



**Clerk's Office
Lucy A. Proity**

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BOARD MEETING

Thursday, July 8, 2021 – 7:00 P.M.
Ela Town Hall 1155 E.
Route 22, Lake Zurich, IL.

MEETING MINUTES

Approved August 12, 2021

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 1:00 p.m. on July 8, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. **Call to Order:** Supervisor Palmblad called the July 8, 2021, Ela Township Board Meeting to order at 7:04 p.m.
2. **Board Roll Call:** Present were Supervisor Palmblad, Clerk Prouty, Trustees Sikes, Ufodike, and Wilhoit, Township Manager Stefaniuk, Highway Superintendent DePouw. Trustee Bowman and Assessor Barrington were absent.
3. **Pledge of Allegiance:** Supervisor Palmblad led the board in the Pledge of Allegiance.
4. **Public Comments:** At this time, we welcome any public comments, three minutes a piece or a total fifteen minutes. There were no public comments.
5. **Award Township Scholarships to the following students:**
Anthony Enciso - Quincy University
Ginger Mirabelli - St. Louis University.
Rinna Kim - Michigan University
Madeleine Lawler - University of Southern California
Kate Wisnionski, - University of Kentucky
Vincent Petropoulos - Harper Community College.
6. **Approval of Board meeting minutes of June 10, 2021:**
A motion by Trustee Sikes and seconded by Trustee Ufodike to approve the meeting minutes of June 10, 2021, with any corrections or additions. There were no corrections or additions. Motion passed 4 to 0. Trustee Bowman was absent.

7. Approval of Special Board meeting minutes of June 18, 2021:

A motion by Trustee Wilhoit and seconded by Trustee Ufodike to approve the Special Board meeting minutes of June 18, 2021. Motion passed 4 to 0. Trustee Bowman was absent.

8. Committee Meeting Minutes – accept meeting minutes from COW (6/30) –Youth Committee () - Senior Committee () - Communication Committee () - Community Family Service () – Park Committee (6/15) – Cemetery ():

A motion by Trustee Sikes and seconded by Trustee Wilhoit to accept the Committee meeting minutes: Cow (6/30). Motion passed 3 to 0. Trustee Ufodike abstained. Trustee Bowman was absent.

9. Approval of Board Audit from 6/7/2021 to 7/2/2021:

Clerk Prouty read the board audit.

| | |
|---------------------------------|---------------|
| TOTAL GENERAL TOWN FUND----- | \$ 31,804.57 |
| TOTAL GENERAL ASSISTANCE----- | \$ 828.09 |
| TOTAL GENERAL ROAD FUND----- | \$ 8,813.86 |
| TOTAL PERMANENT ROAD FUND----- | \$ 10,555.07 |
| TOTAL PARK MAINTENCE FUND----- | \$ 11,947.68 |
| TOTAL CEMETERY MAINTENACE ----- | \$ 166.17 |
| TOTAL PAYROLL----- | \$144,980.40 |
| TOTAL OF ALL FUNDS----- | \$ 209,095.84 |

A motion by Trustee Ufodike and seconded by Trustee Sikes to authorize the payment of the Board Audit (06/07/2021 to 07/02/2021 of \$ 209,095.84) Motion passed 4 to 0. Trustee Bowman was absent.

10. Monthly Updates from Elected Officials, Department Heads& Township Manager (Senior – Social Work – Youth –Highway -Bus):

Supervisor Report: Supervisor Palmblad was excited to announce the Historic Walk around the Lake, created by the Ela Historic Society.

Clerk Report: None at this time.

Township Manager Report:

Report will be attached to the minutes. Bid opening for 2021 parking lot improvement is July 15, 2021. The Township Manager is in the process of hiring personnel in multiple departments. Knox Park surveys were sent out June 18, 2021. Township Manager Stefaniuk also wanted to welcome Community Family Services Director Sara Marx.

Trustees:

Bowman: Absent

Sikes: Wanted to welcome Sara Marx.

Ufodike: A Community Center Committee meeting will be scheduled for July 14, 2021.

Wilhoit: Welcome to Sara Marx, a Community Family Services Committee meeting will be scheduled in the upcoming weeks.

Senior and Youth Director:

Director Dillon was absent, but her report and the Youth Director report will be attached to the minutes.

Highway Superintendent:

Report will be added to the minutes. Highway Superintendent DePouw has met with John Lobaito of North Barrington to discuss future maintenance. The Highway Department has received two very good candidates for employment. Superintendent wanted the Board to know that he has learn to run the striping machine.

Assessor Report: Assessor Barrington was absent but sent in his report. He expects Ela assessment notices to go out at the end of July. The real estate market has been strong but not across the board. They have made corrections and added new properties and permit work. Everyone will receive roughly a 1 percent adjustment across the board.

Social Worker: Sara Marx had no report, she wanted to thank the Supervisor and board for hiring her.

OLD BUSINESS:

NEW BUSINESS:

11. **Intergovernmental Agreement with Cuba Township Road District:** consideration & possible action to approve IGA with Cuba Township Road District for the use of shared equipment
12. **Intergovernmental Agreement with Fremont Township Road District:** consideration & possible action to approve IGA with Fremont Township Road District for the use of shared equipment
13. **Intergovernmental Agreement with Village of Grant Township Road District:** consideration & possible action to approve IGA with Grant Township Road District for the use of shared equipment
14. **Intergovernmental Agreement with Libertyville Township Road District:** consideration & possible action to approve IGA with Libertyville Township Road District for the use of shared equipment
15. **Intergovernmental Agreement with Vernon Township:** consideration & possible action to approve IGA with Vernon Township for the use of shared equipment
16. **Intergovernmental Agreement with Village of Hawthorn Woods:** consideration & possible action to approve IGA with Village of Hawthorn Woods for the use of shared equipment
17. **Intergovernmental Agreement with Village of Lake Zurich:** consideration & possible action to approve IGA with Village of Lake Zurich for the use of shared equipment
18. **Intergovernmental Agreement with Wauconda Township Road District:** consideration & possible action to approve IGA with Wauconda Township Road District for the use of shared equipment

A motion by Trustee Sikes and seconded by Trustee Wilhoit to approve all the 8 IGA's (11 thru 18 on agenda) as presented with an amendment of the original document on agendum #12 Fremont Township IGA- to add road district. Motion passed 4 to 0. Trustee Bowman was absent.

19. **Replacement Compressor for second floor of Ela Historical:** consideration & possible action to approve the purchase of compressor from Sherman Mechanical at a cost not to exceed \$1849.00. A motion by Trustee Wilhoit and seconded by Trustee Ufodike to approve the purchase of a compressor from Sherman Mechanical for the second floor of the Historic Museum at a cost not to exceed \$1849.00. Motion passed 4 to 0. Trustee Bowman was absent.

- 20. **2021 Summer Newsletter – consideration to approve the 2021 Summer Newsletter:**
 A motion by Trustee Sikes and seconded by Trustee Wilhoit to approve 2021 Summer Newsletter.
 Motion passed 4 to 0. Trustee Bowman was absent.
- 21. **Closed Executive Session:** None needed at this time.
- 22. **Consideration and possible action on items discussed in closed session:** None at this time
- 23. **Adjourn:** A motion by Trustee Wilhoit and seconded by Trustee Ufodike to adjourn at 7:46 P.M.
 Motion passed 4 to 0. Trustee Bowman was absent.

Ela Township

July 6, 2021

Lucy A. Prouty

Supervisor Gloria M. Palmblad **Clerk** Lucy A. Prouty **Assessor** John Barrington
Trustee Larry Bowman **Trustee** Joel Sikes **Trustee** Tosi Ufodike **Trustee** Laurie Wilhoit