



Supervisor's Office
Gloria M. Palmblad

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Special Budget Meeting Minutes

Tuesday, February 9, 2021

(Upper Level Conference Room)

Ela Town Hall, 1155 East Route 22, Lake Zurich

1. Call to Order
Meeting was called to order at 8:41 a.m.
2. Roll Call
Present were Supervisor Palmblad, Trustee Bowman and Manager Stefaniuk.
Present via zoom were Trustees Jennings and Sikes, and Highway Commissioner Forster.
3. FY22 Highway Department Budget
 - A. General Road Fund
First, we reviewed the revenue side of the General Road Fund and noted the suggested income amounts were very conservative. On the expense side, the only major adjustment on the Administrative Division was to salaries and appropriate liabilities due to the change from PT Highway Commissioner to FT Highway Superintendent. On the Maintenance Division side, building maintenance was increased to replace a garage door and address roof leakage in the office area. Additional funds were being allocated to cover the purchase a new snowplow in the upcoming year. The paving line item was reduced to reflect a smaller project of Phase 2 in Echo Lake.
 - B. Permanent Road Fund
We again discussed the revenue side first and noted they would not be applying for MFT funds this year. On the appropriations side, salaries were increased slightly along with the liabilities. The storm water line item was greatly reduced to cover our portion of a potential Forest Lake project and would only proceed if grant money was allocated.
4. Adjournment
Meeting adjourned at 10:20 a.m.

Respectfully submitted: *Gloria M. Palmblad, Township Supervisor*

Ela Township

February 4, 2021