

Communications Committee Meeting
Tuesday, April 27, 2021
Immediately Following the Special Board Meeting
Ela Town Hall 1155 E. RT 22 Lake Zurich, IL

AGENDA

1. Call to Order
2. Roll Call
3. Old Business
 - A. New Residents: Update on Mailing
 - B. E-Blast:
 - May 3 & 17, 2021 – Content due to Administrative Coordinator Case on April 28, 2021
 - C. Township Tuesday:
 - April 13 & 27, 2021: Ela 55+: April 13 Department Spotlight Ela Eatery April menu preview, April 27 Employee Spotlight on Chef Lynn
 - May 11 & 25, 2021: Administration Department
4. New Business
 - A. Community Center Banner
 - B. Ela Township Photo Contest
 - C. Resident Guide
 - D. 2021 Summer Newsletter
5. Schedule Next Meeting: May 25, 2021 (Immediately following the COW meeting)
6. Adjournment