

*Ela Township Board Meeting  
Thursday, June 10, 2021  
7:00 P.M.*



*Ela Town Hall  
1155 E. Route 22, Lake Zurich, IL.*

*Photo Challenge  
Submitted by: Kim H.,  
Palatine, IL.*







## Supervisor's Office

Gloria M. Palmblad

**Town Hall:** 1155 East Route 22 • Lake Zurich, IL 60047

**Phone:** 847-438-7823 **Fax:** 847-438-9269

**E-mail:** [info@elatownship.org](mailto:info@elatownship.org)

### **BOARD MEETING**

Thursday, June 10, 2021

7:00 p.m. – BOARD MEETING AGENDA

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 1:00 p.m. on June 10, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order
2. Board Roll Call
3. Pledge of Allegiance
4. Public Comments
5. Approval of Board meeting minutes of May 13, 2021
6. Approval of Special Board meeting minutes of May 15, 2021
7. Committee Meeting Minutes – accept meeting minutes from COW (5/26) –Youth Committee () - Senior Committee () - Communication Committee (5/26) - Community Family Service () – Park Committee () – Cemetery ()
8. Approval of Board Audit from 5/11/2021 to 6/7/2021
9. Monthly Updates from Elected Officials, Department Heads & Township Manager (Senior – Social Work – Youth – Highway -Bus)

### **OLD BUSINESS**

### **NEW BUSINESS**

10. Intergovernmental Agreement with Village of Kildeer – consideration & possible action to approve IGA with Village of Kildeer beginning June 10, 2021
11. Intergovernmental Agreement with Village of Deer Park – consideration & possible action to approve IGA with Village of Deer Park beginning June 10, 2021
12. Intergovernmental Agreement with Village of Deer Park Snow Removal – consideration & possible action to approve IGA with Village of Deer Park beginning June 10, 2021
13. Intergovernmental Agreement with Village of Long Grove – consideration & possible action to approve IGA with Village of Long Grove beginning June 10, 2021
14. Gewalt Hamilton 2021 Parking Lot Assessment and 10 Year Improvement Program – consideration to accept future 10 Year Parking Lot Improvement Plan as presented.
15. Window shades for Ela Historical Museum – consideration to approve the purchase of seven window shades for the first floor of the museum at a cost not to exceed \$1100.00.
16. Resident Guide – consideration & possible action to approve the printing of 2500 Resident Guides
17. 2021 Summer Newsletter – consideration to approve the 2021 Summer Newsletter
18. Establishing Standing Committee Ordinance 2021 – 04 - consideration to approve an Ordinance Establishing Standing Committees for the next two years.

- 19. Closed Executive Session
- 20. Consideration and possible action on items discussed in closed session
- 21. Adjourn

Ela Township

June 8, 2021

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<b>Supervisor</b> Gloria M. Palmblad	<b>Clerk</b> Lucy A. Prouty	<b>Assessor</b> John Barrington
<b>Trustee</b> Larry Bowman	<b>Trustee</b> Joel Sikes	<b>Trustee</b> Tosi Ufodike
		<b>Trustee</b> Laurie Wilhoit

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**Clerk's Office**  
**Lucy A. Prouty**

**Town Hall:** 1155 East Route 22 • Lake Zurich, IL 60047  
**Phone:** 847-438-7823 **Fax:** 847-438-9269  
**E-mail:** [info@elatownship.org](mailto:info@elatownship.org)

**BOARD MEETING**  
**Thursday, May 13, 2021 – 7:00 P.M.**  
**Meeting Minutes - Unapproved**

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 1:00 p.m. on May 13, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the May 13, 2021 Ela Township Board Meeting to order at 7:03 p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Trustees Donnan, Bowman, Sikes, and Assessor Barrington. Trustee Jennings, Highway Commissioner Forster, and Township Manager Stefaniuk were absent.
3. Pledge of Allegiance: Supervisor Palmblad led the board in the Pledge of Allegiance.
4. Public Hearing – Ela Township – Budget FY end 3/31/2022  
(Published in the Daily Herald and Township website on April 13, 2021)  
A motion by Trustee Sikes and seconded by Trustee Bowman to open the public hearing for Ela Township – General Town Budget FY end 03/31/2022. Motion passed 4 to 0. Trustee Jennings was absent.

Upon hearing no comments, a motion by Trustee Donnan and seconded by Trustee Bowman to close the Town Budget hearing at 7:05 p.m. Motion passed 4 to 0. Trustee Jennings was absent.

5. Public Hearing – Ela Township Road District – Budget FY end 03/31/2022  
(Published in the Daily Herald and Township website on April 13, 2021)  
A motion by Trustee Donnan and seconded by Trustee Sikes to open the Budget hearing for Ela Township Road District - Budget FY end 03/31/2022 at 7:06 pm. Motion passed 4 to 0. Trustee Jennings was absent.

Upon hearing no comments, a motion by Trustee Bowman and seconded by Trustee Sikes to close the budget hearing for Road District at 7:08 p.m. Motion passed 4 to 0. Trustee Jennings was absent.

6. Public Comments: We welcome any public comments (three minutes a piece or a total of fifteen minutes. No public comments at this time.
7. Presentation of the Barbara Behm Scholarship award to Vincent Petropoulos on behalf Townships of Illinois
8. Approval of Board Meeting Minutes of April 8, 2021:  
A motion by Trustee Donnan and seconded by Trustee Bowman to approve the meeting minutes of April 8, 2021) with any corrections or additions. There were no corrections or additions. Motion passed 4 to 0. Trustee Jennings was absent.
9. Approval of Special Board Meeting Minutes of April 19 and April 27, 2021:  
A motion by Trustee Donnan and seconded by Trustee Sikes to approve the Special Board Meeting Minutes (April 19 and 27, 2021). Motion passed 4 to 0. Trustee Jennings was absent.
10. Committee Meeting Minutes – accept meeting minutes from COW (4/27) –Youth Committee () - Senior Committee () - Communication Committee (4/27) - Community Family Service () – Park Committee () – Cemetery ()  
A motion by Trustee Sikes and seconded by Trustee Donnan to accept the committee meeting minutes. Motion passed 3 to 0. Trustee Bowman abstained. Trustee Jennings was absent.
11. Approval of Board Audit from 4/6/2021 to 5/10/2021

The Clerk read the board audit.

TOTAL GENERAL TOWN FUND-----	\$	70,019.55
TOTAL GENERAL ASSISTANCE FUND-----	\$	0.00
TOTAL GENERAL ROAD FUND-----	\$	39,854.37
TOTAL PERM ROAD FUND-----	\$	14,673.85
TOTAL PARK MAINTENANCE FUND-----	\$	16,780.01
TOTAL CEMERERY MAINTENANCE FUND-----	\$	68.82
TOTAL PAYROLL-----	\$	194,794.46

TOTAL OF ALL FUNDS-----\$ 336,191.06

A motion by Trustee Bowman and seconded by Trustee Sikes to authorize the payment of the Board Audit as presented. Motion passed 4 to 0. Trustee Jennings was absent.

12. Monthly Updates from Elected Officials, Department Heads& Township Manager (Senior – Social Work – Youth - Bus)

Supervisor Report: Partnered with Ela Library for shredding and electronics recycling on May 8, 2021. 2400 lbs. of electronics and a lot of food for the food pantry were collected. Supervisor wanted to say goodbye and a thank you to Bill Donnan, Andy Forster, and Michael Jennings for their service to Ela Township. Supervisor Palmblad read a prepared statement regarding transparency in the Township's operations and ways to avoid violation of State statues moving forward.

Clerk Report: The incoming Board will be sworn in on Saturday and I think we had better keep the attendance down seeing that the Township is still on pandemic hours and Zoom will be offered. The certified official election results were received, stop in if you want to look at them. The clerk would like to say goodbye to Susan Fackler and good luck. We had some good times at our leadership classes. And the Clerk would like to thank Bill Donnan for filling in as a trustee for the past three months.

Trustees Reports

Donnan: None

Bowman: None

Jennings: Absent.

Sikes: Representative Bos is having a virtual Town Hall meeting on May 18<sup>th</sup> at 5:30 p.m.  
Senator McConachie is holding a vaccine day Saturday June 5, 2021. Trustee Sikes also commented on the shredding and recycling event at Ela Library on Saturday.

Assessor: The tax bills have been mailed and he wanted taxpayers to check their bills for any errors and contact the Assessor's office but remember his office cannot change the numbers.

Highway Commissioner: Absent, report will be attached to the minutes.

Senior and Youth: Reports will be attached to the minutes. Working on bus service for the teen club. Chef Lynn's last day was yesterday, and Laura Zichur has retired. Community Programs Director Dillon will be taking over cooking lunches until she can hire a full-time chef. Laura Kulawik, who is an excellent dessert maker will be making the desserts. Youth post cards are out.

Community Family Services: Report will be attached to the minutes. Susan Fackler announced how wonderful the Charity Knitters are by donating 108 blankets to Good Shepherd. Charity Knit will be celebrating 14 years of producing many crocheted and knitted articles.

OLD BUSINESS: No old business at this time.

#### NEW BUSINESS

13. Budget & Appropriation Ordinance 2021-02 – consideration & possible action to approve Budget & Appropriation Ordinance 2021-02 approving Township Budget for FY end 3/31/2022  
A motion by Trustee Bowman and seconded by Trustee Sikes to approve Budget & Appropriation Ordinance 2021– 02 Town approving Township Budget for FY end 03/31/2022. Motion passed 4 to 0. Trustee Jennings was absent.
14. Budget & Appropriation Ordinance 2021-03 – consideration & possible action to approve Budget & Appropriation Ordinance 2021-03 approving Road District Budget for FY end 3/31/2022  
A motion by Trustee Bowman and seconded by Trustee Donnan to approve Budget & Appropriation Ordinance 2021-03 approving Road District Budget for FY end 03/31/2022. Motion passed 4 to 0. Trustee Jennings was absent.
15. Resolution 2021-02 – Accumulation of Funds – consideration & possible action to approve Resolution 2021-02 authorizing the accumulation of funds (\$1,000,000.00) for future improvements in General Town Fund  
A motion by Trustee Bowman and seconded by Trustee Sikes to approve Resolution 2021 -02 to authorize the accumulation of funds (\$ 1,000,000.00) for future improvements in General Town. Motion passed 4 to 0. Trustee Jennings was absent.
16. Resolution 2021-03 – Accumulation of Funds – consideration & possible action to approve Resolution 2021-03 authorizing the accumulation of funds (\$100,000.00) for future improvements in Cemetery Fund  
A motion by Trustee Sikes and seconded by Trustee Bowman to approve Resolution 2021-03 to authorize accumulation of funds (\$100,000.00) for future improvements in Township Cemeteries. Motion passed 4 to 0. Trustee Jennings was absent.

17. Resolution 2021-04 – Accumulation of Funds – consideration & possible action to approve Resolution 2021-04 authorizing the accumulation of funds (\$650,000.00) for future improvements in General Road Fund

A motion by Trustee Bowman and seconded by Trustee Donnan to approve Resolution 2021-04 authorizing the accumulation of funds (\$650,000.00) for future improvements in General Road Fund. Motion passed 4 to 0. Trustee Jennings was absent.

18. Resolution 2021-05 – Accumulation of Funds – consideration & possible action to approve Resolution 2021-05 authorizing the accumulation of funds (\$350,000.00) for future improvements in Permanent Road Fund

A motion by Trustee Bowman and seconded by Trustee Donnan to approve the Resolution 2021-05 authorizing the accumulation of funds (\$350,000.00) for future improvements in Perm Road Fund. Motion passed 4 to 0. Trustee Jennings was absent.

19. Resolution 2021-06 – Accumulation of Funds – consideration & possible action to approve Resolution 2021-06 authorizing the accumulation of funds (\$250,000.00) for future improvements in the Park Maintenance Fund

A motion by Trustee Sikes and seconded by Trustee Bowman to approve Resolution 2021-06 authorizing the accumulation of funds (\$250,000.00) for future improvements in Parks Maintenance. Motion passed 4 to 0. Trustee Jennings was absent.

20. Intergovernmental Agreement with Village of North Barrington – consideration & possible action to approve IGA with Village of North Barrington beginning May 13, 2021

A motion by Trustee Sikes and seconded by Trustee Bowman to approve Intergovernmental Agreement with Village of North Barrington beginning May 13, 2021. Motion passed 4 to 0. Trustee Jennings was absent.

21. Intergovernmental Agreement with Village of Deer Park – consideration & possible action to approve IGA with Village of Deer Park beginning May 13, 2021

A motion by Trustee Sikes and seconded by Trustee Donnan to table the Intergovernmental agreement with the Village of Deer Park, beginning May 13, 2021. Motion passed 4 to 0. Trustee Jennings was absent.

22. Intergovernmental Agreement with Village of Deer Park Snow Removal – consideration & possible action to approve IGA with Village of Deer Park beginning May 13, 2021

A motion by Trustee Sikes and seconded by Trustee Donnan to table the Intergovernmental Agreement with the Village of Deer Park for snow removal. Motion passed 4 to 0. Trustee Jennings was absent.

23. 2021 Sports Field Contract with Lake Zurich Flames – consideration & possible action to approve 2021 Sports Field Contract with Lake Zurich Flames.

A motion by Trustee Bowman and seconded by Trustee Donnan to approve 2021 Sports Field Contract with Lake Zurich Flames. Motion passed 4 to 0. Trustee Jennings was absent.

24. Line Item Transfer – consideration & possible action to approve one Line Item Transfer as presented for close of FY 3/31/21

Fund	Dept	Overdrawn#	Description	Transfer \$	From
Perm road	Expenditures	4-0-562.00	Operating supplies	\$5.00	4-0-570

A motion by Trustee Sikes and seconded by Trustee Bowman to approve the line item transfer as presented. Motion passed 4 to 0. Trustee Jennings was absent.

25. Closed Executive Session



None needed at this time.

26. Consideration and possible action on items discussed in closed session

27. Adjourn

A motion by Trustee Bowman and second by Trustee Donnan to adjourn at 7:45 p.m.  
Motion passed 4 to 0 Trustee Jennings was absent.

Township

May 10, 2021

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**Supervisor** Gloria M. Palmblad  
**Trustee** William Donnan

**Clerk** Lucy A. Prouty  
**Trustee** Larry Bowman

**Highways Commissioner** Andrew Forster  
**Trustee** Michael Jennings

**Assessor** John Barrington  
**Trustee** Joel Sikes

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**Clerk's Office**  
**Lucy A. Prouty**

**Town Hall:** 1155 East Route 22 • Lake Zurich, IL 60047  
**Phone:** 847-438-7823 **Fax:** 847-438-9269  
**E-mail:** [info@elatownship.org](mailto:info@elatownship.org)

**Special Board Meeting**  
Ela Town Hall, 1155 East Route 22, Lake Zurich  
Saturday, May 15, 2021 at 10 a.m.

**Meeting Minutes - Unapproved**

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 1:00 p.m. on May 14, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the May 15, 2021 Special Board Meeting (Swearing in) to order at 10:01 a.m.
2. Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Trustees Bowman and Sikes.  
A motion by Trustee Bowman and seconded by Trustee Sikes to open the Special Board Meeting.  
Motion passed 3 to 0.
3. Swearing in of newly elected Township Officials for term 5/17/21 thru 5/15/25.
4. Adjourn: A motion by Trustee Sikes and seconded by Trustee Bowman to adjourn at 10:06 a.m.  
Motion passed 3 to 0.

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Ela Township

May 10, 2021

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**Supervisor** Gloria M. Palmblad  
**Trustee** Bill Donnan

**Clerk** Lucy A. Prouty  
**Trustee** Larry Bowman

**Highway Commissioner** Andrew Forster  
**Trustee** Michael Jennings

**Assessor** John Barrington  
**Trustee** Joel Sikes



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**COMMITTEE OF THE WHOLE (COW) MEETING**

**Ela Township, 1155 East Route 22, Lake Zurich**  
**Wednesday, May 26, 2021 8:30 am**  
**Meeting Minutes – Unapproved**

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 8:15a.m. on May 26, 2021.

1. Call to Order: Supervisor Palmblad called the May 26, 2021 Committee of the Whole meeting to order at 8:35 a.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Stefaniuk, Trustees Bowman, Ufodike, and Wilhoit. Present via Zoom were Trustee Sikes and Highway Superintendent Mike DePouw.
3. Pledge of Allegiance: Supervisor Palmblad led the attendees in the Pledge of Allegiance.
4. Discussion – Updates by Chair:

Updated with new Committee Chairman and member:

A. Community Center Committee – Chair/

Members: Gloria, Trustee \_\_\_\_\_, Susan D., Jim

Community Programs Director Dillon is looking to hire a chef/nutritionist. She and Assistant Director Dalbec met with the Department of Aging. The May/June 2021 Newsletter is being prepared. The Community Center will be fully open in July. Postcards for Homework Club and Summer Camp were mail April 21, 2021. The Youth Department is averaging 19.6 in attendance for Summer Camp. Youth Director is only booking 2 of the 6 field trips right now.

B. Communication Committee – Chair/Supervisor Palmblad

Members: John B., Susan D., Susan F., Jim, and Staff

Working on resident guide, summer 2021 newsletter, Ela Grow banner, and Photo Challenge.

C. Community Family Services – Chair/

Members: Gloria, Trustee \_\_\_\_\_, Susan F.

Casey Cannon's last day at work is Friday May 28<sup>th</sup>. The Charity Knit anniversary was a success, they received flowers from Home Depot and discounted Bundtinis from Nothing Bundt Cakes. Anna will be stepping up as interim in the Community Family Services department.

D. Parks & Recreation Committee – Chair/

Members: Gloria, Trustee \_\_\_\_\_, Mike, & Geoff

Parks Committee is looking into a pickle ball court. Resident complaints were received at Ela Community Park that LaCrosse parents are parking on the road.

E. Highway Committee – Chair/

Members: Gloria, Trustee \_\_\_\_\_, Mike, & Geoff

Superintendent Mike DePouw and staff have been working in Charlie Brown Park in Long Grove.

F. Bus Service – Board Liaison – Supervisor Palmblad

Bus service patrons continue to increase.

G. Historic Society

Discussion and consideration on the purchase of new blinds for first floor. The board was in favor of replacing them, and it will on the agenda for vote at the June 10, 2021 Board Meeting.

5. Topics for Discussion:

A. Peace Pole Update

Supervisor Palmblad mentioned funds have been slow coming in and not where everyone hoped to be. This project may need to be postponed for another year while the Peace Pole Committee continues to raise money. The Peace Pole committee has applied for a grant and will not know outcome until July or August,

B. 2021 Parking Lot Assessment & 10 Year Improvement Program

Gewalt Hamilton is reviewing the Township parking lots and taking core samples. Township budget has allotted \$75,000.00 for repairs for the South Central lot. A ten year replacement program was developed and submitted for approval.

C. Scholarship Applications

Discussion and consideration on upcoming Scholarship Awards. Because of lack of student income from the Knigge parking lot, the consensus was to award six scholarships this year.

D. Discussion on Committee assignments

The committee assignments for the upcoming two years were discussed. An ordinance will be voted on at the next Board meeting. Assignments mentioned are as follows:

Community Center: Chair Trustee Ufodike and member Trustee Wilhoit.

Community Family Services: Chair Trustee Wilhoit and member Trustee Sikes.

Parks & Recreation: Chair Trustee Bowman and member Trustee Ufodike

Highway: Chair: Trustee Sikes and member Trustee Bowman.

E. IGA's

IGA's with the Village of Deer Park, Village of Kildeer, and Village of Long Grove are in the process of being reviewed and updated and will be on the agenda for vote at the June Board Meeting.



6. Old Business: None at this time
7. New Business: Update from Township Manager Stefaniuk on reopening Township offices 8 to 5 beginning June 14.
8. Set Date of Next COW Meeting (June 30, 2021 @ 8:30 AM)  
June 30, 2021 @ 8:30am.was agreed on by the board.
9. Executive Session: None needed at this time.
10. Adjourn: At 9:48 a.m.

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Ela Township

May 21, 2021

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**Supervisor** Gloria M. Palmblad  
**Trustee** Larry Bowman      **Trustee** Joel Sikes

**Clerk** Lucy A. Prouty  
**Trustee** Tosi Ufodike

**Assessor** John Barrington  
**Trustee** Laurie Wilhoit

**Communications Committee Meeting**  
Wednesday, May 26, 2021  
Immediately Following the Special Board Meeting  
Ela Town Hall 1155 E. RT 22 Lake Zurich, IL

**MEETING MINUTES**

1. **Call to Order:** Supervisor Palmblad called the May 26, 2021 Communications Committee meeting to order at 10:07 A.M.
2. **Roll Call:** Present were Supervisor Palmblad, Trustee Wilhoit, Township Manager Stefaniuk, Community Programs Director Dillon, Assistant Community Programs Director Dalbec, and Administrative Coordinators Case, Mendocha, and Sandstrom. Assessor Barrington was absent.
3. **Old Business**
  - A. **New Residents:** Update on Mailing – Administrative Coordinator Case received a list from the Assessors Department on May 21, 2020. New resident letters will be mailed this week.
  - B. **E-Blast:**
    - June 7 & 21, 2021 – Content due to Administrative Coordinator Case on June 1, 2021
  - C. **Township Tuesday:**
    - May 11 & 25, 2021: Administration Department: Dept. Spotlight – Coast2Coast RX Program, Employee Spotlight – Cathy Edwards
    - June 8 & 22, 2021: Bus Department – The committee discussed the details of a possible frequent rider spotlight to replace the employee spotlight since both drivers have already been spotlighted. Please note, the dates were incorrect on the agenda, and have been revised in the minutes to reflect the corrected Township Tuesday posting dates.
4. **New Business**
  - A. **Community Center Banner/Ela Grow Campaign** – Trustee Wilhoit offered to design a banner for the Ela Grow campaign and will submit ideas and to the committee. She will also contact sign companies for additional quotes.
  - B. **Ela Township Photo Contest** – The committee voted on a picture to use for the upcoming E-Blast and June Board Meeting book cover. The photo was of Lake Zurich at sunset and submitted by Kim H., of Palatine, IL.
  - C. **Resident Guide** – Final revisions are being made and it will be on the June Board Meeting agenda for possible approval.

D. 2021 Summer Newsletter – Updated newsletter articles are due to Administrative Coordinator Case by Tuesday, June 1, 2021.

5. **Schedule Next Meeting:** June 30, 2021 (Immediately following the COW meeting)
6. **Adjournment:** Supervisor Palmblad adjourned the May 26, 2021 Communications Committee meeting at 10:39 A.M.



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EIA TOWNSHIP  
BOARD AUDIT REPORT  
FROM: 5/11/2021 - 6/7/2021

	INVOICE CHECKS	PAYROLL	TOTAL FUNDS
TOTAL GENERAL TOWN FUND:	\$28,368.99		\$28,368.99
TOTAL GENERAL ASSISTANCE FUND:	\$1,500.00		\$1,500.00
TOTAL GENERAL ROAD FUND:	\$7,538.62		\$7,538.62
TOTAL PERMANENT ROAD FUND:	\$14,499.85		\$14,499.85
TOTAL PARK MAINTENANCE FUND:	\$13,702.76		\$13,702.76
TOTAL CEMETERY MAINTENANCE FUND:	\$32.18		\$32.18
TOTAL PAYROLL:		\$139,377.01	\$139,377.01
*** TOTAL ALL FUNDS:			\$205,019.41

THE FOLLOWING INFORMATION HAS BEEN AUDITED AND APPROVED FOR PAYMENT.

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

_____ SUPERVISOR	_____ TOWN CLERK
_____ TRUSTEE	_____ TRUSTEE
_____ TRUSTEE	_____ TRUSTEE
_____ HIGHWAY COMMISSIONER	

PAID  
BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 1 ADMINISTRATIVE DIVISION					
1-1-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIELD	JUNE PREMIUM	1,741.29	363
1-1-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	JUNE PREMIUM	147.99	94191
1-1-510.00	TASC FSA PAYMENT 5/19/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 5/19/2021	96.15	360
1-1-510.00	TASC FSA PAYMENT 6/2/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 6/2/2021	96.15	369
1-1-520.00	COSTCO-TRASH BAGS REIMBURSE (35	ARNOLFO GONZALEZ BEDOLA	COSTCO-TRASH BAGS REIMBURSEMENT	13.54	94189
1-1-520.00	MONTHLY EXTERMINATION SERVICE T	ORKIN, 634-N. CHICAGO CO	MONTHLY EXTERMINATION SERVICE	26.95	94199
1-1-520.00	REPAIR LEAK IN HUMIDIFIER DRAIN	SHERMAN MECHANICAL, INC.	REPAIR LEAK IN HUMIDIFIER DRAIN	611.85	94202
1-1-520.00	MATS-TH (35%)	UNIFIRST CORPORATION	MATS-TH	22.72	94204
1-1-520.00	MATS-TH (35%)	UNIFIRST CORPORATION	MATS-TH	22.72	94204
1-1-520.00	2020 MS4 SERVICES YR 18	GEWALT HAMILTON ASSOCIAT	ENGINEERING/MS4/FOREST LAKE DRAIN	750.00	94220
1-1-520.00	CALCIUM/LIME/ROST REMOVER-TH	HOME DEPOT CREDIT SERVIC	MAY STATEMENT	5.87	94222
1-1-520.00	4 CASTERS-TH	HOME DEPOT CREDIT SERVIC	MAY STATEMENT	37.00	94222
1-1-532.00	INTERNET/PHONE 5/9-6/8/2021 (3	COMCAST	9711 10 097 0050157 5/9-6/8/2021	87.09	94165
1-1-532.00	TELEPHONE-CELL PHONE/3 UNITS	SPRINT	ACCT #838841513 4/9-5/8/2021	161.15	94166
1-1-532.00	TELEPHONE 3016001336 JUNE 2021	ACCESS ONE	TELEPHONE 3016001336 JUNE 2021	278.81	94208
1-1-534.00	ELECTRICITY 3363121110 3/29-4/2	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 3	194.68	358
1-1-534.00	GAS 35 4/15-5/13/2021	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 4/15	79.56	94177
1-1-534.00	WATER 1155 E RT 22 (35%) 4/21-5	VILLAGE OF LAKE ZURICH	WATER 006658-00 1155 E RT 22 4/21-5/2	13.18	94212
1-1-538.00	POSTAGE METER LEASE 3/18-6/17/2	QUADIENT FINANCE USA, IN	POSTAGE METER LEASE 3/18-6/17/2021	179.85	94200
1-1-538.00	POSTAGE	QUADIENT FINANCE USA, IN	POSTAGE 7906 0443 5186 7811	287.81	94241
1-1-546.00	INDEXED-MARCH ADVERTISING	BUSINESS CARD	APRIL STATEMENT	50.90	367
1-1-546.00	MEMBERSHIP RENEWAL-STEPANUK 20	ICMA MEMBERSHIP RENEWALS	ICMA MEMBERSHIP RENEWAL-913433	659.20	94178
1-1-546.00	NOTARY RENEWAL-PROUTY	ILLINOIS NOTARY DISCOUNT	NOTARY RENEWAL-PROUTY	53.95	94179
1-1-546.00	POORI FEE - FORM 720 QUARTER 2	UNITED STATES TREASURY	POORI FEE - FORM 720 QUARTER 2	50.54	94181
1-1-546.00	JOB AD POSTING FEE-DIRECTOR CFS	ILLINOIS CITY/COUNTY MCM	JOB AD POSTING FEE-DIRECTOR CFS	50.00	94194
1-1-558.00	READYFRESH-WATER SERVICE	BUSINESS CARD	APRIL STATEMENT	18.00	367
1-1-558.00	ELECTED NAME PLATES/BADGES	OFFICE DEPOT, INC	ELECTED NAME PLATES/BADGES	89.96	94196
1-1-565.00	EXCHANGE ONLINE ARCHIVE-1 LICEN	LIFT OFF	EXCHANGE ONLINE ARCHIVE-1 LICENSE	3.00	94196
1-1-568.00	SUBSCRIPTION 6/9-8/3/2021	PADDOCK PUBLICATIONS INC	SUBSCRIPTION 6/9-8/3/2021	37.40	94242
1-1-573.00	SHRED DAY EVENT (50%)	ELA AREA PUBLIC LIBRARY	SHRED DAY EVENT (50%)	324.50	94192
1-1-573.00	ELECTRONICS RECYCLING (50%)	ELA AREA PUBLIC LIBRARY	ELECTRONICS RECYCLING (50%)	611.25	94192
Total For Dept 1 ADMINISTRATIVE DIVISION				6,802.16	
Dept 2 ELECTED OFFICIALS					
1-2-509.00	ELECTED/HEALTH BENEFITS	BLUE CROSS AND BLUE SHIELD	JUNE PREMIUM	610.98	363
1-2-537.00	TOI WEBINAR-YOU'RE ELECTED	ERNUTOSI O. UFOOYE	TOI WEBINAR-YOU'RE ELECTED	25.00	94180
1-2-537.00	TOI WEBINAR-YOU'RE ELECTED	LAUREN M. WILHOIT	TOI WEBINAR-YOU'RE ELECTED	25.00	94182
Total For Dept 2 ELECTED OFFICIALS				660.98	
Dept 3 SOCIAL SERVICES DIVISION					
1-3-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIELD	JUNE PREMIUM	1,221.96	363
1-3-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	JUNE PREMIUM	94.54	94191
1-3-510.00	TASC FSA PAYMENT 5/19/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 5/19/2021	23.07	360
1-3-510.00	TASC FSA PAYMENT 6/2/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 6/2/2021	23.07	369
1-3-520.00	COSTCO-TRASH BAGS REIMBURSE (25	ARNOLFO GONZALEZ BEDOLA	COSTCO-TRASH BAGS REIMBURSEMENT	9.67	94189
1-3-520.00	MONTHLY EXTERMINATION SERVICE T	ORKIN, 634-N. CHICAGO CO	MONTHLY EXTERMINATION SERVICE	19.25	94199
1-3-520.00	MATS-TH (25%)	UNIFIRST CORPORATION	MATS-TH	16.23	94204
1-3-520.00	MATS-TH (25%)	UNIFIRST CORPORATION	MATS-TH	16.23	94204
1-3-532.00	INTERNET/PHONE 5/9-6/8/2021 (2	COMCAST	9711 10 097 0050157 5/9-6/8/2021	62.21	94165
1-3-532.00	TELEPHONE-CELL SW-1 UNIT	SPRINT	ACCT #838841513 4/9-5/8/2021	32.18	94166



INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP  
POST DATES 05/11/2021 - 06/07/2021  
JOURNALIZED  
PAID  
BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 3 SOCIAL SERVICES DIVISION					
1-3-532.00	TELEPHONE 3016001336 JUNE 2021	ACCESS ONE	TELEPHONE 3016001336 JUNE 2021	181.12	94208
1-3-534.00	ELECTRICITY 3363121110 3/29-4/2	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 3	139.95	358
1-3-534.00	GAS 25% 4/15-5/13/2021	NICOR GAS	GRS 46-44-35-6488 8 1155 E RT 22 4/15	56.82	94177
1-3-534.00	WATER 1155 E RT 22 (25%) 4/21-5	VILLAGE OF LAKE ZURICH	WATER 006658-00 1155 E RT 22 4/21-5/2	9.42	94212
1-3-538.00	POSTAGE JANUARY-MARCH 2021	QUADRIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811	2.52	94241
1-3-565.00	ZOOM STANDARD PRO 4/6/21-4/5/22	BUSINESS CARD	APRIL STATEMENT	299.80	368
1-3-568.00	AMAZON-THANK YOU RECOGNITION	BUSINESS CARD	APRIL STATEMENT	25.00	368
1-3-568.00	CAFE ZUPAS-STAFF RECOGNITION	BUSINESS CARD	APRIL STATEMENT	50.77	368
Total For Dept 3 SOCIAL SERVICES DIVISION				2,282.91	
Dept 5 COMMUNITY CENTER					
1-5-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	JUNE PREMIUM	1,736.22	363
1-5-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	JUNE PREMIUM	231.85	94191
1-5-510.00	TASC FSA PAYMENT 5/19/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 5/19/2021	249.60	360
1-5-510.00	TASC FSA PAYMENT 6/2/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 6/2/2021	239.76	369
1-5-520.00	AMAZON-EMERGENCY LIGHT BATTERY	CITI CARDS	MAY STATEMENT	26.27	365
1-5-520.00	MONTHLY EXTERMINATION SERVICE C	CRKIM, 634-N. CHICAGO CO	MONTHLY EXTERMINATION SERVICE	72.00	94199
1-5-520.00	MATS-CC	UNIFIRST CORPORATION	MATS-CC	52.89	94204
1-5-520.00	MATS-CC	UNIFIRST CORPORATION	MATS-CC	52.89	94204
1-5-520.00	RETURN-LED LIGHT BULBS-CC	HOME DEPOT CREDIT SERVIC	MAY STATEMENT	(7.97)	94222
1-5-520.00	LED LIGHT BULBS-CC	HOME DEPOT CREDIT SERVIC	MAY STATEMENT	6.87	94222
1-5-520.00	LED LIGHT BULBS-CC	HOME DEPOT CREDIT SERVIC	MAY STATEMENT	7.97	94222
1-5-520.00	BATTERY-EXIT LIGHTS CC	INTERSTATE ALL BATTERY C	BATTERY-EXIT LIGHTS CC	13.75	94223
1-5-524.00	COSTCO-CURBSIDE PICK-UP	CITI CARDS	APRIL STATEMENT	45.95	364
1-5-524.00	MARIANO'S-CURBSIDE PICKUP	BUSINESS CARD	APRIL STATEMENT	136.29	366
1-5-524.00	ALDI-CURBSIDE PICKUP	BUSINESS CARD	APRIL STATEMENT	248.44	366
1-5-524.00	JEWEL OSCO-CURBSIDE PICKUP	BUSINESS CARD	APRIL STATEMENT	47.92	366
1-5-524.00	JEWEL OSCO-CURBSIDE PICKUP	BUSINESS CARD	APRIL STATEMENT	9.15	366
1-5-524.00	GFS-CURBSIDE PICKUP	BUSINESS CARD	APRIL STATEMENT	353.18	366
1-5-524.00	MARIANO'S-CURBSIDE PICKUP	BUSINESS CARD	APRIL STATEMENT	31.52	366
1-5-524.00	HOME DEPOT-CURBSIDE PICKUP	BUSINESS CARD	APRIL STATEMENT	21.42	366
1-5-524.00	ALDI-CURBSIDE PICKUP	BUSINESS CARD	APRIL STATEMENT	271.15	366
1-5-524.00	ALDI-CURBSIDE PICKUP	BUSINESS CARD	APRIL STATEMENT	271.45	366
1-5-524.00	MARIANO'S-CURBSIDE PICKUP	BUSINESS CARD	APRIL STATEMENT	81.03	366
1-5-524.00	MARIANO'S-CURBSIDE PICKUP	BUSINESS CARD	APRIL STATEMENT	4.29	366
1-5-524.00	ALDI-CURBSIDE PICKUP	BUSINESS CARD	APRIL STATEMENT	237.09	366
1-5-524.00	JEWEL OSCO-CURBSIDE PICKUP	BUSINESS CARD	APRIL STATEMENT	108.71	366
1-5-524.00	ALDI-CURBSIDE PICKUP	BUSINESS CARD	APRIL STATEMENT	20.40	366
1-5-532.00	TELEPHONE-CELL - 4 UNITS	SPRINT	ACCT #838841513 4/9-5/8/2021	129.17	94165
1-5-532.00	INTERNET/PHONE 5/17-6/16/2021	COMCAST	9771 10 097 0242481 5/17-6/16/2021	205.38	94176
1-5-534.00	TELEPHONE 3016001336 JUNE 2021	ACCESS ONE	TELEPHONE 3016001336 JUNE 2021	249.68	94208
1-5-534.00	ELECTRICITY 2211206014 3/29-4/2	COMMONWEALTH EDISON	ELECTRICITY 2211206014 380 SURRYSE 3/	597.47	357
1-5-534.00	GAS 4/15-5/13/2021	NICOR GAS	GAS 91-68-62-2268 7 380 SURRYSE RD 4/	233.98	94164
1-5-534.00	WATER 380 SURRYSE RD 4/21-5/20/	VILLAGE OF LAKE ZURICH	WATER 006109-01 380 SURRYSE RD 4/21-5	58.38	94213
1-5-537.80	NAT COUNCIL ON AGING-COMP SDILL	CITI CARDS	APRIL STATEMENT	250.00	364
1-5-538.90	JEWEL OSCO-CURBSIDE PICKUP	BUSINESS CARD	APRIL STATEMENT	407.00	366
1-5-538.90	POSTAGE JANUARY-MARCH 2021	QUADRIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811	1.02	94241
1-5-540.00	COPIER AGMT-ADD'L COPIES	RICOH USA, INC.	RICOH 13734233 COPIER AGMT ADDL COPI	448.86	94201
1-5-540.00	COPIER MPC2504 RENT 6/18-7/17/2	RICOH USA, INC.	COPIER MPC2504 RENT 6/18-7/17/2021	115.58	94243
1-5-540.00	COPIER AGMT-ADD'L COPIES MAY 2	RICOH USA, INC.	RICOH 13734233 COPIER AGMT ADDL COPI	39.27	94244

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 5 COMMUNITY CENTER					
1-5-547.00	PARKING LOT CONCERT	STEVE JUSTMAN	PARKING LOT CONCERT	175.00	94168
1-5-547.00	FITNESS CLASSES (12) MAY 2021	ELB CONSULTING, INC.	FITNESS CLASSES (12) MAY 2021	384.00	94193
1-5-547.00	RESTORATIVE YOGA (4)	THE LIGHT BETWEEN LLC	RESTORATIVE YOGA (4)	128.00	94203
1-5-547.00	SCOTT JOHNSON PERFORMANCE	UPBEAT MUSIC	SCOTT JOHNSON PERFORMANCE	175.00	94205
1-5-547.00	FITNESS CLASSES (8) MAY 2021	PATRICIA WISKIEWSKI	FITNESS CLASSES (8) MAY 2021	256.00	94207
1-5-551.00	BIRNY'S-PROGRAM SUPPLIES	CITI CARDS	APRIL STATEMENT	365.30	364
1-5-551.00	AMAZON-BLUE TOOTH HEADSET	CITI CARDS	APRIL STATEMENT	45.68	364
1-5-551.00	AMAZON-WIRELESS MICROPHONE	CITI CARDS	APRIL STATEMENT	51.59	364
1-5-551.00	AMAZON-CARDS FOR VOLUNTEER PROJ	BUSINESS CARD	APRIL STATEMENT	24.71	366
1-5-551.00	PARTY CITY-FIRST FRIDAYS	BUSINESS CARD	APRIL STATEMENT	11.32	366
1-5-551.00	JEWEL OSCO-POSTAGE VOLUNTEER CA	BUSINESS CARD	APRIL STATEMENT	55.00	366
1-5-563.00	AMAZON-REPLACEMENT WATER FILTER	BUSINESS CARD	APRIL STATEMENT	48.86	366
1-5-563.00	AMAZON-USB EXTENSION 9.8 FT	BUSINESS CARD	APRIL STATEMENT	8.21	366
Total For Dept 5 COMMUNITY CENTER				9,020.49	
Dept 6 ASSESSORS DIVISION					
1-6-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	JUNE PREMIUM	4,704.54	363
1-6-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	JUNE PREMIUM	393.82	94191
1-6-510.00	TASC FSA PAYMENT 5/19/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 5/19/2021	153.84	360
1-6-510.00	TASC FSA PAYMENT 6/2/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 6/2/2021	153.84	369
1-6-520.00	COSTCO-TRASH BAGS REIMBURSE (40	ARNULFO GONZALEZ BEDOEA	COSTCO-TRASH BAGS REIMBURSEMENT	15.47	94189
1-6-520.00	MONTHLY EXTERMINATION SERVICE T	ORKIN, 634-N. CHICAGO CO	MONTHLY EXTERMINATION SERVICE	30.80	94199
1-6-520.00	MATS-TH (40\$)	UNIFIRST CORPORATION	MATS-TH	25.96	94204
1-6-520.00	TELEPHONE/INTERNET 2/16-3/15/20	UNIFIRST CORPORATION	MATS-TH	25.96	94204
1-6-532.00	INTERNET/PHONE 5/9-6/8/2021 (4	CITI CARDS	APRIL STATEMENT	38.01	364
1-6-532.00	TELEPHONE 4/16-5/15/2021	COMCAST	8771 10 097 0050157 5/9-6/8/2021	99.54	94165
1-6-532.00	TELEPHONE 3016001336 JUNE 2021	VERIZON WIRELESS	TELEPHONE 686572087-00001 4/16-5/15/2	38.01	94167
1-6-534.00	ELECTRICITY 3363121110 3/29-4/2	ACCESS ONE	TELEPHONE 3016001336 JUNE 2021	241.11	94208
1-6-534.00	GAS 40\$ 4/15-5/13/2021	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 3	222.49	358
1-6-534.00	WATER 1155 E RT 22 (40\$) 4/21-5	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 4/15	90.92	94177
1-6-537.00	COLDWELL BANKER-TRAINING JBARRI	VILLAGE OF LAKE ZURICH	WATER 006658-00 1155 E RT 22 4/21-5/2	15.06	94212
1-6-538.00	POSTAGE JANUARY-MARCH 2021	CITI CARDS	APRIL STATEMENT	20.80	364
1-6-540.00	BUSINESS CARDS-SHAWN/PETER	QUADIENT FINANCE USA, IN	POSTAGE 7900 0343 5186 7811	8.65	94241
1-6-540.00	METERED COPIER USAGE 2/1-4/30/2	JUMBO POSTCARD	BUSINESS CARDS-SHAWN/PETER	71.50	94195
1-6-546.00	COSTAR SUITE	WAREHOUSE DIRECT	METERED COPIER USAGE 2/1-4/30/2021	371.54	94206
1-6-558.00	COSTCO-BOWLS/CUPS/ZIPLOCKS	CITI CARDS	APRIL STATEMENT	367.62	364
1-6-558.00	OBERAUF-DISINFECTANT WIPES	CITI CARDS	APRIL STATEMENT	65.35	364
1-6-558.00	AMAZON-PORTABLE FILE BOX	CITI CARDS	APRIL STATEMENT	15.40	364
1-6-558.00	AMAZON-HAND SANITIZER	CITI CARDS	APRIL STATEMENT	26.97	364
1-6-558.00	AMAZON-HAND SANITIZER (2)	CITI CARDS	APRIL STATEMENT	5.75	364
1-6-558.00	WALMART-COFFEE MACHINE/OFFICE S	CITI CARDS	APRIL STATEMENT	56.22	364
1-6-559.00	AMAZON-USB EXTENSION/WEBCAM	CITI CARDS	APRIL STATEMENT	60.45	364
1-6-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	APRIL STATEMENT	36.36	364
1-6-565.00	TOOGLY STANDARD LICENSE	CITI CARDS	AKROGOLD UNLEADED GASOLINE	182.33	94217
1-6-565.00	FOODLY ENTERPRISE LICENSE	CITI CARDS	APRIL STATEMENT	67.00	364
1-6-565.00	DOODLY STANDARD LICENSE	CITI CARDS	APRIL STATEMENT	97.00	364
1-6-565.00	DOODLY ENTERPRISE LICENSE	CITI CARDS	APRIL STATEMENT	67.00	364
Total For Dept 6 ASSESSORS DIVISION				7,865.51	

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PAID

BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
<b>Fund 1 GENERAL TOWN FUND</b>					
<b>Dept 7 TRANSPORTATION DIVISION</b>					
1-7-509.00	HEALTH BENEFITS		JUNE PREMIUM	610.98	363
1-7-509.00	HEALTH BENEFITS		JUNE PREMIUM	47.27	94191
1-7-532.00	TELEPHONE-CELL - 4 UNITS		ACCT #038041513 4/9-5/8/2021	138.53	94166
1-7-534.00	GAS 4/14-5/12/2021		GAS 67-22-64-1000 8 ES ECHO LAKE RD 4	20.00	94162
1-7-561.00	AKROGOLD UNLEADED GASOLINE		AKROGOLD UNLEADED GASOLINE	920.16	94217
			Total For Dept 7 TRANSPORTATION DIVISION	1,736.94	
			Total For Fund 1 GENERAL TOWN FUND	28,368.99	
<b>Fund 2 GENERAL ASSISTANCE FUND</b>					
<b>Dept 0</b>					
2-0-701.00	CASE #2021-052601		CASE #2021-052601	378.00	94169
2-0-701.00	CASE #2021-052602		CASE #2021-052602	1,122.00	94170
			Total For Dept 0	1,500.00	
			Total For Fund 2 GENERAL ASSISTANCE FUND	1,500.00	
<b>Fund 3 GENERAL ROAD FUND</b>					
<b>Dept 1 ADMINISTRATIVE DIVISION</b>					
3-1-509.00	HEALTH BENEFITS		JUNE PREMIUM	1,741.29	363
3-1-509.00	HEALTH BENEFITS		JUNE PREMIUM	147.99	94191
3-1-532.00	TELEPHONE/INTERNET 2/16-3/15/20		APRIL STATEMENT	42.25	364
3-1-532.00	TELEPHONE 4/16-5/15/2021		TELEPHONE 696572087-00001 4/16-5/15/2	42.26	94167
3-1-532.00	CONCAST-5/21-6/20/2021		MAY STATEMENT	180.64	365
3-1-532.00	6-MONTH PHONE REIMBURSEMENT		6-MONTH PHONE REIMBURSEMENT	120.00	94218
3-1-532.00	6-MONTH PHONE REIMBURSEMENT		6-MONTH PHONE REIMBURSEMENT	120.00	94219
3-1-532.00	6-MONTH PHONE REIMBURSEMENT		6-MONTH PHONE REIMBURSEMENT	120.00	94225
3-1-532.00	6-MONTH PHONE REIMBURSEMENT		6-MONTH PHONE REIMBURSEMENT	120.00	94226
3-1-532.00	6-MONTH PHONE REIMBURSEMENT		6-MONTH PHONE REIMBURSEMENT	120.00	94227
3-1-532.00	6-MONTH PHONE REIMBURSEMENT		6-MONTH PHONE REIMBURSEMENT	120.00	94228
3-1-532.00	6-MONTH PHONE REIMBURSEMENT		6-MONTH PHONE REIMBURSEMENT	120.00	94233
3-1-549.00	PPRT 4/5/21 & 5/5/21 WARRANTS		PPRT 4/5/21 & 5/5/21 WARRANTS	42.55	94235
3-1-549.00	PPRT 4/5/21 & 5/5/21 WARRANTS		PPRT 4/5/21 & 5/5/21 WARRANTS	63.08	94236
3-1-549.00	PPRT 4/5/21 & 5/5/21 WARRANTS		PPRT 4/5/21 & 5/5/21 WARRANTS	100.02	94237
3-1-549.00	PPRT 4/5/21 & 5/5/21 WARRANTS		PPRT 4/5/21 & 5/5/21 WARRANTS	107.47	94238
3-1-549.00	PPRT 4/5/21 & 5/5/21 WARRANTS		PPRT 4/5/21 & 5/5/21 WARRANTS	247.58	94239
3-1-549.00	PPRT 4/5/21 & 5/5/21 WARRANTS		PPRT 4/5/21 & 5/5/21 WARRANTS	1,735.93	94240
3-1-565.00	ADOBE EXPORT PDF		MAY STATEMENT	23.88	365
3-1-565.00	PWP-KANOPI REMOTE MANAGEMENT (3		MAY STATEMENT	45.00	365
3-1-565.00	PWP-MICROSOFT OFFICE (1)		MAY STATEMENT	99.99	365
			Total For Dept 1 ADMINISTRATIVE DIVISION	5,459.93	
<b>Dept 4 MAINTENANCE DIVISION</b>					
3-4-534.00	ELECTRICITY 1467261008 3/29-4/2		ELECTRICITY 1467261008 WS MIDLOTHIAN	195.09	356
3-4-534.00	GAS 4/14-5/12/2021		GAS 67-22-64-1000 8 ES ECHO LAKE RD 4	20.81	94162
3-4-534.00	GAS 4/14-5/12/2021		GAS 12-83-08-1000 3 23605 ECHO LAKE 4	188.85	94163
3-4-534.00	WATER 23605 ECHO LAKE RD 4/21-5		WATER 006631-00 23605 ECHO LAKE RD 4/	28.50	94209
3-4-567.00	OIL/AIR/FUEL FILTERS-WING MOWER		OIL/AIR/FUEL FILTERS-WING MOWER	71.36	94231
3-4-567.00	TIRE REPAIR-BOBCAT		TIRE REPAIR-BOBCAT	63.90	94234
3-4-569.00	WATER PUMP-T8		WATER PUMP-T8	125.75	94230
3-4-569.00	A/T-HVD-OIL FILTERS - T8 BUCKET TR		A/T-HVD-OIL FILTERS - T8 BUCKET TR	42.92	94231

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 3 GENERAL ROAD FUND					
Dept 4 MAINTENANCE DIVISION					
3-4-569.00	FUEL FILTER/FUEL-WTR SEP - T5	O'REILLY AUTOMOTIVE, INC	FUEL FILTER/FUEL-WTR SEP - T5	57.77	94231
3-4-577.00	DOG WASTE DEPOT-WASTE BAGS-DOG	CITI CARDS	MAY STATEMENT	96.00	365
3-4-577.00	MENARDS-DOOR & TRIM-LG VILLAGE	CITI CARDS	MAY STATEMENT	133.37	365
3-4-577.00	MURATIC REPL ACID (1)-NB	CASPER TRUE VALVE HARDWA	CST#46-MURATIC REPL ACID (1)-NB	11.99	94216
3-4-577.00	RETURN-DOOR SUPPLIES-LONG GROVE	HOME DEPOT CREDIT SERVIC	MAY STATEMENT	7.24	94222
3-4-577.00	DOOR SUPPLIES-LONG GROVE	HOME DEPOT CREDIT SERVIC	MAY STATEMENT	43.66	94222
3-4-577.00	LOCTITE/TITEBOND/TRIN-LG DOOR	HOME DEPOT CREDIT SERVIC	MAY STATEMENT	27.01	94222
3-4-577.00	CAULK-LONG GROVE DOOR	HOME DEPOT CREDIT SERVIC	MAY STATEMENT	2.58	94222
3-4-577.00	BRUSH/ROLLERS-LG BARN DOOR	HOME DEPOT CREDIT SERVIC	MAY STATEMENT	19.71	94222
3-4-577.00	BOLTS/HINGE/DOORSTOP-LG DOOR	HOME DEPOT CREDIT SERVIC	MAY STATEMENT	18.90	94222
3-4-577.00	GOOF OFF REMOVER-N BARRINGTON	HOME DEPOT CREDIT SERVIC	MAY STATEMENT	22.97	94222
3-4-577.00	BRUSH/ARTEX PAINT-LG RT 83 UNDE	HOME DEPOT CREDIT SERVIC	MAY STATEMENT	63.93	94222
3-4-577.00	PAINT/ROLLER/TRAY/SANDPAPER-VOK	HOME DEPOT CREDIT SERVIC	MAY STATEMENT	66.66	94222
3-4-577.00	PULVERIZED TOPSOIL (10)	KANLEK CONSTRUCTION LLC	PULVERIZED TOPSOIL (10)	160.00	94224
3-4-577.00	6IN CMP FLARED END-NB SCOTT RD	MID AMERICAN WATER OF WA	6IN CMP FLARED END-NB SCOTT RD	236.00	94229
3-4-577.00	6 ADS SOLID X 100' COILS (100)-	MID AMERICAN WATER OF WA	6 ADS SOLID X 100' COILS (100)-NB SCO	305.00	94229
3-4-588.00	2021 ROAD PROGRAM DESIGN	GEWALT HAMILTON ASSOCIAT	ENGINEERING/MS4/FOREST LAKE DRAIN	92.00	94220
Total For Dept 4 MAINTENANCE DIVISION				2,078.69	
Total For Fund 3 GENERAL ROAD FUND				7,538.62	
Fund 4 PERMANENT ROAD FUND					
Dept 0					
4-0-509.00	HEALTH BENEFITS	BLOE CROSS AND BLOE SHIE	JUNE PREMIUM	4,704.54	363
4-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	JUNE PREMIUM	437.79	94191
4-0-515.00	REFLECTIVE APPAREL-T-SHIRTS (38)	CITI CARDS	MAY STATEMENT	875.60	365
4-0-515.00	UPS-RETURN TRIPLE CROWN ORDER	CITI CARDS	MAY STATEMENT	26.66	365
4-0-561.00	DIESELEX GOLD ULTRA	CONSERV FS INC	DIESELEX GOLD ULTRA	1,083.08	94217
4-0-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	1,629.20	94217
4-0-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	758.87	94217
4-0-562.00	COSTCO-WATER/TOILET PAPER/FEBRE	CITI CARDS	MAY STATEMENT	136.91	365
4-0-562.00	MAILBOXES (6)	HOME DEPOT CREDIT SERVIC	MAY STATEMENT	119.22	94222
4-0-562.00	PLASTIC CLEAN/POLISHING TOOL	O'REILLY AUTOMOTIVE, INC	PLASTIC CLEAN/POLISHING TOOL	36.98	94231
4-0-562.00	BACKPACK SPRAYER	RUSSO POWER EQUIPMENT	BACKPACK SPRAYER	200.00	94232
4-0-582.00	2020 FOREST LAKE DRAINAGE	GEWALT HAMILTON ASSOCIAT	ENGINEERING/MS4/FOREST LAKE DRAIN	741.00	94220
4-0-582.00	2020 MS4 SERVICES YR 18	GEWALT HAMILTON ASSOCIAT	ENGINEERING/MS4/FOREST LAKE DRAIN	750.00	94220
4-0-587.00	TREE REMOVAL-N OVERHILL	ARBOR CARE SOLUTIONS INC	TREE REMOVAL-N OVERHILL	3,000.00	94214
Total For Dept 0				14,499.85	
Total For Fund 4 PERMANENT ROAD FUND				14,499.85	
Fund 5 PARK MAINTENANCE FUND					
Dept 0					
5-0-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	JUNE PREMIUM	605.91	363
5-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	JUNE PREMIUM	47.27	94191
5-0-510.00	TASC FSA PAYMENT 5/19/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 5/19/2021	19.23	360
5-0-510.00	TASC FSA PAYMENT 6/2/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 6/2/2021	19.23	369
5-0-520.00	URINAL BLOCKS (2)-KNOX	CASPER TRUE VALVE HARDWA	CST#46-URINAL BLOCKS (2)-KNOX	5.98	94216
5-0-520.00	RETURN-FIREDOOR-TH SHED	HOME DEPOT CREDIT SERVIC	MAY STATEMENT	134.00	94222
5-0-521.00	LANDSCAPE MAINTENANCE-MAY	WILIEU DESIGN, LLC	LANDSCAPE MAINTENANCE-MAY	1,820.00	94197
5-0-534.00	ELECTRICITY 0429157040 3/29-4/2	COMMONWEALTH EDISON	ELECTRICITY 0429157040 1111 W RT 22 3	105.16	359



INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP  
 POST DATES 05/11/2021 - 06/07/2021  
 JOURNALIZED  
 PAID  
 BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 5 PARK MAINTENANCE FUND					
Dept 0					
5-0-534.00	ELECTRICITY 1035656002 2/26-3/2	COMMONWEALTH EDISON	ELECTRICITY 1035656002 ES TESLER RD 2	22.80	362
5-0-534.00	WATER KNOX PARK 4/21-5/20/2021	VILLAGE OF LAKE ZURICH	WATER 006673-00 1111 E RT 22 4/21-5/2	37.66	94210
5-0-544.00	PARKING LOT PAVEMENT EVAL	GEWALT HAMILTON ASSOCIAT	PARKING LOT PAVEMENT EVAL	1,968.72	94220
5-0-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV ES INC	AKROGOLD UNLEADED GASOLINE	516.35	94217
5-0-563.00	ARONSON FENCE-KNOX TENNIS CT	CITI CARDS	MAY STATEMENT	2.56	365
5-0-563.00	MISC HARDWARE-KNOX TENNIS	CASPER TRUE VALUE HARDWA	CST#46-MISC HARDWARE-KNOX TENNIS	4.19	94216
5-0-564.00	TOOTHED BLADE-SCAG MOWER	ARROWHEAD ENGINEERED PRO	TOOTHED BLADE-SCAG MOWER	73.32	94215
5-0-564.00	DRIVE SHAFT-STIHL WEEDWHIP	GROWER EQUIPMENT & SUPPL	DRIVE SHAFT-STIHL WEEDWHIP	11.86	94221
5-0-564.00	CLUTCH DRUM - WEED WHIP	GROWER EQUIPMENT & SUPPL	CLUTCH DRUM - WEED WHIP	14.89	94221
5-0-574.00	ELECTRICITY 1467506002 2/26-3/2	COMMONWEALTH EDISON	ELECTRICITY 1467506002 95 E MAIN ST	141.49	361
5-0-574.00	GAS 4/15-5/13/2021	NICOR GAS	GAS 68-34-08-1000 & 95 E MAIN ST 4/15	110.54	94161
5-0-574.00	WATER 95 E MAIN ST 4/21-5/20/20	VILLAGE OF LAKE ZURICH	WATER 002895-00 95 E MAIN ST 4/21-5/2	37.66	94211
5-0-596.00	MOSQUITO MANAGEMENT (#2 OF 4)	CLARKE ENVIRONMENTAL MOSQ	MOSQUITO MANAGEMENT (#2 OF 4)	8,278.00	94190
	Total For Dept 0			13,702.76	
Fund 6 CEMETERY MAINTENANCE FUND					
Dept 0					
6-0-532.00	TELEPHONE-CELL - 1 UNIT	SPRINT	ACCT #838841513 4/9-5/8/2021	32.18	94166
	Total For Dept 0			32.18	
	Total For Fund 6 CEMETERY MAINTENANCE FUND			32.18	

INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP  
 POST DATES 05/11/2021 - 06/07/2021  
 JOURNALIZED  
 PAID  
 BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 1 GENERAL TOWN FU	28,368.99	
			Fund 2 GENERAL ASSISTA	1,500.00	
			Fund 3 GENERAL ROAD FU	7,538.62	
			Fund 4 PERMANENT ROAD	14,499.85	
			Fund 5 PARK MAINTENANC	13,702.76	
			Fund 6 CEMETERY MAINTN	32.18	
			Total For All Funds:	65,642.40	

CASH SUMMARY BY ACCOUNT FOR ELA TOWNSHIP  
 FROM 05/01/2021 TO 05/31/2021  
 FUND: ALL FUNDS  
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 05/01/2021	Total Debits	Total Credits	Ending Balance 05/31/2021
Fund 1 GENERAL TOWN FUND					
100.00	INLAND-MM/DISB.#110192/110190	310,942.65	92,306.49	151,950.93	251,298.21
101.05	INLAND BK.#107986-MONEY MARKET	606,814.64	38.21	0.00	606,852.85
101.07	BARR.#930429-MONEY MARKET	268,282.36	8.93	0.00	268,291.29
102.00	CORNERSTONE SAV/3300563	102,024.07	0.00	0.00	102,024.07
103.06	INLAND-CD #939262 6/30/21 3MO	37,074.44	0.00	0.00	37,074.44
103.07	BARR.1.66%-18MO-5/21/21	541,059.64	4,441.16	545,500.80	0.00
103.08	BARR .05% - 9MO - 2/21/22	0.00	544,763.02	0.00	544,763.02
104.04	CS/CDARS .07% 7/22/21-6MO	449,807.99	0.00	0.00	449,807.99
GENERAL TOWN FUND		2,316,005.79	641,557.81	697,451.73	2,260,111.87
Fund 2 GENERAL ASSISTANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	16,595.16	793.61	3,152.08	14,236.69
101.05	INLAND BK.#107986-MONEY MARKET	119,627.84	5.88	0.00	119,633.72
GENERAL ASSISTANCE FUND		136,223.00	799.49	3,152.08	133,870.41
Fund 3 GENERAL ROAD FUND					
100.00	INLAND-MM/DISB.#110192/110190	246,876.45	31,498.55	43,090.11	235,284.89
101.05	INLAND BK.#107986-MONEY MARKET	1,206,493.94	59.35	0.00	1,206,553.29
GENERAL ROAD FUND		1,453,370.39	31,557.90	43,090.11	1,441,838.18
Fund 4 PERMANENT ROAD FUND					
100.00	INLAND-MM/DISB.#110192/110190	154,050.78	43,108.79	40,428.38	156,731.19
101.05	INLAND BK.#107986-MONEY MARKET	358,287.04	17.63	0.00	358,304.67
101.06	5/3 BANK-BOND ACCT #0773	71,076.46	2,650.00	2,450.00	71,276.46
PERMANENT ROAD FUND		583,414.28	45,776.42	42,878.38	586,312.32
Fund 5 PARK MAINTENANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	62,254.54	22,793.74	20,436.52	64,611.76
101.05	INLAND BK.#107986-MONEY MARKET	27,707.53	2.84	0.00	27,710.37
102.00	CORNERSTONE SAV/3300563	128,581.84	0.00	0.00	128,581.84
PARK MAINTENANCE FUND		218,543.91	22,796.58	20,436.52	220,903.97
Fund 6 CEMETERY MAINTENANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	15,057.74	3,996.40	446.21	18,607.93
101.05	INLAND BK.#107986-MONEY MARKET	222,492.27	10.95	0.00	222,503.22
CEMETERY MAINTENANCE FUND		237,550.01	4,007.35	446.21	241,111.15
TOTAL - ALL FUNDS		4,945,107.38	746,495.55	807,455.03	4,884,147.90

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2021 INCREASE (DECREASE)	YTD BALANCE 05/31/2021 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Revenues					
Dept 0					
1-0-400.00	PROPERTY TAX	78,382.71	118,311.90	1,985,023.00	1,986,711.10
1-0-402.00	PERS PROP REPLACEMENT TAX	4,419.66	7,849.14	11,000.00	3,150.86
1-0-404.00	INTEREST INCOME	3,759.37	3,759.37	15,000.00	11,240.63
1-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	2,391,788.00	2,391,788.00
1-0-410.00	MISCELLANEOUS INCOME	1,693.00	3,377.50	3,000.00	(377.50)
Total Dept 0		88,254.74	133,297.91	4,405,811.00	4,272,513.09
Dept 3 - SOCIAL SERVICES DIVISION					
1-3-410.00	MISCELLANEOUS INCOME	600.00	600.00	0.00	(600.00)
Total Dept 3 - SOCIAL SERVICES DIVISION		600.00	600.00	0.00	(600.00)
Dept 5 - COMMUNITY CENTER					
1-5-406.00	GRANTS	0.00	0.00	3,000.00	3,000.00
1-5-409.00	DONATIONS	0.00	0.00	1,500.00	1,500.00
1-5-410.01	HOMEWORK CLUB RECOVERIES	0.00	0.00	12,000.00	12,000.00
1-5-410.02	TEEN CLUB RECOVERIES	0.00	0.00	5,000.00	5,000.00
1-5-410.03	SHOOTING STARS RECOVERIES	500.00	500.00	22,000.00	21,500.00
1-5-410.04	WINTER BREAK RECOVERIES	0.00	0.00	4,500.00	4,500.00
1-5-410.05	SPRING BREAK RECOVERIES	0.00	0.00	3,500.00	3,500.00
1-5-410.06	KIDS DAY OFF RECOVERIES	0.00	0.00	1,500.00	1,500.00
1-5-410.07	SAFE SITTER RECOVERIES	0.00	0.00	1,080.00	1,080.00
1-5-410.08	SAFE AT HOME RECOVERIES	0.00	0.00	480.00	480.00
1-5-411.01	SENIOR PROGRAM RECOVERIES	2,364.00	4,424.00	20,000.00	15,576.00
1-5-411.02	LONG DISTANCE TRIPS RECOVERIES	0.00	0.00	10,000.00	10,000.00
1-5-411.03	MEAL RECOVERIES	3,053.00	5,602.00	22,000.00	16,398.00
1-5-411.04	NON-RESIDENT FEES	35.00	35.00	500.00	465.00
Total Dept 5 - COMMUNITY CENTER		5,952.00	10,561.00	107,060.00	96,499.00
Dept 7 - TRANSPORTATION DIVISION					
1-7-410.01	DIAL-A-RIDE RECOVERIES	599.34	1,010.83	7,000.00	5,989.17
1-7-410.02	SUBSCRIPTION RECOVERIES	0.00	364.00	5,000.00	4,636.00
1-7-410.03	S.W. LAKE RECOVERIES	546.00	1,134.00	7,000.00	5,866.00
Total Dept 7 - TRANSPORTATION DIVISION		1,145.34	2,508.83	19,000.00	16,491.17
TOTAL REVENUES		95,952.08	146,967.74	4,531,871.00	4,384,903.26
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
1-1-500.00	SALARIES	8,839.12	18,535.03	175,000.00	156,464.97
1-1-509.00	HEALTH BENEFITS	1,628.56	3,257.12	23,000.00	19,742.88
1-1-510.00	HRA	(96.15)	(96.15)	3,350.00	3,446.15
1-1-511.00	SOCIAL SECURITY TAX	641.53	1,348.60	13,500.00	12,151.40
1-1-512.00	IMRF	625.82	1,312.29	12,500.00	11,187.71
1-1-513.00	UNEMPLOYMENT COMPENSATION	0.00	848.13	2,000.00	1,151.87
1-1-520.00	BUILDING MAINTENANCE	481.06	1,076.23	10,000.00	8,923.77
1-1-528.00	INSURANCE	29,392.00	29,392.00	33,000.00	3,608.00
1-1-532.00	TELEPHONE/INTERNET	527.06	1,053.95	7,500.00	6,446.05
1-1-534.00	UTILITIES	210.50	482.66	7,000.00	6,517.34
1-1-536.00	TRAVEL EXPENSE	0.00	0.00	2,000.00	2,000.00
1-1-537.00	EDUCATION	0.00	0.00	2,000.00	2,000.00
1-1-538.00	POSTAGE	0.00	0.00	10,800.00	10,800.00
1-1-540.00	PRINTING	187.68	187.68	10,000.00	9,812.32
1-1-544.00	PROFESSIONAL SERVICES	935.00	935.00	24,000.00	23,065.00
1-1-546.00	DUES/FEES	2,355.00	2,375.50	10,000.00	7,624.50
1-1-548.00	PUBLIC NOTICES	142.60	142.60	500.00	357.40
1-1-555.00	GRANT FUNDING	0.00	0.00	32,000.00	32,000.00
1-1-558.00	OFFICE SUPPLIES	18.00	18.00	7,000.00	6,982.00
1-1-559.00	OFFICE EQUIPMENT	0.00	0.00	3,000.00	3,000.00
1-1-565.00	INFORMATION TECHNOLOGY	0.00	0.00	20,000.00	20,000.00
1-1-568.00	MISCELLANEOUS	37.40	37.40	5,000.00	4,962.60
1-1-572.00	COMMUNITY EVENTS	0.00	0.00	5,000.00	5,000.00
1-1-573.00	COMMUNITY SERVICE PROJECTS	0.00	0.00	3,500.00	3,500.00
1-1-585.00	TOWNHALL IMPROVEMENTS	25.00	25.00	20,000.00	19,975.00
1-1-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	1,000,000.00	1,000,000.00
Total Dept 1 - ADMINISTRATIVE DIVISION		45,950.18	60,931.04	1,441,650.00	1,380,718.96



GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2021-22	AVAILABLE
		MONTH 05/31/2021 INCREASE (DECREASE)	05/31/2021 NORMAL (ABNORMAL)	ORIGINAL BUDGET	BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
Dept 2 - ELECTED OFFICIALS					
1-2-501.00	SUPERVISOR	1,290.32	3,790.32	30,000.00	26,209.68
1-2-502.00	HIGHWAY COMMISSIONER	537.65	1,579.33	0.00	(1,579.33)
1-2-503.00	ASSESSOR	1,000.00	8,340.00	88,080.00	79,740.00
1-2-504.00	CLERK	645.16	1,895.16	15,000.00	13,104.84
1-2-505.00	TRUSTEES	860.20	2,526.88	20,000.00	17,473.12
1-2-506.00	TREASURER	43.01	126.34	0.00	(126.34)
1-2-509.00	HEALTH BENEFITS	0.00	0.00	8,000.00	8,000.00
1-2-511.00	SOCIAL SECURITY TAX	249.25	1,225.62	12,500.00	11,274.38
1-2-512.00	IMRF	70.80	590.47	6,500.00	5,909.53
1-2-536.00	TRAVEL EXPENSE	0.00	0.00	3,000.00	3,000.00
1-2-537.00	EDUCATION	0.00	0.00	2,000.00	2,000.00
Total Dept 2 - ELECTED OFFICIALS		4,696.39	20,074.12	185,080.00	165,005.88
Dept 3 - SOCIAL SERVICES DIVISION					
1-3-500.00	SALARIES	15,117.62	29,855.96	205,000.00	175,144.04
1-3-509.00	HEALTH BENEFITS	1,134.74	2,269.48	24,500.00	22,230.52
1-3-510.00	HRA	0.00	0.00	4,750.00	4,750.00
1-3-511.00	SOCIAL SECURITY TAX	1,139.06	2,249.10	16,000.00	13,750.90
1-3-512.00	IMRF	1,070.33	2,113.60	15,000.00	12,886.20
1-3-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,270.88	1,800.00	529.12
1-3-520.00	BUILDING MAINTENANCE	48.68	48.68	5,000.00	4,951.32
1-3-528.00	INSURANCE	0.00	0.00	800.00	800.00
1-3-532.00	TELEPHONE/INTERNET	275.49	552.81	4,400.00	3,847.19
1-3-534.00	UTILITIES	150.35	344.75	3,000.00	2,655.25
1-3-536.00	TRAVEL EXPENSE	0.00	0.00	2,000.00	2,000.00
1-3-537.00	EDUCATION	0.00	0.00	2,000.00	2,000.00
1-3-538.00	POSTAGE	0.00	0.00	100.00	100.00
1-3-540.00	PRINTING	0.00	0.00	200.00	200.00
1-3-546.00	DUES/FEES	0.00	0.00	1,200.00	1,200.00
1-3-558.00	OFFICE SUPPLIES	0.00	0.00	1,000.00	1,000.00
1-3-559.00	OFFICE EQUIPMENT	0.00	0.00	1,500.00	1,500.00
1-3-565.00	INFORMATION TECHNOLOGY	299.80	299.80	1,300.00	1,000.20
1-3-568.00	MISCELLANEOUS	675.77	727.63	800.00	72.37
Total Dept 3 - SOCIAL SERVICES DIVISION		19,911.84	39,732.89	290,350.00	250,617.11
Dept 5 - COMMUNITY CENTER					
1-5-500.00	SALARIES	24,696.26	48,456.37	415,000.00	366,543.63
1-5-509.00	HEALTH BENEFITS	2,225.61	4,451.22	31,500.00	27,048.78
1-5-510.00	HRA	0.00	0.00	5,600.00	5,600.00
1-5-511.00	SOCIAL SECURITY TAX	1,824.82	3,578.02	32,500.00	28,921.98
1-5-512.00	IMRF	1,643.06	3,222.78	21,500.00	18,277.22
1-5-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,909.77	5,800.00	3,890.23
1-5-520.00	BUILDING MAINTENANCE	1,200.32	1,740.95	8,000.00	6,259.05
1-5-524.00	NUTRITION	1,887.99	2,156.92	19,500.00	17,343.08
1-5-525.00	LUNCH & LEARN PRESENTATIONS	0.00	0.00	2,500.00	2,500.00
1-5-532.00	TELEPHONE/INTERNET	582.91	1,165.34	7,500.00	6,334.66
1-5-534.00	UTILITIES	891.71	1,873.40	16,000.00	14,126.60
1-5-536.00	TRAVEL EXPENSE	0.00	0.00	1,000.00	1,000.00
1-5-537.00	EDUCATION	250.00	250.00	5,000.00	4,750.00
1-5-538.00	POSTAGE	407.00	2,057.00	9,750.00	7,693.00
1-5-540.00	PRINTING	1,764.82	1,764.82	16,000.00	14,235.18
1-5-546.00	DUES/FEES	13.81	23.29	2,250.00	2,226.71
1-5-547.00	PROGRAMS	2,039.00	2,903.00	63,000.00	60,097.00
1-5-550.00	LONG DISTANCE TRIPS	0.00	0.00	5,000.00	5,000.00
1-5-551.00	PROGRAM SUPPLIES	553.60	561.43	8,000.00	7,438.57
1-5-553.00	SPECIAL EVENTS	0.00	0.00	5,800.00	5,800.00
1-5-558.00	OFFICE SUPPLIES	0.00	0.00	2,500.00	2,500.00
1-5-559.00	OFFICE EQUIPMENT	0.00	0.00	3,500.00	3,500.00
1-5-561.00	FUEL/OIL	0.00	0.00	1,000.00	1,000.00
1-5-563.00	BUILDING EQUIPMENT	57.07	57.07	3,000.00	2,942.93
1-5-565.00	INFORMATION TECHNOLOGY	0.00	0.00	4,000.00	4,000.00
1-5-568.00	MISCELLANEOUS	37.40	37.40	2,000.00	1,962.60
1-5-585.00	GRANT PROJECTS	0.00	1,200.00	1,500.00	300.00
Total Dept 5 - COMMUNITY CENTER		40,075.38	77,408.78	698,700.00	621,291.22
Dept 6 - ASSESSORS DIVISION					
1-6-500.00	SALARIES	20,401.69	41,242.22	320,000.00	278,757.78
1-6-509.00	HEALTH BENEFITS	4,373.71	8,747.42	74,000.00	65,252.58
1-6-510.00	HRA	(17.32)	(34.64)	7,000.00	7,034.64
1-6-511.00	SOCIAL SECURITY TAX	1,519.25	3,072.07	25,000.00	21,927.93
1-6-512.00	IMRF	1,317.71	2,602.68	21,000.00	18,397.32

		ACTIVITY FOR	YTD BALANCE	2021-22	AVAILABLE
GL NUMBER	DESCRIPTION	MONTH 05/31/2021 INCREASE (DECREASE)	05/31/2021 NORMAL (ABNORMAL)	ORIGINAL BUDGET	BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
1-6-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,483.44	3,300.00	1,816.56
1-6-520.00	BUILDING MAINTENANCE	77.89	77.89	7,000.00	6,922.11
1-6-532.00	TELEPHONE/INTERNET	416.68	795.19	5,500.00	4,704.81
1-6-534.00	UTILITIES	240.56	551.60	5,000.00	4,448.40
1-6-536.00	TRAVEL EXPENSE	13.27	13.27	1,500.00	1,486.73
1-6-537.00	EDUCATION	20.00	20.00	2,500.00	2,480.00
1-6-538.00	POSTAGE	0.00	0.00	75.00	75.00
1-6-540.00	PRINTING	0.00	0.00	4,000.00	4,000.00
1-6-544.00	PROFESSIONAL SERVICES	0.00	0.00	5,000.00	5,000.00
1-6-546.00	DUES/FEES	367.62	367.62	6,000.00	5,632.38
1-6-558.00	OFFICE SUPPLIES	230.14	250.83	1,750.00	1,499.17
1-6-559.00	OFFICE EQUIPMENT	36.36	36.36	5,000.00	4,963.64
1-6-561.00	FUEL/OIL	414.92	457.64	1,500.00	1,042.36
1-6-565.00	INFORMATION TECHNOLOGY	378.00	378.00	17,500.00	17,122.00
1-6-568.00	MISCELLANEOUS	0.00	0.00	500.00	500.00
1-6-569.00	VEHICLE MAINTENANCE	0.00	0.00	2,000.00	2,000.00
Total Dept 6 - ASSESSORS DIVISION		29,790.48	60,061.59	515,125.00	455,063.41
Dept 7 - TRANSPORTATION DIVISION					
1-7-500.00	SALARIES	6,354.59	12,621.09	120,000.00	107,378.91
1-7-509.00	HEALTH BENEFITS	567.37	1,134.74	8,000.00	6,865.26
1-7-510.00	HRA	0.00	0.00	1,650.00	1,650.00
1-7-511.00	SOCIAL SECURITY TAX	479.19	951.61	10,000.00	9,048.39
1-7-512.00	IMRF	335.22	679.49	9,000.00	8,320.51
1-7-513.00	UNEMPLOYMENT COMPENSATION	0.00	564.42	1,700.00	1,135.58
1-7-515.00	UNIFORMS/TESTING	0.00	0.00	600.00	600.00
1-7-520.00	BUILDING MAINTENANCE	35.00	35.00	4,000.00	3,965.00
1-7-528.00	INSURANCE	2,196.00	2,196.00	4,000.00	1,804.00
1-7-532.00	TELEPHONE	138.53	277.06	1,800.00	1,522.94
1-7-534.00	UTILITIES	20.00	46.32	500.00	453.68
1-7-544.00	PROFESSIONAL SERVICES	0.00	0.00	1,000.00	1,000.00
1-7-558.00	OFFICE SUPPLIES	0.00	0.00	500.00	500.00
1-7-561.00	FUEL/OIL	1,284.38	2,009.66	18,000.00	15,990.34
1-7-569.00	VEHICLE MAINTENANCE	11.45	11.45	14,000.00	13,988.55
Total Dept 7 - TRANSPORTATION DIVISION		11,421.73	20,526.84	194,750.00	174,223.16
TOTAL EXPENDITURES		151,846.00	278,735.26	3,325,655.00	3,046,919.74
Fund 1 - GENERAL TOWN FUND:					
TOTAL REVENUES		95,952.08	146,967.74	4,531,871.00	4,384,903.26
TOTAL EXPENDITURES		151,846.00	278,735.26	3,325,655.00	3,046,919.74
NET OF REVENUES & EXPENDITURES		(55,893.92)	(131,767.52)	1,206,216.00	1,337,983.52

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REVENUE AND EXPENDITURE REPORT FOR ELA TOWNSHIP  
 PERIOD ENDING 05/31/2021

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GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2021-22	AVAILABLE
		MONTH 05/31/2021	05/31/2021	ORIGINAL	BALANCE
		INCREASE (DECREASE)	NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)
Fund 2 - GENERAL ASSISTANCE FUND					
Revenues					
Dept 0					
2-0-400.00	PROPERTY TAX	792.84	1,536.40	20,022.00	18,485.60
2-0-404.00	INTEREST INCOME	6.65	6.65	500.00	493.35
2-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	138,587.00	138,587.00
Total Dept 0		799.49	1,543.05	159,109.00	157,565.95
TOTAL REVENUES		799.49	1,543.05	159,109.00	157,565.95
Expenditures					
Dept 0					
2-0-500.00	SALARIES	1,439.98	2,826.92	20,000.00	17,173.08
2-0-511.00	SOCIAL SECURITY TAX	110.16	216.24	1,600.00	1,383.76
2-0-512.00	IMRF	101.94	200.13	1,500.00	1,299.87
2-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	0.00	250.00	250.00
2-0-537.00	EDUCATION	0.00	0.00	500.00	500.00
2-0-701.00	EMERGENCY ASSISTANCE	1,500.00	3,024.00	80,000.00	76,976.00
2-0-702.00	GENERAL ASSISTANCE	0.00	0.00	20,000.00	20,000.00
Total Dept 0		3,152.08	6,267.29	123,850.00	117,582.71
TOTAL EXPENDITURES		3,152.08	6,267.29	123,850.00	117,582.71
Fund 2 - GENERAL ASSISTANCE FUND:					
TOTAL REVENUES		799.49	1,543.05	159,109.00	157,565.95
TOTAL EXPENDITURES		3,152.08	6,267.29	123,850.00	117,582.71
NET OF REVENUES & EXPENDITURES		(2,352.59)	(4,724.24)	35,259.00	39,983.24

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2021-22	AVAILABLE
		MONTH 05/31/2021 INCREASE (DECREASE)	05/31/2021 NORMAL (ABNORMAL)	ORIGINAL BUDGET	BALANCE NORMAL (ABNORMAL)
Fund 3 - GENERAL ROAD FUND					
Revenues					
Dept 0					
3-0-400.00	PROPERTY TAX	8,655.08	12,908.34	250,447.00	237,538.66
3-0-402.00	PERS PROP REPLACEMENT TAX	4,617.19	8,199.94	10,000.00	1,800.06
3-0-404.00	INTEREST INCOME	68.79	68.79	1,000.00	931.21
3-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	1,437,796.00	1,437,796.00
3-0-410.00	MISCELLANEOUS INCOME	5,045.92	5,045.92	5,000.00	(45.92)
3-0-410.01	HWY.ENT.INCOME/BUS REPAIRS	0.00	70.50	0.00	(70.50)
3-0-410.02	HWY.ENT.INCOME/VILL.DEER PARK	1,202.00	3,933.82	162,000.00	158,066.18
3-0-410.03	HWY.ENT.INCOME/VILL.LONG GROVE	7,774.76	12,276.87	20,000.00	7,723.13
3-0-410.04	HWY.ENT.INCOME/VILL. NORTH BARRINGTON	0.00	1,458.75	10,000.00	8,541.25
3-0-410.05	HWY.ENT.INCOME/VILL.KILDEER	4,144.17	9,062.48	25,000.00	15,937.52
Total Dept 0		31,507.91	53,025.41	1,921,243.00	1,868,217.59
TOTAL REVENUES		31,507.91	53,025.41	1,921,243.00	1,868,217.59
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
3-1-500.00	SALARIES	2,499.00	4,391.00	130,000.00	125,609.00
3-1-502.00	HIGHWAY COMMISSIONER	537.62	1,579.27	0.00	(1,579.27)
3-1-509.00	HEALTH BENEFITS	1,628.56	3,257.12	46,000.00	42,742.88
3-1-510.00	HRA	0.00	0.00	5,000.00	5,000.00
3-1-511.00	SOCIAL SECURITY TAX	212.36	416.84	10,000.00	9,583.16
3-1-512.00	IMRF	176.93	310.89	10,000.00	9,689.11
3-1-513.00	UNEMPLOYMENT COMPENSATION	0.00	195.07	1,300.00	1,104.93
3-1-528.00	INSURANCE	26,869.00	26,869.00	29,000.00	2,131.00
3-1-532.00	TELEPHONE/INTERNET	626.16	668.42	7,000.00	6,331.58
3-1-536.00	TRAVEL EXPENSE	0.00	0.00	1,500.00	1,500.00
3-1-537.00	EDUCATION	0.00	0.00	4,000.00	4,000.00
3-1-540.00	PRINTING	0.00	0.00	500.00	500.00
3-1-544.00	PROFESSIONAL SERVICES	0.00	67.50	1,000.00	932.50
3-1-546.00	DUES/FEES	0.00	0.00	1,000.00	1,000.00
3-1-548.00	PUBLIC NOTICES	0.00	0.00	500.00	500.00
3-1-549.00	PERS.PROP.REPL.TAX-VILL.REFUND	0.00	0.00	4,000.00	4,000.00
3-1-558.00	OFFICE SUPPLIES	301.42	301.42	3,000.00	2,698.58
3-1-559.00	OFFICE EQUIPMENT	78.99	78.99	3,000.00	2,921.01
3-1-565.00	INFORMATION TECHNOLOGY	258.87	258.87	2,500.00	2,241.13
Total Dept 1 - ADMINISTRATIVE DIVISION		33,188.91	38,394.39	259,300.00	220,905.61
Dept 4 - MAINTENANCE DIVISION					
3-4-520.00	BUILDING MAINTENANCE	265.00	265.00	15,000.00	14,735.00
3-4-533.00	ENGINEERING SERVICES	0.00	0.00	4,500.00	4,500.00
3-4-534.00	UTILITIES	422.45	917.45	7,500.00	6,582.55
3-4-535.00	RENTALS	0.00	0.00	2,000.00	2,000.00
3-4-562.00	OPERATING SUPPLIES	0.00	186.81	4,500.00	4,313.19
3-4-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	0.00	230,000.00	230,000.00
3-4-564.00	SMALL TOOLS	895.00	895.00	4,000.00	3,105.00
3-4-567.00	EQUIPMENT MAINTENANCE	960.94	960.94	32,500.00	31,539.06
3-4-569.00	VEHICLE MAINTENANCE	1,155.99	1,192.97	45,000.00	43,807.03
3-4-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
3-4-577.00	VILLAGE MATERIALS	3,092.33	3,184.99	45,000.00	41,815.01
3-4-580.00	PAVING	3,059.50	3,059.50	475,000.00	471,940.50
3-4-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
3-4-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	650,000.00	650,000.00
Total Dept 4 - MAINTENANCE DIVISION		9,851.21	10,662.66	1,525,500.00	1,514,837.34
TOTAL EXPENDITURES		43,040.12	49,057.05	1,784,800.00	1,735,742.95
Fund 3 - GENERAL ROAD FUND:					
TOTAL REVENUES		31,507.91	53,025.41	1,921,243.00	1,868,217.59
TOTAL EXPENDITURES		43,040.12	49,057.05	1,784,800.00	1,735,742.95
NET OF REVENUES & EXPENDITURES		(11,532.21)	3,968.36	136,443.00	132,474.64



GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2021-22	AVAILABLE
		MONTH 05/31/2021 INCREASE (DECREASE)	05/31/2021 NORMAL (ABNORMAL)	ORIGINAL BUDGET	BALANCE NORMAL (ABNORMAL)
Fund 4 - PERMANENT ROAD FUND					
Revenues					
Dept 0					
4-0-400.00	PROPERTY TAX	42,905.64	64,002.78	1,086,688.00	1,022,685.22
4-0-404.00	INTEREST INCOME	24.78	24.78	2,000.00	1,975.22
4-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	572,408.00	572,408.00
4-0-410.02	ROAD BONDS	200.00	400.00	500.00	100.00
Total Dept 0		43,130.42	64,427.56	1,661,596.00	1,597,168.44
TOTAL REVENUES		43,130.42	64,427.56	1,661,596.00	1,597,168.44
Expenditures					
Dept 0					
4-0-500.00	SALARIES	26,802.01	53,211.51	470,000.00	416,788.49
4-0-509.00	HEALTH BENEFITS	4,439.67	9,537.59	102,000.00	92,462.41
4-0-510.00	HRA	0.00	0.00	6,500.00	6,500.00
4-0-511.00	SOCIAL SECURITY TAX	1,996.62	3,963.19	36,000.00	32,036.81
4-0-512.00	IMRF	1,814.19	3,630.19	34,000.00	30,369.81
4-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	2,483.79	5,000.00	2,516.21
4-0-515.00	UNIFORMS/TESTING	902.26	2,964.32	7,000.00	4,035.68
4-0-535.00	RENTALS	0.00	0.00	1,500.00	1,500.00
4-0-561.00	FUEL/OIL	732.85	2,218.49	50,000.00	47,781.51
4-0-562.00	OPERATING SUPPLIES	461.58	461.58	8,500.00	8,038.42
4-0-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	0.00	10,000.00	10,000.00
4-0-570.00	ROAD SIGNS/JULIE	72.00	72.00	4,500.00	4,428.00
4-0-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
4-0-580.00	PAVING	0.00	0.00	20,000.00	20,000.00
4-0-582.00	STORM WATER	2,093.13	2,093.13	225,000.00	222,906.87
4-0-584.00	STREET LIGHTS	838.07	1,683.02	12,000.00	10,316.98
4-0-586.00	ROAD SALT AND LIQUID DE-ICER	0.00	0.00	75,000.00	75,000.00
4-0-587.00	ROAD SUPPLIES & TREE REMOVAL	80.00	80.00	25,000.00	24,920.00
4-0-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
4-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	350,000.00	350,000.00
Total Dept 0		40,232.38	82,398.81	1,452,500.00	1,370,101.19
TOTAL EXPENDITURES		40,232.38	82,398.81	1,452,500.00	1,370,101.19
Fund 4 - PERMANENT ROAD FUND:					
TOTAL REVENUES		43,130.42	64,427.56	1,661,596.00	1,597,168.44
TOTAL EXPENDITURES		40,232.38	82,398.81	1,452,500.00	1,370,101.19
NET OF REVENUES & EXPENDITURES		2,898.04	(17,971.25)	209,096.00	227,067.25

		ACTIVITY FOR	YTD BALANCE	2021-22	AVAILABLE
		MONTH 05/31/2021	05/31/2021	ORIGINAL	BALANCE
GL NUMBER	DESCRIPTION	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)
Fund 5 - PARK MAINTENANCE FUND					
Revenues					
Dept 0					
5-0-400.00	PROPERTY TAX	16,105.21	21,859.17	408,248.00	386,388.83
5-0-404.00	INTEREST INCOME	6.37	6.37	500.00	493.63
5-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	272,820.00	272,820.00
5-0-410.01	KNIGGE PARK - STUDENT PARKING LOT REV	4,000.00	4,575.00	15,000.00	10,425.00
5-0-410.02	YOUTH SPORTS - PARK REV	2,685.00	2,685.00	4,500.00	1,815.00
Total Dept 0		22,796.58	29,125.54	701,068.00	671,942.46
TOTAL REVENUES		22,796.58	29,125.54	701,068.00	671,942.46
Expenditures					
Dept 0					
5-0-500.00	SALARIES	5,781.00	15,072.00	130,000.00	114,928.00
5-0-509.00	HEALTH BENEFITS	562.30	1,033.72	16,000.00	14,966.28
5-0-510.00	HRA	0.00	0.00	3,300.00	3,300.00
5-0-511.00	SOCIAL SECURITY TAX	432.34	1,126.24	10,500.00	9,373.76
5-0-512.00	IMRF	229.40	817.81	9,500.00	8,682.19
5-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	781.91	2,000.00	1,218.09
5-0-520.00	BUILDING MAINTENANCE	354.83	1,437.33	16,000.00	14,562.67
5-0-521.00	PARK MAINTENANCE	2,562.00	2,591.98	30,000.00	27,408.02
5-0-534.00	UTILITIES	165.62	294.01	10,000.00	9,705.99
5-0-544.00	PROFESSIONAL SERVICES	0.00	0.00	8,500.00	8,500.00
5-0-555.00	SCHOLARSHIPS/KNIGGE PARKING MAINTENANCE	238.50	238.50	15,000.00	14,761.50
5-0-561.00	FUEL/OIL	291.38	291.38	4,000.00	3,708.62
5-0-562.00	LANDSCAPING SUPPLIES	0.00	0.00	10,000.00	10,000.00
5-0-563.00	PARK EQUIPMENT	697.34	697.34	16,000.00	15,302.66
5-0-564.00	SMALL TOOLS	264.12	264.12	2,000.00	1,735.88
5-0-568.00	MISCELLANEOUS	0.00	0.00	1,000.00	1,000.00
5-0-574.00	ELA HISTORIC-PROJECTS/MAINT	579.69	877.37	10,000.00	9,122.63
5-0-596.00	MOSQUITO ABATEMENT PLAN	8,278.00	8,278.00	34,000.00	25,722.00
5-0-600.00	CAPITAL IMPROVEMENTS	0.00	47,263.00	250,000.00	202,737.00
Total Dept 0		20,436.52	81,064.71	577,800.00	496,735.29
TOTAL EXPENDITURES		20,436.52	81,064.71	577,800.00	496,735.29
Fund 5 - PARK MAINTENANCE FUND:					
TOTAL REVENUES		22,796.58	29,125.54	701,068.00	671,942.46
TOTAL EXPENDITURES		20,436.52	81,064.71	577,800.00	496,735.29
NET OF REVENUES & EXPENDITURES		2,360.06	(51,939.17)	123,268.00	175,207.17

REVENUE AND EXPENDITURE REPORT FOR ELA TOWNSHIP  
 PERIOD ENDING 05/31/2021

		ACTIVITY FOR	YTD BALANCE	2021-22	AVAILABLE
GL NUMBER	DESCRIPTION	MONTH 05/31/2021 INCREASE (DECREASE)	05/31/2021 NORMAL (ABNORMAL)	ORIGINAL BUDGET	BALANCE NORMAL (ABNORMAL)
Fund 6 - CEMETERY MAINTENANCE FUND					
Revenues					
Dept 0					
6-0-400.00	PROPERTY TAX	395.77	594.70	10,023.00	9,428.30
6-0-404.00	INTEREST INCOME	11.58	11.58	1,000.00	988.42
6-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	237,821.00	237,821.00
6-0-409.00	DONATIONS	0.00	0.00	6,000.00	6,000.00
6-0-410.01	FAIRFIELD CEMETERY REVENUE	0.00	0.00	2,000.00	2,000.00
6-0-410.02	LAKE ZURICH CEMETERY REVENUE	3,600.00	3,600.00	10,000.00	6,400.00
Total Dept 0		4,007.35	4,206.28	266,844.00	262,637.72
TOTAL REVENUES		4,007.35	4,206.28	266,844.00	262,637.72
Expenditures					
Dept 0					
6-0-500.00	SALARIES	384.62	769.24	5,000.00	4,230.76
6-0-508.00	CEMETERY BOARD	0.00	0.00	1,500.00	1,500.00
6-0-511.00	SOCIAL SECURITY TAX	29.41	58.84	400.00	341.16
6-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	36.64	450.00	413.36
6-0-521.00	CEMETERY MAINTENANCE	0.00	0.00	66,000.00	66,000.00
6-0-522.00	BURIAL EXPENSES	0.00	0.00	9,000.00	9,000.00
6-0-523.00	CREM SCATTER GARDEN	0.00	0.00	2,000.00	2,000.00
6-0-532.00	TELEPHONE/INTERNET	32.18	64.36	600.00	535.64
6-0-536.00	TRAVEL EXPENSE	0.00	0.00	200.00	200.00
6-0-537.00	EDUCATION	0.00	0.00	200.00	200.00
6-0-544.00	PROFESSIONAL SERVICES	0.00	0.00	5,500.00	5,500.00
6-0-564.00	SMALL TOOLS	0.00	0.00	2,000.00	2,000.00
6-0-565.00	INFORMATION TECHNOLOGY	0.00	0.00	150.00	150.00
6-0-568.00	MISCELLANEOUS	0.00	0.00	3,000.00	3,000.00
6-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	100,000.00	100,000.00
Total Dept 0		446.21	929.08	196,000.00	195,070.92
TOTAL EXPENDITURES		446.21	929.08	196,000.00	195,070.92
Fund 6 - CEMETERY MAINTENANCE FUND:					
TOTAL REVENUES		4,007.35	4,206.28	266,844.00	262,637.72
TOTAL EXPENDITURES		446.21	929.08	196,000.00	195,070.92
NET OF REVENUES & EXPENDITURES		3,561.14	3,277.20	70,844.00	67,566.80
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		198,193.83	299,295.58	9,241,731.00	8,942,435.42
TOTAL EXPENDITURES - ALL FUNDS		259,153.31	498,452.20	7,460,605.00	6,962,152.80
NET OF REVENUES & EXPENDITURES		(60,959.48)	(199,156.62)	1,781,126.00	1,980,282.62

**Payroll Check Register Report For Ela Township**

For Check Dates 5/11/2021 to 6/7/2021

Name	Check Net
AXA EQUITABLE-EQUI VEST	414.16
CINCINNATI LIFE INS	161.55
EFTPS	29,523.59
ILL DEPT OF REVENUE	5,303.12
ILLINOIS MUNICIPAL	15,138.06
WISCONSIN DEPT OF REVENUE	208.06
EMPLOYEE PAYROLL	88,628.47
Total Payroll	139,377.01



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Date: May 28, 2021  
To: Township Supervisor and Board of Trustees  
From: Jim Dalbec, Assistant Community Programs Director  
Subject: **Board Report – May 2021**

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**Programming:**

We saw another \$500 increase in programming revenue from April to May for a total of just over \$2100. We also had our first outdoor concert of 2021 on the patio for over 30 participants, and it was an unmasked event! Our Fitness Classes continue to grow in popularity, although many of our participants still are choosing to participate virtually from the comfort of their own homes.

**Meals:**

The Good News: Our meal orders for May were around \$3000 for the month. The Bad News: Chef Lynn found another job opportunity that she couldn't pass up, and her last day was May 12. It has been everyone working together to try and keep up with making and serving between 20-35 lunches per day. We have posted the job opening and are hoping to find someone as soon as possible, but this is obviously an extremely unique position with a very specific skill set. Chef Lynn was the perfect combination of amazing chef and great personality to interact with staff and members, teach cooking classes, and help out in other capacities. She definitely has BIG shoes to fill. Despite not having an official chef, we are continuing curbside meal pick-up for the foreseeable future.

**Upcoming Events/Programming:**

With the CDC's latest guidelines that vaccinated individuals aren't required to wear masks in private or public settings, we received a flurry of calls and e-mails from our members wanting to come back and meet in their specific groups. We had a Zoom call with the Illinois Department of Aging and many other Senior Centers in Illinois, but we unfortunately didn't receive any clear guidance. If things continue progressing in the right direction, Illinois will be in Phase 5 starting June 11. If that is the case, we will resume all in-person activities starting July 1. We need to wait until the next newsletter because EVERY group wants to meet in-person. We can't prioritize one group over another and need to determine what those activities would require (vaccination, masks, temperature checks, or none of the above). We did learn that we are able to ask if someone has been vaccinated, however we can't discriminate against those that are choosing not to get vaccinated. We're hoping that as of July 1, we can operate in a fashion that much more closely resembles how we operated prior to the pandemic.

Thank you again for your continued support,  
Jim Dalbec  
Assistant Community Programs Director



Date: June 7, 2021  
To: Township Supervisor and Board of Trustees  
From: Susan Fackler, LCSW CADCRYT, Director of Ela Community & Family Services  
Subject: Board Report – May 2021

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### Clients & Groups

We have reached over 100+ residents (junior high, high school, young adults, adults and seniors) for individual and family therapy sessions during the month of May. We address mental health, undomiciled people, anxiety, depression, family situations, domestic violence and substance abuse issues. I continue to receive after-hours crisis calls from individuals and the police. Casey LSW, Anna MSW, Taylor BS, and I continue to check in on families, youth, seniors and disabled to provide support. Casey Cannon's last day with us was on May 28<sup>th</sup>. We will miss her, but wish her the best of luck in her future endeavors as she pursues her career in social work. We continue to receive many, many thanks from residents who are benefiting from our services. Our groups continue to stay stable throughout the month of May. We have reached over 500 people through Yoga Nidra (3x/week), Meditation (3x/week), DBT (1x/week) and Charity Knit and Crochet (1x/week) for the month of May.

### Workshops, Trainings & CEU's

This month, AITCOY held the workshop "Sex, Drugs, and Netflix: Interpreting Substance Use and Mature Content with Teenager" presented by Aaron Weiner, PhD, ABPP- Licensed Clinical Psychologist. We received positive feedback from the workshop.

### Meetings & Community

We receive referrals from police and fire departments, School District 95, churches, St. Vincent de Paul, other local therapists and the community. We continue to actively participate in AITCOY, StandUp Task Force and Ela Coalition Against Youth Substance Abuse. This month, we celebrated the Charity Knit & Crochet groups 14<sup>th</sup> anniversary dinner! We were able to give 13 gift basket donations and plenty of blankets to Women's Residents, Lake County Haven and Kids' Korner. It was great to see everyone and celebrate an amazing group!

### Emergency/General Assistance:

Taylor is now taking on the responsibility of the EA/GA cases. We distributed 4 EAGA packets during the month of May and received 1 completed application in which the individual qualified for assistance. Gratefully, we also work with Salvation Army and local churches to assist people in need. This month, Taylor completed the Salvation Army training and is now a Service Extension Volunteer.

### Lending Closet:

We continue to help residents needing medical equipment. Taylor puts it outside our door for pick up. When returning, we ask that residents fully sanitize the borrowed equipment. However, once the equipment is returned, Taylor also sanitizes it before it goes back out.



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Date: June 8, 2021  
To: Township Supervisor and Board of Trustees  
From: Joe Cacciatore, Youth Coordinator  
Subject: **Board Report – May 2021**

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### **Homework Club:**

Homework Club for the 2021-2022 school year is growing. The postcard we created for Shooting Stars Summer Camp and Homework Club has hit doorsteps and we have received several inquiries because of it.

### **Summer Camp:**

Summer Camp is ready to go. Camp starts on June 7 and preparations are well underway. We have hired two additional staff and are looking for a third. We have 28 signed up for the first week and the numbers for the other weeks is increasing each day. We are looking forward to being engaged with the kids and providing a great summer escape for the kids...and their parents.

### **Community Center:**

With Chef Lynn no longer at the Community Center, the Youth Staff have increased their role with the kitchen providing daily support wherever needed. We are not doing the cooking, but we are helping with everything else. It is an absolute team effort.

### **Teen Club:**

Teen Club for the 2021-2022 school year is still in question. With all of the kids being home for virtual school during the 2020-2021 school year, most parents have become more comfortable with their children being home on their own. We are assessing the possibility of running or taking a short hiatus from the program for the 2021-2022 school year.





**Ela Township Highway Department**  
Mike DePouw, Highway Superintendent  
Address: 23605 N. Echo Lake Rd. • Lake Zurich, IL 60047  
Phone: 847-438-2371 Fax: 847-438-0457  
E-mail: [highway@elatownship.org](mailto:highway@elatownship.org)

## Highway Department's Monthly Report June 2021

I would like to start by saying thank you to Gloria Palmblad Township Supervisor, Will Stefaniuk Township Manager and the entire Township Board for giving me the opportunity to lead the Highway Department. It humbles me greatly that you have the trust and confidence in me to lead this team. I genuinely appreciate it! From what I have seen these past few weeks; I just wanted to let the entire board know that Agnes, Geoff and all the Highway Department employees are hardworking and dedicated individuals. We as a Township should be grateful to have them working for us.

These last few weeks have been challenging to say the least, but I have been lucky enough to spend some time on the job sites with the guys. I have witnessed them preform their jobs with professionalism and excellence; it is something to be in awe of. I have been able to spend a lot of time meeting everyone from all our other Township departments as well as others from the surrounding towns that we work with. It is going to take me some time to remember everyone's names, but I am looking forward to developing a great working relationship with everyone.

*Mike DePouw*

**Ela Township Highway Superintendent**

- Mowing crew has been mowing & weed whipping all Ela Parks and Properties
- Tree crew is busy trimming, removing dead trees and clearing sightlines
- The road crew has been filling potholes with UPM.

- Total income for May from Village Contracts \$19,803.37

- Village of Deer Park – 14 work tickets preformed

- Labor charges \$3,388.00
- Material charges \$846.50
- Equipment charges \$607.50
- Totaling \$4,842.00

- Village of Kildeer – 23 work tickets preformed

- Labor charges \$4,718.00
- Material charges \$1,498.50
- Equipment charges \$1,417.50
- Totaling \$7,634.00

- Village of Long Grove – 21 work tickets preformed

- Labor charges \$2,632.00
- Material charges \$394.33
- Equipment charges \$877.50
- Totaling \$3,903.83

- Village of North Barrington – 8 work tickets preformed

- Labor charges \$1,918.00
- Material charges \$853.04
- Equipment charges \$652.50
- Totaling \$3,423.54







## **Ela Township Highway Department**

**Mike DePouw, Highway Superintendent**

**Address:** 23605 N. Echo Lake Rd. • Lake Zurich, IL 60047

**Phone:** 847-438-2371 **Fax:** 847-438-0457

**E-mail:** [highway@elatownship.org](mailto:highway@elatownship.org)

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- Labor hours performed throughout Ela Township –104 work tickets preformed
  - Assessor –0 work tickets equaling 0 hours
  - Buses – 0 work tickets equaling 0 hours
  - Cemetery – 12 work tickets equaling 23.5 hours
  - Community Center – 10 work tickets equaling 17.5 hours
  - Highway Department (unincorporated) – 46 work tickets equaling 86.25 hours
  - Historical – 0 work tickets equaling 0 hours
  - Parks – 33 work tickets equaling 217.25 hours
  - Social Worker – 0 work ticket equaling 0 hours
  - Town Hall – 3 work tickets equaling 5 hours
  - Mowing – 55 work tickets equaling 98.5 hours



Date: May 6, 2021  
To: Township Supervisor and Board of Trustees  
From: Jessica P. Case, Bus Liaison  
Subject: **Board Report – May 2021**

<b><u>BUS SERVICE</u></b>	<b>Jan-21</b>	<b>Feb-21</b>	<b>Mar-21</b>	<b>Apr-21</b>	<b>May-21</b>
Ridership (One Way) - Ela	211	198	286	339	275
Ridership (One Way) - Wauconda	24	22	28	26	48
Total Number of Rides	235	220	314	365	323
Revenue Miles - Ela	1129	1174	1639	1847	1439
Revenue Miles - LC	449	417	532	491	480
Total Miles	1578	1591	2171	2338	1919
Revenue Hours - Ela	135	136	185	200	164
Revenue Hours - LC	17.5	16.5	21	19.5	18.5
Total Hours	152.5	152.5	206	219.5	182.5
Days in Service - Ela	19	18	23	22	20
Days in Service - LC	19	18	23	22	20
Fuel Usage (gallons)	469.5	302.2	302.2	495.9	324
Lift Usage	34	31	76	83	45
Ridership - Senior Trips	0	0	0	0	0
Ridership - Youth Trips	0	0	0	0	0

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Date: June 10, 2021  
To: Township Supervisor and Board of Trustees  
From: William Stefaniuk, Township Manager  
Subject: Board Report – May 2021

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**Microsoft Office 365 License Renewal:**

Township staff have reviewed their annual subscriptions for Microsoft Office 365 licenses purchased via IT broker, LiftOff, and submitted a request to renew for the following 2021-2022 year.

**COVID-19 Update:**

Beginning on Monday, June 14, 2021, Ela Township offices will transition to normal operating hours for residents to enter all public buildings. Access requirements for service at Township buildings will be relaxed to no longer require temperature screenings or masks for those that have been vaccinated. Other prevention measures will remain in place with screen guards, hand sanitizer stations, and contact tracing until the state of Illinois fully reopens. This information will be posted at each building access point and on the Township's website, social media and e-news communications.

**Personnel:**

Hiring is underway for multiple departments within Ela Township. Vacant positions have now been posted on the Township's website, Indeed, social media, and other association websites as appropriate. Interviews have begun for the Community Family Services Director position, which is targeted to be filled by July 2021.

**EPA – Green Power Community Designation**

Ela Township was recently awarded the designation of becoming a Green Power Community by the Environmental Protection Agency (EPA). Residents in unincorporated Ela Township will have 5,260,000 kWh in annual green power usage via alternative energy provider, MC Squared Energy Services. This is the equivalent amount of energy needed to power almost 500 homes with electricity use for one year or almost 15.5 million miles driven by electric car.



**10**



**INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE VILLAGE OF KILDEER, ILLINOIS, AND  
ELA TOWNSHIP, BOTH IN LAKE COUNTY, ILLINOIS**

This Intergovernmental Agreement (hereinafter, "IGA") is entered into this \_\_\_\_ day of June, 2021, by and between the Village of Kildeer, an Illinois municipal corporation (hereinafter, the "Village"), and Ela Township, an Illinois unit of local government (hereinafter the "Ela Township").

**RECITALS**

**WHEREAS**, the Village, is a municipality lawfully organized and existing under the Constitution and laws of the State of Illinois; and,

**WHEREAS**, the Ela Township is a unit of local government established under the Constitution and laws of the State of Illinois; and,

**WHEREAS**, Article VII, Section 10 of the 1970 Constitution of the State of Illinois provides that units of local government may contract among themselves, to obtain or share services and to exercise, combine or transfer any power or function, in any manner not prohibited by law or by ordinance; and,

**WHEREAS**, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, et seq. provides additional powers to units of local government that work together; and

**WHEREAS**, the Village and Ela Township have determined that it is in the best interests of each of them, respectively, to enter in to the terms of this IGA, and that their residents and constituents will receive benefits from this IGA;

**NOW, THEREFORE**, inconsideration of the mutual agreements contained herein and upon the further consideration of the recitals hereinabove set forth, it is hereby agreed by and between the parties as follows:

**SECTION 1: PRELIMINARY PARAGRAPHS.** The preliminary paragraphs set forth above are incorporated herein as part of this IGA.

**SECTION 2: TERM OF AGREEMENT.** This IGA shall commence immediately upon the signing of this document by Ela Township and the approval of this IGA by the Village. This Agreement shall terminate on September 30, 2025 (the "Termination Date").

**SECTION 3: SERVICES.** Ela Township shall provide such services to the Village as specified in Exhibit A or B. Current labor rates are listed in Exhibit D.

**SECTION 4: PAYMENT FOR SERVICES.** The Village agrees to pay Ela Township for services as specified in Exhibit C.

**SECTION 5: INDEMNIFICATION.** Ela Township, its employees and contractors shall indemnify and hold harmless the Village and any of its officers, officials, employees, or agents from any and all claims, demands, liability, loss, damages, fines penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the negligent acts or omissions of Ela Township or any of its officers, officials, employees, contractors or agents related to services performed under this Intergovernmental Agreement. The Village, its employees and contractors shall indemnify and hold harmless Ela Township and any of its officers, officials, employees, or agents from any and all claims, demands, liability, loss, damages, fines penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the negligent acts or omissions of the Village or any of its officers, officials, employees, contractors or agents related to the terms of this Intergovernmental Agreement.

**SECTION 6: INSURANCE.** Each Party shall be responsible for maintaining for the duration of this Agreement its own insurance with respect to its liabilities to its employees or to third parties that may reasonably result from the performance of its lawful functions, including the performance of this Agreement. Such insurance shall be maintained through qualified insurers and/or a self-insured governmental risk pool, and shall provide, at a minimum, the following coverages and liability limits:

- A. Public Entity Liability, including general liability for personal injury and property damage, automobile liability for owned, non-owned and hired vehicles, and public officials liability; all such coverage shall provide contractual liability coverage for liability assumed in this Agreement and have limits of liability not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate; and
- B. Worker's Compensation Insurance to cover all employees and meet statutory limits in compliance with applicable state and federal laws. The coverage must also include Employer's Liability with minimum limits of \$1,000,000 for each incident.

Ela Township shall name the Village as an additional insured on the liability insurance coverage required under this Agreement; covering the Village with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused by the negligent acts or omissions of Ela Township and or the negligent acts or omissions of those acting on behalf of Ela Township in the performance of its obligations under this Agreement.

Each party shall provide the other with Certificates of Insurance evidencing the above required insurance within 15 days of signing this Agreement and every year thereafter 15 days prior to the expiration or cancellation of any such policies.

**SECTION 7: SEVERABILITY.** If any part of this Agreement shall be held invalid for any reason, the remainder of this Agreement shall remain valid to the maximum extent permitted by law.

**SECTION 8: NOTICES.** All notices and other written communications in connection with this Agreement shall be deemed delivered to the addressee thereof when delivered by hand delivery, e-mail or fax at the addresses set forth below.



For notices and communications to the Ela Township:

Ela Township  
Attn: Supervisor  
1155 East Route 22  
Lake Zurich, IL 60047  
847-438-7823 Office/ 847-438-9269 fax  
[info@elatownship.org](mailto:info@elatownship.org)

For notices and communications to the Village of Kildeer

Village of Kildeer  
Attn: Chief Village Officer  
21911 Quentin Road  
Kildeer, IL 60047

847-438-6000  
[mtalbett@villageofkildeer.com](mailto:mtalbett@villageofkildeer.com)

By written notice complying with the Section, each Party shall have the right to change the address or addressee, or both for all future notices and communications to such Party, but no notice of a change of address shall be effective until actually received.

**SECTION 9: ADDITIONAL CONTACT INFORMATION.**

Contact Information for Ela Township Highway Department

Mike DePauw (Highway Superintendent)  
Highway Cell 847-404-4142  
Highway Office 847-438-2371  
Highway Fax 847-438-0457  
Email: [highway@elatownship.org](mailto:highway@elatownship.org)

**SECTION 10: TERMINATION PRIOR TO EXPIRATION OF TERM.** Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days written notice to the other party. Upon receipt of the notice of termination, all work or services hereunder shall immediately cease except as may be specifically approved by the Parties. In the event of termination by the Village, the Township shall be entitled to compensation for all services rendered prior to the effectiveness of the notice of termination and for such additional services specifically authorized by the Village and the Village shall be entitled to reimbursement for any compensation paid in excess of the services rendered.

**SECTION 11: VENUE.** The venue for any disputes under this Agreement shall be the 19<sup>th</sup> Judicial Circuit of Lake County, Illinois.

**IN WITNESS THEREOF**, the parties have executed this IGA on the day and date appearing before their respective signatures.

Dated: \_\_\_\_\_, 2021

Dated: \_\_\_\_\_, 2021

VILLAGE OF KILDEER

ELA TOWNSHIP

By: \_\_\_\_\_  
Village President

By: \_\_\_\_\_  
Township Supervisor

Attest: \_\_\_\_\_  
Village Clerk

Attest: \_\_\_\_\_  
Township Clerk

**INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE VILLAGE OF KILDEER, ILLINOIS, AND  
ELA TOWNSHIP BOTH IN LAKE COUNTY, ILLINOIS  
JUNE \_\_\_\_\_, 2021**

**EXHIBIT A: AVAILABLE SERVICES**

Snow, ice removal, and salt spreading services

- Salt storage and spreading
- Snow removal – Village streets and intersections, pedestrian walkways
- Restoring damaged street shoulders, sod, turf, mailboxes, driveways, signs, streets

Road Maintenance Services

- Pothole patching, shoulder repair, inspection of driveways and roads
- Animal carcass removal

Storm Water Services

- Cleaning, repair, replacement and inspection of culvert and catch basins
- Ditching and reshaping and cleaning of road swales
- Inspection services for culverts

Roadway Sign/Barricade Services

- Inspection, installation, maintenance, replacement of damaged signs
- Order replacement signs, temporary traffic control, installation of public notice signs

Forestry and Brush Services

- Forestry, brush and tree trimming or removal services
- Roadside brush and grass cutting
- Emergency tree and branch removal, storm clean up
- Rights of way tree and branch trimming
- Stump grinding

Consultation and Engineering Support

- Ela Township can assist village with various projects by providing ideas, support, inspections, layout projects, etc.

General Building Maintenance

- Help with general building or parking lot issues

Note: Not all the above mentioned services apply. This is a general list of services that Ela Township can provide the Village. Exhibit A simply explains that Ela Township will provide public works service to the Village.

**INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE VILLAGE OF KILDEER, ILLINOIS, AND  
ELA TOWNSHIP BOTH IN LAKE COUNTY, ILLINOIS  
JUNE \_\_\_\_\_, 2021**

**EXHIBIT B: RIGHT OF WAY BRUSH CUTTING WITH ROTARY BOOM MOWER**

The Village shall commit to a minimum of two weeks of brush cutting. Two weeks of brush cutting is equal to \$7,600 dollars annually.

General Information about ROW brush cutting.

The goal of ROW brush cut backs is cut back vegetation within the Village's right of way (ROW). A first brush cutting can look unsightly but within a few weeks new growth will form and after consistent cut backs the trimmed area will take on a uniform appearance. Large diameter trees or limbs in the ROW will be removed to increase mowing efficiency.

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**INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE VILLAGE OF KILDEER, ILLINOIS, AND  
ELA TOWNSHIP BOTH IN LAKE COUNTY, ILLINOIS  
JUNE \_\_\_\_\_, 2021**

**EXHIBIT C: TERMS OF PAYMENT**

The Village shall pay Ela Township the following within 30 days of being billed by Ela Township:

1. Ela Township shall submit monthly invoices for those services identified in Exhibit A to this IGA rendered to the Village. The Village shall pay Ela Township the cost of any materials used by the as invoiced by Ela Township.
2. The Village shall pay Ela Township the amount of \$7,600 annually for the services identified in Exhibit B to this IGA rendered to the Village.
3. In the event that the Village fails to timely pay reasonable invoices pursuant to this agreement, Ela Township shall be under no obligation to continue to perform the terms of this Agreement.
4. In the event that the Village no longer requires Ela Township to perform the two weeks of ROW brush cutbacks, the Village shall pay Ela Township \$7,600 dollars each year until the Termination Date to reimburse Ela Township for the cost of specialized ROW equipment referenced in Exhibit B to this IGA.
5. In the event that Ela Township fails to complete any of the services on Exhibits A or B to this IGA requested by the Village, the Village shall be under no obligation to continue to perform under the terms of this Agreement.

**IN WITNESS THEREOF EXHIBIT C**, the parties have executed this Agreement on the day and date appearing before their respective signatures.

**INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE VILLAGE OF KILDEER, ILLINOIS, AND  
ELA TOWNSHIP BOTH IN LAKE COUNTY, ILLINOIS  
JUNE \_\_\_\_\_, 2021**

**EXHIBIT D: CURRENT LABOR RATES AS OF 2021**  
(same rates as established in 2018)

**EQUIPMENT RATE**

\$45 per hour rate

Wheel loader

Skid loader

Water Truck

Roadside wing mowing/Kubota/Ventrac/John Deere (\*combined roadside mowing with Kubota)

Kubota R35 backhoe

Jet Rodder

Tiger Vac

Chipper/Saws/Bucket Truck

Mowing Equipment Trailer

Main line truck

Vactor Dumps 3yds \$20 per load

**LABOR RATES**

\$56 per person, per hour rate

Overtime Labor includes Sat and Sun \$84 per person, per hour rate

Holiday Labor \$112 per person, per hour rate

Removal of animal carcass labor plus possible dump fee at landfill for large animals.

Labor rates are based on normal working hours 7:00am to 3:30pm

Labor rates are time and half for work done outside normal working hours, Saturday or Sunday.

Labor rates are double if work needs to be done on an observed holiday.

Labor and Equipment rates are subject up to a **3% increase on April 1<sup>st</sup> of every year.**

**IN WITNESS THEREOF EXHIBIT D**, the parties have executed this Agreement on the day and date appearing before their respective signatures.

Dated: \_\_\_\_\_, 2021

Dated: \_\_\_\_\_, 2021

VILLAGE OF KILDEER

ELA TOWNSHIP

By: \_\_\_\_\_  
Village President

By: \_\_\_\_\_  
Ela Township Supervisor

Attest: \_\_\_\_\_  
Village Clerk

Attest: \_\_\_\_\_  
Township Clerk



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**INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE VILLAGE OF DEER PARK, ILLINOIS, AND  
ELA TOWNSHIP, LAKE COUNTY, ILLINOIS FOR CERTAIN PUBLIC  
WORKS SERVICES**

This Intergovernmental Agreement (hereinafter, "Agreement") is entered into this \_\_\_\_ day of \_\_\_\_, 2021, by and between the Village of Deer Park, an Illinois municipal corporation (THE "Village"), and Ela Township (the "Township"), an Illinois unit of local government ("Township").

**RECITALS**

WHEREAS, the Village, is a municipality lawfully organized and existing under the Constitution and laws of the State of Illinois; and,

WHEREAS, the Township is a unit of local government established under the Illinois Constitution and laws of the State of Illinois; and,

WHEREAS, Article VII, Section 10 of the 1970 Constitution of the State of Illinois provides that units of local government may contract among themselves, to obtain or share services and to exercise, combine or transfer any power or function, in any manner not prohibited by law or by ordinance; and,

WHEREAS, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, et. seq. provides additional powers to units of local government that work together; and

WHEREAS, the Village and the Township have determined that it is in the best interests of each of them, respectively, to enter into the terms of this Intergovernmental Agreement, and that their residents and constituents will receive benefits from this Intergovernmental Agreement.

NOW, THEREFORE, in consideration of the mutual agreements contained herein and upon the further consideration of the recitals hereinabove set forth, it is hereby agreed by and between the parties as follows:

**SECTION 1: RECITALS.** The recitals set forth above are incorporated herein as part of this Intergovernmental Agreement.

**SECTION 2: TERM OF AGREEMENT.** This Agreement shall commence immediately upon the signing of this document by the Ela Township Supervisor and the approval of this Agreement by the Village Board and signature by the Village President. This Agreement shall terminate on September 30, 2025.

**SECTION 3: SERVICES.** The Township shall provide such services to the Village as specified in Exhibit A or B. Current labor rates are listed in Exhibit D.

**SECTION 4: PAYMENT FOR SERVICES.** The Village agrees to pay the Township on a time and materials basis for all Services requested by the Village in a Service Request and performed by the Township in accordance with the Terms of Payment set forth in Exhibit C hereto. Charges for labor and equipment shall be based on the Township's labor rates as set forth in Exhibit D hereto. The Village shall pay the Township the cost of any materials used for the Village as invoiced by the Township. If requested by the Village in a Service Request, the Township shall

provide to the Village a written estimate of labor and materials costs and obtain the Village's authorization before beginning work. The Township may increase its equipment and labor cost by up to 3% every year the contract is valid on April 1<sup>st</sup> of each year. Notice of any such increase will be provided 30 days in advance.

**SECTION 5: INDEMNIFICATION.** The Township and its contractors shall indemnify and hold harmless the Village and any of its officers, officials, employees, or agents from any and all claims, demands, liability, loss, damages, fines, penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the negligent acts or omissions of the Township or any of its officers, officials, employees, contractors or agents related to services performed under this Intergovernmental Agreement. The Village and its contractors shall indemnify and hold harmless the Township and any of its officers, officials, employees, or agents from any and all claims, demands, liability, loss, damages, fines penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the negligent acts or omissions of the Village or any of its officers, officials, employees, contractors or agents related to the terms of this Intergovernmental Agreement.

**SECTION 6: INSURANCE.** Each Party shall be responsible for maintaining for the duration of this Agreement its own insurance with respect to its liabilities to its employees or to third parties that may reasonably result from the performance of its lawful functions, including the performance of this Agreement. Such insurance shall be maintained through qualified insurers and/or a self-insured governmental risk pool, and shall provide, at a minimum, the following coverages and liability limits:

- A. Public Entity Liability, including general liability for personal injury and property damage, automobile liability for owned, non-owned and hired vehicles, and public officials liability; all such coverage shall provide contractual liability coverage for liability assumed in this Agreement and have limits of liability not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate; and
- B. Worker's Compensation Insurance to cover all employees and meet statutory limits in compliance with applicable state and federal laws. The coverage must also include Employer's Liability with minimum limits of \$1,000,000 for each incident.

Ela Township shall name the Village as an additional insured on the liability insurance coverage required under this Agreement; covering the Village with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused by the negligent acts or omissions of the Township and or the negligent acts or omissions of those acting on behalf of the Township in the performance of its obligations under this Agreement.

Each party shall provide the other with Certificates of Insurance evidencing the above required insurance within 15 days of signing this Agreement and every year thereafter 15 days prior to the expiration or cancellation of any such policies.

**SECTION 7: SEVERABILITY.** If any part of this Agreement shall be held invalid for any reason, the remainder of this Agreement shall remain valid to the maximum extent permitted by law.

**SECTION 8: NOTICES.** All notices and other written communications in connection with this Agreement shall be deemed delivered to the addressee thereof when delivered by hand delivery, e-mail or fax at the addresses set forth below.

For notices and communications to Ela Township

Ela Township  
Attn: Supervisor  
1155 East Route 22  
Lake Zurich, Il 60047  
847-438-7823 Office 847-438-9269 Fax  
[info@elatownship.org](mailto:info@elatownship.org)

For notices and communications to the Village of Deer Park

Village of Deer Park  
Attn: Beth McAndrews, Village Administrator  
23680 W Cuba Rd  
Deer Park, Il 60047  
847-726-1648 Office 847-726-1659 Fax  
[bmcandrews@vodp.net](mailto:bmcandrews@vodp.net)

By written notice complying with this Section, each Party shall have the right to change the address or addressee, or both, for all future notices and communications to such Party, but no notice of a change of address shall be effective until actually received.

**SECTION 9: ADDITIONAL CONTACT INFORMATION.**

Contact Information for Ela Township

Mike DePauw, Highway Superintendent  
Highway Cell 847-404-4142  
Highway Office 847-438-2371  
Highway Fax 847-438-0457  
Email: [highway@elatownship.org](mailto:highway@elatownship.org)

Contact Information for Village of Deer Park

Beth McAndrews (Village Administrator)  
Office: 847-726-1648  
E-mail: [bmcandrews@vodp.net](mailto:bmcandrews@vodp.net)

**SECTION 10: TERMINATION PRIOR TO EXPIRATION OF TERM.** Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days written notice to the other party. Upon receipt of the notice of termination, all work or services hereunder shall immediately cease except as may be specifically approved by the Parties. In the event of termination by the Village, the Township shall be entitled to compensation for all services rendered prior to the effectiveness of the notice of termination and for such additional

services specifically authorized by the Village and the Village shall be entitled to reimbursement for any compensation paid in excess of the services rendered.

**SECTION 11: VENUE.** The venue for any disputes under this Agreement shall be the 19<sup>th</sup> Judicial Circuit of Lake County, Illinois.

**IN WITNESS WHEREOF**, the parties have executed this Agreement on the day and date appearing before their respective signatures.

Dated: \_\_\_\_\_, 2021

Dated: \_\_\_\_\_, 2021

VILLAGE OF DEER PARK

ELA TOWNSHIP

By: \_\_\_\_\_  
Village President

By: \_\_\_\_\_  
Ela Township Supervisor

Attest: \_\_\_\_\_  
Village Clerk

Attest: \_\_\_\_\_  
Township Clerk

## **EXHIBIT A: AVAILABLE SERVICES**

Note: Not all the below mentioned services apply. This is a general list of services that the Township can provide the VILLAGE. Exhibit A simply explains that the Township will provide public works service to the VILLAGE.

### **Road Maintenance Services**

- Pothole patching, shoulder repair, inspection of driveways and roads
- Animal carcass removal

### **Storm Water Services**

- Cleaning, repair, replacement and inspection of culvert and catch basins
- Ditching and reshaping and cleaning of road swales
- Inspection services for culverts

### **Roadway Sign/Barricade Services**

- Inspection, installation, maintenance, replacement of damaged signs
- Order replacement signs, temporary traffic control, installation of public notice signs

### **Forestry and Brush Services**

- Forestry, brush and tree trimming or removal services
- Roadside brush and grass cutting
- Emergency tree and branch removal, storm clean up
- Rights of way tree and branch trimming
- Stump grinding

### **Consultation and Engineering Support**

- Township can assist village with various projects by providing ideas, support, inspections, layout projects, etc.

### **General Building Maintenance**

- Help with general building or parking lot issues
- Right of way brush cutting, subject to Exhibit B



## **EXHIBIT B: RIGHT OF WAY BRUSH CUTTING WITH ROTARY BOOM MOWER**

General Information about Right of Way (ROW) brush cutting.

The goal of ROW brush cut backs is to trim brush that has overgrown into the standard village easement along the roadways. With proper maintenance of the easement along roadways, vehicles can travel safely, give pedestrians an exit path from the roadway, and improve roadside drainage issues. At first, brush cutting can look unsightly but within a few weeks new growth will form, and after consistent cut backs the trimmed area will take on a uniform appearance.

### **EXHIBIT C: TERMS OF PAYMENT**

The Village shall pay the Township in the following manner within 30 days of being billed by the Township:

1. The Township shall submit monthly invoices to the Village. The Village shall reimburse the Township for the actual cost of any materials used and invoiced by the Township.
2. In the event that the Village fails to timely pay the Township, the Township shall be under no obligation to continue to perform the terms of this Agreement.

**EXHIBIT D: CURRENT LABOR RATES AS OF 2021**  
**(Same rates as established in 2018)**

**EQUIPMENT RATE**

**\$45 per hour rate**

Wheel Loader

Skid Loader

Water Truck

Roadside Wing Mowing/Kubota

Kubota R35 Backhoe

Jet Rodder

Tiger Vac

Chipper/Saws/Bucket Truck

Mowing Equipment Trailer

Main Line Truck

Vactor Dumps 3yds \$20 per load

**LABOR RATES**

Labor \$56 per person, per hour

Overtime Labor includes Sat and Sun \$84 per person, per hour

Holiday Labor \$112 per person, per hour

Removal of animal carcass labor plus possible dump fee at landfill for large animals.

Labor rates are based on normal working hours 7:00am to 3:30pm

Labor rates are time and half for work done outside normal working hours, Saturday or Sunday.

Labor rates are double if work needs to be done on an observed holiday.

Labor and Equipment rates are subject up to a **3% increase on April 1<sup>st</sup> of every year.**

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**INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE VILLAGE OF DEER PARK, ILLINOIS, AND  
ELA TOWNSHIP, LAKE COUNTY, ILLINOIS  
FOR SNOWPLOW AND OTHER SERVICES**

This Intergovernmental Agreement (hereinafter, "Agreement") is entered into this \_\_\_\_ day of \_\_\_\_\_ 2021, by and between the Village of Deer Park, an Illinois municipal corporation (the "Village"), and Ela Township (the "Township"), an Illinois unit of local government.

**RECITALS**

WHEREAS, the Village, is a municipality lawfully organized and existing under the Constitution and laws of the State of Illinois; and,

WHEREAS, the Township is a unit of local government established under the Illinois Constitution and laws of the State of Illinois; and,

WHEREAS, Article VII, Section 10 of the 1970 Constitution of the State of Illinois provides that units of local government may contract among themselves, to obtain or share services and to exercise, combine or transfer any power or function, in any manner not prohibited by law or by ordinance; and,

WHEREAS, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, et. seq. provides additional powers to units of local government that work together; and

WHEREAS, the Village and the Township have determined that it is in the best interests of each of them, respectively, to enter into the terms of this Intergovernmental Agreement, and that their residents and constituents will receive benefits from this Intergovernmental Agreement.

NOW, THEREFORE, inconsideration of the mutual agreements contained herein and upon the further consideration of the recitals hereinabove set forth, it is hereby agreed by and between the parties as follows:

**SECTION 1: RECITALS.** The recitals set forth above are incorporated herein as part of this Intergovernmental Agreement.

**SECTION 2: TERM OF AGREEMENT.** This Agreement shall commence immediately upon the signing of this document by the Ela Township Supervisor and the approval of this Agreement by the Village Board and signature by the Village President. This Agreement shall terminate on September 30, 2025.

**SECTION 3: SERVICES.** The Township shall provide such services to the Village as specified in Exhibit A. Current labor rates are listed in Exhibit D.

**SECTION 4: PAYMENT FOR SERVICES.** The Village agrees to pay the Township on a time and materials basis for all Services requested by the Village in a Service Request and performed by the Township in accordance with the Terms of Payment set forth in Exhibit B hereto. Charges for labor and equipment shall be based on the Township's labor rates as set forth in Exhibit D hereto. The Village shall pay the Township the cost of any materials used for the Village as invoiced by the Township. If requested by the Village in a Service Request, the Township shall

provide to the Village a written estimate of labor and materials costs and obtain the Village's authorization before beginning work. The Township may increase its equipment and labor cost by up to 3% every year the contract is valid on April 1<sup>st</sup> of each year. Notice of any such increase will be provided 30 days in advance.

**SECTION 5: INDEMNIFICATION.** The Township and its contractors shall indemnify and hold harmless the Village and any of its officers, officials, employees, or agents from any and all claims, demands, liability, loss, damages, fines, penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the negligent acts or omissions of the Township or any of its officers, officials, employees, contractors or agents related to services performed under this Intergovernmental Agreement. The Village, and its contractors shall indemnify and hold harmless the Township and any of its officers, officials, employees, or agents from any and all claims, demands, liability, loss, damages, fines, penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the negligent acts or omissions of the Village or any of its officers, officials, employees, contractors or agents related to the terms of this Intergovernmental Agreement.

**SECTION 6: INSURANCE.** Each Party shall be responsible for maintaining for the duration of this Agreement its own insurance with respect to its liabilities to its employees or to third parties that may reasonably result from the performance of its lawful functions, including the performance of this Agreement. Such insurance shall be maintained through qualified insurers and/or a self-insured governmental risk pool, and shall provide, at a minimum, the following coverages and liability limits:

- A. Public Entity Liability, including general liability for personal injury and property damage, automobile liability for owned, non-owned and hired vehicles, and public officials liability; all such coverage shall provide contractual liability coverage for liability assumed in this Agreement and have limits of liability not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate; and
- B. Worker's Compensation Insurance to cover all employees and meet statutory limits in compliance with applicable state and federal laws. The coverage must also include Employer's Liability with minimum limits of \$1,000,000 for each incident.

Ela Township shall name the Village as an additional insured on the liability insurance coverage required under this Agreement; covering the Village with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused by the negligent acts or omissions of the Township and or the negligent acts or omissions of those acting on behalf of the Township in the performance of its obligations under this Agreement.

Each party shall provide the other with Certificates of Insurance evidencing the above required insurance within 15 days of signing this Agreement and every year thereafter 15 days prior to the expiration or cancellation of any such policies.

**SECTION 7: SEVERABILITY.** If any part of this Agreement shall be held invalid for any reason, the remainder of this Agreement shall remain valid to the maximum extent permitted by law.



**SECTION 8: TERMINATION PRIOR TO EXPIRATION OF TERM:** Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days written notice to the other party. Upon receipt of the notice of termination, all work or services hereunder shall immediately cease except as may be specifically approved by the Parties. In the event of termination by the Village, the Township shall be entitled to compensation for all services rendered prior to the effectiveness of the notice of termination and for such additional services specifically authorized by the Village and the Village shall be entitled to reimbursement for any compensation paid in excess of the services rendered.

**IN WITNESS WHEREOF,** the parties have executed this Agreement on the day and date appearing before their respective signatures.

Dated: \_\_\_\_\_, 2021  
VILLAGE OF DEER PARK

Dated: \_\_\_\_\_, 2021  
ELA TOWNSHIP

By: \_\_\_\_\_  
Village President

By: \_\_\_\_\_  
Ela Township Supervisor

Attest: \_\_\_\_\_  
Village Clerk

Attest: \_\_\_\_\_  
Township Clerk

## **EXHIBIT A: SERVICES TO PERFORMED UNDER THIS AGREEMENT**

It is the intention of this agreement to provide for complete ice, snow removal and control for all municipal streets located within the Village of Deer Park. These services shall include, but not necessarily be limited to the following:

- a) Snow Plowing
- b) Ice Control
- c) Salting
- d) Salting of intersections required by emergency agencies
- e) The removal of snow if snow accumulates in large amounts from intersections, but not including the costs of any necessary trucking of the snow to locations outside if the Village.
- f) Replacement of mailboxes for damage done by snowplows, replacement mailboxes to include standard mailbox and a 4x4 wolmanized post.
- g) Repair of road shoulder damages done by snowplows, but not salt damage.

The aforesaid activities shall be carried out by the Township in accordance with the Village of Deer Park Snow Plow Standard attached hereto as "Exhibit C" on an "as needed" basis or as determined by the mutual agreement of the Township with either the Village's Administrator, the Village's President or a representative of the Office of the Lake County Sheriff, through consultation and mutual agreement as needed from time to time; provided, however, that the Township shall have the right to determine when snow plowing and/or ice control activities are necessary and when to begin these activities without first receiving any authorization from the Village or any officials of the Village.

## **EXHIBIT B: TERMS OF PAYMENT**

The Village shall pay the Township the following within 30 days of being billed by the Township:

- a) The Township shall submit invoices to the Village in November, December, January, and February.
- b) Should the cost of salt purchased by the Township exceed \$70.00 per ton, the Village will pay such additional cost of salt actually used on Village streets on a first-in-first-out basis.
- c) The Village shall pay the Township the amount of \$154,543.00 annually for the services and cost of materials provided in this Intergovernmental Agreement for 2021/2022, The aforesaid sum during the initial year of this contract shall be paid in four equal installments of \$38,635.75 payable in December, January, February and March. For each year after 2021/2022, the Village may be asked to pay up to an additional 3% to the Township for the costs of these services.

## **EXHIBIT C: SNOW AND ICE REMOVAL STANDARDS**

Snowplowing shall commence within sixty (60) minutes following notification by the Village's representative or designated Police Department. Snowplowing/salting shall commence automatically where there is a minimum of two (2) inches of accumulated snowfall.

During persistent snowfalls or periods of blowing snow, no more than two (2) inches of snow shall be allowed to accumulate on the roadway at any time.

When unusually heavy (six inches or more) snowfalls within a 24-hour period, exceptions to the above policy for clearance time may be made. Every reasonable attempt to clear the snow and ice as quickly as possible with available equipment shall be made. After these heavy (six inches or more) snowfalls, snow must be cleared from all streets within 24 hours of when the snow stops.

A safety stock of salt and/or salt mixture shall be maintained at all times adequate to allow the response to a two (2) inch snow event or similar ice event.

Posted speed limit signs must be observed. Care must be taken when faced with objects in the roadway or the right-of-way, such as garbage cans.

A dry run of the Village Street System is required to determine potential hazards or conflicts with the plowing activity or plowing equipment. The necessary steps shall be taken prior to the first snow/ice event to reduce those risks.

Village streets have been divided into two categories that determine the priority and level of service. The first priority are the primary routes that carry traffic to and through the Village. The following streets have been designated as primary and must be completed or marked first in order to ensure safety: Rainbow Road, Deerpath Road, Pheasant Trail, Deer Park Boulevard, Field Parkway, Plum Grove Road and critical school bus routes and stops.

Next on the priority lists of streets to be serviced are secondary routes, courts, and cul-de-sacs. This is a larger group of streets serving primarily Village residents.

All snow plowing operations must be completed before 7:00 a.m. of each day and continuous clearing must be pursued while snow continues to fall during business hours for Deer Park Boulevard, Field Parkway and Plum Grove Road.

Driveways and entrances adjacent to Deer Park "Triangle" streets shall be maintained and not blocked with snow. Coordination efforts are to be made with the removal contractor(s) for Deer Park Town Center, Town Center Promenade, Motorola (Continental), and Deer Park Office Center.

**EXHIBIT D: CURRENT LABOR RATES AS OF 2021**  
(same rates as established in 2018)

Labor \$56 per person, per hour

Overtime labor includes Sat and Sun at \$84 per person, per hour

Holiday labor \$112 per person, per hour

Labor and equipment rates are subject up to a 3% increase on April 1<sup>st</sup> of every year.  
Notice of such increase will be provided 30 days in advance.

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**INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE VILLAGE OF LONG GROVE, ILLINOIS, AND  
ELA TOWNSHIP, LAKE COUNTY, ILLINOIS**

This Intergovernmental Agreement (hereinafter, "Agreement") is entered into this 10th day of June, 2021, by and between the Village of Long Grove, an Illinois municipal corporation ("Village"), and the Ela Township, an Illinois unit of local government ("Township").

**RECITALS**

WHEREAS, the Village of LONG GROVE, Illinois, ("the Village"), is a municipality lawfully organized and existing under the Constitution and laws of the State of Illinois; and,

WHEREAS, the Ela Township ("the Township") is a unit of local government established under the Illinois Constitution and laws of the State of Illinois; and,

WHEREAS, Article VII, Section 10 of the 1970 Constitution of the State of Illinois provides that units of local government may contract among themselves, to obtain or share services and to exercise, combine or transfer any power or function, in any manner not prohibited by law or by ordinance; and,

WHEREAS, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, et. seq. provides additional powers to units of local government that work together; and

WHEREAS, the Village and the Township have determined that it is in the best interests of each of them, respectively, to enter in to the terms of this Intergovernmental Agreement, and that their residents and constituents will receive benefits from this Intergovernmental Agreement;

NOW, THEREFORE, in consideration of the mutual agreements contained herein and upon the further consideration of the recitals hereinabove set forth, it is hereby agreed by and between the parties as follows:

**SECTION 1: RECITALS.** The recitals set forth above are incorporated herein as part of this Intergovernmental Agreement.

**SECTION 2: TERM OF AGREEMENT.** This Agreement shall commence immediately upon the signing of this document by Ela Township Supervisor and the approval of this Agreement by the Village Board and signature by the Village President. This Agreement shall terminate on September 30, 2025.

**SECTION 3: SERVICES.** The Township shall provide such services to the Village as specified in Exhibit A or B. Current labor rates are listed in Exhibit D.

**SECTION 4: PAYMENT FOR SERVICES.** The Village agrees to pay Ela Township on a time and material basis for all Services requested by the Village in a Service Request and performed by the Township in accordance with the Terms of Payment set forth in Exhibit C here to. Charges for labor and equipment shall be based on the Township's labor rates as set forth in Exhibit D hereto. The Village shall pay the Township the cost of any materials used for the Village as invoiced by the Highway Department. If requested by the Village in a Service Request, the Township shall provide to the Village a written estimate of labor and material costs and obtain the Village's authorization before beginning work. To cover the increase of labor, the Township may increase its equipment and labor cost up to 3% every year the contract is valid effective April 1<sup>st</sup> of each year. Notice will be provided 30 days in advance.

**SECTION 5: INDEMNIFICATION.** Ela Township, its employees and contractors shall indemnify and hold harmless the Village and any of its officers, officials, employees, or agents from any and all claims, demands, liability, loss, damages, fines penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the negligent acts or omissions of the Highway Department or any of its officers, officials, employees, contractors or agents related to services performed under this Intergovernmental Agreement. The Village, its employees and contractors shall indemnify and hold harmless Ela Township and any of its officers, officials, employees, or agents from any and all claims, demands, liability, loss, damages, fines penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the negligent acts or omissions of the Village or any of its officers, officials, employees, contractors or agents related to the terms of this Intergovernmental Agreement. Both parties shall name each other as an additional insured on their insurance policies and provide each other with copies of their certificates of insurance policies so stating.

**SECTION 6: INSURANCE.** Each Party shall be responsible for maintaining for the duration of this Agreement its own insurance with respect to its liabilities to its employees or to third parties that may reasonably result from the performance of its lawful functions, including the performance of this Agreement. Such insurance shall be maintained through qualified insurers and/or a self-insured governmental risk pool, and shall provide, at a minimum, the following coverages and liability limits:

- A. Public Entity Liability, including general liability for personal injury and property damage, automobile liability for owned, non-owned and hired vehicles, and public officials liability; all such coverage shall provide contractual liability coverage for liability assumed in this Agreement and have limits of liability not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate; and
- B. Worker's Compensation Insurance to cover all employees and meet statutory limits in compliance with applicable state and federal laws. The coverage must also include Employer's Liability with minimum limits of \$1,000,000 for each incident.

Ela Township shall name the Village as an additional insured on the liability insurance coverage required under this Agreement; covering the Village with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused by the negligent acts or omissions of the Township and or the negligent acts or omissions of those acting on behalf of the Township in the performance of its obligations under this Agreement.

Each party shall provide the other with Certificates of Insurance evidencing the above required insurance within 15 days of signing this Agreement and every year thereafter 15 days prior to the expiration or cancellation of any such policies.

**SECTION 7: SEVERABILITY.** If any part of this Agreement shall be held invalid for any reason, the remainder of this Agreement shall remain valid to the maximum extent permitted by law.

**SECTION 8: NOTICES.** All notices and other written communications in connection with this Agreement shall be deemed delivered to the addressee thereof when delivered by hand delivery, e-mail or fax at the addresses set forth below.

For notices and communications to the Ela Township:

Ela Township  
Attn: Supervisor  
1155 East Route 22  
Lake Zurich, Il 60047  
847-438-7823 Office/ 847-438-9269 fax  
[info@elatownship.org](mailto:info@elatownship.org)

For notices and communications to the Village of Long Grove:

Village of Long Grove  
Attn: Village Administration  
3110 Old McHenry Road  
Long Grove, Il 60047  
847-634-9440 Office/ 847-634-9408 Fax  
Email: \_\_\_\_\_

By written notice complying with the Section, each Party shall have the right to change the address or addressee, or both, for all future notices and communications to such Party, but no notice of a change of address shall be effective until actually received.

**SECTION 9: ADDITIONAL CONTACT INFORMATION.**

Contact Information for Ela Township Highway Department

Mike DePauw (Highway Superintendent)  
Highway Cell 847-404-4142  
Highway Office 847-438-2371  
Highway Fax 847-438-0457  
Email: [highway@elatownship.org](mailto:highway@elatownship.org)

Contact Information for Village of North Barrington

Village Administrator  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**SECTION 10: TERMINATION PRIOR TO EXPIRATION OF TERM.** Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days written notice to the other party. Upon receipt of the notice of termination, all work or services hereunder shall immediately cease except as may be specifically approved by the Parties. In the event of termination by the Village, the Township shall be entitled to compensation for all services rendered prior to the effectiveness of the notice of termination and for such additional services specifically authorized by the Village and the Village shall be entitled to reimbursement for any compensation paid in excess of the services rendered.

**SECTION 11: VENUE.** The venue for any disputes under this Agreement shall be the 19<sup>th</sup> Judicial Circuit of Lake County, Illinois.

**IN WITNESS THEREOF EXHIBIT A,** the parties have executed this Agreement on the day and date appearing before their respective signatures.

Dated: \_\_\_\_\_, 2021

Dated: \_\_\_\_\_, 2021

VILLAGE OF LONG GROVE

ELA TOWNSHIP

By: \_\_\_\_\_  
Village President

By: \_\_\_\_\_  
Ela Township Supervisor

Attest: \_\_\_\_\_  
Village Clerk

Attest: \_\_\_\_\_  
Township Clerk

## **EXHIBIT A: AVAILABLE SERVICES**

### **Road Maintenance Services**

- Pothole patching, shoulder repair, inspection of driveways and roads
- Animal carcass removal

### **Storm Water Services**

- Cleaning, repair, replacement and inspection of culvert and catch basins
- Ditching and reshaping and cleaning of road swales
- Inspection services for culverts

### **Roadway Sign/Barricade Services**

- Inspection, installation, maintenance, replacement of damaged signs
- Order replacement signs, temporary traffic control, installation of public notice signs

### **Forestry and Brush Services**

- Forestry, brush and tree trimming or removal services
- Roadside brush and grass cutting
- Emergency tree and branch removal, storm clean up
- Rights of way tree and branch trimming
- Stump grinding

### **Consultation and Engineering Support**

- Highway Department can assist village with various projects by providing ideas, support, inspections, layout projects, etc.

### **General Building Maintenance**

- Help with general building or parking lot issues

Right of Way Brush Cutting, subject to Exhibit B

**EXHIBIT B: RIGHT OF WAY BRUSH CUTTING WITH ROTARY BOOM MOWER**

General Information about Right Of Way brush cutting.

The goal of ROW brush cut backs is to trim brush that has overgrown into the standard village easement along the roadways. With proper maintenance of the easement along roadways, vehicles can travel safely, give pedestrians an exit path from the roadway, and improve roadside drainage issues. At first, brush cutting can look unsightly but within a few weeks new growth will form and after consistent cut backs, the trimmed area will take on a uniform appearance.

**IN WITNESS THEREOF EXHIBIT B**, the parties have executed this Agreement on the day and date appearing before their respective signatures.

Dated: \_\_\_\_\_, 2021

Dated: \_\_\_\_\_, 2021

VILLAGE OF LONG GROVE

ELA TOWNSHIP

By: \_\_\_\_\_  
Village President

By: \_\_\_\_\_  
Ela Township Supervisor

Attest: \_\_\_\_\_  
Village Clerk

Attest: \_\_\_\_\_  
Township Clerk



### **EXHIBIT C: TERMS OF PAYMENT**

The Village shall pay Ela Township the following within 30 days of being billed by the Ela Township Highway Department:

1. The Ela Township Highway Department shall submit monthly invoices to the Village. The Village shall reimburse Ela Township for the cost of any materials used and invoiced by the Highway Department.
2. In the event that the Village fails to timely pay Ela Township, the Ela Township Highway Department shall be under no obligation to continue to perform the terms of this Agreement.
3. In the event that the Ela Township Highway Department fails to complete the annual service (ROW mowing), the Village shall be under no obligation to continue to perform the terms of this Agreement.

**IN WITNESS THEREOF EXHIBIT C**, the parties have executed this Agreement on the day and date appearing before their respective signatures.

Dated: \_\_\_\_\_, 2021

Dated: \_\_\_\_\_, 2021

VILLAGE OF LONG GROVE

ELA TOWNSHIP

By: \_\_\_\_\_  
Village President

By: \_\_\_\_\_  
Ela Township Supervisor

Attest: \_\_\_\_\_  
Village Clerk

Attest: \_\_\_\_\_  
Township Clerk

**EXHIBIT D: CURRENT LABOR RATES AS OF 2021**

(same rates as established in 2018)

**EQUIPMENT RATE**

\$45 per hour rate

Wheel loader

Skid loader

Water Truck

Roadside wing mowing/Kubota/Ventrac/John Deere (\*combined roadside mowing with Kubota)

Kubota R35 backhoe

Jet Rodder

Tiger Vac

Chipper/Saws/Bucket Truck

Mowing Equipment Trailer

Main line truck

Vactor Dumps 3yds \$20 per load

**LABOR RATES**

\$56 per person, per hour rate

Overtime Labor includes Sat and Sun \$84 per person, per hour rate

Holiday Labor \$112 per person, per hour rate

Removal of animal carcass labor plus possible dump fee at landfill for large animals.

Labor rates are based on normal working hours 7:00am to 3:30pm

Labor rates are time and half for work done outside normal working hours, Saturday or Sunday.

Labor rates are double if work needs to be done on an observed holiday.

Labor and Equipment rates are subject up to a **3% increase on April 1<sup>st</sup> of every year.**

**IN WITNESS THEREOF EXHIBIT D**, the parties have executed this Agreement on the day and date appearing before their respective signatures.

Dated: \_\_\_\_\_, 2021

Dated: \_\_\_\_\_, 2021

VILLAGE OF LONG GROVE

ELA TOWNSHIP

By: \_\_\_\_\_  
Village President

By: \_\_\_\_\_  
Ela Township Supervisor

Attest: \_\_\_\_\_  
Village Clerk

Attest: \_\_\_\_\_  
Township Clerk

14

**Programmed Improvements  
Ela Township Parking Lots - 2021  
Cost Summary Report - By Year**

Lot Name	Address	Area (SY)	PCR	Improvement Scheduled	Value
<b>2021</b>					
Lake Zurich Cemetery	301 Church St., Lake Zurich, IL 60047	800	75.5	Mill and Resurface	\$20,000.00
Town Hall SC Lot	1155 IL-22, Lake Zurich, IL 60047	1,750	80.1	Mill and Resurface	\$43,800.00
Comm Center - N Lot	380 Surryse Rd, Lake Zurich, IL 60047	2,000	90.1	Crack Sealing & Seal Coat	\$8,000.00
Comm Center - S. Lot	380 Surryse Rd, Lake Zurich, IL 60047	2,480	91.5	Crack Sealing & Seal Coat	\$10,000.00
Construction Cost FY 2020:					\$81,800.00
<b>2022</b>					
Town Hall - East Lot	1155 IL-22, Lake Zurich, IL 60047	1,650	77.0	Mill and Resurface	\$41,300.00
Construction Cost FY 2020:					\$41,300.00
Construction Cost With Inflation FY 2022:					\$43,900.00
<b>2023</b>					
Fairfield Cemetery	24375 N Quentin Rd., Lake Zurich, IL 60047	240	100.0	HMA Reconstruction	\$13,600.00
Knox Park South Lot	1155 E Main St, Lake Zurich, IL 60047	2,375	88.9	Crack Sealing & Seal Coat	\$9,500.00
Construction Cost FY 2020:					\$23,100.00
Construction Cost With Inflation FY 2023:					\$24,600.00
<b>2024</b>					
Town Hall - West Lot	1155 IL-22, Lake Zurich, IL 60047	1,950	80.4	Mill and Resurface	\$48,800.00
Hwy Dept Pk Lot	23605 N. Echo Lake Rd., Lake Zurich, IL 60047	2,450	95.1	Crack Sealing & Seal Coat	\$9,800.00
Construction Cost FY 2020:					\$58,600.00
Construction Cost With Inflation FY 2024:					\$62,200.00
<b>2025</b>					
Town Hall - Central Lot	1155 IL-22, Lake Zurich, IL 60047	780	82.6	Mill and Resurface	\$19,500.00
Knigge Park Pk Lot	23600 N. Echo Lake Rd., Lake Zurich, IL 60047	1,975	96.5	Crack Sealing & Seal Coat	\$7,900.00
00000	00000	0	0.0	00000	\$0.00
Construction Cost FY 2020:					\$27,400.00
Construction Cost With Inflation FY 2025:					\$29,100.00
<b>2026</b>					
Town Hall - SW Lot	1155 IL-22, Lake Zurich, IL 60047	2705	84.7	Mill and Resurface	\$67,700.00
Town Hall NC Lot	1155 IL-22, Lake Zurich, IL 60047	785	100	Crack Sealing & Seal Coat	\$3,200.00
Construction Cost FY 2020:					\$70,900.00

**Programmed Improvements  
Ela Township Parking Lots - 2021  
Cost Summary Report - By Year**

Lot Name	Address	Area (SY)	PCR	Improvement Scheduled	Value
2027					
Historic Society Pk Lot	95 E. Main St., Lake Zurich, IL 60047	1,750	87.5	Mill and Resurface	\$43,800.00
Ela Comm. Park	21096 Deerpath Rd, Barrington, IL 60010	2,815	100.0	Crack Sealing & Seal Coat	\$11,300.00
					Construction Cost FY 2020: \$55,100.00
					Construction Cost With Inflation FY 2027: \$58,500.00
2028					
Knox Park South Lot	1155 E Main St, Lake Zurich, IL 60047	2,375	88.9	Pavement Patching (25% of Area)	\$20,800.00
Lake Zurich Cemetery	301 Church St., Lake Zurich, IL 60047	800	75.5	Crack Sealing & Seal Coat	\$3,200.00
					Construction Cost FY 2020: \$24,000.00
					Construction Cost With Inflation FY 2028: \$25,500.00
2029					
Comm Center - N Lot	380 Surryse Rd, Lake Zurich, IL 60047	02000	00090	Pavement Patching (25% of Area)	\$17,500.00
Town Hall - East Lot	1155 IL-22, Lake Zurich, IL 60047	01650	00077	Crack Sealing & Seal Coat	\$6,600.00
					Construction Cost FY 2020: \$24,100.00
					Construction Cost With Inflation FY 2029: \$25,600.00
2030					
Comm Center - S. Lot	380 Surryse Rd, Lake Zurich, IL 60047	2,480	91.5	Pavement Patching (25% of Area)	\$21,700.00
Town Hall SC Lot	1155 IL-22, Lake Zurich, IL 60047	1,750	80.1	Crack Sealing & Seal Coat	\$7,000.00
					Construction Cost FY 2020: \$28,700.00
					Construction Cost With Inflation FY 2030: \$30,500.00
2031					
Hwy Dept Pk Lot	23605 N. Echo Lake Rd., Lake Zurich, IL 60047	02450	00095	Pavement Patching (25% of Area)	\$21,500.00
Town Hall - West Lot	1155 IL-22, Lake Zurich, IL 60047	01950	00080	Crack Sealing & Seal Coat	\$7,800.00
					Construction Cost FY 2020: \$29,300.00
					Construction Cost With Inflation FY 2029: \$39,400.00
					Total Construction Cost With Inflation: \$496,400.00

\* Improvement method is for estimating purposes only. Pavement cores shall be taken to determine the existing pavement cross section for each segment.

\* Assumes 3% inflation per year.

**15**



# Bali Light Filtering Cellular Shades Available at Home Depot

Gloria,

These are the type of shades we were thinking of to replace the ones on the first floor of the Ela Historical Museum. Home Depot has several brands. I thought this one would be good because it allows customizing to an exact length. All the brands can be cut narrower as needed, but not all can be sized to length. Getting some a few inches longer than our windows would make them look bunched up when fully drawn down. Also, this Bali shade is corded, so we can pull them farther up than we could if they were uncorded. This one I have picked has a continuous cord with a pulley bracket that mounts to the side. This is an option that adds \$42 that we don't absolutely need, but it looks nicer and seems like it would hold up better than having the two cords hangin down.

Home Depot would come over and measure the windows, and then install them for only \$110. This is for all the shades (for 10 shades or less). We were thinking just the windows on the first floor. There are seven windows, but only 5 really need new shades. The ones in the office and behind the filing cabinets we can't even reach.

The price shown is a 30% off sale price which unfortunately ends May 19th. We are not set on having the Bali brand, so any brand shade that is similar would be fine. The sizes I have here are not exact but close. The actual shade width would be about 30 1/4 in. for a 31 in. wide opening. Home Depot would measure for exact sizes. Ray Syverson



<b>Total Price</b>		<b>\$125.35</b> (You saved 30%)
<a href="#">Save this Product</a>		
<b>Options Summary</b>		
Guaranteed to Fit	Yes	
Window Name		
Mount		
Width	31 0/0	
Height	69 0/0	
Color	Sunrise Decorator White 5801	
Lift Type	Continuous Cord Loop	
Loop Color	White 00	
Light Control	Bottom Up	
Shade Type	Standard Shade	
Neckline	Standard	
Lift Position	Right	
Rise	Default Rise Color	
Hold Down Brackets		

6/1 125.35 - 9/12/16

119

119.48

5 x 125.35 = 626.75

119

741.75

17

Revised: Summer 2021

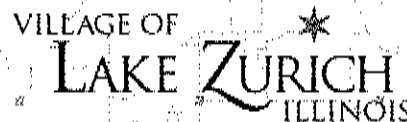
# Ela TOWNSHIP

Serving the people since 1850

## Resident Guide

1155 E. Route 22, Lake Zurich, IL 60047

(847) 438-7823



VILLAGE OF NORTH BARRINGTON

Unincorporated



Facebook/Ela Township



Twitter@Ela Township



Website:

[www.elatownship.org](http://www.elatownship.org)



Email:

[Info@elatownship.org](mailto:Info@elatownship.org)

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❁ Please visit our website, [www.elatownship.org](http://www.elatownship.org), for current business hours ❁

### **Ela Town Hall**

1155 E. Route 22, Lake Zurich  
 Supervisor Gloria Palmblad  
 Clerk Lucy Prouty  
 Township Manager Will Stefaniuk  
 Phone: 847-438-7823  
 Fax: 847-438-9269  
[info@elatownship.org](mailto:info@elatownship.org)  
 Office Hours:  
 Monday-Thursday: 8:00 a.m. to 5:00 p.m.  
 Friday: 8:00 a.m. to 1:00 p.m.  
[www.elatownship.org](http://www.elatownship.org)

### **Ela Township Highway Department**

23605 Echo Lake Road, Lake Zurich  
 Highway Superintendent Michael DePouw  
 Phone: 847-438-2371  
 Fax: 847-438-0457  
[highway@elatownship.org](mailto:highway@elatownship.org)  
 Office Hours:  
 Monday-Thursday: 6:30 a.m. to 3:30 p.m.  
 Friday: 6:30 a.m. to 12:30 p.m.  
[www.elatownship.org/departments/highway](http://www.elatownship.org/departments/highway)

### **Ela Township 55+ Senior Services**

380 Surryse Road, Lake Zurich  
 Community Programs Director Susan Dillon  
 Assistant Community Programs Director  
 Jim Dalbec  
 Phone: 847-438-9160 • Fax: 847-438-9196  
[susand@elatownship.org](mailto:susand@elatownship.org)  
[jimd@elatownship.org](mailto:jimd@elatownship.org)  
 Community Center Hours:  
 M, T, Th, & F 8:30 a.m. to 7:30 p.m.  
 Wednesday 8:30 a.m. to 5:00 p.m.  
[www.elatownship.org/departments/ela-55-adult-senior-programs](http://www.elatownship.org/departments/ela-55-adult-senior-programs)

### **Ela Township Community Family Services**

1155 E. Route 22, Lake Zurich  
 Phone: 847-540-8380  
 Fax: 847-540-8390  
[elasocialworker@elatownship.org](mailto:elasocialworker@elatownship.org)  
 Office Hours:  
 Monday-Thursday: 8:00 a.m. to 5:00 p.m.  
 Friday: 8:00 a.m. to 1:00 p.m.  
[www.elatownship.org/departments/community-family-services](http://www.elatownship.org/departments/community-family-services)

### **Ela Township Assessor's Office**

1155 E. Route 22, Lake Zurich  
 Assessor John Barrington  
 Phone: 847-438-8370  
 Fax: 847-438-6880  
[jbarrington@elaassessor.org](mailto:jbarrington@elaassessor.org)  
 Office Hours:  
 Monday-Thursday: 8:00 a.m. to 5:00 p.m.  
 Friday: 8:00 a.m. to 1:00 p.m.  
[www.elatownship.org/departments/assessor](http://www.elatownship.org/departments/assessor)

### **Ela Township Senior/Handicapped Bus Service**

1155 E. Route 22, Lake Zurich  
 Transportation Liason Jessica Case  
 Phone: 847-438-6677  
[bus@elatownship.org](mailto:bus@elatownship.org)  
 Bus Service Hours:  
 Monday-Friday: 8:30 a.m. to 4:00 p.m.  
 Reservation Hours:  
 Monday-Friday 8:00 a.m. to 1:00 p.m.  
[www.elatownship.org/departments/transportation](http://www.elatownship.org/departments/transportation)

### **Ela Township Youth Services**

380 Surryse Road, Lake Zurich  
 Community Programs Director Susan Dillon  
 Phone: 847-438-9160 • Fax: 847-438-9196  
[susand@elatownship.org](mailto:susand@elatownship.org)  
[youth@elatownship.org](mailto:youth@elatownship.org)  
 Community Center Hours:  
 M, T, Th, & F 8:30 a.m. to 7:30 p.m.  
 Wednesday 8:30 a.m. to 5:00 p.m.  
 Ela After School Teen Club at Foglia YMCA  
 Phone: 847-438-9160  
[www.elatownship.org/departments/youth-programs](http://www.elatownship.org/departments/youth-programs)

### **Fairfield & Lake Zurich Cemeteries**

Cemetery Manager Dave Kylo  
 Phone: 847-438-7823  
[info@elatownship.org](mailto:info@elatownship.org)  
[www.elatownship.org/departments/cemeteries](http://www.elatownship.org/departments/cemeteries)

### **Ela Historical Society & Museum**

95 E. Main Street, Lake Zurich  
 Phone: 847-438-2086  
[elahistorical@gmail.com](mailto:elahistorical@gmail.com)  
 Hours: Saturday 12:00 p.m. to 3:00 p.m.  
[www.elatownship.org/departments/historical-society](http://www.elatownship.org/departments/historical-society)



Ela Township Government is comprised of seven elected officials as follows:

**Township Supervisor Gloria Palmblad** is the Chief Executive Officer of the Township, serving as the chairperson of the Township Board and treasurer of all funds. The Supervisor oversees administrative functions, general assistance and staff, with the exception of the Assessor's Office. Visit [www.elatownship.org/supervisor](http://www.elatownship.org/supervisor) for information on the Ela Township Supervisor.

**Township Clerk Lucy Prouty** is the keeper of records. The clerk is also the local election authority, which is responsible for accepting candidate petitions and/or referenda for all township elections, in addition to voters registration. To learn more, visit [www.elatownship.org/departments/clerk](http://www.elatownship.org/departments/clerk).

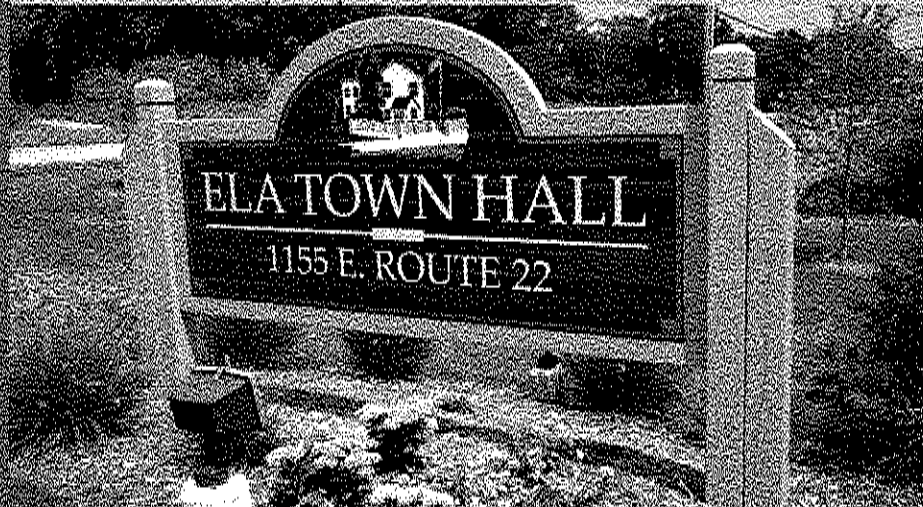
**Township Assessor John Barrington** and his staff are responsible for the fair valuation of over 17,000 commercial, industrial and residential properties with a market value in excess of \$7 billion. These assessments help distribute the tax levy that funds our schools, library, villages, etc. Visit [www.elatownship.org/assessor-barrington](http://www.elatownship.org/assessor-barrington).

The **Township Board of Trustees** includes Larry Bowman, Joel Sikes, Tosi Ufodike, and Laurie Wilhoit. Trustees establish Township policies, adopt the tax levy, budget and approve expenditures, and serve as auditors of all Township bills.

**Township Board Meetings:**

The Ela Township Board meets the second Thursday of the month at 7 p.m. at Ela Town Hall, located at 1155 E. Route 22, in Lake Zurich. The public is welcome to attend. For the full meeting schedule, agendas, meeting minutes, and more, visit [www.elatownship.org/departments/public-meetings](http://www.elatownship.org/departments/public-meetings).

**Annual Town Meeting:** Be a part of hands-on government. Registered Township voters have an opportunity to voice their opinions and vote on important Township business at the Annual Town Meeting, which is held yearly, on the second Tuesday in April. In a consolidated election year, the meeting will be held the third Tuesday in April.





Supervisor Gloria Palmblad oversees the programs and services listed below, in addition to the Highway Department, Bus service, Youth Services, Community Family Services, Senior Services, Cemeteries, and Parks and Recreation.

**General Assistance/Emergency Assistance:** Ela Township provides help to those in need of financial assistance, overdue rent, car repair (if employed), and utility bills. Applications are processed in accordance with the standards set by the Department of Public Aid and guidelines approved by the Supervisor. For more information, call the Community Family Services Department at (847) 540-8380.

**Prescription Discount Cards:** It's not insurance, but with this free card individuals and families can save up to 75% on human and pet prescriptions at 60,000 participating pharmacies. Save up to 60% on dental needs, 10 to 50% on vision and hearing needs, and 50 to 80% on lab and imaging needs. There are no health restrictions or paperwork to fill out. This card has no fees, no usage limit, and does not expire.

**Coast2  
CoastRx**



**Voter Registration:** New voter? Change of address? Come to the Clerk's Office with an item that has your current address (drivers license, bill, or bank statement) and fill out the registration card, which will be mailed to Lake County. In an election year, early voting is provided at Ela Town Hall. On election day, you must vote at your designated precinct.

**Vehicle Stickers:** Vehicle stickers are not required by Ela Township, but are available at no charge as a convenience to residents in unincorporated areas.

**Energy Assistance:** The Illinois Low Income Home Energy Program (LIHEAP) assists eligible low-income households with their heating and cooling energy costs, bill payment assistance, energy crisis assistance, weatherization, and energy-related home repairs. Items needed: ID, Social Security cards for all members living in the home, proof of income for all 18 and older, most recent gas and electric statements, and lease agreement if you rent. These items must be the most recent.



**Recycling Program:**

Please bring in old COMPACT light bulbs (we can not except florescent tube light bulbs); and Rechargeable and Long Life Non-Rechargeable Batteries: Nickel Cadmium (NiCd), Nickel Metal Hydride (NiMh), Lithium, Zinc-Air, Silver-oxide and Small Sealed Lead Acid. We cannot accept Alkaline Batteries: AAA, AA, C, D, 9V & 6V PPR or Lead Acid Batteries.



**Notary Service:** Staff will notarize your important papers free of charge. Please bring a valid picture I.D. Documents must be signed in front of the notary public.

**Handicap Placards:** Applications for a parking placard are available at the Supervisor's Office and must be filled out and signed by your physician. The township can issue a placard for a 90-day period. If the placard is issued for a longer duration, the township can issue the 90-day permit first, and then send your application to the Illinois Secretary of State's Office.

The Elia Township Assessor's Office is responsible for the fair valuation of over 17,000 commercial, industrial, and residential properties with a market value in excess of \$7 billion. The assessed value is used on property tax bills to distribute the tax burden according to your property's value. Characteristics of your property (size of home, lot size, type of home, number of bathrooms, garage, etc.) and characteristics of the neighborhood are all taken into consideration when determining market value.

*The Elia Township Assessor's Office is your local resource, right here in Lake Zurich. Our staff will work with you to help you understand the assessment and appeal process and will assist you with exemptions.*

There are three approaches used to determine market value.

- **Sales Approach:** Compare the property to similar properties that have recently sold.
- **Cost Approach:** Determine the amount to replace a property with a similar one.
- **Income Approach:** Determine the value of the property based upon its income stream or net operating income.

#### How We Can Help You:

Our staff can ensure you are receiving the tax saving exemptions you qualify for and assist you with completing the online application. We can review factual information, and make adjustments if any errors are found or exemptions are missed. We also provide free Notary Services. Call or email our office with any questions or concerns you may have.

## Exemptions

All applications must be submitted online through the Smartfile E-Filing Portal at [assessor.lakecountyil.gov](http://assessor.lakecountyil.gov). A complete list of exemptions and detailed instructions can be found on our website at [www.eliatownship.org/exemptions](http://www.eliatownship.org/exemptions). You can receive assistance or have our staff file exemptions online for you by contacting our office.

**General Homestead Exemption:** This exemption lowers the equalized assessed value of the property by \$6,000. Must be the principal residence of the owner and is limited to one property.

**Home Improvement Exemption:** Defers up to \$25,000 of equalized assessed value for four years when an addition or other improvement to the home is completed.

**Senior Homestead Exemption:** If you turn 65 at any time during the tax year, the equalized assessed value of your home will be lowered by \$5,000. This is a one-time application unless you transfer property into a trust.

**Senior Citizen Assessment Freeze Exemption:** If you are 65 during the tax year, have a total household income of \$65,000 or less, and have owned the property as your principal residence for the past two January 1, the assessed value on your property can be frozen. Please note this does not affect the tax rate. You must apply for this exemption annually.

**Disabled Persons and Veterans Exemptions:** There are various exemptions for disabled persons, veterans who are returning from active duty in an armed conflict, and veterans with a service connected disability and their surviving spouses. These exemptions can lower the assessed value of the property anywhere from \$2,000 to being fully exempt. You must apply for this exemption annually.

## Assessment Appeals

You receive your assessment notice typically in the late summer to early fall. This "Blue Card" includes exemptions on the last tax bill, last year's and this year's assessed value, and information on how to check for accuracy and appeal the assessment. It is important for you to carefully read and understand this notice. From the day it is mailed, you have 30 days to file an appeal.

Visit [www.lmslake.org](http://www.lmslake.org) to review assessment information, verify that the features and square footage of your property are accurate, find comparable property information, recent sales, and detailed information on how to appeal. If you find incorrect information, call our office as soon as possible so we can set up an appointment for a field person to come out and verify the changes.

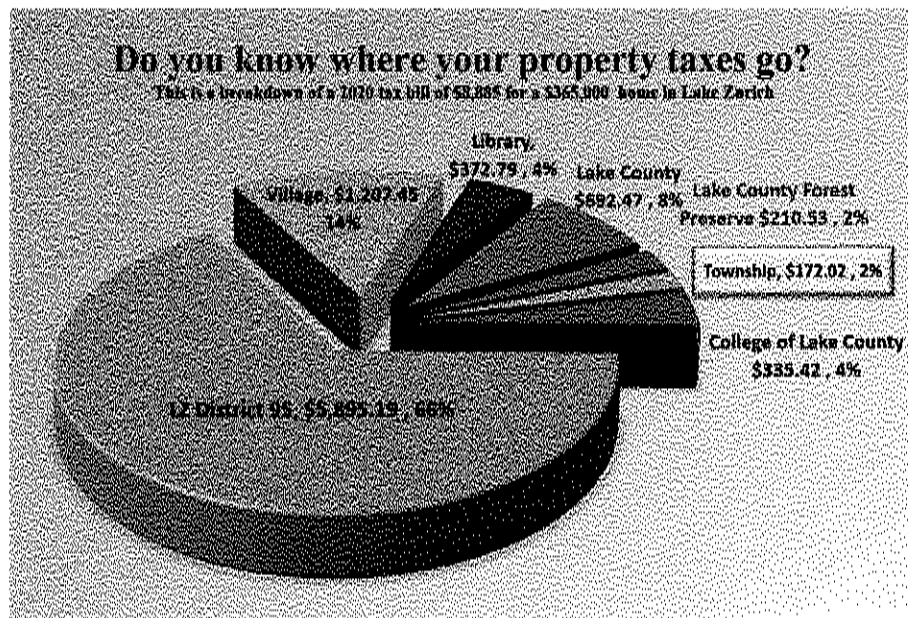
The Typical Basis or Reasons for Appeal Are:

- The assessment contains a factual error (incorrect sq. footage or number of fireplaces).
- The assessment is greater than one-third of the subject's recent sale or listing price.
- The assessment is greater than one-third of the subject property's market value based upon recent sales or a January 1 appraisal.
- The assessment of the subject property is higher than that of comparable properties.

Requesting a Review of Your Assessment:

If you have reviewed your assessment and determined an appeal is necessary, you can complete an assessment appeal online with Lake County's e-filing system before the deadline by visiting [www.assessor.lakecountyil.gov](http://www.assessor.lakecountyil.gov). We will review all cases filed and contact you if we are able to offer a reduction, otherwise the case will automatically go through the Lake County Board of Review formal complaint process.

Visit [clatownship.org/how-to-appeal](http://clatownship.org/how-to-appeal) for detailed information on reviewing your assessment and filing an appeal online. Remember, we are your local resource and most importantly, we are here for you.



The Ela Township Highway Department is responsible for 24 miles of unincorporated roads in Ela Township, which includes areas within the villages of Lake Zurich, Hawthorn Woods, Deer Park, Long Grove, Kildeer, and North Barrington. Our duties include:

- General public works operations for the villages of Deer Park, Long Grove, Kildeer, and North Barrington; these public works operations add 80 miles of additional roads that the Highway Department maintains through intergovernmental cooperation.
- Stormwater drainage system maintenance and improvements throughout the Township.
- Tree trimming and removal of dead trees in the right-of-way.
- Road maintenance which includes spot patching, resurfacing, pothole repair, and striping of unincorporated roads. In addition, mowing the right of way along the roads.
- Sign maintenance
- Fleet maintenance which includes trucks, vehicles, buses, equipment, and small engines.
- MS4 EPA compliance, maintenance, and inspection of two dams.
- Distribution of mosquito abatement into stormwater basins within the Township.
- Ela Township Property Maintenance: Town Hall, Community Center, Lake Zurich Cemetery, Fairfield Cemetery, Knox Park, Knigge Park, Ela Township Community Park, Ela Park, and open space areas.



## Snow & Ice Control Operations:

Winter is the Highway Department's busiest season of the year! Snow and ice control is in full force during this season to keep Township roads clear and safe for all motorists driving on roads and in subdivisions maintained by Ela Township, which are as follows:

Echo Lake Road; N. Lakewood Road; Gabriel Drive; Sacamano Court; portions of Miller Road; Del Court; Indian Trail Road; Ivy Lane; Dartmouth Lane; Columbia Court; Woodbury Court; August Lane; Anna Court; Old McHenry Court; Hazelcrest Road; Rand Court; Plum Grove Road and Shirley Road, along with the subdivisions of Echo Lake, Forest Lake, Long Meadows Farm, Indian Meadows, Hillside Estates, Abbey Glenn, Lochanora and Valentine Manor.

Ela Township also plows Township properties parking lots and sidewalks, Lake Zurich Fire Station 4, and the Village of Deer Park.

For more information on services managed by the Ela Township Highway Department, please visit [www.elatownship.org/departments/highway](http://www.elatownship.org/departments/highway).





Elia Township Bus Service is offered to Elia Township residents who are 55 years or older and/or disabled and need transportation for shopping, errands, recreational activities, hair, doctor and dentist appointments. To schedule a ride, call (847) 438-6677.

#### **Bus Service Guidelines:**

- Service area is limited to within Elia Township boundaries.
- Reservations are scheduled on a first come, first served basis
- Reservations must be scheduled 24 hours in advance of your ride.
- Same day cancellations and minor changes may be accommodated.
- Visit [www.eliatownship.org/senior-disabled-bus-service](http://www.eliatownship.org/senior-disabled-bus-service) for additional information

#### **Hours of Operation:**

- Reservation line is open Monday to Friday from 8:00 a.m. to 1:00 p.m.  
You may also email us at [bus@eliatownship.org](mailto:bus@eliatownship.org).
- Bus transport hours are 8:30 a.m. to 4:00 p.m. Monday to Friday.
- Riders should be prepared for pick up 30 minutes prior to scheduled time.
  - Appointments such as doctor or dentist should be scheduled no earlier than 9:15 a.m. and no later than 1:30 p.m.
  - All riders must be back on the bus no later than 3:45 p.m.

There is no bus service on the following Township holidays:  
New Year's Day, President's Day, Memorial Day, Independence Day,  
Labor Day, Thanksgiving Day, day after Thanksgiving,  
Christmas Eve and Christmas Day.

*Please watch for the bus, as the driver can only wait up to 5 minutes at each stop. Drivers cannot leave the bus to ring your doorbell. Riders are picked up and dropped off at the end of their driveway. Buses do not go up driveways. Drivers cannot leave the bus to deliver grocery bags or assist riders in any way. All shoppers should limit their number of bags to as many as they can comfortably carry by themselves in one trip walking from the bus to their home.*

Ela 55+ is dedicated to providing the highest quality recreational, social, and supportive services to adults 55 and older residing in Ela Township. It is our goal to foster a warm environment where individuals can explore and enjoy activities and services designed to meet the needs and enrich the lives of our diverse older adult population.

Membership is free to all residents in Ela Township 55 and older. Sign up at the Ela Township Community Center.

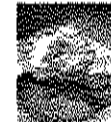
Senior Resource Specialists: Lisa Gaggiano and Laura Kulawik  
Our senior resource office assists Ela Township residents with many programs and links them with services to promote independence and a sense of well-being. Lisa and Laura will help you in any way possible, including pharmaceutical assistance, state benefits/Department of Human Service programs, Senior Health Insurance Counseling (SHIP), and information and referrals.



Volunteering: At Ela 55+ volunteer opportunities are everywhere! Help at special events, reception desk, bus buddy, friendly home visitor, kitchen-aide, Adopt-A-Highway, and even our after school program.

#### Ela Eatery:

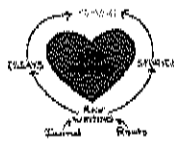
Enjoy delicious and nutritious homemade lunches from the Ela 55+ Kitchen Monday - Friday at 11:30 a.m. Orders must be placed one week prior, call (847)438-9160 or email [jimd@elatownship.org](mailto:jimd@elatownship.org).



Evening Programming: Join us every evening for fun! Programs range from fitness classes to Friday Fun Nights, TED Talks discussions to ethical dilemmas, cards to crafts, tech classes to sip n' swirl, and concerts to cooking skills!



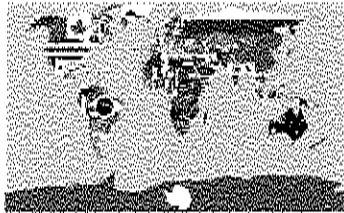
Classes: We offer everything you can imagine; including art, music, cooking, cyber safety, tech, first aid, life story writing, and gardening.





### Lunch & Learns:

Join us every Tuesday at 11:30, and prepare to be educated, enlightened, and entertained while you enjoy a delicious homemade lunch. Topics range from history to entertainment to health and wellness and EVERYTHING in between!



### Want to really get away?

Our long distance trips cover all grounds, from deluxe motor coach trips throughout the United States and Canada to exotic destinations in Europe, South America, and beyond. Traveling with familiar faces and friends makes every excursion even more fun.

### Day Trips & Cuisine Club:

Want to escape for the day? Each month brings a new adventure such as musicals, sporting events, garden and architectural tours, casinos, Broadway plays and everything in between. Don't have the whole day? Join our monthly outings to new restaurants and old favorites. French, Indian, Barbeque...you name it, we'll try it!



### Cards, Bingo, & More:

Bridge, Poker, Canasta, Pinochle, and Bingo! Not to mention evening cards with cocktails and trivia!

### Health & Fitness Classes:

Yoga, pilates, zumba, cardio, core, meditation, and so much more!



### Special Events & Friday Fun Nights:

At Ela 55+ we love a good time! Join us for concerts, bowling, pig roasts, fish boils, and more fun than you can imagine on a Friday night; including Cinco de Mayo, Wine Pairing Dinners, Karaoke, and Trivia Nights!



### Just for Men:

Look out ladies, the guys have caught on to the biggest kept secret! Join our Assistant Director, Jim Dalbec, for men's programs that include exercise, discussion groups, and outings.

*If you're an Ela Township resident 55 or older,  
please stop by the community center and see what we're all about!*

The Ela Township Community Family Services department provides confidential services to Ela Township youth, adults, and seniors at no cost by qualified therapists and social workers. We receive referrals from police and fire departments, schools, churches, community agencies, and individuals. Services include but are not limited to the following:

**Crisis Intervention:** Crisis services are available. If you have experienced a traumatic event that affects you or your family, please contact us.

**Brief Counseling:** Brief counseling for individuals, couples, and families is available for residents of all ages. Assessment is key to helping individuals.

**Case Management:** Our qualified staff can assist you with applications for available resources and help you navigate through different systems. We can help create resumes and assist with online employment applications.

**Information & Referral:** In situations beyond the scope of our services, we can assist you with information and referrals to other agencies throughout Lake County.

Situations which may cause personal and family conflicts that our office is able to help with include: domestic violence, substance abuse, mental health issues, grief and loss, victims of crime, delinquency and runaways, undomiciled persons, and stress related to life as it is right now.

**If you are experiencing a crisis and don't know where to turn, please call our office at (847) 540-8380 to speak with one of our professional staff or leave a confidential voicemail.**

#### Programs and Support Groups:

**Grief Group:** Moving through grief can be painful and isolating. Join us for group or individual grief counseling. "Grief shared is grief diminished".



**Dialectical Behavior Therapy:** An educational group designed to help improve communication, coping skills, and emotion regulation.



**Charity Knit & Crochet:** Members meet weekly to knit & crochet items to donate to various charities. Newcomers are welcome, no experience necessary.

**Yoga Nidra & Sound Healing:** Deep relaxation meditation designed to reduce stress and anxiety, improve sleep quality, increase energy, and achieve a greater sense of well-being.



**Meditation:** Guided meditation that evokes mindfulness, serenity, and vitality. Learn to embrace gratitude, compassion and appreciation for yourself, others, and the world around you.



**Community Organizations:** We actively participate in Standup Task Force, Ela Coalition Against Youth Substance Abuse, Lake County Opioid Initiative, AITCOY, and more.



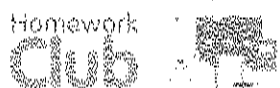
**Emergency/General Assistance:** If you are experiencing a financial hardship please call Ela Community Family Services for more information on how to apply for assistance.

**Lending Closet:** Our lending closet has gently used medical equipment and various handicapped aids that are available to Ela Township residents for loan free of charge. Please contact our office at (847) 540-8380 for more information.

The Ela Youth Program provides comprehensive and innovative activities for Township youths. Our program features a variety of age-appropriate after school activities, homework help, outings to fun places such as the theater or bowling alley, holiday parties and much more. We even offer a summer day camp to continue the fun year round!

#### Homework Club:

Homework Club is an after school program offered to the youth in our Township. Children engage in daily activities such as completing homework, playing games, making crafts, and building friendships. The goal of Homework Club is to provide children with a safe and enjoyable environment for them to grow academically and socially. Homework Club is held at the Ela Township Community Center after school Monday through Friday until 5:30 p.m. only on days when Lake Zurich CUSD 95 is in session.



#### After School Teen Club:

Teen Club is offered to middle school children through a collaboration of Ela Township and Foglia YMCA. The program provides an opportunity for children to come together through working on homework, swimming, staying active through sports and games, and growing together as emerging young adults. Teen Club is held at the Foglia YMCA following the District 95 calendar and schedule, Monday through Friday from dismissal until 5:30 p.m.



#### Shooting Stars Summer Program:

Shooting Stars is a summer camp program offered to children entering grades 1-6 in Ela Township. Children engage in daily activities such as games and crafts, making new friends, and weekly field trips. The goal of Shooting Stars is to provide children with a safe and exciting environment where they enjoy themselves and make lasting memories. Camp is in session Monday through Friday from 9:00 a.m. to 4:00 p.m. all summer long at Knox Park.



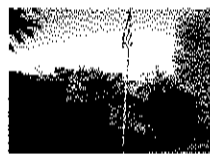
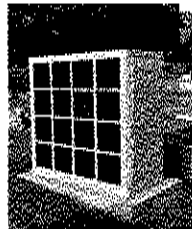
#### Safe Sitter & Safe@Home

**Safe Sitter** is a program designed to prepare students in grades 6-8 to be safe when they are at home alone, watching younger siblings, or babysitting. This class offers fun games and role playing exercises. By the end of this day long program, students will cover safety skills, child care skills, first aid and rescue skills, and life and business skills.



**Safe@Home** is a new program designed for children in grades 4-6 to prepare them to be safe when they are home alone. This 90-minute program teaches how to practice safe habits, how to prevent unsafe situations, and what to do when faced with power failures or weather emergencies.

Ela Township operates two cemeteries, Lake Zurich Cemetery and Fairfield Cemetery. Lake Zurich Cemetery is located at 295 Church Street, in Lake Zurich, across from Lake Zurich High School. Fairfield Cemetery is located at 24375 Quentin Road, in Lake Zurich. Lake Zurich Cemetery offers two colubaria, and a scatter garden where a loved one's ashes can be spread and a name plate installed in the garden in remembrance. Drive through our cemeteries and take a look at the history. Ela Township cemeteries offer infant, cremation, and burial grave sites, along with scatter garden services. Please visit [www.elatownship.org/cemeteries](http://www.elatownship.org/cemeteries) for a list of current pricing for burial services.



#### Regulations:

Our cemeteries are open sunrise to sunset. Perennial plantings are allowed with approval. Tree and shrub plantings are not permitted. Grave site decorations will be removed if deteriorating or out of season. Grave sites are limited to two items. Edging around headstone or grave site is prohibited.



The mission of the Ela Township Historical Society and Museum is collecting, preserving and sharing the history of Ela Township.

The historical society operates with a volunteer staff and board of directors. We collect, process, and preserve donated and collected photos, memorabilia and family histories. We can also help you with historical and family research. Our museum features displays of historical items, records, and other memorabilia. We also give tours and host various programs throughout the year. Become a member of Ela Historical Society for just \$15 per year, \$10 for seniors and students.

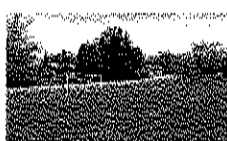
Hours (except holidays) 12:00 p.m. to 3:00 p.m. on Saturday's by appointment. The museum is located at 95 East Main Street, Lake Zurich. Call (847) 438-2086 or email [elahistorical@gmail.com](mailto:elahistorical@gmail.com). Please visit us at [www.elahistoricalsociety.com](http://www.elahistoricalsociety.com) or search Ela Historical on Facebook.

Ela Township has four parks - Ela Park, Knigge Park, Ela Township Community Park, and Knox Park, which offer a variety of recreational opportunities for you and your family. Ela Township continually works to upgrade its athletic fields and park facilities and is looking for opportunities to expand park space to support the Township's growing needs. We welcome resident feedback and suggestions on ways to improve our parks and recreation facilities. Please email [info@elatownship.org](mailto:info@elatownship.org) with your comments or suggestions.

#### Knigge Park:

23600 N. Echo Lake Road, Lake Zurich

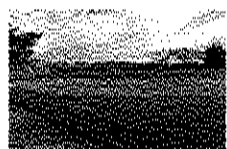
This park features a soccer field and children's playground. There are also permitted parking spaces for Lake Zurich High School students here.



#### Knox Park:

1155 E. Route 22, Lake Zurich

This park features a children's playground, picnic area, concession stand, tennis courts, and athletic fields for football, baseball, soccer and lacrosse.



#### Ela Park:

95 E. Main Street, Lake Zurich  
(next to the Ela Historical Society.)  
This park features a children's playground.



#### Recycling:

There are three recycling centers within Ela Township: Knigge Park soccer field, Knox Park football field, and at the Ela Historical building next to Ela Park. These recycling centers are used for old gym shoes, U.S. flags, eyeglasses, hearing aids and old cell phones.

#### Ela Township Community Park:

Ela Township Community Park, located at 21096 N. Deerpath Road in unincorporated Deer Park. This beautiful park features a lacrosse field, along with practice areas to accommodate youth sports organizations and support recreational activities.



**Municipal Offices:**

**Barrington Village Hall:**  
847-304-3400  
[www.barrington-il.gov](http://www.barrington-il.gov)

**Deer Park Village Hall:**  
847-726-1648  
[www.villageofdeerpark.com](http://www.villageofdeerpark.com)

**Hawthorn Woods Village Hall:**  
847-438-5500  
[www.vhw.org](http://www.vhw.org)

**Kildeer Village Hall:**  
847-438-6000  
[www.villageofkildeer.com](http://www.villageofkildeer.com)

**Lake Zurich Village Hall:**  
847-438-5141  
[www.lakezurich.org](http://www.lakezurich.org)

**Long Grove Village Hall:**  
847-634-9440  
[www.longgrove.net](http://www.longgrove.net)

**North Barrington Village Hall:**  
847-381-6000  
[www.northbarrington.org](http://www.northbarrington.org)

**School Districts:**  
**Barrington 220:**  
847-381-6300  
[www.barrington220.org](http://www.barrington220.org)

**Kildeer Countryside 96:**  
847-459-4260  
[www.kcsd96.org](http://www.kcsd96.org)

**Lake Zurich 95:**  
847-438-2831  
[www.lz95.org](http://www.lz95.org)

**Park Districts:**  
**Barrington:**  
847-381-0687  
[www.barringtonparkdistrict.org](http://www.barringtonparkdistrict.org)

**Long Grove:**  
847-438-4743  
[www.lgparks.org](http://www.lgparks.org)

**Libraries:**  
**Barrington Area Public Library:**  
847-382-1300  
505 N. Northwest Highway, Barrington  
[www.barringtonarealibrary.org](http://www.barringtonarealibrary.org)

**Libraries cont:**

**Ela Area Public Library:**  
847-438-3433  
275 Mohawk Trail, Lake Zurich  
[www.eapl.org](http://www.eapl.org)

**Post Offices:**  
**Lake Zurich:** 25 Telser Rd.  
847-438-5225  
**Barrington:** 1515 S. Grove Ave.  
847-381-0510  
106 Barrington Commons Ct.  
847-381-7206

**Lake County:**  
[www.lakecountyl.gov](http://www.lakecountyl.gov)  
General Info: 847-377-2000  
Sheriff: 847-377-4000  
Clerk: 847-377-2400  
Forest Preserve District: 847-367-6640  
Animal Control: 847-377-4700  
Planning, Building & Development:  
847-377-2600

**Police Departments:**  
Emergency: 911  
**Barrington:** 847-304-3300  
**Hawthorn Woods:** 847-438-2349  
**Kildeer:** 847-438-6010  
**Lake County Sheriff:** 847-377-4000  
**Lake Zurich:** 847-719-1690

**Fire Departments:**  
Emergency: 911  
**Barrington:** 847-304-3600  
**Barrington Countryside:** 224-848-4800  
**Countryside:** 847-367-5511  
**Long Grove:** 847-634-3143  
**Lake Zurich:** 847-540-5070  
**Wauconda:** 847-526-2821

**Other Resources:**  
**St. Vincent de Paul Food Pantry:**  
847-726-4890  
135 S. Buesching Rd., Lake Zurich  
[http://svdplz.org/home/food\\_pantry](http://svdplz.org/home/food_pantry)  
**Meals on Wheels:** 505 S. Quentin Rd.,  
Palatine 847-776-7261

**Barrington Area Council on Aging:**  
847-381-5030  
[www.bacoa.org](http://www.bacoa.org)



18

**ELA TOWNSHIP**  
LAKE COUNTY, ILLINOIS

**ORDINANCE**  
NUMBER 2021-04

**AN ORDINANCE ESTABLISHING STANDING COMMITTEES**

Gloria M. Palmblad, Supervisor

Lucy A. Prouty, Town Clerk

&

Township Trustees

Lawrence Bowman

Joel Sikes

Tosi Ufodike

Laurie Wilhoit

Published in pamphlet form by authority of the Supervisor and Ela Township Board  
on June 10, 2021

## **ORDINANCE NO. 2021-04**

### **AN ORDINANCE ESTABLISHING STANDING COMMITTEES**

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WHEREAS, Ela Township is an Illinois public entity operating under the laws of the State of Illinois;  
and

WHEREAS, the Township has expressed statutory authority to establish standing committees and the implied authority to establish other committees and to otherwise establish procedural rules to govern the Ela Township Board; and

WHEREAS, the Ela Township Board believes it is in the best interests of Ela Township to establish certain standing committees.

NOW, THEREFORE, BE IT ORDAINED BY THE SUPERVISOR AND BOARD OF TRUSTEES OF ELA TOWNSHIP, LAKE COUNTY, ILLINOIS, as follows:

**SECTION 1: Standing Committees** Township standing committees are established to assist the Supervisor and Ela Township Board in developing and reviewing various Township policies. Committees are not authorized to administer the day-to-day operations of the Township or its departments, which will remain the duty of the Supervisor and Township staff. Each committee shall have responsibilities as assigned from time-to-time by the Ela Township Board. When committee responsibilities or objectives overlap, the Ela Township Board will determine which committee or committees shall work on a project or event. In no event shall a committee member meet to discuss committee business without informing the other committee members of the time and purpose of the meeting. Committees shall not send correspondence to any person, other than to a department head, without prior approval of the Supervisor and Ela Township Board. All committees are subject to the provisions of the Open Meetings Act.

The following shall be the standing committees of Ela Township:

- (1) Community Center Committee
- (2) Communications Committee
- (3) Community Family Services Committee

- (4) Parks Committee
- (5) Highway Committee

**SECTION 2: Committee Composition and Appointments** The Ela Township Board shall make committee appointments every other year in April or as soon thereafter as possible. Each committee shall have at least two members. The Supervisor shall serve on each Committee. Each Trustee shall chair at least one committee and serve on one other committee.

**SECTION 3: Committee Appointments** Committee appointments shall be as follows:

- A. **Community Center Committee**  
Chair: Tosi Ufodike  
Members: Gloria Palmblad, Laurie Wilhoit, Susan Dillon and Jim Dalbec
- B. **Communication Committee**  
Chair: Gloria Palmblad  
Members: John B. CFS Director, Susan Dillon, Jim Dalbec, and Staff
- C. **Community Family Services Committee**  
Chair: Laurie Wilhoit  
Members: Gloria Palmblad, Joel Sikes, & CFS Director
- D. **Parks & Recreation Committee**  
Chair: Larry Bowman  
Members: Gloria Palmblad, Tosi Ufodike, Mike DePouw, & Geoff Meyer
- D. **Highway Committee**  
Chair: Joel Sikes  
Members: Gloria Palmblad, Larry Bowman, Mike DePouw & Geoff Meyer

**SECTION 4: Committee Purposes** The committees shall be responsible for recommending action on the following subjects and such other subjects as may be assigned to them from time-to-time by the Ela Township Board.

- A. **Community Center Committee**: This committee consists of both the Senior 55+ and Youth programs. Ela Township "55 Plus" is dedicated to providing the highest quality recreational, social and supportive services to adults 55 and older residing in Ela Township. The mission of the Ela Youth program is to provide comprehensive and innovative programs that serve all youth in our community. These programs also assist children in reaching their full potential as healthy and well-adjusted individuals.
- B. **Communication Committee**: The mission of the Communication Committee is to enhance the internal & external communications and expand awareness of the programs, benefits & services offered by Ela Township.

- C. **Community Family Services Committee**: The mission of the Community Family Services department is to assess, address and advocate for the needs and concerns of all residents of Ela Township
- D. **Parks & Recreation**: The Parks & Recreation Committee mission is to maintain and enhance the parks and recreational activities by forging collaborative efforts with local sports organizations and by having play areas and open space for all residents to enjoy.
- E. **Highway Committee**: The mission of the Highway Department is to maintain our unincorporated roads in Ela Township as well as provide Public Works' services to our surrounding Villages.

**SECTION 5: Meeting Dates and Minutes** Each committee will establish a regular meeting schedule which will be posted in accordance with the Open Meetings Act. Each committee will designate one member to take minutes of committee meetings, which will be turned over to the Town Clerk following approval.

**SECTION 6:** If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

**SECTION 7:** All Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 8:** This Ordinance shall be in full force and effect from after its passage, approval, and publication as provided by law.

	<u>Present</u>	<u>Absent</u>	<u>Yes</u>	<u>No</u>
<u>Supervisor Palmblad</u>	_____	_____	_____	_____
<u>Trustee Bowman</u>	_____	_____	_____	_____
<u>Trustee Sikes</u>	_____	_____	_____	_____
<u>Trustee Ufodiye</u>	_____	_____	_____	_____
<u>Trustee Wilhoit</u>	_____	_____	_____	_____

APPROVED by the Ela Township Board on June 10, 2021

\_\_\_\_\_  
Gloria Palmblad, Supervisor

Attest: \_\_\_\_\_  
Lucy A. Prouty, Town Clerk