



**Clerk's Office
Lucy A. Prouty**

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BOARD MEETING

Thursday, February 10, 2022
7:00pm – BOARD MEETING AGENDA
Approved March 10, 2022

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager may not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on February 10, 2022. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the February 10, 2022 Ela Township Board Meeting to order at 7:01p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Stefaniuk, Trustee Ufodike, Trustee Wilhoit, Director Dillon, Director Marx, and Highway Superintendent DePouw. Trustee Sikes and Assessor Herr were present via Zoom. Trustee Bowman was absent.
3. Pledge of Allegiance: Supervisor Palmblad led the Board in the Pledge of Allegiance.
4. Public Comments: At this time, we welcome any public comments three minutes a piece or a total of fifteen minutes. No public comments.
5. Approval of Board meeting minutes of January 6, 2022:
A motion by Trustee Wilhoit and seconded by Trustee Ufodike to approve the January 6, 2022 Board meeting minutes, with any correction or additions. There were no corrections or additions. Motion passed 4 to 0. Trustee Bowman was absent.
6. Approval of Special Board meeting minutes of January 26 and February 2, 2022:
A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve the Special Board meeting minutes of 1/26/2022 & 2/2/2022. Motion passed 4 to 0. Trustee Bowman was absent.
7. Committee Meeting Minutes – accept meeting minutes from COW (1/26) – Community Center Committee () - Communication Committee (1/25)–Health & Wellness () – Park Committee () – Highway – (12/10, 1/28) - Cemetery ()
A motion by Trustee Wilhoit and a second by Trustee Ufodike to accept the Committee meeting minutes of COW (01/26), Communications (01/25), Parks (), Highway (12/10, 1/28/2022) Motion passed 4 to 0. Trustee Bowman was absent.

8. Approval of Board Audit from 1/1/2022 to 2/7/2022

<u>TOTAL GENERAL TOWN FUND</u> -----	\$ 50,361.22
<u>TOTAL GENERAL ASSISTANCE FUND</u> -----	\$ 0.00
<u>TOTAL GENERAL ROAD FUND</u> -----	\$ 21,952.63
<u>TOTAL PERMANENT ROAD FUND</u> -----	\$ 67,415.40
<u>TOTAL CEMETERY MAINTENANCE FUND</u> -----	\$ 37,592.74
<u>TOTAL PAYROLL</u> -----	\$ 144,363.70

TOTAL OF ALL FUNDS-----\$ 375,738.52

A motion by Trustee Sikes and seconded by Trustee Wilhoit to authorize the payment of the Board Audit (1/1/2022 to 2/7/2022) of \$ 375,738.52. Motion passed 4 to 0. Trustee Bowman was absent.

9. Monthly Updates from Elected Officials, Department Heads & Township Manager (Senior – Social Work – Youth – Highway – Bus)

Supervisor Palmblad: Thanked staff for their time and effort in putting together the FY23 budget and wished Trustee Bowman well wishes as he is ill.

Clerk Prouty: No Primary election in February, it was moved to June 28, 2022.

Township Manager Stefaniuk: Sold the old Assessor Ford Escape for \$6300.00 by way of Obenauf auction. Full report will be added to the minutes.

Trustee Bowman: Absent

Trustee Sikes: Agreed with Supervisor Palmblad in thanking staff and wishing Trustee Bowman well.

Trustee Ufodike: Prayers to Trustee Bowman. Had a community Center meeting February 4, 2022.

Trustee Wilhoit: Agreed with Supervisor Palmblad in thanking staff and wishing Trustee Bowman well.

Director Dillon: Interviewed a Chef, but this person was not a good candidate. The Community Center will probably reopen to pre-covid hours in August or September. Thank you to the Highway Department for their help with the water main break that effected the Community Center. The 2022-2023 registration for Homework club is going strong. Registration at all schools are almost full, with four openings at Isaac Fox, a waiting list has been started. The full report will be attached to the minutes.

Highway Superintendent DePouw: Full report will be attached to the minutes.

Director Marx: Busy month with 25 referrals. The department is going to discontinue accepting donations for the medical closet. Full report will be attached to the minutes.

Interim Assessor Herr: A new field technician has been hired, and they are very busy.

OLD BUSINESS

NEW BUSINESS

10. MS4 Presentation by Gewalt Hamilton
Seven minute presentation by Karolina Coe, via Zoom.

11. 2022 Pavement Assessment & 10 Year Improvement Program Report – consideration and possible action to approve 2022 Pavement Assessment & 10 Year Improvement Program Report for all of Ela Township unincorporated roads
A motion by Trustee Sikes and seconded by Trustee Wilhoit to approve the 2022 Pavement Assessment & 10-year Improvement Program Report for all of Ela Township unincorporated roads. Motion passed 4 to 0. Trustee Bowman was absent.
12. Closed Executive Session- None.
13. Consideration and possible action on items discussed in closed session
14. Adjourn: A motion by Trustee Wilhoit and seconded by Trustee Ufodike to adjourn at 7:34pm. Motion passed 4 to 0. Trustee Bowman was absent.

Ela Township



February 7, 2022

Trustee Larry Bowman

Supervisor Gloria M. Palmblad
Trustee Joel Sikes

Clerk Lucy A. Prouty
Trustee Tosi Ufodike

Trustee Laurie Wilhoit