



**Supervisor's Office**  
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## **COMMUNITY FAMILY SERVICES COMMITTEE MEETING**

Ela Town Hall 1155 E. Route 22, Lake Zurich  
Upper Level Conference Room  
Wednesday, August 18, 2021 at 8:45 A.M.

### **AGENDA**

1. Call to Order
2. Roll Call
3. Staffing Needs
4. Updating forms/ intake
5. Organizing and placement of files
6. Department Policies and Procedures
7. New Business
  - A) HIPAA / database
  - B) rebranding
8. Old Business
9. Set Date for Next Community Family Services Committee Meeting
10. Adjournment