2021	128.00	93864
			YOGA/FITNESS JANUARY 2021	256.00	93880

INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP
POST DATES 01/05/2021 - 02/08/2021
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BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 6 SENIOR DIVISION					
1-6-558.00	AMAZON-MONTHLY PLANNER	CITI CARDS	DECEMBER STATEMENT	29.33	295
1-6-558.00	COSTCO-BATTERIES	CITI CARDS	DECEMBER STATEMENT	11.99	295
Total For Dept 6 SENIOR DIVISION				6,886.07	
Dept 7 TRANSPORTATION DIVISION					
1-7-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	FEBRUARY PREMIUM	610.98	299
1-7-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	FEBRUARY PREMIUM	47.27	93824
1-7-515.00	1 CDL DRIVER CLEARINGHOUSE QUER	TOWNSHIP OFFICIALS OF IL	8 CDL DRIVER CLEARINGHOUSE QUERY (S)	10.00	93847
1-7-532.00	TELEPHONE-CELL - 4 UNITS	SPRINT	ACCT #838841513 12/9/20-1/8/2021	141.25	93805
1-7-561.00	AKROGOLD UNL RFG W/10% ETH	CONSERV FS INC	AKROGOLD UNL RFG W/10% ETH	939.00	93835
1-7-569.00	SAFETY INSPECTIONS-BUS 1 & 2	BENNY'S SERVICE CENTER I	SAFETY INSPECTIONS-BUS 1 & 2	60.00	93853
Total For Dept 7 TRANSPORTATION DIVISION				1,808.50	
Dept 8 ASSESSORS DIVISION					
1-8-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	FEBRUARY PREMIUM	4,704.54	299
1-8-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	FEBRUARY PREMIUM	393.82	93824
1-8-510.00	TASC FSA PAYMENT 1/13/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 1/13/2021	153.84	294
1-8-532.00	TELEPHONE 3016001336 1/1/2021	ACCESS ONE	TELEPHONE 3016001336 1/1/2021	248.79	93797
1-8-532.00	TELEPHONE 1/16-2/15/2021	VERIZON WIRELESS	TELEPHONE 686572087-00001 1/16-2/15/2	38.01	93817
1-8-532.00	TELEPHONE 12/16-1/15/2021	VERIZON WIRELESS	TELEPHONE 686572087-00001 12/16-1/15/	38.01	93818
1-8-532.00	INTERNET/PHONE 1/9-2/8/2021	COMCAST	ACCT#8771 10 097 0050157 1/9-2/8/2021	99.54	93819
1-8-534.00	ELECTRICITY 3363121110 11/24-12	COMMONWEALTH EDISON	ELECTRICITY 3363121110 22155 W RT 22	259.53	93785
1-8-534.00	GAS 40% 12/15/20-1/15/21	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22	119.98	93825
1-8-538.00	POSTAGE 7/20-12/20	QUADRIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811	31.50	93867
1-8-540.00	COPYSTAR	LEAF	COPYSTAR	216.68	93863
1-8-540.00	COPIER USAGE 11/1/20-1/31/21	WAREHOUSE DIRECT	COPIER USAGE 11/1/20-1/31/21	187.64	93879
1-8-546.00	COSTCO MEMBERSHIP-FEB 2021	COSTCO WHOLESALE	COSTCO MEMBERSHIP-FEB 2021	60.00	93798
1-8-546.00	APPRAISAL INSTITUTE-S OAKLEY	CITI CARDS	DECEMBER STATEMENT	370.00	295
1-8-546.00	ICAP MEMBERSHIP-S OAKLEY	CITI CARDS	DECEMBER STATEMENT	85.00	295
1-8-546.00	COSTAR	CITI CARDS	DECEMBER STATEMENT	367.62	295
1-8-546.00	2020-2021 BIENNIAL DUES	I.A.A.	2020-2021 BIENNIAL DUES	50.00	93858
1-8-558.00	QUILL-OFFICE SUPPLIES	CITI CARDS	DECEMBER STATEMENT	286.68	295
1-8-558.00	OFFICE DEPOT-LABELS	CITI CARDS	DECEMBER STATEMENT	27.31	295
1-8-558.00	AMAZON-GLOVES	CITI CARDS	DECEMBER STATEMENT	37.98	295
1-8-558.00	COSTCO-OFFICE SUPPLIES	CITI CARDS	DECEMBER STATEMENT	49.67	295
1-8-558.00	MENARDS-OFFICE SUPPLIES	CITI CARDS	DECEMBER STATEMENT	29.73	295
1-8-558.00	MELON INL-POLO SHIRTS	CITI CARDS	DECEMBER STATEMENT	104.40	295
1-8-558.00	QUILL-OFFICE SUPPLIES	CITI CARDS	DECEMBER STATEMENT	275.25	295
1-8-558.00	AMAZON-HAND SOAP REFILL	CITI CARDS	DECEMBER STATEMENT	20.69	295
1-8-559.00	QUILL-STAPLER	CITI CARDS	DECEMBER STATEMENT	17.99	295
1-8-559.00	QUILL-CLIPBOARD	CITI CARDS	DECEMBER STATEMENT	7.29	295
1-8-559.00	QUILL-HEADSET	CITI CARDS	DECEMBER STATEMENT	29.99	295
1-8-559.00	OBENAUF AUCTIONS-STAND	CITI CARDS	DECEMBER STATEMENT	6.60	295
1-8-561.00	AKROGOLD UNL RFG W/10% ETH	CONSERV FS INC	AKROGOLD UNL RFG W/10% ETH	103.80	93835
1-8-565.00	APEX MAINTENANCE RENEWAL	JRM CONSULTING, INC.	APEX MAINTENANCE RENEWAL	600.00	93861
Total For Dept 8 ASSESSORS DIVISION				9,021.88	
Total For Fund 1 GENERAL TOWN FUND				31,041.90	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 3 GENERAL ROAD FUND					
Dept 1 ADMINISTRATIVE DIVISION					
3-1-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	FEBRUARY PREMIUM	1,741.29	299
3-1-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	FEBRUARY PREMIUM	147.99	93824
3-1-532.00	TELEPHONE 1/16-2/15/2021	VERIZON WIRELESS	TELEPHONE 686572087-00001 1/16-2/15/2	42.25	93817
3-1-532.00	TELEPHONE 12/16-1/15/2021	VERIZON WIRELESS	TELEPHONE 686572087-00001 12/16-1/15/	42.20	93818
3-1-532.00	COMCAST-1/21-2/20/2021	CITI CARDS	JANUARY STATEMENT	180.37	298
3-1-534.00	COSTCO-MEMBERSHIP RENEWAL	CITI CARDS	JANUARY STATEMENT	120.00	298
3-1-558.00	COSTCO-PAPER PRODUCTS/COFFEE/W	CITI CARDS	JANUARY STATEMENT	110.42	298
3-1-565.00	PWP-KANOPI-INVOICE 5542	CITI CARDS	JANUARY STATEMENT	45.00	298
3-1-565.00	PWP-KANOPI-INVOICE 5561	CITI CARDS	JANUARY STATEMENT	45.00	298
Total For Dept 1 ADMINISTRATIVE DIVISION				2,474.52	
Dept 4 MAINTENANCE DIVISION					
3-4-520.00	FIRE/RADIO-2/1-4/30/2021 - HWY	FSS TECHNOLOGIES LLC	FIRE/RADIO-2/1-4/30/2021 - HWY	210.00	93836
3-4-520.00	MAINT AGREEMENT-BILLING 1 OF 3	SHERMAN MECHANICAL, INC.	MAINT AGREEMENT-BILLING 1 OF 3	1,800.00	93877
3-4-534.00	GAS 12/14/20-1/14/21	NICOR GAS	GAS ACCT#12-83-08-1000 3 23605 ECHO L	330.98	93802
3-4-534.00	GAS 12/14/20-1/14/21	NICOR GAS	GAS ACCT#67-22-64-1000 8 ES ECHO LAKE	135.76	93803
3-4-534.00	WATER 23605 ECHO LAKE 12/21/20-	VILLAGE OF LAKE ZURICH	WATER ACCT#006631-00 23605 ECHO LAKE	36.08	93826
3-4-562.00	COSTCO-TRASH BAGS-SHIPMENT #1	CITI CARDS	JANUARY STATEMENT	46.72	298
3-4-562.00	COSTCO-TRASH BAGS-SHIPMENT #2	CITI CARDS	JANUARY STATEMENT	70.10	298
3-4-562.00	SHOP SUPPLIES-KILDEER SIGNS	CASPER TRUE VALUE HARDWA	SHOP SUPPLIES-KILDEER SIGNS	21.77	93834
3-4-562.00	SANDPAPER	CASPER TRUE VALUE HARDWA	SANDPAPER	32.94	93834
3-4-562.00	3/8 QUICK LINK-SHOP	CASPER TRUE VALUE HARDWA	3/8 QUICK LINK-SHOP	17.96	93834
3-4-562.00	MIX NOZZLE-SHOP	O'REILLY AUTOMOTIVE, INC	MIX NOZZLE-SHOP	13.80	93843
3-4-562.00	ABSORBENT-SHOP	O'REILLY AUTOMOTIVE, INC	ABSORBENT-SHOP	49.95	93843
3-4-562.00	4 GALLONS ANTI-FREEZE	O'REILLY AUTOMOTIVE, INC	4 GALLONS ANTI-FREEZE	67.96	93843
3-4-562.00	POWER LUBE-SHOP	STONE WHEEL INC.	POWER LUBE-SHOP	35.69	93846
3-4-564.00	CHAINS AW PARTS	ARROWHEAD ENGINEERED PRO	CHAINS AW PARTS	482.39	93831
3-4-567.00	TSC-ANTI FREEZE	CITI CARDS	JANUARY STATEMENT	44.97	298
3-4-567.00	CHAINS AW PARTS	ARROWHEAD ENGINEERED PRO	CHAINS AW PARTS	41.91	93831
3-4-567.00	POLAREFLEX FRONT MOUNT SYSTEM/CU	BONNELL INDUSTRIES INC.	POLAREFLEX FRONT MOUNT SYSTEM/CURB SHO	3,151.12	93832
3-4-567.00	P BOLTS/NUTS-LOADER	BURRIS EQUIPMENT COMPANY	P BOLTS/NUTS-LOADER	87.60	93833
3-4-567.00	HOSE ASSY-LOADER	MIDWEST HOSE & FITTINGS,	HOSE ASSY-LOADER	44.56	93841
3-4-567.00	WESTERN PLOW PARTS & LABOR	R. A. ADAMS ENTERPRISES	WESTERN PLOW PARTS & LABOR	4,542.40	93844
3-4-569.00	DISCOUNT HYDRAULICS-HOSE PARTS	CITI CARDS	JANUARY STATEMENT	126.50	298
3-4-569.00	HOSE ASSY-T13	MIDWEST HOSE & FITTINGS,	HOSE ASSY-T13	112.30	93841
3-4-569.00	RS5000 SRBLZ-T4	O'REILLY AUTOMOTIVE, INC	RS5000 SRBLZ-T4	64.93	93843
3-4-569.00	THREAD KIT-T5	O'REILLY AUTOMOTIVE, INC	THREAD KIT-T5	46.99	93843
3-4-569.00	CYLINDER REPAIR/OIL CHANGE/CHAR	WICKSTROM FORD	CYLINDER REPAIR/OIL CHANGE/CHARGE AC-	5,266.35	93849
3-4-577.00	MISC HARDWARE-LG COVERD BRIDGE	CASPER TRUE VALUE HARDWA	MISC HARDWARE-LG COVERD BRIDGE	14.25	93834
3-4-577.00	LAMP BULBS-LG PARKING LOTS	IDLEWOOD ELECTRIC SUPPLY	LAMP BULBS-LG PARKING LOTS	23.99	93838
3-4-577.00	LAMP BULBS-LG PARKING LOTS	IDLEWOOD ELECTRIC SUPPLY	LAMP BULBS-LG PARKING LOTS	381.68	93838
3-4-577.00	MXR150/U/MED MH LAMPS	IDLEWOOD ELECTRIC SUPPLY	MXR150/U/MED MH LAMPS	71.97	93838
3-4-577.00	COLD MIX UPM	MIDWEST AGGREGATES	COLD MIX UPM	188.70	93840
Total For Dept 4 MAINTENANCE DIVISION				17,562.32	
Total For Fund 3 GENERAL ROAD FUND				20,036.84	
Fund 4 PERMANENT ROAD FUND					
Dept 0					
4-0-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	FEBRUARY PREMIUM	5,315.52	299
4-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	FEBRUARY PREMIUM	485.06	93824

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 4 PERMANENT ROAD FUND					
Dept 0					
4-0-515.00	7 CDL DRIVER CLEARINGHOUSE QUER	TOWNSHIP OFFICIALS OF IL	8 CDL DRIVER CLEARINGHOUSE QUERY(S)	70.00	93847
4-0-561.00	DEF DIESEL EXHST FLUID	CONSERV FS INC	DEF DIESEL EXHST FLUID	91.25	93835
4-0-561.00	AKROGOLD UNL RFG W/10% ETH	CONSERV FS INC	AKROGOLD UNL RFG W/10% ETH	169.81	93835
4-0-561.00	DIESELEX GOLD ULTRA LS CLEAR	CONSERV FS INC	DIESELEX GOLD ULTRA LS CLEAR	857.86	93835
4-0-561.00	AKROGOLD UNL RFG W/10% ETH	CONSERV FS INC	AKROGOLD UNL RFG W/10% ETH	1,095.61	93835
4-0-561.00	AKROGOLD UNL RFG W/10% ETH	CONSERV FS INC	AKROGOLD UNL RFG W/10% ETH	312.23	93835
4-0-561.00	BULK POWER FLUID & SYN MULT-VEH	CONSERV FS INC	BULK POWER FLUID & SYN MULT-VEH ATF 5	1,761.51	93835
4-0-561.00	DIESELEX GOLD ULTRA LS CLEAR	CONSERV FS INC	DIESELEX GOLD ULTRA LS CLEAR	1,291.57	93835
4-0-570.00	ANNUAL PRINT/EMAIL TRANSMISSION	JULIE, INC.	ANNUAL PRINT/EMAIL TRANSMISSIONS	837.42	93839
4-0-580.00	PROJ 3847.406 2020 ROAD PROGRAM	GEWALT HAMILTON ASSOCIAT	PROFESSIONAL SERVICE 11/30-12/31/2020	197.00	93837
4-0-582.00	PROJ 3847.00 GENERAL ENGINEERIN	GEWALT HAMILTON ASSOCIAT	PROFESSIONAL SERVICE 11/30-12/31/2020	1,660.60	93837
4-0-582.00	2020 MS4 SERVICES	GEWALT HAMILTON ASSOCIAT	PROFESSIONAL SERVICE 11/30-12/31/2020	50.00	93837
4-0-582.00	PROJ 3847.405 FOREST LAKE DRAIN	GEWALT HAMILTON ASSOCIAT	PROFESSIONAL SERVICE 11/30-12/31/2020	125.00	93837
4-0-582.00	BASE MATERIALS-23614-23363 N CE	VOLLMAR CLAY PRODUCTS CO	BASE MATERIALS-23614-23363 N CEDAR LN	402.00	93848
4-0-586.00	BULK SAF-T-SALT	MORTON SALT, INC.	BULK SAF-T-SALT	9,062.07	93842
4-0-586.00	BULK SAF-T-SALT	MORTON SALT, INC.	BULK SAF-T-SALT	6,693.98	93842
4-0-586.00	BULK SAF-T-SALT	MORTON SALT, INC.	BULK SAF-T-SALT	7,567.16	93842
4-0-586.00	BULK SAF-T-SALT	MORTON SALT, INC.	BULK SAF-T-SALT	6,605.85	93842
4-0-586.00	50 LB POWER MELT	RUSSO POWER EQUIPMENT	50 LB POWER MELT	342.51	93845
4-0-587.00	COLD MIX UPM	MIDWEST AGGREGATES	COLD MIX UPM	188.70	93840
Total For Dept 0				45,182.71	
Total For Fund 4 PERMANENT ROAD FUND				45,182.71	
Fund 5 PARK MAINTENANCE FUND					
Dept 0					
5-0-500.00	CLEANING SERVICE - 12/15-12/29/	ANNA'S MAIDS	CLEANING SERVICE - 12/15-12/29/20	800.00	93852
5-0-500.00	CLEANING SERVICE - 1/20-1/21/20	ANNA'S MAIDS	CLEANING SERVICE - 1/20-1/21/2021	320.00	93852
5-0-503.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	FEBRUARY PREMIUM	600.84	299
5-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	FEBRUARY PREMIUM	47.27	93824
5-0-510.00	TASC FSA PAYMENT 1/13/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 1/13/2021	19.23	294
5-0-520.00	AMAZON-FLAGPOLE COUNTERWEIGHT-C	CITI CARDS	JANUARY STATEMENT	16.49	298
5-0-520.00	FIRE/RADIO-2/1-4/30/2021 - CC	FSS TECHNOLOGIES LLC	JANUARY STATEMENT	13.45	298
5-0-520.00	FIRE/RADIO-2/1-4/30/2021 - KNOX	FSS TECHNOLOGIES LLC	FIRE/RADIO-2/1-4/30/2021 - CC	210.00	93856
5-0-520.00	SEMI-ANNUAL MAINTENANCE-CC	INTERNATIONAL FIRE EQUIP	FIRE/RADIO-2/1-4/30/2021 - KNOX	210.00	93856
5-0-520.00	MONTHLY EXTERMINATION SERVICE C	ORKIN, 634-N. CHICAGO CO	SEMI-ANNUAL MAINTENANCE-CC	149.11	93860
5-0-520.00	MAINT AGREEMENT-BILLING 1 OF 3	SHERMAN MECHANICAL, INC.	MONTHLY EXTERMINATION SERVICE -CC	70.20	93869
5-0-534.00	ELECTRICITY 1035656002 11/24-12	COMMONWEALTH EDISON	MAINT AGREEMENT-BILLING 1 OF 3	2,064.00	93877
5-0-534.00	ELECTRICITY 2211206014 11/24-12	COMMONWEALTH EDISON	ELECTRICITY 1035656002 ES TELSER RD 1	25.40	93787
5-0-534.00	ELECTRICITY 0429157040 11/24-12	COMMONWEALTH EDISON	ELECTRICITY 2211206014 380 SURRYSE RD	863.22	93788
5-0-534.00	ELECTRICITY 0429157040 11/24-12	COMMONWEALTH EDISON	ELECTRICITY 0429157040 1111 W RT 22 1	124.30	93789
5-0-534.00	GAS 12/15/20-1/15/21	NICOR GAS	GAS 91-68-62-2268 7 380 SURRYSE RD	402.18	93804
5-0-534.00	WATER 380 SURRYSE RD 12/21/20-1	VILLAGE OF LAKE ZURICH	WATER ACCT# 006109-01 380 SURRYSE 12/	39.55	93827
5-0-534.00	WATER KNOX PARK 12/21/20-1/20/	VILLAGE OF LAKE ZURICH	WATER ACCT#006673-00 1111 E RT 22 12/	37.66	93828
5-0-562.00	LANDSCAPE SERVICE-11/16/20	MILIEU DESIGN, LLC	LANDSCAPE SERVICE-11/16/20	300.00	93866
5-0-563.00	SANDBLASTED SIGN-ETCP (DEPOSIT)	SIGNSCAPES	SANDBLASTED SIGN-ETCP (DEPOSIT)	1,725.00	93800
5-0-600.00	CC-HVAC REPLACEMENT - 1 OF 2	MARTIN ENTERPRISES	CC-HVAC REPLACEMENT - 1 OF 2	25,000.00	93865
Total For Dept 0				33,037.90	
Total For Fund 5 PARK MAINTENANCE FUND				33,037.90	

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User: MARGARET

DB: Ela Township

INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP

POST DATES 01/05/2021 - 02/08/2021

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BOARD AUDIT

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 6 CEMETERY MAINTENANCE FUND					
Dept 0					
6-0-521.00	2 COLUMBARIUMS-2ND PAYMENT	PROFESSIONAL CEMETERY SE	2 COLUMBARIUMS-2ND PAYMENT	5,784.25	93871
6-0-532.00	TELEPHONE-CELL - 1 UNIT	SPRINT	ACCT #838841513 12/9/20-1/8/2021	32.35	93805
		Total For Dept 0		5,816.60	
		Total For Fund 6 CEMETERY MAINTENANCE FUND		5,816.60	

PAID
BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 1 GENERAL TOWN FU	31,041.90	
			Fund 3 GENERAL ROAD FU	20,036.84	
			Fund 4 PERMANENT ROAD	45,182.71	
			Fund 5 PARK MAINTENANC	33,037.90	
			Fund 6 CEMETERY MAINTA	5,816.60	
			Total For All Funds:	135,115.95	

CASH SUMMARY BY ACCOUNT FOR ELA TOWNSHIP

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FROM 01/01/2021 TO 01/31/2021

FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 01/01/2021	Total Debits	Total Credits	Ending Balance 01/31/2021
Fund 1 GENERAL TOWN FUND					
100.00	INLAND-MM/DISB.#110192/110190	219,860.42	236,139.33	121,297.48	334,702.27
102.03	CORNERSTONE SAV/3300563	102,000.00	0.00	0.00	102,000.00
102.04	CS/CDARS .05% 1/21/21-3MO	449,751.92	0.00	0.00	449,751.92
104.03	BARR.1.66%-18MO-5/21/21	531,466.65	0.00	0.00	531,466.65
104.04	BARR.#930429-MONEY MARKET	268,190.92	21.27	0.00	268,212.19
107.01	INLAND BK.#107986-MONEY MARKET	1,126,614.04	0.00	200,000.00	926,614.04
108.00	INLAND-CD #939262 3/31/21 3MO	37,049.63	20.25	0.00	37,069.88
	GENERAL TOWN FUND	2,734,933.58	236,180.85	321,297.48	2,649,816.95
Fund 2 GENERAL ASSISTANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	24,522.94	473.27	2,997.15	21,999.06
107.00	INLAND BK.#107986-MONEY MARKET	119,604.41	0.00	0.00	119,604.41
	GENERAL ASSISTANCE FUND	144,127.35	473.27	2,997.15	141,603.47
Fund 3 GENERAL ROAD FUND					
100.00	INLAND-MM/DISB.#110192/110190	136,493.56	51,611.47	7,067.76	181,037.27
105.00	INLAND BK.#107986-MONEY MARKET	1,206,243.24	0.00	0.00	1,206,243.24
	GENERAL ROAD FUND	1,342,736.80	51,611.47	7,067.76	1,387,280.51
Fund 4 PERMANENT ROAD FUND					
100.00	INLAND-MM/DISB.#110192/110190	167,382.66	113,781.40	45,779.64	235,384.42
102.00	5/3 BANK-BOND ACCT #0773	73,143.96	2,650.00	7,350.00	68,443.96
105.00	INLAND BK.#107986-MONEY MARKET	558,187.74	0.00	100,000.00	458,187.74
	PERMANENT ROAD FUND	798,714.36	116,431.40	153,129.64	762,016.12
Fund 5 PARK MAINTENANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	28,477.60	106,658.09	13,776.28	121,359.41
102.03	CORNERSTONE SAV/3300563	128,551.36	0.00	0.00	128,551.36
107.01	INLAND BK.#107986-MONEY MARKET	172,685.89	0.00	100,000.00	72,685.89
	PARK MAINTENANCE FUND	329,714.85	106,658.09	113,776.28	322,596.66
Fund 6 CEMETERY MAINTENANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	7,017.91	7,723.70	446.40	14,295.21
107.00	INLAND BK.#107986-MONEY MARKET	232,446.74	0.00	0.00	232,446.74
	CEMETERY MAINTENANCE FUND	239,464.65	7,723.70	446.40	246,741.95
	TOTAL - ALL FUNDS	5,589,691.59	519,078.78	598,714.71	5,510,055.66

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2021 INCREASE (DECREASE)	YTD BALANCE 01/31/2021 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Revenues					
Dept 0					
1-0-400.00	PROPERTY TAX	26,082.11	2,009,784.12	2,056,563.00	46,778.88
1-0-402.00	PERS PROP REPLACEMENT TAX	2,031.46	11,520.34	11,000.00	(520.34)
1-0-404.00	INTEREST INCOME	41.52	22,182.63	18,000.00	(4,182.63)
1-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	1,966,525.00	1,966,525.00
1-0-410.00	MISCELLANEOUS INCOME	30.50	43,025.24	28,000.00	(15,025.24)
Total Dept 0		28,185.59	2,086,512.33	4,080,088.00	1,993,575.67
Dept 3 - SOCIAL SERVICES DIVISION					
1-3-410.00	MISCELLANEOUS INCOME	0.00	911.74	0.00	(911.74)
Total Dept 3 - SOCIAL SERVICES DIVISION		0.00	911.74	0.00	(911.74)
Dept 5 - YOUTH DIVISION					
1-5-410.00	MISCELLANEOUS INCOME	0.00	17,607.19	0.00	(17,607.19)
1-5-410.01	HOMEWORK CLUB RECOVERIES	0.00	(5,975.00)	16,850.00	22,825.00
1-5-410.02	TEEN CLUB RECOVERIES	0.00	(4,100.00)	9,575.00	13,675.00
1-5-410.03	SHOOTING STARS RECOVERIES	0.00	(396.00)	20,000.00	20,396.00
1-5-410.04	WINTER BREAK RECOVERIES	0.00	0.00	4,500.00	4,500.00
1-5-410.05	SPRING BREAK RECOVERIES	0.00	0.00	3,500.00	3,500.00
1-5-410.06	KIDS DAY OFF RECOVERIES	0.00	0.00	1,500.00	1,500.00
1-5-410.07	SAFE SITTER RECOVERIES	0.00	0.00	1,200.00	1,200.00
1-5-410.08	SAFE AT HOME RECOVERIES	0.00	0.00	500.00	500.00
Total Dept 5 - YOUTH DIVISION		0.00	7,136.19	57,625.00	50,488.81
Dept 6 - SENIOR DIVISION					
1-6-409.00	DONATIONS	0.00	2,219.00	1,500.00	(719.00)
1-6-410.00	MISCELLANEOUS INCOME	0.00	31,622.92	0.00	(31,622.92)
1-6-410.01	SENIOR PROGRAM RECOVERIES	1,681.00	9,879.00	75,000.00	65,121.00
1-6-410.02	LONG DISTANCE TRIPS RECOVERIES	0.00	5,639.80	25,000.00	19,360.20
1-6-410.03	MEAL RECOVERIES	3,405.00	24,147.00	18,000.00	(6,147.00)
1-6-410.04	GRANTS	0.00	3,000.00	3,000.00	0.00
1-6-410.05	NON-RESIDENT FEES	35.00	140.00	2,500.00	2,360.00
Total Dept 6 - SENIOR DIVISION		5,121.00	76,647.72	125,000.00	48,352.28
Dept 7 - TRANSPORTATION DIVISION					
1-7-410.00	MISCELLANEOUS INCOME	0.00	15,838.46	0.00	(15,838.46)
1-7-410.01	DIAL-A-RIDE RECOVERIES	484.17	3,533.90	7,000.00	3,466.10
1-7-410.02	SUBSCRIPTION RECOVERIES	336.00	1,302.00	8,000.00	6,698.00
1-7-410.03	S.W. LAKE RECOVERIES	1,008.00	2,940.00	10,000.00	7,060.00
Total Dept 7 - TRANSPORTATION DIVISION		1,828.17	23,614.36	25,000.00	1,385.64
Dept 8 - ASSESSORS DIVISION					
1-8-410.00	MISCELLANEOUS INCOME	0.00	13,037.04	0.00	(13,037.04)
Total Dept 8 - ASSESSORS DIVISION		0.00	13,037.04	0.00	(13,037.04)
TOTAL REVENUES		35,134.76	2,207,859.38	4,287,713.00	2,079,853.62
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
1-1-500.00	SALARIES	11,544.19	123,516.98	165,000.00	41,483.02
1-1-509.00	HEALTH BENEFITS	1,758.92	16,973.33	24,500.00	7,526.67
1-1-510.00	HRA	181.14	181.14	3,350.00	3,168.86
1-1-511.00	SOCIAL SECURITY TAX	865.02	9,098.94	13,000.00	3,901.06
1-1-512.00	IMRF	817.33	8,787.26	12,000.00	3,212.74
1-1-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,180.36	1,500.00	319.64
1-1-520.00	BUILDING MAINTENANCE	16.99	8,658.30	20,000.00	11,341.70
1-1-528.00	INSURANCE	0.00	29,533.00	33,000.00	3,467.00
1-1-532.00	TELEPHONE/INTERNET	535.77	5,529.16	7,000.00	1,470.84
1-1-534.00	UTILITIES	240.27	2,849.94	7,000.00	4,150.06
1-1-536.00	TRAVEL EXPENSE	0.00	29.90	2,000.00	1,970.10
1-1-537.00	EDUCATION	0.00	0.00	500.00	500.00
1-1-538.00	POSTAGE	0.00	5,079.39	10,300.00	5,220.61
1-1-540.00	PRINTING	0.00	4,757.04	9,500.00	4,742.96
1-1-544.00	PROFESSIONAL SERVICES	0.00	19,957.30	24,000.00	4,042.70
1-1-546.00	DUES/FEES	120.00	5,818.79	10,000.00	4,181.21

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2021 INCREASE (DECREASE)	YTD BALANCE 01/31/2021 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
1-1-548.00	PUBLIC NOTICES	0.00	213.33	500.00	286.67
1-1-558.00	OFFICE SUPPLIES	0.00	4,719.19	6,000.00	1,280.81
1-1-559.00	OFFICE EQUIPMENT	0.00	1,338.73	2,000.00	661.27
1-1-565.00	INFORMATION TECHNOLOGY	1,800.00	13,470.93	14,000.00	529.07
1-1-568.00	MISCELLANEOUS	37.72	820.10	5,300.00	4,479.90
1-1-585.00	TOWNHALL IMPROVEMENTS	0.00	260.00	5,000.00	4,740.00
1-1-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	1,000,000.00	1,000,000.00
Total Dept 1 - ADMINISTRATIVE DIVISION		17,917.35	262,773.11	1,375,450.00	1,112,676.89
Dept 2 - ELECTED OFFICIALS					
1-2-501.00	SUPERVISOR	2,500.00	25,000.00	30,000.00	5,000.00
1-2-502.00	HIGHWAY COMMISSIONER	1,041.68	10,416.78	12,500.00	2,083.22
1-2-503.00	ASSESSOR	7,340.00	72,104.72	87,000.00	14,895.28
1-2-504.00	CLERK	1,250.00	12,500.00	15,000.00	2,500.00
1-2-505.00	TRUSTEES	1,250.01	15,833.46	20,000.00	4,166.54
1-2-506.00	TREASURER	83.33	833.30	1,000.00	166.70
1-2-509.00	HEALTH BENEFITS	0.00	(98.40)	8,500.00	8,598.40
1-2-511.00	SOCIAL SECURITY TAX	944.51	9,567.18	13,000.00	3,432.82
1-2-512.00	IMRF	519.67	5,130.91	6,500.00	1,369.09
1-2-536.00	TRAVEL EXPENSE	0.00	0.00	3,000.00	3,000.00
1-2-537.00	EDUCATION	0.00	25.00	2,000.00	1,975.00
Total Dept 2 - ELECTED OFFICIALS		14,929.20	151,312.95	198,500.00	47,187.05
Dept 3 - SOCIAL SERVICES DIVISION					
1-3-500.00	SALARIES	14,242.35	156,400.43	200,000.00	43,599.57
1-3-509.00	HEALTH BENEFITS	1,225.64	10,628.76	25,500.00	14,871.24
1-3-510.00	HRA	254.22	244.22	4,750.00	4,505.78
1-3-511.00	SOCIAL SECURITY TAX	1,080.58	11,803.58	16,000.00	4,196.42
1-3-512.00	IMRF	1,008.35	10,963.45	15,000.00	4,036.55
1-3-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,306.23	1,800.00	493.77
1-3-528.00	INSURANCE	0.00	0.00	550.00	550.00
1-3-532.00	TELEPHONE/INTERNET	103.51	2,766.66	3,900.00	1,133.34
1-3-534.00	UTILITIES	171.62	1,981.03	3,000.00	1,018.97
1-3-536.00	TRAVEL EXPENSE	0.00	0.00	2,000.00	2,000.00
1-3-537.00	EDUCATION	0.00	991.00	2,000.00	1,009.00
1-3-538.00	POSTAGE	0.00	0.50	100.00	99.50
1-3-540.00	PRINTING	0.00	0.00	200.00	200.00
1-3-546.00	DUES/FEES	220.00	788.02	1,200.00	411.98
1-3-555.00	GRANT FUNDING	0.00	29,000.00	32,000.00	3,000.00
1-3-558.00	OFFICE SUPPLIES	0.00	421.25	1,000.00	578.75
1-3-559.00	OFFICE EQUIPMENT	0.00	70.10	1,500.00	1,429.90
1-3-565.00	INFORMATION TECHNOLOGY	0.00	1,182.03	1,300.00	117.97
1-3-568.00	MISCELLANEOUS	0.00	0.00	1,000.00	1,000.00
1-3-572.00	COMMUNITY EVENTS	0.00	0.00	5,000.00	5,000.00
1-3-573.00	COMMUNITY SERVICE PROJECTS	0.00	640.83	2,500.00	1,859.17
1-3-574.00	ELA HISTORIC-PROJECTS/MAINT	400.51	4,993.03	8,000.00	3,006.97
1-3-596.00	MOSQUITO ABATEMENT PLAN	0.00	32,623.00	33,000.00	377.00
Total Dept 3 - SOCIAL SERVICES DIVISION		18,706.78	266,804.12	361,300.00	94,495.88
Dept 5 - YOUTH DIVISION					
1-5-500.00	SALARIES	4,645.42	60,354.73	123,000.00	62,645.27
1-5-509.00	HEALTH BENEFITS	617.12	4,330.93	8,500.00	4,169.07
1-5-510.00	HRA	0.00	0.00	1,650.00	1,650.00
1-5-511.00	SOCIAL SECURITY TAX	352.23	4,579.26	9,400.00	4,820.74
1-5-512.00	IMRF	279.90	2,903.16	4,500.00	1,596.84
1-5-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,324.59	2,500.00	1,175.41
1-5-524.00	NUTRITION	0.00	84.53	5,000.00	4,915.47
1-5-532.00	TELEPHONE/INTERNET	64.70	645.44	800.00	154.56
1-5-536.00	TRAVEL EXPENSE	0.00	0.00	200.00	200.00
1-5-537.00	EDUCATION	0.00	150.00	500.00	350.00
1-5-538.00	POSTAGE	0.00	28.50	500.00	471.50
1-5-540.00	PRINTING	0.00	1,128.61	1,000.00	(128.61)
1-5-546.00	DUES/FEES	30.00	96.24	750.00	653.76
1-5-547.00	PROGRAMS	0.00	0.00	900.00	900.00
1-5-550.00	FIELD TRIPS	0.00	0.00	13,000.00	13,000.00
1-5-553.00	SPECIAL EVENTS	0.00	0.00	800.00	800.00
1-5-558.00	OFFICE SUPPLIES	0.00	0.00	500.00	500.00
1-5-559.00	OFFICE EQUIPMENT	0.00	0.00	500.00	500.00
1-5-561.00	FUEL/OIL	0.00	0.00	500.00	500.00
1-5-562.00	PROGRAM SUPPLIES	0.00	360.54	6,000.00	5,639.46
1-5-565.00	INFORMATION TECHNOLOGY	0.00	108.00	500.00	392.00
1-5-568.00	MISCELLANEOUS	0.00	0.00	1,200.00	1,200.00

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2021 INCREASE (DECREASE)	YTD BALANCE 01/31/2021 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
Total Dept 5 - YOUTH DIVISION		5,989.37	76,094.53	182,200.00	106,105.47
Dept 6 - SENIOR DIVISION					
1-6-500.00	SALARIES	18,938.46	212,560.32	294,000.00	81,439.68
1-6-509.00	HEALTH BENEFITS	1,742.76	15,988.45	25,000.00	9,011.55
1-6-510.00	HRA	233.82	233.82	3,500.00	3,266.18
1-6-511.00	SOCIAL SECURITY TAX	1,419.26	15,663.98	23,000.00	7,336.02
1-6-512.00	IMRF	1,320.56	14,418.56	19,900.00	5,481.44
1-6-513.00	UNEMPLOYMENT COMPENSATION	0.00	2,449.08	2,800.00	350.92
1-6-520.00	BUILDING MAINTENANCE	0.00	1,785.53	2,000.00	214.47
1-6-524.00	NUTRITION	2,278.60	16,728.21	13,000.00	(3,728.21)
1-6-525.00	LUNCH & LEARN PRESENTATIONS	0.00	0.00	7,500.00	7,500.00
1-6-532.00	TELEPHONE/INTERNET	532.93	5,325.56	6,500.00	1,174.44
1-6-536.00	TRAVEL EXPENSE	0.00	0.00	1,500.00	1,500.00
1-6-537.00	EDUCATION	(106.50)	(984.56)	5,000.00	5,984.56
1-6-538.00	POSTAGE	440.00	3,368.40	9,250.00	5,881.60
1-6-540.00	PRINTING	0.00	2,937.58	15,000.00	12,062.42
1-6-546.00	DUES/FEES	162.16	1,053.64	1,500.00	446.36
1-6-547.00	PROGRAMS	672.00	4,440.54	80,000.00	75,559.46
1-6-550.00	LONG DISTANCE TRIPS	0.00	102.50	10,000.00	9,897.50
1-6-558.00	OFFICE SUPPLIES	41.32	1,125.98	2,000.00	874.02
1-6-559.00	OFFICE EQUIPMENT	0.00	0.00	3,000.00	3,000.00
1-6-561.00	FUEL/OIL	0.00	0.00	500.00	500.00
1-6-562.00	PROGRAM SUPPLIES	0.00	1,255.48	4,000.00	2,744.52
1-6-563.00	BUILDING EQUIPMENT	0.00	341.46	3,000.00	2,658.54
1-6-565.00	INFORMATION TECHNOLOGY	0.00	2,900.06	3,400.00	499.94
1-6-568.00	MISCELLANEOUS	0.00	333.78	2,000.00	1,666.22
1-6-585.00	GRANT PROJECTS	0.00	5,092.30	3,650.00	(1,442.30)
1-6-588.00	SENIOR HOLIDAY PARTY	0.00	0.00	5,000.00	5,000.00
Total Dept 6 - SENIOR DIVISION		27,675.37	307,120.67	546,000.00	238,879.33
Dept 7 - TRANSPORTATION DIVISION					
1-7-500.00	SALARIES	5,981.40	80,986.04	132,000.00	51,013.96
1-7-509.00	HEALTH BENEFITS	612.82	5,920.67	8,500.00	2,579.33
1-7-510.00	HRA	76.14	76.14	1,650.00	1,573.86
1-7-511.00	SOCIAL SECURITY TAX	454.09	6,122.41	11,000.00	4,877.59
1-7-512.00	IMRF	328.90	4,778.87	10,000.00	5,221.13
1-7-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,239.11	1,400.00	160.89
1-7-515.00	UNIFORMS/TESTING	0.00	167.75	600.00	432.25
1-7-528.00	INSURANCE	0.00	2,333.00	4,000.00	1,667.00
1-7-532.00	TELEPHONE	141.25	1,400.38	1,800.00	399.62
1-7-544.00	PROFESSIONAL SERVICES	0.00	108.00	1,000.00	892.00
1-7-558.00	OFFICE SUPPLIES	0.00	0.00	500.00	500.00
1-7-561.00	FUEL/OIL	0.00	4,421.70	18,000.00	13,578.30
1-7-566.00	VEHICLE REPAIRS	0.00	4,570.63	8,000.00	3,429.37
1-7-569.00	VEHICLE MAINTENANCE	0.00	2,242.36	8,000.00	5,757.64
Total Dept 7 - TRANSPORTATION DIVISION		7,594.60	114,367.06	206,450.00	92,082.94
Dept 8 - ASSESSORS DIVISION					
1-8-500.00	SALARIES	17,461.82	224,703.10	320,000.00	95,296.90
1-8-509.00	HEALTH BENEFITS	4,594.82	45,887.43	68,000.00	22,112.57
1-8-510.00	HRA	403.37	3,540.09	9,000.00	5,459.91
1-8-511.00	SOCIAL SECURITY TAX	1,315.04	16,982.66	26,000.00	9,017.34
1-8-512.00	IMRF	1,188.53	14,908.80	22,000.00	7,091.20
1-8-513.00	UNEMPLOYMENT COMPENSATION	0.00	2,227.95	2,700.00	472.05
1-8-532.00	TELEPHONE/INTERNET	424.35	4,034.02	5,000.00	965.98
1-8-534.00	UTILITIES	274.59	3,169.63	5,000.00	1,830.37
1-8-536.00	TRAVEL EXPENSE	0.00	745.87	1,500.00	754.13
1-8-537.00	EDUCATION	0.00	301.00	2,500.00	2,199.00
1-8-538.00	POSTAGE	0.00	44.00	75.00	31.00
1-8-540.00	PRINTING	0.00	3,373.09	4,000.00	626.91
1-8-544.00	PROFESSIONAL SERVICES	0.00	165.00	5,000.00	4,835.00
1-8-546.00	DUES/FEES	882.62	5,323.08	6,500.00	1,176.92
1-8-558.00	OFFICE SUPPLIES	831.71	2,132.41	1,750.00	(382.41)
1-8-559.00	OFFICE EQUIPMENT	61.87	4,496.83	2,500.00	(1,996.83)
1-8-561.00	FUEL/OIL	0.00	851.88	1,500.00	648.12
1-8-565.00	INFORMATION TECHNOLOGY	0.00	12,681.51	20,000.00	7,318.49
1-8-568.00	MISCELLANEOUS	0.00	114.23	500.00	385.77
1-8-569.00	VEHICLE MAINTENANCE	0.00	461.13	2,500.00	2,038.87
Total Dept 8 - ASSESSORS DIVISION		27,438.72	346,143.71	506,025.00	159,881.29

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REVENUE AND EXPENDITURE REPORT FOR ELA TOWNSHIP
 PERIOD ENDING 01/31/2021

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GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE
		MONTH 01/31/2021	01/31/2021	ORIGINAL	BALANCE
		INCREASE (DECREASE)	NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
TOTAL EXPENDITURES		120,251.39	1,524,616.15	3,375,925.00	1,851,308.85
Fund 1 - GENERAL TOWN FUND:					
TOTAL REVENUES		35,134.76	2,207,859.38	4,287,713.00	2,079,853.62
TOTAL EXPENDITURES		120,251.39	1,524,616.15	3,375,925.00	1,851,308.85
NET OF REVENUES & EXPENDITURES		(85,116.63)	683,243.23	911,788.00	228,544.77

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2021 INCREASE (DECREASE)	YTD BALANCE 01/31/2021 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 2 - GENERAL ASSISTANCE FUND					
Revenues					
Dept 0					
2-0-400.00	PROPERTY TAX	473.27	44,197.01	37,680.00	(6,517.01)
2-0-404.00	INTEREST INCOME	0.00	336.66	1,000.00	663.34
2-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	120,698.00	120,698.00
Total Dept 0		473.27	44,533.67	159,378.00	114,844.33
TOTAL REVENUES		473.27	44,533.67	159,378.00	114,844.33
Expenditures					
Dept 0					
2-0-500.00	SALARIES	1,304.95	12,971.62	20,000.00	7,028.38
2-0-511.00	SOCIAL SECURITY TAX	99.82	992.30	1,600.00	607.70
2-0-512.00	IMRF	92.38	922.99	1,500.00	577.01
2-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	173.58	200.00	26.42
2-0-537.00	EDUCATION	0.00	0.00	500.00	500.00
2-0-701.00	EMERGENCY ASSISTANCE	1,500.00	8,567.82	80,000.00	71,432.18
2-0-702.00	GENERAL ASSISTANCE	0.00	0.00	20,000.00	20,000.00
Total Dept 0		2,997.15	23,628.31	123,800.00	100,171.69
TOTAL EXPENDITURES		2,997.15	23,628.31	123,800.00	100,171.69
Fund 2 - GENERAL ASSISTANCE FUND:					
TOTAL REVENUES		473.27	44,533.67	159,378.00	114,844.33
TOTAL EXPENDITURES		2,997.15	23,628.31	123,800.00	100,171.69
NET OF REVENUES & EXPENDITURES		(2,523.88)	20,905.36	35,578.00	14,672.64

REVENUE AND EXPENDITURE REPORT FOR ELA TOWNSHIP
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2021 INCREASE (DECREASE)	YTD BALANCE 01/31/2021 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 3 - GENERAL ROAD FUND					
Revenues					
Dept 0					
3-0-400.00	PROPERTY TAX	2,786.74	214,450.95	250,400.00	35,949.05
3-0-402.00	PERS PROP REPLACEMENT TAX	2,122.25	12,035.22	10,000.00	(2,035.22)
3-0-404.00	INTEREST INCOME	0.00	4,254.65	1,000.00	(3,254.65)
3-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	1,421,381.00	1,421,381.00
3-0-410.00	MISCELLANEOUS INCOME	0.00	3,384.84	5,000.00	1,615.16
3-0-410.01	HWY.ENT.INCOME/BUS REPAIRS	330.77	2,060.65	5,000.00	2,939.35
3-0-410.02	HWY.ENT.INCOME/VILL.DEER PARK	39,303.76	191,081.42	162,000.00	(29,081.42)
3-0-410.03	HWY.ENT.INCOME/VILL.LONG GROVE	4,276.50	106,601.11	20,000.00	(86,601.11)
3-0-410.04	HWY.ENT.INCOME/VILL. NORTH BARRINGTON	56.00	28,510.75	10,000.00	(18,510.75)
3-0-410.05	HWY.ENT.INCOME/VILL.KILDEER	2,735.45	112,985.97	20,000.00	(92,985.97)
Total Dept 0		51,611.47	675,365.56	1,904,781.00	1,229,415.44
TOTAL REVENUES		51,611.47	675,365.56	1,904,781.00	1,229,415.44
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
3-1-500.00	SALARIES	2,091.00	52,705.75	72,500.00	19,794.25
3-1-502.00	HIGHWAY COMMISSIONER	1,041.65	10,416.52	12,500.00	2,083.48
3-1-509.00	HEALTH BENEFITS	1,758.92	17,162.74	24,500.00	7,337.26
3-1-510.00	HRA	0.00	0.00	3,000.00	3,000.00
3-1-511.00	SOCIAL SECURITY TAX	229.68	2,717.17	5,000.00	2,282.83
3-1-512.00	IMRF	148.05	1,971.81	4,000.00	2,028.19
3-1-513.00	UNEMPLOYMENT COMPENSATION	0.00	347.17	700.00	352.83
3-1-528.00	INSURANCE	0.00	26,591.00	29,000.00	2,409.00
3-1-532.00	TELEPHONE/INTERNET	264.30	3,982.53	7,000.00	3,017.47
3-1-536.00	TRAVEL EXPENSE	0.00	0.00	1,750.00	1,750.00
3-1-537.00	EDUCATION	0.00	278.24	4,000.00	3,721.76
3-1-540.00	PRINTING	0.00	0.00	500.00	500.00
3-1-544.00	PROFESSIONAL SERVICES	0.00	407.50	4,000.00	3,592.50
3-1-546.00	DUES/FEES	0.00	486.00	1,000.00	514.00
3-1-548.00	PUBLIC NOTICES	0.00	46.57	500.00	453.43
3-1-549.00	PERS.PROP.REPL.TAX-VILL.REFUND	0.00	2,776.44	4,000.00	1,223.56
3-1-558.00	OFFICE SUPPLIES	0.00	1,524.24	3,000.00	1,475.76
3-1-559.00	OFFICE EQUIPMENT	0.00	0.00	3,500.00	3,500.00
3-1-565.00	INFORMATION TECHNOLOGY	0.00	957.99	2,500.00	1,542.01
Total Dept 1 - ADMINISTRATIVE DIVISION		5,533.60	122,371.67	182,950.00	60,578.33
Dept 4 - MAINTENANCE DIVISION					
3-4-520.00	BUILDING MAINTENANCE	0.00	2,955.45	9,500.00	6,544.55
3-4-533.00	ENGINEERING SERVICES	0.00	404.38	5,000.00	4,595.62
3-4-534.00	UTILITIES	736.12	4,407.40	7,500.00	3,092.60
3-4-535.00	RENTALS	0.00	0.00	2,500.00	2,500.00
3-4-562.00	OPERATING SUPPLIES	270.02	1,122.36	4,500.00	3,377.64
3-4-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	0.00	100,000.00	100,000.00
3-4-564.00	SMALL TOOLS	0.00	2,317.60	4,000.00	1,682.40
3-4-567.00	EQUIPMENT MAINTENANCE	447.46	6,902.13	30,000.00	23,097.87
3-4-569.00	VEHICLE MAINTENANCE	0.00	25,347.79	45,000.00	19,652.21
3-4-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
3-4-577.00	VILLAGE MATERIALS	80.56	42,674.75	40,000.00	(2,674.75)
3-4-580.00	PAVING	0.00	500,962.28	785,000.00	284,037.72
3-4-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
3-4-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	350,000.00	350,000.00
Total Dept 4 - MAINTENANCE DIVISION		1,534.16	587,094.14	1,393,500.00	806,405.86
TOTAL EXPENDITURES		7,067.76	709,465.81	1,576,450.00	866,984.19
Fund 3 - GENERAL ROAD FUND:					
TOTAL REVENUES		51,611.47	675,365.56	1,904,781.00	1,229,415.44
TOTAL EXPENDITURES		7,067.76	709,465.81	1,576,450.00	866,984.19
NET OF REVENUES & EXPENDITURES		44,543.71	(34,100.25)	328,331.00	362,431.25

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2021 INCREASE (DECREASE)	YTD BALANCE 01/31/2021 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 4 - PERMANENT ROAD FUND					
Revenues					
Dept 0					
4-0-400.00	PROPERTY TAX	13,781.40	1,061,960.80	1,086,677.00	24,716.20
4-0-404.00	INTEREST INCOME	0.00	1,569.10	2,000.00	430.90
4-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	651,451.00	651,451.00
4-0-410.00	MISCELLANEOUS INCOME	0.00	139,005.25	131,000.00	(8,005.25)
4-0-410.01	MFT FUND	0.00	48,444.28	45,000.00	(3,444.28)
4-0-410.02	ROAD BONDS	200.00	1,050.00	25,000.00	23,950.00
Total Dept 0		13,981.40	1,252,029.43	1,941,128.00	689,098.57
TOTAL REVENUES		13,981.40	1,252,029.43	1,941,128.00	689,098.57
Expenditures					
Dept 0					
4-0-500.00	SALARIES	31,326.84	289,105.73	455,000.00	165,894.27
4-0-509.00	HEALTH BENEFITS	5,452.60	52,959.38	100,000.00	47,040.62
4-0-510.00	HRA	533.00	533.00	6,500.00	5,967.00
4-0-511.00	SOCIAL SECURITY TAX	2,369.88	21,537.49	35,000.00	13,462.51
4-0-512.00	IMRF	2,179.72	20,277.70	33,000.00	12,722.30
4-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	2,904.18	3,200.00	295.82
4-0-515.00	UNIFORMS/TESTING	0.00	5,895.87	6,000.00	104.13
4-0-535.00	RENTALS	0.00	0.00	1,000.00	1,000.00
4-0-561.00	FUEL/OIL	0.00	14,423.62	50,000.00	35,576.38
4-0-562.00	OPERATING SUPPLIES	0.00	7,497.32	7,500.00	2.68
4-0-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	8,300.00	10,000.00	1,700.00
4-0-570.00	ROAD SIGNS/JULIE	0.00	1,521.00	4,500.00	2,979.00
4-0-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
4-0-580.00	PAVING	1,100.50	13,227.64	20,000.00	6,772.36
4-0-582.00	STORM WATER	1,559.50	673,474.36	725,000.00	51,525.64
4-0-584.00	STREET LIGHTS	915.09	9,332.97	12,000.00	2,667.03
4-0-586.00	ROAD SALT AND LIQUID DE-ICER	342.51	402.21	70,000.00	69,597.79
4-0-587.00	ROAD SUPPLIES & TREE REMOVAL	0.00	7,821.85	20,000.00	12,178.15
4-0-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
4-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	300,000.00	300,000.00
Total Dept 0		45,779.64	1,129,214.32	1,869,200.00	739,985.68
TOTAL EXPENDITURES		45,779.64	1,129,214.32	1,869,200.00	739,985.68
Fund 4 - PERMANENT ROAD FUND:					
TOTAL REVENUES		13,981.40	1,252,029.43	1,941,128.00	689,098.57
TOTAL EXPENDITURES		45,779.64	1,129,214.32	1,869,200.00	739,985.68
NET OF REVENUES & EXPENDITURES		(31,798.24)	122,815.11	71,928.00	(50,887.11)

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2021 INCREASE (DECREASE)	YTD BALANCE 01/31/2021 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 5 - PARK MAINTENANCE FUND					
Revenues					
Dept 0					
5-0-400.00	PROPERTY TAX	3,778.09	283,199.07	297,316.00	14,116.93
5-0-404.00	INTEREST INCOME	0.00	384.84	500.00	115.16
5-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	271,354.00	271,354.00
5-0-410.00	MISCELLANEOUS INCOME	2,880.00	19,052.21	0.00	(19,052.21)
5-0-410.01	KNIGGE PARK - STUDENT PARKING LOT REV	0.00	0.00	15,000.00	15,000.00
5-0-410.02	YOUTH SPORTS - PARK REV	0.00	485.00	3,000.00	2,515.00
Total Dept 0		6,658.09	303,121.12	587,170.00	284,048.88
TOTAL REVENUES		6,658.09	303,121.12	587,170.00	284,048.88
Expenditures					
Dept 0					
5-0-500.00	SALARIES	8,504.88	106,757.08	125,000.00	18,242.92
5-0-509.00	HEALTH BENEFITS	521.94	6,738.80	8,500.00	1,761.20
5-0-510.00	HRA	258.06	258.06	1,650.00	1,391.94
5-0-511.00	SOCIAL SECURITY TAX	637.27	8,084.00	10,000.00	1,916.00
5-0-512.00	IMRF	551.87	5,450.10	9,500.00	4,049.90
5-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,394.59	1,700.00	305.41
5-0-520.00	BUILDING MAINTENANCE	0.00	16,086.58	20,000.00	3,913.42
5-0-521.00	PARK MAINTENANCE	0.00	28,675.91	50,000.00	21,324.09
5-0-534.00	UTILITIES	1,496.08	10,610.51	18,000.00	7,389.49
5-0-555.00	SCHOLARSHIPS/KNIGGE PARKING MAINTENANCE	0.00	12,118.00	15,000.00	2,882.00
5-0-562.00	LANDSCAPING SUPPLIES	0.00	3,351.84	15,000.00	11,648.16
5-0-563.00	PARK EQUIPMENT	1,806.18	1,806.83	10,000.00	8,193.17
5-0-568.00	MISCELLANEOUS	0.00	47.91	1,000.00	952.09
5-0-600.00	CAPITAL IMPROVEMENTS	0.00	50,499.00	100,000.00	49,501.00
Total Dept 0		13,776.28	251,879.21	385,350.00	133,470.79
TOTAL EXPENDITURES		13,776.28	251,879.21	385,350.00	133,470.79
Fund 5 - PARK MAINTENANCE FUND:					
TOTAL REVENUES		6,658.09	303,121.12	587,170.00	284,048.88
TOTAL EXPENDITURES		13,776.28	251,879.21	385,350.00	133,470.79
NET OF REVENUES & EXPENDITURES		(7,118.19)	51,241.91	201,820.00	150,578.09

REVENUE AND EXPENDITURE REPORT FOR ELA TOWNSHIP
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2021 INCREASE (DECREASE)	YTD BALANCE 01/31/2021 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 6 - CEMETERY MAINTENANCE FUND					
Revenues					
Dept 0					
6-0-400.00	PROPERTY TAX	123.70	9,678.35	9,917.00	238.65
6-0-404.00	INTEREST INCOME	0.00	734.33	1,000.00	265.67
6-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	246,837.00	246,837.00
6-0-410.01	FAIRFIELD CEMETERY REVENUE	0.00	0.00	2,000.00	2,000.00
6-0-410.02	LAKE ZURICH CEMETERY REVENUE	7,600.00	13,575.00	12,000.00	(1,575.00)
Total Dept 0		7,723.70	23,987.68	271,754.00	247,766.32
TOTAL REVENUES		7,723.70	23,987.68	271,754.00	247,766.32
Expenditures					
Dept 0					
6-0-500.00	SALARIES	384.62	3,538.45	5,000.00	1,461.55
6-0-508.00	CEMETERY BOARD	0.00	0.00	1,500.00	1,500.00
6-0-511.00	SOCIAL SECURITY TAX	29.43	270.70	400.00	129.30
6-0-512.00	IMRF	0.00	0.00	400.00	400.00
6-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	71.26	400.00	328.74
6-0-521.00	CEMETERY MAINTENANCE	0.00	12,480.56	65,000.00	52,519.44
6-0-522.00	BURIAL EXPENSES	0.00	5,850.00	9,000.00	3,150.00
6-0-523.00	CREM SCATTER GARDEN	0.00	0.00	2,000.00	2,000.00
6-0-532.00	TELEPHONE/INTERNET	32.35	322.72	500.00	177.28
6-0-536.00	TRAVEL EXPENSE	0.00	0.00	200.00	200.00
6-0-537.00	EDUCATION	0.00	0.00	200.00	200.00
6-0-544.00	PROFESSIONAL SERVICES	0.00	0.00	2,000.00	2,000.00
6-0-564.00	SMALL TOOLS	0.00	1,416.04	4,000.00	2,583.96
6-0-565.00	INFORMATION TECHNOLOGY	0.00	0.00	150.00	150.00
6-0-568.00	MISCELLANEOUS	0.00	133.00	3,000.00	2,867.00
6-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	100,000.00	100,000.00
Total Dept 0		446.40	24,082.73	193,750.00	169,667.27
TOTAL EXPENDITURES		446.40	24,082.73	193,750.00	169,667.27
Fund 6 - CEMETERY MAINTENANCE FUND:					
TOTAL REVENUES		7,723.70	23,987.68	271,754.00	247,766.32
TOTAL EXPENDITURES		446.40	24,082.73	193,750.00	169,667.27
NET OF REVENUES & EXPENDITURES		7,277.30	(95.05)	78,004.00	78,099.05
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		115,582.69	4,506,896.84	9,151,924.00	4,645,027.16
TOTAL EXPENDITURES - ALL FUNDS		190,318.62	3,662,886.53	7,524,475.00	3,861,588.47
NET OF REVENUES & EXPENDITURES		(74,735.93)	844,010.31	1,627,449.00	783,438.69

Payroll Check Register Report For Ela Township
For Check Dates 1/5/2021 to 2/8/2021

Name	Check Net
AXA EQUITABLE-EQUI VEST	569.92
CINCINNATI LIFE INS	161.55
EFTPS	30,890.40
ILL DEPT OF REVENUE	5,601.90
ILLINOIS MUNICIPAL	15,422.85
WISCONSIN DEPT OF REVENUE	192.41
EMPLOYEE PAYROLL	93,456.09
Total Payroll	146,295.12

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To: Ela Township Board
From: Jim Dalbec
Re: Board Report for January 2021

February 2021

Dear Ela Township Board:

Virtual programming continued in January and we saw an increase in Virtual Fitness Participants again. We added a Men's Only Fitness Class for February and March, and we hope that reaches more people since currently the fitness participants are overwhelmingly female. Especially with the recent snow/ice storms, several of our participants had stated that they would never have driven out to the Community Center, so they welcomed the opportunity to take the fitness classes from the comfort of their own homes. Although not ideal, the ability to do virtual programming has definitely come with some unexpected positives.

All full-time staff are back at the center daily with several of our part-time staff still working from home for a few hours each week.

Our meal orders for January were high once again with a total of around \$3,300 for the month. As of February 1, our Feb/Mar Newsletter has been in mailboxes for just over 1 week, and we already have 310 lunches signed up for in February, and 267 signed up for March. To see such a large number so quickly tells us just how important it is to be serving these meals. We firmly believe that it's not just the meal, but also the socialization component when they come to pick up their lunch as well and "check-in". With the snow storms the past few weeks, the meals were definitely a huge benefit for many that wanted to stay home, but several of our Seniors still wanted to come pick it up in the middle of the snow storm even though we told them we would hold it until the next day. This shows some of the importance of the social aspect. Despite some cancelations due to low enrollment of online programming, we were able to bring in over \$1,400 for the month for Programs. This included our very first virtual wine tasting that we had 27 participants for. It was so successful that we decided to do it again in February and March.

We're looking ahead to later in 2021 to try and gradually add in-person programming again starting in April, but realistically are still months away from Day Trips and in-person events. Each month brings a new set of challenges, but we continue to answer the call to do whatever is needed from our seniors and to serve them the best we can through these difficult times. It truly has been all staff members pitching in however they can to come together and serve our community.

Thank you again for your continued support,
Jim Dalbec
Assistant Director

Ela Community Family Services January 2021 Monthly Board Report

Our groups have increased during the month of January via Zoom and teletherapy. We have reached over 540 people through Yoga Nidra (3x/week), Meditation (3x/wk), DBT (1x/wk) and Charity Knit and Crochet (1x/wk) for the month of January. We have reached over 100+ residents (junior high, high school, young adults, adults and seniors) for individual and family therapy sessions during the month of January. We address mental health, anxiety, depression, family situations, domestic violence and substance abuse issues. I continue to receive after-hours crisis calls from individuals and the police. I have noticed an increase with undomiciled people during these cold, frigid winter days. I have worked with PADS and St. Vincent to provide shelter, food and clothing. We continue to receive many, many thanks from residents who are benefiting from our services. On a happy note, I offered the Charity Knit, Crochet and Quilters group a "Yoga for Hands, Wrists and Forearms" session. We gained 3 new members to our group. One more thing, Casey and Chelsea G. from Bloomingdale TWP Youth Service Bureau are co-writing the AITCOY "Did You Know" section in the Perspective magazine. Be sure to check it out!

We receive referrals from police and fire departments, School District 95, churches, St. Vincent de Paul, other local therapists and the community. We continue to actively participate in StandUp Task Force and Ela Coalition. If you have children in Middle or High School, watch your mail boxes for the Ela Coalition postcards.

Casey, Anna, Taylor, our intern Autumn, and I continue to check in on families, youth disabled and seniors to provide support. This month, Jewel located on Rt 22 donated 40 ham and turkey dinners. Again, Taylor and I hustled and made sure families had the full dinner. Our hats are off to Jewel. Thank you for your kindness and generosity to Ela residents.

Taylor is now taking on responsibility of the EA/GA cases. Anna and I will assist Taylor with this new endeavor. We had an increase in requests for financial assistance during the month of January. Gratefully, we also work with Salvation Army and local churches to assist people in need. We continue to help residents needing medical equipment. Taylor puts it outside our door for pick up. When returning, we ask that residents fully sanitize the borrowed equipment. However, once the equipment is returned, Taylor also sanitizes it before it goes back out. We anxiously await the passing of the lending closet to the Senior program.

I am grateful to be able to provide clinical mental health services to our community. I also would like to say thank you to my wonderful staff-Anna, Casey, Taylor and Autumn. They are amazing and are doing a great job.

January 2021

Dear Ela Township Board:

The Youth Staff are stilling helping out the Senior Department with whatever is brought to them. This has included primarily pharmacy runs, Gordon Food Service grocery shopping for Chef Lynn, helping with the Senior Department February & March newsletter, and plating the food every weekday for the curbside pick-up lunches. There was also a unique way the youth department helped a 55+ member, and that was shoveling their driveway when they could not do it, and their normal person for the job was unavailable. We are glad that we are a part of this team, and we are happy that we are making a positive impact on so many lives during this hard time.

The Youth Department had a lot to do on their own in January too. We sent out registration forms for both Homework Club, and Summer Club. With Homework Club, we have been following the District's redistricting meetings. From this, we know some of the Spencer Loomis families may have been moved to May Whitney. We have already had interest for transportation from May Whitney, and we are trying to plan to use the van for another form of transportation. Summer Club responses have been decent too. We are planning to run the full 50 kid capacity Summer Camp, while following all CDC guidelines for Summer Camps. Field trips will be in house, meaning we are planning that we have Knox Park used for events. We are excited to get our programs back up and running, and we know we can run them safely.

We did meet with the Foglia YMCA in regards to Teen Camp. Everything between us and the Foglia YMCA is set to run that program. In regards to transportation, we spoke with the School District and at this current phase they will be unable to provide transportation. They still need to utilize all the buses so they are following protocol. We are working on two plans for Teen Club, one for if they do provide transportation, and another if they cannot.

Thank you for your continued support in our Youth Programs,

Joseph Cacciatore, Ela Township Youth Coordinator

ELA TOWNSHIP BUS SERVICE MONTHLY REPORT

<u>BUS SERVICE</u>	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Ridership (One Way) - Ela	211					
Ridership (One Way) - Wauconda	24					
Total Number of Rides	235					
Revenue Miles - Ela	1129					
Revenue Miles - LC	449					
Total Miles	1578					
Revenue Hours - Ela	135					
Revenue Hours - LC	17.5					
Total Hours	152.5					
Days in Service - Ela	19					
Days in Service - LC	19					
Fuel Usage (gallons)	469.5					
Lift Usage	34					
Ridership - Senior Trips	0					
Ridership - Youth Trips	0					



Ela Township Highway Department
Andrew Forster, Highway Commissioner
Address: 23605 N. Echo Lake Rd. • Lake Zurich, IL 60047
Phone: 847-438-2371 Fax: 847-438-0457
E-mail: highway@elatownship.org

Highway Department's Monthly Report February 2021

- Due to the winter storms that came through the highway department is busy with plowing, salting and completing storm cleanup in our Township and the Village of Deer Park.
- **Total income for December from Village Contract \$49,801.81**
 - Village of Deer Park – 16 work tickets completed
 - Labor charge \$1,442.00
 - Material charge \$294.50
 - Equipment charge \$720.00
 - Snow plowing Agreement \$38,635.82
 - Totaling \$41,089.32
 - Village of Kildeer – 9 work tickets completed
 - Labor charge \$5,460.00
 - Material charge \$413.86
 - Equipment charge \$337.50
 - Totaling \$6,211.36
 - Village of Long Grove – 9 work tickets completed
 - Labor charge \$1,302.00
 - Material charge \$625.63
 - Equipment charge \$517.50
 - Totaling \$2,445.13
 - Village of North Barrington – 1 work tickets completed
 - Labor charge \$56.00
 - Material charge \$0
 - Equipment charge \$0
 - Totaling \$56.00
- Labor hours performed throughout Ela Township – 109 work tickets completed
 - Assessor – 0 work tickets equaling 0 hours
 - Buses – 0 work tickets equaling 0 hours
 - Cemetery – 2 work ticket equaling 2.5 hours
 - Community Center – 17 work tickets equaling 23 hours
 - Highway Department (unincorporated) – 51 work tickets equaling 323.5 hours
 - Historical – 10 work tickets equaling 8 hours
 - Parks – 16 work tickets equaling 16.5 hours
 - Social Worker – 1 work ticket equaling 2 hours
 - Town Hall – 12 work tickets equaling 10.75 hours





Date: February 11, 2021

To: Township Supervisor and Board of Trustees

From: William Stefaniuk, Township Manager

Subject: Board Report – January 2021

Hockey Rink:

Hockey rink dasher boards were listed for sale on Monday, January 4, 2021 until the 21st. The Township received \$3,050 from the sale of these dasher boards. The Highway Department is planning to remove the hockey rink court foundation and fencing in Spring 2021.

Blood Drive:

On Tuesday, January 5, 2021, Ela Township hosted a mobile blood drive managed by Vitalant. The blood drive had 24 participants donate blood at this event, which was down from the 34 total participants that attended the previous blood drive hosted by Vitalant at Knox Park in September 2020. The Vitalant representative stated that this was a good number for them during a winter month blood drive event.

Budget Planning:

The leadership team staff met in mid-January to begin preliminary budget review and discussions. Staff continued to acquire cost proposals related to upcoming planned maintenance/repair among other items. The budget meeting schedule has been finalized with department heads to review budget proposals and requests throughout the month of February until the first week of March.

Ela Township Website:

The new Ela Township website officially went live on Friday, January 8, 2021. Communications staff continued to review and make any remaining adjustments post-launch to ensure the proper functionality of the website. Staff also worked with Township's IT vendor, PWP Systems, to set up a Google analytics page for the new website.

I Got Caught Being Kind Campaign:

The "I Got Caught Being Kind" campaign continues to gain the attention of surrounding communities, residents and recently made its way into the local Daily Herald newspaper. The Township's communications committee pursued the campaign as a positive initiative to allow residents to recognize their neighbors for the good acts/deeds that are performed selflessly in support of their fellow neighbors and community.

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Ela Township Field Contract 2021

Organization/Affiliate Agreement Between

Ela Township and Lake Zurich Lacrosse Club

PURPOSE

Ela Township recognizes that certain organizations exist within the community whose purpose is to enhance recreational opportunities for a specific purpose and group. These organizations are separate and independent from Ela Township and provide their own leadership, organizational and operational structure. Although the stated mission of the organization may differ, public recreational facilities and programs create a mutually beneficial environment in which to provide quality recreation for all the individuals served by the parties, as well as the general public.

Ela Township recognizes that at times it is in the best interest of the community that Ela Township work outside the organization in coordinating, integrating and consolidating the planning and provision of recreational facilities and programs when basic functions are compatible, and a public benefit may be derived. Through working relationships with outside organizations and joint efforts, each party can contribute to greater public service without relinquishing their separate identities or any of their individual responsibilities.

Ela Township is willing to establish a working relationship and cooperative agreement with the **Lake Zurich Lacrosse Club** (hereafter - "Affiliate"). With this agreement, the parties will define the working relationship, mutual expectations, and individual responsibility. However, this agreement cannot be considered absolute; but shall serve as a frame of reference. Standards outline herein ensure that the parties' concept of joint planning, use and maintenance is followed to the maximum extent possible, while retaining the essential freedom of discretion, decision and action in planning, developing and maintaining recreational programs.

I. Criteria and Conditions

1. Ela Township agrees to:
 - a. Cut the grass on the playing areas and common areas at Ela Township Community Park and Knox Park.
2. Affiliate shall provide its own leadership, structure, and must delegate Operational duties to its membership.
 - a. Affiliate shall list Ela Township on their website outlining its community purpose/goals to help support Ela Township sports organizations. A copy of the verbiage will be provided by the Township's authorized representative.
 - b. Affiliate shall list Ela Township on any physical signage identifying sponsors of Affiliate.
3. Affiliate shall be financially self-supporting.
4. Affiliate shall have its own volunteer governing board with adopted written bylaws or guidelines.
 - a. It is a not-for-profit corporation or organization dedicated to offering and promoting recreational activities.
5. Affiliate shall provide a list of officers, phone numbers and other contact information.
6. Affiliate agrees and understands that neither the Affiliate nor its officials, officers, members, employees or volunteers (collectively "Affiliate") are entitled to any benefits or protections afforded employees of Ela Township. Affiliate will not be covered under provisions of unemployment compensation insurance of Ela Township workers' compensation insurance of the Township and that any injury or property damage arising out of any Affiliate activity will be the Affiliate's sole responsibility and not the Townships. Also, it is understood that the Affiliate is not protected as an employee or as a person acting as an agent or employee under the provision of the general liability of the Township and therefore, the Affiliate will be solely responsible for its own actions. The Township will in no way defend the Affiliate in matters of liability.
7. All fees, charges, monies and expenditures shall be handled by the Affiliate itself, with its own accounts in the group's name. The group shall have a written policy regarding refunds. All requests for refunds shall be addressed in a timely manner.

8. Affiliate acknowledges and agrees that the group is responsible for any and all expenses, including, but not limited to, the provision of equipment and materials related to the Affiliate's activities.
9. Activities, programs, and event sponsors by Affiliate shall not, other than to adhere to specific membership guidelines, program requirements, or minimum residency standards, discriminate against or exclude any individual, from participation for reasons of race, color, creed national origin, sex, sexual orientation, disability, or any other characteristic protected by local, state, or federal law.
10. Affiliate understands and agrees that it is solely responsible for determining whether any staff, employee, or volunteer is qualified and suitable for any Affiliate position and/or activity and that the Township is not responsible for any hiring or retention decision.
11. Affiliate shall comply with all applicable local, state, and federal laws, including, but not limited to the Illinois Human Rights Act, the American with Disabilities Act, and Civil Rights Act of 1964. Affiliate shall base employment, volunteer, and participation criteria upon personal capabilities and qualifications without discrimination because of race, color, religion, sexual orientation, sex (except as an appropriate division for athletics programming), national origin, age (except as an appropriate division of programming levels for youth athletics programming), marital status, or any other protected characteristic as established by law.
12. Affiliate and Ela Township agree to meet annually reviewing the agreement and evaluating the season.

II. Use of Grounds

1. Ela Township hereby grants the Affiliate authority to use and play on Ela Township parks and fields as they are presently constituted for activities authorized by the Affiliate.
2. Ela Township hereby grants the Affiliate authority to temporarily affix a pop-up concession stand using a tent no larger than 10' x 20' to operate vending services on Township grounds located at Ela Township Community Park. No grilling shall be permitted on Township grounds without prior written approval from the Township's authorized representative. The cleanliness of Township grounds shall be the responsibility of the Affiliate and shall be cleaned daily after use.
3. Affiliate will be charged a fee based on the approved policy and maintenance costs of those parks/fields. Annual Fee of **\$1,000.00**
4. Affiliate shall promptly report to Ela Township any unsafe condition of which the Affiliate becomes aware of on any of the fields for which the Affiliate is granted use of hereunder (subsurface conditions, holes in sport fields, etc.).
5. The Affiliate is solely responsible for providing supervision as needed, for any and all Affiliate activities.
6. Ela Township does not assume any responsibility, care, custody, or control of any Affiliate property or equipment brought upon or stored upon Township property. The Affiliate is solely responsible for the safety and/or security of any Affiliate property or equipment brought upon or stored on Township property.
7. The Affiliate agrees that any modifications to Ela Township park grounds, including any equipment brought to the site will require prior written approval from the Township's authorized representative. Further, it is understood that any approved modifications to Ela Township park grounds, including structures added at any time will remain the sole property of Ela Township.
8. Affiliate shall adhere to all applicable Township ordinances, rules, regulations, policies, and procedures.

III. Insurance

Affiliate shall provide, on an annual basis each year, a Certificate of Insurance with limits not less than the following:

- a. Per occurrence –Bodily Injury-\$1 million Dollars. Bodily Injury and Property Damage combined –
\$1 Million Dollars.
- b. Aggregate–Bodily Injury - \$2 Million Dollars. Bodily Injury and Property Damage combined -
\$2 Million Dollars.

Affiliate shall also name ELA TOWNSHP as an additional insured on any liability policy it carries. Said Certificate shall certify that Affiliate's policies are primary in coverage as to injury or damage caused by Affiliates programs or activities.

IV. Termination and Duration

- a. The initial term of this Agreement shall commence on the date hereof and end on November 14, 2021. Exceptions to the term established within this Agreement shall be limited to any extended periods of grounds use at Ela Township Community Park or Knox Park mutually agreed upon in writing between the Affiliate and the Township's authorized representative. Thereafter, this Agreement

shall be renewed for successive one-year periods unless either party advises in writing of their intention not to renew the Agreement prior to the conclusion of the aforementioned contract period, or unless the parties otherwise mutually agree in writing to terminate the Agreement.

b. The Agreement may be amended by the written approval of both Parties.

IN WITNESS WHEREOF, each of the parties has caused this Agreement to be executed by a duly authorized officer thereof as of the date first above written

Authorized Signature of Affiliate

Authorized Signature of Ela Township

Date

Date

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48 E. Hintz Rd.
Wheeling, IL 60090
Office: 847-465-1160 Fax: 847-465-1159
Email: hello@milieuland.com
Website: <http://milieuland.com>

January 7, 2021

Mr. Will Stefaniuk
Township Manager

Subject: 2021 Landscape Maintenance Contract – Ela Township

Thank you for the opportunity to propose our services for '2021 Landscape Maintenance Contract'. Our bid package for 2019 was received and accepted for services in Fall 2019 and renewed for 2020. This letter specifically addresses services for 2021. This letter serves as an official renewal notice and confirms that Milieu is respectfully requesting to renew the contract at approximately a 1% increase from \$14,400 to \$14,560 (see attached).

While making your decision, please consider the following:

- Milieu serviced Ela Township in the Fall of 2019 & Summer 2020.
- Milieu has a perfect safety record with all of our school, park and municipal mowing.
- Milieu has landscape designers, landscape architect, licensed applicators, licensed turf experts, licensed irrigation technicians, and more on staff. (see enclosed licenses and certificates). We are a member of ILCA and have won many awards from the association (including landscape maintenance in 2018 for the Village of Wheeling).

I do appreciate your consideration and welcome discussing this with you further. Please let me know the next steps.

Brian V. Frank

Brian Frank
General Manager/Owner

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2-5-21

Ela Township- Fertilization and Weed Control Schedule 2021

Will Stefaniuk 1155 E Route 22 Lake Zurich, IL 60047

Community Center:

Round 1- Fertilizer, Pre-emergent \$135.00

Round 2- Fertilizer, Broadleaf Weed Control \$135.00

Round 3- Fertilizer, Broadleaf Weed Control \$135.00

Total cost- \$405.00

Lake Zurich Cemetery:

Round 1- Fertilizer, Pre-emergent \$202.00

Round 2- Fertilizer, Broadleaf Weed Control \$202.00

Round 3- Fertilizer, Broadleaf Weed Control \$202.00

Total cost- \$606.00

Community Park:

Round 1- Fertilizer, Pre-emergent- \$540.00

Round 2- Fertilizer, Broadleaf Weed Control- \$540.00

Round 3- Fertilizer, Broadleaf Weed Control- \$540.00

Round 4- Fertilizer, Broadleaf Weed Control- \$540.00

Total cost- \$2160.00

Fairfield Cemetery:

Round 1- Fertilizer, Pre-emergent \$135.00

Round 2- Fertilizer, Broadleaf Weed Control \$135.00

Round 3- Fertilizer, Broadleaf Weed Control \$135.00

Total cost- \$405.00

Highway Department:

Round 1-Fertilizer, Pre-emergent- \$648.00

Round 2- Fertilizer, Broadleaf Weed Control- \$648.00

Round 3- Fertilizer, Broadleaf Weed Control- \$648.00

Total cost- \$1944.00

Town Hall:

Round 1- Fertilizer, Pre-emergent -\$1053.00

Round 2- Fertilizer, Broadleaf Weed Control- \$1053.00

Round 3- Fertilizer, Broadleaf Weed Control- \$1053.00

Total cost- \$3159.00

Knox Park:

Round 1- Fertilizer, Pre-emergent- \$230.00

Round 2- Fertilizer, Broadleaf Weed Control- \$230.00

Round 3- Fertilizer, Broadleaf Weed Control- \$230.00

Round 4- Fertilizer, Broadleaf Weed Control- \$230.00

Total cost- \$920.00

Please confirm to proceed with service.

Thank you,

Pete Galuppo/ President

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SINCE 1917

EVANS, MARSHALL & PEASE, P.C.

CERTIFIED PUBLIC ACCOUNTANTS
AND CONSULTANTS

1875 Hicks Road
Rolling Meadows, Illinois 60008

Telephone (847) 221-5700
Facsimile (847) 221-5701

January 5, 2021

Ela Township
1155 East Route 22
Lake Zurich, Illinois 60047

To the Board of Trustees and Management of Ela Township:

We are pleased to confirm our understanding of the services we are to provide Ela Township for the year ended March 31, 2021.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of Ela Township as of and for the year ended March 31, 2021.

The other information (OI) which consists of the management's discussion and analysis, budgetary comparison information, Schedule of Changes in Net Pension Liability and Related Ratios - IMRF and Schedule of Employers Contributions - IMRF, are the responsibility of management and presented for the purposes of additional analysis and are not a required part of the basic financial statements. Such information will not be subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we will not express an opinion or provide any assurance on it.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with the modified cash basis of accounting. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Ela Township's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare the financial statements of Ela Township in conformity with the modified cash basis of accounting based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with the modified cash basis of accounting.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You agree to assume all management responsibilities for the financial statement preparation services and any other non-attest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

The audit documentation for this engagement is the property of Evans, Marshall and Pease, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to regulators. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Evans, Marshall and Pease, PC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulators. The regulators may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Jeffery M. Rollefson, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will not exceed \$7,670, including out-of-pocket expenses for the year ended March 31, 2021. Our invoices for these fees will be rendered upon delivery of the final reports and are payable upon presentation. We reserve the right to invoice half of the fees at the conclusion of fieldwork should circumstances warrant. Of course, we will be available to you at any time in order to meet your accounting, auditing or consulting requirements. We agree that in the event unforeseen circumstances, beyond our control, develop, we will so inform you and gain approval before proceeding further.

Reporting

We will issue a written report upon completion of our audit of Ela Township's financial statements. Our report will be addressed to the Board of Trustees of Ela Township. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to Ela Township and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Evans, Marshall and Pease, PC

Evans, Marshall and Pease, PC
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of Ela Township:

By: _____

Title: _____

Date: _____