



Clerk's Office
Lucy A. Prouty

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BOARD MEETING

Thursday, December 9, 2021 – 7:00 P.M.
1155 E. Route 22, Lake Zurich, IL

Approved January 6, 2022

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on December 9, 2021. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the December 9, 2021 Ela Township board meeting to order at 7:01 p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Stefaniuk, Trustees Bowman, Sikes, Ufodike, and Wilhoit. Also in attendance were Health & Wellness Director Marx, Community Programs Director Dillon, and Highway Superintendent DePouw. Interim Assessor Herr was absent.
3. Pledge of Allegiance: Supervisor Palmblad led the Board in the Pledge of Allegiance.
4. Public Comments: At this time we welcome any public comments, three minutes a piece or a total of fifteen minutes. None at this time.
5. Approval of Board meeting minutes of November 11, 2021: A motion by Trustee Bowman and seconded by Trustee Sikes to approve the November 11, 2021 board meeting minutes, with any corrections or additions. Motion passed 5 to 0. There were no corrections or additions.
6. Committee Meeting Minutes – accept meeting minutes from COW (11/17) – Community Center Committee () - Communications Committee (11/23) – Health & Wellness (11/10) – Park Committee (11/16) – Highway – (11/5) - Cemetery ()
A motion by Trustee Sikes and seconded by Trustee Bowman to accept the Committee meeting minutes, Cow (11/17), Communications (11/23), Health and Wellness (11/10), Highway (11/05). Motion passed 5 to 0 with correction to Highway Committee meeting minutes.

7. Approval of Board Audit from 11/6/2021 to 12/6/2021

The Clerk read the Board.

TOTAL GENERAL TOWN FUND-----	\$ 41,793.72
TOTAL GENERAL GENAL ASSISTANCE FUND ----	\$ 5,025.00
TOTAL GENERAL ROAD FUND-----	\$ 109,363.62
TOTAL PERMANENT ROAD FUND-----	\$ 9,303.22
TOTAL PARK MAINTENANCE FUND-----	\$ 106,905.72

TOTAL CEMETERY MAINTENANCE FUND-----\$ 236.64
TOTAL PAYROLL-----\$ 138, 667.73

TOTAL OF ALL FUNDS-----\$ 411,295.65

A motion by Trustee Bowman and seconded by Trustee Ufodike to authorize the payment of the board audit (11/06/2021) of \$411,295.65. Motion passed 5 to 0.

8. Monthly Updates from Elected Officials, Township Manager, & Department Heads (Senior – Youth – Health & Wellness –Highway – Bus)

Supervisor Report: Trustee Sikes and myself attended and worked the friendsgiving dinner on November 18, 2021 at the Community Center, very well attended.

Clerk Report: Wishing you all happy holidays.

Township Manager Report:

Updates: Building Maintenance, Generator, Staffing, Parks Review, 2021 playground replacement project. The full report will be added to the minutes.

Trustees:

Bowman: None.

Sikes: Highway committee meeting is tomorrow, December 10, 2021 at 8:30 a.m.

Ufodike: Senior Committee meeting is December 15, 2021.

Wilhoit: Health and Wellness committee meeting is January 5, 2022 at 1 p.m.

Highway Superintendent: Superintendent DePouw highlighted some updates from his report and will attach the full report to the minutes.

Community Programs Director Dillon: Only six kids signed up for after school teen program at the YMCA so will not have this year. Director Dillon informed the Board to be at the Community Center at 5:30 p.m. for the Jingle Ball Dinner and to park in the back.

Health and Wellness Director Marx: Highlighted some high points in her report. The full report will be attached to the minutes.


OLD BUSINESS

NEW BUSINESS

9. 2022 Revised Holiday Schedule – motion to approve the revised Township holiday schedule for calendar year 2022:
A motion by Trustee Wilhoit and seconded by Trustee Ufodike to approve adding two more holidays to the previous holiday schedule (Martin Luther King Day and Veterans Day). Motion passed 5 to 0.
10. Proposal for DTN WeatherSentry Online Service – consideration and possible action to approve the proposal from DTN to provide weather forecasting and reporting for the Highway Department in an amount not to exceed \$3,643.63 per year:
A motion by Trustee Bowman and seconded by Trustee Sikes to approve DTN WeatherSentryOnline Service for a fee not to exceed \$3,643.63 per year, with a \$400.00 sign-up fee. Motion passed 5 to 0.

11. NFC Fitness Court Resolution 2021-07 – consideration to approve a resolution to adopt and allocate funds for an outdoor fitness court as part of the 2022 National Fitness Campaign:
A motion by Trustee Bowman and seconded by Trustee Ufodike to approve NFC Fitness Court Resolution 2021-07 to adopt, allow, and allocate funds for an outdoor fitness court as part of 2022 National Fitness Campaign. Motion passed 5 to 0.
12. 2021 Township Employee Handbook – motion to approve the updated 2021 Township Employee Handbook
13. Closed Executive Session:
A motion by Trustee Bowman and seconded by Trustee Sikes to enter into closed executive session to discuss the 2021 Ela Township Employee Handbook at 7:49 p.m. Motion passed 5 to 0.

A motion by Trustee Ufodike and seconded by Trustee Wilhoit to come out of Closed Executive Session at 8:17 p.m. Motion passed 5 to 0.
14. Consideration and possible action on items discussed in closed session:
A motion by Trustee Bowman and seconded by Trustee Ufodike to approve the 2021 Ela Township Employee Handbook. Motion passed 5 to 0.
15. Adjourn:
A motion by Trustee Bowman and seconded by Trustee Sikes to adjourn at 8:20 p.m. Motion passed 5 to 0.



Ela Township

December 6, 2021

Trustee Larry Bowman

Supervisor Gloria M. Palmblad
Trustee Joel Sikes

Clerk Lucy A. Prouty
Trustee Tosi Ufodike

Trustee Laurie Wilhoit