



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

Special Budget Meeting Minutes

Wednesday, January 26, 2022 at 8:30 AM
(Lower Level Board Room)

At Town Hall, 1155 East Route 22, Lake Zurich

1. **Call to Order**
Meeting was called to order at 10:03 am by Manager Stefaniuk.
2. **Roll Call**
Present were Trustees Bowman, Sikes, Ufodike and Wilhoit, and Supervisor Palmblad.
3. **FY23 General Assistance Fund Budget**
Manager Stefaniuk provided a brief explanation for new trustees regarding the budget process using the General Assistance budget as an example. He reviewed requested salary increases reflected in the proposed budget based on the changes to the staffing structure related EA/GA operations within the Health & Wellness Department. Trustee Sikes assisted with Manager Stefaniuk with some dialogue regarding the carryover amount associated with the proposed budget. The FY23 proposed GA Fund budget was acceptable by the Board without any requested modifications.
4. **FY23 Cemetery Maintenance Fund Budget**
Manager Stefaniuk provided a brief overview regarding what Township properties and operations the Cemetery Maintenance Fund encompasses. There was discussion over why no funds were levied for cemetery maintenance for the FY23 budget year; cemetery related salaries and stipends with regard to the Cemetery Manager and Board; and why there was a larger decrease in funds budgeted under the cemetery maintenance account line item for next year. The FY23 proposed Cemetery Maintenance Fund budget was acceptable by the Board without any requested modifications.
5. **Adjournment**
Meeting adjourned at 10:32 am.
Respectfully submitted: *Manager Stefaniuk*