



Clerk's Office
Lucy A. Prouty

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BOARD MEETING

Thursday, August 12, 2021 - 7:00 P.M.

1155 E. Route 22, Lake Zurich, IL

Approved September 9, 2021

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on August 12, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the August 12, 2021 Ela Township Board Meeting to order at 7:01p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Trustees Bowman, Sikes, Ufodike, and Wilhoit. Present via Zoom were Township Manager Stefaniuk, Highway Superintendent DePouw, and Assessor Barrington. Trustee Sikes was absent and will join the executive session by phone later.
3. Pledge of Allegiance: Supervisor Palmblad led the Board in the Pledge of Allegiance.
4. Public Comments: At this time we welcome any public comments not pertaining to the following Agenda. Three minutes a piece or a total of fifteen minutes. There were no public comments.
5. Approval of Board meeting minutes of July 8, 2021
A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the meeting minutes of July 8, 2021, with any additions or corrections. Motion passed 4 to 0. Trustee Bowman abstained. Motion passed 3 to 0. One abstention, and there were no corrections or additions. Trustee Sikes was absent.
6. Approval of Special Board meeting minutes of July 28, 2021
A motion by Trustee Bowman and seconded by Supervisor Palmblad to approve the Special Board meeting minutes of July 28, 2021. Trustee Bowman abstained. Motion passed 3 to 0. One abstention, and Trustee Sikes was absent.
7. Committee Meeting Minutes – accept meeting minutes from COW (7/28) –Community Center Committee (7/14) - Communication Committee (7/27) - Community Family Service () – Park Committee (6/15, 7/20)– Highway – (7/1) - Cemetery ()

A motion by Trustee Ufodike and seconded by Trustee Bowman to accept the Committee meeting minutes as listed above, with dates behind the meeting name. Motion passed 4 to 0. Trustee Sikes was absent.

8. Approval of Board Audit from 7/3/2021 to 8/9/2021

Clerk Prouty read the board Audit.

<u>TOTAL GENERAL TOWN FUND</u> -----	\$ 75,702.42
<u>TOTAL GENERAL ASSISTANCE FUND</u> -----	\$ 1,500.00
<u>TOTAL GENERAL ROAD FUND</u> -----	\$ 8,778.14
<u>TOTAL PERMANENT ROAD FUND</u> -----	\$ 21,547.62
<u>TOTAL PARK MAINTENANCE FUND</u> -----	\$ 42,972.79
<u>TOTAL CEMETERY MAINTENANCE FUND</u> -----	\$ 590.49
<u>TOTAL PAYROLL</u> -----	\$ 141,656.02

TOTAL OF ALL FUNDS -----\$ 292,747.48

A Motion by Trustee Bowman and seconded by Trustee Ufodike to approve the Board Audit (07/03/2021 to 08/09/2021) Total of all funds \$292,747.48. Motion passed 4 to 0. Trustee Sikes was absent.

9. Monthly Updates from Elected Officials, Department Heads & Township Manager (Senior – Social Work – Youth – Highway – Bus)

Supervisor Report: Taste of the Town is August 15th at Paulus Park from 3 p.m. to 7 p.m. Lake County Phase 1 Engineering study on railroad crossing at Quentin and Old McHenry, with the possibility of putting crossing underground. Virtual open house is planned for the fall.

Clerk Report: According to Lake County, the Consolidated Primary Election will be moved from March to June 28, 2022.

Township Manager Report:

The full report will be attached to the minutes.

Some highlights:

Going back to COVID-19 precautions as presented by Center (CDC) for disease control.

All IGA's are completed,

Parking lot bids and playground bids are completed.

Trustees Report:

Bowman: Bids for the playground equipment are in.

Sikes: Absent.

Ufodike: September 15th, Senior Committee meeting.

Wilhoit: This month Laurie attended Unplugged Fest at Paulus Park in Lake Zurich with Susan Dillon. Great event and they signed up 3 new 55+ members and promoted services of the Township. Laurie volunteered at Deer Park's National night out for residents. Met and mingled with many residents. Laurie attended welcome reception for Long Grove's new village administrator Greg Johnson. Trustee Wilhoit will be having our first Community Family Services meeting on August 18 at 8:30 a.m.

Assessor Report: Assessments have been published. We have a final filing deadline on Monday August 23 for those who feel they are over assessed. You can view your property record card, review comparable's generate grids, and find step by step instructions on how to appeal

at www.IMSLake.org. Lake County requires all exemption and appeals to be filed electronically. Reach out if you need assistance. We have already helped over 500 residents file their appeals and exemptions online. I will also be doing an overview of the assessment notice and tax bill with Lake County Treasurer Holly Kim, County Board member Catherine Sbarra and Senator Dan McConchie Monday, August 16th at 5 p.m. via Zoom and Facebook live. All overtime should be down this year.

Highway Superintendent Report:

Report will be attached to the minutes.

July 6 completed a large drainage project on Pine Lake Circle for the Village of Kildeer.

Repaired two storm sewer basins at the Community Center.

Repaired two storm basins at Town Hall, and now the parking lot is ready for milling and resurfacing.

Senior and Youth Report:

Teen club will not start until second semester. District 95 is going to furnish bus transportation for the Teen Club when this program begins next semester.

Social Worker Report:

Report will be attached to the minutes.

Social Worker Sara Marx has been in the process of interviewing for two part-time Administrative Coordinators. She has been busy with lending closet and referrals.

OLD BUSINESS: None

NEW BUSINESS:

10. Fox Valley Audio Video – consideration and possible action to approve the purchase of five concession stand cameras and equipment in an amount not to exceed \$3,325.00 plus 10% contingency
A motion by Trustee Bowman and seconded by Trustee Ufodike to approve the purchase of five concession stand cameras and equipment in an amount not to exceed \$3,335.00 plus 10 % contingency. Motion passed 4 to 0. Trustee Sikes was absent.
11. Fox Valley Audio Video – consideration and possible action to approve the purchase of four cameras and DVR storage for Town Hall in an amount not to exceed \$2,635.00 plus 10% contingency.
A motion by Trustee Wilhoit and seconded by Trustee Bowman to approve the purchase of four cameras and a DVR storage for the Town Hall in an amount not to exceed \$2,635.00 plus 10% contingency. Motion passed 4 to 0. Trustee Sikes was absent.
12. Proposal for Engineering Services of Roadway Pavement Assessment – consideration and possible action to approve the Proposal from Gewalt Hamilton to provide Engineering Services for Ela Township’s Roadway Pavement Assessment in an amount not to exceed \$15,600.00 plus 10% contingency.
A motion by Trustee Wilhoit and seconded by Trustee Bowman to approve the engineering services of Roadway Pavement Assessment- and approve the proposal from Gewalt Hamilton to provide Engineering services for Ela Township’s Roadway Pavement Assessments in an amount not to exceed \$15,600.00 plus 10 % contingency. Motion passed 4 to 0. Trustee Sikes was absent.
13. Proposal for Engineering Services Year 19 MS4 Compliance – consideration and possible action to approve the Proposal from Gewalt Hamilton to provide Engineering Services Year 19 MS4 Compliance in an amount not to exceed \$6,400 plus 10% contingency.
A motion by Trustee Bowman and seconded by Trustee Ufodike to approve the proposal from Gewalt Hamilton to provide Engineering Services Year 19 MS4 Compliance in an amount not to exceed \$6,400.00 plus 10% contingency. Motion passed 4 to 0. Trustee Sikes was absent.

14. 2023 International Dump Truck – consideration and possible action to approve the purchase of one 2023 International Dump Truck per specifications from Bonnell Industries, in an amount, not to exceed \$190,558.00

A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the purchase of one 2023 International Dump Truck per specifications from Bonnell Industries in an amount not to exceed \$190,558.00. Motion passed 4 to 0. Trustee Sikes was absent.

15. 2021 Knox Park playground equipment and installation Project –consideration and possible action to approve the purchase of and installation of replacement of playground equipment at Knox Park from Play Illinois, LLC for an amount not to exceed \$99,356.00.

A motion by Trustee Bowman and seconded by Supervisor Palmblad to approve the purchase of and installation of replacement playground equipment at Knox Park from Play Illinois LLC. for an amount not to exceed \$99,356.00. Motion passed 4 to 0. Trustee Sikes was absent.

16. Closed Executive Session

A motion by Trustee Bowman and seconded by Trustee Ufodike to enter into closed executive session at 7:58 p.m. for the purpose of minutes, personnel, pending litigation, and land acquisition. Trustee Sikes will join us via phone. Motion passed 4 to 0.

A motion by Trustee Bowman and seconded by Trustee Wilhoit to come out of closed executive session at 8:46 p.m. Motion passed 4 to 0. Trustee Sikes was absent.

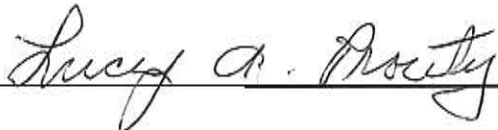
17. Consideration and possible action on items discussed in closed session.

A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve what was directed in closed executive session. Motion passed 4 to 0.

18. Adjourn:

A motion by Trustee and seconded by Trustee to adjourn at 8:48 p.m. Motion passed 4 to 0. Trustee Sikes was absent

Ela Township



August 9, 2021