

**Communications Committee Meeting**  
Wednesday, May 26, 2021  
Immediately Following the Special Board Meeting  
Ela Town Hall 1155 E. RT 22 Lake Zurich, IL

**AGENDA**

1. Call to Order
2. Roll Call
3. Old Business
  - A. New Residents: Update on Mailing
  - B. E-Blast:
    - June 7 & 21, 2021 – Content due to Administrative Coordinator Case on June 1, 2021
  - C. Township Tuesday:
    - May 11 & 25, 2021: Administration Department: Dept. Spotlight – Coast2Coast RX Program, Employee Spotlight – Cathy Edwards
    - June 15 & 29, 2021: Bus Department
4. New Business
  - A. Community Center Banner/Ela Grow Campaign
  - B. Ela Township Photo Contest
  - C. Resident Guide
  - D. 2021 Summer Newsletter
5. **Schedule Next Meeting:** June 30, 2021 (Immediately following the COW meeting)
6. Adjournment