



**Supervisor's Office**  
Gloria M. Palmblad

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## COMMUNITY CENTER COMMITTEE MEETING

**Ela Township Community Center**  
**380 Surrise Road, Lake Zurich, IL**  
**Wednesday, July 14, 2021 – 8:30 A.M.**

### MEETING MINUTES

1. **Call to Order:** Trustee Ufodike called the July 14, 2021 Community Center Committee meeting to order at 8:35 a.m.
2. **Roll Call:** Present were Supervisor Palmblad, Trustee Ufodike, Trustee Wilhoit, Township Manager Stefaniuk, Director Dillon and Assistant Director Dalbec, Youth Coordinator Cacciatore was present but left at 9:30a.m.
3. **Overview of Youth Program:** Summer Camp is currently in Week 6. A postcard was sent to participants and blast announcements were sent to previous participants enrolled at the camp. Director Dillon gave Trustee Ufodike and Trustee Wilhoit an overview of the youth program. There is a \$50 deposit required and the fee is \$110 per week, \$88 for 4th of July. The summer program is capped at 50 participants and usually has about 10 need-based scholarships for eligible residents. Director Dillon is waiting to hear back from District 95 regarding the continuation of busing of students after school. Director Dillon also reviewed the safe sitter, safe at home, and after school homework programs.
4. **Overview of Senior Program:** Director Dillon gave Trustee Ufodike and Trustee Wilhoit an overview of the senior program. Assistant Director Dalbec reviewed courses offered to seniors and how they register for them. Most classes are an hour long. There is a Road to Happiness course that is scheduled for 8 weeks.
5. **Staffing:** Jim Abrahams was hired as a Chef/Kitchen Manager. Director Dillon will present on additional staffing needs at the next meeting.
6. **Projects:** The parking lot was striped by the Highway Department. Patches and seal coating was performed by the Highway Department. Security cameras and alarms were installed in 2020. One additional security camera will be installed in the corner later this year. Fixing the parking lot entrance gate will be planned for the 2022/2023 budget year.
7. **COVID Updates/Precautions:** All kids are required to wear a mask under pavilion. Kids can remove masks when outside. Fully vaccinated seniors are not required to wear masks. The senior center staff use a database and COVID waiver for tracking.
8. **New Business:** Director Dillon is work working on a newsletter. Director Dillon is also planning a training and staff retreat for 3 days. The retreat is normally held in October. The retreat for 2021 will be held on August 26th and 27th.
9. **Old Business:** None at this time.
10. **Set Date for Next Community Center Committee Meeting:** Wednesday, Sept 15, 2021 at 8:30 a.m.
11. **Adjournment:** Trustee Ufodike adjourned the meeting at 10:30 a.m.

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Supervisor Gloria M. Palmblad

Clerk Lucy A. Prouty

Assessor John Barrington

Trustee Larry Bowman

Trustee Joel Sikes

Trustee Tosi Ufodike

Trustee Laurie Wilhoit