



**Clerk's Office
Lucy A. Prouty**

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BOARD MEETING

Thursday, March 11, 2021
700 PM.

MEETING MINUTES

Approved 4/8/2021

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 1:00 p.m. on March 11, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the March 11, 2021 Ela Township Board meeting to order at 7:01 p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Trustees Bowman, Donnan, and Sikes. Also in attendance via zoom were Trustee Jennings, Assessor Barrington, and Highway Commissioner Forster. Ela Township Manager Stefaniuk was absent.
3. Pledge of Allegiance: Supervisor Palmblad led the Board in the pledge of Allegiance.
4. Public Comments
At this time we offer any Public comments, three minutes a piece or a total of fifteen minutes. No public comments at this time.
5. Resolution 2021-01 Appointment of Trustee - approve Resolution to fill the vacancy of Township Trustee Bos.
A motion by Trustee Bowman and seconded by Trustee Sikes to approve the Resolution 2021-01 Appointment of William Donnan to fill the Vacancy of Trustee Bos. Motion passed 4 to 0. Trustee Donnan abstained.
6. Approval of Board Meeting Minutes of February 11, 2021
A motion by Trustee Bowman and seconded by Trustee Sikes to approve the meeting minutes of 02/11/2021 with any additions or corrections. Trustee Jennings wanted one correction regarding the Supervisors response to the question by resident Kruckenberg whether there would be any cost savings to the taxpayers from eliminating the Highway Commissioner position. Which the answer was "no cost savings at this time", the original motion was amended to add Trustee Jennings addition.

Amended motion by Trustee Bowman and seconded by Trustee Sikes to approve the meeting minutes (02/11/2021) with one correction and addition.
Trustee Donnan abstained. Motion passed 4 to 0.

7. Approval of Special Board Meeting Minutes of February 11, 18, and 25, 2021

A motion by Trustee Sikes and seconded by Trustee Bowman to approve the Special Board Meeting minutes of February 11,18, and 25, 2021.Motion passed 4 to 0, Trustee Donnan abstained.

8. Committee Meeting Minutes – accept meeting minutes from COW (2/23) –Youth Committee() - Senior Committee () - Communication Committee (2/23) - Community Family Service () – Park Committee () – Cemetery ()

A motion by Trustee Bowman and seconded by Supervisor Palmblad to accept the committee meeting minutes (COW 02/23/2021, Communication 02/23/2021). Motion passed 4 to 0. Trustee Donnan abstained.

Special Budget - Highway (2/9), Admin. Transportation, Parks (2/16), Assessor & Community Family Services (2/18), Community Center (2/25)

A motion by Trustee Sikes and seconded by Trustee Jennings to approve the special budget meeting minutes (Highway 02/09/21, Parks 02/16/21, Assessor and Family services 02/18/21 (with one correction of Budget meeting 02/18/2021 of Trustee Sikes was in attendance via zoom), and Community Center 02/25/21. Motion passed 4 to 0. Trustee Donnan abstained.

9. Approval of Board Audit from 2/9/2021 to 3/8/2021

Clerk) Prouty, (read the board Audit,

<u>TOTAL GENERAL TOWN FUND-----</u>	<u>\$ 27,763.99</u>
<u>TOTAL GENERAL ASSISTANCE FUND-----</u>	<u>\$ 0.00</u>
<u>TOTAL GENERAL ROAD FUND-----</u>	<u>\$ 8,436.25</u>
<u>TOTAL PERMANENT ROAD FUND-----</u>	<u>\$ 40,631.66</u>
<u>TOTAL PARK MAINTENANCE FUND-----</u>	<u>\$ 3,464.87</u>
<u>TOTAL CEMETERY FUND</u>	<u>\$ 1,032.35</u>
<u>TOTAL PAYROLL-----</u>	<u>\$ 148,768.57</u>

TOTAL OF ALL FUNDS-----\$ 230,097.69

A motion by Trustee Bowman and seconded by Trustee Jennings to authorize the payment of the board Audit (02/09/2021 to 03/08/2021). Motion passed 5 to 0.

10. Monthly Updates from Elected Officials, Department Heads& Township Manager (Senior – Social Work – Youth - Bus)

Supervisor Report:

Clerk Report: Want to welcome Bill back on the Ela Township Board.

Township manager report: Absent

Trustees Report:

Bowman: Welcomed Bill Donnan on the Ela Township Board.

Donnan: He was happy to be back on the Ela Township Board.

Jennings: Welcomed Bill Donnan on the Ela Township Board.

Sikes: Thanked Bill Donnan for accepting the Trustee position for the next two and half months.

Assessor Report: Working on state appeals and helping seniors with their tax exemptions, as all exemptions are done on computers.

Highway Commissioner report:

Highway Commissioner congratulated Bill Donnan. and he reported that we had a lot of snow, as we all know, and he has one damaged snowplow.

Senior and Youth Report:

Senior Director reported they are working with Albertson (Jewel-Osco) to administer Covid 19 vaccinations on March 16, 2021 at Lake Zurich High School. Will attach reports to the minutes.

Social worker report:

Casey gave a short report for the absent Social Worker (Susan Fackler), and reported that staff is staying up to date on training.

OLD BUSINESS

NEW BUSINESS

11. Grant Applications – consideration & possible action to approve Grant applications, subject to final budget approval for FY ending 3/31/2022:

	<u>Request</u>	<u>Recommended at COW</u>
1. <u>A Safe Place</u>	\$ 2000.00	\$ 2000.00
2. <u>Center for Enriched Living</u>	\$ 5000.00	\$ 0.00
3. <u>Center for Independence</u>	\$ 5000.00	\$ 2500.00
4. <u>District 95 – Joanie’s Closet</u>	\$ 3000.00	\$ 3000.00
5. <u>Emmaus House of Hospitality</u>	\$ 16,500.00	\$ 16,500.00
6. <u>Erie Family Health Center</u>	\$ 1000.00	\$ 1000.00
7. <u>LZBSA – Challenger Division</u>	\$ 3000.00	\$ 0.00
8. <u>Pads, Lake County</u>	\$ 5000.00	\$ 4000.00
9. <u>Zacharias Sexual Abuse Center</u>	\$ 3000.00	\$ 3000.00

A motion by Trustee Bowman and seconded by Trustee Sikes to approve the Grant Applications as presented. Motion passed 5 to 0.

12. Town hall Office Door access – consideration & possible action to approve Precision Lock & Safe in an amount not to exceed \$1750.00 to install wireless entry to both east & west offices.

A motion by Trustee Sikes and seconded by Trustee Bowman to approve Precision Lock & Safe to install entry to both East & West offices in amount not to exceed \$ 1750.00. Motion passed 5 to 0.

13. Annual Town Meeting Notice & Agenda – consideration & possible action to approve Notice & Agenda for the Annual Town Meeting on Tuesday April 13, 2021:

A motion by Trustee Sikes and seconded by Trustee Bowman to approve the Annual Town notice and Agenda for the Annual Town Meeting on Tuesday April 13, 2021. Motion passed 5 to 0.

14. Budget FY end 3/31/2022 – consideration & possible action to approve a tentative budget for the purpose of conducting business on or after 4/1/21 pending final approval of Budget & Appropriation Ordinance at a later date:

A motion by Trustee Bowman and seconded by Trustee Sikes to approve a tentative budget for the purpose of conducting business on or after 04/01/2021 pending final approval of Budget & Appropriation Ordinance at a later date. Motion passed 5 to 0.

15. Closed Executive Session:

A motion by Trustee Sikes and seconded by Trustee Bowman to enter into closed executive session at 7:39 p.m. for the purpose of minutes, personnel, pending litigation, or land acquisition. Motion passed 5 to 0.

A motion by Trustee Bowman and seconded by Trustee Sikes to come out of closed executive session at 7:42 p.m. Motion passed 5 to 0.

16. Consideration and possible action on items discussed in closed session:

A motion by Trustee Sikes and seconded by Trustee Bowman to approve all of the executive meeting minutes as presented in closed session. Motion passed 4 to 0. Trustee Donnan abstained.

17. Adjourn

A motion by Trustee Bowman and seconded by Trustee Sikes to adjourn at 7:45 p.m. Motion passed 5 to 0.

Ela Township



March 5, 2021

Supervisor Gloria M. Palmblad
Trustee William Donnan

Clerk Lucy A. Prouty
Trustee Larry Bowman

Highway Commissioner Andrew Forster
Trustee Michael Jennings

Assessor John Barrington
Trustee Joel Sikes