



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

BOARD MEETING

Thursday, April 14, 2022

7:00pm – BOARD MEETING AGENDA

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager may not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on April 14, 2022. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order
2. Board Roll Call
3. Pledge of Allegiance
4. Public Comments
5. Approval of Board meeting minutes of March 10, 2022
6. Committee Meeting Minutes – accept meeting minutes from COW (3/30) – Community Center Committee (4/6) - Communication Committee (3/29) – Health & Wellness (3/18) – Park Committee (3/15) – Highway – (3/18) - Cemetery ()
7. Approval of Board Audit from 3/7/2022 to 4/11/2022
8. Monthly Updates from Elected Officials, Department Heads (Senior – Social Work – Youth – Highway – Bus)

OLD BUSINESS

NEW BUSINESS

9. Annual Audit – consideration to approve Evans, Marshall & Pease, P.C. to complete audit for the FY ending 3/31/2022 in an amount not to exceed \$7,900.00
10. Year 20 MS4 Compliance – consideration to approve proposal from Gewalt Hamilton Associates for Engineering Services Year 20 MS4 Compliance in an amount of \$6,800.00 with a 10% contingency
11. Design & Engineering Services – consideration to approve proposal from Gewalt Hamilton Associates for Tennis & Pickleball Courts Design Engineering Services in an amount of \$22,000.00 and reimbursable expenses no more than \$400.00
12. Resolution 2022-01 – Authorizing the Transfer of Revenue – consideration & possible action to approve Resolution 2022-01 authorizing the transfer of revenue from Town Hall Fund to Park Fund for Park Maintenance
13. Intergovernmental Agreement with Village of Lake Zurich – consideration and possible action to approve IGA between the Village of Lake Zurich and Ela Township's Health & Wellness Department
14. Virgilio & Associates – consideration to approve Virgilio & Associates' proposal to provide structural engineering consulting services for Ela Township exterior egress stairs in an amount of \$5,600.00

15. Daniel Lesus Architects – consideration to approve Daniel Lesus Architects’ proposal to provide Architectural services for design & documentation for a Ela Township’s exterior egress stairs in an amount of \$3,500 and 10% contingency for reimbursable expenses.
16. ComEd – consideration and possible action to approve contract with ComEd to remove inactive electrical wires and poles at Knox Park in an amount not to exceed \$3,629.78
17. 2022 Spring Newsletter
18. Line Item Transfer – consideration & possible action to approve Line Item Transfers as presented for close of FY 3/31/22
19. Closed Executive Session
20. Consideration and possible action on items discussed in closed session
21. Adjourn