



Clarks's Office
Lucy A. Prouty

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BOARD MEETING
Thursday, October 14, 2021
7:00pm – BOARD MEETING

Meeting Minutes
Approved November 11, 2021

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on October 14, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Trustee Bowman called the October 14, 2021 Ela Township Board meeting to order at 7:03 p.m.
2. Board Roll Call: Present were Trustee Bowman, Trustee Sikes, Trustee Ufodike, Trustee Wilhoit, Township Manager Stefaniuk, Community Family Services Director Marx, and Highway Superintendent De Pouw. Supervisor Palmblad, Clerk Prouty and Community Programs Director Dillon were absent.
3. Pledge of Allegiance – led by Girl Scout Troop #1930
4. Display of Peace Quilt–description provided by Girl Scout Troop #1930
5. Public Comments: At this time welcome any public comments three minutes a piece or a total of fifteen.
6. Approval of Board meeting minutes of September 9, 2021
A motion by Trustee Wilhoit and seconded by Trustee Ufodike to approve the Meeting minutes with any additions or corrections, Motion passed 3 to 0. Trustee Ufodike abstained. Supervisor Palmblad was absent. No additions or corrections.
7. Committee Meeting Minutes – accept meeting minutes from COW (9/29) – Community Center Committee (10/6) - Communication Committee (9/28) - Community Family Services (9/22) – Park Committee (9/21)– Highway – (9/2) - Cemetery ()
A motion by Trustee Wilhoit and seconded by Trustee Ufodike to accept the committee meeting minutes as presented Cow (9/29), Community Center (10/06), Communications (9/28), Community Family Services (9/22), Parks (09/21), Highway Department (09/02). Motion passed 4 to 0. Supervisor Palmblad was absent.

8. Approval of Board Audit from 9/3/2021 to 10/11/2021

Clerk read the Board Audit.

<u>TOTAL TOWN FUND-----</u>	<u>\$ 43,163.06</u>
<u>TOTAL GENERAL ASSISSTANCE FUND-----</u>	<u>\$ 5,592.15</u>
<u>TOTAL GENERAL ROAD FUND</u>	<u>\$ 7,563.13</u>
<u>TOTAL PERMANENT ROAD FUND-----</u>	<u>\$ 11,438.38</u>
<u>TOTAL PARK MAINTENANCE FUND</u>	<u>\$ 6,883.81</u>
<u>TOTAL CEMETERY FUND-----</u>	<u>\$ 2,121.42</u>
<u>TOTAL PAYROLL-----</u>	<u>\$ 216,315.09</u>

TOTAL OF ALLL FUNDS-----\$ 293,077.04

A motion by Trustee Sikes and seconded by Trustee Wilhoit to authorize the payment of the board audit as read. Motion passed 4 to 0. Supervisor Palmblad was absent.

9. Monthly Updates from Elected Officials, Department Heads& Township Manager (Senior – Social Work – Youth –Highway – Bus)

Supervisor Palmblad: Absent

Clerk Prouty: Absent

Township Manager Stefaniuk: Report will be attached to the minutes.

Trustees Report:

Bowman: A tree planting honoring our deceased Assessor Barrington in Hawthorn Woods at 1pm on October 16, 2021.

Sikes: No Report.

Ufodike: The Community Center Committee met on October 6, 2021. Booster shots at Jewel starting on October 1, 2021. Holiday dinner dance is December 10, 2021 all attendees must be vaccinated to eat and participate.

Wilhoit: Social media training for Community Family Services staff is scheduled. Enjoyed volunteering at a recent senior dinner at the Community Center, and attended a local blood drive.

Highway Superintendent DePouw: Report will be added to the minutes.

Social Worker Marx: Report will be attached to the minutes.

OLD BUSINESS

NEW BUSINESS

10. Ela Township Health & Wellness – consideration and possible action to approve name change from Ela Township Community Family Services to Health & Wellness

A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve renaming Community Services to Health and Wellness. Motion passed 4 to 0. Supervisor Palmblad was absent.

11. Social Work Database – consideration and possible action to approve a subscription to Therapy Notes

A motion by Trustee Sikes and seconded by Trustee Wilhoit to approve the subscription to TherapyNotes. Motion passed 4 to 0. Supervisor Palmblad was absent.

12. Proclamation recognizing Red Ribbon Week October 25 – 29, 2021

Ela Township will honor Red Ribbon Week.

13. Closed Executive Session:

A motion by Trustee Wilhoit and seconded by Trustee Bowman to enter into Closed Executive Session at 7:52 p.m. Motion passed 4 to 0. Supervisor Palmblad was absent.

A motion by Trustee Wilhoit and seconded by Trustee Sikes to come out of Closed Executive Session at 8:43 p.m. Motion passed 4 to 0. Supervisor Palmblad was absent.

14. Consideration and possible action on items discussed in closed session

A motion by Sikes and seconded by Trustee Ufodike to approve what was directed in Closed Executive Session. Motion passed 4 to 0. Supervisor Palmblad was absent.

15. Adjourn

A motion by Trustee Sikes and seconded by Trustee Ufodike to adjourn at 8:46 pm. Supervisor Palmblad was absent.

Ela Township



October 11, 2021

Supervisor Gloria M. Palmblad

Clerk Lucy A. Prouty

Trustee Larry Bowman

Trustee Joel Sikes

Trustee Tosi Ufodike

Trustee Laurie Wilhoit