



Ela Township Board Meeting

ELA TOWN HALL 1155 E. ROUTE 22 LAKE ZURICH, IL

**Thursday,
August 12, 2021**

7:00 P.M.

BOARD MEETING

Thursday, August 12, 2021 - 7:00 P.M.

1155 E. Route 22, Lake Zurich, IL

AGENDA

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on August 12, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order
2. Board Roll Call
3. Pledge of Allegiance
4. Public Comments
5. Approval of Board meeting minutes of July 8, 2021
6. Approval of Special Board meeting minutes of July 28, 2021
7. Committee Meeting Minutes – accept meeting minutes from COW (7/28) – Community Center Committee (7/14) - Communication Committee (7/27) - Community Family Service () – Park Committee (6/15) – Highway – (7/1) - Cemetery ()
8. Approval of Board Audit from 7/3/2021 to 8/9/2021
9. Monthly Updates from Elected Officials, Department Heads & Township Manager (Senior – Social Work – Youth – Highway – Bus)

OLD BUSINESS

NEW BUSINESS

10. Fox Valley Audio Video – consideration and possible action to approve the purchase of five concession stand cameras and equipment in an amount not to exceed \$3,325.00 plus 10% contingency
11. Fox Valley Audio Video – consideration and possible action to approve the purchase of four cameras and DVR storage for Town Hall in an amount not to exceed \$2,635.00 plus 10% contingency
12. Proposal for Engineering Services of Roadway Pavement Assessment – consideration and possible action to approve the Proposal from Gewalt Hamilton to provide Engineering Services for Ela Township's Roadway Pavement Assessment in an amount not to exceed \$15,600.00 plus 10% contingency
13. Proposal for Engineering Services Year 19 MS4 Compliance – consideration and possible action to approve the Proposal from Gewalt Hamilton to provide Engineering Services Year 19 MS4 Compliance in an amount not to exceed \$6,400 plus 10% contingency
14. 2023 International Dump Truck – consideration and possible action to approve the purchase of one 2023 International Dump Truck per specifications from Bonnell Industries, in an amount not to exceed \$190,558.00
15. 2021 Knox Playground Equipment and Installation Project – consideration and possible action to approve the purchase and installation of replacement playground equipment at Knox Park from Play Illinois, LLC for an amount not to exceed up to \$99,256.00 plus 5% contingency
16. Closed Executive Session
17. Consideration and possible action on items discussed in closed session
17. Adjourn

Ela Township

August 9, 2021

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BOARD MEETING

Thursday, July 8, 2021 – 7:00 P.M.
Ela Town Hall 1155 E.
Route 22, Lake Zurich, IL.

MEETING MINUTES

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 1:00 p.m. on July 8, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. **Call to Order:** Supervisor Palmblad called the July 8, 2021, Ela Township Board Meeting to order at 7:04 p.m.
2. **Board Roll Call:** Present were Supervisor Palmblad, Clerk Prouty, Trustees Sikes, Ufodike, and Wilhoit, Township Manager Stefaniuk, Highway Superintendent DePouw. Trustee Bowman and Assessor Barrington were absent.
3. **Pledge of Allegiance:** Supervisor Palmblad led the board in the Pledge of Allegiance.
4. **Public Comments:** At this time, we welcome any public comments, three minutes a piece or a total fifteen minutes. There were no public comments.
5. **Award Township Scholarships to the following students:**
Anthony Enciso - Quincy University
Ginger Mirabelli - St. Louis University.
Rinna Kim - Michigan University
Madeleine Lawler - University of Southern California
Kate Wisnionski, - University of Kentucky
Vincent Petropoulos - Harper Community College.
6. **Approval of Board meeting minutes of June 10, 2021:**
A motion by Trustee Sikes and seconded by Trustee Ufodike to approve the meeting minutes of June 10, 2021, with any corrections or additions. There were no corrections or additions. Motion passed 4 to 0. Trustee Bowman was absent.

7. Approval of Special Board meeting minutes of June 18, 2021:

A motion by Trustee Wilhoit and seconded by Trustee Ufodike to approve the Special Board meeting minutes of June 18, 2021. Motion passed 4 to 0. Trustee Bowman was absent.

8. Committee Meeting Minutes – accept meeting minutes from COW (6/30) –Youth Committee () - Senior Committee () - Communication Committee () - Community Family Service () – Park Committee (6/15) – Cemetery ():

A motion by Trustee Sikes and seconded by Trustee Wilhoit to accept the Committee meeting minutes: Cow (6/30). Motion passed 3 to 0. Trustee Ufodike abstained. Trustee Bowman was absent.

9. Approval of Board Audit from 6/7/2021 to 7/2/2021:

Clerk Prouty read the board audit.

TOTAL GENERAL TOWN FUND-----	\$ 31,804.57
TOTAL GENERAL ASSISTANCE-----	\$ 828.09
TOTAL GENERAL ROAD FUND-----	\$ 8,813.86
TOTAL PERMANENT ROAD FUND-----	\$ 10,555.07
TOTAL PARK MAINTENCE FUND-----	\$ 11,947.68
TOTAL CEMETERY MAINTENACE -----	\$ 166.17
TOTAL PAYROLL-----	\$144,980.40
TOTAL OF ALL FUNDS-----	\$ 209,095.84

A motion by Trustee Ufodike and seconded by Trustee Sikes to authorize the payment of the Board Audit (06/07/2021 to 07/02/2021 of \$ 209,095.84) Motion passed 4 to 0. Trustee Bowman was absent.

10. Monthly Updates from Elected Officials, Department Heads& Township Manager (Senior – Social Work – Youth –Highway -Bus):

Supervisor Report: Supervisor Palmblad was excited to announce the Historic Walk around the Lake, created by the Ela Historic Society.

Clerk Report: None at this time.

Township Manager Report:

Report will be attached to the minutes. Bid opening for 2021 parking lot improvement is July 15, 2021. The Township Manager is in the process of hiring personnel in multiple departments. Knox Park surveys were sent out June 18, 2021. Township Manager Stefaniuk also wanted to welcome Community Family Services Director Sara Marx.

Trustees:

Bowman: Absent

Sikes: Wanted to welcome Sara Marx.

Ufodike: A Community Center Committee meeting will be scheduled for July 14, 2021.

Wilhoit: Welcome to Sara Marx, a Community Family Services Committee meeting will be scheduled in the upcoming weeks.

Senior and Youth Director:

Director Dillon was absent, but her report and the Youth Director report will be attached to the minutes.

Highway Superintendent:

Report will be added to the minutes. Highway Superintendent DePouw has met with John Lobaito of North Barrington to discuss future maintenance. The Highway Department has received two very good candidates for employment. Superintendent wanted the Board to know that he has learn to run the striping machine.

Assessor Report: Assessor Barrington was absent but sent in his report. He expects Ela assessment notices to go out at the end of July. The real estate market has been strong but not across the board. They have made corrections and added new properties and permit work. Everyone will receive roughly a 1 percent adjustment across the board.

Social Worker: Sara Marx had no report, she wanted to thank the Supervisor and board for hiring her.

OLD BUSINESS:

NEW BUSINESS:

11. **Intergovernmental Agreement with Cuba Township Road District:** consideration & possible action to approve IGA with Cuba Township Road District for the use of shared equipment
12. **Intergovernmental Agreement with Fremont Township Road District:** consideration & possible action to approve IGA with Fremont Township Road District for the use of shared equipment
13. **Intergovernmental Agreement with Village of Grant Township Road District:** consideration & possible action to approve IGA with Grant Township Road District for the use of shared equipment
14. **Intergovernmental Agreement with Libertyville Township Road District:** consideration & possible action to approve IGA with Libertyville Township Road District for the use of shared equipment
15. **Intergovernmental Agreement with Vernon Township:** consideration & possible action to approve IGA with Vernon Township for the use of shared equipment
16. **Intergovernmental Agreement with Village of Hawthorn Woods:** consideration & possible action to approve IGA with Village of Hawthorn Woods for the use of shared equipment
17. **Intergovernmental Agreement with Village of Lake Zurich:** consideration & possible action to approve IGA with Village of Lake Zurich for the use of shared equipment
18. **Intergovernmental Agreement with Wauconda Township Road District:** consideration & possible action to approve IGA with Wauconda Township Road District for the use of shared equipment

A motion by Trustee Sikes and seconded by Trustee Wilhoit to approve all the 8 IGA's (11 thru 18 on agenda) as presented with an amendment of the original document on agendum #12 Fremont Township IGA- to add road district. Motion passed 4 to 0. Trustee Bowman was absent.

19. **Replacement Compressor for second floor of Ela Historical:** consideration & possible action to approve the purchase of compressor from Sherman Mechanical at a cost not to exceed \$1849.00. A motion by Trustee Wilhoit and seconded by Trustee Ufodike to approve the purchase of a compressor from Sherman Mechanical for the second floor of the Historic Museum at a cost not to exceed \$1849.00. Motion passed 4 to 0. Trustee Bowman was absent.

20. **2021 Summer Newsletter – consideration to approve the 2021 Summer Newsletter:**
A motion by Trustee Sikes and seconded by Trustee Wilhoit to approve 2021 Summer Newsletter.
Motion passed 4 to 0. Trustee Bowman was absent.
21. **Closed Executive Session:** None needed at this time.
22. **Consideration and possible action on items discussed in closed session:** None at this time
23. **Adjourn:** A motion by Trustee Wilhoit and seconded by Trustee Ufodike to adjourn at 7:46 P.M.
Motion passed 4 to 0. Trustee Bowman was absent.

Ela Township

July 6, 2021

Supervisor Gloria M. Palmblad	Clerk Lucy A. Prouty	Assessor John Barrington
Trustee Larry Bowman	Trustee Joel Sikes	Trustee Tosi Ufodike
		Trustee Laurie Wilhoit

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Clerk's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

SPECIAL BOARD MEETING

Wednesday, July 28, 2021
Immediately Following the COW Meeting
Ela Town Hall, Lower Level Board Room
1155 E. Route 22, Lake Zurich IL 60047

Meeting Minutes

1. **Call to Order:** Supervisor Palmblad called the July 28, 2021 Special Board Meeting to order at 9:47 A.M.
2. **Roll Call:** Present were Supervisor Palmblad, Trustee Sikes, Trustee Wilhoit, Trustee Ufodike, Deputy Clerk Case, and Township Manager Stefaniuk. Clerk Prouty, Trustee Bowman, and Assessor Barrington were absent.
3. **2021 Parking Lot Improvements Bid:** A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve the lowest bid from Chicagoland Paving of \$85,000.00 for 2021 Parking Lot Improvements. Motion passed 4 to 0. Trustee Bowman was absent.
4. **Green Electric Aggregation Program:** A motion by Trustee Sikes and seconded by Trustee Wilhoit to approve the Green Electric Aggregation contract from MC2 for 12 months including a \$20,000.00 civic contribution. Motion passed 4 to 0. Trustee Bowman was absent.
5. **Adjournment:** A motion by Trustee Sikes and seconded by Trustee Ufodike to adjourn at 9:54 A.M. Motion passed 4 to 0. Trustee Bowman was absent.

Ela Township

July 28, 2021

Trustee Larry Bowman	Supervisor Gloria M. Palmblad	Clerk Lucy A. Prouty	Assessor John Barrington	Trustee Laurie Wilhoit
	Trustee Joel Sikes	Trustee Tosi Ufodike		



COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township, 1155 East Route 22, Lake Zurich
Wednesday, July 28, 2021 at 8:30 am

MEETING MINUTES

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 8:15 a.m. on July 28, 2021.

1. **Call to Order:** Supervisor Palmblad called the July 28, 2021 COW meeting to order at 8:34 A.M.
2. **Board Roll Call:** Present were Supervisor Palmblad, Trustee Bowman, Trustee Sikes, Trustee Ufodike, Trustee Wilhoit, Deputy Clerk Case, Township Manager Stefaniuk, Highway Superintendent DePouw, Community Programs Director Dillon, Community Family Services Director Marx, Assistant Director Dalbec, and Highway Foreman Meyer. Clerk Prouty and Assessor Barrington were absent.
3. **Pledge of Allegiance:** Supervisor Palmblad led the Pledge of Allegiance.
4. **Township Manager Report:** Knox Park playground equipment bids are due August 15. So far 12 vendors have responded, 6 are from Illinois. Intergovernmental Agreements with local villages have been sent and we are waiting on responses.
5. **Discussion – Updates by Chair:**
 - a. **Community Center Committee – Chair/Trustee Ufodike, Members:** Supervisor Palmblad, Trustee Wilhoit, Susan, Jim, Joe
The center opened for in person programming on July 1, everyone is very excited to be back. The new chef has started and is doing well. District 95 will be busing students to after school programs. Director Dillon will have a table promoting Township programs and giving out snacks at Unplugged Fest on August 1, Trustee Wilhoit will join her.
 - b. **Communication Committee – Chair/Supervisor Palmblad, Members:** John, Sara, Susan, Jim, and Staff
Supervisor Palmblad informed the committee that both the Resident Guide and 2021 Summer Newsletter have been completed. Resident Guides will be delivered to local Villages and LZACC. A holiday home decorating contest is being planned for December. Banners for light poles and an electronic sign at Town Hal were also discussed and we are investigating the cost.
 - c. **Community Family Services – Chair/Trustee Wilhoit, Members:** Supervisor Palmblad, Trustee Sikes, Sara
Director Marx is reviewing employment applications as they are hiring two part time Administrative Coordinators. She is almost done with familiarizing herself with the case files and plans to begin seeing clients this week. She is also meeting with LZPD

and Supervisor Palmblad on July 29. Trustee Wilhoit said they have a committee meeting scheduled for August 18.

- d. Parks & Recreation Committee – Chair/Trustee Bowman, Members: Supervisor Palmblad, Trustee Ufodike, Mike, & Geoff
Supervisor Palmblad explained that there have been meetings with Gewalt Hamilton and the pickle ball people. We have a few different options as to what to do with the tennis courts and hockey rink in terms of converting them to pickle ball courts. The Parks and Rec survey results have been posted to the website and on Facebook. We hope to apply for a grant from the state to put toward playground equipment.
- e. Highway Committee – Chair/Trustee Sikes, Members: Supervisor Palmblad, Trustee Bowman, Mike, & Geoff
The Highway Committee will be meeting on Monday, August 2. The shed at Knox Park has been painted. Superintendent DePouw has begun the process of finding a replacement truck for the Highway Department which was in the budget for this year. There are a few more interviews scheduled for this week, and it will be on the agenda for discussion at the upcoming meeting. A goal is to consolidate the Highway Dept. and Administration Employee Handbooks by the end of 2021.
- f. Bus Service – Board Liaison – Supervisor Palmblad
Bus service is going well. Supervisor Palmblad will be meeting with the new Wauconda Township Supervisor to revise the IGA for transportation to Little City. She will also be attending a meeting with LCDOT regarding bringing additional paratransit resources into Lake County.
- g. Historic Society
Sherman Mechanical replaced the compressor.

6. Topics for Discussion:

- a. Peace Pole Update: It was determined at a recent Peace Pole meeting with Shari Gullo that due to finances and budget, we will push the installation until September 21, 2022. A new and less expensive manufacturer was found, we are looking for less expensive steel. Shari is still collecting time capsule items.
- b. Roadway Pavement Assessment Proposal by Gewalt Hamilton Associates: a 20-year street maintenance plan covering 23 miles of Township Roads was submitted by Gewalt Hamilton, and it will be on the agenda for vote at the August Board Meeting.
- c. Green Aggregation Program: Township Manager Stefaniuk explained the different options of tiers and timelines for the Green Aggregation Program. With what we chose last year, we received a civic contribution as part of the program and there is an option to do the same this year. This will be on the agenda for vote at the Special Board Meeting scheduled immediately following the COW meeting.
- d. Fox Valley Security Camera Systems for Town Hall and Concession Stand: Security System quotes for Town Hall and the Knox Park Concession area were reviewed. These will be on the agenda for vote at the August Board Meeting.
- e. Zoom – discussion on continuing: We will continue to offer Zoom options for our meetings with the Covid-19 pandemic continuously evolving. Trustee Wilhoit requested we make the Zoom links public, Township Manager Stefaniuk and Supervisor Palmblad informed her that legal counsel has advised us against doing so due to the potential security risks involved.
- f. Old Business: None at this time.
- g. New Business: Supervisor Palmblad notified the Board that administration will be creating and distributing committee meeting agendas and Trustees will be responsible for their meeting minutes. Supervisor Palmblad received a letter from the Village of Deer Park regarding a feasibility study for a TIF district on Rand Road from Deer Park Mall to the Shell gas station.

7. Set Date of Next COW Meeting (August 25, 2021 @ 8:30 AM)
8. Executive Session: None at this time.
9. Adjourn: Supervisor Palmblad adjourned the COW meeting at 9:42 A.M.

Respectfully Submitted,
Deputy Clerk Case

Ela Township

July 26, 2021

Supervisor Gloria M. Palmblad
Trustee Larry Bowman **Trustee** Joel Sikes

Clerk Lucy A. Prouty
Trustee Tosi Ufodike

Assessor John Barrington
Trustee Laurie Wilhoit

COMMUNITY CENTER COMMITTEE MEETING

Ela Township Community Center
380 Surryse Road, Lake Zurich, IL
Wednesday, July 14, 2021 – 8:30 A.M.

MEETING MINUTES

1. **Call to Order:** Trustee Ufodike called the July 14, 2021 Community Center Committee meeting to order at 8:35 a.m.
2. **Roll Call:** Present were Supervisor Palmblad, Trustee Ufodike, Trustee Wilhoit, Township Manager Stefaniuk, Director Dillon and Assistant Director Dalbec, Youth Coordinator Cacciatore was present but left at 9:30a.m.
3. **Overview of Youth Program:** Summer Camp is currently in Week 6. A postcard was sent to participants and blast announcements were sent to previous participants enrolled at the camp. Director Dillon gave Trustee Ufodike and Trustee Wilhoit an overview of the youth program. There is a \$50 deposit required and the fee is \$110 per week, \$88 for 4th of July. The summer program is capped at 50 participants and usually has about 10 need-based scholarships for eligible residents. Director Dillon is waiting to hear back from District 95 regarding the continuation of busing of students after school. Director Dillon also reviewed the safe sitter, safe at home, and after school homework programs.
4. **Overview of Senior Program:** Director Dillon gave Trustee Ufodike and Trustee Wilhoit an overview of the senior program. Assistant Director Dalbec reviewed courses offered to seniors and how they register for them. Most classes are an hour long. There is a Road to Happiness course that is scheduled for 8 weeks.
5. **Staffing:** Jim Abrahams was hired as a Chef/Kitchen Manager. Director Dillon will present on additional staffing needs at the next meeting.
6. **Projects:** The parking lot was striped by the Highway Department. Patches and seal coating was performed by the Highway Department. Security cameras and alarms were installed in 2020. One additional security camera will be installed in the corner later this year. Fixing the parking lot entrance gate will be planned for the 2022/2023 budget year.
7. **COVID Updates/Precautions:** All kids are required to wear a mask under pavilion. Kids can remove masks when outside. Fully vaccinated seniors are not required to wear masks. The senior center staff use a database and COVID waiver for tracking.
8. **New Business:** Director Dillon is work working on a newsletter. Director Dillon is also planning a training and staff retreat for 3 days. The retreat is normally held in October. The retreat for 2021 will be held on August 26th and 27th.
9. **Old Business:** None at this time.
10. **Set Date for Next Community Center Committee Meeting:** Wednesday, Sept 15, 2021 at 8:30 a.m.
11. **Adjournment:** Trustee Ufodike adjourned the meeting at 10:30 a.m.

Communications Committee Meeting
Tuesday, July 27, 2021 - 10:00 A.M.
Ela Town Hall 1155 E. Route 22 Lake Zurich, IL
MEETING MINUTES

1. **Call to Order:** Supervisor Palmblad called the July 27, 2021 Communications Committee meeting to order at 10:05 A.M.
2. **Roll Call:** Present were Supervisor Palmblad, Township Manager Stefaniuk, Community Programs Director Dillon, Community Family Services Director Marx, and Administrative Coordinators Case and Mendocha. Assessor Barrington and Assistant Director Dalbec were absent.
3. **Old Business**
 - A. New Residents: Update on Mailing – The summer 2021 resident guides were delivered to Town Hall, and Administrative Coordinator Case was able to mail 83 guides on 7/21/21. Administrative Coordinator Case will deliver some resident guides to LZACC for them to distribute as needed.
 - B. E-Blast:
 - August 9 & 23, 2021 – Content for both E-Blasts due to Administrative Coordinator Case on Monday August 2, 2021. The Covid-19 statement will be left in the e-blast going forward and employment opportunities graphic will be added directing people to our website job opportunities page.
 - C. Township Tuesday:
 - Youth Department: Department Spotlight August 10, 2021 – Homework & Teen Club
 - Employee Spotlight August 24, 2021 – Joe Cacciatore
4. **New Business**
 - A. Community Center Banner/Ela Grow Campaign – The Highway Dept. installed the Ela Grow banner on the Community Center. It is time to start designing a holiday banner for the building. Community Programs Director Dillion requested we do more to get our name out by getting an electronic ticker sign at Town Hall, light pole banners at Town Hall and the Community Center, and holiday lighting/décor at both buildings. We will have to investigate the cost of all these things as they were not budgeted for.
 - B. Ela Township Photo Contest – The committee agreed to discontinue the photo contest as we have only had one entry.
 - C. Resident Guide – The Resident Guide is done, Trustee Wilhoit has delivered to the Village of Long Grove and Supervisor Palmblad will deliver some guides to the remaining Villages.
 - D. 2021 Summer Newsletter – The Summer 2021 newsletter is at the post office and should hit mailboxes this week.
 - E. Future Events – The committee began to gather plans and ideas for a holiday decorating contest where residents would submit their homes into the contest and the committee will judge the best holiday decorated house. There will be first, second, and third place winners. The Ela 55+ holiday party is scheduled for 12/10/21. Community Programs Director Dillon will have a table at Unplugged Fest on August 1 where she will help promote Township programs and give out snacks. Community Family Services Director Marx would like to have an open house sometime prior to winter.
5. **Schedule Next Meeting:** August 31, 2021 at 10:00 A.M.
6. **Adjournment:** Supervisor Palmblad adjourned the meeting at 11:05 A.M.

PARKS COMMITTEE MEETING

Ela Town Hall – Upper Level Conference Room
1155 E. Route 22, Lake Zurich, IL
Tuesday, June 15, 2021 – 9:30 A.M.

MEETING MINUTES

1. **Call to Order:** Trustee Bowman called the June 15, 2021 Parks Committee meeting to order at 9:30 A.M.
2. **Roll Call:** Present were Supervisor Palmblad, Trustee Bowman, Trustee Ufodike, Township Manager Stefaniuk, Highway Superintendent DePouw, and Highway Foreman Meyer.
3. **Ela Township Community Park:** Sports Field and Parking Lot Review: Quotes will be acquired for the replacement of dying trees and bushes around the park and parking lot. Need to determine well, electrical, and foundation pad costs. Benches and bleachers are put on hold for the time being.
4. **Knox Park:** Residents were asked to complete a parks survey so the committee can gauge interest and possible usage for the sports courts, including additional recreational park amenities. The Highway Dept. will be removing the old playground equipment. Quotes for playground equipment have been received and are under review, some need to be updated due to alternate equipment considerations. All benches will be kept for now.
5. **2021 Park Maintenance and Repairs:** Paving at Knox Park parking lot will begin in the next few months. Drainage at Knox Park and parking lot area needs to be reviewed. Parking lot striping at the Community Center and Historical Society will be scheduled. Mulching at all Township parks is mostly complete. An overview of tree and shrub conditions was provided, and quotes are coming in for replacement.
6. **New Business:** Natural Environments will be contacted about completing a burn at Knox Park in front of Town Hall.
7. **Old Business:** None at this time
8. **Set Date for Next Parks Committee Meeting:** Tuesday, July 20, 2021 at 8:30 A.M.
9. **Adjournment:** Trustee Bowman adjourned the Parks Committee meeting at 9:57 A.M.

HIGHWAY COMMITTEE MEETING

Ela Township Highway Department
23605 Echo Lake Road, Lake Zurich, IL
Thursday, July 1, 2021 – 8:30 A.M.

MEETING MINUTES

1. **Call to Order:** 8:45 a.m.
2. **Roll Call:** Supervisor Palmblad, Trustee Sikes, Township Manager Stefaniuk, Superintendent DePouw, Foreman Meyer
3. **Transition Housekeeping:** Superintendent DePouw and Foreman Meyer provided general feedback on the integration of the Highway Department into the Township. DePouw praised the work ethic of the staff and Meyer noted the staff is relieved and happy with the transition. Discussion took place to begin the process of backing up and transferring various personnel and other records to town hall. A monthly meeting of the Township Manager and Superintendent will be resumed to coordinate various projects, including, but not limited to, the creation of a disaster management plan, update and reintegration of the Highway Department handbook with the Township handbook to cover all departments, and general coordination between the Administration and Highway Departments.
4. **Capital Improvement Projects Update:** Superintendent DePouw will be meeting with engineering firm Gewalt Hamilton regarding the upcoming paving project. Plans were also discussed to develop a long-term multi-year comprehensive Township road repair and replacement plan.
5. **Vehicles & Equipment:** Highway Department provided a vehicle/equipment inventory list that included current condition, as well estimated cost and replacement schedule. Jetter replacement may be moved to next year. Highway Department is getting cost estimates for replacing truck #7 this year and looking at truck #8 for next year.
6. **Culverts:** Many residents have inquired about culvert repair/replacement work. Currently, the Highway Department does not perform culvert replacement work unless doing a storm drain repair. Discussion took place as to whether or not there is an official policy related to culvert work. Information is being compiled on how other townships handle culvert work and checking state statute relative to culvert work so a firm policy can be created, if necessary, to provide to inquiring residents.
7. **Staffing:** Seven applications came in for the vacant maintenance position. Two interviews have been conducted, with another scheduled for the three qualified applicants. Discussion took place for developing a clearly defined staff review process and further building out/updating of job descriptions to provide for a more appropriate and defined wage calculation.
8. **New Business:** Discussion of addressing a building leak and canopy replacement.
9. **Old Business:** None at this time.
10. **Set Date for Next Highway Committee Meeting:** Monday, August 2, 2021 at 8:30 a.m.
11. **Adjournment:** 10:30 a.m.

Minutes Submitted by Trustee Sikes – July 28, 2021

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ELA TOWNSHIP
BOARD AUDIT REPORT
FROM: 7/3/2021 - 8/9/2021

	INVOICE CHECKS	PAYROLL	TOTAL FUNDS
TOTAL GENERAL TOWN FUND:	\$75,702.42		\$75,702.42
TOTAL GENERAL ASSISTANCE FUND:	\$1,500.00		\$1,500.00
TOTAL GENERAL ROAD FUND:	\$8,778.14		\$8,778.14
TOTAL PERMANENT ROAD FUND:	\$21,547.62		\$21,547.62
TOTAL PARK MAINTENANCE FUND:	\$42,972.79		\$42,972.79
TOTAL CEMETERY MAINTENANCE FUND:	\$590.49		\$590.49
TOTAL PAYROLL:		\$141,656.02	\$141,656.02
*** TOTAL ALL FUNDS:			\$292,747.48

THE FOLLOWING INFORMATION HAS BEEN AUDITED AND APPROVED FOR PAYMENT.

THIS ____ DAY OF _____, 20____.

_____ SUPERVISOR	_____ TOWN CLERK
_____ TRUSTEE	_____ TRUSTEE
_____ TRUSTEE	_____ TRUSTEE

INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP
POST DATES 07/03/2021 - 08/09/2021
JOURNALIZED
PAID
BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 0					
1-0-410.00	COSTCO-SALES TAX REFUND PD 8/14	BUSINESS CARD	APRIL STATEMENT	(78.75)	399
	Total For Dept 0			(78.75)	
Dept 1 ADMINISTRATIVE DIVISION					
1-1-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	AUGUST PREMIUM	1,741.29	403
1-1-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	AUGUST PREMIUM	147.99	94358
1-1-510.00	TASC FSA PAYMENT 7/14/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 7/14/2021	96.15	390
1-1-510.00	TASC FSA PAYMENT 7/28/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 7/28/2021	96.15	401
1-1-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE-6/30/2021	299.21	386
1-1-520.00	2020 MS4 YR 18	GEWALT HAMILTON ASSOCIAT	2020 MS4 YR 18/2021 ROAD PROGRAM	340.00	94385
1-1-520.00	LIME-A-WAY/MOP	HOME DEPOT CREDIT SERVIC	JULY STATEMENT	4.88	94388
1-1-520.00	FIRE/RADIO 8/1-10/31/2021-TH	FSS TECHNOLOGIES LLC	FIRE/RADIO 8/1-10/31/2021-TH	210.00	94406
1-1-520.00	ANNUAL FIRE ALARM MAINTENANCE (INTERNATIONAL FIRE EQUIP	ANNUAL FIRE ALARM MAINTENANCE-TH	210.39	94408
1-1-520.00	GENERATOR-REPLACE BATTERY	LIONHEART CRITICAL POWER	GENERATOR-REPLACE BATTERY	230.00	94415
1-1-520.00	MONTHLY EXTERMINATION SERVICE T	ORKIN, 634-N. CHICAGO CO	MONTHLY EXTERMINATION SERVICE	26.95	94419
1-1-520.00	STEAM CLEANER RENTAL (TH)	RENTAL MAX L.L.C.	STEAM CLEANER RENTAL (TH)	73.92	94422
1-1-520.00	MATS TH (35%)	UNIFIRST CORPORATION	MATS TH	22.72	94437
1-1-520.00	MATS-TH (35%)	UNIFIRST CORPORATION	MATS-TH	22.72	94437
1-1-532.00	TELEPHONE 3016001336 JULY 2021	ACCESS ONE	TELEPHONE 3016001336 JULY 2021	278.82	94321
1-1-532.00	INTERNET/PHONE 7/9-8/8/2021	COMCAST	8771 10 097 0050157 7/9-8/8/2021	87.09	94343
1-1-532.00	TELEPHONE-CELL PHONE/3 UNITS	SPRINT	ACCT #838841513 6/9-7/8/2021	160.61	94345
1-1-532.00	TELEPHONE 3016001336-AUGUST 202	ACCESS ONE	TELEPHONE 3016001336 AUGUST 2021	278.65	94398
1-1-534.00	ELECTRICITY 3363121110 5/26-6/2	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 5	232.82	394
1-1-534.00	GAS 35% 6/15-7/14/2021	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 6/15	55.30	94338
1-1-534.00	WATER 1155 E RT 22 6/21-7/21/20	VILLAGE OF LAKE ZURICH	WATER 006658-00 1155 E RT 22 6/21-7/2	43.32	94372
1-1-537.00	SEMINAR WEB-TOI COVID-19 WSTEFA	BUSINESS CARD	APRIL STATEMENT	25.00	399
1-1-538.00	PERMIT #117-SUMMER 2021 NEWSLET	U.S. POSTAL SERVICE	PERMIT #117-SUMMER 2021 NEWSLETTER	3,418.25	94346
1-1-538.00	USPS-PRIORITY MAIL	BUSINESS CARD	MAY STATEMENT	7.70	399
1-1-538.00	POSTAGE APRIL-JUNE 2021	QUADIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811	280.11	94417
1-1-540.00	VISTAPRINT-RESIDENT GUIDES	BUSINESS CARD	JUNE STATEMENT	1,113.78	399
1-1-540.00	SUMMER 2021 NEWSLETTER	ALLPRINT, INC	SUMMER 2021 NEWSLETTER	3,764.49	94399
1-1-540.00	METERED COPIER USAGE 4/29-7/28/	WAREHOUSE DIRECT	METERED COPIER USAGE 4/29-7/28/2021	230.75	94444
1-1-544.00	LEGAL EXPENSES-APRIL 2021	ANCEL, GLINK, DIAMOND, B	LEGAL EXPENSES-APRIL 2021	1,265.00	94400
1-1-544.00	LEGAL FEES 5/24-6/7/2021	KELLEHER & HOLLAND	LEGAL FEES 5/24-6/7/2021	140.00	94412
1-1-546.00	COSTCO MEMBERSHIP FEE-PALMBLAD	CITI CARDS	JUNE STATEMENT	45.00	402
1-1-546.00	NOTARY COMMISSION RECORDING-LP	LAKE COUNTY CLERK	NOTARY COMMISSION RECORDING-LP	10.00	94413
1-1-546.00	LAKE CNTY TWP ASSN DUES 2020	LAKE COUNTY TOWNSHIP OFF	LAKE CNTY TWP ASSN DUES 2020 & 2021	40.00	94414
1-1-546.00	LAKE CNTY TWP ASSN DUES 2021	LAKE COUNTY TOWNSHIP OFF	LAKE CNTY TWP ASSN DUES 2020 & 2021	40.00	94414
1-1-546.00	TOI MEMBERSHIP 2021-22 #T44035	TOWNSHIP OFFICIALS OF IL	TOI MEMBERSHIP 2021-22 #T44035 STEFAN	50.00	94435
1-1-546.00	MEMBERSHIP DUES 2021/22	TOWNSHIP SUPERVISORS OF	MEMBERSHIP DUES 2021/22	35.00	94436
1-1-546.00	MEMBERSHIP DUES-9/1/21-8/31/22	TOWNSHIP OFFICIALS OF IL	MEMBERSHIP DUES-9/1/21-8/31/22	1,094.11	94446
1-1-548.00	BID NOTICE - KNOX PLAYGROUND	PADDOCK PUBLICATIONS, IN	BID NOTICE - KNOX PLAYGROUND	80.50	94421
1-1-555.00	2021 GRANT FUNDING	EMMAUS HOUSE OF HOSPITAL	2021 GRANT FUNDING	16,500.00	94364
1-1-555.00	2021 GRANT FUNDING	ERIE HEALTHREACH	2021 GRANT FUNDING	1,000.00	94365
1-1-555.00	2021 GRANT FUNDING	JOANIE'S CLOSET	2021 GRANT FUNDING	3,000.00	94366
1-1-555.00	2021 GRANT FUNDING	PADS LAKE COUNTY	2021 GRANT FUNDING	4,000.00	94367
1-1-555.00	2021 GRANT FUNDING	A SAFE PLACE	2021 GRANT FUNDING	2,000.00	94368
1-1-555.00	2021 GRANT FUNDING	ZACHARIAS SEXUAL ABUSE C	2021 GRANT FUNDING	3,000.00	94369
1-1-558.00	READYFRESH WATER (35%)	BUSINESS CARD	JUNE STATEMENT	46.16	400
1-1-558.00	MAGNETIC FASTENERS	OFFICE DEPOT, INC	MAGNETIC FASTENERS	5.98	94418

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 1 ADMINISTRATIVE DIVISION					
1-1-558.00	GEL PENS	RUNCO OFFICE SUPPLY	DESK SUPPLIES/GEL PENS	33.98	94429
1-1-558.00	2022-25 VEHICLE DECAL (500)	RYDIN	2022-25 VEHICLE DECAL (500)	460.04	94430
1-1-559.00	AED-ELECTRODE CARTRIDGE/PADS/KE	BUSINESS CARD	JUNE STATEMENT	389.30	399
1-1-559.00	AED-PEDIATRIC ELECTRODE CARTRID	BUSINESS CARD	JUNE STATEMENT	108.00	399
1-1-565.00	12 MOS RADIO MONITORING 8/11/21	FOX VALLEY SECURITY SYST	12 MOS RADIO MONITORING 8/11/21-8/10/	155.40	94405
1-1-568.00	HOMER DEPOT-RETIREMENT GIFT-FAK	CITI CARDS	JUNE STATEMENT	222.01	402
1-1-568.00	MARIANOS-RETIREMENT RECEPTION	CITI CARDS	JUNE STATEMENT	23.66	402
1-1-568.00	MARIANOS-SYMPATHY FLOWERS	CITI CARDS	JUNE STATEMENT	80.00	402
1-1-568.00	RECYCLE BATTERIES/LIGHT BULBS	FLUORECYCLE, INC.	RECYCLE BATTERIES/FLUORESCENT BULBS	109.80	94383
1-1-568.00	SUBSCRIPTION 8/5-9/29/2021	PADDOCK PUBLICATIONS INC	SUBSCRIPTION 8/5-9/29/2021	37.40	94420
Total For Dept 1 ADMINISTRATIVE DIVISION				47,470.40	
Dept 2 ELECTED OFFICIALS					
1-2-509.00	ELECTED/HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	AUGUST PREMIUM	610.98	403
Total For Dept 2 ELECTED OFFICIALS				610.98	
Dept 3 SOCIAL SERVICES DIVISION					
1-3-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	AUGUST PREMIUM	94.54	94358
1-3-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE-6/30/2021	375.04	386
1-3-520.00	INTERIOR PAINT/PANTER TAPE	HOMER DEPOT CREDIT SERVIC	JULY STATEMENT	41.95	94388
1-3-520.00	LIME-A-WAY/MOP	HOMER DEPOT CREDIT SERVIC	JULY STATEMENT	3.49	94388
1-3-520.00	INTERIOR PAINT	HOMER DEPOT CREDIT SERVIC	JULY STATEMENT	35.98	94388
1-3-520.00	INTERIOR PAINT/LINERS	HOMER DEPOT CREDIT SERVIC	JULY STATEMENT	77.93	94388
1-3-520.00	INTERIOR PAINT/ROLLERS/LINERS	HOMER DEPOT CREDIT SERVIC	JULY STATEMENT	141.67	94388
1-3-520.00	PAINTER TAPE	HOMER DEPOT CREDIT SERVIC	JULY STATEMENT	15.94	94388
1-3-520.00	ANNUAL FIRE ALARM MAINTENANCE (INTERNATIONAL FIRE EQUIP	ANNUAL FIRE ALARM MAINTENANCE-TH	150.28	94408
1-3-520.00	MONTHLY EXTERMINATION SERVICE T	ORKIN, 634-N. CHICAGO CO	MONTHLY EXTERMINATION SERVICE	19.25	94419
1-3-520.00	MATS TH (25%)	UNIFIRST CORPORATION	MATS TH	16.23	94437
1-3-520.00	MATS-TH (25%)	UNIFIRST CORPORATION	MATS-TH	16.23	94437
1-3-532.00	TELEPHONE 3016001336 JULY 2021	ACCESS ONE	TELEPHONE 3016001336 JULY 2021	181.12	94321
1-3-532.00	INTERNET/PHONE 7/9-8/8/2021	COMCAST	8771 10 097 0050157 7/9-8/8/2021	62.21	94343
1-3-532.00	TELEPHONE-CELL SW-1 UNIT	SPRINT	ACCT #838841513 6/9-7/8/2021	31.77	94345
1-3-532.00	TELEPHONE 3016001336-AUGUST 202	ACCESS ONE	TELEPHONE 3016001336 AUGUST 2021	180.95	94398
1-3-534.00	ELECTRICITY 3363121110 5/26-6/2	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 5	166.29	394
1-3-534.00	GAS 25% 6/15-7/14/2021	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 6/15	39.51	94338
1-3-538.00	POSTAGE APRIL-JUNE 2021	QUADRIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811	1.53	94417
1-3-546.00	TOI MEMBERSHIP 2021-22 #T44031	TOWNSHIP OFFICIALS OF IL	TOI MEMBERSHIP 2021-22 #T44031 MARX	50.00	94434
1-3-558.00	READYFRESH WATER (25%)	BUSINESS CARD	JUNE STATEMENT	32.98	400
1-3-558.00	MACHINE W/NIGHT LIGHT (3)	RUNCO OFFICE SUPPLY	MACHINE W/NIGHT LIGHT (3)	149.97	94429
1-3-558.00	KEYBOARD/PUNCH/STAPLER/TAPE/POS	RUNCO OFFICE SUPPLY	DESK SUPPLIES/GEL PENS	69.55	94429
1-3-565.00	12 MOS RADIO MONITORING 8/11/21	FOX VALLEY SECURITY SYST	12 MOS RADIO MONITORING 8/11/21-8/10/	111.00	94405
Total For Dept 3 SOCIAL SERVICES DIVISION				2,065.41	
Dept 5 COMMUNITY CENTER					
1-5-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	AUGUST PREMIUM	1,736.22	403
1-5-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	AUGUST PREMIUM	184.58	94358
1-5-510.00	TASC FSA PAYMENT 7/14/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 7/14/2021	230.76	390
1-5-510.00	TASC FSA PAYMENT 7/28/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 7/28/2021	230.76	401
1-5-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE-6/30/2021	928.36	386
1-5-520.00	FEIN E-CUT BLADE	HOMER DEPOT CREDIT SERVIC	JULY STATEMENT	39.98	94388
1-5-520.00	FIRE/RADIO 8/1-10/31/2021-CC	FSS TECHNOLOGIES LLC	FIRE/RADIO 8/1-10/31/2021-CC	210.00	94406

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 5 COMMUNITY CENTER					
1-5-520.00	ANNUAL FIRE ALARM MAINTENANCE-T	INTERNATIONAL FIRE EQUIP	ANNUAL FIRE ALARM MAINTENANCE-CC	701.26	94408
1-5-520.00	MONTHLY EXTERMINATION SERVICE C	ORKIN, 634-N. CHICAGO CO	MONTHLY EXTERMINATION SERVICE	72.00	94419
1-5-520.00	MATS-CC	UNIFIRST CORPORATION	MATS-CC	52.89	94437
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	JUNE STATEMENT	154.39	402
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	JUNE STATEMENT	8.17	402
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	JUNE STATEMENT	18.51	402
1-5-524.00	ALDI-NUTRITION	CITI CARDS	JUNE STATEMENT	367.27	402
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	JUNE STATEMENT	5.35	402
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	JUNE STATEMENT	47.07	402
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	JUNE STATEMENT	48.05	402
1-5-524.00	ALDI-NUTRITION	CITI CARDS	JUNE STATEMENT	10.47	402
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	JUNE STATEMENT	55.70	402
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	JUNE STATEMENT	206.82	402
1-5-524.00	WALGREENS	CITI CARDS	JUNE STATEMENT	4.98	402
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	JUNE STATEMENT	60.04	402
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	JUNE STATEMENT	14.32	402
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	JUNE STATEMENT	127.36	402
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	JUNE STATEMENT	323.80	402
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	JUNE STATEMENT	81.80	402
1-5-524.00	ALDI-NUTRITION	CITI CARDS	JUNE STATEMENT	164.60	402
1-5-524.00	ALDI-NUTRITION	CITI CARDS	JUNE STATEMENT	46.85	402
1-5-524.00	GFS-NUTRITION	CITI CARDS	JUNE STATEMENT	278.49	402
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	JUNE STATEMENT	188.50	402
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	JUNE STATEMENT	11.98	402
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	JUNE STATEMENT	59.27	402
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	JUNE STATEMENT	80.43	402
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	JUNE STATEMENT	21.73	402
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	JUNE STATEMENT	54.48	402
1-5-524.00	GFS-NUTRITION	BUSINESS CARD	JUNE STATEMENT	44.46	398
1-5-524.00	ALDI-NUTRITION	BUSINESS CARD	JUNE STATEMENT	17.25	398
1-5-532.00	TELEPHONE 3016001336 JULY 2021	ACCESS ONE	TELEPHONE 3016001336 JULY 2021	248.14	94321
1-5-532.00	INTERNET/PHONE 7/17-8/16/2021	COMCAST	8771 10 097 0242481 7/17-8/16/2021	204.61	94344
1-5-532.00	TELEPHONE-CELL - 4 UNITS	SPRINT	ACCT #838841513 6/9-7/8/2021	127.08	94345
1-5-532.00	TELEPHONE 3016001336-AUGUST 202	ACCESS ONE	TELEPHONE 3016001336 AUGUST 2021	250.81	94398
1-5-534.00	ELECTRICITY 2211206014 5/26-6/2	COMMONWEALTH EDISON	ELECTRICITY 2211206014 380 SURRYSE RD	592.17	395
1-5-534.00	GAS 6/15-7/14/2021	NICOR GAS	GAS 91-68-62-2268 7 380 SURRYSE RD 6/	66.51	94342
1-5-534.00	WATER 380 SURRYSE RD 6/21-7/21/	VILLAGE OF LAKE ZURICH	WATER 006109-01 380 SURRYSE 6/21-7/21	75.32	94371
1-5-537.00	AMERICAN RED CROSS-CPR TRAINING	BUSINESS CARD	JUNE STATEMENT	96.00	398
1-5-537.00	AMERICAN RED CROSS-CPR TRAINING	BUSINESS CARD	JUNE STATEMENT	32.00	398
1-5-538.00	JEWEL OSCO-POSTAGE	CITI CARDS	JUNE STATEMENT	418.00	402
1-5-540.00	COPIER MPC2504 RENT 7/18-8/17/2	RICOH USA, INC.	COPIER MPC2504 RENT 7/18-8/17/2021	110.08	94322
1-5-540.00	COPIER MPC2504 RENT 8/18-9/17/2	RICOH USA, INC.	COPIER MPC2504 RENT 8/18-9/17/2021	110.08	94423
1-5-540.00	COPIER AGMT-ADD'L COPIES-JUNE	RICOH USA, INC.	RICOH 13734233 COPIER AGMT ADDL COPI	608.94	94424
1-5-540.00	COPIER AGMT-ADD'L COPIES-JULY	RICOH USA, INC.	RICOH 13734233 COPIER AGMT ADDL COPI	90.83	94424
1-5-540.00	PAPER & ENVELOPES-SEP/OCT NEWSL	RUNCO OFFICE SUPPLY	PAPER & ENVELOPES-SEP/OCT NEWSLETTERS	87.50	94429
1-5-546.00	CRIMINAL HISTORY-ABRAHAMS	ILLINOIS STATE POLICE	CRIMINAL HISTORY-ABRAHAMS	10.50	389
1-5-546.00	ZIPRECRUITER-JOB POSTING CHEF	BUSINESS CARD	JUNE STATEMENT	192.00	398
1-5-546.00	MEMBERSHIP DUES 2021-22 #T44033	TOWNSHIP OFFICIALS OF IL	MEMBERSHIP DUES 2021-22 #T44033 DILLO	50.00	94447
1-5-547.00	HAWTHORN GARDENS-FLOWER POWER	CITI CARDS	JUNE STATEMENT	360.00	402
1-5-547.00	GIGTYLER FOWLER-SENIOR EVENT	CITI CARDS	JUNE STATEMENT	269.00	402

INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP
POST DATES 07/03/2021 - 08/09/2021
JOURNALIZED
PAID
BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 5 COMMUNITY CENTER					
1-5-547.00	BOWLERO-YOUTH FIELD TRIP	BUSINESS CARD	JUNE STATEMENT	150.28	398
1-5-547.00	LAKE ZURICH 12-YOUTH FIELD TRIP	BUSINESS CARD	JUNE STATEMENT	24.00	398
1-5-547.00	FITNESS CLASSES (8) - JULY 2021	ELB CONSULTING, INC.	FITNESS CLASSES (8) - JULY 2021	256.00	94404
1-5-547.00	FITNESS CLASSES (5) - JULY 2021	THE LIGHT BETWEEN LLC	FITNESS CLASSES (5) - JULY 2021	160.00	94432
1-5-547.00	FITNESS CLASSES (16) - JULY 202	PATRICIA WISNIEWSKI	FITNESS CLASSES (16) - JULY 2021	512.00	94445
1-5-551.00	MARIANO'S-NUTRITION RETURN	CITI CARDS	JUNE STATEMENT	(2.94)	402
1-5-551.00	AMAZON-EMBROIDERY FLOSS	CITI CARDS	JUNE STATEMENT	11.38	402
1-5-551.00	COSTCO-PROGRAM SUPPLIES	CITI CARDS	JUNE STATEMENT	112.69	402
1-5-551.00	COSTCO-PROGRAM SUPPLIES	CITI CARDS	JUNE STATEMENT	66.12	402
1-5-551.00	SHELL OIL-BAGS OF ICE (2)	CITI CARDS	JUNE STATEMENT	10.15	402
1-5-551.00	RUSHORDER-SUMMER CAMP T-SHIRTS (CITI CARDS	JUNE STATEMENT	469.94	402
1-5-551.00	BINNY'S-PROGRAM SUPPLIES	BUSINESS CARD	JUNE STATEMENT	247.70	402
1-5-551.00	JOANN-JUNE CRAFT SUPPLIES	BUSINESS CARD	JUNE STATEMENT	154.67	398
1-5-551.00	MICHAELS-JUNE CRAFT SUPPLIES	BUSINESS CARD	JUNE STATEMENT	21.98	398
1-5-551.00	MICHAELS-JUNE CRAFT SUPPLIES	BUSINESS CARD	JUNE STATEMENT	98.45	398
1-5-551.00	PARTY CITY-PROGRAM SUPPLIES	BUSINESS CARD	JUNE STATEMENT	47.82	398
1-5-558.00	AMAZON-ENVELOPE MOISTENER	CITI CARDS	JUNE STATEMENT	53.66	398
1-5-558.00	AMAZON-SHIPING SLOT TEMPLATE	CITI CARDS	JUNE STATEMENT	7.73	402
1-5-558.00	FOLDERS/TABS/ENVELOPES/ENVELOPE	RUNCO OFFICE SUPPLY	JUNE STATEMENT	17.19	402
1-5-563.00	AMAZON-RETURN	CITI CARDS	SUPPLIES/SCHOLARSHIP CERTIFICATES	138.50	94429
1-5-568.00	SUBWAY-CAMP STAFF TRAINING	CITI CARDS	JUNE STATEMENT	(34.63)	402
1-5-568.00	ROSATIS-STAFF TRAINING	CITI CARDS	JUNE STATEMENT	29.06	402
			JUNE STATEMENT	40.98	402
			Total For Dept 5 COMMUNITY CENTER	13,481.25	
Dept 6 ASSESSORS DIVISION					
1-6-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	AUGUST PREMIUM	4,704.54	403
1-6-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	AUGUST PREMIUM	393.82	94358
1-6-510.00	TASC FSA PAYMENT 7/14/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 7/14/2021	153.84	390
1-6-510.00	TASC FSA PAYMENT 7/28/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 7/28/2021	153.84	401
1-6-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE-6/30/2021	815.38	386
1-6-520.00	LIME-A-WAY/NOP	HOME DEPOT CREDIT SERVIC	JULY STATEMENT	5.58	94388
1-6-520.00	ANNUAL FIRE ALARM MAINTENANCE (INTERNATIONAL FIRE EQUIP	ANNUAL FIRE ALARM MAINTENANCE-TH	240.45	94408
1-6-520.00	MONTHLY EXTERMINATION SERVICE T	ORKIN, 634-N. CHICAGO CO	MONTHLY EXTERMINATION SERVICE	30.80	94419
1-6-520.00	MATS TH (40%)	UNIFIRST CORPORATION	MATS TH	25.96	94437
1-6-520.00	MATS-TH (40%)	UNIFIRST CORPORATION	MATS-TH	25.96	94437
1-6-532.00	TELEPHONE 3016001336 JULY 2021	ACCESS ONE	TELEPHONE 3016001336 JULY 2021	241.10	94321
1-6-532.00	INTERNET/PHONE 7/9-8/8/2021	COMCAST	8771 10 097 0050157 7/9-8/8/2021	99.54	94343
1-6-532.00	TELEPHONE 6/16-7/15/2021	VERIZON WIRELESS	TELEPHONE 686572087-00001 6/16-7/15/2	38.01	94353
1-6-532.00	TELEPHONE 3016001336-AUGUST 202	ACCESS ONE	TELEPHONE 3016001336 AUGUST 2021	240.96	94398
1-6-532.00	PHONE REIMBURSEMENT JAN-AUG 202	JOHN BARRINGTON	TRAVEL/WEBSITE/PHONE REIMBURSEMENT	240.00	94401
1-6-534.00	ELECTRICITY 3363121110 5/26-6/2	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 5	266.08	394
1-6-534.00	GAS 40% 6/15-7/14/2021	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 6/15	63.20	94338
1-6-536.00	TRAVEL EXPENSE-MILEAGE	JOHN BARRINGTON	TRAVEL/WEBSITE/PHONE REIMBURSEMENT	19.04	94401
1-6-536.00	CONTINUING EDUCATION EXPENSES	KAREN BEHREL	CONTINUING EDUCATION EXPENSES	112.22	94402
1-6-537.00	SEMINAR: ASSESSMENT ETHICS-SCHA	ILLINOIS PROPERTY ASSESS	SEMINAR: ASSESSMENT ETHICS-SCHAWEL	370.00	94409
1-6-537.00	SEMINAR: ASSESSMENT ETHICS-BEHR	ILLINOIS PROPERTY ASSESS	SEMINAR: ASSESSMENT ETHICS-BEHEL	370.00	94410
1-6-538.00	POSTAGE APRIL-JUNE 2021	QUADIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811	18.36	94417
1-6-546.00	COSTAR SUITE	CITI CARDS	JUNE STATEMENT	367.62	402
1-6-558.00	COSTCO-CUTLERY	CITI CARDS	JUNE STATEMENT	11.79	402

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 6 ASSESSORS DIVISION					
1-6-558.00	COSTCO-PLATES	CITI CARDS	JUNE STATEMENT	14.79	402
1-6-558.00	READYFRESH WATER (40%)	BUSINESS CARD	JUNE STATEMENT	52.76	400
1-6-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	193.62	94381
1-6-565.00	NETWORKSOLUTIONS-WEB FORWARDING	CITI CARDS	JUNE STATEMENT	16.99	402
1-6-565.00	IONOS ANNUAL FEE 3/13/2021-2022	JOHN BARRINGTON	TRAVEL/WEBSITE/PHONE REIMBURSEMENT	55.51	94401
1-6-565.00	12 MOS RADIO MONITORING 8/11/21	FOX VALLEY SECURITY SYST	12 MOS RADIO MONITORING 8/11/21-8/10/	177.60	94405
1-6-565.00	INTERNET HOSTING SVC 8/1/2021-2	JRM CONSULTING, INC.	INTERNET HOSTING SVC 8/1/2021-2022	350.00	94411
1-6-568.00	MARIANOS-FRUIT TARTS	CITI CARDS	JUNE STATEMENT	40.68	402
Total For Dept 6 ASSESSORS DIVISION				9,910.04	
Dept 7 TRANSPORTATION DIVISION					
1-7-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	AUGUST PREMIUM	610.98	403
1-7-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	AUGUST PREMIUM	47.27	94358
1-7-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE-6/30/2021	404.21	386
1-7-520.00	FIRE/RADIO 8/1-10/31/2021-BUS	FSS TECHNOLOGIES LLC	FIRE/RADIO 8/1-10/31/2021-HWY/BUS	35.00	94384
1-7-520.00	ANNUAL FIRE ALARM MAINTENANCE	INTERNATIONAL FIRE EQUIP	ANNUAL FIRE ALARM MAINTENANCE	157.13	94389
1-7-532.00	TELEPHONE-CELL - 4 UNITS	SPRINT	ACCT #838841513 6/9-7/8/2021	138.06	94345
1-7-534.00	GAS 6/14-7/14/2021	NICOR GAS	GAS 6/14-7/14/2021 ECHO LAKE RD 6/14	8.17	94341
1-7-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	842.27	94381
Total For Dept 7 TRANSPORTATION DIVISION				2,243.09	
Total For Fund 1 GENERAL TOWN FUND				75,702.42	
Fund 2 GENERAL ASSISTANCE FUND					
Dept 0					
2-0-701.00	CASE #2021-210723103	LIBERTY LAKES APTS.	CASE #2021-210723103	1,500.00	94336
Total For Dept 0				1,500.00	
Total For Fund 2 GENERAL ASSISTANCE FUND				1,500.00	
Fund 3 GENERAL ROAD FUND					
Dept 1 ADMINISTRATIVE DIVISION					
3-1-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	AUGUST PREMIUM	1,741.29	403
3-1-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	AUGUST PREMIUM	147.99	94358
3-1-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE-6/30/2021	472.24	386
3-1-532.00	COMCAST-SERVICE 6/21-7/20/21	CITI CARDS	JUNE STATEMENT	180.64	402
3-1-532.00	TELEPHONE 6/16-7/15/2021	VERIZON WIRELESS	TELEPHONE 686572087-00001 6/16-7/15/2	80.26	94353
3-1-549.00	PPRT 7/7/2021 & 8/4/2021 WARRANT	VILLAGE OF NORTH BARRING	PPRT 7/7/2021 & 8/4/2021 WARRANTS	19.68	94438
3-1-549.00	PPRT 7/7/2021 & 8/4/2021 WARRANT	VILLAGE OF DEER PARK	PPRT 7/7/2021 & 8/4/2021 WARRANTS	29.17	94439
3-1-549.00	PPRT 7/7/2021 & 8/4/2021 WARRANT	VILLAGE OF HAWTHORN WOOD	PPRT 7/7/2021 & 8/4/2021 WARRANTS	46.26	94440
3-1-549.00	PPRT 7/7/2021 & 8/4/2021 WARRANT	VILLAGE OF KILDEER	PPRT 7/7/2021 & 8/4/2021 WARRANTS	49.71	94441
3-1-549.00	PPRT 7/7/2021 & 8/4/2021 WARRANT	VILLAGE OF LONG GROVE	PPRT 7/7/2021 & 8/4/2021 WARRANTS	114.50	94442
3-1-549.00	PPRT 7/7/2021 & 8/4/2021 WARRANT	VILLAGE OF LAKE ZURICH	PPRT 7/7/2021 & 8/4/2021 WARRANTS	802.85	94443
3-1-558.00	COSTCO-WATER	CITI CARDS	JUNE STATEMENT	17.94	402
3-1-559.00	AMAZON-OFFICE CHAIR	CITI CARDS	JUNE STATEMENT	181.99	388
3-1-559.00	VERIZON-IPAD & COVER	CITI CARDS	JUNE STATEMENT	427.48	402
3-1-559.00	WALMART-GAS GRILL	CITI CARDS	JUNE STATEMENT	479.99	402
3-1-565.00	KANOPI-REMOTE MANAGEMENT	PWP SYSTEMS LLC	KANOPI-REMOTE MANAGEMENT	45.00	94394
Total For Dept 1 ADMINISTRATIVE DIVISION				4,836.99	
Dept 4 MAINTENANCE DIVISION					

INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP
POST DATES 07/03/2021 - 08/09/2021
JOURNALIZED
PAID
BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 3 GENERAL ROAD FUND					
Dept 4 MAINTENANCE DIVISION					
3-4-520.00	FIRE/RADIO 8/1-10/31/2021-HIGHW	FSS TECHNOLOGIES LLC	FIRE/RADIO 8/1-10/31/2021-HWY/BUS	175.00	94384
3-4-520.00	ANNUAL FIRE ALARM MAINTENANCE	INTERNATIONAL FIRE EQUIP	ANNUAL FIRE ALARM MAINTENANCE	460.61	94389
3-4-534.00	ELECTRICITY 1467261008 5/26-6/2	COMMONWEALTH EDISON	ELECTRICITY 1467261008 WS MIDLOTHIAN	214.15	391
3-4-534.00	WATER 23605 ECHO LAKE RD 5/20-6	VILLAGE OF LAKE ZURICH	WATER 006631-00 32605 ECHO LAKE RD 5/	18.50	94323
3-4-534.00	GAS 6/14-7/13/2021	NICOR GAS	GAS 12-83-08-1000 3 23605 ECHO LAKE R	128.51	94340
3-4-534.00	GAS 6/14-7/14/2021	NICOR GAS	GAS 67-22-64-1000 8 ECHO LAKE RD 6/14	32.69	94341
3-4-534.00	WATER 23605 ECHO LAKE RD 6/21-7	VILLAGE OF LAKE ZURICH	WATER 006631-00 23605 ECHO LAKE RD 6/	18.50	94374
3-4-564.00	DIAMOND GRIP GLOVES	MAC TOOLS	DIAMOND GRIP GLOVES	29.95	94391
3-4-567.00	BLADES/NUTS/BOLTS WING MOWER	BONNELL INDUSTRIES INC.	BLADES/NUTS/BOLTS WING MOWER	630.38	94378
3-4-567.00	CABIN FILTER-WING MOWER	O'REILLY AUTOMOTIVE, INC	CABIN FILTER-WING MOWER	65.04	94393
3-4-569.00	CHEVROLET OF PALATINE-HOSE T8	CITI CARDS	JUNE STATEMENT	575.50	388
3-4-569.00	ANNUAL FIRE ALARM MAINTENANCE	INTERNATIONAL FIRE EQUIP	ANNUAL FIRE ALARM MAINTENANCE	157.13	94389
3-4-577.00	GALVANIZED POST CAPS-KILDEER DO	ARONSON FENCE CO. INC.	GALVANIZED POST CAPS-KILDEER DOG PK	5.00	94377
3-4-577.00	HARDWARE-DP HAMILTON ESTATES PA	CASPER TRUE VALUE HARDWA	CST#46-HARDWARE-DP HAMILTON EST PARK	1.79	94379
3-4-577.00	S-HOOK-DP DOVER PLAYGROUND	CASPER TRUE VALUE HARDWA	CST#464 - S-HOOK-DP DOVER PLAYGROUND	4.79	94379
3-4-577.00	FILTERS - LONG GROVE	FASTENAL COMPANY	FILTERS/WASHERS	55.46	94382
3-4-577.00	RECYCLE FLUORESCENT BULBS-NB	FLUORECYCLE, INC.	RECYCLE BATTERIES/FLUORESCENT BULBS	13.12	94383
3-4-577.00	BALLAST-NB RETURN	HOME DEPOT CREDIT SERVIC	JULY STATEMENT	(105.12)	94388
3-4-577.00	LIGHT BULBS-NB VILLAGE HALL	HOME DEPOT CREDIT SERVIC	JULY STATEMENT	29.98	94388
3-4-577.00	CHAIN LINK TIES-KILDEER DOG PAR	HOME DEPOT CREDIT SERVIC	JULY STATEMENT	4.98	94388
3-4-577.00	CONNECTORS/LAMPS/BALLASTS-NB VI	HOME DEPOT CREDIT SERVIC	JULY STATEMENT	206.94	94388
3-4-577.00	PULVERIZED TOPSOIL (16)-KILDEER	LESTER'S MATERIAL SERVIC	PULVERIZED TOPSOIL (16)-KILDEER	96.00	94390
3-4-577.00	PULVERIZED TOPSOIL (16)-KILDEER	LESTER'S MATERIAL SERVIC	PULVERIZED TOPSOIL (16)-KILDEER	96.00	94390
3-4-577.00	MIXED CLEAN FILL (3)-KILDEER &	SUPER AGGREGATES	MIXED CLEAN FILL (3)-KILDEER & NB	150.00	94396
3-4-577.00	CERT CM-06 STONE (5.78)-KILDEER	VULCAN CONSTRUCTION MATE	CERT CM-06 STONE (5.78)-KILDEER	104.33	94397
3-4-580.00	2021 ROAD PROGRAM DESIGN	GEWALT HAMILTON ASSOCIAT	ENGINEERING/2021 ROAD PROG DESIGN	771.92	94385
Total For Dept 4 MAINTENANCE DIVISION				3,941.15	
Total For Fund 3 GENERAL ROAD FUND				8,778.14	
Fund 4 PERMANENT ROAD FUND					
Dept 0					
4-0-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	AUGUST PREMIUM	4,093.56	403
4-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	AUGUST PREMIUM	437.79	94358
4-0-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE-6/30/2021	218.89	386
4-0-515.00	REFLECTIVE APPAREL-T-SHIRTS (5)	CITI CARDS	JUNE STATEMENT	164.40	388
4-0-515.00	TRIPLE CROWN PRODUCTS-SHIRTS (2	CITI CARDS	JUNE STATEMENT	126.13	402
4-0-515.00	LIME T-SHIRTS (5)	REFLECTIVE APPAREL FACTO	LIME T-SHIRTS (5)	121.14	94395
4-0-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	450.95	94381
4-0-562.00	COSTCO-WATER BOTTLES	CITI CARDS	JUNE STATEMENT	14.95	388
4-0-562.00	TOGGLE SWITCH/KEYBLANKS	CASPER TRUE VALUE HARDWA	CST#46-TOGGLE SWITCH/KEYBLANKS	20.36	94379
4-0-562.00	PREMALUBE RED, CS/48 (FIBER)	CERTIFIED LABORATORIES	PREMALUBE RED, CS/48 (FIBER)	482.70	94380
4-0-562.00	GLYPHOMATE (1)/ROUNDUP (2)	CONSERV FS INC	GLYPHOMATE (1)/ROUNDUP (2)	117.81	94381
4-0-562.00	FILTERS/WASHERS	FASTENAL COMPANY	FILTERS/WASHERS	38.76	94382
4-0-562.00	CONNECTOR/CLAMPS/CABLE TIES/WAS	FASTENAL COMPANY	CONNECTOR/CLAMPS/CABLE TIES/WASHERS	65.32	94382
4-0-562.00	OIL FILTERS (10)	O'REILLY AUTOMOTIVE, INC	OIL FILTERS (10)	71.90	94393
4-0-580.00	2021 ROAD PROGRAM MANAGEMENT	GEWALT HAMILTON ASSOCIAT	2020 MS4 YR 18/2021 ROAD PROGRAM	93.00	94385
4-0-582.00	FY 2022 STORMWATER NPDES MSF	ILLINOIS EPA	ACCT #ILR400046 (A) FY 2022 NPDES	1,000.00	94337
4-0-582.00	2020 MS4 YR 18	GEWALT HAMILTON ASSOCIAT	2020 MS4 YR 18/2021 ROAD PROGRAM	340.00	94385
4-0-582.00	GENERAL ENGINEERING	GEWALT HAMILTON ASSOCIAT	ENGINEERING/2021 ROAD PROG DESIGN	155.00	94385

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 4 PERMANENT ROAD FUND					
Dept 0					
4-0-582.00	REMOVE & REPLACE 3 TREES-HW	HOME IMPROVEMENT SPECIAL	REMOVE & REPLACE 3 TREES-HW	10,090.00	94387
4-0-582.00	FILE #017930007333 - DAMAGE CLA	NICOR GAS	FILE #017930007333 - DAMAGE CLAIM	1,184.92	94392
4-0-584.00	ELECTRICITY 0706074008 5/24-6/2	COMMONWEALTH EDISON	ELECTRICITY 0706074008 ALL STRT LGHTS	840.38	387
4-0-584.00	ELECTRICITY 0706074008 6/23-7/2	COMMONWEALTH EDISON	ELECTRICITY 0706074008 ALL STRT LGHTS	844.66	404
4-0-587.00	TRIM DEAD WOOD-N OVERHILL	ARBOR CARE SOLUTIONS INC	TRIM DEAD WOOD-N OVERHILL	575.00	94375
	Total For Dept 0			21,547.62	
	Total For Fund 4 PERMANENT ROAD FUND			21,547.62	
Fund 5 PARK MAINTENANCE FUND					
Dept 0					
5-0-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	AUGUST PREMIUM	605.91	403
5-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	AUGUST PREMIUM	47.27	94358
5-0-510.00	TASC FSA PAYMENT 7/14/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 7/14/2021	19.23	390
5-0-510.00	TASC FSA PAYMENT 7/28/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 7/28/2021	19.23	401
5-0-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE-6/30/2021	285.44	386
5-0-520.00	EXTERIOR PAINT/ROLLER COVER	HOME DEPOT CREDIT SERVIC	JULY STATEMENT	248.63	94388
5-0-520.00	PAINT SAMPLES- KNOX SHED	HOME DEPOT CREDIT SERVIC	JULY STATEMENT	13.44	94388
5-0-520.00	CAULK/PAIN- KNOX SHED	HOME DEPOT CREDIT SERVIC	JULY STATEMENT	104.96	94388
5-0-520.00	CAULK/BRUSHES/DROP CLOTH/PLYWOO	HOME DEPOT CREDIT SERVIC	JULY STATEMENT	77.78	94388
5-0-520.00	ZEP ANTIMICROBIAL HAND CLEANER-	HOME DEPOT CREDIT SERVIC	JULY STATEMENT	29.96	94388
5-0-520.00	FIRE/RADIO 8/1-10/31/2021-KNOX	FSS TECHNOLOGIES LLC	FIRE/RADIO 8/1-10/31/2021-KNOX	210.00	94406
5-0-520.00	ANNUAL FIRE ALARM MAINTENANCE-K	INTERNATIONAL FIRE EQUIP	ANNUAL FIRE ALARM MAINTENANCE-KNOX	218.40	94408
5-0-521.00	GLYPHOMATE (1)/ROUNDUP (2)	CONSERV FS INC	GLYPHOMATE (1)/ROUNDUP (2)	117.81	94381
5-0-521.00	LANDSCAPE MAINTENANCE-JULY 2021	MILIEU DESIGN, LLC	LANDSCAPE MAINTENANCE-JULY 2021	1,820.00	94416
5-0-521.00	CREDIT FOR OVERPAYMENT INV #421	RENTAL MAX L.L.C.	CREDIT FOR OVERPAYMENT INV #421512	(6.50)	94422
5-0-521.00	FERTILIZER-ROUND 1 - TH	ROLLING GREEN	FERTILIZER-ROUND 1 - TH	1,053.00	94425
5-0-521.00	FERTILIZER-ROUND 2 - ETCP	ROLLING GREEN	FERTILIZER-ROUND 2 - ETCP	540.00	94425
5-0-521.00	FERTILIZER-ROUND 3 - ETCP	ROLLING GREEN	FERTILIZER-ROUND 3 - ETCP	540.00	94425
5-0-521.00	FERTILIZER-ROUND 1 - FAIRFIELD	ROLLING GREEN	FERTILIZER-ROUND 1 - FAIRFIELD CEMETE	135.00	94425
5-0-521.00	FERTILIZER-ROUND 2 - FAIRFIELD	ROLLING GREEN	FERTILIZER-ROUND 2 - FAIRFIELD CEMETE	135.00	94425
5-0-521.00	FERTILIZER-ROUND 2 - LZ CEMETER	ROLLING GREEN	FERTILIZER-ROUND 2 - LZ CEMETERY	202.00	94425
5-0-521.00	FERTILIZER-ROUND 1 - HIGHWAY	ROLLING GREEN	FERTILIZER-ROUND 1 - HIGHWAY	648.00	94425
5-0-521.00	FERTILIZER-ROUND 2 - HIGHWAY	ROLLING GREEN	FERTILIZER-ROUND 2 - HIGHWAY	648.00	94425
5-0-521.00	FERTILIZER-ROUND 1 - CC	ROLLING GREEN	FERTILIZER-ROUND 1 - CC	135.00	94425
5-0-521.00	FERTILIZER-ROUND 1 - KNOX	ROLLING GREEN	FERTILIZER-ROUND 1 - KNOX	230.00	94425
5-0-521.00	FERTILIZER-ROUND 3 - KNOX	ROLLING GREEN	FERTILIZER-ROUND 3 - KNOX	230.00	94425
5-0-521.00	FERTILIZER-ROUND #2 - TH	ROLLING GREEN	FERTILIZER-ROUND #2 - TH	1,053.00	94426
5-0-521.00	FERTILIZER-ROUND # 2- CC	ROLLING GREEN	FERTILIZER-ROUND # 2- CC	135.00	94427
5-0-521.00	FERTILIZER-ROUND # 2- KNOX	ROLLING GREEN	FERTILIZER-ROUND # 2- KNOX	230.00	94428
5-0-534.00	ELECTRICITY 1035656002 4/27-5/2	COMMONWEALTH EDISON	ELECTRICITY 1035656002 ES TELSER RD 4	57.61	393
5-0-534.00	ELECTRICITY 0429157040 22 5/26-	COMMONWEALTH EDISON	ELECTRICITY 0429157040 1111W RT 22 5/	105.51	396
5-0-534.00	WATER KNOX PARK 6/21-7/21/2021	VILLAGE OF LAKE ZURICH	WATER 006673-00 1111 E RT 22 6/21-7/2	54.62	94370
5-0-544.00	PARKING LOT PAVEMENT EVALUATION	GEWALT HAMILTON ASSOCIAT	PARKING LOT PAVEMENT EVALUATION	1,203.96	94407
5-0-555.00	SCHOLARSHIP-ANTHONY ENCISO #102	QUINCY UNIVERSITY	SCHOLARSHIP-ANTHONY ENCISO #1025145	1,500.00	94331
5-0-555.00	SCHOLARSHIP-KATE MIRABELLI #0	SAINT LOUIS UNIVERSITY	SCHOLARSHIP-KATE MIRABELLI #0010999	1,500.00	94332
5-0-555.00	SCHOLARSHIP-KATE WISNIEWSKI #12	UNIVERSITY OF KENTUCKY	SCHOLARSHIP-KATE WISNIEWSKI #12550870	1,500.00	94333
5-0-555.00	SCHOLARSHIP-RINNA KIM #13535953	UNIVERSITY OF MICHIGAN-A	SCHOLARSHIP-RINNA KIM #13535953	1,500.00	94334
5-0-555.00	SCHOLARSHIP-MADELEINE LAWLER #8	UNIVERSITY OF SOUTHERN C	SCHOLARSHIP-MADELEINE LAWLER #8842970	1,500.00	94335
5-0-555.00	SCHOLARSHIP CERTIFICATES/COVERS	RUNCO OFFICE SUPPLY	SUPPLIES/SCHOLARSHIP CERTIFICATES	22.68	94429

PAID
 BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 5 PARK MAINTENANCE FUND					
Dept 0					
5-0-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	742.74	94381
5-0-563.00	SCAG TURF TIGER II MOWER	GROWER EQUIPMENT & SUPPL	SCAG TURF TIGER II MOWER	12,401.00	94386
5-0-564.00	AUTOCUT 25 (6)-WEED WHIPS	ARLINGTON POWER EQUIPMEN	CUSTOMER 15306-AUTOCUT 25-WEED WHIPS	179.94	94376
5-0-564.00	CAP ASSY OIL FILL-SCAG	ARLINGTON POWER EQUIPMEN	CUSTOMER 15306-CAP ASSY OIL FILL-SCAG	5.09	94376
5-0-568.00	CRIMINAL HISTORY-BARR	ILLINOIS STATE POLICE	CRIMINAL HISTORY-BARR	10.50	397
5-0-574.00	ELECTRICITY 1467506002 4/27-5/2	COMMONWEALTH EDISON	ELECTRICITY 1467506002 95 E MAIN ST 4	139.67	392
5-0-574.00	GAS 6/15-7/14/2021	NICOR GAS	GAS 68-34-08-1000 8 95 E MAIN ST	57.15	94339
5-0-574.00	WATER 95 E MAIN ST 6/21-7/21/20	VILLAGE OF LAKE ZURICH	WATER 002695-00 95 E MAIN 6/21-7/21/2	216.56	94373
5-0-574.00	FIRE/RADIO 8/1-10/31/2021-HISTO	FSS TECHNOLOGIES LLC	FIRE/RADIO 8/1-10/31/2021-HISTORICAL	210.00	94406
5-0-574.00	ANNUAL FIRE ALARM MAINTENANCE-H	INTERNATIONAL FIRE EQUIP	ANNUAL FIRE ALARM MAINTENANCE-HISTORI	213.20	94408
5-0-574.00	REPLACE COMPRESSOR/RECHARGE-HIS	SHERMAN MECHANICAL, INC.	REPLACE COMPRESSOR/RECHARGE-HISTORICA	1,849.00	94431
5-0-596.00	MOSQUITO MANAGEMENT (4 OF 4)	CLARKE ENVIRONMENTAL MOSQ	MOSQUITO MANAGEMENT (4 OF 4)	8,278.00	94403
		Total For Dept 0		42,972.79	
		Total For Fund 5 PARK MAINTENANCE FUND		42,972.79	
Fund 6 CEMETERY MAINTENANCE FUND					
Dept 0					
6-0-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE-6/30/2021	42.74	386
6-0-532.00	TELEPHONE-CELL - 1 UNIT	SPRINT	ACCT #838841513 6/9-7/8/2021	31.77	94345
6-0-544.00	PARKING LOT PAVEMENT EVALUATION	GEWALT HAMILTON ASSOCIAT	PARKING LOT PAVEMENT EVALUATION	515.98	94407
		Total For Dept 0		590.49	
		Total For Fund 6 CEMETERY MAINTENANCE FUND		590.49	

PAID
 BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 1 GENERAL TOWN FU	75,702.42	
			Fund 2 GENERAL ASSISTA	1,500.00	
			Fund 3 GENERAL ROAD FU	8,778.14	
			Fund 4 PERMANENT ROAD	21,547.62	
			Fund 5 PARK MAINTENANC	42,972.79	
			Fund 6 CEMETERY MAINTNE	590.49	
			Total For All Funds:	<u>151,091.46</u>	

FROM 07/01/2021 TO 07/31/2021

FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2021	Total Debits	Total Credits	Ending Balance 07/31/2021
Fund 1 GENERAL TOWN FUND					
100.00	INLAND-MM/DISB.#110192/110190	424,434.01	103,334.17	126,772.45	400,995.73
101.05	INLAND BK.#107986-MONEY MARKET	1,106,880.78	38.53	0.00	1,106,919.31
101.07	BARR.#930429-MONEY MARKET	268,298.66	5.85	0.00	268,304.51
102.00	CORNERSTONE SAV/3300563	102,024.07	12.72	0.00	102,036.79
103.06	INLAND-CD #939262 9/30/21 3MO	37,077.48	0.00	0.00	37,077.48
103.08	BARR .05% - 9MO - 2/21/22	544,763.02	30.60	0.00	544,793.62
104.04	CS/CDARS .07% 7/22/21-6MO	449,807.99	0.00	0.00	449,807.99
	GENERAL TOWN FUND	2,933,286.01	103,421.87	126,772.45	2,909,935.43
Fund 2 GENERAL ASSISTANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	11,792.58	829.32	3,152.01	9,469.89
101.05	INLAND BK.#107986-MONEY MARKET	119,639.23	7.60	0.00	119,646.83
	GENERAL ASSISTANCE FUND	131,431.81	836.92	3,152.01	129,116.72
Fund 3 GENERAL ROAD FUND					
100.00	INLAND-MM/DISB.#110192/110190	133,873.17	50,318.90	32,872.11	151,319.96
101.05	INLAND BK.#107986-MONEY MARKET	1,406,608.82	76.61	0.00	1,406,685.43
	GENERAL ROAD FUND	1,540,481.99	50,395.51	32,872.11	1,558,005.39
Fund 4 PERMANENT ROAD FUND					
100.00	INLAND-MM/DISB.#110192/110190	243,767.87	47,005.54	43,379.62	247,393.79
101.05	INLAND BK.#107986-MONEY MARKET	658,321.16	22.75	0.00	658,343.91
101.06	5/3 BANK-BOND ACCT #0773	66,431.71	5,000.00	2,500.00	68,931.71
	PERMANENT ROAD FUND	968,520.74	52,028.29	45,879.62	974,669.41
Fund 5 PARK MAINTENANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	119,859.59	17,077.65	28,275.99	108,661.25
101.05	INLAND BK.#107986-MONEY MARKET	127,711.65	1.76	0.00	127,713.41
102.00	CORNERSTONE SAV/3300563	128,581.84	16.03	0.00	128,597.87
	PARK MAINTENANCE FUND	376,153.08	17,095.44	28,275.99	364,972.53
Fund 6 CEMETERY MAINTENANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	21,985.68	1,168.07	514.55	22,639.20
101.05	INLAND BK.#107986-MONEY MARKET	222,513.46	14.13	0.00	222,527.59
	CEMETERY MAINTENANCE FUND	244,499.14	1,182.20	514.55	245,166.79
	TOTAL - ALL FUNDS	6,194,372.77	224,960.23	237,466.73	6,181,866.27

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Revenues					
Dept 0					
1-0-400.00	PROPERTY TAX	82,550.34	1,020,373.24	1,985,023.00	964,649.76
1-0-402.00	PERS PROP REPLACEMENT TAX	3,220.56	11,069.70	11,000.00	(69.70)
1-0-404.00	INTEREST INCOME	100.62	3,909.96	15,000.00	11,090.04
1-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	2,391,788.00	2,391,788.00
1-0-410.00	MISCELLANEOUS INCOME	1,770.25	6,829.25	3,000.00	(3,829.25)
Total Dept 0		87,641.77	1,042,182.15	4,405,811.00	3,363,628.85
Dept 3 - SOCIAL SERVICES DIVISION					
1-3-410.00	MISCELLANEOUS INCOME	0.00	648.21	0.00	(648.21)
Total Dept 3 - SOCIAL SERVICES DIVISION		0.00	648.21	0.00	(648.21)
Dept 5 - COMMUNITY CENTER					
1-5-406.00	GRANTS	2,200.00	7,997.24	3,000.00	(4,997.24)
1-5-409.00	DONATIONS	0.00	0.00	1,500.00	1,500.00
1-5-410.01	HOMEWORK CLUB RECOVERIES	0.00	0.00	12,000.00	12,000.00
1-5-410.02	TEEN CLUB RECOVERIES	0.00	0.00	5,000.00	5,000.00
1-5-410.03	SHOOTING STARS RECOVERIES	5,920.00	20,952.00	22,000.00	1,048.00
1-5-410.04	WINTER BREAK RECOVERIES	0.00	0.00	4,500.00	4,500.00
1-5-410.05	SPRING BREAK RECOVERIES	0.00	0.00	3,500.00	3,500.00
1-5-410.06	KIDS DAY OFF RECOVERIES	0.00	0.00	1,500.00	1,500.00
1-5-410.07	SAFE SITTER RECOVERIES	0.00	0.00	1,080.00	1,080.00
1-5-410.08	SAFE AT HOME RECOVERIES	0.00	0.00	480.00	480.00
1-5-411.01	SENIOR PROGRAM RECOVERIES	3,008.00	10,377.00	20,000.00	9,623.00
1-5-411.02	LONG DISTANCE TRIPS RECOVERIES	0.00	0.00	10,000.00	10,000.00
1-5-411.03	MEAL RECOVERIES	2,021.00	10,333.00	22,000.00	11,667.00
1-5-411.04	NON-RESIDENT FEES	105.00	175.00	500.00	325.00
Total Dept 5 - COMMUNITY CENTER		13,254.00	49,834.24	107,060.00	57,225.76
Dept 7 - TRANSPORTATION DIVISION					
1-7-410.01	DIAL-A-RIDE RECOVERIES	390.00	2,166.98	7,000.00	4,833.02
1-7-410.02	SUBSCRIPTION RECOVERIES	350.00	1,232.00	5,000.00	3,768.00
1-7-410.03	S.W. LAKE RECOVERIES	1,050.00	3,192.00	7,000.00	3,808.00
Total Dept 7 - TRANSPORTATION DIVISION		1,790.00	6,590.98	19,000.00	12,409.02
TOTAL REVENUES		102,685.77	1,099,255.58	4,531,871.00	3,432,615.42
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
1-1-500.00	SALARIES	9,635.43	42,294.68	175,000.00	132,705.32
1-1-509.00	HEALTH BENEFITS	1,628.56	6,383.88	23,000.00	16,616.12
1-1-510.00	HRA	0.00	(96.15)	3,350.00	3,446.15
1-1-511.00	SOCIAL SECURITY TAX	702.46	3,079.59	13,500.00	10,420.41
1-1-512.00	IMRF	682.19	2,994.48	12,500.00	9,505.52
1-1-513.00	UNEMPLOYMENT COMPENSATION	299.21	1,147.34	2,000.00	852.66
1-1-520.00	BUILDING MAINTENANCE	283.31	2,911.64	10,000.00	7,088.36
1-1-528.00	INSURANCE	0.00	29,392.00	33,000.00	3,608.00
1-1-532.00	TELEPHONE/INTERNET	526.52	2,107.53	7,500.00	5,392.47
1-1-534.00	UTILITIES	303.28	1,140.79	7,000.00	5,859.21
1-1-536.00	TRAVEL EXPENSE	0.00	0.00	2,000.00	2,000.00
1-1-537.00	EDUCATION	25.00	25.00	2,000.00	1,975.00
1-1-538.00	POSTAGE	3,425.95	3,893.61	10,800.00	6,906.39
1-1-540.00	PRINTING	1,165.74	1,353.42	10,000.00	8,646.58
1-1-544.00	PROFESSIONAL SERVICES	1,100.00	2,035.00	24,000.00	21,965.00
1-1-546.00	DUES/FEES	85.00	3,453.22	10,000.00	6,546.78
1-1-548.00	PUBLIC NOTICES	0.00	142.60	500.00	357.40
1-1-555.00	GRANT FUNDING	0.00	0.00	32,000.00	32,000.00
1-1-558.00	OFFICE SUPPLIES	82.15	203.74	7,000.00	6,796.26
1-1-559.00	OFFICE EQUIPMENT	497.30	497.30	3,000.00	2,502.70
1-1-565.00	INFORMATION TECHNOLOGY	0.00	2,121.00	20,000.00	17,879.00
1-1-568.00	MISCELLANEOUS	335.67	478.02	5,000.00	4,521.98
1-1-572.00	COMMUNITY EVENTS	0.00	0.00	5,000.00	5,000.00
1-1-573.00	COMMUNITY SERVICE PROJECTS	0.00	935.75	3,500.00	2,564.25
1-1-585.00	TOWNHALL IMPROVEMENTS	0.00	25.00	20,000.00	19,975.00
1-1-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	1,000,000.00	1,000,000.00
Total Dept 1 - ADMINISTRATIVE DIVISION		20,777.77	106,519.44	1,441,650.00	1,335,130.56

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
Dept 2 - ELECTED OFFICIALS					
1-2-501.00	SUPERVISOR	2,500.00	7,500.00	30,000.00	22,500.00
1-2-502.00	HIGHWAY COMMISSIONER	0.00	1,579.33	0.00	(1,579.33)
1-2-503.00	ASSESSOR	7,340.00	22,020.00	88,080.00	66,060.00
1-2-504.00	CLERK	1,250.00	3,750.00	15,000.00	11,250.00
1-2-505.00	TRUSTEES	1,666.68	5,000.00	20,000.00	15,000.00
1-2-506.00	TREASURER	83.33	249.99	0.00	(249.99)
1-2-509.00	HEALTH BENEFITS	0.00	0.00	8,000.00	8,000.00
1-2-511.00	SOCIAL SECURITY TAX	896.69	2,725.35	12,500.00	9,774.65
1-2-512.00	IMRF	519.67	1,559.01	6,500.00	4,940.99
1-2-536.00	TRAVEL EXPENSE	0.00	0.00	3,000.00	3,000.00
1-2-537.00	EDUCATION	0.00	50.00	2,000.00	1,950.00
Total Dept 2 - ELECTED OFFICIALS		14,256.37	44,433.68	185,080.00	140,646.32
Dept 3 - SOCIAL SERVICES DIVISION					
1-3-500.00	SALARIES	5,930.04	59,130.27	205,000.00	145,869.73
1-3-509.00	HEALTH BENEFITS	(658.25)	2,745.97	24,500.00	21,754.03
1-3-510.00	HRA	0.00	0.00	4,750.00	4,750.00
1-3-511.00	SOCIAL SECURITY TAX	453.65	4,469.42	16,000.00	11,530.58
1-3-512.00	IMRF	419.85	4,186.43	15,000.00	10,813.57
1-3-513.00	UNEMPLOYMENT COMPENSATION	375.04	1,645.92	1,800.00	154.08
1-3-520.00	BUILDING MAINTENANCE	202.37	312.43	5,000.00	4,687.57
1-3-528.00	INSURANCE	0.00	0.00	800.00	800.00
1-3-532.00	TELEPHONE/INTERNET	275.10	1,103.42	4,400.00	3,296.58
1-3-534.00	UTILITIES	216.63	814.85	3,000.00	2,185.15
1-3-536.00	TRAVEL EXPENSE	0.00	0.00	2,000.00	2,000.00
1-3-537.00	EDUCATION	0.00	10.00	2,000.00	1,990.00
1-3-538.00	POSTAGE	0.00	2.52	100.00	97.48
1-3-540.00	PRINTING	0.00	0.00	200.00	200.00
1-3-546.00	DUES/FEES	0.00	20.50	1,200.00	1,179.50
1-3-558.00	OFFICE SUPPLIES	32.98	42.71	1,000.00	957.29
1-3-559.00	OFFICE EQUIPMENT	0.00	0.00	1,500.00	1,500.00
1-3-565.00	INFORMATION TECHNOLOGY	0.00	875.80	1,300.00	424.20
1-3-568.00	MISCELLANEOUS	55.70	888.41	800.00	(88.41)
Total Dept 3 - SOCIAL SERVICES DIVISION		7,303.11	76,248.65	290,350.00	214,101.35
Dept 5 - COMMUNITY CENTER					
1-5-500.00	SALARIES	29,587.37	116,401.51	415,000.00	298,598.49
1-5-509.00	HEALTH BENEFITS	1,610.97	7,636.42	31,500.00	23,863.58
1-5-510.00	HRA	0.00	0.00	5,600.00	5,600.00
1-5-511.00	SOCIAL SECURITY TAX	2,208.06	8,637.34	32,500.00	23,862.66
1-5-512.00	IMRF	1,595.22	7,023.12	21,500.00	14,476.88
1-5-513.00	UNEMPLOYMENT COMPENSATION	928.36	2,838.13	5,800.00	2,961.87
1-5-520.00	BUILDING MAINTENANCE	860.86	3,069.50	8,000.00	4,930.50
1-5-524.00	NUTRITION	2,502.14	6,927.81	19,500.00	12,572.19
1-5-525.00	LUNCH & LEARN PRESENTATIONS	100.00	100.00	2,500.00	2,400.00
1-5-532.00	TELEPHONE/INTERNET	785.23	2,328.97	7,500.00	5,171.03
1-5-534.00	UTILITIES	722.70	3,322.16	16,000.00	12,677.84
1-5-536.00	TRAVEL EXPENSE	0.00	0.00	1,000.00	1,000.00
1-5-537.00	EDUCATION	128.00	378.00	5,000.00	4,622.00
1-5-538.00	POSTAGE	418.00	2,476.02	9,750.00	7,273.98
1-5-540.00	PRINTING	226.02	2,594.49	16,000.00	13,405.51
1-5-546.00	DUES/FEES	531.13	509.70	2,250.00	1,740.30
1-5-547.00	PROGRAMS	1,603.28	7,629.28	63,000.00	55,370.72
1-5-550.00	LONG DISTANCE TRIPS	0.00	0.00	5,000.00	5,000.00
1-5-551.00	PROGRAM SUPPLIES	1,291.62	2,838.83	8,000.00	5,161.17
1-5-553.00	SPECIAL EVENTS	0.00	0.00	5,800.00	5,800.00
1-5-558.00	OFFICE SUPPLIES	72.89	122.87	2,500.00	2,377.13
1-5-559.00	OFFICE EQUIPMENT	0.00	0.00	3,500.00	3,500.00
1-5-561.00	FUEL/OIL	0.00	0.00	1,000.00	1,000.00
1-5-563.00	BUILDING EQUIPMENT	(34.63)	186.83	3,000.00	2,813.17
1-5-565.00	INFORMATION TECHNOLOGY	0.00	1,260.00	4,000.00	2,740.00
1-5-568.00	MISCELLANEOUS	107.44	144.84	2,000.00	1,855.16
1-5-585.00	GRANT PROJECTS	0.00	1,200.00	1,500.00	300.00
Total Dept 5 - COMMUNITY CENTER		45,244.66	177,625.82	698,700.00	521,074.18
Dept 6 - ASSESSORS DIVISION					
1-6-500.00	SALARIES	19,949.08	92,532.52	320,000.00	227,467.48
1-6-509.00	HEALTH BENEFITS	4,373.71	17,273.74	74,000.00	56,726.26
1-6-510.00	HRA	(17.32)	34.56	7,000.00	6,965.44
1-6-511.00	SOCIAL SECURITY TAX	1,484.62	6,892.07	25,000.00	18,107.93
1-6-512.00	IMRF	1,300.93	5,847.43	21,000.00	15,152.57

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
1-6-513.00	UNEMPLOYMENT COMPENSATION	815.38	2,298.82	3,300.00	1,001.18
1-6-520.00	BUILDING MAINTENANCE	323.78	499.86	7,000.00	6,500.14
1-6-532.00	TELEPHONE/INTERNET	416.66	1,552.49	5,500.00	3,947.51
1-6-534.00	UTILITIES	346.61	1,303.75	5,000.00	3,696.25
1-6-536.00	TRAVEL EXPENSE	0.00	13.27	1,500.00	1,486.73
1-6-537.00	EDUCATION	0.00	665.00	2,500.00	1,835.00
1-6-538.00	POSTAGE	0.00	8.65	75.00	66.35
1-6-540.00	PRINTING	0.00	443.04	4,000.00	3,556.96
1-6-544.00	PROFESSIONAL SERVICES	0.00	0.00	5,000.00	5,000.00
1-6-546.00	DUES/FEES	367.62	1,102.86	6,000.00	4,897.14
1-6-558.00	OFFICE SUPPLIES	79.34	517.01	1,750.00	1,232.99
1-6-559.00	OFFICE EQUIPMENT	0.00	36.36	5,000.00	4,963.64
1-6-561.00	FUEL/OIL	104.60	744.57	1,500.00	755.43
1-6-565.00	INFORMATION TECHNOLOGY	16.99	2,302.98	17,500.00	15,197.02
1-6-568.00	MISCELLANEOUS	40.68	70.67	500.00	429.33
1-6-569.00	VEHICLE MAINTENANCE	0.00	0.00	2,000.00	2,000.00
Total Dept 6 - ASSESSORS DIVISION		29,602.68	134,139.65	515,125.00	380,985.35
Dept 7 - TRANSPORTATION DIVISION					
1-7-500.00	SALARIES	6,134.94	28,685.55	120,000.00	91,314.45
1-7-509.00	HEALTH BENEFITS	567.37	2,224.04	8,000.00	5,775.96
1-7-510.00	HRA	0.00	0.00	1,650.00	1,650.00
1-7-511.00	SOCIAL SECURITY TAX	462.39	2,163.16	10,000.00	7,836.84
1-7-512.00	IMRF	330.42	1,516.10	9,000.00	7,483.90
1-7-513.00	UNEMPLOYMENT COMPENSATION	404.21	968.63	1,700.00	731.37
1-7-515.00	UNIFORMS/TESTING	0.00	0.00	600.00	600.00
1-7-520.00	BUILDING MAINTENANCE	0.00	35.00	4,000.00	3,965.00
1-7-528.00	INSURANCE	0.00	2,196.00	4,000.00	1,804.00
1-7-532.00	TELEPHONE	138.06	553.65	1,800.00	1,246.35
1-7-534.00	UTILITIES	8.17	34.70	500.00	465.30
1-7-544.00	PROFESSIONAL SERVICES	0.00	108.00	1,000.00	892.00
1-7-558.00	OFFICE SUPPLIES	0.00	0.00	500.00	500.00
1-7-561.00	FUEL/OIL	806.20	3,736.02	18,000.00	14,263.98
1-7-569.00	VEHICLE MAINTENANCE	0.00	11.45	14,000.00	13,988.55
Total Dept 7 - TRANSPORTATION DIVISION		8,851.76	42,232.30	194,750.00	152,517.70
TOTAL EXPENDITURES		126,036.35	581,199.54	3,325,655.00	2,744,455.46
Fund 1 - GENERAL TOWN FUND:					
TOTAL REVENUES		102,685.77	1,099,255.58	4,531,871.00	3,432,615.42
TOTAL EXPENDITURES		126,036.35	581,199.54	3,325,655.00	2,744,455.46
NET OF REVENUES & EXPENDITURES		(23,350.58)	518,056.04	1,206,216.00	688,159.96

REVENUE AND EXPENDITURE REPORT FOR ELA TOWNSHIP
 PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 2 - GENERAL ASSISTANCE FUND					
Revenues					
Dept 0					
2-0-400.00	PROPERTY TAX	828.97	10,632.07	20,022.00	9,389.93
2-0-404.00	INTEREST INCOME	7.95	20.45	500.00	479.55
2-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	138,587.00	138,587.00
Total Dept 0		836.92	10,652.52	159,109.00	148,456.48
TOTAL REVENUES		836.92	10,652.52	159,109.00	148,456.48
Expenditures					
Dept 0					
2-0-500.00	SALARIES	1,439.93	6,426.80	20,000.00	13,573.20
2-0-511.00	SOCIAL SECURITY TAX	110.14	491.61	1,600.00	1,108.39
2-0-512.00	IMRF	101.94	454.98	1,500.00	1,045.02
2-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	0.00	250.00	250.00
2-0-537.00	EDUCATION	0.00	0.00	500.00	500.00
2-0-701.00	EMERGENCY ASSISTANCE	1,500.00	5,352.09	80,000.00	74,647.91
2-0-702.00	GENERAL ASSISTANCE	0.00	0.00	20,000.00	20,000.00
Total Dept 0		3,152.01	12,725.48	123,850.00	111,124.52
TOTAL EXPENDITURES		3,152.01	12,725.48	123,850.00	111,124.52
Fund 2 - GENERAL ASSISTANCE FUND:					
TOTAL REVENUES		836.92	10,652.52	159,109.00	148,456.48
TOTAL EXPENDITURES		3,152.01	12,725.48	123,850.00	111,124.52
NET OF REVENUES & EXPENDITURES		(2,315.09)	(2,072.96)	35,259.00	37,331.96

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 3 - GENERAL ROAD FUND					
Revenues					
Dept 0					
3-0-400.00	PROPERTY TAX	9,287.49	112,634.37	250,447.00	137,812.63
3-0-402.00	PERS PROP REPLACEMENT TAX	3,364.50	11,564.44	10,000.00	(1,564.44)
3-0-404.00	INTEREST INCOME	88.71	222.25	1,000.00	777.75
3-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	1,437,796.00	1,437,796.00
3-0-410.00	MISCELLANEOUS INCOME	0.00	12,749.78	5,000.00	(7,749.78)
3-0-410.01	HWY.ENT.INCOME/BUS REPAIRS	0.00	70.50	0.00	(70.50)
3-0-410.02	HWY.ENT.INCOME/VILL.DEER PARK	6,242.38	15,018.20	162,000.00	146,981.80
3-0-410.03	HWY.ENT.INCOME/VILL.LONG GROVE	7,280.50	23,461.20	20,000.00	(3,461.20)
3-0-410.04	HWY.ENT.INCOME/VILL. NORTH BARRINGTON	3,831.50	10,328.29	10,000.00	(328.29)
3-0-410.05	HWY.ENT.INCOME/VILL.KILDEER	5,912.75	22,609.23	25,000.00	2,390.77
Total Dept 0		36,007.83	208,658.26	1,921,243.00	1,712,584.74
TOTAL REVENUES		36,007.83	208,658.26	1,921,243.00	1,712,584.74
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
3-1-500.00	SALARIES	7,403.34	23,925.95	130,000.00	106,074.05
3-1-502.00	HIGHWAY COMMISSIONER	0.00	1,579.27	0.00	(1,579.27)
3-1-509.00	HEALTH BENEFITS	1,628.56	6,383.88	46,000.00	39,616.12
3-1-510.00	HRA	0.00	0.00	5,000.00	5,000.00
3-1-511.00	SOCIAL SECURITY TAX	546.41	1,861.40	10,000.00	8,138.60
3-1-512.00	IMRF	524.16	1,693.97	10,000.00	8,306.03
3-1-513.00	UNEMPLOYMENT COMPENSATION	472.24	667.31	1,300.00	632.69
3-1-528.00	INSURANCE	0.00	26,869.00	29,000.00	2,131.00
3-1-532.00	TELEPHONE/INTERNET	342.42	1,850.84	7,000.00	5,149.16
3-1-536.00	TRAVEL EXPENSE	0.00	0.00	1,500.00	1,500.00
3-1-537.00	EDUCATION	0.00	0.00	4,000.00	4,000.00
3-1-540.00	PRINTING	51.96	51.96	500.00	448.04
3-1-544.00	PROFESSIONAL SERVICES	0.00	67.50	1,000.00	932.50
3-1-546.00	DUES/FEES	0.00	0.00	1,000.00	1,000.00
3-1-548.00	PUBLIC NOTICES	0.00	0.00	500.00	500.00
3-1-549.00	PERS.PROP.REPL.TAX-VILL.REFUND	0.00	2,296.63	4,000.00	1,703.37
3-1-558.00	OFFICE SUPPLIES	17.94	319.36	3,000.00	2,680.64
3-1-559.00	OFFICE EQUIPMENT	1,089.46	1,168.45	3,000.00	1,831.55
3-1-565.00	INFORMATION TECHNOLOGY	195.00	1,077.87	2,500.00	1,422.13
Total Dept 1 - ADMINISTRATIVE DIVISION		12,271.49	69,813.39	259,300.00	189,486.61
Dept 4 - MAINTENANCE DIVISION					
3-4-520.00	BUILDING MAINTENANCE	3,185.00	3,450.00	15,000.00	11,550.00
3-4-533.00	ENGINEERING SERVICES	0.00	0.00	4,500.00	4,500.00
3-4-534.00	UTILITIES	393.85	1,720.13	7,500.00	5,779.87
3-4-535.00	RENTALS	0.00	0.00	2,000.00	2,000.00
3-4-562.00	OPERATING SUPPLIES	0.00	186.81	4,500.00	4,313.19
3-4-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	0.00	230,000.00	230,000.00
3-4-564.00	SMALL TOOLS	128.85	1,023.85	4,000.00	2,976.15
3-4-567.00	EQUIPMENT MAINTENANCE	1,612.64	2,708.84	32,500.00	29,791.16
3-4-569.00	VEHICLE MAINTENANCE	847.93	2,267.34	45,000.00	42,732.66
3-4-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
3-4-577.00	VILLAGE MATERIALS	44.67	4,200.83	45,000.00	40,799.17
3-4-580.00	PAVING	0.00	3,151.50	475,000.00	471,848.50
3-4-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
3-4-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	650,000.00	650,000.00
Total Dept 4 - MAINTENANCE DIVISION		6,212.94	18,709.30	1,525,500.00	1,506,790.70
TOTAL EXPENDITURES		18,484.43	88,522.69	1,784,800.00	1,696,277.31
Fund 3 - GENERAL ROAD FUND:					
TOTAL REVENUES		36,007.83	208,658.26	1,921,243.00	1,712,584.74
TOTAL EXPENDITURES		18,484.43	88,522.69	1,784,800.00	1,696,277.31
NET OF REVENUES & EXPENDITURES		17,523.40	120,135.57	136,443.00	16,307.43

REVENUE AND EXPENDITURE REPORT FOR ELA TOWNSHIP
 PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 4 - PERMANENT ROAD FUND					
Revenues					
Dept 0					
4-0-400.00	PROPERTY TAX	45,200.24	557,838.53	1,086,688.00	528,849.47
4-0-404.00	INTEREST INCOME	30.81	77.83	2,000.00	1,922.17
4-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	572,408.00	572,408.00
4-0-410.00	MISCELLANEOUS INCOME	69.00	69.00	0.00	(69.00)
4-0-410.02	ROAD BONDS	50.00	450.00	500.00	50.00
Total Dept 0		45,350.05	558,435.36	1,661,596.00	1,103,160.64
TOTAL REVENUES		45,350.05	558,435.36	1,661,596.00	1,103,160.64
Expenditures					
Dept 0					
4-0-500.00	SALARIES	27,583.55	122,900.44	470,000.00	347,099.56
4-0-509.00	HEALTH BENEFITS	4,439.67	18,065.60	102,000.00	83,934.40
4-0-510.00	HRA	0.00	0.00	6,500.00	6,500.00
4-0-511.00	SOCIAL SECURITY TAX	2,056.38	9,160.01	36,000.00	26,839.99
4-0-512.00	IMRF	1,850.02	8,240.67	34,000.00	25,759.33
4-0-513.00	UNEMPLOYMENT COMPENSATION	218.89	2,702.68	5,000.00	2,297.32
4-0-515.00	UNIFORMS/TESTING	479.67	3,793.99	7,000.00	3,206.01
4-0-535.00	RENTALS	0.00	0.00	1,500.00	1,500.00
4-0-561.00	FUEL/OIL	2,526.09	8,215.73	50,000.00	41,784.27
4-0-562.00	OPERATING SUPPLIES	844.55	1,607.08	8,500.00	6,892.92
4-0-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	0.00	10,000.00	10,000.00
4-0-570.00	ROAD SIGNS/JULIE	70.00	142.00	4,500.00	4,358.00
4-0-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
4-0-580.00	PAVING	0.00	0.00	20,000.00	20,000.00
4-0-582.00	STORM WATER	335.88	3,920.01	225,000.00	221,079.99
4-0-584.00	STREET LIGHTS	840.38	3,365.01	12,000.00	8,634.99
4-0-586.00	ROAD SALT AND LIQUID DE-ICER	0.00	0.00	75,000.00	75,000.00
4-0-587.00	ROAD SUPPLIES & TREE REMOVAL	406.30	3,486.30	25,000.00	21,513.70
4-0-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
4-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	350,000.00	350,000.00
Total Dept 0		41,651.38	185,599.52	1,452,500.00	1,266,900.48
TOTAL EXPENDITURES		41,651.38	185,599.52	1,452,500.00	1,266,900.48
Fund 4 - PERMANENT ROAD FUND:					
TOTAL REVENUES		45,350.05	558,435.36	1,661,596.00	1,103,160.64
TOTAL EXPENDITURES		41,651.38	185,599.52	1,452,500.00	1,266,900.48
NET OF REVENUES & EXPENDITURES		3,698.67	372,835.84	209,096.00	(163,739.84)

REVENUE AND EXPENDITURE REPORT FOR ELA TOWNSHIP
 PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 5 - PARK MAINTENANCE FUND					
Revenues					
Dept 0					
5-0-400.00	PROPERTY TAX	17,004.95	207,408.22	408,248.00	200,839.78
5-0-404.00	INTEREST INCOME	21.49	31.74	500.00	468.26
5-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	272,820.00	272,820.00
5-0-410.00	MISCELLANEOUS INCOME	69.00	69.00	0.00	(69.00)
5-0-410.01	KNIGGE PARK - STUDENT PARKING LOT REV	0.00	4,575.00	15,000.00	10,425.00
5-0-410.02	YOUTH SPORTS - PARK REV	0.00	2,685.00	4,500.00	1,815.00
Total Dept 0		17,095.44	214,768.96	701,068.00	486,299.04
TOTAL REVENUES		17,095.44	214,768.96	701,068.00	486,299.04
Expenditures					
Dept 0					
5-0-500.00	SALARIES	7,657.75	29,164.25	130,000.00	100,835.75
5-0-509.00	HEALTH BENEFITS	562.30	2,112.88	16,000.00	13,887.12
5-0-510.00	HRA	0.00	0.00	3,300.00	3,300.00
5-0-511.00	SOCIAL SECURITY TAX	575.92	2,179.58	10,500.00	8,320.42
5-0-512.00	IMRF	370.43	1,532.34	9,500.00	7,967.66
5-0-513.00	UNEMPLOYMENT COMPENSATION	285.44	1,067.35	2,000.00	932.65
5-0-520.00	BUILDING MAINTENANCE	208.27	1,517.58	16,000.00	14,482.42
5-0-521.00	PARK MAINTENANCE	1,820.00	6,231.98	30,000.00	23,768.02
5-0-534.00	UTILITIES	200.78	652.52	10,000.00	9,347.48
5-0-544.00	PROFESSIONAL SERVICES	0.00	1,968.72	8,500.00	6,531.28
5-0-555.00	SCHOLARSHIPS/KNIGGE PARKING MAINTENANCE	7,500.00	7,738.50	15,000.00	7,261.50
5-0-561.00	FUEL/OIL	253.64	1,055.37	4,000.00	2,944.63
5-0-562.00	LANDSCAPING SUPPLIES	0.00	0.00	10,000.00	10,000.00
5-0-563.00	PARK EQUIPMENT	0.00	701.53	16,000.00	15,298.47
5-0-564.00	SMALL TOOLS	265.51	629.70	2,000.00	1,370.30
5-0-568.00	MISCELLANEOUS	10.50	10.50	1,000.00	989.50
5-0-574.00	ELA HISTORIC-PROJECTS/MAINT	287.45	1,384.74	10,000.00	8,615.26
5-0-596.00	MOSQUITO ABATEMENT PLAN	8,278.00	24,834.00	34,000.00	9,166.00
5-0-600.00	CAPITAL IMPROVEMENTS	0.00	47,263.00	250,000.00	202,737.00
Total Dept 0		28,275.99	130,044.54	577,800.00	447,755.46
TOTAL EXPENDITURES		28,275.99	130,044.54	577,800.00	447,755.46
Fund 5 - PARK MAINTENANCE FUND:					
TOTAL REVENUES		17,095.44	214,768.96	701,068.00	486,299.04
TOTAL EXPENDITURES		28,275.99	130,044.54	577,800.00	447,755.46
NET OF REVENUES & EXPENDITURES		(11,180.55)	84,724.42	123,268.00	38,543.58

REVENUE AND EXPENDITURE REPORT FOR ELA TOWNSHIP
 PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2021-22	AVAILABLE
		MONTH 07/31/2021 INCREASE (DECREASE)	07/31/2021 NORMAL (ABNORMAL)	ORIGINAL BUDGET	BALANCE NORMAL (ABNORMAL)
Fund 6 - CEMETERY MAINTENANCE FUND					
Revenues					
Dept 0					
6-0-400.00	PROPERTY TAX	417.11	5,150.25	10,023.00	4,872.75
6-0-404.00	INTEREST INCOME	15.09	37.47	1,000.00	962.53
6-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	237,821.00	237,821.00
6-0-409.00	DONATIONS	0.00	0.00	6,000.00	6,000.00
6-0-410.01	FAIRFIELD CEMETERY REVENUE	0.00	0.00	2,000.00	2,000.00
6-0-410.02	LAKE ZURICH CEMETERY REVENUE	750.00	4,350.00	10,000.00	5,650.00
Total Dept 0		1,182.20	9,537.72	266,844.00	257,306.28
TOTAL REVENUES		1,182.20	9,537.72	266,844.00	257,306.28
Expenditures					
Dept 0					
6-0-500.00	SALARIES	384.62	1,730.79	5,000.00	3,269.21
6-0-508.00	CEMETERY BOARD	0.00	0.00	1,500.00	1,500.00
6-0-511.00	SOCIAL SECURITY TAX	29.43	132.41	400.00	267.59
6-0-513.00	UNEMPLOYMENT COMPENSATION	42.74	79.38	450.00	370.62
6-0-521.00	CEMETERY MAINTENANCE	0.00	0.00	66,000.00	66,000.00
6-0-522.00	BURIAL EXPENSES	0.00	0.00	9,000.00	9,000.00
6-0-523.00	CREM SCATTER GARDEN	0.00	0.00	2,000.00	2,000.00
6-0-532.00	TELEPHONE/INTERNET	31.77	128.31	600.00	471.69
6-0-536.00	TRAVEL EXPENSE	0.00	0.00	200.00	200.00
6-0-537.00	EDUCATION	0.00	0.00	200.00	200.00
6-0-544.00	PROFESSIONAL SERVICES	0.00	0.00	5,500.00	5,500.00
6-0-564.00	SMALL TOOLS	0.00	0.00	2,000.00	2,000.00
6-0-565.00	INFORMATION TECHNOLOGY	0.00	108.00	150.00	42.00
6-0-568.00	MISCELLANEOUS	25.99	25.99	3,000.00	2,974.01
6-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	100,000.00	100,000.00
Total Dept 0		514.55	2,204.88	196,000.00	193,795.12
TOTAL EXPENDITURES		514.55	2,204.88	196,000.00	193,795.12
Fund 6 - CEMETERY MAINTENANCE FUND:					
TOTAL REVENUES		1,182.20	9,537.72	266,844.00	257,306.28
TOTAL EXPENDITURES		514.55	2,204.88	196,000.00	193,795.12
NET OF REVENUES & EXPENDITURES		667.65	7,332.84	70,844.00	63,511.16
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		203,158.21	2,101,308.40	9,241,731.00	7,140,422.60
TOTAL EXPENDITURES - ALL FUNDS		218,114.71	1,000,296.65	7,460,605.00	6,460,308.35
NET OF REVENUES & EXPENDITURES		(14,956.50)	1,101,011.75	1,781,126.00	680,114.25

Payroll Check Register Report For Ela Township
For Check Dates 7/3/2021 to 8/9/2021

Name	Check Net
AXA EQUITABLE-EQUI VEST	411.32
CINCINNATI LIFE INS	129.67
EFTPS	29,254.21
ILL DEPT OF REVENUE	5,445.43
ILLINOIS MUNICIPAL	13,861.55
WISCONSIN DEPT OF REVENUE	198.16
EMPLOYEE PAYROLL	92,355.68
Total Payroll	141,656.02

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Date: July 30, 2021
To: Township Supervisor and Board of Trustees
From: Jim Dalbec, Assistant Community Programs Director
Subject: Board Report – July 2021

Programming:

There was a \$500 increase in programming revenue from April to May, a \$500 increase from May to June, and an additional \$300 for July for a total of just over \$2900. We had our first Lunch & Learn in over a year and that was well attended with 23 participants enjoying lunch and a presentation. We also had our first Friday Night event that was strictly in the building with no outdoor seating and had 54 participants for that event. Our Fitness Classes continue to grow in popularity, and we haven't had any complaints that we aren't offering the classes on Zoom as well. With COVID numbers steadily increasing across the country, we are hopeful we can continue in-person programming (masked or not) and are cautiously optimistic that we can stay open. We are only planning for September programs right now, and will feature a newsletter for October, November, December that we will be sending to the entire township.

Meals:

Staff has welcomed our new chef as we continue to average between 20-30 lunches per day bringing in about \$2000 in revenue for the month. Even though we have resumed just about all in-person activities in July, we are continuing the curbside lunch pick-ups for the foreseeable future. With in-house meals, events, and curbside pickup all occurring on the same days, it is definitely pivotal that we get Chef Jim up to speed and comfortable in his position as soon as possible. We have been helping out when needed, but he has been a great addition to our staff so far.

Upcoming Events/Programming:

It feels as if everyone is expecting the worst with guidance from the CDC in regard to either mandatory facemasks, or things being shut down again. Again, we are all still moving ahead as scheduled with our programming and activities but are being cautious in case things change. We are planning on doing an abbreviated "staff retreat" at the end of August as we have done in previous years at the end of October to plan for all programs, activities, and outings for 2022. We hope that COVID cases start retreating again so we can continue to add on more and more of the activities that so many of our residents have looked forward to in the past.

Thank you again for your continued support,
Jim Dalbec
Assistant Community Programs Director



Date: August 6, 2021

To: Township Supervisor and Board of Trustees

From: Sara Marx, NCC, Director of Community Family Services

Subject: Board Report – July 2021

Clients and Groups:

Data collection for Community Family Services began on 8/19. Thus far, the clinicians have 23 open cases, including 13 new referrals, and 3 case management, EA, and SNAP requests. The lending closet helped 22 individuals with medical supplies ranging from wheelchairs, rollators, to crutches. So far, we have received around 12 calls per day for referrals, lending closet, and consultations. Consultations include clinician recommendations, referrals, resources, and support. Those receiving individual counseling are being treated for behavioral issues, mood dysregulation, impulse control issues, symptoms of anxiety and depression, care giver overwhelm, chronic disease management, and homelessness. The clinicians have made multiple house calls to elderly clients unable to leave their home due to medical and COVID-19 concerns. Charity Knit continues to thrive with their new hybrid model.

Personnel:

Community Family Services is currently interviewing for two part-time Administrative Coordinator positions. Five interviews have been conducted thus far, 3 are moving on to a second. The goal is to have at least 1 Administrative Coordinator starting in August. The part-time Clinician position was recently re-opened, and we are awaiting applicants.

Community Events:

The Director attended meetings with the Lake Zurich Police Department and is setting up meetings with surrounding police departments and fire departments. Events attended included Unplugged Fest and Deer Park's Night Out.

Goals:

The Director continues to implement new documentation requirements, secure filing updates, and is creating additional tracking metrics. We are working on a needs assessment survey for the public to determine group therapy topics. The first Community Family Services' committee meeting is scheduled for 8/18/21 at 8:30am.



Date: August 6, 2021
To: Township Supervisor and Board of Trustees
From: Joe Cacciatore, Youth Coordinator
Subject: **Youth Board Report – July 2021**

Summer Camp:

August has the last two weeks of camp for the Shooting Stars Summer Camp Program. We did not get to go to a waterpark/lake due to staffing issues, but we tried to make the best of it with our makeshift slip and slide that the kids (and counselors) loved! The Regal Summer Movie Express \$1 movie program has been a big hit too. Helping us get away from the heat and relax inside with a big bowl of popcorn. We are super lucky that we can utilize the Ela Township Community Center on stormy days and are even more thankful that there is always a bus available to help us get there! We are sad that summer camp is coming to an end, but we are also excited to start the school year.

Staff:

Summer camp staff have been great! Hanging out in the heat and making the best of it is not always easy. We are glad that we do have resources available to us that help with that (access to water for games/activities, the pavilion, etc...). Some of our staff have to leave early to attend school during the last week of camp, but we will be fine. We hope them the best at school! We are looking for staffing for the School Year!

Homework Club:

Homework Club is right around the corner! We are filling up, with Isaac Fox completely full, Spencer Loomis is close, and walkers are still open. We are trying to supply transportation (the van) that holds 6 kids in hopes that one day we can develop that into another bus transportation part of the program. We are looking forward to the school year and all the fun it should bring us.

Teen Club:

Teen Club will be up and running! We heard back about transportation from the School District and are super excited to start that! We are trying to get people to sign up for that, hoping to hit close to 20 participants from each Middle School.

Date: 07/31/2021

To: Township Supervisor and Board of Trustees

From: Mike DePouw, Highway Superintendent

Subject: Board Report – July 2021

Highway Department Update:

- Storm basin repairs in the south-central parking lot of Town Hall have been completed. The parking lot is ready for milling and resurfacing.
- We have repaired two storm sewer basins at the Ela Township Community Center.
- The week of July 6th we completed a large drainage project on Pine Lake Circle for the Village of Kildeer. This project included installing (2)15" x 10' driveway culverts with (4) 18" concrete flared end sections. Also, we excavated 120' of ROW ditch line to ensure proper water flow. After installation of drainage pipes, we put down topsoil, seed and erosion matting to complete project.
- Final EOPC (engineers' opinion of probable cost) from Gewalt Hamilton for the 2021 Road Maintenance Program has been reviewed and is has come in approx. \$5,000 over the budget not including engineering costs. After speaking with Dan Strahan from Gewalt Hamilton; he suggested to wait till after the bids come in to see where we are at with the final numbers before, we start cutting roads out of the paving plan. The Highway Department will be completing the final landscaping work saving us approximately \$6,000.

Income from the Villages:

- Total income for May from Village Contracts \$25,904.82
- Village of Deer Park – 15 tickets preformed
 - Labor charges \$2,464.00
 - Material charges \$9.24
 - Equipment charges \$562.50
 - Totaling \$3,035.74
- Village of Kildeer – 31 work tickets preformed
 - Labor charges \$6,972.00
 - Material charges \$3,205.10
 - Equipment charges \$2,351.25
 - Totaling \$12,528.35
- Village of Long Grove – 20 work tickets preformed
 - Labor charges \$2,744.00
 - Material charges \$0.00
 - Equipment charges \$967.50
 - Totaling \$3,711.50
- Village of North Barrington – 31 work tickets preformed
 - Labor charges \$4,312.00
 - Material charges \$123.48
 - Equipment charges \$2,193.75
 - Totaling \$6,629.23

Labor hours performed throughout Ela Township –134 work tickets preformed

- Assessor –0 work tickets equaling 0 hours
- Buses – 1 work tickets equaling 0.5 hours
- Cemetery – 9 work tickets equaling 29 hours
- Community Center – 7 work tickets equaling 18 hours
- Highway Department (unincorporated) – 79 work tickets equaling 145.5 hours
- Historical – 0 work tickets equaling 0 hours
- Parks – 31 work tickets equaling 122 hours
- Social Worker – 0 work ticket equaling 0 hours
- Town Hall – 7 work tickets equaling 13 hours
- Mowing – 88 work tickets equaling 205 hours



Date: August 3, 2021
To: Township Supervisor and Board of Trustees
From: Jessica P. Case, Bus Liaison
Subject: **Board Report – July 2021**

<u>BUS SERVICE</u>	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21
Ridership (One Way) - Ela	337					
Ridership (One Way) - Wauconda	44					
Total Number of Rides	381					
Revenue Miles - Ela	1814					
Revenue Miles - LC	476					
Total Miles	2290					
Revenue Hours - Ela	200.75					
Revenue Hours - LC	18					
Total Hours	218.75					
Days in Service - Ela	21					
Days in Service - LC	21					
Fuel Usage (gallons)	294.5					
Lift Usage	72					
Ridership - Senior Trips	0					
Ridership - Youth Trips	0					

Date: August 12, 2021
To: Township Supervisor and Board of Trustees
From: William Stefaniuk, Township Manager
Subject: **Board Report – July 2021**

COVID-19 Update:

Given recent guidance from the Center for Disease Control (CDC) and new guidance received from Lake County in July 2021, Ela Township has revised its COVID-19 policies as follows:

- All staff and visitors will need to mask and follow social distancing (6ft Rule) in all public spaces within Township buildings, which now includes both vaccinated and unvaccinated persons.
- Staff will return to performing mid-day cleaning procedures in each department of all high touch surface areas.

Generator Maintenance:

The Township has recently scheduled its annual generator maintenance service to be performed. The Township's generator maintenance vendor, Lionheart, came out to perform this yearly service, which includes changing the generator oil/filter and completing a fluid analysis. The Township also approved the replacement of the generator battery, which is scheduled to occur on a 3 year replacement cycle.

Green Electric Aggregation Program:

Following Board approval of the Green Electric Aggregation Program at the Special Board meeting on Wednesday, July 28, 2021, staff has reached out to the Township's commercial energy broker, Buy Commercial Energy, Inc., to proceed with an agreement between Ela Township and the approved green energy vendor, MC2, to continue acquisition of green energy RECs for unincorporated Ela Township communities. The agreement will renew the Township's contract with MC2 for 1 year, while continuing compliance with the Environmental Protection Agency's (EPA) requirements to designate Ela Township as a Green Energy Partner.

2021 Parking Lot Improvements Bid:

Staff has directed the engineering firm, Gewalt Hamilton & Associates, to issue the notice to proceed letter for the 2021 Parking Lot Improvements contract to the lowest, responsible bidder, Chicagoland Paving, as approved by the Board at July's Special Board meeting. Work is anticipated to begin shortly at the three Township sites, which include Knox Park, Lake Zurich Cemetery, and the Community Center.

Intergovernmental Agreements – Equipment Sharing:

The Township has submitted Board approved intergovernmental agreements to cooperating townships and municipalities to continue mutually beneficial sharing of equipment used between highway and public works departments. Staff will attempt to finalize these by no later than September 2021.

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Ela Township
1155 East Rt 22
Lake Zurich IL
Phone: 847-438-7823
Email: wills@elatownship.org

FOX VALLEY AUDIO VIDEO

30 N Airlite St
Elgin IL 60123
Glenn O'Connell
(o) 847-931-7711
(f) 847-931-7769

Attention William Stefaniuk

Concession stand Cameras

5 Clinton Electronics VX2 Outdoor Dome Cameras	\$	1,125.00
1 Clinton Electronics 8 CH DVR with 8 TB storage	\$	970.00
1 Clinton Electronics 8 CH Camera Power Supply	\$	125.00
Wire and Cable	\$	155.00

Subtotal: \$ 2,375.00

Tax	tax exempt
Subtotal	\$ 2,375.00
Labor	\$ 950.00
Total	\$ 3,325.00

--

The above work is to be completed for the sum of three thousand, three hundred, twenty five dollars and 0/100 (3325.00) All invoices are due upon receipt. Please sign and return one copy of the proposal. This will then constitute a contract and allow for scheduling.

Signature of Acceptance

Date

1

1

Ela Township
1155 East Rt 22
Lake Zurich IL
Phone: 847-438-7823
Email: wills@elatownship.org

FOX VALLEY AUDIO VIDEO

30 N Airlite St
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Glenn O'Connell
(o) 847-931-7711
(f) 847-931-7769

Attention William Stefaniuk

Main Building

4 Clinton Electronics VX 2 hd Outdoor dome cameras \$ 900.00

DVR

1 Clinton electronics 8 ch Dvr with 8 tb storage \$ 970.00

Subtotal: \$ 1,870.00

Tax	tax exempt
Subtotal	\$ 1,870.00
Labor	\$ 765.00
Total	\$ 2,635.00

The above work is to be completed for the sum of two thousand, six hundred, thirty five dollars and 00/100 (2635.00) All invoices are due upon receipt. Please sign and return one copy of the proposal. This will then constitute a contract and allow for scheduling.

Signature of Acceptance

Date

12

July 15, 2021

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Mr. Will Stefaniuk
Ela Township Manager
1155 E. Route 22
Lake Zurich, IL 60047

Re: **Proposal for Engineering Services**
Roadway Pavement Assessment
GHA Proposal No. 2021.M054

Dear Mr. Stefaniuk:

Gewalt Hamilton Associates, Inc., (GHA) is pleased to submit our proposal to assist Ela Township with engineering services associated with assessment of the pavement condition for various roadways maintained by Ela Township. In addition we will prepare a prioritized pavement maintenance plan with budget costs for each roadway section.

Scope of Services

Based on our correspondence to date, we propose the following services:

A. Pavement Condition Review & Assessment

GHA will perform a comprehensive review of approximately 23.7 miles of roadway maintained by Ela Township to evaluate the types of pavement failures using the Pavement Condition Rating (PCR) system. Each roadway section will be independently assessed by GHA personnel in the field and a data sheet prepared quantifying visible pavement distresses.

Once the pavement evaluation field work is complete, we will compile the data for each roadway pavement section. The data sheet prepared for each section utilizes formulas that factor the frequency and extent of the various pavement distresses observed. We calculate and assign a Pavement Condition Rating number (PCR), or score, to each roadway section. The rating system correlates to the various observed distress types, which are ultimately indicative of both surface and sub-surface pavement distress and assigns a PCR score like a traditional grading score that non-technical people can easily relate to. For example, a score of 100 would equate to brand new pavement and conversely a score of 0 would equate to totally failed pavement. Per industry standards, the ideal PCR range would be between 80

and 85. Scores at or above this range would normally require preventative maintenance and scores below this range require corrective maintenance and/or pavement rehabilitation. The following table shows the score range as well as potential visible distresses, general conditions, and treatment measures.

Surface Rating	Visible Distress*	General Condition/Treatment Measures
100: Excellent	<ul style="list-style-type: none"> • None 	New Construction.
90: Very Good	<ul style="list-style-type: none"> • No longitudinal cracks except reflection of paving joints. • Occasional transverse cracks, widely spaced (40' or greater). • All cracks sealed or tight (open ¼" or less.) 	Recent maintenance or new pavement. Little or no maintenance required.
75: Fair	<ul style="list-style-type: none"> • Slight raveling (loss of fines) and traffic wear. • Longitudinal cracks (open ¼" – ½") due to reflection and paving joints. • First sign of block cracking. • Occasional patching in good condition. 	First signs of aging. Maintain with routine crack filling and pavement patching.
60: Poor	<ul style="list-style-type: none"> • Severe surface raveling. • Multiple longitudinal and transverse cracking. • Longitudinal cracking in wheel path. • Block cracking (over 50% of surface). • Patching in fair condition. • Moderate rutting or distortions (\leq ½" deep). 	Significant aging. Needs patching and resurfacing or reconstruction.
40: Very Poor	<ul style="list-style-type: none"> • Alligator cracking (over 25% of surface). • Severe distortions (over 2" deep). • Extensive patching in poor condition. • Potholes. 	Sever deterioration. Most likely needs reconstruction with extensive base repair.
20: Failed	<ul style="list-style-type: none"> • Severe distress with extensive loss of surface integrity. 	Failed. Needs total reconstruction.

B. Pavement Maintenance Plan

The completed PCR reports will provide the Township with a comparative assessment of each roadway section. GHA will prepare an initial report summarizing the field work, review the results of the report with Township staff, and go over rehabilitation strategies.

Finally, we will prepare a summary report of our findings which will allow for a strategic plan and effective cost projections to rehabilitate the Township's roadway system over a 10 year period, or longer, based on available and planned funding. Each year's planned roadway maintenance scope will be summarized based on an estimated cost value in the proposed year of maintenance which typically includes a percentage for engineering fees and a percentage for contingency value. Based on recent history in the construction industry, an inflation rate (again generally 3-5%) would also be applied to each subsequent year.

Compensation for Services

For the above noted services, GHA proposes to complete the work on a time-and-material (T&M) basis in accordance with the attached GHA Hourly Rates. For budgeting purposes, we provide the following cost estimate:

Services	Estimated Fee
A. Pavement Condition Review & Assessment	\$9,600.00
B. Pavement Maintenance Plan	\$5,600.00
Total Estimated Fee	\$15,200.00
Estimated Reimbursable Expenses	\$400.00
Estimated Fee + Reimbursables	\$15,600.00

Reimbursable expenses, including items such as vehicle usage, printing, messenger service, mileage, etc., will be billed direct to Ela Township without markup. We anticipate that reimbursable expenses will be less than \$400.00 for this project. Invoices will be submitted on a monthly basis and will detail services performed.

General Conditions

The delineated services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.


The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.

This Agreement, including all subparts and Attachment A, which is attached hereto and incorporated herein as the General Provisions of this Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

By signing below you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.

Submitted By:



Daniel J. Strahan, P.E., CFM

Senior Engineer

Ela Township

Accepted By:

Name: _____

Title: _____

Date: _____

Encl.: Attachment A
GHA Hourly Rates

**ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.
PROFESSIONAL SERVICES AGREEMENT**

1. Standard of Care. The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided. GHA will use reasonable care to comply with applicable codes and laws in effect at the time its services are provided.

2. Duration of Proposal. The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

3. Client Information. Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

4. Payment. Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

5. Instruments of Service. The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made, any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

6. Electronic Files. The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

7. Applicable Codes. The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

8. Utilities and Soils. When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.

9. Opinion of Probable Construction Costs. GHA's Scope of Basic Services may include the preparation of an opinion of probable construction costs. Client acknowledges that GHA has no control over the costs of labor, materials, or equipment, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Opinions of probable costs, shall be made on the basis of experience and qualifications applied to the project scope contemplated by this Agreement as well as information provided by Client (the accuracy and completeness of which GHA may rely upon), and represent GHA's reasonable judgment. Client accepts that GHA does not guarantee or warrant that proposals, bids, or the actual construction costs will not vary from opinions of probable cost prepared for the Client. GHA shall not be liable for cost differentials between the bid and/or actual costs and GHA's opinion of probable construction costs. Client agrees it shall employ an independent cost estimator if, based on its sole determination, it wants more certainty respecting construction costs,

10. Contractor's Work. Client agrees that GHA does not have control or charge of and is not responsible for construction means, methods, techniques, sequences or procedures, or for site or worker safety measures and programs including enforcement of Federal, State and local safety requirements, in connection with construction work performed by the Client or the Client's construction contractors. GHA is not responsible for the supervision and coordination of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators, suppliers, or any of their employees, agents and representatives of such workers, or responsible for any machinery, construction equipment, or tools used and employed by contractors and subcontractors. GHA has no authority or right to stop the work. GHA may not direct or instruct the construction work in any regard. In no event shall GHA be liable for the acts or omissions of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators or suppliers, or any persons or entities performing any of the work, or for failure of any of them to carry out their work as called for by the Construction Documents. The Client agrees that the Contractor is solely responsible for jobsite and worker safety and warrants that this intent shall be included in the Client's agreement with all prime contractors. The Client agrees that GHA and GHA's personnel and consultants (if any) shall be defended/indemnified by the Contractor for all claims asserted against GHA which arise out of the Contractor's or its subcontractors' negligence, errors or omissions in the performance of their work, and shall also be named as an additional insured on the Contractor's and subcontractors' general liability insurance policy. Client warrants that this intent shall be included in the Client's agreement with all prime contractors. If the responsible prime contractor's agreement fails to comply with the Client's intent then the Client agrees to assume the duty to defend and indemnify GHA for claims arising out of the Contractor's or subcontractors' negligence, errors or omissions in the performance of their work.

11. Contractor Submittals. Shop drawing and submittal reviews by GHA shall apply only to the items in the submissions that concern GHA's scope of Basic Services and only for the purpose of assessing if, upon successful incorporation in the project, they are generally consistent with the GHA's Instruments of Service. Client agrees that the Contractor is solely responsible for the submissions and for compliance with the Instruments of Service. Owner agrees that GHA's review and action in relation to the submissions does not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to jobsite or worker safety. GHA's consideration of a component does not constitute acceptance of an assembled item.

12. Hazardous Materials. Client agrees that GHA has no responsibility or liability for any hazardous or toxic materials, contaminants or pollutants.

13. Record Drawings. If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

14. Disputes. Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to \$50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA's liability to Client shall be limited to twelve months from the last invoice submitted to Client by GHA, regardless of payment by Client. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

15. Miscellaneous. Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.

GHA PROFESSIONAL SERVICES HOURLY RATE GUIDE:
2021

The following rates will remain in effect until December 31, 2021, at which time they are subject to an annual increase:

PRINCIPAL	\$ 179.00
CIVIL ENGINEER VI	\$ 167.00
CIVIL ENGINEER V	\$ 155.00
CIVIL ENGINEER IV	\$ 148.00
CIVIL ENGINEER III	\$ 139.00
CIVIL ENGINEER II	\$ 134.00
CIVIL ENGINEER I	\$ 122.00
LAND SURVEYOR IV	\$ 139.00
LAND SURVEYOR III	\$ 130.00
LAND SURVEYOR II	\$ 124.00
LAND SURVEYOR I	\$ 117.00
GIS PROFESSIONAL III	\$ 139.00
GIS PROFESSIONAL II	\$ 129.00
GIS PROFESSIONAL I	\$ 122.00
AICP II	\$ 119.00
ENVIRONMENTAL CONS. II	\$ 132.00
ENVIRONMENTAL CONS. I	\$ 122.00
ENGINEERING TECHNICIAN V	\$ 149.00
ENGINEERING TECHNICIAN IV	\$ 129.00
ENGINEERING TECHNICIAN III	\$ 119.00
ENGINEERING TECHNICIAN II	\$ 105.00
ENGINEERING TECHNICIAN I	\$ 78.00
ADMINISTRATIVE I	\$ 64.00

Services provided under this Agreement will be billed according to the rates in effect at the time services are rendered.

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July 30, 2021

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Mr. Will Stefaniuk
Ela Township Manager
1155 E. Route 22
Lake Zurich, IL 60047

Re: **Proposal for Engineering Services**
Year 19 MS4 Compliance
GHA Proposal No. 2021.M021C

Dear Mr. Stefaniuk:

Gewalt Hamilton Associates, Inc., (GHA) is pleased to submit our proposal for consulting services to assist Ela Township with its annual compliance monitoring to satisfy the National Pollution Discharge Elimination System (NPDES) MS4 Permit requirements.

I. Scope of Services

The following scope of services and corresponding fee are based on the requirements of the most current General NPDES Permit for discharges from small municipal separate storm sewer systems (General Permit No. ILR40), effective March 2016. Accordingly, we propose the following services:

A. Annual Report & Tracking

GHA will utilize the tracking information to prepare and submit the required Year 19 (March 1, 2021 – February 28, 2022) annual report to the IEPA by June 1, 2022. GHA will obtain signatures and coordinate the submittal to the IEPA electronically. The report will be uploaded to the MS4 website, www.gha-engineers.com/ms4, by June 1, 2022.

This task includes tracking the MS4's six (6) minimum control measures (MCM) which are used to assess and report the effectiveness of the Storm Water Management Program. Ela Township will provide an MS4 Tracking Summary to GHA at the end of the permit tracking period.

B. Illicit Discharge Detection and Elimination (IDDE)

GHA will conduct a dry-weather inspection of priority outfalls for the purpose of identifying potential illicit discharges. Outfalls will be assessed for maintenance needs and physical indicators of illicit discharges. Flowing outfalls will be assessed further for the presence of potential non-stormwater related discharge. The field results will be summarized in report form and submitted to the Township.

C. Post Construction Stormwater Management Inspections

GHA will assess approximately 20% of the Township's stormwater management facilities, including detention and retention basins, rain gardens and bioswales, and document observed erosion, seeding/re-seeding or slope stabilization needs. GHA will recommend remedial actions as appropriate. The stormwater management facilities will be evaluated for feasibility of retrofits. GHA will also add new facilities to the Township's inventory prior to performing the inspections.

GHA will inspect approximately 20% of the Township's streambanks for bank erosion, sediment accumulation, bank vegetation, and water quality. GHA will identify maintenance needs and recommend remedial actions as appropriate.

D. Good Housekeeping for Municipal Operations / SWPPP Preparation

GHA will prepare a Stormwater Management Pollution Prevention Plan (SWPPP) for the Township's Highway Department operations according to Illinois EPA requirements and standards. This will require one site visit to the Township facility to meet with staff, take photographs, and document the Highway Department standard operating procedures.

E. Public Education Presentation

GHA will perform one (1) presentation on the MS4 program at a regularly scheduled Board meeting.

II. Compensation for Services

Based upon the scope of services, GHA proposes a lump sum fee breakdown as shown below. Attached are our 2021 rates for your reference.

Year 19 MS4 Services	Cost
A. Annual Report (incl. tracking)	\$1,200.00
B. Illicit Discharge Detention & Elimination	\$2,000.00
C. Post-Construction Stormwater Mgmt. Insp.	\$1,600.00
D. Good Housekeeping / SWPPP Preparation	\$1,200.00
E. Public Education Presentation	\$400.00
Year 19 Fee	\$6,400.00

Reimbursable expenses, including items such as photos, postage, messenger services, printing, mileage, etc., will be billed to the Client without markup.

All services, including additional services requested and authorized by the Client and any additional permit documentation or services required for compliance by the Illinois EPA will be billed in accordance with the hourly rates in effect at the time services are rendered.

Invoices will be submitted on a monthly basis and will detail services performed.

III. Additional Services

Stormwater Management Program Plan Revisions

GHA anticipates that the Illinois EPA may require MS4 communities to update and revise their existing Stormwater Management Program Plan (SMPP) during Year 19 as it has been 5 years since last required. Should the Illinois EPA require communities to update their SMPP during Year 19, GHA will bill the *time and materials* required in accordance with the hourly rates in effect at the time services are rendered.

The following are not included in the scope of services, but can be provided for an additional fee if requested and authorized by the Client:

1. Meetings with public officials or agencies in addition to the annual public presentation.
2. Response to agency comments.
3. Updates to storm atlas.
4. Additional services required due to changes in Local, State, or Federal NPDES permit requirements made after acceptance of this proposal.

IV. General Conditions

The delineated services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

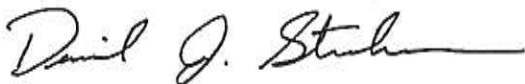
Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.

The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.

This Agreement, including all subparts and Attachment A, which is attached hereto and incorporated herein as the General Provisions of this Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

Should you have any questions or if we can be of additional assistance, please feel free to contact us. If our proposal is acceptable, please sign and return a copy to our office, indicating your acceptance of this Agreement in its entirety. We appreciate the opportunity to continue serving the Township.

Sincerely,
Gewalt Hamilton Associates, Inc.



Daniel J. Strahan, P.E., CFM
Senior Engineer
dstrahan@gha-engineers.com

AUTHORIZED BY:

Ela Township

Will Stefaniuk
Township Manager

Date

cc: Gloria Palmblad, Ela Township
Michael Warner, GHA

Encl.: Attachment A
GHA Hourly Rates

**ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.
PROFESSIONAL SERVICES AGREEMENT**

1. Standard of Care. The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided. GHA will use reasonable care to comply with applicable codes and laws in effect at the time its services are provided.

2. Duration of Proposal. The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

3. Client Information. Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

4. Payment. Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

5. Instruments of Service. The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made, any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

6. Electronic Files. The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

7. Applicable Codes. The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

8. Utilities and Soils. When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.

9. Opinion of Probable Construction Costs. GHA's Scope of Basic Services may include the preparation of an opinion of probable construction costs. Client acknowledges that GHA has no control over the costs of labor, materials, or equipment, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Opinions of probable costs, shall be made on the basis of experience and qualifications applied to the project scope contemplated by this Agreement as well as information provided by Client (the accuracy and completeness of which GHA may rely upon), and represent GHA's reasonable judgment. Client accepts that GHA does not guarantee or warrant that proposals, bids, or the actual construction costs will not vary from opinions of probable cost prepared for the Client. GHA shall not be liable for cost differentials between the bid and/or actual costs and GHA's opinion of probable construction costs. Client agrees it shall employ an independent cost estimator if, based on its sole determination, it wants more certainty respecting construction costs,

10. Contractor's Work. Client agrees that GHA does not have control or charge of and is not responsible for construction means, methods, techniques, sequences or procedures, or for site or worker safety measures and programs including enforcement of Federal, State and local safety requirements, in connection with construction work performed by the Client or the Client's construction contractors. GHA is not responsible for the supervision and coordination of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators, suppliers, or any of their employees, agents and representatives of such workers, or responsible for any machinery, construction equipment, or tools used and employed by contractors and subcontractors. GHA has no authority or right to stop the work. GHA may not direct or instruct the construction work in any regard. In no event shall GHA be liable for the acts or omissions of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators or suppliers, or any persons or entities performing any of the work, or for failure of any of them to carry out their work as called for by the Construction Documents. The Client agrees that the Contractor is solely responsible for jobsite and worker safety and warrants that this intent shall be included in the Client's agreement with all prime contractors. The Client agrees that GHA and GHA's personnel and consultants (if any) shall be defended/indemnified by the Contractor for all claims asserted against GHA which arise out of the Contractor's or its subcontractors' negligence, errors or omissions in the performance of their work, and shall also be named as an additional insured on the Contractor's and subcontractors' general liability insurance policy. Client warrants that this intent shall be included in the Client's agreement with all prime contractors. If the responsible prime contractor's agreement fails to comply with the Client's intent then the Client agrees to assume the duty to defend and indemnify GHA for claims arising out of the Contractor's or subcontractors' negligence, errors or omissions in the performance of their work.

11. Contractor Submittals. Shop drawing and submittal reviews by GHA shall apply only to the items in the submissions that concern GHA's scope of Basic Services and only for the purpose of assessing if, upon successful incorporation in the project, they are generally consistent with the GHA's Instruments of Service. Client agrees that the Contractor is solely responsible for the submissions and for compliance with the Instruments of Service. Owner agrees that GHA's review and action in relation to the submissions does not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to jobsite or worker safety. GHA's consideration of a component does not constitute acceptance of an assembled item.

12. Hazardous Materials. Client agrees that GHA has no responsibility or liability for any hazardous or toxic materials, contaminants or pollutants.

13. Record Drawings. If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

14. Disputes. Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to \$50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA's liability to Client shall be limited to twelve months from the last invoice submitted to Client by GHA, regardless of payment by Client. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

15. Miscellaneous. Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.

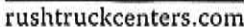
GHA PROFESSIONAL SERVICES HOURLY RATE GUIDE:
2021

The following rates will remain in effect until December 31, 2021, at which time they are subject to an annual increase:

PRINCIPAL	\$ 179.00
CIVIL ENGINEER VI	\$ 167.00
CIVIL ENGINEER V	\$ 155.00
CIVIL ENGINEER IV	\$ 148.00
CIVIL ENGINEER III	\$ 139.00
CIVIL ENGINEER II	\$ 134.00
CIVIL ENGINEER I	\$ 122.00
LAND SURVEYOR IV	\$ 139.00
LAND SURVEYOR III	\$ 130.00
LAND SURVEYOR II	\$ 124.00
LAND SURVEYOR I	\$ 117.00
GIS PROFESSIONAL III	\$ 139.00
GIS PROFESSIONAL II	\$ 129.00
GIS PROFESSIONAL I	\$ 122.00
AICP II	\$ 119.00
ENVIRONMENTAL CONS. II	\$ 132.00
ENVIRONMENTAL CONS. I	\$ 122.00
ENGINEERING TECHNICIAN V	\$ 149.00
ENGINEERING TECHNICIAN IV	\$ 129.00
ENGINEERING TECHNICIAN III	\$ 119.00
ENGINEERING TECHNICIAN II	\$ 105.00
ENGINEERING TECHNICIAN I	\$ 78.00
ADMINISTRATIVE I	\$ 64.00

Services provided under this Agreement will be billed according to the rates in effect at the time services are rendered.

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3441 Gatlin Dr
Springfield, IL 62707
(217) 523-5631

Retail Sales Order

RTC S-120 IL-1/14



rushtruckcenters.com

Rush Truck Center, Springfield

3441 Gatlin Dr
Springfield, IL 62707
(217) 523-5631

Retail Sales Order

1. **Parties to Order; Definitions.** As used in this Retail Sales Order ("Order"), the terms: (a) "Dealer" shall mean the Rush Dealer identified at the top of the first page of this Order; (b) "Customer" shall mean the Customer identified on the first page of this Order; (c) "Manufacturer(s)" shall mean the entity or entities that manufactured the Product(s), it being understood by Customer that Dealer is in no respect the agent of Manufacturer(s); and (d) "Product(s)" shall mean the new and/or used vehicle or other components, accessories or products, which are being purchased by Customer, as set forth in this Order.

2. WARRANTY DISCLAIMERS AND LIMITATIONS

NEW PRODUCTS – MANUFACTURER WARRANTIES ONLY. Any warranties on any new Product(s) sold under this Order are limited only to any printed Manufacturers' warranties delivered to Customer with the Product(s). EXCEPT FOR ANY SUCH WARRANTIES MADE BY MANUFACTURERS, THE PRODUCT(S) ARE SOLD WITHOUT ANY OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, EACH OF WHICH IS EXPRESSLY DISCLAIMED.

USED PRODUCTS – NO WARRANTIES. All used Product(s) sold under this Order are sold on an "AS IS, WHERE IS" basis, without any warranties by Dealer, provided that Products that are sold by Dealer as "Certified Pre-Owned" are subject to the express written terms and conditions of the Dealer's certified pre-owned program, EXCEPT FOR ANY MANUFACTURERS' WARRANTIES THAT MAY STILL BE IN EFFECT, ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ARE EXPRESSLY DISCLAIMED.

LIMITED WARRANTY ON SERVICES. Dealer warrants that all services performed by Dealer for Customer in conjunction with the sale of the Product(s), including if applicable installation, upfitting and conversion services ("Services"), will be performed in a good and workmanlike manner ("Services Warranty"). The Services Warranty is valid for a period of ninety (90) days from the date the Product(s) is delivered to Customer. Customer's sole and exclusive remedy, and Dealer's entire liability, under the Services Warranty is the repair of any nonconforming portion of the Services. DEALER PROVIDES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, CONCERNING ITS SERVICES. The Services Warranty is strictly limited to Services performed by Dealer for Customer. Dealer does not warrant any services provided by any third-party, including but not limited to installation, upfitting or conversion services. Any warranties are solely those that are provided by the third-party service provider.

NO OTHER WARRANTIES. EXCEPT AS SET FORTH ABOVE, DEALER EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED.

3. **Reappraisal of Trade-In Vehicle.** If the motor vehicle which has been traded in ("Trade-In Vehicle") as a part of the consideration for the Product(s) ordered hereunder is not to be delivered to Dealer until delivery to Customer of the Product(s), the Trade-In Vehicle shall be reappraised at that time and such reappraised value shall determine the allowance made for the Trade-In Vehicle. If the reappraised value is lower than the original allowance shown on the front of this Order, Customer may, if dissatisfied, cancel this Order.

4. **Delivery of Trade-In Vehicle by Customer; Customer Warranty of Title.** Customer agrees to deliver to Dealer satisfactory evidence of title to the Trade-In Vehicle at the time of delivery of the Trade-In Vehicle to Dealer. Customer warrants the Trade-In Vehicle to be Customer's property free and clear of all liens and encumbrances.

5. **Delay or Failure in Delivery; Limitation of Dealer Liability.** Dealer shall not be liable for failure to deliver or delay in delivering any Product(s) covered by this Order where such failure or delay is due, in whole or in part, to any cause beyond the reasonable control, or is without the gross negligence or intentional misconduct, of Dealer. Examples of causes beyond Dealer's reasonable control include, but are not limited to, Manufacturers' delay or failure to deliver Product(s) for any reason, earthquake, hurricane or other natural disaster, fire, war, terrorist act, labor dispute, strike, etc.

6. **Liability for Taxes.** The price for the Product(s) specified on the face of this Order includes reimbursement to Dealer for federal excise taxes paid, but does not include sales or use taxes or occupational taxes based on sales volume (federal, state or local) unless expressly so stated. Customer assumes and agrees to pay, unless prohibited by law, any such sales or use or occupational taxes imposed on or applicable to the transaction covered by this Order, regardless of which party may have primary tax liability thereof.

7. **Customer's Deposit.** Any Customer's deposit, whether cash or Trade-In Vehicle, shall not be refunded except due to Dealer's failure to deliver the Product(s).

8. **Risk of Loss; Insurance.** Customer shall assume all risk of loss relating to the Product(s) at the time Customer receives possession of the Product(s), or at the time Customer receives title to the Product(s) if title is conveyed before Customer receives possession. Customer shall obtain insurance for the Product(s) that will be in effect at the time Customer takes possession of the Product(s), or at the time Customer receives title to the Product(s) if title is conveyed before the Customer receives possession. Dealer shall have no responsibility or liability related to the Product(s) after Customer receives either possession or title to the Product(s).

9. **Governing Law; Venue; Time to Commence Action.** Except to the extent that the laws of the United States may apply or otherwise control this Order, the rights and obligations of the parties hereunder shall be governed by, and construed and interpreted in accordance with, the laws of the state in which Dealer is located, without regard to conflict of law principles. The mandatory venue for any claim, litigation, civil action or any other legal or administrative proceeding ("Action") involving any controversy or claim between or among the parties to this Order, is the state in which Dealer is located. Customer has one (1) year from the accrual of any cause of action arising from the purchase of the Product(s) to commence an Action against Dealer.

10. **Limitation of Damages.** Customer agrees that in the event of any Action brought by Customer against Dealer, Customer shall not be entitled to recover any incidental or consequential damages as defined in the Uniform Commercial Code, including but not limited to indirect or special damages, loss of income or anticipated profits, or down-time, or any punitive damages.

11. **Fees and Expenses of Actions.** In any Action, whether initiated by Dealer or Customer, where the Customer has a right, pursuant to statute, common law or otherwise, to recover reasonable attorneys' fees and costs in the event it prevails, Customer agrees that Dealer shall have the same right to recover reasonable attorneys' fees and costs incurred in connection with the Action in the event that Dealer prevails.

12. **Execution and Delivery by Electronic Transmission.** If this Order or any document executed in connection with this Order is delivered by facsimile, email or similar instantaneous electronic transmission device pursuant to which the signature of or on behalf of such party can be seen, such execution and delivery shall be considered valid, binding and effective for all purposes as an original document. Additionally, the signature of any party on this Order transmitted by way of a facsimile machine or email shall be considered for all purposes as an original signature. Any such faxed or emailed document shall be considered to have the same binding legal effect as an original document. At the request of Dealer, any faxed or emailed document shall be re-executed by Customer in an original form.

13. **Waiver; Severability.** No waiver of any term of this Order shall be valid unless it is in writing and signed by Dealer's authorized representative. If any provision or part of any provision of this Order shall be deemed to violate any applicable law or regulation, such invalid provision or part of a provision shall be inapplicable, BUT the remaining part of that provision and the remainder of the Order shall continue to be binding and enforceable.

14. **No Broker; Manufacturer Incentives.** If at any time Dealer determines that the Customer intends to engage in the resale of vehicles for profit, where such resale is not in conjunction with further manufacturing, Dealer reserves the right to cancel this Order. Certain manufacturer incentives are intended to be used for retail customers at the location as identified by the Customer in this Order. Customer represents that they will register the vehicle with their state motor vehicle department and are not purchasing this vehicle with the intent to resell/export the vehicle, except where such resale is in conjunction with further manufacturing. If at any time Dealer determines that the foregoing representations are not true, Dealer has the right to seek repayment of any manufacturer incentives that are paid.

15. **Communication Consent.** Dealer and any other owner or servicer of this account may use any information Customer gives Dealer, including but not limited to email addresses, cell phone numbers, and landline numbers, to contact Customer for purposes related to this account, including debt collection and marketing purposes. In addition, Customer expressly consents to any such contact being made by the most efficient technology available, including but not limited to, automated dialing equipment, automated messages, and prerecorded messages, even if Customer is charged for the contact.

Customer Initial _____

15

2021 Knox Park Playground Equipment and Installation Project

Bid Results								
Bid Item	Quantity	Play Illinois	Hacienda Landscaping	Ostrander Landscaping	Team REIL	Playground Safe	Misfits Construction Company	
Playground 1 2-5 Area Playground Equipment Cost	1	\$17,667.00	\$28,000.00	\$24,680.00	\$24,999.00	\$26,250.00	\$30,000.00	
Playground 1 2-5 Area Surface Material Cost	1	\$5,208.00	\$2,160.00	\$1,200.00	\$1,750.00	\$4,000.00	\$9,000.00	
Playground 1 Installation Cost	1	\$9,531.00	\$12,400.00	\$9,588.00	\$10,750.00	\$14,700.00	\$65,000.00	
Playground 1 Total Cost		\$32,406.00	\$42,560.00	\$35,468.00	\$37,499.00	\$44,950.00	\$104,000.00	
Playground 2 5-12 Area Playground Equipment Cost	1	\$39,259.00	\$42,046.00	\$49,225.00	\$51,999.00	\$47,250.00	\$40,000.00	
Playground 2 5-12 Area Surface Material Cost	1	\$4,750.00	\$4,140.00	\$3,600.00	\$4,250.00	\$9,000.00	\$9,000.00	
Playground 2 Installation Cost	1	\$22,841.00	\$16,000.00	\$19,753.00	\$22,500.00	\$34,300.00	\$95,000.00	
Playground 2 Total Cost		\$66,850.00	\$62,186.00	\$72,578.00	\$78,749.00	\$90,550.00	\$144,000.00	
Total Bid Cost		\$99,256.00	\$104,746.00	\$108,046.00	\$116,248.00	\$135,500.00	\$248,000.00	