



**Clerk's Office
Lucy A. Prouty**

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BOARD MEETING

Thursday, May 13, 2021 – 7:00 P.M.

Meeting Minutes – Approved June 10, 2021

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 1:00 p.m. on May 13, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the May 13, 2021 Ela Township Board Meeting to order at 7:03 p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Trustees Donnan, Bowman, Sikes, and Assessor Barrington. Trustee Jennings, Highway Commissioner Forster, and Township Manager Stefaniuk were absent.
3. Pledge of Allegiance: Supervisor Palmblad led the board in the Pledge of Allegiance.
4. Public Hearing – Ela Township – Budget FY end 3/31/2022
(Published in the Daily Herald and Township website on April 13, 2021)
A motion by Trustee Sikes and seconded by Trustee Bowman to open the public hearing for Ela Township – General Town Budget FY end 03/31/2022. Motion passed 4 to 0. Trustee Jennings was absent.

Upon hearing no comments, a motion by Trustee Donnan and seconded by Trustee Bowman to close the Town Budget hearing at 7:05 p.m. Motion passed 4 to 0. Trustee Jennings was absent.

5. Public Hearing – Ela Township Road District – Budget FY end 03/31/2022
(Published in the Daily Herald and Township website on April 13, 2021)
A motion by Trustee Donnan and seconded by Trustee Sikes to open the Budget hearing for Ela Township Road District - Budget FY end 03/31/2022 at 7:06 pm. Motion passed 4 to 0. Trustee Jennings was absent.

Upon hearing no comments, a motion by Trustee Bowman and seconded by Trustee Sikes to close the budget hearing for Road District at 7:08 p.m. Motion passed 4 to 0. Trustee Jennings was absent.

6. Public Comments: We welcome any public comments (three minutes a piece or a total of fifteen minutes. No public comments at this time.
7. Presentation of the Barbara Behm Scholarship award to Vincent Petropoulos on behalf Townships of Illinois
8. Approval of Board Meeting Minutes of April 8, 2021:
A motion by Trustee Donnan and seconded by Trustee Bowman to approve the meeting minutes of April 8, 2021) with any corrections or additions. There were no corrections or additions. Motion passed 4 to 0. Trustee Jennings was absent.
9. Approval of Special Board Meeting Minutes of April 19 and April 27, 2021:
A motion by Trustee Donnan and seconded by Trustee Sikes to approve the Special Board Meeting Minutes (April 19 and 27, 2021). Motion passed 4 to 0. Trustee Jennings was absent.
10. Committee Meeting Minutes – accept meeting minutes from COW (4/27) –Youth Committee () - Senior Committee () - Communication Committee (4/27) - Community Family Service () – Park Committee () – Cemetery ()
A motion by Trustee Sikes and seconded by Trustee Donnan to accept the committee meeting minutes. Motion passed 3 to 0. Trustee Bowman abstained. Trustee Jennings was absent.

11. Approval of Board Audit from 4/6/2021 to 5/10/2021

The Clerk read the board audit.

TOTAL GENERAL TOWN FUND-----	\$	70,019.55
TOTAL GENERAL ASSISTANCE FUND-----	\$	0.00
TOTAL GENERAL ROAD FUND-----	\$	39,854.37
TOTAL PERM ROAD FUND-----	\$	14,673.85
TOTAL PARK MAINTENANCE FUND-----	\$	16,780.01
TOTAL CEMERERY MAINTENANCE FUND-----	\$	68.82
TOTAL PAYROLL-----	\$	194,794.46

TOTAL OF ALL FUNDS-----\$ 336,191.06

A motion by Trustee Bowman and seconded by Trustee Sikes to authorize the payment of the Board Audit as presented. Motion passed 4 to 0. Trustee Jennings was absent.

12. Monthly Updates from Elected Officials, Department Heads& Township Manager (Senior – Social Work – Youth - Bus)

Supervisor Report: Partnered with Ela Library for shredding and electronics recycling on May 8, 2021. 2400 lbs. of electronics and a lot of food for the food pantry were collected. Supervisor wanted to say goodbye and a thank you to Bill Donnan, Andy Forster, and Michael Jennings for their service to Ela Township. Supervisor Palmblad read a prepared statement regarding transparency in the Township's operations and ways to avoid violation of State statues moving forward.

Clerk Report: The incoming Board will be sworn in on Saturday and I think we had better keep the attendance down seeing that the Township is still on pandemic hours and Zoom will be offered. The certified official election results were received, stop in if you want to look at them. The clerk would like to say goodbye to Susan Fackler and good luck. We had some good times at our leadership classes. And the Clerk would like to thank Bill Donnan for filling in as a trustee for the past three months.

Trustees Reports

Donnan: None

Bowman: None

Jennings: Absent.

Sikes: Representative Bos is having a virtual Town Hall meeting on May 18th at 5:30 p.m. Senator McConchie is holding a vaccine day Saturday June 5, 2021. Trustee Sikes also commented on the shredding and recycling event at Ela Library on Saturday.

Assessor: The tax bills have been mailed and he wanted taxpayers to check their bills for any errors and contact the Assessor's office but remember his office cannot change the numbers.

Highway Commissioner: Absent, report will be attached to the minutes.

Senior and Youth: Reports will be attached to the minutes. Working on bus service for the teen club. Chef Lynn's last day was yesterday, and Laura Zickhur has retired. Community Programs Director Dillon will be taking over cooking lunches until she can hire a full-time chef. Laura Kulawik, who is an excellent dessert maker will be making the desserts. Youth post cards are out.

Community Family Services: Report will be attached to the minutes. Susan Fackler announced how wonderful the Charity Knitters are by donating 108 blankets to Good Shepherd. Charity Knit will be celebrating 14 years of producing many crocheted and knitted articles.

OLD BUSINESS: No old business at this time.

NEW BUSINESS

13. Budget & Appropriation Ordinance 2021-02 – consideration & possible action to approve Budget & Appropriation Ordinance 2021-02 approving Township Budget for FY end 3/31/2022
A motion by Trustee Bowman and seconded by Trustee Sikes to approve Budget & Appropriation Ordinance 2021- 02 Town approving Township Budget for FY end 03/31/2022. Motion passed 4 to 0. Trustee Jennings was absent.
14. Budget & Appropriation Ordinance 2021-03 – consideration & possible action to approve Budget & Appropriation Ordinance 2021-03 approving Road District Budget for FY end 3/31/2022
A motion by Trustee Bowman and seconded by Trustee Donnan to approve Budget & Appropriation Ordinance 2021-03 approving Road District Budget for FY end 03/31/2022. Motion passed 4 to 0. Trustee Jennings was absent.
15. Resolution 2021-02 – Accumulation of Funds – consideration & possible action to approve Resolution 2021-02 authorizing the accumulation of funds (\$1,000,000.00) for future improvements in General Town Fund
A motion by Trustee Bowman and seconded by Trustee Sikes to approve Resolution 2021 -02 to authorize the accumulation of funds (\$ 1,000,000.00) for future improvements in General Town. Motion passed 4 to 0. Trustee Jennings was absent.
16. Resolution 2021-03 – Accumulation of Funds – consideration & possible action to approve Resolution 2021-03 authorizing the accumulation of funds (\$100,000.00) for future improvements in Cemetery Fund
A motion by Trustee Sikes and seconded by Trustee Bowman to approve Resolution 2021-03 to authorize accumulation of funds (\$100,000.00) for future improvements in Township Cemeteries. Motion passed 4 to 0. Trustee Jennings was absent.

17. Resolution 2021-04 – Accumulation of Funds – consideration & possible action to approve Resolution 2021-04 authorizing the accumulation of funds (\$650,000.00) for future improvements in General Road Fund

A motion by Trustee Bowman and seconded by Trustee Donnan to approve Resolution 2021-04 authorizing the accumulation of funds (\$650,000.00) for future improvements in General Road Fund. Motion passed 4 to 0. Trustee Jennings was absent.

18. Resolution 2021-05 – Accumulation of Funds – consideration & possible action to approve Resolution 2021-05 authorizing the accumulation of funds (\$350,000.00) for future improvements in Permanent Road Fund

A motion by Trustee Bowman and seconded by Trustee Donnan to approve the Resolution 2021-05 authorizing the accumulation of funds (\$350,000.00) for future improvements in Perm Road Fund. Motion passed 4 to 0. Trustee Jennings as absent.

19. Resolution 2021-06 – Accumulation of Funds – consideration & possible action to approve Resolution 2021-06 authorizing the accumulation of funds (\$250,000.00) for future improvements in the Park Maintenance Fund

A motion by Trustee Sikes and seconded by Trustee Bowman to approve Resolution 2021- 06 authorizing the accumulation of funds (\$250,000.00) for future improvements in Parks Maintenance. Motion passed 4 to 0. Trustee Jennings was absent.

20. Intergovernmental Agreement with Village of North Barrington – consideration & possible action to approve IGA with Village of North Barrington beginning May 13, 2021

A motion by Trustee Sikes and seconded by Trustee Bowman to approve Intergovernmental Agreement with Village of North Barrington beginning May 13, 2021. Motion passed 4 to 0. Trustee Jennings was absent.

21. Intergovernmental Agreement with Village of Deer Park – consideration & possible action to approve IGA with Village of Deer Park beginning May 13, 2021

A motion by Trustee Sikes and seconded by Trustee Donnan to table the Intergovernmental agreement with the Village of Deer Park, beginning May 13, 2021. Motion passed 4 to 0. Trustee Jennings was absent.

22. Intergovernmental Agreement with Village of Deer Park Snow Removal – consideration & possible action to approve IGA with Village of Deer Park beginning May 13, 2021

A motion by Trustee Sikes and seconded by Trustee Donnan to table the Intergovernmental Agreement with the Village of Deer Park for snow removal. Motion passed 4 to 0. Trustee Jennings was absent.

23. 2021 Sports Field Contract with Lake Zurich Flames – consideration & possible action to approve 2021 Sports Field Contract with Lake Zurich Flames.

A motion by Trustee Bowman and seconded by Trustee Donnan to approve 2021 Sports Field Contract with Lake Zurich Flames. Motion passed 4 to 0. Trustee Jennings was absent.

24. Line Item Transfer – consideration & possible action to approve one Line Item Transfer as presented for close of FY 3/31/21

<u>Fund</u>	<u>Dept</u>	<u>Overdrawn#</u>	<u>Description</u>	<u>Transfer \$</u>	<u>From</u>
Perm road	Expenditures	4-0-562.00	Operating supplies	\$5.00	4-0-570

A motion by Trustee Sikes and seconded by Trustee Bowman to approve the line item transfer as presented. Motion passed 4 to 0. Trustee Jennings was absent.

25. Closed Executive Session

None needed at this time.

26. Consideration and possible action on items discussed in closed session

27. Adjourn

A motion by Trustee Bowman and second by Trustee Donnan to adjourn at 7:45 p.m.
Motion passed 4 to 0 Trustee Jennings was absent.

Township

May 10, 2021

Supervisor Gloria M. Palmblad
Trustee William Donnan

Clerk Lucy A. Prouty
Trustee Larry Bowman

Highways Commissioner Andrew Forster
Trustee Michael Jennings

Assessor John Barrington
Trustee Joel Sikes