



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township, 1155 East Route 22, Lake Zurich
Wednesday, November 17, 2021 at 8:30 am

MEETING MINUTES

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 8:15 a.m. on November 17, 2021.

1. Call to Order: Supervisor Palmblad called the November 17, 2021 Committee of the Whole meeting to order at 8:33 a.m.
2. Board Roll Call: Present were Supervisor Palmblad, Trustee Bowman, Trustee Wilhoit, Assessor Herr, Deputy Clerk Case, Township Manager Stefaniuk, Highway Superintendent DePouw, Director Dillon, and Youth Coordinator Cacciatore. Trustee Ufodike joined at 8:35 a.m., Assistant Director Dalbec joined at 8:39 a.m., and Trustee Sikes joined at 9:00 a.m. for executive session. Director Marx and Highway Foreman Meyer were absent.
3. Pledge of Allegiance: Supervisor Palmblad led the Pledge of Allegiance.
4. Township Manager Report: Township Manager Stefaniuk announced that grant funding for fitness courts at Knox Park was approved with the possibility of additional funding.
5. Discussion – Updates by Chair:
 - a. Community Center Committee – Chair/Trustee Ufodike - Members: Supervisor Palmblad, Trustee Wilhoit, Susan, Jim, Joe
Director Dillon has made the difficult decision to discontinue senior lunches as of December 1, 2021 until the chef positions are filled. Special events and lunch and learn programs will not be impacted by this decision. The 55+ long distance trip to Iceland was a success, and all had a very good time. Director Dillon would like to explore the option of a digital marque sign as expenses are down and commission checks have been received. Youth Coordinator Cacciatore said that winter break registrations are coming in slowly, with many parents still working remotely there is less of a need for childcare over the holiday break.
 - b. Communication Committee – Chair/Supervisor Palmblad - Members: Sara, Susan, Jim, and Staff
The committee is scheduled to meet next week. The 2021/2022 Winter Newsletter has been completed and is at the printer, Supervisor Palmblad believes it should hit mailboxes in the first week of December. The committee is finalizing details for the holiday home decorating contest. Director Dillon has secured a donation from Hawthorn Gardens, a planter worth \$130.00, additional donations will be received from Beelows, MVP Sports Group, and Home Depot.
 - c. Health & Wellness – Chair/Trustee Wilhoit - Members: Supervisor Palmblad, Trustee Sikes, Sara
No report.
 - d. Parks & Recreation Committee – Chair/Trustee Bowman - Members: Supervisor Palmblad, Trustee Ufodike, Mike, & Geoff
Trustee Bowman, Township Manager Stefaniuk, Highway Superintendent DePouw, Highway Foreman Meyer, and Management Assistant Snyder walked Township parks and will submit a report of findings and recommendations in December. Supervisor Palmblad contacted LZ Lacrosse and requested they clean up Ela Township Community Park. The John Barrington

memorial bench was ordered and will be delivered in a few weeks. It will be installed as weather permits.

- e. Highway Committee – Chair/Trustee Sikes - Members: Supervisor Palmblad, Trustee Bowman, Mike, & Geoff

Road resurfacing projects are complete. Snowplows and equipment are ready for the upcoming snow season. The committee is looking into pricing for building signage on the Church Street side of the building so it can be viewed from the road and would like it to be in the budget next year. Highway Superintendent DePouw would also like to budget for an additional bucket truck and a pavement roller.

- f. Bus Service – Board Liaison – Supervisor Palmblad
Bus service is going very well, ridership is increasing.

- g. Historic Society
No report.

6. Topics for Discussion

- a. Old Business – None at this time.
- b. New Business

Trustee Wilhoit notified the committee of the upcoming bridge lighting ceremony in Long Grove. Assessor Herr added that 2022 property tax evaluations need to be ready by January 1 and her department is gearing up to get all field work completed. The Community Center was approached by the YWCA regarding a new position being developed at Liberty Lakes apartment complex for a community engagement specialist as the building was purchased and has new owners.

7. Set Date of Next COW Meeting (January 26, 2022 @ 8:30 AM)

8. Executive Session: The Committee will enter executive session.

Entered Executive Session at 9:05 a.m.

Adjourned Executive Session at 10:30 a.m.

Called to order at 10:31 a.m.

9. Adjourn: Supervisor Palmblad adjourned the meeting at 10:32 a.m.

Respectfully submitted, Deputy Clerk Case



Jessica P Case

Ela Township

November 12, 2021

Trustee Larry Bowman

Supervisor Gloria M. Palmblad
Trustee Joel Sikes

Clerk Lucy A. Prouty
Trustee Tosi Ufodike

Trustee Laurie Wilhoit