

Ela Township

BOARD MEETING

**Thursday, November 11, 2021
7:00 P.M.**

Ela Town Hall
1155 E. Route 22
Lake Zurich, IL

BOARD MEETING

Thursday, November 11, 2021

7:00pm – BOARD MEETING AGENDA

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on November 11, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order
2. Board Roll Call
3. Pledge of Allegiance
4. Public Comments
5. Approval of Board meeting minutes of October 14, 2021
6. Approval of Special Board meeting minutes of October 28, 2021
7. Committee Meeting Minutes – accept meeting minutes from COW (10/27) – Community Center Committee () - Communication Committee (10/26) – Health & Wellness (9/22 & 10/13) – Park Committee () – Highway – (9/2, 10/6, & 11/5) - Cemetery (3/18 & 9/1)
8. Approval of Board Audit from 10/11/2021 to 11/8/2021
9. Monthly Updates from Elected Officials, Department Heads & Township Manager (Senior – Social Work – Youth – Highway – Bus)

OLD BUSINESS

NEW BUSINESS

10. Ordinance 2021-04 – Tax Levy – consideration & possible action to approve Tax Levy Ordinance 2021/04, tax year 2021, collectable in 2022 (\$3,760,000)
11. GA/EA Software – consideration and possible action to approve the purchase of VisualGA for \$5000.00
12. 2022 Holiday Schedule – motion to approve Township Holidays for calendar year 2022
13. 2022 Board Meeting Schedule – motion to approve board meeting schedule for calendar year 2022
14. Grant Applications – consideration & possible action to approve applications and set schedule
15. Memorial Bench – consideration to approve purchase in honor of Assessor Barrington
16. Insurance Renewal – consideration & possible action to approve insurance renewal (BCBS), along with continuation of HRA & FSA
17. 2021-2022 Winter Newsletter
18. Closed Executive Session
19. Consideration and possible action on items discussed in closed session
20. Adjourn

Ela Township

November 8, 2021

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Clarkes's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047

Phone: 847-438-7823 **Fax:** 847-438-9269

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BOARD MEETING

Thursday, October 14, 2021
7:00pm – BOARD MEETING
Unapppmn

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on October 14, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Trustee Bowman called the October 14, 2021 Ela Township Board meeting to order at 7:03 p.m.
2. Board Roll Call: Present were Trustee Bowman, Trustee Sikes, Trustee Ufodike, Trustee Wilhoit, Township Manager Stefaniuk, Community Family Services Director Marx, and Highway Superintendent De Pouw. Supervisor Palmblad, Clerk Prouty and Community Programs Director Dillon were absent.
3. Pledge of Allegiance – led by Girl Scout Troop #1930
4. Display of Peace Quilt–description provided by Girl Scout Troop #1930
5. Public Comments: At this time welcome any public comments three minutes a piece or a total of fifteen.
6. Approval of Board meeting minutes of September 9, 2021
A motion by Trustee Wilhoit and seconded by Trustee Ufodike to approve the Meeting minutes with any additions or corrections, Motion passed 3 to 0. Trustee Ufodike abstained. Supervisor Palmblad was absent. No additions or corrections.
7. Committee Meeting Minutes – accept meeting minutes from COW (9/29) – Community Center Committee(10/6) - Communication Committee (9/28) - Community Family Services (9/22) – Park Committee (9/21)– Highway – (9/2) - Cemetery ()
A motion by Trustee Wilhoit and seconded by Trustee Ufodike to accept the committee meeting minutes as presented Cow (9/29), Community Center (10/06), Communications (9/28), Community Family Services (9/22), Parks (09/21), Highway Department (09/02). Motion passed 4 to 0. Supervisor Palmblad was absent.

8. Approval of Board Audit from 9/3/2021 to 10/11/2021

Clerk read the Board Audit.

<u>TOTAL TOWN FUND-----</u>	<u>\$ 43,163. 06</u>
<u>TOTAL GENERAL ASSISSTANCE FUND-----</u>	<u>\$ 5,592. 15</u>
<u>TOTAL GENERAL ROAD FUND</u>	<u>\$ 7,563. 13</u>
<u>TOTAL PERMANENT ROAD FUND-----</u>	<u>\$ 11,438. 38</u>
<u>TOTAL PARK MAINTENANCE FUND</u>	<u>\$ 6,883 .81</u>
<u>TOTAL CEMETERY FUND-----</u>	<u>\$ 2,121. 42</u>
<u>TOTAL PAYROLL-----</u>	<u>\$ 216,315 .09</u>

TOTAL OF ALLL FUNDS-----\$ 293, 077.04

A motion by Trustee Sikes and seconded by Trustee Wilhoit to authorize the payment of the board audit as read. Motion passed 4 to 0. Supervisor Palmblad was absent.

9. Monthly Updates from Elected Officials, Department Heads& Township Manager (Senior – Social Work – Youth –Highway – Bus)

Supervisor Palmblad: Absent

Clerk Prouty: Absent

Township Manager Stefaniuk: Report will be attached to the minutes.

Trustees Report:

Bowman: A tree planting honoring our deceased Assessor Barrington in Hawthorn Woods at 1pm on October 16, 2021.

Sikes: No Report.

Ufodike: The Community Center Committee met on October 6, 2021. Booster shots at Jewel starting on October 1, 2021. Holiday dinner dance is December 10, 2021 all attendees must be vaccinated to eat and participate.

Wilhoit: Social media training for Community Family Services staff is scheduled. Enjoyed volunteering at a recent senior dinner at the Community Center, and attended a local blood drive.

Highway Superintendent DePouw: Report will be added to the minutes.

Social Worker Marx: Report will be attached to the minutes.

OLD BUSINESS

NEW BUSINESS

10. Ela Township Health & Wellness – consideration and possible action to approve name change from Ela Township Community Family Services to Health & Wellness

A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve renaming Community Services to Health and Wellness. Motion passed 4 to 0. Supervisor Palmblad was absent.

11. Social Work Database – consideration and possible action to approve a subscription to Therapy Notes

A motion by Trustee Sikes and seconded by Trustee Wilhoit to approve the subscription to TherapyNotes. Motion passed 4 to 0. Supervisor Palmblad was absent.

12. Proclamation recognizing Red Ribbon Week October 25 – 29, 2021

Ela Township will honor Red Ribbon Week.

13. Closed Executive Session:

A motion by Trustee Wilhoit and seconded by Trustee Bowman to enter into Closed Executive Session at 7:52 p.m. Motion passed 4 to 0. Supervisor Palmblad was absent.

A motion by Trustee Wilhoit and seconded by Trustee Sikes to come out of Closed Executive Session at 8:43 p.m. Motion passed 4 to 0. Supervisor Palmblad was absent.

14. Consideration and possible action on items discussed in closed session

A motion by Sikes and seconded by Trustee Ufodike to approve what was directed in Closed Executive Session. Motion passed 4 to 0. Supervisor Palmblad was absent.

15. Adjourn

A motion by Trustee Sikes and seconded by Trustee Ufodike to adjourn at 8:46 pm. Supervisor Palmblad was absent.

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Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
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Special Board Meeting Minutes

Thursday, October 28, 2021

Ela Town Hall: Upper Level Conference Room
1155 E. Route 22, Lake Zurich IL 60047

1. **Call to Order**
Meeting was called to order at 8:35 a.m.
2. **Roll Call**
Present were Supervisor Palmblad, Trustees Bowman and Ufodike.
Township Manager Stefaniuk was also present.
3. **Assessor Interviews**
The Board interviewed two worthy candidates for the position.
Once the interviews were completed, the Board discussed the candidates, benefits,
and plan moving forward.
4. **Adjournment**
Meeting adjourned at 10:36 a.m.

Respectfully submitted: *Gloria M. Palmblad, Supervisor*

Ela Township

October 28, 2021

Trustee Larry Bowman

Supervisor Gloria M. Palmblad

Trustee Joel Sikes

Clerk Lucy A. Prouty

Trustee Tosi Ufodike

Trustee Laurie Wilhoit





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COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township, 1155 East Route 22, Lake Zurich
Wednesday, October 27, 2021 at 8:30 am
MEETING MINUTES

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 8:15 a.m. on October 27, 2021.

1. Call to Order: Supervisor Palmblad called the October 27, 2021 Committee of the Whole meeting to order at 8:34 a.m.
2. Board Roll Call: Present were Supervisor Palmblad, Trustee Bowman, Trustee Sikes, Trustee Ufodike, Trustee Wilhoit, Deputy Clerk Case, Township Manager Stefaniuk, Highway Superintendent DePouw, Director Dillon, Director Marx, Assistant Director Dalbec (joined at 8:39 a.m.), and Youth Coordinator Cacciatore.
3. Pledge of Allegiance: Supervisor Palmblad led the Pledge of Allegiance.
4. 2022 Insurance Benefit Presentation by Jake Carlson from Benefit Partners: Benchmark reporting and final marketing summaries were presented. Rates from three insurance companies were provided as well as three insurance benefit plans were presented to Township staff. It appears our current plan with Blue Cross Blue Shield continues to be our best option.
5. Township Manager Report: The new playground equipment for Knox Park is in transit and is scheduled to be delivered to the vendor by November 5, 2021. The Highway Department will make sure the old equipment is removed by November 3, 2021. A ribbon cutting will be planned for Spring 2022. Assessor interviews are scheduled for October 28, 2021. Township Manager Stefaniuk is now serving as Secretary on the MTA executive board.
6. Discussion – Updates by Chair:
 - a. Community Center Committee – Chair/Trustee Ufodike
Members: Supervisor Palmblad, Trustee Wilhoit, Susan, Jim, Joe
Director Dillon is still looking to hire 2 part-time kitchen leads, otherwise senior services are going very well. She is about to embark on a trip to Iceland with 44 seniors, the first long distance trip since the pandemic. Safe@Home and SafeSitter classes have been successful. Kids Day off and Winter Break programs are being planned, however various youth programs have been cancelled since youth cannot get vaccinated against Covid-19 as of now.
 - b. Communication Committee – Chair/Supervisor Palmblad
Members: Sara, Susan, Jim, and Staff
Winter Newsletter articles are due on November 1, 2021, the goal is for residents to receive it the first week in December. The newsletter will be on the agenda for vote at the November board meeting. The committee has planned a holiday home decorating contest. The Ela Township employee holiday party will be held December 17, 2021.
 - c. Community Family Services – Chair/Trustee Wilhoit
Members: Supervisor Palmblad, Trustee Sikes, Sara

The Health & Wellness department will be holding an open house on November 5, 2021, new signage has been ordered reflecting the new department name. The department is still in need of a part-time Clinician. TherapyNotes is the new cloud-based database the department will be using going forward.

- d. Parks & Recreation Committee – Chair/Trustee Bowman
Members: Supervisor Palmblad, Trustee Ufodike, Mike, & Geoff
Ela Township Community Park has been slit seeded and aerated.
- e. Highway Committee – Chair/Trustee Sikes Members: Supervisor Palmblad, Trustee Bowman, Mike, & Geoff
The committee will be meeting November 5, 2021. The Forest Lake/Echo Lake paving project has been pushed back due to weather, estimated completion would be early next week. Plows have been taken out of the garage and are being cleaned and prepared for the upcoming snow season. Asphalt patching of Township roads in underway. Winter bus maintenance will be scheduled.
- f. Bus Service – Board Liaison – Supervisor Palmblad
No report.
- g. Historic Society
No report.

7. Topics for Discussion

- a. Memorial Bench: The committee did not care for the options presented for a memorial bench in honor of John Barrington. Other options will be looked into and presented to the Board. A dedication will be planned for Spring 2022.
- b. 2021-2022 Mid-Year Budget Review: After reviewing the mid-year financials with Township Manager Stefaniuk, Supervisor Palmblad suggested there be no increase to the levy this year. Possible changes to the distribution, but 0% increase over last year. The Board will discuss further.
- c. Visual GA Software: EA/GA software will make the program more efficient. This will be on the agenda for vote at the November board meeting, other Townships use the same software and money is in the budget for this upgrade.
- d. Old Business: None at this time.
- e. New Business: Supervisor Palmblad asked everyone to look at the schedule and registration for the Educational Conference Bootcamp and get back to her.

8. Set Date of Next COW Meeting – November 17, 2021

9. Executive Session: None at this time.

10. Adjourn: Supervisor Palmblad adjourned the Committee of the Whole meeting at 10:08 a.m.



Supervisor's Office
Gloria M. Palmblad

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Communications Committee Meeting
Tuesday, October 26, 2021 - 10:00 A.M.
Ela Town Hall 1155 E. Route 22 Lake Zurich, IL

MEETING MINUTES

1. **Call to Order:** Supervisor Palmblad called the October 26, 2021 Communications Committee meeting to order at 10:05 a.m.
2. **Roll Call:** Present were Supervisor Palmblad, Township Manager Stefaniuk, Director Marx, and Administrative Coordinators Case and Mendocha.
3. **Old Business**
 - A. **New Residents: Update on Mailing:** Administrative Coordinator Case sent 148 new resident mailings since the last committee meeting. An additional note was added notifying residents of the updated contact information for the Assessors office and the CFS/Health & Wellness department name change and new directors information.
 - B. **E-Blast:**
November 1 & 15, 2021 – Content for both E-Blasts due to Administrative Coordinator Case on Thursday, October 28, 2021. Township Manager Stefaniuk informed the committee of the upcoming Ela Township blood drive in December and asked for suggestions to the marketing flier.
 - C. **Township Tuesday:**
October 19, 2021: Memorial to John Barrington. November 9 & 23, 2021: Cemetery Department. Administrative Coordinator Case will contact Carol Sullivan to ask for her assistance on gathering information on a Veteran buried at one of the Ela Township cemeteries to use as a November spotlight coinciding with Veterans Day.
4. **New Business**
 - A. **Community Center Banner:** The banner has been delivered to Town Hall, and the Highway Department will install it at the Community Center on Monday, November 29, 2021.
 - B. **ET Holiday Décor Contest:** Assistant Director Dalbec has created the marketing flier; sponsor logos need to be added and contest advertising will commence the first week in November.

- C. 2021/2022 Winter Newsletter: Newsletter content is due November 1, and Administrative Coordinator Case will send a follow up email to all departments. Quotes from two printers were reviewed, American Lithograph provided the lowest quote.
 - D. Ela Peace Pole Time Capsule: The committee is still considering what the Township should contribute to the time capsule. Possible ideas include a Township flag or plaque, or award.
 - E. Future Events: Upcoming blood drive, possibly ask residents to bring a canned good for donation to St. Francis de Sales food pantry or a toys for tots donation. Supervisor Palmblad will check with the church to see if they have any specific food needs. The Ela Township employee holiday party will be held on December 17, 2021.
 - F. Bi-Weekly E-Blast Newsletter: Township Manager Stefaniuk suggested adding a bi-weekly meetings update in our E-Blast newsletter. The committee agreed that it would be informative for the residents provided timing with the meeting schedule and E-Blast work out.
5. **Schedule Next Meeting:** November 23, 2021
6. **Adjournment:** Supervisor Palmblad adjourned the October 26, 2021 Communications Committee meeting at 10:57 a.m.



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COMMUNITY FAMILY SERVICES COMMITTEE MEETING

Ela Town Hall 1155 E. Route 22, Lake Zurich
Upper Level Conference Room
Wednesday, September 22, 2021 at 1:00 P.M.

MEETING MINUTES

1. Call to Order: Trustee Wilhoit called the September 22, 2021 Community Family Services meeting to order at 1:03 P.M.
2. Roll Call: Present were Supervisor Palmblad, Trustee Sikes, Trustee Wilhoit, Township Manager Stefaniuk, and Director Marx.
3. Staffing: Anna Hummels last day was last week, and she dropped off files. The transition files were disappointing, and she did not turn in a time sheet. Working on what the Emergency Assistance program will look like in the future. An offer was made to a candidate for the second part-time Administrative Coordinator position. Director Marx is still looking to hire 1 more part-time clinician, as Tanya was hired for the full-time position. The lending closet needs to be cleaned and sanitized. Stickers and cards for equipment have been created, and Trustee Wilhoit will forward to the committee for approval. The department has received 20 referrals, mainly self-referrals, 13 were for therapy and very challenging cases (anxiety, depression, suicidal thoughts). Tanya has 13 clients (16 is the norm). The department received several referrals due to the LZHS lock down. Trends and patterns – will we need 3 full-time staff? Look into budget for 2022. No one is on the wait list currently. In addition to counselling, Director Marx is training an entirely new staff. How long does it take to turn them into long term employees? Average sessions about 8 (once a week or every other week), transition to another facility, 2-4 months expected to handle, some come in and never return (reach out 3-4 times) short term help. Insurance is a challenge, most coverage is poor, and places that are covered by insurance are full. Many older clients are being seen via home visit. The department will offer internships next year to students getting their masters degree.
4. Database: After researching 17 other companies, Director Marx would like to purchase TherapyNotes, a database software program. Benefits to this program include Ela Township is eligible for a discount, free services, and you do not have to be a 501C3. Cost is \$25/Clinician \$20/part-time/month 2 clinical admins at \$1 each (\$52.00 per month is the estimated cost). This program would make the department HIPAA compliant with no start up fee, client portal, appointment reminders, it is secure, cloud based, there are templates ready for use or you can build your own forms or download forms (additional fee), free unlimited support, no file storage limitation, and many Townships use this software program. Director Marx will present the options of all programs researched at the next COW meeting,
5. Rebranding: The committee agreed on changing the department name to Health & Wellness. It will be on the agenda for vote at the October board meeting. Business cards will be ordered for staff, should we add a QR code? New signage will also be ordered for the hallway, standoff aluminum mounted to the wall an inch from wall-acrylic. Reception desk signage will read Welcome to Health & Wellness. Include “Formally known as...” on the glass door, which can be removed next year.

6. Technology Needs: The department has 2 computers, Tanya is using one and Sara is using a laptop. The department will budget for two additional laptops next year. All clinicians will need a laptop. Interns and admins will use desk top computers.
7. Open House: The department would like to host an open house on October 22, 2021 from 9:00 A.M. to 1:00 P.M.
8. New Business: The department will be collecting blankets for Kildeer PD and Advocate Good Shepherd. All department staff will need to be fully vaccinated against COVID-19 or provide negative test results weekly per government ordinance.
9. Old Business: None at this time.
10. Set Date for Next Community Family Services Committee Meeting: October 13, 2021 at 2:00 P.M.
11. Adjournment



Supervisor's Office
Gloria M. Palmblad

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COMMUNITY FAMILY SERVICES COMMITTEE MEETING

Ela Town Hall 1155 E. Route 22, Lake Zurich
Upper Level Conference Room
Wednesday, October 13, 2021 at 2:00 P.M.

MEETING MINUTES

1. **Call to Order:** 2:05 p.m.
2. **Roll Call:** Township Manager Stefaniuk, Director Marx, Trustee Sikes, and Trustee Wilhoit.
3. **Staffing:** The second part-time Administrative Coordinator started this week and will work Monday-Wednesday- Friday. The department still has a part-time clinician position open, Director Marx requests to make it full time as she has 21 cases. The standard full-time clinician will have 25 (up to 35) cases per week and run 1-2 groups. The department received 32 referrals last month, 4 from police and fire. The full-time clinician is currently at 14 cases (maximum load for now). There is currently a 1-3 month waitlist, and callers say everyone has the same. Per Township Manager Stefaniuk, we could afford to make the part-time clinician position full-time this year for the following year, based on lack of staff. We only have 1 intergovernmental agreement with Lake Zurich police that needs to be updated. We have none from Kildeer nor Hawthorn Woods. Possibly ask villages to help assist with staffing costs. Part-time clinician versus full time, populations served, where they are coming from, covering the cost from part-time to full-time. Township Manager Stefaniuk and Director Marx to work on an estimate for a contribution from communities. In the future, a mental health professional might go to a situation with fire instead of police. May consider having a contract for the last full-time clinician. Looking to have the part-time clinician be posted to full-time (fully license, so they could help with interns). We will discuss this topic in executive session at the board meeting and funding a pathway for the future. Trustee Wilhoit will assist in looking into grants for mental health.
4. **Database:** The department started using Therapy Notes database. Director Marx has begun inputting information and will test it with 1-2 clients. The goal is to fully integrate the program with future clients by November 1, 2021 (use by our staff going forward from November 1, not including past clients).
5. **Open House:** New Date: Open House – November 5, 2021 from 9:00 a.m.-1:00 p.m.

Rebranding: Signage design is complete, not ordered yet. Social media training October 27 at 11:00 a.m. with staff and Trustee Wilhoit. Hoping to increase youth referrals. Trustee Wilhoit will work on pricing for vinyl stickers. Director Marx meets with Ela Coalition once per month. Trustee Wilhoit and Director Marx will work on a possible flyer for virtual backpacks (goal 12/1/21).
6. **Professional Services:** Legal counsel will be considered for next years budget, with a \$2,000.00 starting budget. "My lawyer wants to talk to you"- just in case for next year.

7. **New Business:** Director Marx will be given access to BS&A in order to track departmental spending Township Manager Stefaniuk will set up access for her. Lending Closet, asking for donations? Look into 501c3? Township Manager Stefaniuk will bring information to December meeting.
8. **Old Business:** Technology Needs: 2 new laptop computers for full-time clinicians, the intern would receive the desktop, Director Marx would like a printer for her office, and one cell phone is needed for the full-time clinician.
9. **Set Date for Next Meeting:** Wednesday, November 10, 2021 at 1:00 p.m.
10. **Adjournment** 3:06 p.m.



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HIGHWAY COMMITTEE MEETING

Ela Township Highway Department
23605 Echo Lake Road, Lake Zurich, IL
Thursday, September 2, 2021 – 8:30 A.M.

MINUTES

1. Call to Order – Trustee Sikes called the meeting to order at 8:36 a.m.
2. Roll Call – Supervisor Palmblad, Trustee Sikes, Superintendent DePouw, Foreman Meyer, Township Manager Stefaniuk arrived a few minutes late.
3. Transition Housekeeping – Personnel records transfer has been completed. Paper copy plans of older projects that cannot be digitized will remain at the Highway Department. All new project records will be maintained electronically via OneDrive.
 - a. Employee Handbook Update – Superintendent DePouw had completed the previously discussed updates to be made as an addendum specific to the Highway Department for the Township wide employee handbook. His computer suffered a crash and is awaiting retrieval of files. Addendum will be available for board review at next COW meeting. A meeting will be scheduled in October with Highway Department employees to go over the merging of the employee handbook back into the Township wide employee handbook and the items in the addendum specific to Highway Department employees.
4. Capital Improvement Projects Update – Gewalt Hamilton has provided 2021 road repair plan, which came in at a lower than expected cost, to be provided to the board for approval at the next board meeting. Long-term 20-year plan is still under development.
5. Vehicles & Equipment – Truck #7 replacement has been ordered. Superintendent DePouw is looking into the cost of purchasing a roller for paving projects. Currently, we borrow a roller from Fremont Township, but frequently we have to outsource projects when Fremont's roller is not available and it may prove more cost effective to purchase our own for the Township. Temporarily holding off on the purchase of tarps for truck beds.
6. Roof Repair – Repair has been completed.
7. Staffing – Last vacant position has been filled.

8. New Business – As noted, Superintendent DePouw’s computer crashed, a new one is coming and staff is working with our IT consultant to save pertinent files from the crashed computer. Highway Department staff will bring Township vehicles to participate in Rep. Bos and Senator McConchie’s upcoming kids fair on September 11 and Hawthorns Woods family fest on September 25. The Highway Department will be conducting a curb and gutter replacement project on Gabriel Drive in Echo Lake.
9. Old Business – The Highway Department will be removing the existing playground equipment at Knox Park in preparation for the install of the new playground.
10. Set Date for Next Highway Committee Meeting – Wednesday, October 6, 2021 at 8:30 a.m.
11. Adjournment – 9:47 a.m.

Minutes Submitted by Trustee Sikes – October 12, 2021



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Gloria M. Palmblad

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HIGHWAY COMMITTEE MEETING

Ela Township Highway Department
23605 Echo Lake Road, Lake Zurich, IL
Wednesday, October 6, 2021 – 9:00 A.M.

MINUTES

1. Call to Order – Trustee Sikes called the meeting to order at 9:11 a.m.
2. Roll Call – Supervisor Palmblad, Trustee Sikes, Superintendent DePouw, Foreman Meyer, Township Manager Stefaniuk.
3. Transition Housekeeping – Manager Stefaniuk and Superintendent DePouw will be meeting to review, update, and finish all job descriptions within the department for the purpose of setting a more codified pay structure and employee review process.
 - a. Employee Handbook Update – A meeting was held with Highway Department employees at 8:30 a.m. on October 6, to go over the merging of the employee handbook back into the Township wide employee handbook and the items in the addendum specific to Highway Department employees.
4. Capital Improvement Projects Update – Supervisor Palmblad requested a list of any forth-coming major equipment requests for the coming year to plan for levy and budget purposes. Gewalt Hamilton is expected to have the 20-year road maintenance and replacement plan available by the end of October. A stormwater maintenance plan for 2022 is being developed. The 2021 road repair projects should be completed by the end of October.
5. Vehicles & Equipment – Truck #7 replacement is expected in March of 2022. Superintendent DePouw looked into the cost to purchase a roller for paving projects, approximately \$30k. The tarps needed to cover the large truck beds cost \$2,300. One will be purchased this year and another next year.
6. Roof Repair – N/A - repair has been completed.
7. Staffing – Last vacant position has been filled.
8. New Business – There is a drainage issue on Lakeside Drive in Forest Lake. A plan and cost estimate is being developed to address the issue next year.
9. Old Business – Two trees are to be installed on Garden Lane.

10. Set Date for Next Highway Committee Meeting – Friday, November 5, 2021 at 8:30 a.m.

11. Adjournment – 9:53 a.m.

Minutes Submitted by Trustee Sikes – October 12, 2021

Supervisor Gloria M. Palmblad

Clerk Lucy A. Prouty

Assessor John Barrington

Trustee Larry Bowman

Trustee Joel Sikes

Trustee Tosi Ufodike

Trustee Laurie Wilhoit



ELA TOWNSHIP
 BOARD AUDIT REPORT
 FROM: 10/12/2021 - 11/05/2021

	INVOICE CHECKS	PAYROLL	TOTAL FUNDS
TOTAL GENERAL TOWN FUND:	\$51,821.84		\$51,821.84
TOTAL GENERAL ASSISTANCE FUND:	\$1,477.45		\$1,477.45
TOTAL GENERAL ROAD FUND:	\$25,299.18		\$25,299.18
TOTAL PERMANENT ROAD FUND:	\$17,750.80		\$17,750.80
TOTAL PARK MAINTENANCE FUND:	\$16,636.39		\$16,636.39
TOTAL CEMETERY MAINTENANCE FUND:	\$425.00		\$425.00
TOTAL PAYROLL:		\$141,142.85	\$141,142.85
*** TOTAL ALL FUNDS:			\$254,553.51

THE FOLLOWING INFORMATION HAS BEEN AUDITED AND APPROVED FOR PAYMENT.
 THIS _____ DAY OF _____, 20_____.

SUPERVISOR	TOWN CLERK
TRUSTEE	TRUSTEE
TRUSTEE	TRUSTEE

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 1 ADMINISTRATIVE DIVISION					
1-1-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	NOVEMBER PREMIUM	147.99	94661
1-1-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	NOVEMBER PREMIUM	1,741.29	449
1-1-510.00	TASC FSA PAYMENT 10/20/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 10/20/2021	96.15	448
1-1-510.00	TASC FSA PAYMENT 11/3/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 11/3/2021	96.15	450
1-1-520.00	AMAZON-WASP KILLER	CITI CARDS	SEPTEMBER STATEMENT	5.41	445
1-1-520.00	AMAZON-RUST REMOVER/ASPHALT BLA	CITI CARDS	SEPTEMBER STATEMENT	28.67	445
1-1-520.00	FIRE/RADIO 11/1-11/31/2022-TH	FSS TECHNOLOGIES LLC	FIRE/RADIO 11/1-11/31/2022-TH	210.00	94681
1-1-520.00	MATS-TH (35%)	UNIFIRST CORPORATION	MATS-TH	25.86	94696
1-1-520.00	MATS-TH (35%)	UNIFIRST CORPORATION	MATS-TH	25.86	94696
1-1-520.00	MS4 COMPLIANCE	GENERAL HAMILTON ASSOCIAT	MS4 COMPLIANCE	156.19	94716
1-1-520.00	ANNUAL SERVICE HVAC (#2 OF 3)	SHERMAN MECHANICAL, INC.	ANNUAL SERVICE HVAC (#2 OF 3)	1,788.00	94730
1-1-532.00	INTERNET/PHONE 10/9-11/8/2021	COMCAST	8771 10 097 0050157 10/9-11/8/2021	87.69	94649
1-1-532.00	TELEPHONE-CELL PHONE/3 UNITS	SPRINT	ACCT #838841513 9/9-10/8/2021	161.98	94650
1-1-534.00	ELECTRICITY 3363121110 8/25-9/2	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 8	243.36	443
1-1-534.00	GAS 35% 9/14-10/12/2021	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 9/14	56.38	94643
1-1-534.00	WATER 1155 E RT 22 (35%) 6/21-1	VILLAGE OF LAKE ZURICH	WATER 006658-00 1155 E ROUTE 22 9/21-	13.84	94671
1-1-536.00	IATA MEETING - MILEAGE	JESSICA CASE	IATA MEETING-ICE/WATER/MILEAGE	3.92	94577
1-1-538.00	PAYROLL TAX RETURN CERTIFIED MA	CARLY EDWARDS	PAYROLL TAX RETURN CERTIFIED MAIL	5.11	94678
1-1-538.00	POSTAGE JUL-SEPT 2021	QUARANT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811	290.10	94586
1-1-544.00	LEGAL SERVICES MAY 2021	ANCEL GLINK, P.C.	LEGAL SERVICES MAY 2021	220.00	94651
1-1-544.00	LEGAL SERVICES SEPTEMBER 2021	ANCEL GLINK, P.C.	LEGAL SERVICES SEPTEMBER 2021	165.00	94675
1-1-546.00	ILCWA-MEMBERSHIP - STEFANIUK	CITI CARDS	SEPTEMBER STATEMENT	208.50	445
1-1-546.00	CONSTANT CONTRACT	CITI CARDS	SEPTEMBER STATEMENT	334.70	445
1-1-546.00	INDEXED-JOB POSTINGS	BUSINESS CARD	SEPTEMBER STATEMENT	2.94	447
1-1-548.00	NOTICE-ANNUAL REPORT AVAILABLE	PADDOCK PUBLICATIONS, IN	NOTICE-ANNUAL REPORT AVAILABLE	32.20	94700
1-1-558.00	READYFRESH WATER (35%)	BUSINESS CARD	SEPTEMBER STATEMENT	29.69	447
1-1-558.00	KEYBOARD-STEPANIUK	PWP SYSTEMS LLC	SETUP & BACKUP/DRIVE/KEYBOARD/CABLE	59.99	94690
1-1-558.00	LEAD/LABELS/STAPLER/PAPER	RUNCO OFFICE SUPPLY	LEAD/LABELS/STAPLER/PAPER/PENCILS/ETC	82.75	94692
1-1-558.00	POST-ITS/FACE MASKS/HANGING FOL	RUNCO OFFICE SUPPLY	LEAD/POST-ITS/FACE MASK/FOLDERS	99.55	94692
1-1-565.00	ANNUAL SVC/SUP FEE AP, PR, GL 11/	BS&A SOFTWARE	ANNUAL SVC/SUP FEE AP, PR, GL 11/1/2021	2,393.00	94676
1-1-568.00	IATA MEETING- ICE & WATER	JESSICA CASE	IATA MEETING-ICE/WATER/MILEAGE	5.88	94677
1-1-585.00	SECURITY CAMERAS (4)/DVR (1)/LA	FOX VALLEY AUDIO VIDEO	SECURITY CAMERAS (4)/DVR (1)/LASOR	2,635.00	94680
1-1-585.00	SANDBLAST ROD IRON RAILINGS	STROM CONSTRUCTION	SANDBLAST ROD IRON RAILINGS	1,450.00	94731
Total For Dept 1 ADMINISTRATIVE DIVISION				12,902.25	
Dept 2 ELECTED OFFICIALS					
1-2-509.00	ELECTED/HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	NOVEMBER PREMIUM	610.98	449
Total For Dept 2 ELECTED OFFICIALS				610.98	
Dept 3 SOCIAL SERVICES DIVISION					
1-3-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	NOVEMBER PREMIUM	41.72	94661
1-3-520.00	AMAZON-WASP KILLER	CITI CARDS	SEPTEMBER STATEMENT	3.87	445
1-3-520.00	AMAZON-RUST REMOVER/ASPHALT BLA	CITI CARDS	SEPTEMBER STATEMENT	20.48	445
1-3-520.00	HEALTH & WELLNESS SIGN/WINDOWGR	SURELY SIGNS	HEALTH & WELLNESS SIGN/WINDOWGRAPH	315.59	94694
1-3-520.00	MATS-TH (25%)	UNIFIRST CORPORATION	MATS-TH	18.47	94696
1-3-520.00	MATS-TH (25%)	UNIFIRST CORPORATION	MATS-TH	18.47	94696
1-3-532.00	INTERNET/PHONE 10/9-11/8/2021	COMCAST	8771 10 097 0050157 10/9-11/8/2021	62.21	94649
1-3-532.00	TELEPHONE-CELL SW-2 UNITS	SPRINT	ACCT #838841513 9/9-10/8/2021	63.54	94650
1-3-534.00	ELECTRICITY 3363121110 8/25-9/2	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 8	173.61	443
1-3-534.00	GAS 25% 9/14-10/12/2021	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 9/14	40.28	94643

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 3 SOCIAL SERVICES DIVISION					
1-3-534.00	WATER 1155 E RT 22 (25%) 6/21-1	VILLAGE OF LAKE ZURICH	WATER 006658-00 1155 E ROUTE 22 9/21-	9.89	94671
1-3-536.00	MILEAGE REIMBURSEMENT-AITCOY &	SARA M. MARX	MILEAGE REIMBURSEMENT-AITCOY & GA/EA	41.44	94685
1-3-538.00	POSTAGE JUL-SEPT 2021	GRADIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811	1.44	94686
1-3-540.00	BUSINESS CARDS-MARX	JUMBO POSTCARD	BUSINESS CARDS-MARX	40.00	94684
1-3-546.00	INDEED-JOB POSTINGS	BUSINESS CARD	SEPTEMBER STATEMENT	165.17	447
1-3-558.00	READYFRESH WATER (25%)	BUSINESS CARD	SEPTEMBER STATEMENT	21.21	447
1-3-558.00	OFFICE CHAIR	OFFICE DEPOT, INC	OFFICE CHAIR	149.99	94687
1-3-558.00	DOCKING STATION-MARX	PWP SYSTEMS LLC	SETUP & BACKUP/DRIVE/KEYBOARD/CABLE	75.00	94690
1-3-558.00	HEMI CABLE-MARX	PWP SYSTEMS LLC	SETUP & BACKUP/DRIVE/KEYBOARD/CABLE	15.00	94690
1-3-558.00	COPY PAPER	RUNCO OFFICE SUPPLY	LEAD/LABELS/STAPLER/PAPER/PENCILS/ETC	33.99	94692
1-3-565.00	SETUP LAPTOP (2)-MARX	PWP SYSTEMS LLC	SETUP & BACKUP/DRIVE/KEYBOARD/CABLE	150.00	94690
1-3-565.00	SETUP COMPUTERS (2)-H&W	PWP SYSTEMS LLC	SETUP & BACKUP/DRIVE/KEYBOARD/CABLE	150.00	94690
Total For Dept 3 SOCIAL SERVICES DIVISION				1,611.37	
Dept 5 COMMUNITY CENTER					
1-5-410.06	KIDS DAY OFF REFUND-WALENGA	KELLY WALENGA	KIDS DAY OFF REFUND-WALENGA	80.00	94652
1-5-410.06	KIDS DAY OFF REFUND-KRAMER	KATIE KRAMER	KIDS DAY OFF REFUND-KRAMER	40.00	94653
1-5-410.06	KIDS DAY OFF REFUND-INNOCENTI	SETSY INNOCENTI	KIDS DAY OFF REFUND-INNOCENTI	120.00	94654
1-5-410.06	KIDS DAY OFF REFUND-ROBISON	ELLEN ROBISON	KIDS DAY OFF REFUND-ROBISON	80.00	94655
1-5-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	NOVEMBER PREMIUM	184.58	94661
1-5-509.00	HEALTH BENEFITS	SUSE CROSS AND BLUE SHIS	NOVEMBER PREMIUM	1,736.22	449
1-5-510.00	TASC FSA PAYMENT 10/20/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 10/20/2021	230.76	448
1-5-520.00	TASC FSA PAYMENT 11/3/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 11/3/2021	230.76	450
1-5-520.00	AMAZON-MIXING BOWL	CITI CARDS	SEPTEMBER STATEMENT	24.32	445
1-5-520.00	COSTCO-CLEANING SUPPLIES	CITI CARDS	SEPTEMBER STATEMENT	13.99	445
1-5-520.00	FIRE/RADIO 11/1-1/31/2022-CC	FSS TECHNOLOGIES LLC	FIRE/RADIO 11/1-1/31/2022-CC	210.00	94681
1-5-520.00	REZ TEST & REPAIR (50%)/URINAL	SHERMAN MECHANICAL, INC.	RPE TEST & REPAIR/URINAL REPAIR	694.37	94693
1-5-520.00	INSPECTION FOR WATER LEAK	SHERMAN MECHANICAL, INC.	INSPECTION FOR WATER LEAK	276.00	94693
1-5-520.00	SOLENOID/ELECTRONIC EYE-URINAL	SHERMAN MECHANICAL, INC.	SOLENOID/ELECTRONIC EYE-URINAL	291.39	94693
1-5-520.00	MATS-CC	UNIFIRST CORPORATION	MATS-CC	60.62	94696
1-5-520.00	ANNUAL SERVICE HVAC (#2 OF 3)	SHERMAN MECHANICAL, INC.	ANNUAL SERVICE HVAC (#2 OF 3)	2,064.00	94730
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	17.40	445
1-5-524.00	COSTCO-NUTRITION - RETURN	CITI CARDS	SEPTEMBER STATEMENT	(29.91)	445
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	16.56	445
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	23.11	445
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	253.80	445
1-5-524.00	COSTCO-YOUTH SNACK	CITI CARDS	SEPTEMBER STATEMENT	14.48	445
1-5-524.00	COSTCO-SENIOR LUNCH	CITI CARDS	SEPTEMBER STATEMENT	482.42	445
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	123.05	445
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	10.08	445
1-5-524.00	COSTCO-YOUTH SNACKS	CITI CARDS	SEPTEMBER STATEMENT	16.58	445
1-5-524.00	COSTCO-SERVIC LUNCHES	CITI CARDS	SEPTEMBER STATEMENT	151.37	445
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	11.97	445
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	122.30	445
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	9.87	445
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	9.31	445
1-5-524.00	COSTCO-YOUTH SNACK	CITI CARDS	SEPTEMBER STATEMENT	33.75	445
1-5-524.00	COSTCO-SENIOR LUNCH	CITI CARDS	SEPTEMBER STATEMENT	171.21	445
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	8.97	445
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	50.96	445

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 5 COMMUNITY CENTER					
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	44.98	445
1-5-524.00	ALDI-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	64.43	445
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	15.54	445
1-5-524.00	GFS-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	792.33	445
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	76.91	445
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	5.98	445
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	104.54	445
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	5.99	445
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	320.93	445
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	9.83	445
1-5-524.00	AMAZON-MILTON SQUEEZE BOTTLES	CITI CARDS	SEPTEMBER STATEMENT	6.06	445
1-5-524.00	AMAZON-MIXING BOWL SET	CITI CARDS	SEPTEMBER STATEMENT	32.24	445
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	46.00	445
1-5-524.00	COSTCO-YOUTH SNACK	CITI CARDS	SEPTEMBER STATEMENT	7.99	445
1-5-524.00	COSTCO-SENIOR LUNCHES	CITI CARDS	SEPTEMBER STATEMENT	258.23	445
1-5-524.00	MARIANOS-NUTRITION	BUSINESS CARD	SEPTEMBER STATEMENT	13.28	446
1-5-524.00	MARIANOS-NUTRITION	BUSINESS CARD	SEPTEMBER STATEMENT	18.39	446
1-5-524.00	WALMART-NUTRITION	BUSINESS CARD	SEPTEMBER STATEMENT	37.66	446
1-5-532.00	INTERNET/PHONE 10/17-11/16/202	COMCAST	8771 10 097 0242481 10/17-11/16/2021	204.46	94648
1-5-532.00	TELEPHONE-CELL - 4 UNITS	SPRINT	ACT #838841513 9/9-10/8/2021	127.08	94650
1-5-534.00	ELECTRICITY 2211206014 8/25-9/	COMMONWEALTH EDISON	ELECTRICITY 2211206014 380 SURRYSE RD	672.19	464
1-5-534.00	GAS 9/14-10/12/2021	NICOR GAS	GAS 91-68-62-2268 7 380 SURRYSE RD 9/	69.28	94647
1-5-534.00	WATER 380 SURRYSE RD 9/21-10/20	VILLAGE OF LAKE EURICH	WATER 035109-01 380 SURRYSE RD 9/21-1	77.21	94672
1-5-538.00	JEWEL-POSTAGE	BUSINESS CARD	SEPTEMBER STATEMENT	464.00	446
1-5-540.00	AMAZON-ENVELOPE MOISTENER (3)	CITI CARDS	SEPTEMBER STATEMENT	19.32	445
1-5-540.00	ENVELOPES/LABELS (4)	RUNCO OFFICE SUPPLY	ENVELOPES/LABELS (4)	68.85	94692
1-5-546.00	INDEXED-JOB POSTINGS	BUSINESS CARD	SEPTEMBER STATEMENT	335.23	447
1-5-546.00	2022 ANNL RANDOM DT FEES (3)	MIDWEST SERVICE CORPORAT	2022 ANNL RANDOM DT FEES (3)	225.00	94724
1-5-547.00	MARIANOS-OCTOBERFEST	CITI CARDS	SEPTEMBER STATEMENT	15.49	445
1-5-547.00	MARIANOS-OCTOBERFEST	CITI CARDS	SEPTEMBER STATEMENT	113.04	445
1-5-547.00	COSTCO-OCTOBERFEST	CITI CARDS	SEPTEMBER STATEMENT	129.10	445
1-5-547.00	JEWEL-OCTOBERFEST	CITI CARDS	SEPTEMBER STATEMENT	53.82	445
1-5-547.00	COSTCO-OCTOBERFEST	CITI CARDS	SEPTEMBER STATEMENT	30.28	445
1-5-547.00	JEWEL-PROGRAMS	CITI CARDS	SEPTEMBER STATEMENT	51.45	445
1-5-547.00	MARIANOS-OCTOBERFEST	CITI CARDS	SEPTEMBER STATEMENT	9.98	445
1-5-547.00	TONY'S FRESH MARKET-OCTOBERFEST	BUSINESS CARD	SEPTEMBER STATEMENT	17.50	446
1-5-547.00	BUTERA-PROGRAM SUPPLIES	BUSINESS CARD	SEPTEMBER STATEMENT	31.92	446
1-5-547.00	RUSHORDER-STAFF T-SHIRTS (40)	BUSINESS CARD	SEPTEMBER STATEMENT	658.80	446
1-5-547.00	BONLERO-KIDS DAY OFF	BUSINESS CARD	SEPTEMBER STATEMENT	17.48	446
1-5-547.00	FITNESS CLASSES (10)	ELB CONSULTING, INC.	FITNESS CLASSES (10)	320.00	94679
1-5-547.00	FITNESS CLASSES (5)	THE LIGHT BETWEEN LLC	FITNESS CLASSES (5)	166.00	94695
1-5-547.00	FITNESS CLASSES (13)	PATRICIA WISNIEWSKI	FITNESS CLASSES (13)	416.00	94698
1-5-551.00	AMAZON-SYRUP	CITI CARDS	SEPTEMBER STATEMENT	14.15	445
1-5-551.00	AMAZON-OCTOBERFEST DECORATIONS	CITI CARDS	SEPTEMBER STATEMENT	12.57	445
1-5-551.00	AMAZON-OCTOBERFEST FLAG	CITI CARDS	SEPTEMBER STATEMENT	40.83	445
1-5-551.00	COSTCO-PROGRAM SUPPLIES	CITI CARDS	SEPTEMBER STATEMENT	93.39	445
1-5-551.00	GOOGLE-YOUTUBE VIDEOS	BUSINESS CARD	SEPTEMBER STATEMENT	3.99	446
1-5-551.00	BIHAYS-PROGRAM SUPPLIES	BUSINESS CARD	SEPTEMBER STATEMENT	103.11	446
1-5-551.00	MICHAELS-PROGRAM SUPPLIES	BUSINESS CARD	SEPTEMBER STATEMENT	17.93	446
1-5-556.00	RUBBER STAMP-REPLACE PAD	BUSINESS CARD	SEPTEMBER STATEMENT	18.15	446

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 5 COMMUNITY CENTER					
1-5-563.00	COSTCO-PATIO LIGHTS	CITI CARDS	SEPTEMBER STATEMENT	99.98	445
1-5-568.00	SUBSCRIPTION 10/16-12/10/2021	PADDOCK PUBLICATIONS INC	SUBSCRIPTION 10/16-12/10/2021	37.40	94699
			Total For Dept 5 COMMUNITY CENTER	14,425.24	
Dept 6 ASSESSORS DIVISION					
1-6-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	NOVEMBER PREMIUM	509.35	94661
1-6-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	NOVEMBER PREMIUM	5,223.87	449
1-6-510.00	TASC FSA PAYMENT 10/20/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 10/20/2021	50.00	448
1-6-510.00	TASC FSA PAYMENT 11/3/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 11/3/2021	50.00	450
1-6-520.00	AMAZON-WASP KILLER	CITI CARDS	SEPTEMBER STATEMENT	6.18	445
1-6-520.00	AMAZON-RUST REMOVER/ASPHALT BIA	CITI CARDS	SEPTEMBER STATEMENT	32.77	445
1-6-520.00	WATS-TH (40%)	UMIFIRST CORPORATION	WATS-TH	29.55	94696
1-6-520.00	WATS-TH (40%)	UMIFIRST CORPORATION	WATS-TH	29.55	94696
1-6-532.00	INTERNET/PHONE 10/9-11/8/2021	COMCAST	8771 10 097 0050157 10/9-11/8/2021	99.54	94649
1-6-532.00	TELEPHONE 9/16-10/15/2021	VERIZON WIRELESS	TELEPHONE 686572087-00001 9/16-10/15/	38.01	94658
1-6-534.00	ELECTRICITY 3363121110 8/25-9/2	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 8	277.78	443
1-6-534.00	GAS 40% 9/14-10/12/2021	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 9/14	64.44	94643
1-6-534.00	WATER 1155 E RT 22 (40%) 6/21-1	VILLAGE OF LAKE ZURICH	WATER 006658-00 1155 S ROUTE 22 9/21-	15.82	94671
1-6-536.00	SPOTERO-PARKING	CITI CARDS	SEPTEMBER STATEMENT	84.75	445
1-6-536.00	HYATT-CONFERENCE	CITI CARDS	SEPTEMBER STATEMENT	292.31	445
1-6-536.00	BOXKINKEL'S-MEAL CONFERENCE	CITI CARDS	SEPTEMBER STATEMENT	11.01	445
1-6-536.00	HYATT-CONFERENCE	CITI CARDS	SEPTEMBER STATEMENT	584.62	445
1-6-537.00	L2 CHAMBER OF COMMERCE-BREAKFAS	CITI CARDS	SEPTEMBER STATEMENT	30.00	445
1-6-538.00	POSTAGE JUL-SEPT 2021	QUADRIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811	8.46	94686
1-6-540.00	PETERED COPIER USAGE 8/1-10/31/	WAREHOUSE DIRECT	METERED COPIER USAGE 8/1-10/31/2021	349.70	94697
1-6-546.00	REALTOR ASSN MLS-RPAC	CITI CARDS	SEPTEMBER STATEMENT	20.00	445
1-6-546.00	REALTOR ASSN MLS/MORE ADV FEE-B	CITI CARDS	SEPTEMBER STATEMENT	215.00	445
1-6-546.00	REALTOR ASSN MLS/PR FEE-CHRISTE	CITI CARDS	SEPTEMBER STATEMENT	215.00	445
1-6-546.00	REALTOR ASSN MLS-DOES 2022-BARR	CITI CARDS	SEPTEMBER STATEMENT	656.00	445
1-6-546.00	COSTAR SUITE	CITI CARDS	SEPTEMBER STATEMENT	367.62	445
1-6-558.00	AMAZON-CEL PEMS	CITI CARDS	SEPTEMBER STATEMENT	34.64	445
1-6-558.00	JEWEL	CITI CARDS	SEPTEMBER STATEMENT	26.16	445
1-6-558.00	AMAZON-12V RECHARGABLE BATTERY/	CITI CARDS	SEPTEMBER STATEMENT	58.26	445
1-6-558.00	READYFRESH WATER (40%)	BUSINESS CARD	SEPTEMBER STATEMENT	33.94	447
1-6-558.00	4TB EXTERNAL HARD DRIVE FOR BAC	PWP SYSTEMS LLC	SETUP & BACKUP/DRIVE/KEYBOARD/CABLE	79.00	94690
1-6-558.00	MECHANICAL PENCILS/ADHESIVE	RUNCO OFFICE SUPPLY	LEAD/LABELS/STAPLER/PAPER/PENCILS/ETC	18.77	94692
1-6-558.00	PENCIL LEAD	RUNCO OFFICE SUPPLY	LEAD/POST-ITS/FACE MASK/FOLDERS	5.18	94692
1-6-559.00	AMAZON-HEADSET	CITI CARDS	SEPTEMBER STATEMENT	22.18	445
1-6-559.00	LICENSE PLATE TRANSFER-EXPLORER	KUNES COUNTRY FORD OF AN	LICENSE PLATE TRANSFER-EXPLORER	150.00	94656
1-6-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV ES INC	AKROGOLD UNLEADED GASOLINE	145.61	94712
1-6-565.00	GOOGLE-EVERNOTE	CITI CARDS	SEPTEMBER STATEMENT	74.88	445
1-6-565.00	ANNU LICENSE(6)/HOST/MARSHALL &	JRM CONSULTING, INC.	ANNU LICENSE(6)/HOST/MARSHALL & SWIFT	9,020.00	94683
1-6-565.00	REMOTE ACCESS-4 ANNUAL 6/21/202	JRM CONSULTING, INC.	REMOTE ACCESS-4 ANNUAL 6/21/2021-22	288.00	94683
1-6-565.00	REMOTE ACCESS (1 PARTIAL KB) 9/	JRM CONSULTING, INC.	REMOTE ACCESS (1 PARTIAL KB) 9/1-5/1/	54.00	94683
1-6-565.00	BACKUP COMPUTER (3)-BARRINGTON	PWP SYSTEMS LLC	SETUP & BACKUP/DRIVE/KEYBOARD/CABLE	225.00	94690
			Total For Dept 6 ASSESSORS DIVISION	19,495.55	
Dept 7 TRANSPORTATION DIVISION					
1-7-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	NOVEMBER PREMIUM	47.27	94661
1-7-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	NOVEMBER PREMIUM	610.98	449

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 7 TRANSPORTATION DIVISION					
1-7-520.00	FIRE/RADIO 11/1-1/31/2022-HIGHWAY	FSS TECHNOLOGIES LLC	FIRE/RADIO 11/1-1/31/2022-HIGHWAY	35.00	94715
1-7-520.00	ANNUAL SERVICE HVAC #2 OF 3)	SHERMAN MECHANICAL, INC.	ANNUAL SERVICE HVAC #2 OF 3)	300.00	94730
1-7-532.00	TELEPHONE-CELL - 4 UNITS	SPRINT	ACCT #338861513 9/9-10/8/2021	182.60	94650
1-7-534.00	GAS 9/13-10/11/2021	NICOR GAS	GAS 67-22-64-1000 8 ES ECHO LAKE RD 9	8.28	94645
1-7-561.00	ARROGOLD UNLEADED GASOLINE	CONSERV FS INC	ARROGOLD UNLEADED GASOLINE	1,546.13	94712
1-7-569.00	ELM4 LABOR, OIL, FILTER, SHOP S	ELA4 TOWNSHIP HIGHWAY DEP	ELM4 LABOR, OIL, FILTER, SHOP SUPPLIE	32.75	94714
1-7-569.00	GROUND STRAP (2)-ELA3	O'REILLY AUTOMOTIVE, INC	GROUND STRAP (2)-ELA3	13.64	94726
		Total For Dept 7 TRANSPORTATION DIVISION		2,776.45	
Fund 2 GENERAL ASSISTANCE FUND					
Dept 0					
2-0-701.00	CASE #0355284-016011930	LAKE COUNTY	CASE #0355284-016011930	502.45	94633
2-0-701.00	CASE# 21-1027101	241 MAIN LLC.	CASE# 21-1027101	975.00	94657
		Total For Dept 0		1,477.45	
		Total For Fund 2 GENERAL ASSISTANCE FUND		1,477.45	
Fund 3 GENERAL ROAD FUND					
Dept 1 ADMINISTRATIVE DIVISION					
3-1-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	NOVEMBER PREMIUM	147.99	94661
3-1-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	NOVEMBER PREMIUM	1,741.29	449
3-1-532.00	VERIZON-HIGHWAY CELL	CITI CARDS	SEPTEMBER STATEMENT	37.49	445
3-1-532.00	TELEPHONE 9/16-10/15/2021	VERIZON WIRELESS	TELEPHONE 686572087-09001 9/16-10/15/	80.16	94658
3-1-558.00	MENARDS-WATER	CITI CARDS	SEPTEMBER STATEMENT	445	445
3-1-559.00	COMPUTER/MOUSE/KEYBOARD/WEBCAM/	PWP SYSTEMS LLC	COMPUTER & SETUP-DEPOUN	991.00	94727
3-1-565.00	COMPUTER SETUP & RECOVERY OF OL	PWP SYSTEMS LLC	COMPUTER & SETUP-DEPOUN	262.50	94727
		Total For Dept 1 ADMINISTRATIVE DIVISION		3,273.23	
Dept 4 MAINTENANCE DIVISION					
3-4-520.00	RPZ TEST & REPAIR (50%)	SHERMAN MECHANICAL, INC.	RPZ TEST & REPAIR/URNAL REPAIR	487.37	94693
3-4-520.00	FIRE/RADIO 11/1-1/31/2022-HIGHW	FSS TECHNOLOGIES LLC	FIRE/RADIO 11/1-1/31/2022-HIGHRAY	175.00	94715
3-4-520.00	ANNUAL SERVICE HVAC #2 OF 3)	SHERMAN MECHANICAL, INC.	ANNUAL SERVICE HVAC #2 OF 3)	1,500.00	94730
3-4-533.00	GENERAL ENGINEERING	GEMALT HAMILTON ASSOCIAT	GEN ENGINEERING/2021 RD PRGM DESIGN	108.50	94716
3-4-534.00	GAS 9/13-10/11/2021	NICOR GAS	GAS 67-22-64-1000 8 ES ECHO LAKE RD 9	33.09	94645
3-4-534.00	GAS 9/13-10/11/2021	NICOR GAS	GAS 12-83-08-1000 3 23605 ECHO LAKE 9	130.17	94646
3-4-534.00	WATER 23605 ECHO LAKE RD 9/21-1	VILLAGE OF LAKE ZURICH	WATER ACCT# ADDRESS 9/21-10/20/2021	18.50	94670
3-4-564.00	CARBURETOR-CHAIRSAW	ARLINGTON POWER EQUIPMEN	CUSTOMER 15306-CARBURETOR-CHAIRSAW	71.64	94706
3-4-567.00	STARTER BOLT - CHIPPER	ADVANCE AUTO PARTS	STARTER BOLT - CHIPPER	4.86	94704
3-4-567.00	FC DISC (1)/STUD 2 1/5" (8)-WIN	BURRIS EQUIPMENT COMPANY	FC DISC (1)/STUD 2 1/5" (8)-WINS MONE	320.41	94709
3-4-567.00	BELT/RESEAL PAIL & PUMP-VENTRAC	GROWER EQUIPMENT & SUPPL	BELT/RESEAL PAIL & PUMP-VENTRAC	378.26	94717
3-4-567.00	FILTERS OIL/FUEL/AIR-KUBOTA WIN	O'REILLY AUTOMOTIVE, INC	FILTERS OIL/FUEL/AIR-KUBOTA WING MOWE	174.94	94726
3-4-569.00	MUFFLER-T7	ACME TRUCK BRAKE & SUPPL	MUFFLER-T7	228.28	94701
3-4-569.00	CLAMPS(7)/CUT FLEX (9)-T7	ACME TRUCK BRAKE & SUPPL	CLAMPS(7)/CUT FLEX (9)-T7	240.87	94702
3-4-569.00	DV2 VALVE W/WEATHER PACK CONN	ACME TRUCK BRAKE & SUPPL	DV2 VALVE W/WEATHER PACK CONN	500.20	94703
3-4-569.00	SAFETY INSPECTIONS	BENNY'S SERVICE CENTER I	SAFETY INSPECTIONS	387.00	94708
3-4-569.00	GALV NIPPLE/COUPLING-T7	CASPER TRUE VALUE HARROWA	CST#46-GALV NIPPLE/COUPLING-T7	5.98	94710
3-4-569.00	TUBE FITTING (2)-T7	CIT TRUCKS - GRAYSLAKE	TUBE FITTING (2)-T7	27.54	94711
3-4-569.00	22SI ALTERNATOR-T2	DUSTY'S DC ELECTRICAL	22SI ALTERNATOR-T2	150.00	94713
3-4-569.00	22SI ALTERNATOR-VEHICLE	DUSTY'S DC ELECTRICAL	22SI ALTERNATOR-VEHICLE	150.00	94713

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 3 GENERAL ROAD FUND					
Dept 4 MAINTENANCE DIVISION					
3-4-569.00	COMMERCIAL BATTERY (2)-T5	INTERSTATE ALL BATTERY C	COMMERCIAL BATTERY (2)-T5	268.80	94719
3-4-569.00	HOSE ASSY (2)-T2	MIDWEST HOSE & FITTINGS,	HOSE ASSY (2)-T2	149.73	94723
3-4-569.00	LED MDL 44 STROBE-T9	MAPS AUTO PARTS	LED MDL 44 STROBE-T9	176.98	94725
3-4-569.00	9.5 OZ PWR BEAD - T2	O'REILLY AUTOMOTIVE, INC	9.5 OZ PWR BEAD - T2	19.99	94726
3-4-569.00	AIR FILTER-T9	O'REILLY AUTOMOTIVE, INC	AIR FILTER-T9	47.64	94726
3-4-569.00	TUBE OIL DRAIN, KIT TURBO OIL-T5	BUSH TRUCK CENTER, HUNTL	TUBE OIL DRAIN, KIT TURBO OIL-T5	410.00	94728
3-4-569.00	OIL & ANTI-FREEZE	VICTOR FORD	OIL & ANTI-FREEZE	154.20	94733
3-4-580.00	2021 ROAD PROGRAM DESIGN	GENWALT HAMILTON ASSOCIAT	GEN ENGINEERING/2021 RD PRGM DESIGN	440.00	94716
3-4-580.00	2021 ROAD PROGRAM CONST	GENWALT HAMILTON ASSOCIAT	2021 ROAD PROGRAM CONST	2,866.00	94716
3-4-580.00	ROADWAY PAVEMENT ASSESSMENT	GENWALT HAMILTON ASSOCIAT	ROADWAY PAVEMENT ASSESSMENT	12,400.00	94716
Total For Dept 4 MAINTENANCE DIVISION				22,025.95	
Total For Fund 3 GENERAL ROAD FUND				25,299.18	
Fund 4 PERMANENT ROAD FUND					
Dept 0					
4-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	NOVEMBER PREMIUM	390.52	94661
4-0-509.00	HEALTH BENEFITS	BLJE CROSS AND BLUE SHIE	NOVEMBER PREMIUM	4,093.56	449
4-0-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	2,169.24	94712
4-0-561.00	DIESELEX GOLD ULTRA	CONSERV FS INC	DIESELEX GOLD ULTRA	1,369.12	94712
4-0-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	442.15	94712
4-0-562.00	COSTCO-PAPER TOWELS	CITI CARDS	SEPTEMBER STATEMENT	80.73	445
4-0-562.00	COSTCO-WATER/SHOP TOWELS	CITI CARDS	SEPTEMBER STATEMENT	76.72	445
4-0-562.00	FLOID FILM/PENETRATING OIL/LCK	ADVANCE AUTO PARTS	FLOID FILM/PENETRATING OIL/LCK DUAL	97.19	94704
4-0-562.00	DC FLP 41/WIRE MIG (3)	RIRGAS USA, LLC	DC FLP (1)/WIRE MIG (3)	43.40	94705
4-0-570.00	CAP BRACKET CORNER BOLT	HI-VIE INC.	CAP BRACKET CORNER BOLT	286.50	94718
4-0-580.00	MODIFIED SURFACE M50-FOREST LAK	PETER BAKER & SON CO.	MODIFIED SURFACE M50-FOREST LAKE	868.28	94707
4-0-582.00	MS4 COMPLIANCE	GENWALT HAMILTON ASSOCIAT	MS4 COMPLIANCE	156.19	94716
4-0-582.00	GILNER ROAD PROJECT	LAKE COUNTY TREASURER	GILNER ROAD PROJECT	6,545.97	94720
4-0-582.00	STAKE BUNDLES-GABRIEL DR	MC CANN INDUSTRIES, INC.	STAKE BUNDLES-GABRIEL DR	93.06	94722
4-0-584.00	ELECTRICITY 0706074008 9/22-10/	COMMONWEALTH EDISON	ELECTRICITY 0706074008 ALL STRT LGHTS	838.17	451
Total For Dept 0				17,750.80	
Total For Fund 4 PERMANENT ROAD FUND				17,750.80	
Fund 5 PARK MAINTENANCE FUND					
Dept 0					
5-0-589.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	NOVEMBER PREMIUM	47.27	94661
5-0-589.00	HEALTH BENEFITS	BLJE CROSS AND BLUE SHIE	NOVEMBER PREMIUM	605.91	449
5-0-510.00	TASC FSA PAYMENT 10/20/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 10/20/2021	19.23	448
5-0-510.00	TASC FSA PAYMENT 11/3/2021	TASC CUSTOMER CARE	TASC FSA PAYMENT 11/3/2021	19.23	456
5-0-520.00	COSTCO-BATH TISSUE	CITI CARDS	SEPTEMBER STATEMENT	37.98	445
5-0-520.00	SECURITY CAMERAS (5)/DVR/PWR SU	FOX VALLEY AUDIO VIDEO	SECURITY CAMERAS (5)/DVR/PWR SUP/CABL	3,325.00	94680
5-0-520.00	FIRE/RADIO 11/1-1/31/2022-KNOX	FSS TECHNOLOGIES LLC	FIRE/RADIO 11/1-1/31/2022-KNOX	210.00	94681
5-0-521.00	FERTILIZER-ROUND #4 - L2 CEMETE	ROLLING GREEN	FERTILIZER-ROUND #4 - L2 CEMETERY	202.00	94691
5-0-521.00	FERTILIZER-ROUND #4 - KNOX	ROLLING GREEN	FERTILIZER-ROUND #4 - KNOX	230.00	94691
5-0-521.00	GRUB CONTROL - KNOX	ROLLING GREEN	GRUB CONTROL - KNOX	378.92	94691
5-0-521.00	FERTILIZER-ROUND #4 - TH	ROLLING GREEN	FERTILIZER-ROUND #4 - TH	1,053.00	94691
5-0-521.00	FERTILIZER-ROUND #4 - FAIRFIELD	ROLLING GREEN	FERTILIZER-ROUND #4 - FAIRFIELD CEMET	135.00	94691
5-0-521.00	FERTILIZER-ROUND #4 - CC	ROLLING GREEN	FERTILIZER-ROUND #4 - CC	135.00	94691
5-0-521.00	FERTILIZER-ROUND #4 - HIGHWAY	ROLLING GREEN	FERTILIZER-ROUND #4 - HIGHWAY	648.00	94691

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 BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 5 PARK MAINTENANCE FUND					
5-0-521.00	FERTILIZER-ROUND #4 - ETCP	ROLLING GREEN	FERTILIZER-ROUND #4 - ETCP	540.00	94691
5-0-521.00	3X5 FLAGS (2)/5X8 FLAGS (5)	J.C. SCHULTZ ENTERPRISES	3X5 FLAGS (2)/5X8 FLAGS (5)	180.00	94729
5-0-534.00	WATER KNOX PARK 9/21-10/20/202	VILLAGE OF LAKE ZURICH	WATER 066673-00 1111 E ROUTE 22 9/21-	114.87	94673
5-0-544.00	ENGINEERING-PARKING LOT MAINT/C	GEWALT HAMILTON ASSOCIAT	ENGINEERING-PARKING LOT MAINT/CONST	1,495.60	94682
5-0-544.00	ENGINEERING-PARKING LOT MAINT/C	GEWALT HAMILTON ASSOCIAT	ENGINEERING-PARKING LOT MAINT/CONST	2,463.00	94682
5-0-544.00	PARKING LOT MAINT-CONST-KNOX	GEWALT HAMILTON ASSOCIAT	PARKING LOT MAINT-CONST-KNOX	232.50	94682
5-0-544.00	GENERAL ENGINEERING-ETCP	GEWALT HAMILTON ASSOCIAT	GENERAL ENGINEERING-ETCP	165.08	94682
5-0-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	502.92	94712
5-0-562.00	CONSERV FS SUNNY-ETCP PARK	CONSERV FS INC	CONSERV FS SUNNY-ETCP PARK	1,560.00	94712
5-0-562.00	PULVERIZED TOPSOIL (30 YD)-ETCP	LESTER'S MATERIALS, LLC	PULVERIZED TOPSOIL (30 YD)-ETCP	480.00	94721
5-0-562.00	SAND MASON (12 TN) - ETCP	THELEN MATERIALS, LLC	SAND MASON (12 TN) - ETCP	179.40	94732
5-0-563.00	MENARDS-FENCE REPAIR MATERIALS-	CITY CARDS	SEPTEMBER STATEMENT	192.26	445
5-0-564.00	REXINGTON AUTO-MNT TIRE-MOWING	CITY CARDS	SEPTEMBER STATEMENT	50.00	445
5-0-564.00	SIMPLE TIRE-MOWING TRAILER	CITY CARDS	SEPTEMBER STATEMENT	331.96	445
5-0-564.00	SMALL TOOLS CAP MIN	ARLINGTON POWER EQUIPMEN	CAP MIN	3.22	94706
5-0-574.00	GAS 9/14-10/12/2021	NICOR GAS	GAS 68-34-08-1000 8 95 E MAIN ST 9/14	57.72	94644
5-0-574.00	WATER 95 E MAIN ST 9/21-10/20/2	VILLAGE OF LAKE ZURICH	WATER 002695-00 95 E MAIN ST 9/21-10/	107.34	94674
5-0-574.00	FIRE/RADIO 11/1-1/31/2022-HISTO	FSS TECHNOLOGIES LLC	FIRE/RADIO 11/1-1/31/2022-HISTORICAL	210.00	94681
5-0-574.00	ANNUAL SERVICE HVAC (#2 OF 3)	SHERMAN MECHANICAL, INC.	ANNUAL SERVICE HVAC (#2 OF 3)	576.00	94730
5-0-600.00	MODIFIED SURFACE N50-5XG LOT PA	PETER BAKER & SON CO.	MODIFIED SURFACE N50-PKG LOT PATCH	147.98	94707
Total For Dept 0				16,636.39	
Total For Fund 5 PARK MAINTENANCE FUND				16,636.39	
Fund 6 CEMETERY MAINTENANCE FUND					
6-0-523.00	CREMATION-PETERSON & PALMER	PROFESSIONAL CEMETERY SE	CREMATION-PETERSON & PALMER	425.00	94689
Total For Dept 0				425.00	
Total For Fund 6 CEMETERY MAINTENANCE FUND				425.00	

INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP
 POST DATES 10/12/2021 - 11/05/2021
 JOURNALIZED
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 BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Func 1 GENERAL TOWN FU	51,821.84	
			Func 2 GENERAL ASSISTA	1,477.45	
			Func 3 GENERAL ROAD FU	25,299.18	
			Func 4 PERMENT ROAD	17,750.80	
			Func 5 PARK MAINTENANC	16,636.39	
			Func 6 CEMETERY MAINTN	425.00	

Total for All Funds:

113,410.66

CASH SUMMARY BY ACCOUNT FOR ELA TOWNSHIP
 FROM 10/01/2021 TO 10/31/2021
 FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2021	Total Debits	Total Credits	Ending Balance 10/31/2021
Fund 1 GENERAL TOWN FUND					
100.00	INLAND-MM/DISB.#110192/110190	287,937.55	277,825.69	137,502.02	428,261.22
101.05	INLAND BK.#107986-MONEY MARKET	1,607,033.48	66.56	0.00	1,607,100.04
101.07	BARR.#930429-MONEY MARKET	268,313.64	4.47	0.00	268,318.11
102.00	CORNERSTONE SAV/3300563	102,036.79	25.28	12.64	102,049.43
103.06	INLAND-CD #939262 12/31/21 3MO	37,077.48	4.71	0.00	37,082.19
103.08	BARR .05% - 9MO - 2/21/22	544,793.62	68.66	0.00	544,862.28
104.05	CS/INTRAFTI .03% 1/20/22 - 6MO	449,965.03	0.00	0.00	449,965.03
	GENERAL TOWN FUND	3,297,157.59	277,995.37	137,514.66	3,437,638.30
Fund 2 GENERAL ASSISTANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	10,428.00	2,577.98	2,329.17	10,676.81
101.05	INLAND BK.#107986-MONEY MARKET	119,659.17	6.09	0.00	119,665.26
	GENERAL ASSISTANCE FUND	130,087.17	2,584.07	2,329.17	130,342.07
Fund 3 GENERAL ROAD FUND					
100.00	INLAND-MM/DISB.#110192/110190	136,370.93	55,269.40	16,346.89	175,293.44
101.05	INLAND BK.#107986-MONEY MARKET	1,506,830.51	76.73	0.00	1,506,907.24
	GENERAL ROAD FUND	1,643,201.44	55,346.13	16,346.89	1,682,200.68
Fund 4 PERMANENT ROAD FUND					
100.00	INLAND-MM/DISB.#110192/110190	160,227.17	140,045.88	41,814.48	258,458.57
101.05	INLAND BK.#107986-MONEY MARKET	1,008,411.82	41.17	0.00	1,008,452.99
101.06	5/3 BANK-BOND ACCT #0773	71,510.47	0.00	0.00	71,510.47
	PERMANENT ROAD FUND	1,240,149.46	140,087.05	41,814.48	1,338,422.03
Fund 5 PARK MAINTENANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	193,156.39	55,707.55	17,301.62	231,562.32
101.05	INLAND BK.#107986-MONEY MARKET	127,726.58	6.50	0.00	127,733.08
102.00	CORNERSTONE SAV/3300563	128,597.87	31.84	15.92	128,613.79
	PARK MAINTENANCE FUND	449,480.84	55,745.89	17,317.54	487,909.19
Fund 6 CEMETERY MAINTENANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	11,676.03	3,542.48	2,535.47	12,683.04
101.05	INLAND BK.#107986-MONEY MARKET	222,550.54	11.33	0.00	222,561.87
	CEMETERY MAINTENANCE FUND	234,226.57	3,553.81	2,535.47	235,244.91
	TOTAL - ALL FUNDS	6,994,303.07	535,312.32	217,858.21	7,311,757.18

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Revenues					
Dept 0					
1-0-400.00	PROPERTY TAX	255,757.94	1,922,887.47	1,985,023.00	62,135.53
1-0-402.00	PERS PROP REPLACEMENT TAX	5,365.88	16,845.14	11,000.00	(5,845.14)
1-0-404.00	INTEREST INCOME	168.36	4,392.53	15,000.00	10,607.47
1-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	2,391,788.00	2,391,788.00
1-0-410.00	MISCELLANEOUS INCOME	2,951.57	13,149.32	3,000.00	(10,149.32)
Total Dept 0		264,243.75	1,957,274.46	4,405,811.00	2,448,536.54
Dept 3 - SOCIAL SERVICES DIVISION					
1-3-410.00	MISCELLANEOUS INCOME	0.00	860.96	0.00	(860.96)
Total Dept 3 - SOCIAL SERVICES DIVISION		0.00	860.96	0.00	(860.96)
Dept 5 - COMMUNITY CENTER					
1-5-406.00	GRANTS	759.38	9,622.24	3,000.00	(6,622.24)
1-5-409.00	DONATIONS	1,000.00	1,000.00	1,500.00	500.00
1-5-410.01	HOMEWORK CLUB RECOVERIES	320.00	8,530.00	12,000.00	3,470.00
1-5-410.02	TEEN CLUB RECOVERIES	0.00	0.00	5,000.00	5,000.00
1-5-410.03	SHOOTING STARS RECOVERIES	0.00	24,292.00	22,000.00	(2,292.00)
1-5-410.04	WINTER BREAK RECOVERIES	0.00	0.00	4,500.00	4,500.00
1-5-410.05	SPRING BREAK RECOVERIES	0.00	0.00	3,500.00	3,500.00
1-5-410.06	KIDS DAY OFF RECOVERIES	(320.00)	40.00	1,500.00	1,460.00
1-5-410.07	SAFE SITTER RECOVERIES	60.00	460.00	1,080.00	620.00
1-5-410.08	SAFE AT HOME RECOVERIES	0.00	0.00	480.00	480.00
1-5-411.01	SENIOR PROGRAM RECOVERIES	3,543.00	18,748.00	20,000.00	1,252.00
1-5-411.02	LONG DISTANCE TRIPS RECOVERIES	3,150.00	3,150.00	10,000.00	6,850.00
1-5-411.03	MEAL RECOVERIES	2,800.00	18,510.00	22,000.00	3,490.00
1-5-411.04	NON-RESIDENT FEES	0.00	175.00	500.00	325.00
Total Dept 5 - COMMUNITY CENTER		11,312.38	84,527.24	107,060.00	22,532.76
Dept 7 - TRANSPORTATION DIVISION					
1-7-410.01	DIAL-A-RIDE RECOVERIES	490.03	4,255.82	7,000.00	2,744.18
1-7-410.02	SUBSCRIPTION RECOVERIES	336.00	2,226.00	5,000.00	2,774.00
1-7-410.03	S.W. LAKE RECOVERIES	1,008.00	6,300.00	7,000.00	700.00
Total Dept 7 - TRANSPORTATION DIVISION		1,834.03	12,781.82	19,000.00	6,218.18
TOTAL REVENUES		277,390.16	2,055,444.48	4,531,871.00	2,476,426.52
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
1-1-500.00	SALARIES	9,888.69	71,527.76	175,000.00	103,472.24
1-1-509.00	HEALTH BENEFITS	1,628.56	11,269.56	23,000.00	11,730.44
1-1-510.00	HRA	0.00	0.00	3,350.00	3,350.00
1-1-511.00	SOCIAL SECURITY TAX	721.82	5,211.94	13,500.00	8,288.06
1-1-512.00	IMRF	700.12	5,064.20	12,500.00	7,435.80
1-1-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,147.34	2,000.00	852.66
1-1-520.00	BUILDING MAINTENANCE	938.79	5,888.39	10,000.00	4,111.61
1-1-528.00	INSURANCE	0.00	29,392.00	33,000.00	3,608.00
1-1-532.00	TELEPHONE/INTERNET	527.72	3,691.13	7,500.00	3,808.87
1-1-534.00	UTILITIES	314.60	2,236.98	7,000.00	4,763.02
1-1-536.00	TRAVEL EXPENSE	80.48	80.48	2,000.00	1,919.52
1-1-537.00	EDUCATION	0.00	25.00	2,000.00	1,975.00
1-1-538.00	POSTAGE	0.00	4,358.37	10,800.00	6,441.63
1-1-540.00	PRINTING	0.00	5,348.66	10,000.00	4,651.34
1-1-544.00	PROFESSIONAL SERVICES	7,890.00	11,330.00	24,000.00	12,670.00
1-1-546.00	DUES/FEES	561.64	5,465.16	10,000.00	4,534.84
1-1-548.00	PUBLIC NOTICES	0.00	223.10	500.00	276.90
1-1-555.00	GRANT FUNDING	0.00	29,500.00	32,000.00	2,500.00
1-1-558.00	OFFICE SUPPLIES	432.21	1,732.55	7,000.00	5,267.45
1-1-559.00	OFFICE EQUIPMENT	0.00	497.30	3,000.00	2,502.70
1-1-565.00	INFORMATION TECHNOLOGY	1,350.00	3,626.40	20,000.00	16,373.60
1-1-568.00	MISCELLANEOUS	112.33	798.50	5,000.00	4,201.50
1-1-572.00	COMMUNITY EVENTS	21.16	21.16	5,000.00	4,978.84
1-1-573.00	COMMUNITY SERVICE PROJECTS	250.00	1,185.75	3,500.00	2,314.25
1-1-585.00	TOWNHALL IMPROVEMENTS	0.00	25.00	20,000.00	19,975.00
1-1-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	1,000,000.00	1,000,000.00
Total Dept 1 - ADMINISTRATIVE DIVISION		25,418.12	199,646.73	1,441,650.00	1,242,003.27

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2021-22	AVAILABLE
		MONTH 10/31/2021 INCREASE (DECREASE)	10/31/2021 NORMAL (ABNORMAL)	ORIGINAL BUDGET	BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
Dept 2 - ELECTED OFFICIALS					
1-2-501.00	SUPERVISOR	2,500.00	15,000.00	30,000.00	15,000.00
1-2-502.00	HIGHWAY COMMISSIONER	0.00	1,579.33	0.00	(1,579.33)
1-2-503.00	ASSESSOR	7,340.00	44,040.00	88,080.00	44,040.00
1-2-504.00	CLERK	1,250.00	7,500.00	15,000.00	7,500.00
1-2-505.00	TRUSTEES	1,666.68	10,000.04	20,000.00	9,999.96
1-2-506.00	TREASURER	249.99	499.98	0.00	(499.98)
1-2-509.00	HEALTH BENEFITS	0.00	0.00	8,000.00	8,000.00
1-2-511.00	SOCIAL SECURITY TAX	931.06	5,437.06	12,500.00	7,062.94
1-2-512.00	IMRF	519.67	3,118.02	6,500.00	3,381.98
1-2-536.00	TRAVEL EXPENSE	0.00	0.00	3,000.00	3,000.00
1-2-537.00	EDUCATION	0.00	50.00	2,000.00	1,950.00
Total Dept 2 - ELECTED OFFICIALS		14,457.40	87,224.43	185,080.00	97,855.57
Dept 3 - SOCIAL SERVICES DIVISION					
1-3-500.00	SALARIES	9,815.24	86,784.16	205,000.00	118,215.84
1-3-509.00	HEALTH BENEFITS	3,139.36	6,010.49	24,500.00	18,489.51
1-3-510.00	HRA	0.00	0.01	4,750.00	4,749.99
1-3-511.00	SOCIAL SECURITY TAX	740.90	6,574.99	16,000.00	9,425.01
1-3-512.00	IMRF	610.67	5,975.82	15,000.00	9,024.18
1-3-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,645.92	1,800.00	154.08
1-3-520.00	BUILDING MAINTENANCE	409.43	2,063.49	5,000.00	2,936.51
1-3-528.00	INSURANCE	0.00	0.00	800.00	800.00
1-3-532.00	TELEPHONE/INTERNET	306.70	2,055.29	4,400.00	2,344.71
1-3-534.00	UTILITIES	224.72	1,476.20	3,000.00	1,523.80
1-3-536.00	TRAVEL EXPENSE	4.03	4.03	2,000.00	1,995.97
1-3-537.00	EDUCATION	0.00	10.00	2,000.00	1,990.00
1-3-538.00	POSTAGE	0.00	4.05	100.00	95.95
1-3-540.00	PRINTING	0.00	0.00	200.00	200.00
1-3-546.00	DUES/FEES	185.67	565.31	1,200.00	634.69
1-3-558.00	OFFICE SUPPLIES	21.21	623.94	1,000.00	376.06
1-3-559.00	OFFICE EQUIPMENT	0.00	0.00	1,500.00	1,500.00
1-3-565.00	INFORMATION TECHNOLOGY	75.00	1,211.80	1,300.00	88.20
1-3-568.00	MISCELLANEOUS	0.00	1,081.43	800.00	(281.43)
Total Dept 3 - SOCIAL SERVICES DIVISION		15,532.93	116,086.93	290,350.00	174,263.07
Dept 5 - COMMUNITY CENTER					
1-5-500.00	SALARIES	24,093.36	194,173.64	415,000.00	220,826.36
1-5-509.00	HEALTH BENEFITS	1,658.24	12,611.14	31,500.00	18,888.86
1-5-510.00	HRA	0.00	0.00	5,600.00	5,600.00
1-5-511.00	SOCIAL SECURITY TAX	1,787.73	14,420.72	32,500.00	18,079.28
1-5-512.00	IMRF	1,453.30	11,528.39	21,500.00	9,971.61
1-5-513.00	UNEMPLOYMENT COMPENSATION	0.00	2,838.13	5,800.00	2,961.87
1-5-520.00	BUILDING MAINTENANCE	290.05	6,013.14	8,000.00	1,986.86
1-5-524.00	NUTRITION	3,472.54	15,033.59	19,500.00	4,466.41
1-5-525.00	LUNCH & LEARN PRESENTATIONS	0.00	100.00	2,500.00	2,400.00
1-5-532.00	TELEPHONE/INTERNET	791.19	4,077.40	7,500.00	3,422.60
1-5-534.00	UTILITIES	819.28	5,956.32	16,000.00	10,043.68
1-5-536.00	TRAVEL EXPENSE	0.00	0.00	1,000.00	1,000.00
1-5-537.00	EDUCATION	0.00	378.00	5,000.00	4,622.00
1-5-538.00	POSTAGE	464.00	3,380.02	9,750.00	6,369.98
1-5-540.00	PRINTING	1,615.84	5,217.76	16,000.00	10,782.24
1-5-546.00	DUES/FEES	332.95	1,149.90	2,250.00	1,100.10
1-5-547.00	PROGRAMS	2,249.86	15,170.59	63,000.00	47,829.41
1-5-550.00	LONG DISTANCE TRIPS	0.00	0.00	5,000.00	5,000.00
1-5-551.00	PROGRAM SUPPLIES	286.01	4,786.51	8,000.00	3,213.49
1-5-553.00	SPECIAL EVENTS	0.00	67.78	5,800.00	5,732.22
1-5-558.00	OFFICE SUPPLIES	18.15	374.38	2,500.00	2,125.62
1-5-559.00	OFFICE EQUIPMENT	0.00	0.00	3,500.00	3,500.00
1-5-561.00	FUEL/OIL	0.00	0.00	1,000.00	1,000.00
1-5-563.00	BUILDING EQUIPMENT	99.98	354.32	3,000.00	2,645.68
1-5-565.00	INFORMATION TECHNOLOGY	1,200.00	2,582.24	4,000.00	1,417.76
1-5-568.00	MISCELLANEOUS	0.00	186.74	2,000.00	1,813.26
1-5-585.00	GRANT PROJECTS	0.00	1,200.00	1,500.00	300.00
Total Dept 5 - COMMUNITY CENTER		40,632.48	301,600.71	698,700.00	397,099.29
Dept 6 - ASSESSORS DIVISION					
1-6-500.00	SALARIES	20,634.39	159,871.86	320,000.00	160,128.14
1-6-509.00	HEALTH BENEFITS	2,766.88	28,788.04	74,000.00	45,211.96
1-6-510.00	HRA	(225.00)	(148.20)	7,000.00	7,148.20
1-6-511.00	SOCIAL SECURITY TAX	1,537.04	11,919.09	25,000.00	13,080.91
1-6-512.00	IMRF	1,295.41	10,173.52	21,000.00	10,826.48

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
1-6-513.00	UNEMPLOYMENT COMPENSATION	0.00	2,298.82	3,300.00	1,001.18
1-6-520.00	BUILDING MAINTENANCE	644.88	2,421.59	7,000.00	4,578.41
1-6-532.00	TELEPHONE/INTERNET	416.52	2,928.02	5,500.00	2,571.98
1-6-534.00	UTILITIES	359.55	2,361.91	5,000.00	2,638.09
1-6-536.00	TRAVEL EXPENSE	972.69	1,623.19	1,500.00	(123.19)
1-6-537.00	EDUCATION	30.00	1,805.00	2,500.00	695.00
1-6-538.00	POSTAGE	0.00	27.01	75.00	47.99
1-6-540.00	PRINTING	205.38	1,055.57	4,000.00	2,944.43
1-6-544.00	PROFESSIONAL SERVICES	0.00	0.00	5,000.00	5,000.00
1-6-546.00	DUES/FEES	1,258.62	3,626.72	6,000.00	2,373.28
1-6-558.00	OFFICE SUPPLIES	222.99	1,248.23	1,750.00	501.77
1-6-559.00	OFFICE EQUIPMENT	172.18	208.54	5,000.00	4,791.46
1-6-561.00	FUEL/OIL	97.57	1,150.91	1,500.00	349.09
1-6-565.00	INFORMATION TECHNOLOGY	74.88	2,960.97	17,500.00	14,539.03
1-6-568.00	MISCELLANEOUS	0.00	70.67	500.00	429.33
1-6-569.00	VEHICLE MAINTENANCE	481.05	481.05	2,000.00	1,518.95
Total Dept 6 - ASSESSORS DIVISION		30,945.03	234,872.51	515,125.00	280,252.49
Dept 7 - TRANSPORTATION DIVISION					
1-7-500.00	SALARIES	6,607.80	47,407.45	120,000.00	72,592.55
1-7-509.00	HEALTH BENEFITS	567.37	3,926.15	8,000.00	4,073.85
1-7-510.00	HRA	0.00	0.00	1,650.00	1,650.00
1-7-511.00	SOCIAL SECURITY TAX	498.55	3,574.52	10,000.00	6,425.48
1-7-512.00	IMRF	342.40	2,534.58	9,000.00	6,465.42
1-7-513.00	UNEMPLOYMENT COMPENSATION	0.00	968.63	1,700.00	731.37
1-7-515.00	UNIFORMS/TESTING	270.00	280.50	600.00	319.50
1-7-520.00	BUILDING MAINTENANCE	0.00	227.13	4,000.00	3,772.87
1-7-528.00	INSURANCE	0.00	2,196.00	4,000.00	1,804.00
1-7-532.00	TELEPHONE	182.60	1,012.37	1,800.00	787.63
1-7-534.00	UTILITIES	8.28	59.39	500.00	440.61
1-7-544.00	PROFESSIONAL SERVICES	0.00	108.00	1,000.00	892.00
1-7-558.00	OFFICE SUPPLIES	0.00	0.00	500.00	500.00
1-7-561.00	FUEL/OIL	1,416.49	7,615.95	18,000.00	10,384.05
1-7-569.00	VEHICLE MAINTENANCE	30.00	343.59	14,000.00	13,656.41
Total Dept 7 - TRANSPORTATION DIVISION		9,923.49	70,254.26	194,750.00	124,495.74
TOTAL EXPENDITURES		136,909.45	1,009,685.57	3,325,655.00	2,315,969.43
Fund 1 - GENERAL TOWN FUND:					
TOTAL REVENUES		277,390.16	2,055,444.48	4,531,871.00	2,476,426.52
TOTAL EXPENDITURES		136,909.45	1,009,685.57	3,325,655.00	2,315,969.43
NET OF REVENUES & EXPENDITURES		140,480.71	1,045,758.91	1,206,216.00	160,457.09

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 2 - GENERAL ASSISTANCE FUND					
Revenues					
Dept 0					
2-0-400.00	PROPERTY TAX	2,577.37	19,733.10	20,022.00	288.90
2-0-404.00	INTEREST INCOME	6.70	40.37	500.00	459.63
2-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	138,587.00	138,587.00
Total Dept 0		2,584.07	19,773.47	159,109.00	139,335.53
TOTAL REVENUES		2,584.07	19,773.47	159,109.00	139,335.53
Expenditures					
Dept 0					
2-0-500.00	SALARIES	0.00	7,146.76	20,000.00	12,853.24
2-0-511.00	SOCIAL SECURITY TAX	0.00	546.68	1,600.00	1,053.32
2-0-512.00	IMRF	0.00	505.95	1,500.00	994.05
2-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	0.00	250.00	250.00
2-0-537.00	EDUCATION	0.00	0.00	500.00	500.00
2-0-701.00	EMERGENCY ASSISTANCE	2,329.17	12,421.69	80,000.00	67,578.31
2-0-702.00	GENERAL ASSISTANCE	0.00	0.00	20,000.00	20,000.00
Total Dept 0		2,329.17	20,621.08	123,850.00	103,228.92
TOTAL EXPENDITURES		2,329.17	20,621.08	123,850.00	103,228.92
Fund 2 - GENERAL ASSISTANCE FUND:					
TOTAL REVENUES		2,584.07	19,773.47	159,109.00	139,335.53
TOTAL EXPENDITURES		2,329.17	20,621.08	123,850.00	103,228.92
NET OF REVENUES & EXPENDITURES		254.90	(847.61)	35,259.00	36,106.61

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
		MONTH 10/31/2021 INCREASE (DECREASE)	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)		
Fund 3 - GENERAL ROAD FUND					
Revenues					
Dept 0					
3-0-400.00	PROPERTY TAX	28,232.20	212,372.28	250,447.00	38,074.72
3-0-402.00	PERS PROP REPLACEMENT TAX	5,605.70	17,598.00	10,000.00	(7,598.00)
3-0-404.00	INTEREST INCOME	81.34	460.32	1,000.00	539.68
3-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	1,437,796.00	1,437,796.00
3-0-410.00	MISCELLANEOUS INCOME	0.00	12,749.78	5,000.00	(7,749.78)
3-0-410.01	HWY. ENT. INCOME/BUS REPAIRS	20.50	139.75	0.00	(139.75)
3-0-410.02	HWY. ENT. INCOME/VILL. DEER PARK	0.00	20,233.94	162,000.00	141,766.06
3-0-410.03	HWY. ENT. INCOME/VILL. LONG GROVE	9,442.90	44,669.03	20,000.00	(24,669.03)
3-0-410.04	HWY. ENT. INCOME/VILL. NORTH BARRINGTON	7,050.75	29,885.02	10,000.00	(19,885.02)
3-0-410.05	HWY. ENT. INCOME/VILL. KILDEER	4,843.14	45,162.92	25,000.00	(20,162.92)
Total Dept 0		55,276.53	383,271.04	1,921,243.00	1,537,971.96
TOTAL REVENUES		55,276.53	383,271.04	1,921,243.00	1,537,971.96
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
3-1-500.00	SALARIES	8,411.34	49,884.47	130,000.00	80,115.53
3-1-502.00	HIGHWAY COMMISSIONER	0.00	1,579.27	0.00	(1,579.27)
3-1-509.00	HEALTH BENEFITS	1,628.56	11,269.56	46,000.00	34,730.44
3-1-510.00	HRA	0.00	0.00	5,000.00	5,000.00
3-1-511.00	SOCIAL SECURITY TAX	623.51	3,787.38	10,000.00	6,212.62
3-1-512.00	IMRF	595.53	3,531.85	10,000.00	6,468.15
3-1-513.00	UNEMPLOYMENT COMPENSATION	0.00	667.31	1,300.00	632.69
3-1-528.00	INSURANCE	0.00	26,869.00	29,000.00	2,131.00
3-1-532.00	TELEPHONE/INTERNET	197.85	2,486.61	7,000.00	4,513.39
3-1-536.00	TRAVEL EXPENSE	0.00	0.00	1,500.00	1,500.00
3-1-537.00	EDUCATION	0.00	70.00	4,000.00	3,930.00
3-1-540.00	PRINTING	0.00	51.96	500.00	448.04
3-1-544.00	PROFESSIONAL SERVICES	0.00	67.50	1,000.00	932.50
3-1-546.00	DUES/FEES	0.00	325.00	1,000.00	675.00
3-1-548.00	PUBLIC NOTICES	0.00	0.00	500.00	500.00
3-1-549.00	PERS. PROP. REPL. TAX-VILL. REFUND	0.00	3,358.80	4,000.00	641.20
3-1-558.00	OFFICE SUPPLIES	12.80	635.53	3,000.00	2,364.47
3-1-559.00	OFFICE EQUIPMENT	0.00	1,240.42	3,000.00	1,759.58
3-1-565.00	INFORMATION TECHNOLOGY	112.50	1,235.37	2,500.00	1,264.63
Total Dept 1 - ADMINISTRATIVE DIVISION		11,582.09	107,060.03	259,300.00	152,239.97
Dept 4 - MAINTENANCE DIVISION					
3-4-520.00	BUILDING MAINTENANCE	0.00	4,975.81	15,000.00	10,024.39
3-4-533.00	ENGINEERING SERVICES	0.00	0.00	4,500.00	4,500.00
3-4-534.00	UTILITIES	408.57	3,030.18	7,500.00	4,469.82
3-4-535.00	RENTALS	0.00	0.00	2,000.00	2,000.00
3-4-562.00	OPERATING SUPPLIES	0.00	186.81	4,500.00	4,313.19
3-4-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	0.00	230,000.00	230,000.00
3-4-564.00	SMALL TOOLS	0.00	1,182.80	4,000.00	2,817.20
3-4-567.00	EQUIPMENT MAINTENANCE	1,468.18	4,915.92	32,500.00	27,584.08
3-4-569.00	VEHICLE MAINTENANCE	1,451.35	4,107.16	45,000.00	40,892.84
3-4-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
3-4-577.00	VILLAGE MATERIALS	1,367.10	7,640.25	45,000.00	37,359.75
3-4-580.00	PAVING	0.00	5,841.42	475,000.00	469,158.58
3-4-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
3-4-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	650,000.00	650,000.00
Total Dept 4 - MAINTENANCE DIVISION		4,695.20	31,880.15	1,525,500.00	1,493,619.85
TOTAL EXPENDITURES		16,277.29	138,940.18	1,784,800.00	1,645,859.82
Fund 3 - GENERAL ROAD FUND:					
TOTAL REVENUES		55,276.53	383,271.04	1,921,243.00	1,537,971.96
TOTAL EXPENDITURES		16,277.29	138,940.18	1,784,800.00	1,645,859.82
NET OF REVENUES & EXPENDITURES		38,999.24	244,330.86	136,443.00	(107,887.86)

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 4 - PERMANENT ROAD FUND					
Revenues					
Dept 0					
4-0-400.00	PROPERTY TAX	140,018.51	1,051,920.15	1,086,688.00	34,767.85
4-0-404.00	INTEREST INCOME	48.57	214.42	2,000.00	1,785.58
4-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	572,408.00	572,408.00
4-0-410.00	MISCELLANEOUS INCOME	0.00	69.00	0.00	(69.00)
4-0-410.02	ROAD BONDS	0.00	550.00	500.00	(50.00)
Total Dept 0		140,067.08	1,052,753.57	1,661,596.00	608,842.43
TOTAL REVENUES		140,067.08	1,052,753.57	1,661,596.00	608,842.43
Expenditures					
Dept 0					
4-0-500.00	SALARIES	27,821.93	203,890.86	470,000.00	266,109.14
4-0-509.00	HEALTH BENEFITS	3,872.30	29,682.50	102,000.00	72,317.50
4-0-510.00	HRA	0.00	0.00	6,500.00	6,500.00
4-0-511.00	SOCIAL SECURITY TAX	2,081.57	15,215.37	36,000.00	20,784.63
4-0-512.00	IMRF	1,875.31	13,551.41	34,000.00	20,448.59
4-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	2,702.68	5,000.00	2,297.32
4-0-515.00	UNIFORMS/TESTING	870.00	5,288.90	7,000.00	1,711.10
4-0-535.00	RENTALS	0.00	0.00	1,500.00	1,500.00
4-0-561.00	FUEL/OIL	1,060.83	13,566.56	50,000.00	36,433.44
4-0-562.00	OPERATING SUPPLIES	586.79	3,064.51	8,500.00	5,435.49
4-0-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	0.00	10,000.00	10,000.00
4-0-570.00	ROAD SIGNS/JULIE	0.00	142.00	4,500.00	4,358.00
4-0-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
4-0-580.00	PAVING	1,046.32	1,139.32	20,000.00	18,860.68
4-0-582.00	STORM WATER	1,740.43	20,415.44	225,000.00	204,584.56
4-0-584.00	STREET LIGHTS	839.03	5,894.26	12,000.00	6,105.74
4-0-586.00	ROAD SALT AND LIQUID DE-ICER	0.00	0.00	75,000.00	75,000.00
4-0-587.00	ROAD SUPPLIES & TREE REMOVAL	0.00	4,061.30	25,000.00	20,938.70
4-0-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
4-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	350,000.00	350,000.00
Total Dept 0		41,794.51	318,615.11	1,452,500.00	1,133,884.89
TOTAL EXPENDITURES		41,794.51	318,615.11	1,452,500.00	1,133,884.89
Fund 4 - PERMANENT ROAD FUND:					
TOTAL REVENUES		140,067.08	1,052,753.57	1,661,596.00	608,842.43
TOTAL EXPENDITURES		41,794.51	318,615.11	1,452,500.00	1,133,884.89
NET OF REVENUES & EXPENDITURES		98,272.57	734,138.46	209,096.00	(525,042.46)

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 5 - PARK MAINTENANCE FUND					
Revenues					
Dept 0					
5-0-400.00	PROPERTY TAX	52,618.00	393,044.21	408,248.00	15,203.79
5-0-404.00	INTEREST INCOME	28.77	83.06	500.00	416.94
5-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	272,820.00	272,820.00
5-0-410.00	MISCELLANEOUS INCOME	3,083.20	3,152.20	0.00	(3,152.20)
5-0-410.01	KNIGGE PARK - STUDENT PARKING LOT REV	0.00	19,975.00	15,000.00	(4,975.00)
5-0-410.02	YOUTH SPORTS - PARK REV	0.00	2,685.00	4,500.00	1,815.00
Total Dept 0		55,729.97	418,939.47	701,068.00	282,128.53
TOTAL REVENUES		55,729.97	418,939.47	701,068.00	282,128.53
Expenditures					
Dept 0					
5-0-500.00	SALARIES	9,097.25	57,718.38	130,000.00	72,281.62
5-0-509.00	HEALTH BENEFITS	562.30	3,799.78	16,000.00	12,200.22
5-0-510.00	HRA	0.00	0.00	3,300.00	3,300.00
5-0-511.00	SOCIAL SECURITY TAX	686.06	4,334.29	10,500.00	6,165.71
5-0-512.00	IMRF	515.29	3,062.20	9,500.00	6,437.80
5-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,067.35	2,000.00	932.65
5-0-520.00	BUILDING MAINTENANCE	95.96	2,566.66	16,000.00	13,433.34
5-0-521.00	PARK MAINTENANCE	3,647.57	19,765.34	30,000.00	10,234.66
5-0-534.00	UTILITIES	340.56	1,461.05	10,000.00	8,538.95
5-0-544.00	PROFESSIONAL SERVICES	593.50	4,167.12	8,500.00	4,332.88
5-0-555.00	SCHOLARSHIPS/KNIGGE PARKING MAINTENANCE	0.00	9,290.18	15,000.00	5,709.82
5-0-561.00	FUEL/OIL	805.96	3,273.71	4,000.00	726.29
5-0-562.00	LANDSCAPING SUPPLIES	0.00	0.00	10,000.00	10,000.00
5-0-563.00	PARK EQUIPMENT	240.90	13,473.03	16,000.00	2,526.97
5-0-564.00	SMALL TOOLS	429.29	1,244.02	2,000.00	755.98
5-0-568.00	MISCELLANEOUS	0.00	10.50	1,000.00	989.50
5-0-574.00	ELA HISTORIC-PROJECTS/MAINT	286.98	5,669.78	10,000.00	4,330.22
5-0-596.00	MOSQUITO ABATEMENT PLAN	0.00	33,112.00	34,000.00	888.00
5-0-600.00	CAPITAL IMPROVEMENTS	0.00	47,263.00	250,000.00	202,737.00
Total Dept 0		17,301.62	211,278.39	577,800.00	366,521.61
TOTAL EXPENDITURES		17,301.62	211,278.39	577,800.00	366,521.61
Fund 5 - PARK MAINTENANCE FUND:					
TOTAL REVENUES		55,729.97	418,939.47	701,068.00	282,128.53
TOTAL EXPENDITURES		17,301.62	211,278.39	577,800.00	366,521.61
NET OF REVENUES & EXPENDITURES		38,428.35	207,661.08	123,268.00	(84,393.08)

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 6 - CEMETERY MAINTENANCE FUND					
Revenues					
Dept 0					
6-0-400.00	PROPERTY TAX	1,291.73	9,708.03	10,023.00	314.97
6-0-404.00	INTEREST INCOME	12.08	74.32	1,000.00	925.68
6-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	237,821.00	237,821.00
6-0-409.00	DONATIONS	0.00	0.00	6,000.00	6,000.00
6-0-410.01	FAIRFIELD CEMETERY REVENUE	0.00	0.00	2,000.00	2,000.00
6-0-410.02	LAKE ZURICH CEMETERY REVENUE	2,250.00	8,250.00	10,000.00	1,750.00
Total Dept 0		3,553.81	18,032.35	266,844.00	248,811.65
TOTAL REVENUES		3,553.81	18,032.35	266,844.00	248,811.65
Expenditures					
Dept 0					
6-0-500.00	SALARIES	384.62	2,884.65	5,000.00	2,115.35
6-0-508.00	CEMETERY BOARD	0.00	0.00	1,500.00	1,500.00
6-0-511.00	SOCIAL SECURITY TAX	29.43	220.68	400.00	179.32
6-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	79.38	450.00	370.62
6-0-521.00	CEMETERY MAINTENANCE	0.00	11,568.75	66,000.00	54,431.25
6-0-522.00	BURIAL EXPENSES	1,700.00	3,825.00	9,000.00	5,175.00
6-0-523.00	CREM SCATTER GARDEN	0.00	875.00	2,000.00	1,125.00
6-0-532.00	TELEPHONE/INTERNET	0.00	96.54	600.00	503.46
6-0-536.00	TRAVEL EXPENSE	0.00	0.00	200.00	200.00
6-0-537.00	EDUCATION	0.00	0.00	200.00	200.00
6-0-544.00	PROFESSIONAL SERVICES	421.42	937.40	5,500.00	4,562.60
6-0-564.00	SMALL TOOLS	0.00	0.00	2,000.00	2,000.00
6-0-565.00	INFORMATION TECHNOLOGY	0.00	108.00	150.00	42.00
6-0-568.00	MISCELLANEOUS	0.00	25.99	3,000.00	2,974.01
6-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	100,000.00	100,000.00
Total Dept 0		2,535.47	20,621.39	196,000.00	175,378.61
TOTAL EXPENDITURES		2,535.47	20,621.39	196,000.00	175,378.61
Fund 6 - CEMETERY MAINTENANCE FUND:					
TOTAL REVENUES		3,553.81	18,032.35	266,844.00	248,811.65
TOTAL EXPENDITURES		2,535.47	20,621.39	196,000.00	175,378.61
NET OF REVENUES & EXPENDITURES		1,018.34	(2,589.04)	70,844.00	73,433.04
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		534,601.62	3,948,214.38	9,241,731.00	5,293,516.62
TOTAL EXPENDITURES - ALL FUNDS		217,147.51	1,719,761.72	7,460,605.00	5,740,843.28
NET OF REVENUES & EXPENDITURES		317,454.11	2,228,452.66	1,781,126.00	(447,326.66)

Payroll Check Register Report For Ela Township
For Check Dates 10/12/2021 to 11/5/2021

Name	Check Net
AXA EQUITABLE-EQUI VEST	414.16
EFTPS	30,018.78
ILL DEPT OF REVENUE	5,455.87
ILLINOIS MUNICIPAL	14,248.33
WISCONSIN DEPT OF REVENUE	287.86
EMPLOYEE PAYROLL	90,717.85
Total Payroll	141,142.85

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Date: October 26, 2021
To: Township Supervisor and Board of Trustees
From: Jim Dalbec, Assistant Community Programs Director
Subject: **Board Report – October 2021**

Programming:

There seemed to be a noticeable increase in program participation for October compared to previous months. Our October Lunch & Learn had 46 participants. That is more than double what the previous high had been, so it was definitely a challenge to get lunches prepared and served in a timely manner in addition to the curbside lunch pick-up. We also took a risk and featured our first Spooky Escape Evening as part of a Murder Mystery “Escape Room” type of challenge. Again, there were 46 participants on 6 different teams as they had to work together to solve puzzles to find out what happened. We received rave reviews that this is something we should offer again in the future, and were very pleasantly surprised with how smooth the evening went, and how enthusiastic participants were. Throw in a few classes featuring “spooky” topics and a virtual wine pairing with Halloween Candy, and that comes out to program revenue bringing in just over \$2500 for the month.

Meals:

Despite us still not being able to find a permanent replacement for chef, lunch revenue was about \$200 higher than the previous two months at \$2800. Susan has continued the cooking in addition to running the community center. Laura has filled in making the desserts with all other staff chipping in with the grocery shopping, plating, and serving.

Upcoming Events/Programming:

It’s hard to believe that November and December are here. We are looking to offer a few variations of previous events that have been offered, as well as some new ones. We will once again have our Annual Wine Pairing Dinner in November and a brand-new Friendsgiving lunch. We will also host a Holiday Jingle Ball, and finally offering a New Year’s Eve dinner pick-up. We offered the curbside NYE Dinner last year and there were many participants that were grateful that they didn’t have to go out for dinner. We are noticing participants seem hesitant to do activities outside of the center, but appear to be comfortable here whether it be for an event, program, or meal. In an effort to keep all participants safe, we will be requiring vaccinations for any programs serving food in November and December. We have no interest in discriminating, but do want to make sure we are keeping the well-being of all participants’ in mind. We want to offer some larger events around the holidays since so many missed out on that last year, and requiring vaccinations allow us to do so.

Thank you again for your continued support,
Jim Dalbec
Assistant Community Programs Director



Date: November 11, 2021

To: Township Supervisor and Board of Trustees

From: Sara Marx LCPC, NCC, Director of Health & Wellness

Subject: Board Reports – October 2021

Clients and Groups:

Health & Wellness received 15 referrals for October: 8 for therapy and 7 for case management. Of the 7 for case management, 4 needed EA or SNAP assistance. Ten of the referrals have no insurance or state insurance and admitted they are struggling to find services. Currently, we have 34 open cases and conducted 67 sessions during the month. Due to therapy demands, we currently have 8 on the waitlist. Case population hold steady with 7 youth, 16 adults, and 11 senior citizens. Our referrals sources include 6 self-referred, 6 from police and fire, 1 from community member, and 2 from the schools.

The lending closet helped 26 families with medical equipment; the most popular items continue to wheelchairs, rollators, seat risers, and knee scooters.

Charity Knit was able to donate to Good Shepard Hospital, Joanie's Closet, and Kildeer Police Department. Donations included over 100 baby blankets, 200 hats, and toe warmers. Health & Wellness is currently gathering information and interest on a Grief Group that will begin in January 2022.

Health & Wellness continues to train staff on TherapyNotes and has the goal of full implementation of the HIPAA compliant database by November 1st.

Personnel:

Health & Wellness continues to search for a part-time Clinician.

Community Events:

The Director attended meetings with the Lake Zurich Police Department, Grant Township, Kildeer Police Department, Ela Public Library, Ela Coalition, and AITCOY.

Goals:

The Director plans to have an Open House on November 5th for community members and partners to meet new staff and gather information on services. The Director continues the search for a qualified PT Clinician and hopes to meet with the Hawthorn Woods Police Department's new Chief of Police. Health & Wellness continues to gather intel on community needs.



Date: November 1, 2021
To: Township Supervisor and Board of Trustees
From: Joe Cacciatore, Youth Coordinator
Subject: **Youth Board Report – October 2021**

Homework Club:

During the last week of October, the Youth Department had another participant sign up for the May Whitney/ Spencer Loomis bus route. This brings our total Homework Club participant number to 31 kids. We are still looking for 2 more for the Isaac Fox route, as well as any participants that either have transportation here, or can walk. Homework Club had an early release on Friday, October 29th. Some kids were in costume, and we had bingo, and Halloween prizes.

SafeSitter Essentials:

Our first SafeSitter Safe@Home program ran on October 23rd from 10am-12pm. We had a total of 7 participants for this program. The Safe@Home program is designed to teach kids how to handle common weather emergencies, safety outdoors, safety indoors, safety online, and safety about privacy. Students receive a certificate of completion after the course, but it is up to the parents to decide if they are ready to stay home alone, and for how long.

KDO:

The two October Kids Day Off dates were cancelled due to a lower amount of registrations than anticipated. Our target number to be able to run is 10 non-scholarship participants. We are still under that number for the upcoming Nov. 13th date due to some recent drops. We are hoping to hit our numbers but will have to cancel if we cannot get the numbers we need by the 3rd.

Winter Break Camp:

Winter Break Camp is approaching fast. We have all of our field trips set up, and registration forms are out! We had some trouble with field trips that we normal go to during Winter Break (Marriot Theaters, Cernan Space Center, etc..). Some locations are not doing any youth programs, due to the fact that our age group has not had the ability to be fully vaccinated yet. We did manage to find some new locations, and programs!

Date: 10/31/2021
To: Township Supervisor and Board of Trustees
From: Mike DePouw, Highway Superintendent
Subject: **Board Report – November 2021**

Highway Department Update:

- **Lake County De-Icing Workshop:** On October 12th the Highway Department employees attended the annual Lake County Deicing virtual workshop. This event reminds everyone involved in snow & ice removal the negative effects salt has on our waterways. Some of the topics that were covered were: reducing salts' negative effects, salt alternations and ways to mitigate the impacts of sanding.
- **Ela Township Community Park:** On October 19th and 20th we completed top dressing the main playing field. After cross aerating the field, we top dressed the field the same way with a 75%/25% mix of topsoil, mason sand and seed. The rain we had the following week benefited us greatly. We are planning on pouring a 14'x4' concrete pad at the north side of the parking lot for the two storage boxes.
- **Knox Park:** All the old playground equipment at Knox Park has been removed in anticipation of the new equipment being delivered and installed.

Income from the Villages:

- Total income for October from Village Contracts \$9,828.91
- Village of Deer Park – 11 tickets preformed
 - Labor charges \$2,660.00
 - Material charges \$113.00
 - Equipment charges \$652.50
 - Totaling \$3,425.50
- Village of Kildeer – 21 work tickets preformed
 - Labor charges \$2,114.00
 - Material charges \$77.91
 - Equipment charges \$618.75
 - Totaling \$2,810.66
- Village of Long Grove – 9 work tickets preformed
 - Labor charges \$1428.00
 - Material charges \$42.00
 - Equipment charges \$607.50
 - Totaling \$2,077.50
- Village of North Barrington – 7 work tickets preformed
 - Labor charges \$994.00
 - Material charges \$105.00
 - Equipment charges \$416.25
 - Totaling \$1,515.25

Labor hours performed throughout Ela Township –125 work tickets performed

- Assessor –0 work tickets equaling 0 hours
- Buses – 1 work tickets equaling 3 hours
- Cemetery – 7 work tickets equaling 26.25 hours
- Community Center – 4 work tickets equaling 7 hours
- Highway Department (unincorporated) – 83 work tickets equaling 238.5 hours
- Historical – 0 work tickets equaling 0 hours
- Parks –25 work tickets equaling 118 hours
- Social Worker – 0 work ticket equaling 0 hours
- Town Hall – 5 work tickets equaling 30.5 hours
- Mowing – 62 work tickets equaling 108.5 hours



Date: November 2, 2021
 To: Township Supervisor and Board of Trustees
 From: Jessica P. Case, Bus Liaison
 Subject: **Board Report – October 2021**

<u>BUS SERVICE</u>	Jul-21	Aug-21	Sep-21	Oct-21
Ridership (One Way) - Ela	337	309	318	314
Ridership (One Way) - Wauconda	44	50	48	52
Total Number of Rides	381	359	366	366
Revenue Miles - Ela	1814	1625	1762	1785
Revenue Miles - LC	476	510	484	524
Total Miles	2290	2135	2246	2309
Revenue Hours - Ela	200.75	163.25	175	175.25
Revenue Hours - LC	18	19.5	18.5	19.75
Total Hours	218.75	182.75	193.5	195
Days in Service - Ela	21	22	21	21
Days in Service - LC	13	13	12	13
Fuel Usage (gallons)	294.5	553.3	502.3	517.1
Lift Usage	72	80	63	67
Ridership - Senior Trips	0	0	0	0
Ridership - Youth Trips	0	0	0	0



Date: November 11, 2021
To: Township Supervisor and Board of Trustees
From: William Stefaniuk, Township Manager
Subject: Board Report – October 2021

2022 Pavement Assessment:

Township staff recently met with engineering firm, Gewalt Hamilton & Associates, which was contracted to complete the 2022 Pavement Assessment to review all unincorporated road pavement conditions within Ela Township. This assessment report plans for a 20-year replacement cycle for each road serviced by the Township and will provide staff with supporting data to provide yearly budgetary recommendations. The draft assessment report has been completed at this point. However, staff reviewed and discussed some necessary revisions with the engineering consultant, whom will prepare the final assessment report for board review and consideration of approval in December 2021.

Staffing:

Interviews for the Assessor position took place in October 2021. After completing an external and internal search for qualified candidates, a current Township employee, Penny Herr, has been hired to fulfil the role as interim Assessor and employee, Karen Behrel, has been promoted to become the Chief Deputy Assessor within the Assessor's Office as of Monday, November 8, 2021.

Township Vehicle Fleet:

A new Ford Explorer was delivered to replace the 2010 Ford Escape that will be placed for auction on the Obenauf Auction site for sale in November. This vehicle is primarily used for the Assessor's Office. Any additional equipment, such as strobe lights, floor mats and other accessories have been ordered and/or installed for the vehicle.

Grant Funding:

Staff completed the National Fitness Court (NFC) grant application for consideration of up to \$25,000 in grant funding toward the purchase and installation of an NFC Fitness Court in either FY22 or FY23. The timeline for purchase and installation of the NFC Fitness Court will be contingent upon awarded grant funding associated with the OSLAD grant, which was applied for in September 2021.

2021 Playground Equipment Replacement Project:

The Highway Department removed the former Knox Park playground equipment prior to November 3, 2021. New playground equipment purchased from BCI Burke Company has been delivered onsite at Knox Park and is scheduled to be completed by the week of November 15, 2021.

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TAX LEVY ORDINANCE

TOWNSHIP

ORDINANCE No. 2021-04

An ordinance levying taxes for all town purposes for Ela Township, Lake County, Illinois, for the tax year 2021, collectable in 2022.

BE IT ORDAINED by the Board of Trustees of Ela Township, Lake County, Illinois, as follows:

SECTION 1: That the sum of Three Million, Seven Hundred Sixty Thousand & 00/100 Dollars (\$3,760,000.00) are hereby levied upon all property subject to taxation within the Township as that property is assessed and equalized, in order to meet and defray all the necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law, for such purposes as:

General Town Fund

General Assistance Fund

Park Maintenance Fund

Cemetery Maintenance Fund

Road and Bridge Fund

Permanent Road Fund

Equipment and Building Fund

for the year 2021.

SECTION 2: That the amount levied for each object and purpose shall be as follows:

	<u>Amount</u>	
	<u>Levied</u>	
<u>GENERAL TOWN FUND</u>		
<u>ADMINISTRATION</u>		
Personnel	190,000	
Contractual Services	122,000	
Commodities	10,000	
Capital Outlay	0	
Other Expenditures	81,000	
TOTAL ADMINISTRATION:		403,000
<u>ELECTED OFFICIALS</u>		
Salaries	145,000	
Other Expenditures	5,000	
TOTAL ELECTED OFFICIALS:		150,000
<u>ASSESSOR</u>		
Personnel	410,000	
Contractual Services	40,000	
Commodities	8,000	
Other Expenditures	17,000	
TOTAL ASSESSOR:		475,000
<u>COMMUNITY CENTER PROGRAMS & SERVICES</u>		
Personnel	448,000	
Contractual Services	38,000	
Commodities	38,000	
Programs	74,000	
Other Expenditures	38,000	
TOTAL SENIOR PROGRAMS & SERVICES:		636,000
<u>SOCIAL SERVICES</u>		
Personnel	227,000	
Contractual Services	15,000	
Commodities	3,000	
Other Expenditures	6,000	
TOTAL SOCIAL SERVICES:		251,000

	<u>Amount Levied</u>
<u>TRANSPORTATION SERVICES</u>	
Personnel	110,000
Contractual Services	11,000
Commodities	19,000
Other Expenditures	15,000
TOTAL TRANSPORTATION SERVICES:	155,000
TOTAL GENERAL TOWN FUND:	2,070,000
REF: General Corporate Tax 60 ILCS 1/235-10	
<u>LESS RECOVERIES</u>	
Misc/Interest	(10,000)
Community Center Programs	(140,000)
Transportation	(20,000)
TOTAL RECOVERIES:	(170,000)
<u>CEMETERY FUND</u>	
Personnel	0
Contractual Services	0
Commodities	0
Capital Outlay	0
Other Expenditures	0
TOTAL CEMETERY FUND	0

REF: Cemetery Tax 50 ILCS 610c & 60 ILCS 1/135-50

	<u>Amount Levied</u>	
<u>PARK MAINTENANCE FUND</u>		
Personnel	171,000	
Contractual Services	109,000	
Commodities	32,000	
Capital Outlay	172,000	
Other Expenditures	16,000	
TOTAL PARK MAINTENANCE FUND:		500,000

REF: Park Maintenance Tax 60 ILCS 1/120-20

GENERAL ASSISTANCE FUND

ADMINISTRATION

Personnel	20,000
Contractual Services	0
Commodities	0
Other Expenditures	0

TOTAL ADMINISTRATION: 20,000

HOME RELIEF

Contractual Services	0
Commodities	0
Other Expenditures	0

TOTAL HOME RELIEF: 0

TOTAL GENERAL ASSISTANCE FUND: 20,000

REF: Public Assistance Tax 60 ILCS 1/235-20

	Amount <u>Levied</u>	
<u>GENERAL ROAD FUND</u>		
<u>ADMINISTRATION</u>		
Personnel	200,000	
Contractual Services	10,000	
Commodities	0	
Capital Outlay	0	
Other Expenditures	0	
TOTAL ADMINISTRATION:		210,000

<u>MAINTENANCE</u>		
Personnel	0	
Contractual Services	5,000	
Commodities	215,000	
Capital Outlay	0	
Other Expenditures	10,000	
TOTAL MAINTENANCE:		230,000
TOTAL GENERAL ROAD FUND:		440,000

REF: General Road & Bridge Tax (605 ILCS 5/6-501 & 5/6-504)

<u>EQUIPMENT & BUILDING FUND</u>		
Contractual Services	30,000	
Debt Service	0	
Capital Outlay	150,000	
TOTAL EQUIPMENT & BUILDING FUND:		180,000

REF: Equipment & Building Tax (605 ILCS 5/6-508.1)

LESS RECOVERIES		
Misc/Interest/PPRT	(20,000)	
Hwy. Ent. Income/Municipal	(350,000)	
TOTAL RECOVERIES:		(370,000)

**Amount
Levied**

PERMANENT ROAD FUND

Personnel	654,000	
Contractual Services	7,000	
Commodities	176,000	
Capital Outlay	243,000	
Other Expenditures	10,000	
TOTAL PERMANENT ROAD FUND:		1,090,000

REF: Permanent Road Tax (605 ILCS 5/6-601)

TAX LEVY SUMMARY

General Corporate Tax	1,900,000	
Cemetery Tax	0	
Park Maintenance Tax	500,000	
Public Assistance Tax	20,000	
Road & Bridge Tax	70,000	
Equipment & Building Tax	180,000	
Permanent Road Tax	1,090,000	
TOTAL TAXES LEVIED:		3,760,000

SECTION 3: That the Town Clerk shall make and file with the County Clerk of said County of Lake on or before the last Tuesday of December, a duly certified copy of this ordinance.

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not effect the validity of the remaining portion of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect after its adoption, as provided by law.

ADOPTED this 11th day of November, 2021, pursuant to a roll call vote by the Board of Trustees of Ela Township, Lake County, Illinois

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
<u>SUPERVISOR GLORIA M. PALMBLAD</u>	_____	_____	_____
<u>TRUSTEE LARRY BOWMAN</u>	_____	_____	_____
<u>TRUSTEE JOEL SIKES</u>	_____	_____	_____
<u>TRUSTEE TOSI UFODIKE</u>	_____	_____	_____
<u>TRUSTEE LAURIE WILHOIT</u>	_____	_____	_____

Lucy A. Prouty
Town Clerk

Gloria M Palmblad
Chairman - Board of Trustees

CERTIFICATION OF TAX LEVY ORDINANCE

TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Ela Township, Lake County, Illinois, does hereby certify that the attached hereto is a true and correct copy of the Tax Levy Ordinance, of said Township for the year 2021, as adopted this 11th day of November, 2021.

This certification is made and filed pursuant to the requirements of (60 ILCS 1/75-20) and on behalf of Ela Township, Lake County, Illinois.

This certification must be filed by the last Tuesday in December.

Date this _____ day of _____, 2021

Lucy A. Prouty
Town Clerk

Filed this _____ day of _____, 2021

County Clerk



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

Certificate of Compliance with the Truth in Taxation Law
Township Tax Levy Ordinance #2021-04

I, the undersigned, hereby certify that I am the presiding officer of Ela Township, Lake County, and as such I certify that the levy ordinance, a copy of which is attached, was adopted on November 11, 2021, by the Township Board, pursuant to, and in all respects in compliance with the provisions of Section 18-60 through 18-85 of the "Truth in Taxation" law.

Gloria M. Palmblad
Ela Township Supervisor

Date

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Computer Consulting and Service

1519 Riverside Drive
Jackson, TN 38301
Ph: 847-586-9222
Fax: 847-586-9192

Agreement to License NJS Enterprises, Inc.'s VisualGA.net™ to the Ela Township

NJS Enterprises, Inc. will provide a 1-user license for its VisualGA.net™ to **Ela Township**. **Ela Township** will be bound to the following terms regarding the provision of the software license and related services.

NJS Enterprises, Inc. Software License:

- 1) GRANT OF LICENSE: NJS Enterprises, Inc. grants **Ela Township** the right to use one copy of VisualGA.net™ to be installed on a single computer. You may network the software by installing it on a single file server. If installed on a network file server, **Ela Township** has the right to have up to 1 user(s) simultaneously accessing VisualGA.net™. Please note that any simultaneous access greater than this is in violation of this license agreement.
- 2) COPYRIGHT: The software (VisualGA.net™) is owned by NJS Enterprises, Inc. and is protected by United States copyright laws and international treaty provisions. The software and related documentation must be treated like any other copyrighted materials with the exception of making copies of the software for backup or archival purposes.
- 3) OTHER RESTRICTIONS: **Ela Township** may not rent, lease, or transfer this software and accompanying materials. You may not reverse engineer, decompile, or disassemble the software.
- 4) The software (VisualGA.net™) is sold as is without modification. If **Ela Township** requires customization to the software to help administer their assistance programs, any changes will be billable at our normal hourly rate of \$175/hr.
- 5) **Ela Township** may not use, copy, modify, or transfer the software or any copy in whole or in part, except as expressly provided in this license. All rights not expressly granted are reserved by NJS Enterprises, Inc.

Provision of Services to Ela Township:

1. NJS Enterprises, Inc. will provide a **1-user license** of VisualGA.net™ software.
2. NJS Enterprises, Inc. will receive **\$ 5,000.00** as compensation for provision of the aforementioned software license and related services listed below.
3. The breakdown of fees for the services to be provided is as follows:

<u>Description</u>	<u>Amount</u>
VisualGA.net™ Software Server/User License (1 User @ \$5,000.00 each)	\$ 5,000.00
VisualGA.net™ Software User License (0 User(s) @ \$3,000.00 each)	\$ 0.00
 Remote Setup and Training up to 3 hours	 N/C
First year software upgrade & maintenance/technical support (Subsequent year's software upgrade & maintenance/technical support is 20% of license fees excluding any promotions or discounted licenses)	N/C

Definitions

Technical Support-Technical support consists of any general questions or any problems that might arise while using the software

Software Upgrade & Maintenance-Upgrades and maintenance are any type of changes or additions that the software might come across after the initial installation of the software.

Training-Training consists of a step by step overview of the program that is conducted by our staff remotely at the time of installation and is provided at no additional cost. If additional training is needed beyond that there will be a fee of \$175 per hour.

A payment in the amount of **\$ 5,000** is due upon acceptance of this contract.

Please include a copy of your Townships Tax Exempt Certificate for our records.

This contract is null and void if not signed and returned to NJS Enterprises, Inc within 30 days of 10/21/2021.

Signed: _____
 NJS Enterprises, Inc

Printed Name: William Sorrentino

Title: President

Date: _____

Signed: _____
 Township Official

Printed Name: _____

Title: Supervisor

Date: _____

Ela Township

1

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Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@ellettsville.org

HOLIDAYS 2022

New Year's Day (observed): Monday, January 3, 2022

President's Day: Monday, February 21, 2022

Memorial Day: Monday, May 30, 2022

Independence Day: Monday, July 4, 2022

Labor Day: Monday, September 5, 2022

Thanksgiving Day: Thursday, November 24, 2022

Day after Thanksgiving: Friday, November 25, 2022

Christmas Eve (observed): Friday, December 23, 2022

Christmas Day (observed): Monday, December 26, 2022

One Floating Holiday

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Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

**PROPOSED SCHEDULE FOR
TOWNSHIP BOARD MEETINGS & ANNUAL TOWN MEETING**

All meetings are held at the
Ela Township Town Hall in the lower level Board room
1155 East Route 22, Lake Zurich
Start Time: 7:00 p.m.

The Township monthly Board meetings for 2022 will be held on the following dates:

January 6th, February 10th, March 10th, April 14th, May 12th, June 9th, July 14th, August 11th,
September 8th, October 13th, November 10th, and December 8th.

The Annual Town Meeting will be held on Tuesday, April 12th.

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Date: November 1, 2021

To: ALL SOCIAL AGENCIES REQUESTING ELA TOWNSHIP FUNDING

ELA TOWNSHIP SOCIAL AGENCY FUNDING REQUESTS
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The Ela Township Board will continue the current funding policy and form for the 2022-23 social agency grant requests. The Ela Township Board has plans to start the grant review process at the February 23, 2022 Committee of the Whole meeting at 8:30 A.M. All meetings will be held at Ela Town Hall in the lower level board room located at 1155 E. Route 22 in Lake Zurich. You are welcome to attend this meeting to provide information about your organization.

Grant requests are funded on their individual merit as decided by the Board. The Ela Township Board retains the right to modify or discontinue the agreement, if the agency were guilty of any misappropriation of funds, breach of contract, or other defined events.

Funding is intended to assist local agencies and organizations who provide direct social services for Ela Township residents and community services. Ela Township may distribute, up to \$35K, in total grant funding to awarded recipients.

Any further information requested by the Board must be responded to within two weeks of the initial review at the Committee of the Whole meeting. Every attempt will be made to make a Board decision on the grant request by the conclusion of the March Board meeting.

Please submit the attached completed form to the Ela Township office no later than 12:00 noon on Tuesday, February 1, 2022 for consideration of 2022-23 funding.

Sincerely,

Gloria M. Palmblad
Ela Township Supervisor

Attachment: Ela Township Funding Application (3 pages)

Ela Township

Application for Funding -- 2022

Name of Agency: _____

Proof of not-for-profit status: (attach) - Certificate of Good Standing available through Secretary of State.

Date of Incorporation: _____

Main Address: _____

Address of site to be used for Ela Township if different: _____

Phone number: _____

Contact person: _____ Title: _____

Mission Statement: _____

Amount requested: _____

Percent Change from last year: _____

Percent of Agency Total Budget: _____

Please attach a copy of your budget and return with the completed application. This should include a DETAILED list of incoming revenue (please list separately specific names of grantors and amounts as well as any other sources of income).

What is the total number of clients served this year? _____

What is the total number of Ela Township clients served directly this year? _____

What is the total number of direct client hours for Ela Township residents this year? _____

How can the above numbers be verified? _____

Salary and title of the five highest paid employees:

- | | |
|----------|---------------|
| 1. _____ | Salary: _____ |
| 2. _____ | Salary: _____ |
| 3. _____ | Salary: _____ |
| 4. _____ | Salary: _____ |
| 5. _____ | Salary: _____ |

Have you ever received township funding? _____ If yes, specify dates and amounts:

1. What is your primary service area? Circle those that apply. Youth Adult Seniors
Medical Social Services Drug/Alcohol Education Community Service

2. Do you charge for your services? _____ Do you use a sliding fee scale? _____

3. Please explain how charges are determined: _____

4. Do you refer to or use services from other township agencies? If so, please describe:

5. Please give a brief description of your agency: _____

6. How were the Township funds utilized from the previous funding year? Please specify details:

7. How would you use Township funds, if awarded? If you are requesting an increase in funding, describe the increased service or product that justifies it.

8. Do you receive State funding?: _____ Any changes to funding recently?: _____

9. Please provide the total amount of funding received from other agencies and what percentage that amounts to in comparison to your total budget?

10. Please explain any major changes that have occurred in your agency in the past year (i.e., new programs or direction, expansion of program or facility).

11. Describe any new fundraising efforts this year. Please explain.

12. Please indicate local statistics pertaining to the Ela Township area that would support the need in Ela Township for the services you provide.

Under penalty of law, I hereby certify to the best of my knowledge and belief the above information is true, correct and complete.

Signed: _____

Title: _____

Date: _____

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thepark AND FACILITIES

C A T A L O G

Highland Products Group, LLC
 220 Congress Park Drive, Suite 215
 Delray Beach FL 33445
 Phone : 561-620-7878
 Email : sales@theparkcatalog.com

Bill to: Will Stefamiuk Ela Township 1155 E Route 22 Lake Zurich, Illinois, 60047 United States T: 847-438-7823	Ship to: Will Stefamiuk Ela Township 1155 E Route 22 Lake Zurich, Illinois, 60047 United States T: 847-438-7823	Quote Proposal Q21.54307 Date of Proposal Nov 9, 2021 Proposal valid until Nov 23, 2021 (14 days) Sales Rep. Cristy Clinard
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Lead times quoted are only estimates and may change due to the volatility and demand of raw materials.

Product image	Product name	Item #	QTY	Price	Your Price	Discount	Subtotal
	6-Ft. Contemporary Recycled Plastic Bench with Back - Alum. Frame <i>Color</i> Black <i>Back Seat Color</i> Cedar	251-1005-838660	1	\$1,383.00	\$1,273.00	\$110.00	\$1,273.00

Freight Includes: Notify Before Delivery	Total Discount	\$110.00
	Subtotal	\$1,273.00
	Shipping & Handling (Excl. Tax)	\$260.00
	Tax	\$0.00
	Grand Total	\$1,533.00

- THIS QUOTE COMES WITH A BEST PRICE GUARANTEE -

TERMS & CONDITIONS

SHIPPING:

All merchandise is sold F.O.B. Deliveries are made during normal business hours, 8am - 4pm Monday - Friday. Unless otherwise noted, shipping charges include standard delivery only. Standard shipping charges are for Tailgate delivery to any commercial location on a commercial truck route; the truck driver is under no obligation to help you unload. If you are unable to accept a shipment via this method, you must purchase additional services.

- Additional Services - Residential Delivery, Limited Access Delivery, Construction Site Delivery, Liftgate Service, Inside Delivery, Notify Before Delivery.
- Service Discrepancies - If there is a discrepancy in the services requested and the minimum services required to deliver the product, The Park Catalog reserves the right to charge the customer for any necessary additional services provided at the time of delivery.
- Inspection of Shipments - It is the customer's responsibility to inspect all deliveries for possible damage, correct quantities and to note any discrepancies on the freight bill PRIOR to signing the delivery receipt provided by the driver. All claims MUST be recorded on the delivery receipt and reported within 48 hours of delivery. The Park Catalog does NOT GUARANTEE replacement parts or products FREE of charge due to concealed or unreported damages.
- Assembly May Be Required - Many of our products are shipped unassembled in order to minimize damage and lower freight charges.

CANCELLATIONS:

All cancellations must be done prior to shipping. Made-to-Order items already in production may not be cancelled.

RETURNS:

We will accept returns of unused products, up to 30 days from the shipping date, subject to ALL of the following terms and conditions:

- Approval - Written approval and instructions must be issued by our Customer Service Department before any merchandise can be returned.
- Shipping Returns - All merchandise must be returned in its original packaging, freight Prepaid. No Collect shipments are accepted.
- Re-Stocking & Shipping Fees - The customer is responsible for a minimum 25% re-stocking fee and all related shipping charges on product returned for reasons other than damage or defect. Original shipping charges will not be refunded.
- Web-Orders - For online orders, The Park Catalog is not responsible if the customer orders incorrect product or colors. All return and restock fees apply.
- Made-to-Order or Personalized - These items are not returnable unless a defect in manufacturing is presented to us with pictures prior to return.

• Force Majeure: No Party to this Agreement shall be responsible for any delays or failure to perform any obligation under this Agreement due to acts of God, outbreaks, epidemic/pandemic or the spreading of disease or contagion strikes or other disturbances, including, without limitation, war, insurrection, embargoes, governmental restrictions, acts of governments or governmental authorities, and any other cause beyond the control of such party. During an event of force majeure, the Parties' duty to perform obligations shall be suspended.

To accept this proposal please Sign Here: _____ Date: _____

thepark AND FACILITIES

CATALOG

Highland Products Group, LLC
 220 Congress Park Drive, Suite 215
 Delray Beach FL 33445
 Phone : 561-620-7878
 Email : sales@theparkcatalog.com

Bill to: Will Stefamiuk Ela Township 1155 E Route 22 Lake Zurich, Illinois, 60047 United States T: 847-438-7823	Ship to: Will Stefamiuk Ela Township 1155 E Route 22 Lake Zurich, Illinois, 60047 United States T: 847-438-7823	Quote Proposal Date of Proposal Proposal valid until Sales Rep.	Q21.54304 Nov 9, 2021 Nov 23, 2021 (14 days) Cristy Clinard
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Lead times quoted are only estimates and may change due to the volatility and demand of raw materials.

Product image	Product name	Item #	QTY	Price	Your Price	Discount	Subtotal
	8-Ft. Contemporary Recycled Plastic Bench with Back - Alum. Frame <i>Color</i> <i>Black</i> <i>Back Seat Color</i> <i>Cedar</i>	251-1006-838667	1	\$1,893.00	\$1,740.00	\$153.00	\$1,740.00

Freight Includes: Notify Before Delivery	Total Discount	\$153.00
	Subtotal	\$1,740.00
	Shipping & Handling (Excl. Tax)	\$260.00
	Tax	\$0.00
	Grand Total	\$2,000.00

- THIS QUOTE COMES WITH A BEST PRICE GUARANTEE -

TERMS & CONDITIONS

SHIPPING:

All merchandise is sold F.O.B. Deliveries are made during normal business hours, 8am - 4pm Monday - Friday. Unless otherwise noted, shipping charges include standard delivery only. Standard shipping charges are for Tailgate delivery to any commercial location on a commercial truck route; the truck driver is under no obligation to help you unload. If you are unable to accept a shipment via this method, you must purchase additional services.

- Additional Services - Residential Delivery, Limited Access Delivery, Construction Site Delivery, Liftgate Service, Inside Delivery, Notify Before Delivery.
- Service Discrepancies - If there is a discrepancy in the services requested and the minimum services required to deliver the product, The Park Catalog reserves the right to charge the customer for any necessary additional services provided at the time of delivery.
- Inspection of Shipments - It is the customer's responsibility to inspect all deliveries for possible damage, correct quantities and to note any discrepancies on the freight bill PRIOR to signing the delivery receipt provided by the driver. All claims MUST be recorded on the delivery receipt and reported within 48 hours of delivery. The Park Catalog does NOT GUARANTEE replacement parts or products FREE of charge due to concealed or unreported damages.
- Assembly May Be Required - Many of our products are shipped unassembled in order to minimize damage and lower freight charges.

CANCELLATIONS:

All cancellations must be done prior to shipping. Made-to-Order items already in production may not be cancelled.

RETURNS:

We will accept returns of unused products, up to 30 days from the shipping date, subject to ALL of the following terms and conditions:


- Approval - Written approval and instructions must be issued by our Customer Service Department before any merchandise can be returned.
- Shipping Returns - All merchandise must be returned in its original packaging, freight Prepaid. No Collect shipments are accepted.
- Re-Stocking & Shipping Fees - The customer is responsible for a minimum 25% re-stocking fee and all related shipping charges on product returned for reasons other than damage or defect. Original shipping charges will not be refunded.
- Web-Orders - For online orders, The Park Catalog is not responsible if the customer orders incorrect product or colors. All return and restock fees apply.
- Made-to-Order or Personalized - These items are not returnable unless a defect in manufacturing is presented to us with pictures prior to return.

• Force Majeure: No Party to this Agreement shall be responsible for any delays or failure to perform any obligation under this Agreement due to acts of God, outbreaks, epidemic/pandemic or the spreading of disease or contagion strikes or other disturbances, including, without limitation, war, insurrection, embargoes, governmental restrictions, acts of governments or governmental authorities, and any other cause beyond the control of such party. During an event of force majeure, the Parties' duty to perform obligations shall be suspended.

To accept this proposal please Sign Here: _____ Date: _____

Bill to: Will Stefamiuk Ela Township 1155 E Route 22 Lake Zurich, Illinois, 60047 United States T: 847-438-7823	Ship to: Will Stefamiuk Ela Township 1155 E Route 22 Lake Zurich, Illinois, 60047 United States T: 847-438-7823	Quote Proposal Date of Proposal Proposal valid until Sales Rep.	Q21.54306 Nov 9, 2021 Nov 23, 2021 (14 days) Cristy Clinard
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Lead times quoted are only estimates and may change due to the volatility and demand of raw materials.

Product image	Product name	Item #	QTY	Price	Your Price	Discount	Subtotal
	Heritage Recycled Plastic Bench With Back Size 6 Ft. Slat Color Cedar Frame Color Black	289-4011-9-3-8	1	\$1,075.00	\$1,010.00	\$65.00	\$1,010.00

Freight Includes: Notify Before Delivery	Adjustment Quote	-65.00
	Total Discount	\$65.00
	Subtotal	\$1,010.00
	Shipping & Handling (Excl. Tax)	\$260.00
	Tax	\$0.00
	Grand Total	\$1,270.00

- THIS QUOTE COMES WITH A BEST PRICE GUARANTEE -

TERMS & CONDITIONS

SHIPPING:

All merchandise is sold F.O.B. Deliveries are made during normal business hours, 8am - 4pm Monday - Friday. Unless otherwise noted, shipping charges include standard delivery only. Standard shipping charges are for Tailgate delivery to any commercial location on a commercial truck route; the truck driver is under no obligation to help you unload. If you are unable to accept a shipment via this method, you must purchase additional services.

- Additional Services - Residential Delivery, Limited Access Delivery, Construction Site Delivery, Liftgate Service, Inside Delivery, Notify Before Delivery.
- Service Discrepancies - If there is a discrepancy in the services requested and the minimum services required to deliver the product, The Park Catalog reserves the right to charge the customer for any necessary additional services provided at the time of delivery.
- Inspection of Shipments - It is the customer's responsibility to inspect all deliveries for possible damage, correct quantities and to note any discrepancies on the freight bill PRIOR to signing the delivery receipt provided by the driver. All claims MUST be recorded on the delivery receipt and reported within 48 hours of delivery. The Park Catalog does NOT GUARANTEE replacement parts or products FREE of charge due to concealed or unreported damages.
- Assembly May Be Required - Many of our products are shipped unassembled in order to minimize damage and lower freight charges.

CANCELLATIONS:

All cancellations must be done prior to shipping. Made-to-Order items already in production may not be cancelled.

RETURNS:

We will accept returns of unused products, up to 30 days from the shipping date, subject to ALL of the following terms and conditions:

- Approval - Written approval and instructions must be issued by our Customer Service Department before any merchandise can be returned.
- Shipping Returns - All merchandise must be returned in its original packaging, freight Prepaid. No Collect shipments are accepted.
- Re-Stocking & Shipping Fees - The customer is responsible for a minimum 25% re-stocking fee and all related shipping charges on product returned for reasons other than damage or defect. Original shipping charges will not be refunded.
- Web-Orders - For online orders, The Park Catalog is not responsible if the customer orders incorrect product or colors. All return and restock fees apply.
- Made-to-Order or Personalized - These items are not returnable unless a defect in manufacturing is presented to us with pictures prior to return.

• Force Majeure: No Party to this Agreement shall be responsible for any delays or failure to perform any obligation under this Agreement due to acts of God, outbreaks, epidemic/pandemic or the spreading of disease or contagion strikes or other disturbances, including, without limitation, war, insurrection, embargoes, governmental restrictions, acts of governments or governmental authorities, and any other cause beyond the control of such party. During an event of force majeure, the Parties' duty to perform obligations shall be suspended.

To accept this proposal please Sign Here: _____ Date: _____


thepark AND FACILITIES

CATALOG

Highland Products Group, LLC
 220 Congress Park Drive, Suite 215
 Delray Beach FL 33445
 Phone : 561-620-7878
 Email : sales@theparkcatalog.com

Bill to: Will Stefamiuk Ela Township 1155 E Route 22 Lake Zurich, Illinois, 60047 United States T: 847-438-7823	Ship to: Will Stefamiuk Ela Township 1155 E Route 22 Lake Zurich, Illinois, 60047 United States T: 847-438-7823	Quote Proposal Date of Proposal Proposal valid until Sales Rep.	Q21.54301 Nov 9, 2021 Nov 23, 2021 (14 days) Cristy Clinard
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Lead times quoted are only estimates and may change due to the volatility and demand of raw materials.

Product image	Product name	Item #	QTY	Price	Your Price	Discount	Subtotal
	Heritage Recycled Plastic Bench With Back <i>Size</i> 8 Ft. <i>Slat Color</i> Cedar <i>Frame Color</i> Black	289-4011-13-3-8	1	\$1,312.00	\$1,232.00	\$80.00	\$1,232.00

Freight Includes: Notify Before Delivery	Adjustment Quote	- \$80.00
	Total Discount	\$80.00
	Subtotal	\$1,232.00
	Shipping & Handling (Excl. Tax)	\$260.00
	Tax	\$0.00
	Grand Total	\$1,492.00

- THIS QUOTE COMES WITH A BEST PRICE GUARANTEE -

TERMS & CONDITIONS

SHIPPING:

All merchandise is sold F.O.B. Deliveries are made during normal business hours, 8am - 4pm Monday - Friday. Unless otherwise noted, shipping charges include standard delivery only. Standard shipping charges are for Tailgate delivery to any commercial location on a commercial truck route; the truck driver is under no obligation to help you unload. If you are unable to accept a shipment via this method, you must purchase additional services.

• **Additional Services** - Residential Delivery, Limited Access Delivery, Construction Site Delivery, Liftgate Service, Inside Delivery, Notify Before Delivery.

• **Service Discrepancies** - If there is a discrepancy in the services requested and the minimum services required to deliver the product, The Park Catalog reserves the right to charge the customer for any necessary additional services provided at the time of delivery.

• **Inspection of Shipments** - It is the customer's responsibility to inspect all deliveries for possible damage, correct quantities and to note any discrepancies on the freight bill PRIOR to signing the delivery receipt provided by the driver. All claims MUST be recorded on the delivery receipt and reported within 48 hours of delivery. The Park Catalog does NOT GUARANTEE replacement parts or products FREE of charge due to concealed or unreported damages.

• **Assembly May Be Required** - Many of our products are shipped unassembled in order to minimize damage and lower freight charges.

CANCELLATIONS:

All cancellations must be done prior to shipping. Made-to-Order items already in production may not be cancelled.

RETURNS:

We will accept returns of unused products, up to 30 days from the shipping date, subject to ALL of the following terms and conditions:

• **Approval** - Written approval and instructions must be issued by our Customer Service Department before any merchandise can be returned.

• **Shipping Returns** - All merchandise must be returned in its original packaging, freight Prepaid. No Collect shipments are accepted.

• **Re-Stocking & Shipping Fees** - The customer is responsible for a minimum 25% re-stocking fee and all related shipping charges on product returned for reasons other than damage or defect. Original shipping charges will not be refunded.

• **Web-Orders** - For online orders, The Park Catalog is not responsible if the customer orders incorrect product or colors. All return and restock fees apply.

• **Made-to-Order or Personalized** - These items are not returnable unless a defect in manufacturing is presented to us with pictures prior to return.

• **Force Majeure**: No Party to this Agreement shall be responsible for any delays or failure to perform any obligation under this Agreement due to acts of God, outbreaks, epidemic/pandemic or the spreading of disease or contagion strikes or other disturbances, including, without limitation, war, insurrection, embargoes, governmental restrictions, acts of governments or governmental authorities, and any other cause beyond the control of such party. During an event of force majeure, the Parties' duty to perform obligations shall be suspended.

To accept this proposal please Sign Here: _____ Date: _____

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2022 HEALTH INSURANCE RENEWAL OVERVIEW

PPO	UNIT	Employer Medical Monthly Rate	Employer Dental/Vision Monthly Rate	Total Employer Monthly Cost	Total Employer Annual Cost	Total Annual Employee Cost	Deduct p/ck 26X	Monthly-12X
	Employee	\$675.81	\$47.27	\$723.08	\$8,676.96	\$1,214.77	\$46.72	\$101.23
	Employee/Spouse	\$1,351.62	\$96.58	\$1,448.20	\$17,378.40	\$2,432.98	\$93.58	\$202.75
	Employee/Child	\$1,250.25	\$96.58	\$1,346.83	\$16,161.96	\$2,262.67	\$87.03	\$188.56
	Family	\$1,926.06	\$147.99	\$2,074.05	\$24,888.60	\$3,484.40	\$134.02	\$290.37
HMO (\$0 Ded.)	UNIT	Employer Medical Monthly Rate	Employer Dental/Vision Monthly Rate	Total Employer Monthly Cost	Total Employer Annual Cost	Total Annual Employee Cost	Deduct p/ck 26X	Monthly-12X
	Employee	\$651.70	\$47.27	\$698.97	\$8,387.64	\$1,174.26	\$45.16	\$97.86
	Employee/Spouse	\$1,303.40	\$96.58	\$1,399.98	\$16,799.76	\$2,351.96	\$90.46	\$196.00
	Employee/Child	\$1,205.65	\$96.58	\$1,302.23	\$15,626.76	\$2,187.74	\$84.14	\$182.31
	Family	\$1,857.35	\$147.99	\$2,005.34	\$24,064.08	\$3,368.97	\$129.58	\$280.75
HMO (\$2,500 Ded.)	UNIT	Employer Medical Monthly Rate	Employer Dental/Vision Monthly Rate	Total Employer Monthly Cost	Total Employer Annual Cost	Total Annual Employee Cost	Deduct p/ck 26X	Monthly-12X
	Employee	\$551.50	\$47.27	\$598.77	\$6,945.24	\$972.33	\$37.40	\$81.03
	Employee/Spouse	\$1,063.00	\$96.58	\$1,159.58	\$13,914.96	\$1,948.09	\$74.93	\$162.34
	Employee/Child	\$983.28	\$96.58	\$1,079.86	\$12,958.32	\$1,814.16	\$69.78	\$151.18
	Family	\$1,514.78	\$147.99	\$1,662.77	\$19,953.24	\$2,793.45	\$107.44	\$232.79

Health Insurance Plans

Insurer	BlueCross BlueShield PPO \$1,500/\$3,250 Deductible (G508OPT)		BlueCross BlueShield HMO No Deductible (P506PSN)		BlueCross BlueShield HMO \$2,500 Deductible (G532PSN)		
Medical Benefits	Tier 1	PPO In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Calendar Year Deductible	\$1,500 (3x's family)	\$3,250 (3x's family)	\$6,500 (3x's family)	No Deductible	Not Covered	\$2,500 (3x's family)	Not Covered
Benefits Paid at Following	PPO Discount	PPO Discount	Usual & Customary	HMO Discount	Not Covered	HMO Discount	Not Covered
Hospital Stay	\$250 co-pay then 90% after deductible	\$500 co-pay then 70% after deductible	\$600 co-pay then 50% after deductible	\$150 co-pay then 100%	Not Covered	\$350 co-pay then 70% after deductible	Not Covered
Out-patient Surgical Care	\$200 co-pay then 90% after deductible	\$400 co-pay then 70% after deductible	\$500 co-pay then 50% after deductible	\$100 co-pay then 100%	Not Covered	\$350 co-pay then 70% after deductible	Not Covered
Out-patient Non-Surgical Care	90% after deductible	70% after deductible	50% after deductible	\$250 co-pay then 100%	Not Covered	100% Deductible does not apply	Not Covered
Emergency Room		\$600 co-pay then 90% after deductible		\$300 co-pay then 100%	Not Covered	\$1,000 co-pay then 70% after deductible	Not Covered
Urgent Care	\$75 co-pay	\$75 co-pay	50% after deductible	\$45 co-pay	Not Covered	\$75 co-pay	Not Covered
Virtual Care	\$30 co-pay	\$55 co-pay	50% after deductible	Not Covered	Not Covered	Not Covered	Not Covered
Doctor Office Visits	\$30 co-pay	\$55 co-pay	50% after deductible	\$10 co-pay	Not Covered	\$55 co-pay	Not Covered
Specialist Office Visits	\$45 co-pay	\$85 co-pay	50% after deductible	\$45 co-pay	Not Covered	\$75 co-pay	Not Covered
Preventive Care	Coverage at 100% Deductible does not apply	Coverage at 100% Deductible does not apply	50% after deductible	Coverage at 100%	Not Covered	Coverage at 100% Deductible does not apply	Not Covered
Prescription Drugs - Retail	\$10 Tier 1 / \$20 Tier 2 \$50 Tier 3 / \$100 Tier 4 \$250 Tier 5 / \$350 Tier 6	\$10 Tier 1 / \$20 Tier 2 \$50 Tier 3 / \$100 Tier 4 \$250 Tier 5 / \$350 Tier 6		\$0 Tier 1 / \$10 Tier 2 \$50 Tier 3 / \$100 Tier 4 \$150 Tier 5 / \$250 Tier 6		\$10 Tier 1 / \$20 Tier 2 \$50 Tier 3 / \$100 Tier 4 \$250 Tier 5 / \$350 Tier 6	
Prescription Drugs - Mail Order		3x's co-pay - 90 day supply		3x's co-pay - 90 day supply		3x's co-pay - 90 day supply	
Annual Out of Pocket Maximum (Includes Deductible) -Individual -Family	\$4,100 \$12,300	\$6,100 \$17,100	Unlimited Unlimited	\$1,500 \$4,500	N/A N/A	\$8,550 \$17,100	N/A N/A
Lifetime Medical Maximum	Unlimited	Unlimited		Unlimited	N/A	Unlimited	N/A
Network Website Access	Blue Choice Options www.bcbsil.com			Blue Precision HMO www.bcbsil.com		Blue Precision HMO www.bcbsil.com	
Cost Per Pay Period Employee Employee + Spouse Employee + Child(ren) Family	\$42.39 \$84.77 \$78.41 \$120.80			\$40.24 \$80.47 \$74.43 \$114.67		\$34.05 \$86.09 \$62.99 \$97.03	

This spreadsheet represents a brief summary of benefits. Please refer to policy certificate for actual benefits.

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Winter 2021-2022 Newsletter

Deer Park • Lake Zurich • North Barrington • Hawthorn Woods



Kildeer • Long Grove • Barrington • Unincorporated Ela Township

1155 E. Route 22, Lake Zurich, IL 60047
(847) 438-7823



SCAN ME



Facebook/Ela Township



Twitter@Ela Township



Website:
www.elatownship.org



Email:
Info@elatownship.org

From Ela Township Supervisor Gloria Palmblad



Greetings -

The holidays have arrived once again. I am hoping that unlike last year, you were able to gather around the table with family and friends to share a meal and give thanks – thankful just like Bing Crosby sang in an old classic Irving Berlin movie, *Holiday Inn*, “I’ve Got Plenty To be Thankful for”!!

I am thankful that with careful planning, we were able to replace the old Knox Park playground just a few weeks ago. Over time, the equipment became worn or broken and replacement parts have become difficult to find. The Township plans to hold a ribbon cutting ceremony unveiling the new playground in Spring 2022.



I am also thankful that despite school closings last year due to the pandemic, we were still able to distribute \$1,500.00 scholarships to six graduates of Lake Zurich High School. Tax dollars are not used for scholarship funds but rather rent money collected from the students who park in our Knigge parking lot across from the high school. Even though no fees were collected this past school year, resources were still available from prior school years. Congratulations to our recipients and we wish them all the luck in the world as they move on to higher education.

Students pictured with Township officials include: Anthony Enciso, Ginger Mirabelli, Rinna Kim, Madeleine Lawler, Kate Wisniewski, and Vincent Petropoulos.

We should all be especially thankful for the friendship and camaraderie we had with Assessor John Barrington including his significant impact within our communities. As I am sure you are all aware, John passed away suddenly on September 13th. This intelligent, kind man left behind a young family, dedicated staff, and a Township of residents who highly respected him. A park bench in John's memory and recognition of his service will be purchased and dedicated on the grounds of Knox Park.

John spent 17 years dedicated to public service to the communities of Ela Township in the Assessor's Office. John was a veteran who served as a US Navy Fleet Marine Force Corpsman completing multiple tours, a Commander of the American Legion, he served as President of the Lake County Assessors Association, and an Executive Board Member of the Illinois Chapter of the International Association of Assessing Officers. John originally came to Ela Township in 2005 after his second tour of duty overseas and took a field position in the Assessor's Office. He quickly grew in his role over a few years and in 2009, he successfully ran and became elected to the top position of Ela Township Assessor. John was elected to four consecutive terms as the Assessor. John's main goal during his tenure as Assessor was to be a resource for all residents within the Township and help them fully understand the assessment and appeals process. Through public forums, outreach sessions, and speaking engagements, John made every effort to help educate the taxpayers of Ela Township. If you knew John, then you also understood that one of his greatest accomplishments was being an excellent husband and father to his family. John will be greatly missed by all those who knew him and his service to Ela Township will always be remembered.



Last but certainly not least - I am thankful for our staff! With their due diligence and careful planning, the Township Board again approved our upcoming levy with a ZERO percent increase for the second year in a row. Staff continues to look for more cost-effective solutions to maintain and/or minimize any increases to our future expenses, but still keep the high level of service you've all come to expect.

So wherever the holidays take you, may you find peace and joy! On behalf of the entire Board and staff, we wish you all a Happy Holiday and a Joyous New Year!

Ela Township Senior/Disabled Bus Service

Ela Township offers bus transportation service for weekday use to our residents who are 55 years of age or older, and to those with disabilities. If you would like more information or to schedule a ride, please call (847) 438-6677 or email bus@elatownship.org.



Township buses run from 8:30 a.m. to 4:00 p.m., Monday through Friday, within Township boundaries. In addition, we transport to the Barrington Metra station, Good Shepherd Hospital, and the doctor offices in the surrounding area. Bus service is first come first served, and hours are subject to change. Ela Township buses follow COVID-19 protocols including social distancing, sanitizing high touch surfaces, and we ask that all riders wear protective face coverings for the duration of their ride. The cost for bus service is \$2 one-way, \$4 round-trip, and one additional stop can be made for \$1.

The reservation line is open from 8 a.m. to 5 p.m. Monday through Friday. Next day transportation must be requested no later than 12:45 p.m. on the day before your scheduled ride. All buses are equipped with wheel chair lifts and tie downs for passengers in wheel chairs.

There is no bus service on the following holidays: New Years Day (obs. January 3, 2022), President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Black Friday, Christmas Eve (obs. December 23, 2022), and Christmas Day (obs. December 26, 2022).

Highway Department

Ela Township has a wide array of services that are performed year round and designed to help our residents. Each year, the Ela Township Highway Department provides services for over 100 miles of road. The Highway Department consists of a Highway Superintendent, 8 full-time employees, 1 part-time administrative coordinator, and 2-3 seasonal employees. It is our constant goal to use taxpayer dollars wisely by providing efficient and cost-effective services for our residents.

We support and partner with our surrounding municipalities that do not have a Public Works department through intergovernmental agreements offering general public works related services, including snowplowing and equipment sharing. The Ela Township Highway Department is responsible for snowplowing, road maintenance, and right of way maintenance along unincorporated Township roads and the Village of Deer Park. Ela Township assists the villages of Kildeer, Long Grove, and North Barrington with all public works operational services except for snowplowing.

During the fall season, the Highway Department serviced Township storm water areas to make sure the drains are open and flowing. As a reminder, if you have pipes or storm water drains on your property, please make sure that leaves and debris are not blocking them.

During the winter months, timing is critical with snow and ice control and your safety is our #1 priority! On an annual basis, we examine our snow and ice control operations and actively try to reduce the harmful effects of salt and chlorides that can impact our environment. We are committed to be an environmental steward that avoids practices that can result in excessive salt use during our snowplowing operations. Please remember to reduce your speed when driving during inclement winter weather!

2021 Spring/Summer Projects:

- Forest Lake Subdivision Paving Project
- Echo Lake Subdivision Paving Project

Ela Township is glad to partner with villages of Deer Park, Long Grove, Kildeer, North Barrington, Hawthorn Woods, and Lake Zurich through intergovernmental agreements, which serves as a cost-effective option to expand services to our residents and ultimately, save taxpayer dollars! This is one of several reasons that Township government continues to be one of the smallest taxing bodies on your tax bill.

We encourage you to check our website at www.elatownship.org/departments/highway and follow us on Facebook to view all of the annual programs and services that our department offers. Please feel free to call our main office at (847) 438-2371 or email us at highway@elatownship.org.

Clerk Lucy Prouty

Greetings from the Ela Township Clerk! 2022 will bring Lake County residents two elections, the General Primary Election on June 28, 2022, and the General Election follows on November 8, 2022. Legally registered voters in Lake County who will be outside of their precinct on election day can be provided with a Student or Snowbird enrollment form so your ballot can be mailed to you at your temporary address. These forms are available at the Clerk's office. Absentee ballots can be requested by contacting the Lake County Clerk's office or by visiting www.lakecountyil.gov. Voter registration closes one month prior to any election. Provisional registration in Illinois has now been extended through election day, but you must register and vote at the same time. Please contact your Township Clerk, Lucy Prouty, or Deputy Clerk, Jessica Case, at (847) 438-7823 with any questions you may have.

Ela 55+

Ela Township 55+ Senior Resource Services

Our senior resource office assists Ela Township residents with many programs and links them with services to promote independence and a sense of well-being. Lisa Gaggiano or Laura Kulawik, our Senior Resource Specialists, will help you in any way possible. Our staff can help with Pharmaceutical Assistance, State Benefits/Department of Human Service Programs, Senior Health Insurance Counseling (SHIP), Extra Help/Medicare Savings Program, and can provide information and referrals. Our Senior Resource Specialists are trained by the Illinois Department on Aging.

Call us to schedule your telephone, zoom, or in person appointment.

As always, SHIP counseling is FREE!

Phone: (847) 438-9160 or Email: lisag@elatownship.org or laurak@elatownship.org

Ela 55+ Gift Certificates

Not sure what to give someone for the holidays? An Ela 55+ Gift Certificate will please even the pickiest... maybe even you! Suggest them to your family members who don't know what to get you! Gift certificates are available in any denomination, never expire and are good for anything at Ela 55+ except long distance travel.



New Years Eve Dinner Pick-Up

Friday December 31
CURBSIDE PICK-UP AT 12:00 P.M.

Let's say good riddance to 2021 in style! Enjoy an exquisite New Year's Eve dinner without having to dirty a single pan. Pick up your meals curbside at noon and simply heat up to enjoy later in the evening. Re-heating instructions included.

Dinner Menu:

Bacon-Wrapped Pork Loin with Cherries, Potato Gratin, Sauteed Green Beans with Mushrooms and Fresh Baked Dinner Roll.

Dessert: Decadent Fudge Cake

Fee: \$10 Resident/\$15 Non-Resident
Participants must register one week prior.

MLK Day of Helping

Monday, January 17, 2022

The MLK Day of Helping is something we have been striving to participate in for ages to look within our own community and help where we can. For more information, or if you would like to join our team of volunteers, please email Susan Dillon at susand@elatownship.org.



Trips, Trips, & More Trips!



Tropical Costa Rica
January 19-22, 2022
10 Days/14 Meals
Double \$2,798 Per Person



Ladies Only!
Harbor County Michigan
May 24-26, 2022
Single \$525 Resident



Discover Door County
Cape Cod of the Midwest
August 28 - September 1, 2022
Double \$1075 Per Person



Spotlight on the French Riviera
September 17-25, 2022
9 Days/11 Meals
Double \$4,448 Per Person

Health & Wellness

Ela HEALTH & WELLNESS recently changed our name from Community Family Services to better fit our updated program. With the extra stress COVID-19 has added to our everyday lives, it is important to take time for self-care. That is why Ela Health & Wellness continues to provide mental health services to Ela Township residents at NO COST. Our services include, but are not limited to, individual therapy for all ages, family therapy, couples counseling, group therapy, case management, and consultations. We have a wide range of resources and referrals for those with specialty or long-term needs.

We are currently offering in-person sessions along with confidential and HIPAA compliant telehealth services for those unable to make it to our office. If needed, we now offer Spanish and Russian speaking interpreters for our residents. Health & Wellness Director Sara Marx LCPC, NCC and staff look forward to serving you.



Lending Closet:

We continue to offer gently used medical equipment rental at no cost through our fully stocked Lending Closet. We offer, but are not limited to, wheelchairs, walkers, rollators, knee scooters, crutches, commodes, and much more! Please contact the Health & Wellness Department for availability.



Grief Group: Coming Soon!

If you are having difficulty coping after a loss we welcome you to join us for Grief Group. Please contact the Health & Wellness Department for more information.

This group will begin in January 2022.
Grief shared is grief diminished - Rabbi Grollman

CREATE FOR A CAUSE



Charity Knit, Crochet & Quilters:

This group meets on Monday's from 6 p.m. to 8 p.m. both virtually via Zoom and in person at Ela Town Hall.

All are invited to make handmade items for those in need whether you knit, crochet, or quilt!

No experience necessary!
Yarn donations are greatly appreciated!

For more information, please contact our office by phone at (847) 540-8380 or email health@elatownship.org.

Ela Township Historical Society & Museum

Ela Township has a rich history dating back to 1835, when the first settlers began arriving. The Township was surveyed by the federal government in 1838, and in early 1850 it was organized as a proper Township and given the name Ela in honor of the early settler George Ela.

The original Ela Town Hall, located at 95 E. Main Street in Lake Zurich, was built in 1865 on land donated to the Township by Isaac Fox. For many years it was utilized as a town hall and also as a school building. Today this building is the home of the Ela Historical Society & Museum, which organized and had its first meeting there in 1976. As the years went by, many interesting displays have been added from the Township's past.

The Ela Historical Museum is open to the public on Saturdays from 12 p.m. to 3 p.m., or visits may be arranged by appointment. COVID-19 restrictions are currently in place. Admission is free, but donations are appreciated. To contact the Ela Historical Society for scheduling a visit or for other matters, please call (847) 438-2086 or email elahistorical@gmail.com.



Lake Zurich Cemetery & Fairfield Cemetery



Autumn has come and gone, the leaves have fallen, and the grass is gradually going dormant for the winter. Wild creatures are getting fat in anticipation of cold weather. We use Autumn as a metaphor for the waning or closing time of our lives. There is constant change. Have you considered what you wish to have for your final resting place? Would you like to be laid to rest in the community which you have loved, where you have lived, where your family will remember you? Ela Township has two of the most beautiful cemeteries in the area. Individuals from other communities stop by to see what we do here to honor our citizens with their final resting place.

Fairfield Cemetery, on Quentin Road, just South of Old McHenry Road, is a beautiful setting. A walk through this cemetery and one realizes the history of the place, the people who were laid to rest even back in Civil War days.

Lake Zurich Cemetery, on Midlothian Road is also a place of renown. It is one of a few cemeteries in the area which contains a scatter garden for cremains as well as three beautiful new columbariums in which to place the urn of loved ones, with room for two urns, and maybe even a beloved pet or two, in each niche. These niches are lower in cost than most around the state. There are a few open places for graves as well. We are glad to announce that the Lake Zurich cemetery driveway has recently been repaved.

I encourage you to consider one of the beautiful Ela Township Cemeteries as a final resting place either for you or your loved ones. They are places of peace for family and friends to reminisce, respect, or reflect on the life of loved ones. Please contact the Ela Township Supervisors office at (847)438-7823 or email info@elatownship.org for more information.

Ela Township Assessor's Office

From the Assessor... We're here to help! Our office is fully open to assist residents, but we encourage you to reach out before you visit, as we can handle most concerns quickly over the phone or via email. Please contact our office by phone at (847)438-8370 or email assessor@elaassessor.org for assistance.

While government mandated COVID-19 restrictions greatly impacted businesses, the real estate market is still doing well. The question everyone wants answered now is how long does that last; and we just don't know. We will be closely watching the market to see whether the pandemic continues to make the real estate market thrive into the winter when the real estate market typically slows down. This past assessment year we did not do any across the board reassessments. Instead, we added new construction, home improvements, and removed demolitions as we do every year; and we will be focusing on reviewing and updating our records in preparation for the 2023 quadrennial reassessment year when all the properties are revalued. The 2021 assessment notices for Ela Township were mailed in July and the last day to file was August 23rd. Property owners in Ela Township saw an equalization factor of 1.00 based on the sales in the township from 2018 to 2020.

If you missed the deadline this year to file an appeal, our office can still correct any factual errors or missed exemptions. For a complete list of exemptions, please go to elatownship.org/exemptions, and review property characteristics at IMSLake.org. Please contact our office as soon as possible if you feel that there is an error in the characteristics.

If we see an increase in our assessment can we expect the same on our tax bill next year? The short answer is not necessarily. When assessments increase and decrease uniformly, tax bills generally will not follow suit. Why? Local taxing bodies depend on property tax revenues to provide local services. Every year they submit a request for property tax funds, known as the "levy". The combined "levies" actually create the tax burden, while assessments simply divide up that tax burden in an equitable way. For example, if the "levy" requests stay the same and assessments increase uniformly, most of us will see a decreased tax rate on our bill, but a similar tax bill amount. We may see increasing levies for the 2021 tax bills and with different areas of the Township seeing home prices increasing faster than others, it is difficult to guess what the tax bills will do next May. Some of us may see higher bills while others could decrease.

In closing, we would like to remind you that our office is your local resource, and most importantly we are here for you. If you ever have any questions or comments, please contact our office at (847) 438-8370, or visit the Assessors Department located at Ela Town Hall 1155 E. Route 22, Lake Zurich, IL 60047.

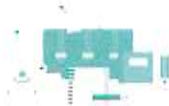


SAFE@HOME by SAFESITTER

Winter Break Camp

Winter Break Camp is quickly approaching! This year, our Winter Break Camp will be from 8:00 a.m - 4:00 p.m and will run Dec. 28-31 and Jan. 4-7th. Any child, kindergarten-6th grade can sign up. The camp is designed to engage children in group activities, field trips, outdoor fun, and more! Registration forms can be found online at our website, www.elatownship.org/winter-break-camp. A schedule of the field trips can be found within the registration form. Registration is open!

Homework Club



Safe Sitter & Safe@Home

SafeSitter is a program designed to prepare students in grades 6-8 to be safe when they're at home alone, watching younger siblings, or babysitting. This class is filled with fun games and role-playing exercises. By the end of this day-long program, students will cover safety skills, childcare skills, first aid and rescue skills, and basic life and business skills. For detailed information on this program please visit www.elatownship.org/safe-sitter-essentials.

Safe@Home is a new program designed for children in grades 4-6 to prepare them to be safe when they are home alone. This 90-minute program teaches how to practice safe habits, how to prevent unsafe situations, and what to do when faced with dangers, such as power failures or weather emergencies. Learn more about this program at www.elatownship.org/safehome.



Homework Club

Homework Club is an after-school program offered to the youth in Ela Township. Children engage in daily activities such as completing homework, playing games, making crafts, and building friendships. The goal of homework club is to provide children with a safe and enjoyable environment for them to grow academically and socially. Homework Club is held after school at the Ela Township Community Center, Monday through Friday, until 5:30 p.m., only on days when Lake Zurich CUSD 95 is in session. Transportation is available for limited participants for students attending Isaac Fox, May Whitney, and Spencer Loomis schools. As of now, Isaac Fox still has availability. If you have transportation, you are welcome to join too! Call or email our Youth Coordinator, Joe Cacciatore, for availability at youth@elatownship.org or 847-438-9160. For more information on Homework Club, and to access registration forms visit www.elatownship.org/homework-club.

Early Release Days: Each program provides extra hours for District 95.

Winter Events

Lake Zurich

Purple Plunge
Breezewald Park
Saturday, March 5
9:00 a.m. to 2:00 p.m.

Long Grove

Holidays in Historic Long Grove
Downtown Long Grove
Saturdays & Sundays
November 20 - December 19

Deer Park

Cocoa Classic 5K Run/Walk
Deer Park Town Center
Saturday, December 11
7:15 a.m. to 10:00 a.m.

Just a reminder!
Ela Township will be closed in
observance of the following holidays:



Ela Township
1155 E. Route 22
Lake Zurich, IL. 60047

ECRWSS
Postal Customer
LOCAL

Ela Township Department Directory

www.elatownship.org

Ela Township Supervisor's Office

Supervisor Gloria Palmblad • Clerk Lucy Prouty
Township Manager Will Stefaniuk
1155 E. Route 22, Lake Zurich
Hours: Monday-Thursday, 8:00 a.m. to 5:00 p.m.
Friday: 8:00 a.m. to 1:00 p.m.
Phone: (847) 438-7823 • Fax: (847) 438-9269
Email: info@elatownship.org
www.elatownship.org

Ela Township Assessor's Office

1155 E. Route 22, Lake Zurich
Hours: Monday-Thursday, 8:00 a.m. to 5:00 p.m.
Friday: 8:00 a.m. to 1:00 p.m.
Phone: (847) 438-8370 • Fax (847) 438-6880
Email: assessor@elaassessor.org
www.elatownship.org/departments/assessor

Ela Township Highway Department

Highway Superintendent Mike DePouw
23605 Echo Lake Road, Lake Zurich
Hours: Monday-Thursday, 6:30 a.m. to 3:30 p.m.
Friday, 6:30 a.m. to 12:30 p.m.
Phone: (847) 438-2371 • Fax: (847) 438-0457
Email: highway@elatownship.org
www.elatownship.org/departments/highway

Ela Township Cemeteries

Cemetery Manager Dave Kylo
23605 Echo Lake Road, Lake Zurich
Phone: (847) 438-7823
Email: info@elatownship.org
www.elatownship.org/departments/cemeteries

Ela Health & Wellness Department

Director Sara Marx LCPC, NCC
1155 E. Route 22, Lake Zurich
Hours: Monday - Thursday, 8:00 a.m. to 5 p.m.
Friday, 8:00 a.m. to 1 p.m.
Phone: (847) 540-8380 • Fax: (847) 540-8390
Email: saram@elatownship.org
www.elatownship.org/departments/health-wellness

Ela 55+ Senior Services

Community Programs Director Susan Dillon
Assistant Director Jim Dalbec
380 Surryse Road, Lake Zurich
Hours: Monday - Friday 8:30 a.m. to 5:00 p.m.
Phone: (847) 438-9160 • Fax: (847) 438-9196
Email: susand@elatownship.org • jimd@elatownship.org
www.elatownship.org/departments/seniors

Ela Youth Program

Community Programs Director Susan Dillon
380 Surryse Road, Lake Zurich
Hours: Monday - Friday 8:30 a.m. to 5:00 p.m.
Phone: (847) 438-9160 • Fax: (847) 438-9196
Email: susand@elatownship.org • youth@elatownship.org
www.elatownship.org/departments/youth-programs

Ela Senior/Disabled Bus Service

Bus Service Hours: Monday-Friday, 8:30 a.m. to 4:00 p.m.
Reservation Hours: Monday-Friday, 8:00 a.m. to 1:00 p.m.
Hours are subject to change
Phone: (847) 438-6677
Email: bus@elatownship.org
www.elatownship.org/departments/transportation

Ela Township Elected Officials

Supervisor
Gloria Palmblad



(847) 438-7823
supervisorpalmblad@elatownship.org

Clerk
Lucy A. Prouty



(847) 438-7823
clerkprouty@elatownship.org

Trustee
Larry Bowman



(847) 438-7823
trusteebowman@elatownship.org

Trustee
Joel Sikes



(847) 438-7823
trusteesikes@elatownship.org

Trustee
Tosi Ufodike



(847) 438-7823
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Trustee
Laurie Wilhoit



(847) 438-7823
trusteewilhoit@elatownship.org