



**Supervisor's Office**  
Gloria M. Palmblad

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## **HIGHWAY COMMITTEE MEETING**

**Ela Town Hall – Lower Level Board Room**  
**1155 E. Route 22, Lake Zurich, IL**  
**Friday, March 18, 2022 – 8:30 A.M.**

### MINUTES

1. Call to Order – Trustee Sikes called the meeting to order at 8:40 a.m.
2. Roll Call – Supervisor Palmblad, Trustee Sikes, Superintendent DePouw, Foreman Meyer.
3. Snow & Ice Control – Season has gone well overall. Staff is keeping trucks and equipment in snow removal setup until April 15 in case of additional snow events. One staff member has been down to three days a week due to health issue, other staff has been doing well to fill in and there has been no disruptions to service. Supervisor Palmblad noted receiving positive feedback from residents in Forest Lake.
4. Generator – Gewalt Hamilton Associates is preparing a bid package. Aiming for a fall installation.
5. 2022 Storm Water Plan – Two assessment proposals were prepared by Gewalt Hamilton Associates. Option 1: comprehensive assessment includes 179 structures to televise 16,432 feet of storm water at approximate cost of \$61,800. Option 2: limited assessment based on Township budget needs at approximate cost of \$3.50-\$4 per foot of televised storm water. May need to break the assessment process down into segments over the course of a couple years.
6. Tree Trimming – None.
7. New Business – The Department was contact by the Long Grove Park District for the consideration of a general maintenance contract. Primary work would include tree, gravel, street and parking maintenance. No grass cutting. Superintendent DePouw and Foreman Meyer both believe the workload is manageable and will begin work an Intergovernmental Agreement.
  - a. Vehicles – -Still waiting on delivery of new snowplow truck ordered for this year. Check to be written from FY2022 budget for final delivery. –Bucket truck ordered for FY2023 budget. Hoping to have by August.  
-Due to long delays being experienced with truck order and delivery right now, an order is being prepared for a snowplow truck to be purchased in the FY2024 or FY2025 budget. Due to supply chain issues, delivery is pushed back by 2 years or longer, currently. –The Department has been approached by Fremont Township to join in an Intergovernmental Agreement for the purchase of a vactor truck with Fremont and Wauconda Townships. Purchase would be made in FY2024 budget. The vactor truck would perform the duties of a vactor and jetter. Currently, the Ela Township shares a vactor trailer originally purchased in 1995. The

Department was planning for the purchase of jetter in FY2024 budget year. An IGA for a vactor truck would replace both pieces of aging equipment and not incur any additional cost as was being planned for with the replacement of the jetter in FY2024. Approximate total cost for the vactor truck would be \$300,000 split between the three participating townships.

8. Old Business –
  - a. Highway Department Building Signage – After further discussion, the committee does not feel pursuing additional signage along Midlothian Rd is necessary at this time.
  - b. Set Date for Next Highway Committee Meeting – Friday, May 6, 2022 at 8:30 a.m.
  - c. Adjournment – 9:45 a.m.

**Minutes Submitted by Trustee Sikes – April 11, 2022**