



**Clerk's Office**  
**Lucy A. Prouty**

**Town Hall:** 1155 East Route 22 • Lake Zurich, IL 60047  
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## **BOARD MEETING**

**Ela Township 1155 E. Route 22, Lake Zurich**  
**Thursday, September 9, 2021 – 7:00 P.M.**

## **MEETING MINUTES**

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on September 9, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the September 9, 2021 Ela Township Board meeting to order at 7:02 p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manger Stefaniuk, Trustees Bowman, Sikes, Ufodike, and Wilhoit. Also present were Assessor Barrington. (arrived at 7:06 p.m.), Highway Superintendent DePouw, Community Programs Director Dillon and Community Family Services Director Marx.
3. Pledge of Allegiance: Supervisor Palmblad led the Board in the Pledge of Allegiance.
4. Public Comments: At this time, we welcome any public comments, 3 minutes a piece or total 15 minutes. No audience and no comments.
5. Approval of Board Meeting Minutes of August 12, 2021:  
A motion by Trustee Bowman and seconded by Trustee Ufodike to approve the meeting minutes with any corrections or additions. There were no additions or corrections. Motion passed 4 to 0. Trustee Sikes abstained.
6. Committee Meeting Minutes: Accept meeting minutes from COW () – Community Center Committee () - Communication Committee (8/31) - Community Family Services (8/18) – Park Committee (7/20)– Highway – (8/2, 9/2) - Cemetery ()  
A motion by Trustee Sikes and seconded by Trustee Wilhoit to accept the committee meetings minutes of - Communications (8/31), Family Services (8/18), Parks (7/20), Highway-(8/02). Motion passed 5 to 0.

7. Approval of Board Audit from 8/9/2021 to 9/3/2021  
Clerk Read the Board Audit.

<u>TOTAL GENERAL TOWN FUND</u> -----	\$ 30,421.29
<u>TOTAL GENERAL ASSISTANCE FUND</u> -----	\$ 0.00
<u>TOTAL GENERAL ROAD FUND</u> -----	\$ 7,674.30
<u>TOTAL PERMANENT ROAD FUND</u> -----	\$ 11,744.47
<u>TOTAL PARK MAINTENANCE FUND</u> -----	\$ 6,917.99
<u>TOTAL CEMETERY MAINTENANCE FUND</u> -----	\$ 14,600.52
<u>TOTAL PAYROLL</u> -----	\$ 144,142.14

TOTAL ALL FUNDS-----\$ 215,500.71

A motion by Trustee Bowman and seconded by Trustee Ufodike to approve the board audit as presented. Motion passed 5 to 0.

8. Monthly Updates from Elected Officials, Department Heads & Township Manager  
(Senior – Social Work – Youth –Highway – Bus)

Supervisors Report:

Rock the Block is taking place this Saturday in downtown Lake Zurich from 5:00 p.m. to 11:00 p.m.

Clerk Report: When you are giving an oral report at the meeting and if you want it in the minutes, would you please give me a copy. LIHEAP (Low Income Home Energy Assistance Program) is open for everyone at the Town Hall.

Township Manager Report:

New security system installed. Green Electric Aggregation program letters have been sent out. Parking lot improvements at Town Hall are completed. Knox Park playground equipment bid has been awarded, and the equipment has been ordered but is delayed by 2-3 weeks. The rest of his report will be attached to the minutes

Trustee Reports:

Bowman: Parks Committee will meet on September 21, 2021 at 8:30 a.m.

Sikes: September 11, 2021 the first Annual Kids Health and Safety Fair will be held at the Foglia YMCA from 9:30 a.m. to 12:30 p.m. presented by Rep. Chris Bos and Senator Dan McConchie.

Ufodike: Senior Committee will meet on September 15, 2021 at 8:30 a.m.

Wilhoit: The Community Family Services report lists all the notes from their meeting. Wanted to let the Board know that they are thinking of purchasing a database and rebranding the department. The next Community Family Services meeting is on September 22, 2021. Hawthorn Woods is hosting a Family Fun Fest on Saturday September 25, 2021 from 10:00 a.m. to 12:00 p.m. Long Grove is hosting their annual Apple Fest September 24-26, 2021.

Community Center Report: Youth Coordinator Cacciatore's report will be added to the minutes. Community Programs Director Dillon announced that her recently hired Chef resigned due to some misunderstanding about her job description.

Assessor Barrington Report: There have been 1100 appeals this year, and quite a few have been resolved in the Assessor's office.



Highway Superintendent DePouw Report: The rest of his report will be attached to the minutes. 2021 Ela Road paving project for this year is on the agenda for approval. The vacant Highway laborer position has been filled. Roof repairs have been completed to the main Highway Department building.

Community Family Services Director Marx Report: Her report will be attached to the minutes.

OLD BUSINESS: None at this time.

NEW BUSINESS:

9. Arrow Road Construction Company: Consideration and possible action to approve Gewalt Hamilton's recommendation to award the 2021 Road Program to Arrow Road Construction Company in the amount of \$386,430.78, which now includes the partial addition of W. Ridge Rd., plus 10% contingency. A motion by Trustee Bowman and seconded by Trustee Sikes to approve Gewalt Hamilton's recommendation to award the 2021 Road Program to Arrow Road Construction Co. in the amount of \$386,430.78, which now includes the partial addition of W. Ridge Rd., plus 10% contingency. Motion passed 5 to 0.
10. Closed Executive Session: A motion by Trustee Ufodike and seconded by Trustee Sikes to enter into closed executive session at 7:45 p.m. Motion passed 5 to 0.  
  
A motion by Trustee Bowman and seconded by Trustee Sikes to come out of closed executive session at 8:11 p.m. Motion passed 5 to 0.
11. Consideration and possible action on items discussed in closed session  
First Motion: A motion by Trustee Bowman and seconded by Trustee Sikes to approve what was directed in closed session. The motions will be written out in Executive Minutes until they are approved and released. Motion passed 5 to 0.  
  
Second Motion: A motion by Trustee Bowman and seconded by Trustee Sikes to approve what was directed in closed session. Supervisor Palmblad abstained. Motion passed 4 to 0.
12. Adjournment: A motion by Trustee Bowman and seconded by Trustee Ufodike to adjourn the September 9, 2021 Ela Township Board Meeting at 8:14 p.m.

Ela Township

September 9, 2021



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**Supervisor** Gloria M. Palmblad      **Clerk** Lucy A. Prouty      **Assessor** John Barrington  
**Trustee** Larry Bowman      **Trustee** Joel Sikes      **Trustee** Tosi Ufodike      **Trustee** Laurie Wilhoit