



## Clerks's Office

Lucy A. Prouty

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### BOARD MEETING

Thursday, February 11, 2021

7:00 p.m. – BOARD MEETING

Approved March 11, 2021

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 1:00 p.m. on February 11, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the Ela Township February 11, 2021 Board Meeting to order at 7:02 p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Stefaniuk, and Trustees Sikes and Bowman. Present via Zoom were Trustee Jennings, Highway Commissioner Forster, and Assessor Barrington.
3. Pledge of Allegiance: Supervisor Palmblad led the Board in the Pledge of Allegiance.
4. Public Comments: At this time, we welcome any public comments, three minutes a piece or a total of fifteen minutes.  
Bill Kruckenberg – Inquired about the question that Trustee Jennings asked at the last meeting of an explanation if there will be any cost effectiveness to the taxpayers on the elimination of the Highway Department.
5. Approval of Meeting Minutes of January 7, 2021  
A motion by Trustee Bowman and seconded by Trustee Sikes to approve meeting minutes with any corrections or additions. Motion passed 4 to 0.
6. Committee Meeting Minutes – accept meeting minutes from COW (2/2) – Youth Committee () - Senior Committee () - Communication Committee (1/12) - Community Family Service () – Park Committee () – Cemetery ()  
A motion by Trustee Bowman and seconded by Trustee Sikes to accept the committee meeting minutes COW (02/02) and Communication (01/12). Motion passed 4 to 0.
7. Approval of Board Audit from 1/5/2021 to 2/8/2021  
Clerk read the Board Audit

TOTAL GENERAL TOWN FUND-----\$31,041.90  
 TOTAL GENERAL ASSISTANCE FUND----- \$0.00  
 TOTAL GENERAL ROAD FUND-----\$20,036.84  
 TOTAL PERMANENT ROAD FUND-----\$45,182.71  
 TOTAL PARK MAINTENANCE FUND-----\$33,037.90  
 TOTAL CEMETERY MAINTENANCE FUND-----\$5,816.60  
 TOTAL PAYROLL: -----\$146,295.12

TOTAL OF ALL FUNDS-----\$ 281,411.07

A motion by Trustee Bowman and seconded by Trustee Jennings to authorize the payment of the board audit (01/05/ 2021 to 02/08/ 2021) of \$281,411.07. Motion passed 4 to 0.

8. Monthly Updates from Elected Officials, Department Heads& Township Manager (Senior – Social Work – Youth - Bus)

Supervisor report:

Library is opening on Monday 02/15/2021.

Clerk Report: Recertified Ela Township Qualified Candidates list for the April 6, 2021 Consolidated Election.

Township Manager Report:

Rest of report will be attached to the minutes.

Overview: Selling of the Hockey rink dasher boards, Blood Drive of 01/05/2021, budget planning, Ela Township website and provided an explanation of the I Got Caught Being Kind event.

Trustees Report:

Bowman – No Report

Jennings – No Report

Sikes – No Report

Highway Commissioner Report:

Rest of report will be attached to the minutes.

Assessor Report: Assessor Barrington reported that Lake County mailed reminders for Senior Freeze, Disabled Persons and Disabled Veterans renewals. The office has busy helping seniors apply online since Lake County will no longer accept paper applications. The Assessor received clarification from the Illinois Department of Revenue that Federal COVID-19 stimulus payments will not count towards the income calculations for the 2021 Senior Freeze Exemption.

Senior and Youth Report:

Rest of report will be attached to the minutes.

Senior Director Dillon has been working with Lake County to possibly get vaccine dispensing at the Community Center.

Social Worker Report:

Report will be attached to minutes.

OLD BUSINESS

NEW BUSINESS

9. 2021 Lake Zurich Lacrosse Field Contract – consideration to approve Lacrosse Sports agreement for 2021 with a yearly maintenance fee of \$1000.00  
A motion by Trustee Bowman and seconded by Trustee Sikes to approve the Lacrosse Field Contract for 2021 with yearly maintenance fee of \$1000.00. Motion passed 4 to 0.
10. 2021 Landscape Maintenance Contract – consideration to approve Milieu Landscaping Services at an amount of \$14,560.00 to maintain all seven properties as described in attached contract  
A motion by Trustee Sikes and seconded by Trustee Bowman approve Milieu Landscaping Services at an amount of \$ 14,560.00 to maintain all Township properties. Motion passed 4 to 0.
11. 2021 Fertilization & Weed Control – consideration to approve a contract with Rolling Green at an amount of \$9,599.00 for work at all seven properties as described in attached contract  
A motion by Trustee Bowman and seconded by Trustee Sikes to approve the contract with Rolling Green in the amount of \$9,599.00 for work at all Township properties. Motion passed 4 to 0.
12. Annual Audit – consideration to approve Evans, Marshall & Pease, P.C. to complete audit for FY ending 3/31/2021 in an amount not to exceed \$7,760.00  
A motion by Trustee Jennings and seconded by Trustee Sikes to approve Evans, Marshall & Pease, P.C. to complete Annual Audit for FY ending 03/31/2021. Motion passed 4 to 0.
13. Closed Executive Session  
None at this time.
14. Consideration and possible action on items discussed in closed session
15. Adjourn:  
A motion by Trustee Bowman and seconded by Trustee Sikes to adjourn at 7:35 p.m. Motion passed 4 to 0.

Ela Township



February 8, 2021

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Supervisor Gloria M. Palmblad

Clerk Lucy A. Prouty

Highway Commissioner Andrew Forster

Assessor John Barrington

Trustee Larry Bowman

Trustee Michael Jennings

Trustee Joel Sikes