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Clerk 's Office
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BOARD MEETING

Thursday, January 6, 2022

7:00pm – BOARD MEETING

Approved February 10, 2022

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager may not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on January 6, 2022. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the January 6, 2022, Ela Township Board Meeting to order at 7:01 p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, and Trustee Sikes. Present via Zoom were Trustees Ufodike and Wilhoit, Director Marx, Highway Superintendent DePouw, and Director Dillon. Trustee Bowman and Township Manager Stefaniuk were absent.
3. Pledge of Allegiance: Supervisor Palmblad led the Board in the Pledge of Allegiance.
4. Public Comments: No public comments.
5. Approval of Board meeting minutes of December 9, 2021:
A motion by Trustee Sikes and seconded by Trustee Wilhoit to approve the meeting minutes of December 9, 2021, with any additions or corrections. There were no corrections or additions. Motion passed 4 to 0. Trustee Bowman was absent.
6. Committee Meeting Minutes – accept meeting minutes from COW () – Community Center Committee (12/15) - Communication Committee () –Health & Wellness () – Park Committee (11/16) – Highway – (12/10) - Cemetery ()
A motion by Trustee Wilhoit and seconded by Trustee Sikes to accept the Committee meeting minutes, (Community Center 12/15/2021, Parks 11/16/2021) Motion passed 4 to 0. Trustee Bowmen was absent.
7. Approval of Board Audit from 12/6/2021 to 12/31/2021

<u>TOTAL GENERAL TOWN FUND</u> -----	\$	24,139.25
<u>TOTAL GENERAL ASSISTANCE FUND</u> -----	\$	68.70
<u>TOTAL GENERAL ROAD FUND</u> -----	\$	186,939.00
<u>TOTAL PERMANENT ROAD FUND</u> -----	\$	3,590.85
<u>TOTAL PARK MAINTENANCE FUND</u> -----	\$	814.00
<u>TOTAL CEMETERY FUND</u> -----	\$	425.00

TOTAL PAYROLL: ----- \$ 133, 669.96
TOTAL OF ALL FUNDS----- \$ 349,646.76

A motion by Trustee Sikes and seconded by Trustee Ufodike to authorize the payment of the Board Audit (12/06/2021 to 12/31/2021) of \$ 349,646.76 as presented. Motion passed 4 to 0. Trustee Bowman was absent.

8. Monthly Updates from Elected Officials, Department Heads & Township Manager (Senior – Social Work – Youth – Highway – Bus)

Supervisor Report: 86 Seniors attended the Jingle Ball at the Community Center on December 10th. On December 14th, the Communication Committee spent the evening driving around the Township to judge homes for the 2021 Ela Township Holiday Home Decorating contest. The winners were the Junia Family, Miller Family, Brodeur Family, and the Deignan Family.

Clerk Report: Please sign your committee meeting minutes. Thank the hard working Board members, Supervisor Palmblad, Trustees Sikes, Ufodike, and Wilhoit who attended and worked their fingers to a bone at the Jingle Ball.

Township Manager Report: Township Manager Stefaniuk was absent, his report will be attached to the minutes.

Trustee Bowman: Absent.

Trustee Sikes: The Blood Drive held at Ela Township on December 16th, 2021 was sponsored by Ela Township and 51st district State Representative Chris Bos. The drive was very successful as you gave a pint and got two pints back, pint of Ale from Buffalo Creek Brewery, and a pint of Culvers Custard. Thank you to Highway Department for their help.

Ufodike: The Community Center Committee meeting will be at 8:30 a.m. on December 15, 2021. She also enjoyed the Jingle Ball.

Wilhoit: No report, except that she enjoyed the Jingle Ball.

Community Program Director: Community center is currently closed to the public as a precaution against the new variant Omicron until February 1st. After seven months of Director Dillon cooking and serving lunches, she will discontinue the curbside lunch program December 1, 2021, until a chef is hired. Ela 55+ sent a wellness survey to all members in an effort to check in on mental health, they had 224 people respond.

Health & Wellness: 26 families were helped via the lending closet with medical supplies. Due to Covid lending closet services are by appointment only. A new employee Melanie Lima, MSW has been hired as a full-time Clinician, she will start January 10, 2021. The full report will be attached to the minutes.

Highway: Employees all performed well with our first snow fall on December 28, 2021. The new weather sentry software has been installed and official training on how to use the application will begin January 3, 2022. The full report will be attached to the minutes.

OLD BUSINESS

NEW BUSINESS

9. Scholarship Application –consideration & possible action to approve applications for 2022-2023 school year: A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve the scholarship application for 2022-2023 as presented in Board packet. Motion passed 4 to 0. Trustee Bowmen was absent.
10. Shredding/Recycling Event – consideration and motion to approve up to \$1000.00 to share costs in shredding/recycling event in May with the Ela Area Public Library: A Motion by Trustee Wilhoit and seconded Trustee Sikes to approve up to \$1000.00 to share costs in shredding recycling in May with Ela Public Library. Motion passed 4 to 0. Trustee Bowmen was absent.
11. Closed Executive Session: None needed at this time.
12. Consideration and possible action on items discussed in closed session: None.
13. Adjourn: A motion by Trustee Sikes and seconded by Trustee Wilhoit to adjourn at 7:30 p.m. Motion passed 4 to 0. Trustee Bowmen was absent.

Ela Township



January 4, 2022

Trustee Larry Bowman

Supervisor Gloria M. Palmblad
Trustee Joel Sikes

Clerk Lucy A. Prouty
Trustee Tosi Ufodike

Trustee Laurie Wilhoit