

BOARD MEETING
Thursday, June 10, 2021
7:00 p.m. – BOARD MEETING
Approved July 8, 2021

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 1:00 p.m. on June 10, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called June 10, 2021 Ela Township Board meeting to order at 7:04 p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Trustee Bowman, Trustee Sikes, Trustee Wilhoit, Assessor Barrington, Township Manager Stefaniuk, and Highway Superintendent DePouw. Present via Zoom were Trustee Ufodike.
3. Pledge of Allegiance:
4. Public Comments: At this time, we welcome any public comments 3 minutes a piece or a total of 15 minutes. There were no public comments.
5. Approval of Board Meeting Minutes from May 13, 2021:
A motion by Trustee Sikes and seconded by Trustee Bowman to approve the meeting minutes of May 13, 2021 with any additions or corrections. Trustee Ufodike and Wilhoit abstained, as they were not sworn in as board members at the time of the board meeting. There were no corrections or additions. Motion passed 3 to 0.
6. Approval of Special Board meeting minutes of May 15, 2021:
A motion by Trustee Sikes and seconded by Trustee Bowman to approve the special board meeting of May 15, 2021 (swearing in). Motion passed 3 to 0. Trustee Ufodike and Wilhoit abstained.
7. Committee Meeting Minutes – accept meeting minutes from COW (5/26) –Youth Committee () - Senior Committee () - Communication Committee (5/26) - Community Family Service () – Park Committee ()– Cemetery ()
A motion by Trustee Wilhoit and seconded by Trustee Sikes to accept the Committee meeting minutes (Cow and communications 05/26/2021). Motion passed 5 to 0.

8. Approval of Board Audit from 5/11/2021 to 6/7/2021

Clerk Prouty read the Board Audit

TOTAL TOWN FUND	\$ 28,368.99
TOTAL GENERAL ASSESSTANCE FUND	\$ 1500.00
TOTAL GENERAL ROAD FUND	\$ 7,538.62
TOTAL PERMANENT ROAD FUND	\$ 14,499.85
TOTAL PARK MAINTENANCE FUND	\$ 13,499.85
TOTAL CEMETERY MAINTENANCE FUND	\$ 32.18
TOTAL PAYROLL	\$ 139,377.01

TOTAL OF ALL FUNDS \$ 205,019.41

A motion by Trustee Sikes and seconded by Trustee Wilhoit to authorize the payment of the Board Audit (05/11/2021 to 06/07/2021). Motion passed 5 to 0.

9. Monthly Updates from Elected Officials, Department Heads & Township Manager
(Senior – Social Work – Youth –Highway -Bus)

Supervisor Report:

Nice article on the Peace Pole in the Daily Herald and the Peace Pole Committee has raise \$3,300.00 so far. Chamber Golf outing is June 28th at Hawthorn Woods Country Club. July 10th is the Chamber Expo at the Concorde. Photo on the Board packet was the winner of the photo challenge and was submitted by Kim H. of Palatine.

Clerk's report:

Welcomed the new board Trustees Wilhoit and Ufodike.

Township Manager Report:

Updates on:

Covid 19: Ela Township offices will be opening up fully with regular hours on June 14, 2021. Employment opportunities in multiple departments are being posted on Township website, Indeed, social media, and other appropriate websites. The rest of report will be attached to the minutes.

Trustees:

Bowman: No report at this time.

Sikes: Wanted to welcome the two new Trustees Ufodike and Wilhoit. He was happy to see article in the Daily Herald about the Peace Pole.

Ufodike: No report at this time.

Wilhoit:

Inquired when "55 Plus" was reopening.

Senior and Youth:

Senior Director Dillon was absent. Senior and Youth reports will be attached to minutes.

Social Worker:

Susan Fackler attended her last board meeting before retiring. Her staff has reached over 100+ residents, junior high, high school, young adults, adults, and seniors for individual and family therapy sessions during the month of May. The rest of her report will be attached to the minutes.

Assessor:

The Assessor's office will be closing the books next week. Assessments are released in July, and taxpayers have 30 days to file an appeal. If they find any factual errors, they should contact the Assessor's office.

Highway Superintendent:

Superintendent DePouw wanted to thank Supervisor Palmblad, Township Manager Stefaniuk, and the entire Ela Township Board, for giving him the opportunity to lead the Ela Township Highway Department, and he is very impressed with the hard working staff at the highway department. The rest of the report will be attached to the minutes.

OLD BUSINESS

NEW BUSINESS

10. Intergovernmental Agreement with Village of Kildeer – consideration & possible action to approve IGA with Village of Kildeer beginning June 10, 2021:
A motion by Trustee Sikes and seconded by Trustee Bowman to approve the Village of Kildeer IGA, beginning June 10, 2021. Motion passed 5 to 0.
11. Intergovernmental Agreement with Village of Deer Park – consideration & possible action to approve IGA with Village of Deer Park beginning June 10, 2021:
A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve the Village of Deer Park IGA, beginning June 10, 2021. Motion passed 5 to 0.
12. Intergovernmental Agreement with Village of Deer Park Snow Removal – consideration & possible action to approve IGA with Village of Deer Park beginning June 10, 2021:
A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve the Village of Deer Park IGA (snow removal) beginning June 10, 2021. Motion passed 5 to 0.
13. Intergovernmental Agreement with Village of Long Grove – consideration & possible action to approve IGA with Village of Long Grove beginning June 10, 2021:
A motion by Trustee Sikes and seconded by Trustee Wilhoit to approve the Village of Long Grove IGA, beginning June 10, 2021. Motion passed 5 to 0.
14. Gewalt Hamilton 2021 Parking Lot Assessment and 10 Year Improvement Program – consideration to accept future 10 Year Parking Lot Improvement Plan as presented:
A motion by Trustee Sikes and seconded by Supervisor Palmblad to approve the parking lot assessment, and a ten year parking lot improvement plan created by Gewalt Hamilton. Motion passed 5 to 0.
15. Window shades for Ela Historical Museum – consideration to approve the purchase of seven window shades for the first floor of the museum at a cost not to exceed \$1100:
A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the purchase of seven window shades for the first floor of the Historical Museum at a cost not to exceed \$1100.00. Motion passed 5 to 0.
16. Resident Guide – consideration & possible action to approve the printing of 2500 Resident Guides:
A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve the printing of 2500 Residents Guides. Motion passed 5 to 0.

17. 2021 Summer Newsletter – consideration to approve the 2021 Summer Newsletter
A motion by Trustee Sikes and seconded by Trustee Wilhoit to table the Ela Township 2021 Summer Newsletter. Motion passed 5 to 0.
18. Establishing Standing Committee Ordinance 2021 – 04
A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve the Ordinance 2021-04 Establishing Standing Committees for next two years. Motion passed 5 to 0.
19. Closed Executive Session
A motion by Trustee Sikes and seconded by Trustee Wilhoit to enter into closed executive session at 7:49 p.m. Motion passed 5 to 0.
A motion by Trustee Wilhoit and seconded by Trustee Sikes to come out of executive session at 8:26 p.m. Motion passed 5 to 0.
20. Consideration and possible action on items discussed in closed session
A motion by Trustee Sikes and seconded by Trustee Wilhoit to approve what was directed in closed session. Motion passed 4 to 0. Supervisor Palmblad voted Nay.
21. Adjourn
A motion by Trustee Sikes and seconded by Trustee Wilhoit to adjourn at 8:31p.m. Motion passed 5 to 0.

Ela Township

June 11, 2021

Supervisor Gloria M. Palmblad
Trustee Larry Bowman

Clerk Lucy A. Prouty
Trustee Joel Sikes

Assessor John Barrington
Trustee Tosi Ufodike

Trustee Laurie Wilhoit