



**Supervisor's Office**  
Gloria M. Palmblad

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## **COMMUNITY CENTER COMMITTEE MEETING**

**Ela Township Community Center**  
**380 Surrise Road, Lake Zurich, IL**  
**Wednesday, December 15, 2021 – 8:30 A.M.**

### **MEETING MINUTES**

1. Call to Order: Trustee Ufodike called the December 15, 2021 Community Center Committee meeting to order at 8:39 a.m.
2. Roll Call: Present were Supervisor Palmblad, Trustee Ufodike, Trustee Wilhoit (arrived at 9:10 a.m.), Township Manager Stefaniuk (arrived at 8:41a.m.), Director Dillon, Assistant Director Dalbec, and Youth Coordinator Cacciatore.
3. Youth Program: Winter Break camp numbers are low. The winter camp is being advertised on social media. Township Manager Stefaniuk suggested an email blast to all the villages to get the word out about the camp. 2022 Registration opens in two weeks. Registration is open to current parents that participated in the past. The spring break camp is scheduled for March 28 – April 1, 2022. Trustee Ufodike asked staff to email all villages to ensure parents know about the camp. The camp is open for Ela Township residents with kids in kindergarten to sixth grade. The safe sitter programs are doing very well. The safe sitter program is a babysitting program without CPR. The January 22<sup>nd</sup> class is full. Safe sitter has another class on March 19<sup>th</sup>. The safe at home class is a 90 min class for 4<sup>th</sup> - 6<sup>th</sup> graders, there are 7 participants to date. The next safe at home class is Feb. 17<sup>th</sup> from 3-5pm. The homework club has some openings. 2<sup>nd</sup> Semester starts soon.
4. Senior Program: Trustee Ufodike thanked Director Dillon and her staff for a very successful Senior Ela Jingle Ball on Friday, Dec. 10th. Supervisor Palmblad, Trustee Ufodike, Trustee Sikes, and Trustee Wilhoit were all in attendance. The 2022 Ela Jingle Ball is scheduled to be held at the Community Center. Assistant Director Dalbec reported lunch n learn classes are going well with 42 people at Tuesday, Dec. 14<sup>th</sup> lunch n learn. All lunch n learns are advertised in the newsletter and on Facebook. Friday fun nights are doing well. The long-distance trips are going well. Upcoming trips are all advertised in the newsletter. Day trips/cuisine club registration is open.
5. Staffing: Director Dillon continues to look for two part-time chefs. Job postings are on Indeed with salary range \$17-\$19. Postings are shared on Facebook.

6. Budget: No Discussion.
7. Projects: Director Dillon mentioned the need for a digital sign with the budget surplus earned in 2021. Prior costs sign estimates were \$16K - \$22K in 2017. Supervisor Palmblad stated that if the Township should purchase a digital sign, it would be best if it was placed at Town Hall. Supervisor Palmblad also mentioned the need for understanding repair and replacement costs. Trustee Ufodike asked Director Dillon to obtain current costs for a digital sign. Director Dillon stated a sign is needed to make visible all the great work and activities going on at the center. Once current costs are obtained for the digital signage the committee will revisit digital signage for the Community Center. Director Dillon mentioned the possibility of grant money covering some lighting replacement cost at the center (Fluorescent to LED). Director Dillon will research prices and determine the center's eligibility for the grant money. There are energy efficient light fixtures in the main room only.
8. New Business: None at this time.
9. Old Business: Soft seating for 2022. Director Dillon will look at costs and make a proposal to the team for having soft seats for Seniors at the center.
10. Set Date for Next Community Center Committee Meeting: Friday, February 4, 2022, 8:30 a.m. at the Community Center.
11. Adjournment: Trustee Ufodike adjourned the meeting at 9:39 a.m.