



Clerk's Office
Lucy A. Prouty

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BOARD MEETING
Thursday, April 8, 2021 7:00 P.M.
MEETING MINUTES
Approved May 13, 2021

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 1:00 p.m. on April 8, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Trustee Sikes called the April 8, 2021 Board Meeting to order at 7:01 p.m.
2. Board Roll Call: Present were Clerk Prouty, Trustees Sikes and Donnan. Present via Zoom were Trustee Jennings, Trustee Bowman, Assessor Barrington and Highway Commissioner Forster. Supervisor Palmblad was absent.
3. Pledge of Allegiance: Trustee Sikes led the board in the Pledge of Allegiance.
4. Public Comments: At this time we welcome any Public comments three minutes a piece or a total of fifteen minutes.
Adriane Hutchinson: Ran for Ela Township Trustee, ran with a reputable slate, Ela United, with Bill Kruckenberg, Mike Jennings, Laurie Wilhoit, Lisa Smith, and Andy Forster. We ran to unite the community and to bring true transparency to Ela Township. Thank you to Trustee Jennings and Highway Commissioner Forster for their dedication and commitment to residents of Ela Township. Congratulations to Laurie Wilhoit, and the rest of the Township elected board as you have a big job ahead with merging of Highway Department into the Township. Open up your meetings and website were a good beginning and please serve the people of Ela Township.
5. Recognition of the "I Got Caught Being Kind" finalist, Wayne Kubacik
Presented Wayne Kubacik with an award for outstanding volunteer in helping Ela Township seniors during the Pandemic. He received a gift card and Dona Blunt who nominated Wayne also received a gift card.
6. Approval of Board Meeting Minutes of March 11 and Special Board meeting of March 26, 2021
A motion by Trustee Bowman and seconded by Trustee Donnan to approve the meeting minutes of (03/11/2021) and Special Meeting minutes of (03/26/2021). Motion passed 4 to 0. Supervisor Palmblad was absent.
7. Committee Meeting Minutes – accept meeting minutes from COW (3/30) –Youth Committee() - Senior Committee () - Communication Committee (3/30) - Community Family Service () –

Park Committee ()– Cemetery ()

A motion by Trustee Bowman and seconded by Trustee Donnan to accept the committee meeting minutes (COW 03/30) and Communications (03/30). Motion passed 4 to 0.
Supervisor Palmblad was absent.

8. Approval of Board Audit from 3/10/2021 to 4/5/2021

Clerk Prouty read the Board Audit

| | |
|---|---------------|
| TOTAL GENERAL TOWN FUND----- | \$ 73,030.50 |
| TOTAL GENERAL ASSISTANCE FUND----- | \$ 1,524.00 |
| TOTAL GENERAL ROAD FUND----- | \$ 10,438.74 |
| TOTAL GENERAL PERMANENT ROAD FUND ----- | \$ 11,370.05 |
| TOTAL PARK MAINTENANCE FUND----- | \$ 50,211.30 |
| TOTAL CEMETERY MAINTENANCE FUND ----- | \$ 1,310.35 |
| TOTAL PAYROLL----- | \$ 135,619.77 |

TOTAL OF ALL FUNDS-----\$ 283,504.71

A motion by Trustee Donnan and seconded by Trustee Bowman to authorize the payment of the board audit as read (total (\$ 283, 504.71) Motion passed 4 to 0. Supervisor Palmblad was absent.

9. Monthly Updates from Elected Officials, Department Heads & Township Manager (Senior – Social Work – Youth - Bus)

Supervisor Report: Absent

Clerk Report: Has no vote totals yet.

Trustees:

Bowman: none

Donnan: none

Jennings: none

Sikes: On May 8 Ela Township is teaming with Ela Library in providing a shredding and electronics recycling event at the library. May 1st is the deadline for High School Scholarships.

Highway Commissioner: Highway Commissioner Forster reported that the Highway department has been working on Township drainage. The rest of the report will be attached to the minutes.

Assessor: Busy with senior tax exemptions as everything done on the computer and most seniors need help with that. If you know of any seniors or veterans that need help have them call the office.

Senior and Youth

Youth Director is in the process of sending out postcards to every household that has children 12 and under for summer camp and next school year. Working to open the senior center up. The 6th was the second shot for our 400 seniors that got first shot on March 16th. Working hard to get all seniors vaccinated. The rest of the reports will be attached to the minutes.

Social Worker: Busy with programs. The rest of report will be attached to the minutes.

OLD BUSINESS

NEW BUSINESS

10. 2021 Sports Field Contract with Lake Zurich Baseball & Softball Association (LZBSA) – consideration & possible action to approve 2021 Sports Field Contract with LZBSA
A motion by Trustee Bowman and seconded by Trustee Donnan to approve 2021 Lake Zurich Baseball field Contract. Motion passed 4 to 0. Supervisor Palmblad was absent.
11. Purchase of a 2021 Ford Explorer from Kunes Country Ford of Antioch as part of the Suburban Purchasing Cooperative – consideration & possible action to approve purchase in an amount not to exceed \$33,868.00
A motion by Trustee Bowman and seconded by Trustee Donnan to approve the purchase of 2021 Ford Explorer from Kunes Country Ford of Antioch as part of the Purchasing Cooperative and not to exceed \$33,868.00. Motion passed 3 to 0. Trustee Jennings voted nay. Supervisor Palmblad was absent.
12. Proposal for Engineer Services for Parking Lot Pavement Maintenance Plan – consideration & possible action to approve Gewalt Hamilton in an amount of \$5200 (plus expenses) to complete comprehensive review of all Township parking lots and cemetery roads
A motion by Trustee Donnan and seconded by Trustee Bowman to approve Gewalt Hamilton in an amount of \$5200 (plus expenses) to complete comprehensive review of all Township Parking lots and cemetery roads. Motion passed 4 to 0. Supervisor Palmblad was absent.
13. Proposal for Engineering Services for 2021 Parking Lot Maintenance – consideration & possible action to approve Gewalt Hamilton in an amount of \$1800 (plus expenses) to oversee construction services associated with proposed parking lot maintenance for the 2021 season.
A motion by Trustee Bowman and seconded by Trustee Donnan to approve engineering Services for 2021 Parking lot maintenance with Gewalt Hamilton in an amount of \$1800 (plus expenses) to oversee construction services associated with proposed parking lot maintenance for 2021 season. Motion passed 4 to 0. Supervisor Palmblad was absent.
14. Line Item Transfers – consideration & possible action to approve Line Item Transfers as presented for close of FY 3/31/21
A motion by Trustee Bowman and seconded by Trustee Donnan to approve the line item transfers as presented. Motion passed 4 to 0. Supervisor Palmblad was absent. Will attached the list of line item transfers to the minutes.
15. Closed Executive Session: None needed at this time.
16. Consideration and possible action on items discussed in closed session: None
17. Adjourn: A motion by Trustee Bowman and seconded by Trustee Donnan to adjourn at 7:23 p.m. Motion passed 4 to 0. Supervisor Palmblad was absent.

Ela Township



April 5, 2021

Supervisor Gloria M. Palmblad
Trustee William Donnan

Clerk Lucy A. Prouty
Trustee Larry Bowman

Highway Commissioner Andrew Forster
Trustee Michael Jennings

Assessor John Barrington
Trustee Joel Sikes