



Supervisor's Office
Gloria M. Palmblad

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COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township – Lower Level Board Room
1155 East Route 22, Lake Zurich
Wednesday, January 26, 2022 at 8:30 am

MEETING MINUTES

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 8:15 a.m. on January 26, 2022.

1. Call to Order: Supervisor Palmblad called the January 26, 2022 Committee of the Whole meeting to order at 8:37 a.m.
2. Board Roll Call: Present were Supervisor Palmblad, Trustee Bowman, Trustee Sikes, Trustee Wilhoit, Interim Assessor Herr, Township Manager Stefaniuk, Highway Superintendent DePouw, Director Marx, and Youth Coordinator Cacciatore. Deputy Clerk Case was present via Zoom. Clerk Prouty, Director Dillon, and Assistant Director Dalbec were absent.
3. Pledge of Allegiance: Supervisor Palmblad led the pledge of allegiance.
4. Township Manager Report: The Ford Escape has been placed on Obenauf Auction and we have had one bid thus far.
5. Discussion – Updates by Chair:
 - a. Community Center Committee – Chair/Trustee Ufodike Members: Supervisor Palmblad, Trustee Wilhoit, Director Dillon, Assistant Director Dalbec, Youth Coordinator Cacciatore
In Director Dillons absence, Supervisor Palmblad informed the committee that a part-time chef has been hired and the lunch service will resume in February. The center has a partial re-opening planned for next week. Youth Coordinator Cacciatore has been working on planning upcoming spring break camp, homework club, and summer camp programs.
 - b. Communication Committee – Chair/Supervisor Palmblad Members: Interim Assessor Herr, Director Dillon, Director Marx, Assistant Director Dalbec, and Staff
Supervisor Palmblad recapped the 2021 Holiday Home Decorating Contest. The committee is working on planning the 2022 Ela Kind contest, Spring/Summer Newsletter, and 2022 Township Day.
 - c. Health & Wellness – Chair/Trustee Wilhoit Members: Supervisor Palmblad, Trustee Sikes, Director Marx
Melanie Lima, the new Clinician started January 10. Greif Group begins on March 2. The department is still encouraging and continuing tele-health services with Township residents.
 - d. Parks & Recreation Committee – Chair/Trustee Bowman
Members: Supervisor Palmblad, Trustee Ufodike, Highway Superintendent DePouw, and Highway Foreman Meyer
Trustee Bowman discussed the 2021 Parks Maintenance report.
 - e. Highway Committee – Chair/Trustee Sikes
Members: Supervisor Palmblad, Trustee Bowman, Highway Superintendent DePouw, and Highway Foreman Meyer
Highway Superintendent DePouw updated the committee on snow and ice removal. He also informed the committee that the new hire, Nick Day has had to delay his start date due to personal reasons.

- f. Bus Service – Board Liaison – Supervisor Palmblad: No report.
- g. Historic Society: No report.


6. Topics for Discussion

- a. Old Business: None at this time.
- b. New Business

- 2022 Pavement Assessment and 10 Year Improvement Program Report: Gewalt Hamilton submitted their 2022 Pavement Assessment and 10 Year Improvement Program Report which will be on the agenda for board vote in February. Pavement was rated and recommendations were made, gladly no roads were at 70% or less. A stormwater report and proposal will also be submitted by Gewalt Hamilton sometime in the future.
- Kohls Update: Supervisor Palmblad and Interim Assessor Herr explained some recent findings surrounding the Kohls property. Assessment appeal letters were received for years 2018, 2020 and 2021. Appeals were previously received for tax years 2017 and 2019 but settled in December. A new appraisal may be requested to counter their 2021 assessment. Additional discussions with other taxing bodies will be scheduled in the near future.

- 7. Set Date of Next COW Meeting (February 23, 2022 @ 8:30 AM)
- 8. Executive Session: The Board entered into Executive Session at 9:41 a.m.
The board closed executive session at 10:02 a.m.
- 9. Adjourn: Supervisor Palmblad adjourned the meeting at 10:03 a.m.

Respectfully Submitted: Deputy Clerk Case



Ela Township

January 26, 2022