



Clerk's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
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BOARD MEETING
Thursday, March 10, 2022
7:00pm – BOARD MEETING
Approved April 14, 2022

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager may not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on March 10, 2022. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the March 10, 2022 Ela Township Board meeting to order at 7:03 p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Trustees Bowman, Ufodike, and Wilhoit, Highway Superintendent DePauw, Community Programs Director Dillon, and Director Marx. Present via Zoom were Trustee Sikes and Assessor Herr.
3. Pledge of Allegiance: Supervisor Palmblad led the board in the Pledge of Allegiance.
4. Public Comments: At this time we welcome any public comments, three minutes a piece or a total of fifteen minutes. No public comments.
5. Approval of Board meeting minutes of February 10, 2022: A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the February 10, 2022 board meeting minutes with any corrections or additions. Motion passed 5 to 0. There were no additions or corrections.
6. Approval of Special Board meeting minutes of February 9, 16, 19, 23, 25, and March 2, 2022: A motion by Trustee Wilhoit and seconded by Trustee Ufodike to approve the special board meeting minutes of February 9, 16, 19, 23, 25, and March 2, 2022. Motion passed 5 to 0.
7. Committee Meeting Minutes – accept meeting minutes from COW (2/23) – Community Center Committee (2/4) - Communication Committee (2/22) - Health & Wellness (2/9) – Park Committee (1/25) – Highway – (3/4) - Cemetery (): A motion by Trustee Bowman and seconded by Trustee Wilhoit to accept the committee meeting minutes of Cow (02/23), Communication Committee (2/22), Community Center (02/04), Health & Wellness (02/09), Parks (01/25), and Highway (03/04). Motion passed 4 to 0. Trustee Bowman abstained on the Cow Meeting.
8. Approval of Board Audit from 2/8/2022 to 3/7/2022:

TOTAL GENERAL TOWN FUND	\$ 32,480.81
TOTAL GENERAL ASSISTANCE FUND	\$ 3,325.00
TOTAL GENERAL ROAD FUND	\$ 9,453.19
TOTAL PERMANENT ROAD FUND	\$ 34,636.68
TOTAL PARK MAINTENANCE FUND	\$ 2,235.34
TOTAL CEMETERY MAINTENANCE FUND	\$ 1,275.00
TOTAL PAYROLL	\$ 153,123.57
TOTAL OF ALL FUNDS	\$ 236,529.59

A Motion by Trustee Bowman and seconded by Trustee Wilhoit to authorize the payment of the Board Audit 02/08/2022 to 03/07/2022. Motion passed 5 to 0.

9. Monthly Updates from Elected Officials, Department Heads (Senior – Social Work – Youth –Highway – Bus):

Supervisor Report: Ela Library was voted in the top 1% in the nation and will have a food truck on the grounds to celebrate, food was free. Jeff Thompson has returned as a board member on the Cemetery Board. The Ela Peace Pole Committee held a fundraiser at Ahlgrims Funeral Home in Palatine where they have miniature golf and numerous other games in the basement.

Clerk's Report: Due to the pandemic, we are behind on Executive Meeting Minutes to be approved. A packet of the minutes to be approved will be available at Town Hall for the Board to read so they can be voted on at the April Board meeting.

Trustees:

Bowman: Parks Committee is meeting on Tuesday, March 15, 2022 at 8:30 a.m.

Sikes: Highway Committee is meeting on Friday, March 18, 2022.

Ufodike: No report.

Wilhoit: Attended Senator McConachie's open house. The Health & Wellness committee is meeting at 10:00 a.m. on March 18, 2022.

Senior and Youth Director: A temporary Chef has been brought on staff. Home Depot is finishing all new light fixtures (16) at the Community Center. Christy Wagner has retired, but the Community Center has retained her for Life Story Writing class.

Highway Superintendent DePouw: Report is attached to the minutes.

Director Marx: Report is attached to the minutes.

Interim Assessor Herr: The staff is working hard on entering 2022 assessments.

OLD BUSINESS

NEW BUSINESS

10. Grant Applications – consideration & possible action to approve Grant applications, subject to final budget approval for FY ending 3/31/2023:

	Request	Recommended at COW
i. A Safe Place	\$2,500.	\$2,000.
ii. Center for Enriched Living	\$2,500.	\$2,000.
iii. Center for Independence	\$5,000.	\$1,000.
iv. District 95 – Joanie's Closet	\$ 3,000.	\$ 2,500.
v. Emmaus House of Hospitality	\$16,500.	\$16,000.
vi. Erie Family Health Center	\$ 1,000.	\$ 1,000.
vii. LZBSA – Challenger Division	\$ 3,000.	\$ 2,500.
viii. Nicasa	\$ 2,500.	\$ 1,000.
ix. North Suburban Legal Aid Clinic	\$ 5,000.	\$ 2,500.
x. Pads, Lake County	\$ 5,000.	\$ 2,500.
xi. Zacharias Sexual Abuse Center	\$ 3,000.	\$ 3,000.

A motion by Trustee Bowman to raise LZBSA Challenger Division to \$3000, and lower North Suburban Legal Aid Clinic to \$1000. Motion failed due to a lack of a second.

A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve all the recommended Grant applications as listed in above subject to final budget approval for FY ending 03/31/2023, minus number seven LZBSA Challenger Division. Motion passed 4 to 0. Trustee Bowman abstained.

A motion by Trustee Sikes and seconded by Trustee Wilhoit to approve the funding to LZBSA Challenger Division for \$2500.00. Motion passed 3 to 0. Supervisor Palmblad and Trustee Bowman abstained.

11. Annual Town Meeting Notice & Agenda – consideration & possible action to approve Notice & Agenda for the Annual Town Meeting on Tuesday, April 12, 2022, at 7:00 p.m.: A motion by Trustee Bowman and seconded by Trustee Sikes to accept and approve the April 12, 2022 Annual Town Meeting Notice & Agenda. Motion passed 5 to 0.
12. 2022 Lake Zurich Lacrosse Field Contract – consideration and possible action to approve Lake Zurich Lacrosse Sports agreement for 2022 with a yearly maintenance fee of \$1000.00: A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the Lake Zurich Lacrosse Field Contract for 2022 with a yearly maintenance fee of \$1000.00. Motion passed 5 to 0.
13. 2022 Lake Zurich Baseball & Softball Field Contract – consideration and possible action to approve Lake Zurich Baseball & Softball agreement for 2022 with a yearly maintenance fee of \$485.00: A motion by Trustee Wilhoit and seconded by Trustee Bowman to approve the 2022 Lake Zurich Baseball and Softball field contract for 2022 with a yearly maintenance fee of \$485.00. Motion passed 5 to 0.
14. 2022 Lake Zurich Flames Field Contract – consideration and possible action to approve Lake Zurich Flames Football agreement for 2022 with a yearly maintenance fee of \$2,200.00: A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the Lake Zurich Flames contract for 2022 with a yearly maintenance fee of \$2,200.00. Motion passed 5 to 0.
15. Budget FY ending 3/31/2023 – consideration & possible action to approve a tentative budget for the purpose of conducting business on or after 4/1/22 pending final approval of Budget & Appropriation Ordinance at a later date: A motion by Trustee Bowman and seconded by Trustee Sikes to approve a tentative Budget FY ending 3/31/2023 for the purpose of conducting business on or after April 1, 2022, with final Budget and Appropriation Ordinance at a later date. Motion passed 5 to 0.
16. Closed Executive Session: None needed at this time.
17. Consideration and possible action on items discussed in closed session:
18. Adjourn: A motion by Trustee Wilhoit and seconded by Trustee Sikes to adjourn at 8:02pm.

Respectfully submitted: Clerk Lucy Prouty



Ela Township

March 7, 2022

Trustee Larry Bowman

Supervisor Gloria M. Palmblad
Trustee Joel Sikes

Clerk Lucy A. Prouty
Trustee Tosi Ufodike

Trustee Laurie Wilhoit