



Supervisor's Office  
Gloria M. Palmblad

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## Special Budget Meeting Minutes

Friday, February 25, 2022 – 8:30 AM  
Ela Town Hall - Lower Level Board Room  
1155 East Route 22, Lake Zurich

### 1. Call to Order

Meeting was called to order by Supervisor Palmblad at 8:37 a.m.

### 2. Roll Call

Present were Supervisor Palmblad, Trustees Sikes (9:12 a.m.) Ufodike and Wilhoit. Trustee Bowman was excused. Also present were Township Manager Stefaniuk, Highway Superintendent DePouw, Foreman Meyer (8:45 a.m.) and Management Assistant Snyder.

Supervisor Palmblad led the room in the Pledge of Allegiance.

### 3. FY23 Parks Department Budget

Supervisor Palmblad and Manager Stefaniuk reviewed both revenues and expenses, line by line, under the Parks budget. The longest discussion centered around the expenses being allocated under capital improvements. In theory, enough money has been allocated to complete the pickle ball and tennis courts, as well as the fitness court, if Ela Township is approved for the OSLAD grant. If not a recipient, additional funds would need to be spent from the Capital Improvement fund under the Town Hall fund. Trustee Wilhoit questioned if funds were allocated for an electronic message board for Town Hall. Manager Stefaniuk advised the Parks committee agreed to hold off on this project for another year and focus on completing the area currently under repair.

Both Highway Superintendent DePouw and Foreman Meyer were excused from the meeting at 9:10 a.m.

### 4. FY23 General Town Budget

Supervisor Palmblad and Manager Stefaniuk again reviewed both revenues in Fund One and expenses under Department 1, Administrative Division and Department 2, Elected Officials. All budget numbers submitted were acceptable to the Board members.

Township Manager Stefaniuk and Management Assistant Snyder were excused from the meeting at 10:00 a.m.

Due to the resignation of Manager Stefaniuk, the Board spent considerable time discussing salaries for the Administrative Department. In order to come to a conclusion, job descriptions were requested to be emailed. A decision will be forthcoming from each Board member in time to have a final budget review next Wednesday, March 2<sup>nd</sup>.

### 5. Adjournment

Meeting adjourned at 10:26 a.m.

Respectfully submitted: *Gloria M. Palmblad, Supervisor*

Ela Township

February 25, 2022

Trustee Larry Bowman

Supervisor Gloria M. Palmblad

Trustee Joel Sikes

Clerk Lucy A. Prouty

Trustee Tosi Ufodike

Trustee Laurie Wilhoit