

## **COMMUNITY CENTER COMMITTEE MEETING**

**Ela Township Community Center**  
**380 Surryse Road, Lake Zurich, IL**  
**Friday, February 4, 2022 – 8:30 A.M.**

### **MEETING MINUTES**

1. Call to Order: Trustee Ufodike called the February 4, 2022 Community Center Committee meeting to order at 8:37 a.m.
2. Roll Call: Present were Supervisor Palmblad, Trustee Ufodike, Trustee Wilhoit, Township Manager Stefaniuk, Director Dillon, Assistant Director Dalbec, and Youth Coordinator Cacciatore.
3. Youth Program: Homework Club meeting at Community Center and registration for 2022/23 is open. They need a part-time bus driver, looking for volunteers. Time needed: 2:15 p.m-3:15 p.m. daily. Safe Sitter Essentials full babysitting course is scheduled for March 19, 2022. Safe@Home is scheduled for February 17, 2022 from 3-5 p.m. Registration is open for Spring Break camp, residents can register online, the camp is from March 28<sup>th</sup> to April 1<sup>st</sup>. Summer camp registration is open, and registration is online. The dates for summer camp are June 1<sup>st</sup> to August 10<sup>th</sup>. Looking into outdoor games for the youth for the upcoming year.
4. Senior Program: Demand for fitness classes and programming is great. Fitness classes started again in February. Lunch and learn is scheduled for February 8<sup>th</sup>, 35 residents signed up. A virtual wine tasting is scheduled for February 25<sup>th</sup>. Looking into Owl technology to offer more virtual programming, maybe increase cost for virtual classes. Senior trips are doing well. The Costa Rica trip, overall, a success with some incidents, 24 people attended. Next trip is to River Cruise Danube from Prague to Budapest, May 5-15<sup>th</sup>, 54 people are scheduled to attend. Trustee Wilhoit suggested Director Dillon create a standard note trip guide to help with preparing for future trips.
5. Staffing: Director Dillon informed the committee that the chef that was hired did not work out. The Chef job opportunity is posted. A bus driver is needed for next year. Youth Coordinator Cacciatore mentioned the need for summer camp counselors, they must be 16 years old and pay is \$14 per hour. The jobs will be sent to the villages to post in their respective newsletters. There are two vacant spots in the Senior Department: daytime admin and cruise coordinator. Staff meeting on Thursday, Feb. 10, 2022 at 10 a.m. to discuss staffing for April -June.
6. Projects: The electrician quoted \$2,150.00 for lighting and replacing outlets at the Community Center. Director Dillon is looking into pricing to extend the fence into the green space in the front of the building so kids can have some grass to play. Waiting for a bid to put an internal window in the Youth Coordinator's office. Due to the need for storage space, looking into extending closet space. Other estimated costs: back gate repairs: ~\$10K, sign repair for outside (\$2K), and an electronic sign \$20-25K.
7. New Business: Budget meeting scheduled for Wednesday, February 16<sup>th</sup>.
8. Old Business: None
9. Set Date for Next Community Center Committee meeting: April 6, 2022 at 8:30 a.m. at the Community Center.
10. Adjournment: Trustee Ufodike adjourned the meeting at 9:32 a.m.

**Minutes Submitted by Trustee Ufodike – March 6<sup>th</sup>, 2021**