

Communications Committee Meeting
Tuesday, November 23, 2021 - 10:00 A.M.
Ela Town Hall 1155 E. Route 22 Lake Zurich, IL

AGENDA

1. **Call to Order:**
2. **Roll Call:**
3. **Old Business:**
 - A. New Residents: Update on Mailing
 - B. E-Blast:
 - December 6 & 20, 2021 – Content for both E-Blasts due to Administrative Coordinator Case on Thursday, December 2, 2021
 - C. Township Tuesday: None scheduled in December, January 2022 Historical Society: Spencer Loomis
4. **New Business:**
 - A. Community Center Banner
 - B. ET Holiday Décor Contest
 - C. 2021/2022 Winter Newsletter
 - D. Ela Peace Pole Time Capsule
 - E. Future Events
5. **Schedule Next Meeting:** January 25, 2022 at 10:00 a.m.
6. **Adjournment**