



Clerk's Office
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COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township, 1155 East Route 22, Lake Zurich
Wednesday, May 26, 2021 8:30 am
Meeting Minutes – Approved June 10, 2021

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 8:15a.m. on May 26, 2021.

1. Call to Order: Supervisor Palmblad called the May 26, 2021 Committee of the Whole meeting to order at 8:35 a.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Stefaniuk, Trustees Bowman, Ufodike, and Wilhoit. Present via Zoom were Trustee Sikes and Highway Superintendent Mike DePouw.
3. Pledge of Allegiance: Supervisor Palmblad led the attendees in the Pledge of Allegiance.
4. Discussion – Updates by Chair:

Updated with new Committee Chairman and member:

A. Community Center Committee – Chair/

Members: Gloria, Trustee _____, Susan D., Jim

Community Programs Director Dillon is looking to hire a chef/nutritionist. She and Assistant Director Dalbec met with the Department of Aging. The May/June 2021 Newsletter is being prepared. The Community Center will be fully open in July. Postcards for Homework Club and Summer Camp were mail April 21, 2021. The Youth Department is averaging 19.6 in attendance for Summer Camp. Youth Director is only booking 2 of the 6 field trips right now.

B. Communication Committee – Chair/Supervisor Palmblad

Members: John B., Susan D., Susan F., Jim, and Staff

Working on resident guide, summer 2021 newsletter, Ela Grow banner, and Photo Challenge.

C. Community Family Services – Chair/

Members: Gloria, Trustee _____, Susan F.

Casey Cannon's last day at work is Friday May 28th. The Charity Knit anniversary was a success, they received flowers from Home Depot and discounted Bundtins from Nothing Bundt Cakes. Anna will be stepping up as interim in the Community Family Services department.

D. Parks & Recreation Committee – Chair/

Members: Gloria, Trustee _____, Mike, & Geoff

Parks Committee is looking into a pickle ball court. Resident complaints were received at Ela Community Park that LaCrosse parents are parking on the road.

E. Highway Committee – Chair/

Members: Gloria, Trustee _____, Mike, & Geoff

Superintendent Mike DePouw and staff have been working in Charlie Brown Park in Long Grove.

F. Bus Service – Board Liaison – Supervisor Palmblad

Bus service patrons continue to increase.

G. Historic Society

Discussion and consideration on the purchase of new blinds for first floor. The board was in favor of replacing them, and it will be on the agenda for vote at the June 10, 2021 Board Meeting.

5. Topics for Discussion:

A. Peace Pole Update

Supervisor Palmblad mentioned funds have been slow coming in and not where everyone hoped to be. This project may need to be postponed for another year while the Peace Pole Committee continues to raise money. The Peace Pole committee has applied for a grant and will not know outcome until July or August,

B. 2021 Parking Lot Assessment & 10 Year Improvement Program

Gewalt Hamilton is reviewing the Township parking lots and taking core samples. Township budget has allotted \$75,000.00 for repairs for the South Central lot. A ten year replacement program was developed and submitted for approval.

C. Scholarship Applications

Discussion and consideration on upcoming Scholarship Awards. Because of lack of student income from the Knigge parking lot, the consensus was to award six scholarships this year.

D. Discussion on Committee assignments

The committee assignments for the upcoming two years were discussed. An ordinance will be voted on at the next Board meeting. Assignments mentioned are as follows:

Community Center: Chair Trustee Ufodike and member Trustee Wilhoit.

Community Family Services: Chair Trustee Wilhoit and member Trustee Sikes.

Parks & Recreation: Chair Trustee Bowman and member Trustee Ufodike

Highway: Chair: Trustee Sikes and member Trustee Bowman.

E. IGA's

IGA's with the Village of Deer Park, Village of Kildeer, and Village of Long Grove are in the process of being reviewed and updated and will be on the agenda for vote at the June Board Meeting.

6. Old Business: None at this time
7. New Business: Update from Township Manager Stefaniuk on reopening Township offices 8 to 5 beginning June 14.
8. Set Date of Next COW Meeting (June 30, 2021 @ 8:30 AM)
June 30, 2021 @ 8:30am.was agreed on by the board.
9. Executive Session: None needed at this time.
10. Adjourn: At 9:48 a.m.

Ela Township

May 21, 2021

