



Clerk's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township, 1155 East Route 22, Lake Zurich
Tuesday, April 27, 2021 at 8:30 am
MEETING MINUTES
Approved May 13, 2021

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 8:15 a.m. on April 27, 2021.

1. Call to Order: Supervisor Palmblad called the April 27, 2021 Committee of the Whole meeting to order at 8:33 A.M.
2. Board Roll Call: Present were Supervisor Palmblad, Trustee Donnan, Trustee Jennings, Deputy Clerk Case, Community Programs Director Dillon, and Shari Gullo. Present via Zoom were Assistant Community Programs Director Dalbec, Youth Coordinator Cacciatore, and Dan with Gewalt Hamilton. Trustee Sikes joined at 8:41 A.M., and Assessor Barrington joined at 8:49 A.M. Trustee Bowman, Highway Commissioner Forster, and Community Family Services Director Fackler were absent.
3. Pledge of Allegiance: Supervisor Palmblad led the group in the Pledge of Allegiance.
4. NPDES – MS4 Presentation by Gewalt Hamilton Associates, Inc.: Dan with Gewalt Hamilton led a presentation regarding MS4 Compliance and the process of the 18-year storm water discharge program.
5. Discussion – Updates by Chair:
 - a. Senior Committee – Chair/Larry Bowman, Members: Gloria, Susan D., Jim:
Community Programs Director Dillon was excited to share that a soft opening of the Community Center will be planned for mid-May. They will offer limited programs, outdoor concerts, and more.
 - b. Communication Committee – Chair/Gloria Palmblad, Members: John B, Susan D, Susan F, Jim, and Staff: Supervisor Palmblad reported that the Communications Committee members are working on the upcoming Summer 2021 Newsletter, updating the Resident Guide, and a Photo Challenge. The committee is scheduled to meet later today.
 - c. Community Family Services – Chair/Vacant, Members: Gloria, Larry, & Susan F.:
With Director Fackler absent, there were no updates other than Supervisor Palmblad said all internships have concluded and they will not be offering the program in the fall.
 - d. Youth Committee – Chair/Joel Sikes, Members: Gloria, Michael, & Susan D and Joe:
Trustee Sikes had no comment. Youth Coordinator Cacciatore and staff have sent out a summer camp mailer to households and they are getting some interest from residents in the program. Staff is planning a Future Leaders program for 6, 7, and 8th graders where they would take on more responsibility while having fun at camp. Homework Club currently has 17 kids enrolled for the next school year.
 - e. Parks & Recreation Committee – Chair/Michael Jennings, Members: Gloria, Joel, Andy, & Geoff
Supervisor Palmblad reported that the Highway Department will be removing the asphalt from the Knox Park hockey rink. The incoming board will determine what to do with the property, the tennis courts are also in need of repair. Lacrosse began their season at ETCP. All parks are very dry, the Highway Department will schedule opening the landscape sprinkler systems.

- f. Bus Service – Board Liaison – Gloria: Supervisor Palmblad was pleased to report that we will have one more rider returning to the Little City bus route.
 - g. Highway Department: No report.
 - h. Historic Society: The Village of LZ contacted the Historical Society to request a tour of the museum for incoming visitors from Switzerland. Unfortunately, their visit was delayed but Supervisor Palmblad hopes to join them for their tour when they reschedule.
6. Topics for Discussion:
- a. Peace Pole: Shari Gullo updated the committee on the progress of the peace pole project and changes to the wording on marketing materials. The committee approved her moving forward with the material presented.
 - b. Ela Township Field Contract 2021 with Lake Zurich Flames: There were no changes to the contract, and it will be on the agenda for board approval at the May board meeting.
 - c. Budget Updates: The Highway Department has made adjustments to their budget, the General Road, IMRF, Vehicle Heavy Equipment and Perm. Road have all been increased.
 - d. IGA's Village of Deer Park & Village of North Barrington: All IGA's will need to be renewed when the Highway Commissioners term ends. Supervisor Palmblad is working with the Villages to draft updated IGA's which will be on the agenda for board approval at the May meeting. Items to consider are keeping costs the same and the term of the agreement.
 - e. Old Business: None at this time.
 - f. New Business: None at this time.
7. Set Date of Next COW Meeting (May 18, 19, 25, 26, 2021 @ 8:30 AM): Wednesday, May 26, 2021
8. Executive Session: None.
9. Adjourn: Supervisor Palmblad adjourned the Committee of the Whole meeting at 9:31 A.M.

Respectfully Submitted,

Deputy Clerk Case


 Jessica P. Case, Deputy Clerk
 Ela Township

April 23, 2021

Supervisor Gloria M. Palmblad
Trustee Larry Bowman

Clerk Lucy A. Prouty
Trustee William Donnan

Highway Commissioner Andrew Forster
Trustee Michael Jennings

Assessor John Barrington
Trustee Joel Sikes