



ELA
TOWNSHIP
BOARD
MEETING

THURSDAY, APRIL 14, 2022
7:00 P.M.

Ela Town Hall

1155 E. ROUTE 22
LAKE ZURICH, IL



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

BOARD MEETING

Thursday, April 14, 2022

7:00pm – BOARD MEETING AGENDA

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager may not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on April 14, 2022. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order
2. Board Roll Call
3. Pledge of Allegiance
4. Public Comments
5. Motion to amend the approval of Board meeting minutes of February 10, 2022
6. Approval of Board meeting minutes of March 10, 2022
7. Committee Meeting Minutes – accept meeting minutes from COW (3/30) – Community Center Committee (4/6) - Communication Committee (3/29) – Health & Wellness (3/18) – Park Committee (3/15) – Highway – (3/18) - Cemetery ()
8. Approval of Board Audit from 3/7/2022 to 4/11/2022
9. Monthly Updates from Elected Officials, Department Heads (Senior – Social Work – Youth – Highway – Bus)

OLD BUSINESS

NEW BUSINESS

10. Annual Audit – consideration to approve Evans, Marshall & Pease, P.C. to complete audit for the FY ending 3/31/2022 in an amount not to exceed \$7,900.00
11. Year 20 MS4 Compliance – consideration to approve proposal from Gewalt Hamilton Associates for Engineering Services Year 20 MS4 Compliance in an amount of \$6,800.00 with a 10% contingency
12. Design & Engineering Services – consideration to approve proposal from Gewalt Hamilton Associates for Tennis & Pickleball Courts Design Engineering Services in an amount of \$22,000.00 and reimbursable expenses no more than \$400.00
13. Resolution 2022-01 – Authorizing the Transfer of Revenue – consideration & possible action to approve Resolution 2022-01 authorizing the transfer of revenue from Town Hall Fund to Park Fund for Park Maintenance
14. Intergovernmental Agreement with Village of Lake Zurich – consideration and possible action to approve IGA between the Village of Lake Zurich and Ela Township's Health & Wellness Department
15. Virgilio & Associates – consideration to approve Virgilio & Associates' proposal to provide structural engineering consulting services for Ela Township exterior egress stairs in an amount of \$5,600.00

16. Daniel Lesus Architects – consideration to approve Daniel Lesus Architects’ proposal to provide Architectural services for design & documentation for a Ela Township’s exterior egress stairs in an amount of \$3,500 and 10% contingency for reimbursable expenses.
17. ComEd – consideration and possible action to approve contract with ComEd to remove inactive electrical wires and poles at Knox Park in an amount not to exceed \$3,629.78
18. 2022 Spring Newsletter
19. Line Item Transfer – consideration & possible action to approve Line Item Transfers as presented for close of FY 3/31/22
20. 2022 Road Program - consideration & possible action to approve Arrow Road Construction Company for the 2022 Road Program in the amount of \$369,261.39 with a possible 10% contingency
21. Closed Executive Session
22. Consideration and possible action on items discussed in closed session
21. Adjourn



Clerk's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

BOARD MEETING
Thursday, March 10, 2022
7:00pm – BOARD MEETING
Unappmins.

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager may not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on March 10, 2022. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the March 10, 2022 Ela Township Board meeting to order at 7:03 p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Trustees Bowman, Ufodike, and Wilhoit, Highway Superintendent DePauw, Community Programs Director Dillon, and Director Marx. Present via Zoom were Trustee Sikes and Assessor Herr.
3. Pledge of Allegiance: Supervisor Palmblad led the board in the Pledge of Allegiance.
4. Public Comments: At this time we welcome any public comments, three minutes a piece or a total of fifteen minutes. No public comments.
5. Approval of Board meeting minutes of February 10, 2022: A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the February 10, 2022 board meeting minutes with any corrections or additions. Motion passed 5 to 0. There were no additions or corrections.
6. Approval of Special Board meeting minutes of February 9, 16, 19, 23, 25, and March 2, 2022: A motion by Trustee Wilhoit and seconded by Trustee Ufodike to approve the special board meeting minutes of February 9, 16, 19, 23, 25, and March 2, 2022. Motion passed 5 to 0.
7. Committee Meeting Minutes – accept meeting minutes from COW (2/23) – Community Center Committee (2/4) - Communication Committee (2/22) - Health & Wellness (2/9) – Park Committee (1/25) – Highway – (3/4) - Cemetery (): A motion by Trustee Bowman and seconded by Trustee Wilhoit to accept the committee meeting minutes of Cow (02/23), Communication Committee (2/22), Community Center (02/04), Health & Wellness (02/09), Parks (01/25), and Highway (03/04). Motion passed 4 to 0. Trustee Bowman abstained on the Cow Meeting.

8. Approval of Board Audit from 2/8/2022 to 3/7/2022:

TOTAL GENERAL TOWN FUND	\$ 32,480.81
TOTAL GENERAL ASSISTANCE FUND	\$ 3,325.00
TOTAL GENERAL ROAD FUND	\$ 9,453.19
TOTAL PERMANENT ROAD FUND	\$ 34,636.68
TOTAL PARK MAINTENANCE FUND	\$ 2,235.34
TOTAL CEMETERY MAINTENANCE FUND	\$ 1,275.00
TOTAL PAYROLL	\$ 153,123.57
TOTAL OF ALL FUNDS	\$ 236,529.59

A Motion by Trustee Bowman and seconded by Trustee Wilhoit to authorize the payment of the Board Audit 02/08/2022 to 03/07/2022. Motion passed 5 to 0.

9. Monthly Updates from Elected Officials, Department Heads (Senior – Social Work – Youth –Highway – Bus):

Supervisor Report: Ela Library was voted in the top 1% in the nation and will have a food truck on the grounds to celebrate, food was free. Jeff Thompson has returned as a board member on the Cemetery Board. The Ela Peace Pole Committee held a fundraiser at Ahlgrims Funeral Home in Palatine where they have miniature golf and numerous other games in the basement.

Clerk's Report: Due to the pandemic, we are behind on Executive Meeting Minutes to be approved. A packet of the minutes to be approved will be available at Town Hall for the Board to read so they can be voted on at the April Board meeting.

Trustees:

Bowman: Parks Committee is meeting on Tuesday, March 15, 2022 at 8:30 a.m.

Sikes: Highway Committee is meeting on Friday, March 18, 2022.

Ufodike: No report.

Wilhoit: Attended Senator McConachie's open house. The Health & Wellness committee is meeting at 10:00 a.m. on March 18, 2022.

Senior and Youth Director: A temporary Chef has been brought on staff. Home Depot is finishing all new light fixtures (16) at the Community Center. Christy Wagner has retired, but the Community Center has retained her for Life Story Writing class.

Highway Superintendent DePouw: Report is attached to the minutes.

Director Marx: Report is attached to the minutes.

Interim Assessor Herr: The staff is working hard on entering 2022 assessments.

OLD BUSINESS

NEW BUSINESS

10. Grant Applications – consideration & possible action to approve Grant applications, subject to final budget approval for FY ending 3/31/2023:

	Request	Recommended at COW
i. A Safe Place	\$2,500.	\$2,000.
ii. Center for Enriched Living	\$2,500.	\$2,000.
iii. Center for Independence	\$5,000.	\$1,000.
iv. District 95 – Joanie's Closet	\$ 3,000.	\$ 2,500.
v. Emmaus House of Hospitality	\$16,500.	\$16,000.
vi. Erie Family Health Center	\$ 1,000.	\$ 1,000.
vii. LZBSA – Challenger Division	\$ 3,000.	\$ 2,500.
viii. Nicasa	\$ 2,500.	\$ 1,000.
ix. North Suburban Legal Aid Clinic	\$ 5,000.	\$ 2,500.
x. Pads, Lake County	\$ 5,000.	\$ 2,500.
xi. Zacharias Sexual Abuse Center	\$ 3,000.	\$ 3,000.

A motion by Trustee Bowman to raise LZBSA Challenger Division to \$3000, and lower North Suburban Legal Aid Clinic to \$1000. Motion failed due to a lack of a second.

A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve all the recommended Grant applications as listed in above subject to final budget approval for FY ending 03/31/2023, minus number seven LZBSA Challenger Division. Motion passed 4 to 0. Trustee Bowman abstained.

A motion by Trustee Sikes and seconded by Trustee Wilhoit to approve the funding to LZBSA Challenger Division for \$2500.00. Motion passed 3 to 0. Supervisor Palmblad and Trustee Bowman abstained.

11. Annual Town Meeting Notice & Agenda – consideration & possible action to approve Notice & Agenda for the Annual Town Meeting on Tuesday, April 12, 2022, at 7:00 p.m.: A motion by Trustee Bowman and seconded by Trustee Sikes to accept and approve the April 12, 2022 Annual Town Meeting Notice & Agenda. Motion passed 5 to 0.
12. 2022 Lake Zurich Lacrosse Field Contract – consideration and possible action to approve Lake Zurich Lacrosse Sports agreement for 2022 with a yearly maintenance fee of \$1000.00: A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the Lake Zurich Lacrosse Field Contract for 2022 with a yearly maintenance fee of \$1000.00. Motion passed 5 to 0.
13. 2022 Lake Zurich Baseball & Softball Field Contract – consideration and possible action to approve Lake Zurich Baseball & Softball agreement for 2022 with a yearly maintenance fee of \$485.00: A motion by Trustee Wilhoit and seconded by Trustee Bowman to approve the 2022 Lake Zurich Baseball and Softball field contract for 2022 with a yearly maintenance fee of \$485.00. Motion passed 5 to 0.
14. 2022 Lake Zurich Flames Field Contract – consideration and possible action to approve Lake Zurich Flames Football agreement for 2022 with a yearly maintenance fee of \$2,200.00: A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the Lake Zurich Flames contract for 2022 with a yearly maintenance fee of \$2,200.00. Motion passed 5 to 0.
15. Budget FY ending 3/31/2023 – consideration & possible action to approve a tentative budget for the purpose of conducting business on or after 4/1/22 pending final approval of Budget & Appropriation Ordinance at a later date: A motion by Trustee Bowman and seconded by Trustee Sikes to approve a tentative Budget FY ending 3/31/2023 for the purpose of conducting business on or after April 1, 2022, with final Budget and Appropriation Ordinance at a later date. Motion passed 5 to 0.
16. Closed Executive Session: None needed at this time.
17. Consideration and possible action on items discussed in closed session:
18. Adjourn: A motion by Trustee Wilhoit and seconded by Trustee Sikes to adjourn at 8:02pm.

Respectfully submitted: Clerk Lucy Prouty

Ela Township

March 7, 2022

Trustee Larry Bowman Supervisor Gloria M. Palmblad
Trustee Joel Sikes

Clerk Lucy A. Prouty
Trustee Tosi Ufodike Trustee Laurie Wilhoit

COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township – Lower Level Board Room
1155 East Route 22, Lake Zurich
Wednesday, March 30, 2022 at 8:30 am

Unappmins

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 8:15 a.m. On March 30, 2022.

1. Call to Order: Supervisor Palmblad called the March 30, 2022 Committee of Whole meeting to order at 8:36 a.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Trustees Bowman, Sikes, and Wilhoit, Community Programs Director Dillon, Director Marx, Assistant Director Dalbec, Highway Superintendent DePouw, Assessor Herr, Management Assistant Alex Snyder, and Highway Foreman Meyer. Trustee Ufodike was absent.
3. Pledge of Allegiance: Supervisor Palmblad led the Board in the Pledge of Allegiance.
4. Discussion – Updates by Chair:
 - a. Community Center Committee – Chair/Trustee Ufodike, Members: Supervisor Palmblad, Trustee Wilhoit, Director Dillon, Assistant Director Dalbec, and Youth Coordinator Cacciatore
Director Dillon reported that the April, May, and June newsletter has been mailed to members. Covid booster shots will be given at the Community Center from 9 to 12 on April 15 or 22. T.J. Electric is installing breakers and lights, which will be completed in two weeks. Home Depot is donating the light fixtures and redoing the patio area.
 - b. Communication Committee – Chair/Supervisor Palmblad, Members: Assessor Herr, Director Dillon, Director Marx, Assistant Director Dalbec, and Staff
The John Barrington bench dedication will be on May 20, 2022 at 1:30 p.m. The dedication and ribbon cutting of the new playground at Knox Park will be from 10 to 12 on June 11, 2022. The Spring/Summer 2022 Ela Township newsletter is ready to publish.
 - c. Health & Wellness – Chair/Trustee Wilhoit, Members: Supervisor Palmblad, Trustee Sikes, Director Marx
Director Marx reported that they will not have an intern this year. She handed out a chart of an average day for a Clinician at Ela Township's Health & Wellness Department. Director Marx will be meeting with Charity Knit. The next Health & Wellness meeting will be April 22, 2022.
 - d. Parks & Recreation Committee – Chair/Trustee Bowman, Members: Supervisor Palmblad, Trustee Ufodike, Highway Superintendent DePouw, and Highway Foreman Meyer
Trustee Bowman reported that the unworkable electric poles at Knox Park are scheduled to be removed by ComEd, and the funds came out of this years budget. Replacement trees are being planted at Ela Township Community Park. Reviewing lighting needs in concession stand bathrooms at Knox Park.

- e. Highway Committee – Chair/Trustee Sikes. Members: Supervisor Palmblad, Trustee Bowman, Highway Superintendent DePouw, and Highway Foreman Meyer
Highway Superintendent DePouw reported that 11 of their 14 trucks are equipped with plows. They are all twenty years old, and we will need to consider replacing them by 2025. He has placed an order for a new truck, and it will take approximately 27 months.
 - f. Bus Service – Board Liaison – Supervisor Palmblad
Bus service is running smoothly.
 - g. Assessor:
Assessor Herr reported that the field work is caught up and entered. Filing with the county are due by April 28, 2022.
 - h. Historic Society:
The Historic Society is planning an open house event sometime over Labor Day. Remodeling of the bathrooms have a \$12,000 budget. This may have to be increased to \$20,000, as two bathrooms will be combined into one, and they have to be handicapped accessible.
5. Topics for Discussion:
- a. Old Business
National Fitness Campaign update, consensus of the board was not to sell sponsorships in the parks.
 - b. New Business
Supervisor Palmblad reported that she has contacted Virgilio & Associates Structural Engineer to create an emergency exit on the north side of Town Hall. White Rock Holdings, LLC., cell tower discussion consensus was not to put a cell tower at Ela Township Community Park.
6. Set Date of Next COW Meeting (April 27, 2022@ 8:30 AM)
7. Executive Session: Entered into Executive session at 9:35 a.m. for the purpose of minutes, personnel, pending litigation, or land acquisition.
8. Adjourn: Adjournment at 11:09 a.m.

Respectfully submitted: Clerk Lucy Prouty

Ela Township

March 24, 2022

Communications Committee Meeting
Tuesday, March 29, 2022 - 10:00 A.M.
Ela Town Hall – Upper Level Conference Room
1155 E. Route 22 Lake Zurich, IL

MEETING MINUTES

1. Call to Order: Supervisor Palmblad called the March 29, 2022 Communications Committee meeting to order at 10:08 a.m.
2. Roll Call: Present were Supervisor Palmblad, Assessor Herr, Community Programs Director Dillon, Director Marx, Administrative Coordinator's Case and Mendocha.
3. Old Business
 - A. New Residents: Update on Mailing – Administrative Coordinator Case has sent 171 new residents the ET resident guide since the last meeting.
 - B. E-Blast: April 4 & 18 – Content for both E-Blasts due to Administrative Coordinator Case on March 30, 2022. Administrative Coordinator Case notified the committee that they can have until April 1 to submit their content.
 - C. Township Tuesday: March 8 & 22: Assessors Department – Exemptions & Assessor Herr. April 12 & 26, 2022: Ela 55+. Community Programs Director Dillon requested dates and the employee spotlight questions. Supervisor Palmblad would like to spotlight Charity Knit in July.
 - D. 2022 I Got Caught Being Kind Contest Recap: The 2022 contest received only 1 submittal for the contest. A giftcard will be obtained and sent to the contestant. The committee discussed ideas for creating a kindness webpage.
 - E. 2022 Spring/Summer Newsletter: The newsletter is complete, final adjustments will be made prior to having the board consider its approval at the April board meeting.
 - F. Community Center Banner: A spring banner has been installed at the Community Center. Administrative Coordinator Case will come up with summer ideas and submit them to the committee for consideration.
4. New Business
 - A. John Barrington Memorial Bench Dedication: The Highway Department will be installing a concrete pad and the bench as weather permits. The dedication is scheduled for May 20, 2022. The Legion has been invited and State Rep. Chris Bos will be assisting in the event planning. Administrative Coordinator Case will create an event flyer for social media and the E-blast.
 - B. Knox Playground Dedication: The Highway Department will pour a concrete sidewalk from the south side of the park to the playground area as weather permits. The playground ribbon cutting is scheduled for June 11, 2022 from 10 a.m. to 12 p.m. Entertainment options are being looked into, and snacks for the kids will be provided. Administrative Coordinator Case will create a social media event flyer which will also be included in the E-blast and sent to local municipalities.
5. Schedule Next Meeting: April 26, 2022 at 10:00 a.m.
6. Adjournment: Supervisor Palmblad adjourned the meeting at 10:42 a.m.

Respectfully submitted: Administrative Coordinator Case

Ela Township

March 30, 2022

HEALTH & WELLNESS COMMITTEE MEETING

Ela Town Hall 1155 E. Route 22, Lake Zurich, Upper Level Conference Room
Friday, March 18, 2022 at 10:00 a.m.

MEETING MINUTES

1. Call to Order: 10:02 a.m.
2. Roll Call: Supervisor Palmblad, Trustee Wilhoit, Trustee Sikes, and Director Marx
3. Groups: Grief Group – runs 8 weeks, attendance up and down, currently in the 3rd week
Charity knit- meeting next week at 1pm – discuss expectations, how we can help, how often they meet, issue with storage, finding them a spot to donate, organize closet space that will be just for them.
4. GA/EA Software – office training April 1st, currently on 2 computers. Sara GATI training on May 6th for EA/GA in Rockford. Hoping to train the rest of the staff afterwards. Sara and Elina handling while Emily's out for maternity leave.
5. Intergovernmental agreements – LZ signed, will be presented at board meeting. Kildeer police chief has not been given one, Hawthorn Woods has not been given one- HW has new chief.
6. Staffing – Emily's last day is today, (3/18/22). Sara to hire a temporary worker for 3 months. Sara distributed job description. Hire temp at temp help \$20/hour, contract (1099), to be posted on Ela website. Sara to draw up a day in the life of an Ela Clinician for next meeting for what they are doing. Upcoming Staff Training Scheduled: Melanie – Method Couples Therapy, all clinicians -DSM – differential diagnosis, mental health, documentation, and medical necessity, Sara- Clinical Supervision (\$1300 for all training approximately)
Increase on senior citizens needs and concerns in the past 2 weeks.
Training in DuPage last week for Sara – Peer Support Training for Police and 1st responders.
Addressing needs with the requirement that Law Enforcement Officials lose FOID card for 5 years when attending lock-in facility.
7. New Business: none, trying to wrap up things in EA/GA
8. Old Business: none
9. Next meeting: Friday, April 22, 2022 at 8:30 a.m. Ela Town Hall
10. Adjournment 10:51 a.m.

Minutes submitted by Trustee Wilhoit – March 18, 2022



Supervisor's Office
Gloria M. Palmblad

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Phone: 847-438-7823 **Fax:** 847-438-9269
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PARKS COMMITTEE MEETING

Ela Town Hall – Upper Level Board Room
1155 E. Route 22, Lake Zurich, IL
Tuesday, March 15, 2022 – 8:30 A.M.

MEETING MINUTES

1. Call to Order: Trustee Bowman called the March 15, 2022 Parks Committee meeting to order at 8:30 a.m.
2. Roll Call: Present were Supervisor Palmblad, Trustee Bowman, Trustee Ufodike, Highway Superintendent DePouw, and Highway Foreman Meyer.
3. Knox Park: The committee reviewed lighting needs inside the concession stand and the need for additional shelving. Comed has agreed to remove the electrical pole for \$3,600.00. LZ Lacrosse has agreed to paint the storage boxes at Knox Park and Ela Township Community Park. Irrigation systems will be tested/opened mid-April. The playground ribbon cutting has been scheduled for June 11, 2022. The John Barrington memorial bench dedication will be held on May 20, 2022. Knox Park spring clean-up will be scheduled for mid-April.
4. Ela Township Community Park: Tree planting has been scheduled for the first week in April; 5-6 trees at the approximate cost of \$4,000.00 to be planted in the north end of the field. Quotes are being obtained for electric, well, and an irrigation system. The sports organization storage boxes need to be painted brown.
5. Parks Maintenance Report 2021: Spring clean-up at all Township parks will begin in April. Quotes for parking lot repair (paving, curbing, & drains) will be obtained.
6. Tree Replacement: See above.
7. New Business: None.
8. Old Business: None.
9. Set Date for Next Parks Committee Meeting: May 17, 2022 at 8:30 a.m.
10. Adjournment: Trustee Bowman adjourned the meeting at 9:35 a.m.

Respectfully submitted: Trustee Larry Bowman

Ela Township

March 15, 2022

Trustee Larry Bowman

Supervisor Gloria M. Palmblad
Trustee Joel Sikes

Clerk Lucy A. Prouty
Trustee Tosi Ufodike

Trustee Laurie Wilhoit



Supervisor's Office
Gloria M. Palmblad

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HIGHWAY COMMITTEE MEETING

Ela Town Hall – Lower Level Board Room
1155 E. Route 22, Lake Zurich, IL
Friday, March 18, 2022 – 8:30 A.M.

MINUTES

1. Call to Order – Trustee Sikes called the meeting to order at 8:40 a.m.
2. Roll Call – Supervisor Palmblad, Trustee Sikes, Superintendent DePouw, Foreman Meyer.
3. Snow & Ice Control – Season has gone well overall. Staff is keeping trucks and equipment in snow removal setup until April 15 in case of additional snow events. One staff member has been down to three days a week due to health issue, other staff has been doing well to fill in and there has been no disruptions to service. Supervisor Palmblad noted receiving positive feedback from residents in Forest Lake.
4. Generator – Gewalt Hamilton Associates is preparing a bid package. Aiming for a fall installation.
5. 2022 Storm Water Plan – Two assessment proposals were prepared by Gewalt Hamilton Associates. Option 1: comprehensive assessment includes 179 structures to televise 16,432 feet of storm water at approximate cost of \$61,800. Option 2: limited assessment based on Township budget needs at approximate cost of \$3.50-\$4 per foot of televised storm water. May need to break the assessment process down into segments over the course of a couple years.
6. Tree Trimming – None.
7. New Business – The Department was contact by the Long Grove Park District for the consideration of a general maintenance contract. Primary work would include tree, gravel, street and parking maintenance. No grass cutting. Superintendent DePouw and Foreman Meyer both believe the workload is manageable and will begin work an Intergovernmental Agreement.
 - a. Vehicles – -Still waiting on delivery of new snowplow truck ordered for this year. Check to be written from FY2022 budget for final delivery. –Bucket truck ordered for FY2023 budget. Hoping to have by August.
-Due to long delays being experienced with truck order and delivery right now, an order is being prepared for a snowplow truck to be purchased in the FY2024 or FY2025 budget. Due to supply chain issues, delivery is pushed back by 2 years or longer, currently. –The Department has been approached by Fremont Township to join in an Intergovernmental Agreement for the purchase of a vactor truck with Fremont and Wauconda Townships. Purchase would be made in FY2024 budget. The vactor truck would perform the duties of a vactor and jetter. Currently, the Ela Township shares a vactor trailer originally purchased in 1995. The

Department was planning for the purchase of jetter in FY2024 budget year. An IGA for a vactor truck would replace both pieces of aging equipment and not incur any additional cost as was being planned for with the replacement of the jetter in FY2024. Approximate total cost for the vactor truck would be \$300,000 split between the three participating townships.

8. Old Business –
 - a. Highway Department Building Signage – After further discussion, the committee does not feel pursuing additional signage along Midlothian Rd is necessary at this time.
 - b. Set Date for Next Highway Committee Meeting – Friday, May 6, 2022 at 8:30 a.m.
 - c. Adjournment – 9:45 a.m.

Minutes Submitted by Trustee Sikes – April 11, 2022

ELA TOWNSHIP
 BOARD AUDIT REPORT
 FROM: 03/08/2022 - 04/11/2022

	INVOICE CHECKS	PAYROLL	TOTAL FUNDS
TOTAL GENERAL TOWN FUND:	\$56,361.85		\$56,361.85
TOTAL GENERAL ASSISTANCE FUND:	\$1,500.00		\$1,500.00
TOTAL GENERAL ROAD FUND:	\$217,983.46		\$217,983.46
TOTAL PERMANENT ROAD FUND:	\$33,527.18		\$33,527.18
TOTAL PARK MAINTENANCE FUND:	\$11,250.88		\$11,250.88
TOTAL CEMETERY MAINTENANCE FUND:	\$1,000.00		\$1,000.00
TOTAL PAYROLL:		\$215,634.85	\$215,634.85
*** TOTAL ALL FUNDS:			\$537,258.22

THE FOLLOWING INFORMATION HAS BEEN AUDITED AND APPROVED FOR PAYMENT.

THIS _____ DAY OF _____, 20____.

SUPERVISOR	TOWN CLERK
TRUSTEE	TRUSTEE
TRUSTEE	TRUSTEE

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 1 ADMINISTRATIVE DIVISION					
1-1-510.00	TASC FSA PAYMENT 3/9/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 3/9/2022	57.69	515
1-1-520.00	HOME DEPOT-KEYS	CITY CARDS	FEBRUARY STATEMENT	6.41	527
1-1-520.00	AMAZON-BYPASS HUMIDIFIER (35%)	CITY CARDS	FEBRUARY STATEMENT	77.33	527
1-1-520.00	MS4 COMPLIANCE	GEWALT HAMILTON ASSOCIAT	MS4 COMPLIANCE	90.00	95114
1-1-520.00	MS4 COMPLIANCE	GEWALT HAMILTON ASSOCIAT	MS4 COMPLIANCE	271.20	95114
1-1-520.00	GENERATOR SERVICE-NO START	LIONHEART CRITICAL POWER	GENERATOR SERVICE-NO START	313.23	95139
1-1-520.00	MATS-TH (35%)	UNIFIRST CORPORATION	MATS-TH	32.89	95151
1-1-520.00	MATS-TH (35%)	UNIFIRST CORPORATION	MATS-TH	32.89	95151
1-1-520.00	LIGHT BULBS-TH	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	69.70	95175
1-1-520.00	ELEVATOR SERVICE 4/1-6/30/2022	SCHINDLER ELEVATOR CORPO	ELEVATOR SERVICE 4/1-6/30/2022	615.69	95196
1-1-520.00	MATS-TH	UNIFIRST CORPORATION	MATS-TH	93.97	95198
1-1-532.00	TELEPHONE 3016001336 MAR 2022	ACCESS ONE	TELEPHONE 3016001336 MAR 2022	278.30	95087
1-1-532.00	INTERNET/PHONE 3-9-4/8/2022	COMCAST	8771 10 097 0050157 3/9-4/8/2022	89.03	95098
1-1-532.00	TELEPHONE-CELL PHONE/3 UNITS	SPRINT	ACCT #838841513 2/9-3/8/2022	158.57	536
1-1-534.00	ELECTRICITY 3363121110 1/28-2/2	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 1	296.26	520
1-1-534.00	GAS 35% 02/14-03/16/2022	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22	160.42	95094
1-1-538.00	PERMIT 117 - ANNUAL FEE	U.S. POSTAL SERVICE	PERMIT 117 - ANNUAL FEE	265.00	95140
1-1-538.00	POSTAGE-IQ2022	QUADIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811	313.42	95189
1-1-546.00	COSTCO-MEMBERSHIP RENEWAL	CITY CARDS	FEBRUARY STATEMENT	60.00	527
1-1-546.00	LATE FEE	QUADIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811-LATE FEE	39.00	95143
1-1-546.00	MTA ANNUAL DUES 4/1/22-3/31/23	METROPOLITAN TOWNSHIP AS	MTA ANNUAL DUES 4/1/22-3/31/23	2,300.00	95188
1-1-546.00	MEMBERSHIP DUES 2022-23	TOWNSHIP SUPERVISORS OF	MEMBERSHIP DUES 2022-23	40.00	95197
1-1-548.00	ANNUAL TOWN MEETING NOTICE 2022	PADDOCK PUBLICATIONS, IN	ANNUAL TOWN MEETING NOTICE 2022	115.00	95192
1-1-558.00	COSTCO-PAPER TOWELS/TOILET PAPE	CITY CARDS	FEBRUARY STATEMENT	35.98	527
1-1-558.00	READYREFRESH (35%)	BUSINESS CARD	FEBRUARY STATEMENT	8.40	525
1-1-558.00	READYREFRESH (35%)	BUSINESS CARD	FEBRUARY STATEMENT	32.94	525
1-1-558.00	READYREFRESH (35%)	BUSINESS CARD	MARCH STATEMENT (PRELIMINARY)	32.95	529
1-1-558.00	KITCHEN CUTLERY	CITY CARDS	MARCH STATEMENT (PRELIMINARY)	4.32	530
1-1-558.00	COSTCO-TISSUE/TOILET PAPER/PAPE	CITY CARDS	MARCH STATEMENT (PRELIMINARY)	96.84	530
1-1-558.00	CHECK STOCK (4000)/EZSHIELD PLU	DELUXE BUSINESS FORMS &	CHECK STOCK (4000)/EZSHIELD PLUS	1,567.95	531
1-1-558.00	DISH SOAP/DISH WAND	GLORIA PALMBLAD	PARTING GIFTS-WILL/KITCHEN SUPPLIES	7.21	95145
1-1-558.00	PAPER/TABS/PENS/TAPE/GLOVES	RUNCO OFFICE SUPPLY	PAPER/TABS/PENS/TAPE/GLOVES	79.33	95147
1-1-559.00	COSTCO-MONITOR	CITY CARDS	MARCH STATEMENT (PRELIMINARY)	146.58	530
1-1-559.00	DELL-PERSONAL COMPUTER	CITY CARDS	MARCH STATEMENT (PRELIMINARY)	1,008.33	530
1-1-565.00	GODADDY-DOMAIN RENEWAL	BUSINESS CARD	FEBRUARY STATEMENT	21.17	524
1-1-565.00	GODADDY-WORDPRESS RENEW	BUSINESS CARD	FEBRUARY STATEMENT	119.88	524
1-1-565.00	OFFICE 365 G3 (1) 8 MO LICENSE	LIFT OFF	OFFICE 365 G3 (1) & G1 (1) 8 MO LICEN	160.00	95138
1-1-568.00	PERSONALIZATION MALL-GIFT FOR W	CITY CARDS	MARCH STATEMENT (PRELIMINARY)	45.29	530
1-1-568.00	SUBSCRIPTION 3/1-4/25/2022	PADDOCK PUBLICATIONS INC	SUBSCRIPTION 3/1-4/25/2022	40.60	95144
1-1-568.00	PARTING GIFTS-WILL	GLORIA PALMBLAD	PARTING GIFTS-WILL/KITCHEN SUPPLIES	30.88	95145
1-1-568.00	SUBSCRIPTION 3/29-5/23/2022	PADDOCK PUBLICATIONS INC	SUBSCRIPTION 3/29-5/23/2022	40.60	95191
1-1-572.00	BALLOON ART 6/4/22 (DEPOSIT)	NICK CONNELL	BALLOON ART 6/4/22 (DEPOSIT)	150.00	95133
1-1-573.00	BANNER	SIGNS NOW MUNDELEIN	BANNER	235.90	95149
Total For Dept 1 ADMINISTRATIVE DIVISION				9,641.15	
Dept 2 ELECTED OFFICIALS					
1-2-537.00	STATE OF THE STATE BFASST-PALMBL	LAKE ZURICH AREA	STATE OF THE STATE BFASST-PALMBLAD	35.00	95184
Total For Dept 2 ELECTED OFFICIALS				35.00	
Dept 3 SOCIAL SERVICES DIVISION					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 3 SOCIAL SERVICES DIVISION					
1-3-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	APRIL PREMIUM	3,277.68	533
1-3-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	APRIL PREMIUM	236.98	95162
1-3-520.00	AMAZON-BYPASS HUMIDIFIER (25%)	CITI CARDS	FEBRUARY STATEMENT	55.23	527
1-3-520.00	GENERATOR SERVICE-NO START	LIONHEART CRITICAL POWER	GENERATOR SERVICE-NO START	223.73	95139
1-3-520.00	MATS-TH (25%)	UNIFIRST CORPORATION	MATS-TH	23.49	95151
1-3-520.00	MATS-TH (25%)	UNIFIRST CORPORATION	MATS-TH	23.49	95151
1-3-532.00	TELEPHONE 3016001336 MAR 2022	ACCESS ONE	TELEPHONE 3016001336 MAR 2022	180.61	95087
1-3-532.00	INTERNET/PHONE 3-9-4/8/2022	COMCAST	8771 10 097 0050157 3/9-4/8/2022	63.60	95098
1-3-532.00	TELEPHONE-CELL SW-2 UNITS	SPRINT	ACCT #838841513 2/9-3/8/2022	63.52	536
1-3-534.00	ELECTRICITY 3363121110 1/28-2/2	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 1	211.62	520
1-3-534.00	GAS 25% 02/14-03/16/2022	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22	114.58	95094
1-3-536.00	REIMB MILEAGE-PEER SUPPORT TRAI	SARA M. MARX	REIMB MILEAGE/GRIEF GRP REFRESHMNTS	196.00	95141
1-3-537.00	PESI-ONLINE COURSE (3)-MASTERIN	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	1,039.96	530
1-3-537.00	GOTTMAN INST-COUPLES THERAPY CO	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	249.00	530
1-3-538.00	POSTAGE-1Q2022	QUADIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811	0.73	95189
1-3-546.00	COSTCO-MEMBERSHIP RENEWAL	CITI CARDS	FEBRUARY STATEMENT	60.00	527
1-3-558.00	AMAZON-GRIEF RECOVERY HANDBOOK	CITI CARDS	FEBRUARY STATEMENT	76.93	527
1-3-558.00	READYREFRESH (25%)	BUSINESS CARD	FEBRUARY STATEMENT	23.52	525
1-3-558.00	READYREFRESH (25%)	BUSINESS CARD	FEBRUARY STATEMENT	6.00	525
1-3-558.00	READYREFRESH (25%)	BUSINESS CARD	FEBRUARY STATEMENT	23.52	529
1-3-565.00	ELA TOWNSHIP-DATABASE SUBSCRIPT	THERAPY NOTES, LLC	ELA TOWNSHIP-DATABASE SUBSCRIPTION	76.00	95102
1-3-565.00	OFFICE 365 G1 (1) 8 MO LICENSE	LIFT OFF	OFFICE 365 G3 (1) & G1 (1) 8 MO LICEN	64.00	95138
1-3-568.00	REIMB INITIAL GRIEF GROUP REFRE	SARA M. MARX	REIMB MILEAGE/GRIEF GRP REFRESHMNTS	8.10	95141
Total For Dept 3 SOCIAL SERVICES DIVISION				6,298.29	
Dept 5 COMMUNITY CENTER					
1-5-410.05	SPRING BREAK CAMP-REFUND	NICOLE BEDNARZ	SPRING BREAK CAMP-REFUND	180.00	95142
1-5-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	APRIL PREMIUM	1,926.06	533
1-5-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	APRIL PREMIUM	184.58	95162
1-5-510.00	TASC FSA PAYMENT 3/9/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 3/9/2022	199.99	515
1-5-510.00	TASC FSA PAYMENT 3/23/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 3/23/2022	199.99	523
1-5-510.00	TASC FSA PAYMENT 4/6/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 4/6/2022	199.99	535
1-5-520.00	HOME DEPOT-PAINT TOUCH-UPS	CITI CARDS	FEBRUARY STATEMENT	37.76	527
1-5-520.00	INSTALL 3 RECEPICALS/DEDICATED	SERVICE PIUS, INC	INSTALL 3 RECEPICALS/DEDICATED CIRCU	2,150.00	95148
1-5-520.00	MATS-CC	UNIFIRST CORPORATION	MATS-CC	66.36	95151
1-5-520.00	MATS-CC	UNIFIRST CORPORATION	MATS-CC	66.36	95151
1-5-520.00	CABINET INSTALLATION SUPPLIES	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	15.96	95175
1-5-520.00	CLEANING SUPPLIES-TH	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	56.20	95175
1-5-520.00	EXTRA CLEANING	EASY ICE, LLC	EXTRA CLEANING	802.37	95186
1-5-520.00	MATS-CC	UNIFIRST CORPORATION	MATS-CC	66.36	95198
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	FEBRUARY STATEMENT	2.99	527
1-5-524.00	GFS-NUTRITION	CITI CARDS	FEBRUARY STATEMENT	259.62	527
1-5-524.00	JEWEL-LUNCH SERVICE/KID'S SNACK	CITI CARDS	FEBRUARY STATEMENT	46.21	527
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	FEBRUARY STATEMENT	28.30	527
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	FEBRUARY STATEMENT	13.96	527
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	FEBRUARY STATEMENT	222.90	527
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	FEBRUARY STATEMENT	143.59	527
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	FEBRUARY STATEMENT	89.15	527
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	FEBRUARY STATEMENT	7.98	527
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	FEBRUARY STATEMENT	20.21	527

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 5 COMMUNITY CENTER					
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	FEBRUARY STATEMENT	318.04	527
1-5-524.00	JEWEL-KID'S SNACK/SENIOR MEALS	CITI CARDS	FEBRUARY STATEMENT	56.29	527
1-5-524.00	COSTCO-HOMEWORK CLUB SNACK	CITI CARDS	FEBRUARY STATEMENT	105.09	527
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	FEBRUARY STATEMENT	73.43	527
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	FEBRUARY STATEMENT	263.88	527
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	FEBRUARY STATEMENT	12.05	527
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	FEBRUARY STATEMENT	163.19	527
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	FEBRUARY STATEMENT	198.41	527
1-5-524.00	JEWEL-NUTRITION	BUSINESS CARD	FEBRUARY STATEMENT	82.17	526
1-5-524.00	JEWEL-NUTRITION	BUSINESS CARD	FEBRUARY STATEMENT	68.29	526
1-5-524.00	JEWEL-NUTRITION	BUSINESS CARD	FEBRUARY STATEMENT	29.98	528
1-5-524.00	JEWEL-LUNCHES	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	14.87	530
1-5-524.00	JEWEL-SNACKS	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	14.87	530
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	42.49	530
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	29.06	530
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	273.22	530
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	200.50	530
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	39.97	530
1-5-524.00	COSTCO-SNACKS & LUNCHES	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	69.83	530
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	25.52	530
1-5-524.00	COSTCO-SNACKS & LUNCHES	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	363.26	530
1-5-524.00	RESTAURANT DEPOT-NUTRITION	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	781.33	530
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	18.00	530
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	389.13	530
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	61.82	530
1-5-524.00	COSTCO-SNACKS	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	24.59	530
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	329.67	530
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	67.20	530
1-5-524.00	BUTERA-NUTRITION	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	21.95	530
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	36.37	530
1-5-525.00	LUNCH & LEARN - 4/12/2022	ELB CONSULTING, INC.	LUNCH AND LEARN FOOD AND MEDICATION I	125.00	95134
1-5-525.00	LUNCH & LEARN - 7/12/2022	JIM GIBBONS	JIM GIBBONS HISTORY - ROBIN WILLIAMS	300.00	95135
1-5-525.00	LUNCH & LEARN - 5/17/2022	JIM GIBBONS	JIM GIBBONS HISTORY - CHARLES SCHULZ	300.00	95135
1-5-525.00	LUNCH & LEARN - 6/7/2022	CLARENCE GOODMAN	BASIC LANDMARKS AND SITES OF CHICAGO	225.00	95136
1-5-532.00	TELEPHONE 3016001336 MAR 2022	ACCESS ONE	TELEPHONE 3016001336 MAR 2022	251.19	95087
1-5-532.00	INTERNET/PHONE 3/17-4/16/2022	COMCAST	8771 10 097 0242481 3/17-4/16/2022	219.78	95099
1-5-532.00	TELEPHONE-CELL - 4 UNITS	SPRINT	ACCT #838841513 2/9-3/8/2022	127.04	536
1-5-534.00	UTILITIES - NICOR 02-14-03/16/2	NICOR GAS	GAS 91-68-62-2268 7 380 SURRYSE RD.	620.25	95096
1-5-536.00	VILLAGE OF ROSEMONT-TRAVEL SHOW	CITI CARDS	FEBRUARY STATEMENT	15.00	527
1-5-536.00	REIMBURSE PER DIEM EXPENDITURES	JILL BARNES	REIMBURSE PER DIEM EXPENDITURES	57.92	95182
1-5-536.00	REIMBURSE PER DIEM EXPENDITURES	SUSAN DILLON	REIMBURSE PER DIEM EXPENDITURES	145.65	95185
1-5-537.00	EB 2022 CHICAGO TRAVEL SHOW-DIL	CITI CARDS	FEBRUARY STATEMENT	32.59	527
1-5-537.00	NATL COUNCIL ON AGING-CONF-DILL	CITI CARDS	FEBRUARY STATEMENT	250.00	527
1-5-538.00	POSTAGE - APR-JUNE NEWSLETTER 5	U.S. POSTAL SERVICE	POSTAGE - APR-JUNE NEWSLETTER 55+	392.38	95088
1-5-538.00	JEWEL-POSTAGE	BUSINESS CARD	FEBRUARY STATEMENT	464.00	526
1-5-538.00	USPS-POSTAGE EXPEDITE 55+ NEWSL	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	26.95	530
1-5-538.00	POSTAGE-1Q2022	QUADIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811	1.56	95189
1-5-540.00	SPRING 55+ NEWSLETTER APR-JUN 2	AMERICAN LITHO	SPRING 55+ NEWSLETTER APR-JUN 2022	1,589.00	95132
1-5-540.00	COPIER AGRMT-ADD'L COPIES 2/1-2	RICOH USA, INC.	RICOH 13734233 COPIER AGRMT ADDL COPI	501.41	95146
1-5-540.00	COPIER MPC2504 RENT 4/18-5/17/2	RICOH USA, INC.	COPIER MPC2504 RENT 4/18-5/17/2022	110.08	95194
1-5-540.00	COPIER AGRMT-ADD'L COPIES 3/1-3	RICOH USA, INC.	RICOH 13734233 COPIER AGRMT ADDL COPI	196.43	95195

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 5 COMMUNITY CENTER					
1-5-546.00	COSTCO-MEMBERSHIP RENEWAL	CITI CARDS	FEBRUARY STATEMENT	60.00	527
1-5-546.00	INDEED - JOB POSTINGS	BUSINESS CARD	FEBRUARY STATEMENT	135.71	525
1-5-547.00	YOUTH PAINTING PARTY (16)	CLAY MONEY	YOUTH PAINTING PARTY (16)	160.00	95097
1-5-547.00	LUNCH & LEARN-IMMUNE SYSTEM	ELB CONSULTING, INC.	LUNCH & LEARN-IMMUNE SYSTEM	125.00	95100
1-5-547.00	YOUTH SPRING BREAK FIELD TRIP (HUNNY BUNNY CANDY COMPAN	YOUTH SPRING BREAK FIELD TRIP (15)	75.00	95101
1-5-547.00	HONG KONG CHOP SUEY-LUNCHEON	BUSINESS CARD	MARCH STATEMENT (PRELIMINARY)	101.55	528
1-5-547.00	GFS-CONTAINERS	BUSINESS CARD	MARCH STATEMENT (PRELIMINARY)	119.94	528
1-5-547.00	CHICAGO DOGS-DEPOSIT YOUTH	BUSINESS CARD	MARCH STATEMENT (PRELIMINARY)	100.00	528
1-5-547.00	BOWLERO-YOUTH 6/9/22	BUSINESS CARD	MARCH STATEMENT (PRELIMINARY)	69.90	528
1-5-547.00	BOWLERO-YOUTH 8/4/22	BUSINESS CARD	MARCH STATEMENT (PRELIMINARY)	69.90	528
1-5-547.00	AMAZON-RUBBER BASKETBALL & PUMP	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	17.19	530
1-5-547.00	AMAZON-RUBBER BASKETBALL & PUMP	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	17.19	530
1-5-547.00	AMAZON-FOAM SHEETS/BALLS/SLIP-N	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	294.45	530
1-5-547.00	AMAZON-1ST AID/CRAFTS/BALLS/PWR	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	248.60	530
1-5-547.00	AMAZON-NOTEBOOKS/PLASTIC HOOP B	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	42.50	530
1-5-547.00	AMAZON-AIR PUMP NEEDLES	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	13.66	530
1-5-547.00	AMAZON-KITES	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	60.18	530
1-5-547.00	ANDERSON GARDENS-GROUP TOUR DEP	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	100.00	530
1-5-547.00	BINNYS-PROGRAM SUPPLIES	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	191.11	530
1-5-547.00	COSTCO-SUMMER CAMP SUPPLIES	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	101.43	530
1-5-547.00	FITNESS CLASSES (16)-MARCH 2022	ELB CONSULTING, INC.	FITNESS CLASSES (16)-MARCH 2022	512.00	95134
1-5-547.00	FITNESS CLASSES (4)-MARCH 2022	THE LIGHT BETWEEN LLC	FITNESS CLASSES (4)-MARCH 2022	128.00	95150
1-5-547.00	FITNESS CLASSES (13)-MARCH 2022	PATRICIA WISNIEWSKI	FITNESS CLASSES (13)-MARCH 2022	416.00	95152
1-5-550.00	PANADERIA RAMIREZ-COSTA RICO TR	CITI CARDS	FEBRUARY STATEMENT	2.13	527
1-5-550.00	MAYFLOWER -TRAVELER PROTECTION	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	450.00	530
1-5-551.00	NEXT ON MY LIST-RESOURCE GUIDE	CITI CARDS	FEBRUARY STATEMENT	4.95	527
1-5-551.00	COSTCO-WINE TASTING	CITI CARDS	FEBRUARY STATEMENT	138.54	527
1-5-551.00	AMAZON-DRAWING MATS	CITI CARDS	FEBRUARY STATEMENT	39.16	527
1-5-551.00	AMAZON-YOUTH BOOK	CITI CARDS	FEBRUARY STATEMENT	17.19	527
1-5-551.00	COSTCO-WINE PAIRING	CITI CARDS	FEBRUARY STATEMENT	159.50	527
1-5-551.00	AMAZON-DISPOSABLE CUPS/WITH LID	CITI CARDS	FEBRUARY STATEMENT	106.45	527
1-5-551.00	AMAZON-CHILD SKI PANTS	CITI CARDS	FEBRUARY STATEMENT	37.61	527
1-5-551.00	SAFE SITTER-PROGRAM SUPPLIES	CITI CARDS	FEBRUARY STATEMENT	827.75	527
1-5-551.00	COSTCO-CONTAINERS/SCALE	CITI CARDS	FEBRUARY STATEMENT	37.93	527
1-5-551.00	SIERRA-PROGRAM SUPPLIES	CITI CARDS	FEBRUARY STATEMENT	22.00	527
1-5-551.00	AMAZON-CARD SHUFFLER	BUSINESS CARD	FEBRUARY STATEMENT	21.49	526
1-5-551.00	BINNY'S-WINE TASTING	BUSINESS CARD	FEBRUARY STATEMENT	232.05	526
1-5-551.00	WALMART-PROGRAM SUPPLIES	BUSINESS CARD	FEBRUARY STATEMENT	9.76	526
1-5-551.00	AMAZON-KIDS FACE MASKS	BUSINESS CARD	FEBRUARY STATEMENT	6.75	526
1-5-551.00	BINNYS-PROGRAM RETURN	BUSINESS CARD	MARCH STATEMENT (PRELIMINARY)	(58.02)	528
1-5-551.00	FIVE WISHES-PROGRAM SUPPLIES	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	116.50	530
1-5-558.00	AMAZON-MARKERS/LIGHTNING CABLE/	CITI CARDS	FEBRUARY STATEMENT	52.86	527
1-5-558.00	COSTCO-3M CLAW	CITI CARDS	FEBRUARY STATEMENT	15.99	527
1-5-558.00	TARGET-SUPPLIES	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	2.25	530
1-5-558.00	AMAZON-CONSTRUCTION PAPER	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	21.49	530
1-5-558.00	LABELS/TAPE/PAPER/BINDER/TABS/P	RUNCO OFFICE SUPPLY	LABELS/TAPE/PAPER/BINDER/TABS/PENS	143.89	95147
1-5-558.00	VINYL GLOVES (3 BOXES)	RUNCO OFFICE SUPPLY	VINYL GLOVES (3 BOXES)	26.97	95147
1-5-559.00	AMAZON-DOCKING STATION-RETURN	CITI CARDS	FEBRUARY STATEMENT	(69.43)	527
1-5-559.00	AMAZON-MULTI USB DATA HUB W/CAB	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	13.96	530
1-5-559.00	AMAZON-MULTI-DOCKING STATION	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	69.43	530

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 5 COMMUNITY CENTER					
1-5-559.00	TARGET-BOOK CASE	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	193.50	530
1-5-563.00	HOME DEPOT-COOSENECK SHUTOFF CO	CITI CARDS	FEBRUARY STATEMENT	8.98	527
1-5-563.00	AMAZON-25 GAL WASTE CONTAINER 2	CITI CARDS	FEBRUARY STATEMENT	53.74	527
1-5-563.00	AMAZON-STORAGE SHELVING	CITI CARDS	FEBRUARY STATEMENT	46.21	527
1-5-563.00	AMAZON-BATHROOM STEP STOOLS	CITI CARDS	FEBRUARY STATEMENT	60.16	527
1-5-563.00	COSTCO-CART/FILTERS/CONTAINERS/	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	278.93	530
1-5-563.00	AMAZON-KITCHEN THERMOMETERS	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	49.21	530
1-5-563.00	COSTCO-KITCHEN BLENDER	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	69.97	530
1-5-565.00	XAVUS SOLUTIONS-ANNL MY SENIOR	CITI CARDS	FEBRUARY STATEMENT	1,200.00	527
1-5-568.00	HOME DEPOT-2 PLANTS FOR SENIORS	CITI CARDS	FEBRUARY STATEMENT	29.96	527
1-5-585.00	LIGHTING IMPROVEMENT PROJECT	SERVICE PLUS, INC	LIGHTING IMPROVEMENT PROJECT	5,034.00	95148
Total For Dept 5 COMMUNITY CENTER				29,730.84	
Dept 6 ASSESSORS DIVISION					
1-6-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	APRIL PREMIUM	3,277.68	533
1-6-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	APRIL PREMIUM	245.83	95162
1-6-510.00	TASC FSA PAYMENT 3/9/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 3/9/2022	50.00	515
1-6-510.00	TASC FSA PAYMENT 3/23/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 3/23/2022	50.00	523
1-6-510.00	TASC FSA PAYMENT 4/6/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 4/6/2022	50.00	535
1-6-520.00	AMAZON-BYPASS HUMIDIFIER (40%)	CITI CARDS	FEBRUARY STATEMENT	88.37	527
1-6-520.00	GENERATOR SERVICE-NO START	LIONHEART CRITICAL POWER	GENERATOR SERVICE-NO START	357.97	95139
1-6-520.00	MATS-TH (40%)	UNIFIRST CORPORATION	MATS-TH	37.59	95151
1-6-520.00	MATS-TH (40%)	UNIFIRST CORPORATION	MATS-TH	37.59	95151
1-6-520.00	PAINT SUPPLIES-ASSESSOR OFFICE	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	111.93	95175
1-6-520.00	KILZ/CAULK-ASSESSOR OFFICE	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	11.16	95175
1-6-532.00	TELEPHONE 3016001336 MAR 2022	ACCESS ONE	TELEPHONE 3016001336 MAR 2022	240.61	95087
1-6-532.00	INTERNET/PHONE 3-9-4/8/2022	COMCAST	8771 10 097 0050157 3/9-4/8/2022	101.75	95098
1-6-532.00	TELEPHONE 2/16-3/15/2022	VERIZON WIRELESS	TELEPHONE 686572087-00001 2/16-3/15/2	80.13	534
1-6-534.00	ELECTRICITY 3363121110 1/28-2/2	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 1	338.59	520
1-6-534.00	GAS 40% 02/14-03/16/2022	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22	183.34	95094
1-6-536.00	REIMBURSE TRAVEL USPAP CLASS-OA	SHAWN M. OAKLEY	REIMBURSE TRAVEL USPAP CLASS-OAKLEY	43.50	95190
1-6-537.00	ILLINOIS IAAO-WEBINAR-BEHREL	CITI CARDS	FEBRUARY STATEMENT	240.00	527
1-6-537.00	EDUCATION - WEBINARS - CC REIMB	PENNY HERR	WEBINARS - ILLINOIS CHAPTER IAAO	240.00	95187
1-6-537.00	MCKISSOCK USPAP CLASS REIMBURSE	SHAWN M. OAKLEY	MCKISSOCK USPAP CLASS REIMBURSEMENT	259.00	95190
1-6-538.00	POSTAGE-1Q2022	QUADIENT FINANCE USA, IN	POSTAGE 7900 0443 5186 7811	0.53	95189
1-6-540.00	DOOR HANGERS/BUSINESS CARDS-PH	JUMBO POSTCARD	DOOR HANGERS/BUSINESS CARDS-PH	238.76	95137
1-6-546.00	COSTAR SUITE	CITI CARDS	FEBRUARY STATEMENT	367.62	527
1-6-546.00	INDEED - JOB POSTINGS	BUSINESS CARD	FEBRUARY STATEMENT (PRELIMINARY)	0.02	525
1-6-546.00	COSTAR SUITE	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	367.62	530
1-6-558.00	READYREFRESH (40%)	BUSINESS CARD	FEBRUARY STATEMENT	9.60	525
1-6-558.00	READYREFRESH (40%)	BUSINESS CARD	FEBRUARY STATEMENT	37.64	525
1-6-558.00	READYREFRESH (40%)	BUSINESS CARD	MARCH STATEMENT (PRELIMINARY)	37.64	529
1-6-558.00	OFFICE SUPPLIES-LIFESAVERS	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	9.98	530
1-6-558.00	COSTCO-LENS WIPES	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	9.69	530
1-6-558.00	REIMBURSE OFFICE SUPPLIES	GLORIA PALMBLAD	REIMBURSE OFFICE SUPPLIES	49.97	95193
1-6-559.00	COSTCO-ACER 27" MONITOR	CITI CARDS	FEBRUARY STATEMENT	318.73	527
1-6-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	240.99	95159
1-6-565.00	GOOGLE-MILE IQ	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	64.19	530
1-6-565.00	WEB NETWORK SOLUTIONS-DOMAIN RE	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	42.99	530
Total For Dept 6 ASSESSORS DIVISION				7,841.01	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 7 TRANSPORTATION DIVISION					
1-7-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	APRIL PREMIUM	675.81	533
1-7-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	APRIL PREMIUM	47.27	95162
1-7-532.00	TELEPHONE-CELL - 4 UNITS	SPRINT	ACCT #838841513 2/9-3/8/2022	166.60	536
1-7-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	1,824.38	95159
1-7-569.00	COACH & EQUIP-MICRO SWITCH-ELA4	CITI CARDS	FEBRUARY STATEMENT	39.00	527
1-7-569.00	SAFETY INSPECTIONS-ELA4	BENNY'S SERVICE CENTER I	SAFETY INSPECTIONS-ELA4	30.00	95108
1-7-569.00	OIL/FILTER CHANGE-ELAI	ELA TOWNSHIP HIGHWAY DEP	OIL/FILTER CHANGE-ELAI	32.50	95112
		Total For Dept 7 TRANSPORTATION DIVISION		2,815.56	
		Total For Fund 1 GENERAL TOWN FUND		56,361.85	
Fund 2 GENERAL ASSISTANCE FUND					
Dept 0					
2-0-701.00	CASE #2022-32522-10	CHAMBAL RIVER HOLDINGS L	CASE #2022-32522-10	1,500.00	95093
		Total For Dept 0		1,500.00	
		Total For Fund 2 GENERAL ASSISTANCE FUND		1,500.00	
Fund 3 GENERAL ROAD FUND					
Dept 1 ADMINISTRATIVE DIVISION					
3-1-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	APRIL PREMIUM	3,277.68	533
3-1-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	APRIL PREMIUM	244.57	95162
3-1-510.00	TASC FSA PAYMENT 3/9/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 3/9/2022	57.69	515
3-1-510.00	TASC FSA PAYMENT 3/23/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 3/23/2022	57.69	523
3-1-510.00	TASC FSA PAYMENT 4/6/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 4/6/2022	57.69	535
3-1-532.00	COMCAST-SERVICE 2/21-3/20/2022	CITI CARDS	FEBRUARY STATEMENT	181.38	527
3-1-532.00	TELEPHONE 2/16-3/15/2022	VERIZON WIRELESS	TELEPHONE 686572087-00001 2/16-3/15/2	38.01	534
3-1-546.00	COSTCO-MEMBERSHIP RENEWAL	CITI CARDS	FEBRUARY STATEMENT	60.00	527
3-1-549.00	PPRT 1/6/22 & 3/4/22 WARRANTS	VILLAGE OF NORTH BARRING	PPRT 1/6/22 & 3/4/22 WARRANTS	51.16	95124
3-1-549.00	PPRT 1/6/22 & 3/4/22 WARRANTS	VILLAGE OF DEER PARK	PPRT 1/6/22 & 3/4/22 WARRANTS	75.83	95125
3-1-549.00	PPRT 1/6/22 & 3/4/22 WARRANTS	VILLAGE OF HAWTHORN WOOD	PPRT 1/6/22 & 3/4/22 WARRANTS	120.26	95126
3-1-549.00	PPRT 1/6/22 & 3/4/22 WARRANTS	VILLAGE OF KILDEER	PPRT 1/6/22 & 3/4/22 WARRANTS	129.22	95127
3-1-549.00	PPRT 1/6/22 & 3/4/22 WARRANTS	VILLAGE OF LONG GROVE	PPRT 1/6/22 & 3/4/22 WARRANTS	297.67	95128
3-1-549.00	PPRT 1/6/22 & 3/4/22 WARRANTS	VILLAGE OF LAKE ZURICH	PPRT 1/6/22 & 3/4/22 WARRANTS	2,087.19	95129
3-1-558.00	COSTCO-WATER BOTTLES	CITI CARDS	FEBRUARY STATEMENT	18.45	527
3-1-559.00	AMAZON-VTECH TERMINAL RANGE EXT	CITI CARDS	FEBRUARY STATEMENT	206.78	527
3-1-559.00	AMAZON-HANDBLSET-RETURN	CITI CARDS	FEBRUARY STATEMENT	(192.00)	527
3-1-559.00	AMAZON-RANGE EXTENDER-RETURN	CITI CARDS	FEBRUARY STATEMENT	(201.29)	527
3-1-559.00	AMAZON-TELEPHONE HANDBSET	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	201.14	530
		Total For Dept 1 ADMINISTRATIVE DIVISION		6,769.12	
Dept 4 MAINTENANCE DIVISION					
3-4-520.00	GARAGE DOOR REPAIR	WAUCONDA DOOR AND SERVIC	GARAGE DOOR REPAIR	1,750.00	95161
3-4-533.00	GENERAL ENGINEERING-LAKESIDE DR	GEWALT HAMILTON ASSOCIAT	GENERAL ENGINEERING-LAKESIDE DRAINAGE	379.50	95114
3-4-534.00	ELECTRICITY 1467261008 1/28-2/2	COMMONWEALTH EDISON	ELECTRICITY 1467261008 WS MIDLOTHIAN	324.49	517
3-4-563.00	2023 INTERNATIONAL DUMP TRUCK	RUSH TRUCK CENTER, SPRIN	2023 INTERNATIONAL DUMP TRUCK	190,558.00	95120
3-4-564.00	SUCTION GRABBER	ARLINGTON POWER EQUIPMEN	CUSTOMER 15306-SUCTION GRABBER	37.98	95106
3-4-564.00	NYLON TOOL BAG	GRAINGER	NYLON TOOL BAG	41.07	95115
3-4-564.00	MINI DUCTOR	MAC TOOLS	MINI DUCTOR	489.99	95118
3-4-564.00	BACKPACK BLOWER	RUSSO POWER EQUIPMENT	BACKPACK BLOWER	440.00	95121
3-4-564.00	POLE PRUNER	RUSSO POWER EQUIPMENT	POLE PRUNER	487.99	95156

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 3 GENERAL ROAD FUND					
Dept 4 MAINTENANCE DIVISION					
3-4-567.00	MADISON MACH-REPLACEMENT TRACKS	CITI CARDS	FEBRUARY STATEMENT	4,110.00	527
3-4-567.00	CAP HYDRAULIC/GASKET	ATLAS BOBCAT, LLC	CAP HYDRAULIC/GASKET	37.15	95107
3-4-567.00	BLADE SET/PARTS-WING MOWER & EX	BURRIS EQUIPMENT COMPANY	BLADE SET/PARTS-WING MOWER & EXCAVATO	1,095.43	95110
3-4-567.00	SUCTION FILTER-EXCAVATOR	BURRIS EQUIPMENT COMPANY	SUCTION FILTER-EXCAVATOR	186.95	95110
3-4-567.00	PINTLE HOOK ASSY/HITCH-TRUCKS	KNAPHEIDE TRUCK EQ CENTE	PINTLE HOOK ASSY/HITCH-TRUCKS	260.56	95117
3-4-567.00	OIL & FUEL FILTERS-EXCAVATOR	O'REILLY AUTOMOTIVE, INC	OIL & FUEL FILTERS-EXCAVATOR	20.53	95119
3-4-567.00	COMPACTOR W/ TRANSPORT CART	WEST SIDE TRACTOR SALES	COMPACTOR W/ TRANSPORT CART	2,704.00	95130
3-4-567.00	AIR FILTER/FREIGHT	O'REILLY AUTOMOTIVE, INC	AIR FILTER/FREIGHT	122.65	95160
3-4-567.00	ELEMENT-OUTER/FREIGHT-LOADER	BURRIS EQUIPMENT COMPANY	ELEMENT-OUTER/FREIGHT-LOADER	105.00	95170
3-4-569.00	AMAZON-LED HEADLIGHTS	CITI CARDS	FEBRUARY STATEMENT	89.99	527
3-4-569.00	AMAZON-HEATER WTR SHUTOFF VALVE	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	57.04	530
3-4-569.00	TRUCK SPRING SERVICE-AIR DRYER	ACME TRUCK BRAKE & SUPPL	TRUCK SPRING SERVICE-AIR DRYER CARTRI	677.30	95104
3-4-569.00	SANDPAPER/PRIMER/PAINT-T11	ADVANCE AUTO PARTS	SANDPAPER/PRIMER/PAINT-T11	44.75	95105
3-4-569.00	22SI PAD MOUNT ALTERNATOR-T7	DUSTY'S DC ELECTRICAL	22SI PAD MOUNT ALTERNATOR-T7	150.00	95111
3-4-569.00	FILTERS-OIL/FUEL/WTR SEPERATOR	O'REILLY AUTOMOTIVE, INC	FILTERS-OIL/FUEL/WTR SEPERATOR	1,483.23	95119
3-4-569.00	A/T FILTER/OIL FILTER	O'REILLY AUTOMOTIVE, INC	A/T FILTER/OIL FILTER	19.28	95160
3-4-569.00	A/T FILTER/OIL FILTER-RETURN	O'REILLY AUTOMOTIVE, INC	A/T FILTER/OIL FILTER-RETURN	(19.28)	95160
3-4-569.00	SPARK PLUG/IGNITION COIL-T10	ADVANCE AUTO PARTS	SPARK PLUG/IGNITION COIL-T10	82.15	95167
3-4-569.00	DSL EXH FLTR-T13	O'REILLY AUTOMOTIVE, INC	DSL EXH FLTR-T13	51.97	95178
3-4-569.00	PLOW PARTS/CUTTING EDGE WING KI	SPRING ALIGN OF PALATINE	PLOW PARTS/CUTTING EDGE WING KIT	818.13	95180
3-4-569.00	EXTENSION/REINFORCE/COVER-T14	VICTOR FORD	EXTENSION/REINFORCE/COVER-T14	1,574.26	95181
3-4-577.00	MENARDS-2IN STAINLESS STEEL LOC	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	27.99	530
3-4-577.00	STOP (2)/SPEED LMT/STRICTLY ENF	HI-VIZ INC.	SIGNS-2 KILDEER/2 ELA	270.00	95116
3-4-577.00	STAIN/BRUSHES-KILDEER SIGN	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	227.29	95175
3-4-577.00	POSTS/SUPPLIES-KILDEER SIGNS	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	359.86	95175
3-4-577.00	THREADED RODS-KILDEER SIGNS	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	12.35	95175
3-4-577.00	THREADED RODS-KILDEER SIGNS	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	14.72	95175
3-4-577.00	NUTS/BOLTS/WASHERS-LG BRIDGE	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	19.68	95175
3-4-577.00	SWIVEL MOUNT PHOTO CTRL-LG	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	19.98	95175
3-4-577.00	LIGHT BULBS-LONG GROVE	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	28.97	95175
3-4-577.00	THREADED RODS/WASHERS-KILDEER S	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	14.27	95175
3-4-577.00	PADLOCK-LONG GROVE SOCCER FIELD	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	11.92	95175
3-4-580.00	ROADWAY PAVEMENT ASSESSMENT	GEWALT HAMILTON ASSOCIAT	ROADWAY PAVEMENT ASSESSMENT	1,400.00	95114
3-4-580.00	2022 ROAD PROGRAM-DESIGN	GEWALT HAMILTON ASSOCIAT	2022 ROAD PROGRAM-DESIGN	627.20	95155
Total For Dept 4 MAINTENANCE DIVISION				211,214.34	
Total For Fund 3 GENERAL ROAD FUND				217,983.46	
Fund 4 PERMANENT ROAD FUND					
Dept 0					
4-0-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	APRIL PREMIUM	5,179.63	533
4-0-510.00	TASC FSA PAYMENT 3/9/2022	DELTA DENTAL OF ILLINOIS	APRIL PREMIUM	437.79	95162
4-0-510.00	TASC FSA PAYMENT 3/23/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 3/9/2022	38.46	515
4-0-510.00	TASC FSA PAYMENT 4/6/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 3/23/2022	38.46	523
4-0-515.00	TRIPLE CROWN-SWEATSHIRT/JACKET-	TASC CUSTOMER CARE	TASC FSA PAYMENT 4/6/2022	38.46	535
4-0-515.00	TRIPLE CROWN-PULLOVER SWEATSHIR	CITI CARDS	FEBRUARY STATEMENT	116.47	527
4-0-515.00	RANDOM SLOT FEE-DAY	CITI CARDS	FEBRUARY STATEMENT	52.51	527
4-0-515.00	CLOTHING REIMBURSEMENT - BARILO	TOWNSHIP OFFICIALS OF IL	RANDOM SLOT FEE-DAY	95.00	95122
4-0-515.00	CLOTHING REIMBURSEMENT - BARR	AUSTIN G. BARILOW	CLOTHING REIMBURSEMENT - BARILOW	350.00	95168
4-0-515.00	CLOTHING REIMBURSEMENT - BARR	MAXX W. BARR	CLOTHING REIMBURSEMENT - BARR	350.00	95169

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 4 PERMANENT ROAD FUND					
Dept 0					
4-0-515.00	CLOTHING REIMBURSEMENT-DALTON	BRETT DALTON	CLOTHING REIMBURSEMENT-DALTON	350.00	95171
4-0-515.00	CLOTHING REIMBURSEMENT-MARSHALL	BRAD MARSHALL	CLOTHING REIMBURSEMENT-MARSHALL	350.00	95176
4-0-515.00	CLOTHING REIMBURSEMENT-MEYER	GEOFF MEYER	CLOTHING REIMBURSEMENT-MEYER	350.00	95177
4-0-515.00	CLOTHING REIMBURSEMENT - SPENCE	BRANDEN SPENCER	CLOTHING REIMBURSEMENT - SPENCER	350.00	95179
4-0-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	992.04	95159
4-0-561.00	DIESELEX GOLD ULTRA	CONSERV FS INC	DIESELEX GOLD ULTRA	1,418.64	95159
4-0-562.00	COSTCO-SCOTT TOWELS	CITI CARDS	FEBRUARY STATEMENT	104.09	527
4-0-562.00	BOX TOOL CO-CONCRETE TOOLS	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	1,019.53	530
4-0-562.00	TRACTOR SUPPLY-BULK LP 8.3 GAL	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	31.46	530
4-0-562.00	COSTCO-BOTTLED WATER	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	26.55	530
4-0-562.00	HAND SOAP (16)/SILICONE SPRAY	1ST AYD CORPORATION	HAND SOAP (16)/SILICONE SPRAY	495.54	95103
4-0-562.00	AUTO POLISH & WAX	ADVANCE AUTO PARTS	AUTO POLISH & WAX	20.68	95105
4-0-562.00	SHOVELS/RAKES	ARLINGTON POWER EQUIPMEN	CUSTOMER 15306-SHOVELS/RAKES	123.94	95106
4-0-562.00	16-14 BUTT CNCTR H/S	FASTENAL COMPANY	16-14 BUTT CNCTR H/S	5.43	95113
4-0-562.00	CABLE TIES (100)/BUTT CNCTR H/S	FASTENAL COMPANY	CABLE TIES (100)/BUTT CNCTR H/S (25)	35.05	95113
4-0-562.00	INDUSTRIAL PALLET PULLER	ULINE	INDUSTRIAL PALLET PULLER	128.84	95123
4-0-562.00	FUEL FILTER (2)/FILTER DRIER RE	O'REILLY AUTOMOTIVE, INC	FUEL FILTER (2)/FILTER DRIER RETURN (4.98	95160
4-0-562.00	BRUSH/REDUCER KIT/QCFITTING/BOL	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	35.26	95175
4-0-562.00	TABLE SAW/ATOMIC KIT/FURN MVRS/	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	1,061.92	95175
4-0-562.00	ROUTER	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	199.00	95175
4-0-562.00	ROUTER BIT SET	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	79.97	95175
4-0-562.00	TOOL CASE	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	24.97	95175
4-0-562.00	SANDING DISKS-SHOP SUPPLIES	HOME DEPOT CREDIT SERVIC	MARCH STATEMENT	19.94	95175
4-0-563.00	STEEL PROTECTOR PULLTARP SYSTEM	BONNELL INDUSTRIES INC.	MARCH STATEMENT	19.94	95109
4-0-570.00	STOP SIGNS (2) ELA	HI-VIZ INC.	STEEL PROTECTOR PULLTARP SYSTEM (2)	4,644.28	95109
4-0-570.00	SPEED LIMIT/STOP/NO PKG/STREET	HI-VIZ INC.	SIGNS-2 KILDEER/2 ELA	100.00	95116
4-0-570.00	SIGNS-STREET NAME/STOP AHEAD/PO	HI-VIZ INC.	SPEED LIMIT/STOP/NO PKG/STREET	845.00	95116
4-0-570.00	SIGN POSTS/BASE (12)	HI-VIZ INC.	SIGNS-STREET NAME/STOP AHEAD/POSTS	897.50	95116
4-0-582.00	AMAZON-OPEN HEAD SPRAYER FOR CO	CITI CARDS	SIGN POSTS/BASE (12)	1,140.00	95174
4-0-582.00	MS4 COMPLIANCE	GEWALT HAMILTON ASSOCIAT	MARCH STATEMENT (PRELIMINARY)	359.97	530
4-0-582.00	MS4 COMPLIANCE	GEWALT HAMILTON ASSOCIAT	MS4 COMPLIANCE	90.00	95114
4-0-582.00	MS4 COMPLIANCE	GEWALT HAMILTON ASSOCIAT	MS4 COMPLIANCE	271.20	95114
4-0-582.00	24050 LAKESIDE DRAINAGE	GEWALT HAMILTON ASSOCIAT	24050 LAKESIDE DRAINAGE	6,464.88	95155
4-0-582.00	CHEST WADERS (4)	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	633.96	532
4-0-582.00	MS4 COMPLIANCE	GEWALT HAMILTON ASSOCIAT	MS4 COMPLIANCE	2,386.50	95173
4-0-584.00	ELECTRICITY 0706074008 1/26-2/2	COMMONWEALTH EDISON	ELECTRICITY 0706074008 ALL STRT LIGHTS	884.64	516
4-0-584.00	ELECTRICITY 0706074008 2/24-3/2	COMMONWEALTH EDISON	ELECTRICITY 0706074008 ALL STRT LIGHTS	884.64	537
Total For Dept 0				33,527.18	
Total For Fund 4 PERMANENT ROAD FUND				33,527.18	
Fund 5 PARK MAINTENANCE FUND					
Dept 0					
5-0-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	APRIL PREMIUM	651.70	533
5-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	APRIL PREMIUM	47.27	95162
5-0-510.00	TASC FSA PAYMENT 3/9/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 3/9/2022	57.69	515
5-0-510.00	TASC FSA PAYMENT 3/23/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 3/23/2022	57.69	523
5-0-510.00	TASC FSA PAYMENT 4/6/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 4/6/2022	57.69	535
5-0-520.00	1/4-20 ACORN S/S (25)-KNOX BATH	FASTENAL COMPANY	1/4-20 ACORN S/S (25)-KNOX BATHROOM	15.38	95172
5-0-521.00	MENARDS-CEDAR POSTS-RETURN	CITI CARDS	FEBRUARY STATEMENT	(668.72)	527
5-0-521.00	MENARDS-NAIL 12" SPIKE/CEDAR PO	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	708.70	530

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 5 PARK MAINTENANCE FUND					
Dept 0					
5-0-521.00	MENARDS-GREEN TREATED POSTS	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	693.52	530
5-0-534.00	ELECTRICITY 1429157040 1/28-2/2	COMMONWEALTH EDISON	ELECTRICITY 0429157040 111 W RT 22 1/	249.44	518
5-0-534.00	ELECTRICITY 2211206014 1/28-2/2	COMMONWEALTH EDISON	ELECTRICITY 2211206014 380 SURRYSE RD	1,072.84	519
5-0-534.00	ELECTRICITY 1035656002 12/28-1/	COMMONWEALTH EDISON	ELECTRICITY 1035656002 ES TELSER RD 1	19.90	521
5-0-534.00	AGMNT-REMOVE TRANSFORMER/3 POLE	COMMONWEALTH EDISON	AGMNT-REMOVE TRANSFORMER/3 POLES	3,629.78	95153
5-0-544.00	PARKING LOT MAINT - CONST	GEWALT HAMILTON ASSOCIAT	PARKING LOT MAINT - CONST	347.05	95114
5-0-562.00	EVERGREEN REPLACEMENTS (5)-ETCP	ROBERT C. BOYCE, RLA, LL	EVERGREEN REPLACEMENTS (5)-ETCP	3,750.00	95183
5-0-563.00	AMAZON-TODDLER SWING WITH CHAIN	CITI CARDS	MARCH STATEMENT (PRELIMINARY)	94.28	530
5-0-574.00	ELECTRICITY 1467506002 12/28-1/	COMMONWEALTH EDISON	ELECTRICITY 1467506002 95 E MAIN ST 1	160.33	522
5-0-574.00	EIA HISTORIC-NICOR GAS 02/14-03	NICOR GAS	GAS 68-34-08-1000 8 95 E. MAIN ST.	306.34	95095
		Total For Dept 0		11,250.88	
		Total For Fund 5 PARK MAINTENANCE FUND		11,250.88	
Fund 6 CEMETERY MAINTENANCE FUND					
Dept 0					
6-0-508.00	CEMETERY BOARD	DOUG AHLGRIM	CEMETERY STIPEND	500.00	95085
6-0-508.00	CEMETERY BOARD	CAROL SULLIVAN	CEMETERY STIPEND	500.00	95086
		Total For Dept 0		1,000.00	
		Total For Fund 6 CEMETERY MAINTENANCE FUND		1,000.00	

JOURNALIZED
 PAID
 BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 1 GENERAL TOWN FU	56,361.85	
			Fund 2 GENERAL ASSISTA	1,500.00	
			Fund 3 GENERAL ROAD FU	217,983.46	
			Fund 4 PERMANENT ROAD	33,527.18	
			Fund 5 PARK MAINTENANC	11,250.88	
			Fund 6 CEMETERY MAINTNE	1,000.00	
			Total For All Funds:	<u>321,623.37</u>	

CASH SUMMARY BY ACCOUNT FOR ELA TOWNSHIP
 FROM 03/01/2022 TO 03/31/2022
 FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 03/01/2022	Total Debits	Total Credits	Ending Balance 03/31/2022
Fund 1 GENERAL TOWN FUND					
100.00	INLAND-MM/DISB.#110192/110190	284,126.30	240,608.12	168,921.04	355,813.38
101.05	INLAND BK.#107986-MONEY MARKET	1,307,414.30	64.58	200,000.00	1,107,478.88
101.07	BARR.#930429-MONEY MARKET	813,329.01	37.67	0.00	813,366.68
102.00	CORNERSTONE SAV/3300563	102,057.15	0.00	0.00	102,057.15
103.06	INLAND-CD #939262 03/31/22 3MO	37,086.81	0.00	0.00	37,086.81
104.06	CS/INTRAFFI .14% 07/21/22 - 6MO	450,032.35	0.00	0.00	450,032.35
	GENERAL TOWN FUND	2,994,045.92	240,710.37	368,921.04	2,865,835.25
Fund 2 GENERAL ASSISTANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	24,010.55	139.91	2,475.00	21,675.46
101.05	INLAND BK.#107986-MONEY MARKET	99,689.42	5.49	0.00	99,694.91
	GENERAL ASSISTANCE FUND	123,699.97	145.40	2,475.00	121,370.37
Fund 3 GENERAL ROAD FUND					
100.00	INLAND-MM/DISB.#110192/110190	123,421.10	414,006.54	309,748.64	227,679.00
101.05	INLAND BK.#107986-MONEY MARKET	1,257,198.72	57.69	200,000.00	1,057,256.41
	GENERAL ROAD FUND	1,380,619.82	414,064.23	509,748.64	1,284,935.41
Fund 4 PERMANENT ROAD FUND					
100.00	INLAND-MM/DISB.#110192/110190	158,089.57	147,710.54	81,386.82	224,413.29
101.05	INLAND BK.#107986-MONEY MARKET	908,656.59	46.29	140,000.00	768,702.88
101.06	5/3 BANK-BOND ACCT #0773	71,884.72	5,000.00	0.00	76,884.72
	PERMANENT ROAD FUND	1,138,630.88	152,756.83	221,386.82	1,070,000.89
Fund 5 PARK MAINTENANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	152,107.65	9,877.17	20,216.22	141,768.60
101.05	INLAND BK.#107986-MONEY MARKET	27,758.87	5.86	0.00	27,764.73
102.00	CORNERSTONE SAV/3300563	128,623.51	0.00	0.00	128,623.51
	PARK MAINTENANCE FUND	308,490.03	9,883.03	20,216.22	298,156.84
Fund 6 CEMETERY MAINTENANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	7,080.83	11,271.51	2,689.05	15,663.29
101.05	INLAND BK.#107986-MONEY MARKET	192,606.80	10.22	10,000.00	182,617.02
	CEMETERY MAINTENANCE FUND	199,687.63	11,281.73	12,689.05	198,280.31
	TOTAL - ALL FUNDS	6,145,174.25	828,841.59	1,135,436.77	5,838,579.07

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Revenues					
Dept 0					
1-0-400.00	PROPERTY TAX	14,067.41	2,014,745.34	1,985,023.00	(29,722.34)
1-0-402.00	PERS PROP REPLACEMENT TAX	5,351.27	27,395.92	11,000.00	(16,395.92)
1-0-404.00	INTEREST INCOME	111.73	5,103.77	15,000.00	9,896.23
1-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	2,391,788.00	2,391,788.00
1-0-410.00	MISCELLANEOUS INCOME	0.00	280.25	3,000.00	2,719.75
1-0-410.01	COMMUNITY ROOM FEES	0.00	250.00	0.00	(250.00)
Total Dept 0		19,530.41	2,047,775.28	4,405,811.00	2,358,035.72
Dept 3 - SOCIAL SERVICES DIVISION					
1-3-410.00	MISCELLANEOUS INCOME	0.00	1,116.26	0.00	(1,116.26)
Total Dept 3 - SOCIAL SERVICES DIVISION		0.00	1,116.26	0.00	(1,116.26)
Dept 5 - COMMUNITY CENTER					
1-5-406.00	GRANTS	0.00	9,622.24	3,000.00	(6,622.24)
1-5-409.00	DONATIONS	0.00	1,500.00	1,500.00	0.00
1-5-410.01	HOMEWORK CLUB RECOVERIES	1,165.00	18,965.00	12,000.00	(6,965.00)
1-5-410.02	TEEN CLUB RECOVERIES	0.00	0.00	5,000.00	5,000.00
1-5-410.03	SHOOTING STARS RECOVERIES	0.00	24,292.00	22,000.00	(2,292.00)
1-5-410.04	WINTER BREAK RECOVERIES	0.00	0.00	4,500.00	4,500.00
1-5-410.05	SPRING BREAK RECOVERIES	2,925.00	2,925.00	3,500.00	575.00
1-5-410.06	KIDS DAY OFF RECOVERIES	0.00	80.00	1,500.00	1,420.00
1-5-410.07	SAFE SITTER RECOVERIES	(120.00)	1,900.00	1,080.00	(820.00)
1-5-410.08	SAFE AT HOME RECOVERIES	100.00	200.00	480.00	280.00
1-5-411.01	SENIOR PROGRAM RECOVERIES	2,686.00	33,590.00	20,000.00	(13,590.00)
1-5-411.02	LONG DISTANCE TRIPS RECOVERIES	1,775.00	33,774.30	10,000.00	(23,774.30)
1-5-411.03	MEAL RECOVERIES	2,449.00	25,125.00	22,000.00	(3,125.00)
1-5-411.04	NON-RESIDENT FEES	70.00	385.00	500.00	115.00
Total Dept 5 - COMMUNITY CENTER		11,050.00	152,358.54	107,060.00	(45,298.54)
Dept 6 - ASSESSORS DIVISION					
1-6-410.00	MISCELLANEOUS INCOME	0.00	11,090.22	0.00	(11,090.22)
Total Dept 6 - ASSESSORS DIVISION		0.00	11,090.22	0.00	(11,090.22)
Dept 7 - TRANSPORTATION DIVISION					
1-7-410.01	DIAL-A-RIDE RECOVERIES	478.00	6,755.82	7,000.00	244.18
1-7-410.02	SUBSCRIPTION RECOVERIES	840.00	4,018.00	5,000.00	982.00
1-7-410.03	S.W. LAKE RECOVERIES	924.00	11,340.00	7,000.00	(4,340.00)
Total Dept 7 - TRANSPORTATION DIVISION		2,242.00	22,113.82	19,000.00	(3,113.82)
TOTAL REVENUES		32,822.41	2,234,454.12	4,531,871.00	2,297,416.88
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
1-1-500.00	SALARIES	11,603.38	138,305.87	175,000.00	36,694.13
1-1-509.00	HEALTH BENEFITS	1,307.89	18,139.29	23,000.00	4,860.71
1-1-510.00	HRA	(231.13)	1,750.14	3,350.00	1,599.86
1-1-511.00	SOCIAL SECURITY TAX	876.34	10,177.20	13,500.00	3,322.80
1-1-512.00	IMRF	617.30	9,144.60	12,500.00	3,355.40
1-1-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,338.85	2,000.00	661.15
1-1-520.00	BUILDING MAINTENANCE	933.91	11,493.81	10,000.00	(1,493.81)
1-1-528.00	INSURANCE	(3,316.56)	26,075.44	33,000.00	6,924.56
1-1-532.00	TELEPHONE/INTERNET	525.90	6,159.10	7,500.00	1,340.90
1-1-534.00	UTILITIES	471.26	4,489.95	7,000.00	2,510.05
1-1-536.00	TRAVEL EXPENSE	0.00	84.40	2,000.00	1,915.60
1-1-537.00	EDUCATION	0.00	25.00	2,000.00	1,975.00
1-1-538.00	POSTAGE	1,027.15	9,387.61	10,800.00	1,412.39
1-1-540.00	PRINTING	0.00	9,757.20	10,000.00	242.80
1-1-544.00	PROFESSIONAL SERVICES	161.25	12,033.75	24,000.00	11,966.25
1-1-546.00	DUES/FEES	184.00	6,170.11	10,000.00	3,829.89
1-1-548.00	PUBLIC NOTICES	0.00	512.90	500.00	(12.90)
1-1-555.00	GRANT FUNDING	0.00	29,500.00	32,000.00	2,500.00
1-1-558.00	OFFICE SUPPLIES	2,140.74	4,712.74	7,000.00	2,287.26
1-1-559.00	OFFICE EQUIPMENT	1,214.90	1,712.20	3,000.00	1,287.80
1-1-565.00	INFORMATION TECHNOLOGY	145.65	8,102.46	20,000.00	11,897.54
1-1-568.00	MISCELLANEOUS	116.77	2,583.55	5,000.00	2,416.45
1-1-572.00	COMMUNITY EVENTS	150.00	267.83	5,000.00	4,732.17

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
1-1-573.00	COMMUNITY SERVICE PROJECTS	235.90	1,441.95	3,500.00	2,058.05
1-1-585.00	TOWNHALL IMPROVEMENTS	0.00	5,346.61	20,000.00	14,653.39
1-1-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	1,000,000.00	1,000,000.00
Total Dept 1 - ADMINISTRATIVE DIVISION		18,164.65	318,712.56	1,441,650.00	1,122,937.44
Dept 2 - ELECTED OFFICIALS					
1-2-501.00	SUPERVISOR	2,500.00	27,500.00	30,000.00	2,500.00
1-2-502.00	HIGHWAY COMMISSIONER	0.00	1,579.33	0.00	(1,579.33)
1-2-503.00	ASSESSOR	0.00	44,040.00	88,080.00	44,040.00
1-2-504.00	CLERK	1,250.00	13,750.00	15,000.00	1,250.00
1-2-505.00	TRUSTEES	1,666.68	18,333.44	20,000.00	1,666.56
1-2-506.00	TREASURER	83.33	916.63	0.00	(916.63)
1-2-509.00	HEALTH BENEFITS	0.00	0.00	8,000.00	8,000.00
1-2-511.00	SOCIAL SECURITY TAX	420.77	7,587.57	12,500.00	4,912.43
1-2-512.00	IMRF	0.00	3,118.02	6,500.00	3,381.98
1-2-536.00	TRAVEL EXPENSE	0.00	0.00	3,000.00	3,000.00
1-2-537.00	EDUCATION	0.00	347.00	2,000.00	1,653.00
Total Dept 2 - ELECTED OFFICIALS		5,920.78	117,171.99	185,080.00	67,908.01
Dept 3 - SOCIAL SERVICES DIVISION					
1-3-500.00	SALARIES	16,845.49	166,559.48	205,000.00	38,440.52
1-3-509.00	HEALTH BENEFITS	2,477.37	18,959.62	24,500.00	5,540.38
1-3-510.00	HRA	0.00	78.39	4,750.00	4,671.61
1-3-511.00	SOCIAL SECURITY TAX	1,261.02	12,541.49	16,000.00	3,458.51
1-3-512.00	IMRF	822.15	10,395.98	15,000.00	4,604.02
1-3-513.00	UNEMPLOYMENT COMPENSATION	0.00	2,749.96	1,800.00	(949.96)
1-3-520.00	BUILDING MAINTENANCE	402.13	3,866.26	5,000.00	1,133.74
1-3-528.00	INSURANCE	0.00	0.00	800.00	800.00
1-3-532.00	TELEPHONE/INTERNET	307.73	3,528.46	4,400.00	871.54
1-3-534.00	UTILITIES	336.62	3,085.50	3,000.00	(85.50)
1-3-536.00	TRAVEL EXPENSE	235.01	309.93	2,000.00	1,690.07
1-3-537.00	EDUCATION	1,288.96	1,298.96	2,000.00	701.04
1-3-538.00	POSTAGE	14.72	20.21	100.00	79.79
1-3-540.00	PRINTING	0.00	40.00	200.00	160.00
1-3-546.00	DUES/FEES	170.00	1,032.53	1,200.00	167.47
1-3-558.00	OFFICE SUPPLIES	39.97	1,090.43	1,000.00	(90.43)
1-3-559.00	OFFICE EQUIPMENT	90.00	1,489.99	1,500.00	10.01
1-3-565.00	INFORMATION TECHNOLOGY	29.00	1,487.26	1,300.00	(187.26)
1-3-568.00	MISCELLANEOUS	8.10	1,089.53	800.00	(289.53)
Total Dept 3 - SOCIAL SERVICES DIVISION		24,328.27	229,623.98	290,350.00	60,726.02
Dept 5 - COMMUNITY CENTER					
1-5-500.00	SALARIES	29,210.51	330,584.03	415,000.00	84,415.97
1-5-509.00	HEALTH BENEFITS	1,836.48	21,305.52	31,500.00	10,194.48
1-5-510.00	HRA	0.00	268.10	5,600.00	5,331.90
1-5-511.00	SOCIAL SECURITY TAX	2,183.03	24,562.93	32,500.00	7,937.07
1-5-512.00	IMRF	1,318.84	18,794.24	21,500.00	2,705.76
1-5-513.00	UNEMPLOYMENT COMPENSATION	0.00	3,801.22	5,800.00	1,998.78
1-5-520.00	BUILDING MAINTENANCE	2,464.33	13,836.13	8,000.00	(5,836.13)
1-5-524.00	NUTRITION	4,967.93	24,655.05	19,500.00	(5,155.05)
1-5-525.00	LUNCH & LEARN PRESENTATIONS	1,375.00	1,475.00	2,500.00	1,025.00
1-5-532.00	TELEPHONE/INTERNET	612.30	6,913.95	7,500.00	586.05
1-5-534.00	UTILITIES	684.65	11,586.79	16,000.00	4,413.21
1-5-536.00	TRAVEL EXPENSE	15.00	218.12	1,000.00	781.88
1-5-537.00	EDUCATION	282.59	968.59	5,000.00	4,031.41
1-5-538.00	POSTAGE	938.33	5,771.70	9,750.00	3,978.30
1-5-540.00	PRINTING	2,702.91	10,147.64	16,000.00	5,852.36
1-5-546.00	DUES/FEES	168.49	3,884.36	2,250.00	(1,634.36)
1-5-547.00	PROGRAMS	3,965.60	24,309.33	63,000.00	38,690.67
1-5-550.00	LONG DISTANCE TRIPS	452.13	1,433.42	5,000.00	3,566.58
1-5-551.00	PROGRAM SUPPLIES	1,570.09	9,526.27	8,000.00	(1,526.27)
1-5-553.00	SPECIAL EVENTS	0.00	1,624.16	5,800.00	4,175.84
1-5-558.00	OFFICE SUPPLIES	912.02	1,655.70	2,500.00	844.30
1-5-559.00	OFFICE EQUIPMENT	428.58	1,328.57	3,500.00	2,171.43
1-5-561.00	FUEL/OIL	1,000.00	1,000.00	1,000.00	0.00
1-5-563.00	BUILDING EQUIPMENT	567.20	2,005.97	3,000.00	994.03
1-5-565.00	INFORMATION TECHNOLOGY	1,644.00	4,907.65	4,000.00	(907.65)
1-5-568.00	MISCELLANEOUS	29.96	505.66	2,000.00	1,494.34
1-5-585.00	GRANT PROJECTS	5,034.00	8,033.98	1,500.00	(6,533.98)
Total Dept 5 - COMMUNITY CENTER		64,363.97	535,104.08	698,700.00	163,595.92

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
Dept 6 - ASSESSORS DIVISION					
1-6-500.00	SALARIES	23,838.50	286,888.21	320,000.00	33,111.79
1-6-509.00	HEALTH BENEFITS	1,686.82	48,475.41	74,000.00	25,524.59
1-6-510.00	HRA	0.00	6,053.49	7,000.00	946.51
1-6-511.00	SOCIAL SECURITY TAX	1,781.22	21,634.37	25,000.00	3,365.63
1-6-512.00	IMRF	928.14	16,204.20	21,000.00	4,795.80
1-6-513.00	UNEMPLOYMENT COMPENSATION	0.00	2,692.64	3,300.00	607.36
1-6-520.00	BUILDING MAINTENANCE	650.16	4,654.79	7,000.00	2,345.21
1-6-532.00	TELEPHONE/INTERNET	380.37	4,788.18	5,500.00	711.82
1-6-534.00	UTILITIES	538.60	4,936.77	5,000.00	63.23
1-6-536.00	TRAVEL EXPENSE	0.00	1,623.19	1,500.00	(123.19)
1-6-537.00	EDUCATION	240.00	2,760.00	2,500.00	(260.00)
1-6-538.00	POSTAGE	29.68	65.15	75.00	9.85
1-6-540.00	PRINTING	302.76	1,828.07	4,000.00	2,171.93
1-6-544.00	PROFESSIONAL SERVICES	165.00	1,032.50	5,000.00	3,967.50
1-6-546.00	DUES/FEES	735.26	6,526.99	6,000.00	(526.99)
1-6-558.00	OFFICE SUPPLIES	(50.14)	2,206.43	1,750.00	(456.43)
1-6-559.00	OFFICE EQUIPMENT	1,785.73	1,994.27	5,000.00	3,005.73
1-6-561.00	FUEL/OIL	457.71	2,318.33	1,500.00	(818.33)
1-6-565.00	INFORMATION TECHNOLOGY	3,179.58	16,979.96	17,500.00	520.04
1-6-568.00	MISCELLANEOUS	0.00	128.72	500.00	371.28
1-6-569.00	VEHICLE MAINTENANCE	0.00	1,361.22	2,000.00	638.78
Total Dept 6 - ASSESSORS DIVISION		36,649.39	435,152.89	515,125.00	79,972.11
Dept 7 - TRANSPORTATION DIVISION					
1-7-500.00	SALARIES	6,284.81	81,999.81	120,000.00	38,000.19
1-7-509.00	HEALTH BENEFITS	629.62	6,904.31	8,000.00	1,095.69
1-7-510.00	HRA	0.00	78.37	1,650.00	1,571.63
1-7-511.00	SOCIAL SECURITY TAX	473.63	6,182.03	10,000.00	3,817.97
1-7-512.00	IMRF	257.27	4,159.02	9,000.00	4,840.98
1-7-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,265.14	1,700.00	434.86
1-7-515.00	UNIFORMS/TESTING	0.00	410.50	600.00	189.50
1-7-520.00	BUILDING MAINTENANCE	0.00	604.11	4,000.00	3,395.89
1-7-528.00	INSURANCE	(510.24)	1,685.76	4,000.00	2,314.24
1-7-532.00	TELEPHONE	173.04	1,707.80	1,800.00	92.20
1-7-534.00	UTILITIES	0.00	155.62	500.00	344.38
1-7-544.00	PROFESSIONAL SERVICES	0.00	108.00	1,000.00	892.00
1-7-558.00	OFFICE SUPPLIES	0.00	42.00	500.00	458.00
1-7-561.00	FUEL/OIL	2,257.00	15,211.95	18,000.00	2,788.05
1-7-569.00	VEHICLE MAINTENANCE	1,581.89	4,218.34	14,000.00	9,781.66
Total Dept 7 - TRANSPORTATION DIVISION		11,147.02	124,732.76	194,750.00	70,017.24
TOTAL EXPENDITURES		160,574.08	1,760,498.26	3,325,655.00	1,565,156.74
Fund 1 - GENERAL TOWN FUND:					
TOTAL REVENUES		32,822.41	2,234,454.12	4,531,871.00	2,297,416.88
TOTAL EXPENDITURES		160,574.08	1,760,498.26	3,325,655.00	1,565,156.74
NET OF REVENUES & EXPENDITURES		(127,751.67)	473,955.86	1,206,216.00	732,260.14

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 2 - GENERAL ASSISTANCE FUND					
Revenues					
Dept 0					
2-0-400.00	PROPERTY TAX	139.71	20,648.93	20,022.00	(626.93)
2-0-404.00	INTEREST INCOME	5.69	71.54	500.00	428.46
2-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	138,587.00	138,587.00
Total Dept 0		145.40	20,720.47	159,109.00	138,388.53
TOTAL REVENUES		145.40	20,720.47	159,109.00	138,388.53
Expenditures					
Dept 0					
2-0-500.00	SALARIES	0.00	7,146.76	20,000.00	12,853.24
2-0-511.00	SOCIAL SECURITY TAX	0.00	546.68	1,600.00	1,053.32
2-0-512.00	IMRF	0.00	505.95	1,500.00	994.05
2-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	0.00	250.00	250.00
2-0-537.00	EDUCATION	0.00	193.70	500.00	306.30
2-0-701.00	EMERGENCY ASSISTANCE	2,475.00	17,146.69	80,000.00	62,853.31
2-0-702.00	GENERAL ASSISTANCE	0.00	5,000.00	20,000.00	15,000.00
Total Dept 0		2,475.00	30,539.78	123,850.00	93,310.22
TOTAL EXPENDITURES		2,475.00	30,539.78	123,850.00	93,310.22
Fund 2 - GENERAL ASSISTANCE FUND:					
TOTAL REVENUES		145.40	20,720.47	159,109.00	138,388.53
TOTAL EXPENDITURES		2,475.00	30,539.78	123,850.00	93,310.22
NET OF REVENUES & EXPENDITURES		(2,329.60)	(9,819.31)	35,259.00	45,078.31

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2021-22	AVAILABLE
		MONTH 03/31/2022 INCREASE (DECREASE)	03/31/2022 NORMAL (ABNORMAL)	ORIGINAL BUDGET	BALANCE NORMAL (ABNORMAL)
Fund 3 - GENERAL ROAD FUND					
Revenues					
Dept 0					
3-0-400.00	PROPERTY TAX	1,564.03	222,546.67	250,447.00	27,900.33
3-0-402.00	PERS PROP REPLACEMENT TAX	5,590.44	28,620.33	10,000.00	(18,620.33)
3-0-404.00	INTEREST INCOME	62.65	838.55	1,000.00	161.45
3-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	1,437,796.00	1,437,796.00
3-0-410.00	MISCELLANEOUS INCOME	0.00	12,749.78	5,000.00	(7,749.78)
3-0-410.01	HWY.ENT.INCOME/BUS REPAIRS	35.24	273.98	0.00	(273.98)
3-0-410.02	HWY.ENT.INCOME/VILL.DEER PARK	119,903.96	187,369.72	162,000.00	(25,369.72)
3-0-410.03	HWY.ENT.INCOME/VILL.LONG GROVE	925.50	54,482.35	20,000.00	(34,482.35)
3-0-410.04	HWY.ENT.INCOME/VILL. NORTH BARRINGTON	144.00	34,523.77	10,000.00	(24,523.77)
3-0-410.05	HWY.ENT.INCOME/VILL.KILDEER	420.00	57,033.74	25,000.00	(32,033.74)
Total Dept 0		128,645.82	598,438.89	1,921,243.00	1,322,804.11
TOTAL REVENUES		128,645.82	598,438.89	1,921,243.00	1,322,804.11
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
3-1-500.00	SALARIES	9,009.84	97,464.59	130,000.00	32,535.41
3-1-502.00	HIGHWAY COMMISSIONER	0.00	1,579.27	0.00	(1,579.27)
3-1-509.00	HEALTH BENEFITS	3,067.07	23,597.53	46,000.00	22,402.47
3-1-510.00	HRA	1,251.11	1,993.94	5,000.00	3,006.06
3-1-511.00	SOCIAL SECURITY TAX	645.61	7,246.45	10,000.00	2,753.55
3-1-512.00	IMRF	479.32	6,446.80	10,000.00	3,553.20
3-1-513.00	UNEMPLOYMENT COMPENSATION	0.00	822.96	1,300.00	477.04
3-1-528.00	INSURANCE	(4,677.20)	22,191.80	29,000.00	6,808.20
3-1-532.00	TELEPHONE/INTERNET	261.51	4,773.61	7,000.00	2,226.39
3-1-536.00	TRAVEL EXPENSE	0.00	0.00	1,500.00	1,500.00
3-1-537.00	EDUCATION	0.00	120.00	4,000.00	3,880.00
3-1-540.00	PRINTING	0.00	51.96	500.00	448.04
3-1-544.00	PROFESSIONAL SERVICES	910.92	2,289.34	1,000.00	(1,289.34)
3-1-546.00	DUES/FEES	60.00	761.00	1,000.00	239.00
3-1-548.00	PUBLIC NOTICES	0.00	0.00	500.00	500.00
3-1-549.00	PERS.PROP.REPL.TAX-VILL.REFUND	2,761.33	8,015.96	4,000.00	(4,015.96)
3-1-558.00	OFFICE SUPPLIES	217.52	1,341.73	3,000.00	1,658.27
3-1-559.00	OFFICE EQUIPMENT	14.63	2,561.02	3,000.00	438.98
3-1-565.00	INFORMATION TECHNOLOGY	225.00	1,722.87	2,500.00	777.13
Total Dept 1 - ADMINISTRATIVE DIVISION		14,226.66	182,980.83	259,300.00	76,319.17
Dept 4 - MAINTENANCE DIVISION					
3-4-520.00	BUILDING MAINTENANCE	1,750.00	9,062.98	15,000.00	5,937.02
3-4-533.00	ENGINEERING SERVICES	379.50	488.00	4,500.00	4,012.00
3-4-534.00	UTILITIES	368.89	6,953.40	7,500.00	546.60
3-4-535.00	RENTALS	0.00	0.00	2,000.00	2,000.00
3-4-562.00	OPERATING SUPPLIES	0.00	186.81	4,500.00	4,313.19
3-4-563.00	VEHICLE/HEAVY EQUIPMENT	190,558.00	190,558.00	230,000.00	39,442.00
3-4-564.00	SMALL TOOLS	1,497.03	3,448.16	4,000.00	551.84
3-4-567.00	EQUIPMENT MAINTENANCE	9,860.01	19,394.81	32,500.00	13,105.19
3-4-569.00	VEHICLE MAINTENANCE	3,334.95	25,789.77	45,000.00	19,210.23
3-4-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
3-4-577.00	VILLAGE MATERIALS	327.99	10,880.69	45,000.00	34,119.31
3-4-580.00	PAVING	2,027.20	301,629.85	475,000.00	173,370.15
3-4-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
3-4-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	650,000.00	650,000.00
Total Dept 4 - MAINTENANCE DIVISION		210,103.57	568,392.47	1,525,500.00	957,107.53
TOTAL EXPENDITURES		224,330.23	751,373.30	1,784,800.00	1,033,426.70
Fund 3 - GENERAL ROAD FUND:					
TOTAL REVENUES		128,645.82	598,438.89	1,921,243.00	1,322,804.11
TOTAL EXPENDITURES		224,330.23	751,373.30	1,784,800.00	1,033,426.70
NET OF REVENUES & EXPENDITURES		(95,684.41)	(152,934.41)	136,443.00	289,377.41

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 4 - PERMANENT ROAD FUND					
Revenues					
Dept 0					
4-0-400.00	PROPERTY TAX	7,705.99	1,102,231.30	1,086,688.00	(15,543.30)
4-0-404.00	INTEREST INCOME	50.84	500.95	2,000.00	1,499.05
4-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	572,408.00	572,408.00
4-0-410.00	MISCELLANEOUS INCOME	0.00	69.00	0.00	(69.00)
4-0-410.02	ROAD BONDS	9,900.00	10,850.00	500.00	(10,350.00)
Total Dept 0		17,656.83	1,113,651.25	1,661,596.00	547,944.75
TOTAL REVENUES		17,656.83	1,113,651.25	1,661,596.00	547,944.75
Expenditures					
Dept 0					
4-0-500.00	SALARIES	26,813.86	357,742.11	470,000.00	112,257.89
4-0-509.00	HEALTH BENEFITS	4,981.78	52,502.13	102,000.00	49,497.87
4-0-510.00	HRA	0.00	2,553.59	6,500.00	3,946.41
4-0-511.00	SOCIAL SECURITY TAX	1,996.72	26,675.45	36,000.00	9,324.55
4-0-512.00	IMRF	1,405.74	22,625.99	34,000.00	11,374.01
4-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	3,321.99	5,000.00	1,678.01
4-0-515.00	UNIFORMS/TESTING	623.98	7,074.44	7,000.00	(74.44)
4-0-535.00	RENTALS	0.00	0.00	1,500.00	1,500.00
4-0-561.00	FUEL/OIL	6,398.82	31,843.36	50,000.00	18,156.64
4-0-562.00	OPERATING SUPPLIES	2,126.37	7,427.79	8,500.00	1,072.21
4-0-563.00	VEHICLE/HEAVY EQUIPMENT	4,644.28	4,644.28	10,000.00	5,355.72
4-0-570.00	ROAD SIGNS/JULIE	1,867.50	3,367.24	4,500.00	1,132.76
4-0-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
4-0-580.00	PAVING	13,019.00	16,572.89	20,000.00	3,427.11
4-0-582.00	STORM WATER	7,820.01	40,037.25	225,000.00	184,962.75
4-0-584.00	STREET LIGHTS	884.64	10,164.23	12,000.00	1,835.77
4-0-586.00	ROAD SALT AND LIQUID DE-ICER	8,804.12	52,419.89	75,000.00	22,580.11
4-0-587.00	ROAD SUPPLIES & TREE REMOVAL	0.00	4,061.30	25,000.00	20,938.70
4-0-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
4-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	350,000.00	350,000.00
Total Dept 0		81,386.82	643,033.93	1,452,500.00	809,466.07
TOTAL EXPENDITURES		81,386.82	643,033.93	1,452,500.00	809,466.07
Fund 4 - PERMANENT ROAD FUND:					
TOTAL REVENUES		17,656.83	1,113,651.25	1,661,596.00	547,944.75
TOTAL EXPENDITURES		81,386.82	643,033.93	1,452,500.00	809,466.07
NET OF REVENUES & EXPENDITURES		(63,729.99)	470,617.32	209,096.00	(261,521.32)

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 5 - PARK MAINTENANCE FUND					
Revenues					
Dept 0					
5-0-400.00	PROPERTY TAX	2,908.77	412,014.02	408,248.00	(3,766.02)
5-0-404.00	INTEREST INCOME	8.76	156.19	500.00	343.81
5-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	272,820.00	272,820.00
5-0-410.00	MISCELLANEOUS INCOME	1,667.00	23,157.20	0.00	(23,157.20)
5-0-410.01	KNIGGE PARK - STUDENT PARKING LOT REV	0.00	19,975.00	15,000.00	(4,975.00)
5-0-410.02	YOUTH SPORTS - PARK REV	1,000.00	3,685.00	4,500.00	815.00
Total Dept 0		5,584.53	458,987.41	701,068.00	242,080.59
TOTAL REVENUES		5,584.53	458,987.41	701,068.00	242,080.59
Expenditures					
Dept 0					
5-0-500.00	SALARIES	7,402.71	100,451.59	130,000.00	29,548.41
5-0-509.00	HEALTH BENEFITS	518.29	6,489.45	16,000.00	9,510.55
5-0-510.00	HRA	0.00	111.13	3,300.00	3,188.87
5-0-511.00	SOCIAL SECURITY TAX	543.68	7,526.91	10,500.00	2,973.09
5-0-512.00	IMRF	393.82	5,562.94	9,500.00	3,937.06
5-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,814.25	2,000.00	185.75
5-0-520.00	BUILDING MAINTENANCE	0.00	6,404.62	16,000.00	9,595.38
5-0-521.00	PARK MAINTENANCE	1,103.50	28,010.76	30,000.00	1,989.24
5-0-534.00	UTILITIES	5,009.84	8,368.49	10,000.00	1,631.51
5-0-544.00	PROFESSIONAL SERVICES	347.05	6,715.99	8,500.00	1,784.01
5-0-555.00	SCHOLARSHIPS/KNIGGE PARKING MAINTENANCE	0.00	9,290.18	15,000.00	5,709.82
5-0-561.00	FUEL/OIL	0.00	4,029.80	4,000.00	(29.80)
5-0-562.00	LANDSCAPING SUPPLIES	0.00	2,279.18	10,000.00	7,720.82
5-0-563.00	PARK EQUIPMENT	94.28	15,063.89	16,000.00	936.11
5-0-564.00	SMALL TOOLS	0.00	1,547.09	2,000.00	452.91
5-0-568.00	MISCELLANEOUS	0.00	10.50	1,000.00	989.50
5-0-574.00	ELA HISTORIC-PROJECTS/MAINT	504.55	9,351.26	10,000.00	648.74
5-0-596.00	MOSQUITO ABATEMENT PLAN	0.00	33,112.00	34,000.00	888.00
5-0-600.00	CAPITAL IMPROVEMENTS	0.00	194,938.65	250,000.00	55,061.35
Total Dept 0		15,917.72	441,078.68	577,800.00	136,721.32
TOTAL EXPENDITURES		15,917.72	441,078.68	577,800.00	136,721.32
Fund 5 - PARK MAINTENANCE FUND:					
TOTAL REVENUES		5,584.53	458,987.41	701,068.00	242,080.59
TOTAL EXPENDITURES		15,917.72	441,078.68	577,800.00	136,721.32
NET OF REVENUES & EXPENDITURES		(10,333.19)	17,908.73	123,268.00	105,359.27

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	2021-22 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 6 - CEMETERY MAINTENANCE FUND					
Revenues					
Dept 0					
6-0-400.00	PROPERTY TAX	71.09	10,172.11	10,023.00	(149.11)
6-0-404.00	INTEREST INCOME	10.64	131.61	1,000.00	868.39
6-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	237,821.00	237,821.00
6-0-409.00	DONATIONS	0.00	0.00	6,000.00	6,000.00
6-0-410.01	FAIRFIELD CEMETERY REVENUE	0.00	3,800.00	2,000.00	(1,800.00)
6-0-410.02	LAKE ZURICH CEMETERY REVENUE	1,200.00	12,350.00	10,000.00	(2,350.00)
Total Dept 0		1,281.73	26,453.72	266,844.00	240,390.28
TOTAL REVENUES		1,281.73	26,453.72	266,844.00	240,390.28
Expenditures					
Dept 0					
6-0-500.00	SALARIES	384.62	5,000.06	5,000.00	(0.06)
6-0-508.00	CEMETERY BOARD	1,000.00	1,000.00	1,500.00	500.00
6-0-511.00	SOCIAL SECURITY TAX	29.43	382.50	400.00	17.50
6-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	158.76	450.00	291.24
6-0-521.00	CEMETERY MAINTENANCE	0.00	46,568.75	66,000.00	19,431.25
6-0-522.00	BURIAL EXPENSES	850.00	7,225.00	9,000.00	1,775.00
6-0-523.00	CREM SCATTER GARDEN	425.00	2,150.00	2,000.00	(150.00)
6-0-532.00	TELEPHONE/INTERNET	0.00	296.54	600.00	303.46
6-0-536.00	TRAVEL EXPENSE	0.00	0.00	200.00	200.00
6-0-537.00	EDUCATION	0.00	0.00	200.00	200.00
6-0-544.00	PROFESSIONAL SERVICES	0.00	3,091.76	5,500.00	2,408.24
6-0-564.00	SMALL TOOLS	0.00	0.00	2,000.00	2,000.00
6-0-565.00	INFORMATION TECHNOLOGY	0.00	108.00	150.00	42.00
6-0-568.00	MISCELLANEOUS	0.00	25.99	3,000.00	2,974.01
6-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	100,000.00	100,000.00
Total Dept 0		2,689.05	66,007.36	196,000.00	129,992.64
TOTAL EXPENDITURES		2,689.05	66,007.36	196,000.00	129,992.64
Fund 6 - CEMETERY MAINTENANCE FUND:					
TOTAL REVENUES		1,281.73	26,453.72	266,844.00	240,390.28
TOTAL EXPENDITURES		2,689.05	66,007.36	196,000.00	129,992.64
NET OF REVENUES & EXPENDITURES		(1,407.32)	(39,553.64)	70,844.00	110,397.64
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		186,136.72	4,452,705.86	9,241,731.00	4,789,025.14
TOTAL EXPENDITURES - ALL FUNDS					
TOTAL EXPENDITURES - ALL FUNDS		487,372.90	3,692,531.31	7,460,605.00	3,768,073.69
NET OF REVENUES & EXPENDITURES		(301,236.18)	760,174.55	1,781,126.00	1,020,951.45

Payroll Check Register Report For Ela Township
For Check Dates 3/8/2022 to 4/11/2022

Name	Check Net
AXA EQUITABLE-EQUI VEST	618.57
EFTPS	47,358.30
ILL DEPT OF REVENUE	8,296.09
ILLINOIS MUNICIPAL	19,497.53
STATE DISBURSEMENT UNIT	497.81
WISCONSIN DEPT OF REVENUE	507.62
EMPLOYEE PAYROLL	138,858.93
 Total Payroll	 215,634.85



Date: March 25, 2021
To: Township Supervisor and Board of Trustees
From: Jim Dalbec, Assistant Community Programs Director
Subject: **Board Report – March 2022**

Programming:

Programming was lighter again for March, but we slowly started to see some Seniors that we haven't seen in 2 years. We had 2 Lunch & Learns with over 20 participants in each, and although we didn't have an in-house event on a Friday evening, we have had a steady flow of participants for our Fitness Classes and other groups. We collected just over \$2000 in revenue for the month, which was about what we brought in for February as well.

Meals:

Our temporary Chef, Jill Barnes, has been absolutely amazing. She helped us serve 80 meals for a St. Patrick's Day Dinner Pick-Up and we have received nothing but compliments. Lunches continue to fly out the doors, and we will be offering in-person meals in the upcoming months in addition to the curbside meal pickup. We're not sure what the interest level will be to dine in-person or if the numbers will decrease for curbside pickup, but so far numbers for curbside are still averaging 20+ per day. We brought in over \$2000 in lunch revenue for the week.

Upcoming Events/Programming:

We just mailed our April, May, June Newsletter, and that was our first quarterly newsletter with some incremental steps to getting back to "normal". We will be offering two Lunch & Learns each month and also reinstated Day Trips, Cuisine Clubs, and small groups for the first time in 2 years. We also will have several Friday Night events for April, May and June as well as additional programming that we haven't seen in over 2 years like our Fall Prevention Class and AARP Safe Driving Course. People have been signing up for programming in droves and it's nice to see some familiar faces again.

Thank you again for your continued support,
Jim Dalbec
Assistant Community Programs Director



Date: April 1, 2022

To: Township Supervisor and Board of Trustees

From: Sara Marx LCPC, NCC, Director of Health & Wellness

Subject: Board Reports – March 2022

Clients and Groups:

Health & Wellness received 20 referrals in March. Of the 20 referrals, 15 were requests for therapy, 5 were consultations, and 3 were inquires to GA/EA. Currently, we have 49 open cases and conducted 124 sessions during the month. Case population shows 14 youth, 24 adults, and 11 senior citizens. Most requested therapeutic services are for those suffering with symptoms of depression, anxiety, and trauma. Health & Wellness saw 2 completed emergency assistant cases that were turned into the Supervisor's Office.

The lending closet helped 30 families with medical equipment. Due to overflow, we are currently pausing medical equipment donations. Charity Knit has resumed in-person groups and will maintain a hybrid model at this time. This year, Charity Knit has donated 333 items to local organizations. Health & Wellness is currently holding an in-person 8-week Grief Group. All are welcome.

Personnel:

Health & Wellness is currently fully staffed; however, our Administrative Coordinator, Emily is out on maternity leave after having a baby boy.

Community Events:

The Director attended meetings with the Ela Coalition, AITCOY, Charity Knit, and St. Vincent DePaul. The Director attended Peer Support Training at DuPage County Sheriff's Office. The Director plans to attend General Assistance Training Institute Seminar for EA/GA in Rockford, VisualGA Training, and Clinical Supervision Training in April. The Clinicians will be attending a DMS-5 Training and Couples Counseling Course.

Goals:

Health & Wellness continues to form relationships with Ela Township organizations and has made connections with substance abuse treatment facilities. We continue to connect with organizations and hope to identify additional resources in eating disorders, LGBTQ+, and Spectrum Disorders.

Health & Wellness is classified as a healthcare facility and will continue to require masks upon entry to the department. Health & Wellness will continue to offer telehealth sessions, virtual meetings, and in-person sessions.



Date: April 4, 2022
To: Township Supervisor and Board of Trustees
From: Joe Cacciatore, Youth Coordinator
Subject: **Youth Board Report – March**

Homework Club:

The 2022-2023 Homework Club Registration is still open and looking for participants. The Isaac Fox route just needs 4 more participants until it will be filled up. The May Whitney and Spencer Loomis route still remains full, with one participant on the waitlist. Walkers or participants that have their own form of transportation are always welcome!

SafeSitter Essentials:

The March 19th SafeSitter Essentials class did not get enough participants for us to commit to running the class. We have set up an additional date for April 23 for a SafeSitter Essentials Class, and an additional Safe@Home class on May 21st. We would like to be between 6-8 to run each class but can also take more.

Spring Break Camp

Spring Break Camp ran each day from Monday, March 28 until Friday April 1. The kids had a blast, with a few of them registering for our Summer Camp. We had a field trip each day, Clay Monet, in-house movie, last second change to a movie in theaters (change in plans due to weather – Lincoln Park Zoo), Ma and Pa's Candy Shop, and Bowlero. It was our first-time using Ma and Pa's Candy Shop as a field trip location, and they did not disappoint!

Summer Camp

Summer Camp registration is going well, we are about or just above halfway for each week, except week 5 (4th of July week). Field Trips are being set up; we just need one more for week 2, which I should have figured out soon. We do anticipate getting more registrations when the field trip list comes out hopefully by the end of next week.

Thank you again for your continued support,

Joseph Cacciatore
Youth Coordinator

Date: 3/31/2022
To: Township Supervisor and Board of Trustees
From: Mike DePouw, Highway Superintendent
Subject: **Board Report – April 2022**

Highway Department Update:

- Long Grove Park District – We were approached by Jim Southwell from the Long Grove Park District about doing work for them. We are currently putting together an IGA with them as we have with the other villages. We will be performing the same scope of work we do for the other villages with the exception of ROW mowing.
- MS4 – On March 30th the entire Highway Department attended an in-house ZOOM MS4 stormwater training seminar. This training session is completed yearly to familiarize and educate everyone on proper procedures identifying the elicit discard of hazardous materials into our stormwater system.
- 2022 Road Resurfacing – On April 7th the bid opening for the 2022 Road Re-surfacing Program took place at Gewalt Hamilton in Vernon Hills. We have \$500,000 budgeted for this year for 1.64 of center lane miles to be done. This will complete Echo Lake and Forest Lake Subdivisions.

Income from the Villages:

- Total income for March from Village Contracts \$13,158.56
- Village of Deer Park – 19 tickets preformed
 - Labor charges \$2,072.00
 - Material charges \$175.00
 - Equipment charges \$27.00
 - Snow plowing Agreement \$0.00
 - Totaling \$2,517.00
- Village of Kildeer – 16 work tickets preformed
 - Labor charges \$2,240.00
 - Material charges \$1,061.14
 - Equipment charges \$270.00
 - Totaling \$3,571.14
- Village of Long Grove – 22 work tickets preformed
 - Labor charges \$4,200.00
 - Material charges \$476.92
 - Equipment charges \$720.00
 - Totaling \$5,396.92
- Village of North Barrington – 7 work ticket preformed
 - Labor charges \$1,078.00
 - Material charges \$123.00
 - Equipment charges \$472.50
 - Totaling \$1,673.50



Labor hours performed throughout Ela Township – 80 work tickets performed

- Assessor – 1 work tickets equaling 1.5 hours
- Buses – 1 work tickets equaling 3 hours
- Cemetery – 1 work tickets equaling 2 hours
- Community Center – 4 work tickets equaling 5.5 hours
- Highway Department (unincorporated) – 39 work tickets equaling 154.25 hours
- Historical – 2 work tickets equaling 2.5 hours
- Parks – 8 work tickets equaling 14 hours
- Health & Wellness – 0 work ticket equaling 0 hours
- Town Hall – 4 work tickets equaling 5 hours
- Winter Event – 10 work tickets equaling 43 hours



Date: April 6, 2022
 To: Township Supervisor and Board of Trustees
 From: Jessica P. Case, Bus Liaison
 Subject: **Board Report – March 2022**

<u>BUS SERVICE</u>	Jan- 22	Feb- 22	Mar- 22
Ridership (One Way) - Ela	251	259	279
Ridership (One Way) - Wauconda	38	44	48
Total Number of Rides	289	303	327
Revenue Miles - Ela	1288	1283	1514
Revenue Miles - LC	469	479	528
Total Miles	1757	1762	2042
Revenue Hours - Ela	157.25	148.75	172.75
Revenue Hours - LC	21	22	24
Total Hours	178.25	170.75	196.75
Days in Service - Ela	19	19	23
Days in Service - LC	11	11	12
Fuel Usage (gallons)	510.8	454.8	452.7
Lift Usage	51	44	69
Ridership - Senior Trips	0	0	0
Ridership - Youth Trips	0	0	0



EVANS, MARSHALL & PEASE, P.C.

CERTIFIED PUBLIC ACCOUNTANTS
AND CONSULTANTS

1875 Hicks Road
Rolling Meadows, Illinois 60008

Telephone (847) 221-5700

Facsimile (847) 221-5701

March 22, 2022

Ela Township
1155 East Route 22
Lake Zurich, Illinois 60047

To the Board of Trustees and Management of Ela Township:

We are pleased to confirm our understanding of the services we are to provide Ela Township for the year ended March 31, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of Ela Township as of and for the year ended March 31, 2022.

The other information (OI) which consists of the management's discussion and analysis, budgetary comparison information, Schedule of Changes in Net Pension Liability and Related Ratios - IMRF and Schedule of Employers Contributions - IMRF, are the responsibility of management and presented for the purposes of additional analysis and are not a required part of the basic financial statements. Such information will not be subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we will not express an opinion or provide any assurance on it.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with the modified cash basis of accounting. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Ela Township's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare the financial statements of Ela Township in conformity with the modified cash basis of accounting based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with the modified cash basis of accounting.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You agree to assume all management responsibilities for the financial statement preparation services and any other non-attest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

The audit documentation for this engagement is the property of Evans, Marshall and Pease, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to regulators. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Evans, Marshall and Pease, PC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulators. The regulators may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Jeffery M. Rollefson, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will not exceed \$7,900, including out-of-pocket expenses for the year ended March 31, 2022. Our invoices for these fees will be rendered upon delivery of the final reports and are payable upon presentation. We reserve the right to invoice half of the fees at the conclusion of fieldwork should circumstances warrant. Of course, we will be available to you at any time in order to meet your accounting, auditing or consulting requirements. We agree that in the event unforeseen circumstances, beyond our control, develop, we will so inform you and gain approval before proceeding further.

Reporting

We will issue a written report upon completion of our audit of Ela Township's financial statements. Our report will be addressed to the Board of Trustees of Ela Township. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to Ela Township and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Evans, Marshall and Pease, PC

Evans, Marshall and Pease, PC
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of Ela Township:

By: _____

Title: _____

Date: _____

March 25, 2022

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Mr. Mike DePouw
Ela Township Highway Superintendent
1155 E. Route 22
Lake Zurich, IL 60047

Re: **Proposal for Engineering Services**
Year 20 MS4 Compliance
GHA Proposal No. 2021.M021C

Dear Mr. DePouw:

Gewalt Hamilton Associates, Inc., (GHA) is pleased to submit our proposal for consulting services to assist Ela Township with its annual compliance monitoring to satisfy the National Pollution Discharge Elimination System (NPDES) MS4 Permit requirements.

I. Scope of Services

The following scope of services and corresponding fee are based on the requirements of the most current General NPDES Permit for discharges from small municipal separate storm sewer systems (General Permit No. ILR40), effective March 2016. Accordingly, we propose the following services:

A. Annual Report & Tracking

GHA will utilize the tracking information to prepare and submit the required Year 20 (March 1, 2022 – February 28, 2023) annual report to the IEPA by June 1, 2023. GHA will obtain signatures and coordinate the submittal to the IEPA electronically. The report will be uploaded to the MS4 website, www.gha-engineers.com/ms4, by June 1, 2023.

This task includes tracking the MS4's six (6) minimum control measures (MCM) which are used to assess and report the effectiveness of the Storm Water Management Program. Ela Township will provide an MS4 Tracking Summary to GHA at the end of the permit tracking period.

B. Illicit Discharge Detection and Elimination (IDDE)

GHA will conduct a dry-weather inspection of priority outfalls for the purpose of identifying potential illicit discharges. Outfalls will be assessed for maintenance needs and physical indicators of illicit discharges. Flowing outfalls will be assessed further for the presence of potential non-stormwater related discharge. The field results will be summarized in report form and submitted to the Township.

C. Post Construction Stormwater Management Inspections

GHA will assess approximately 20% of the Township’s stormwater management facilities, including detention and retention basins, rain gardens and bioswales, and document observed erosion, seeding/re-seeding or slope stabilization needs. GHA will recommend remedial actions as appropriate. The stormwater management facilities will be evaluated for feasibility of retrofits. GHA will also add new facilities to the Township’s inventory prior to performing the inspections.

GHA will inspect approximately 20% of the Township’s streambanks for bank erosion, sediment accumulation, bank vegetation, and water quality. GHA will identify maintenance needs and recommend remedial actions as appropriate.

D. Finalize Stormwater Management Plan Preparation (SWMP)

GHA has been tracking and providing comments to the IEPA on the new NPDES Permit to ensure our client coverage is recognized and to gain insight for future compliance needs. The new permit has numerous new metrics including creating inventory of community owned properties, additional educational requirements, logging community involvement, construction operator education and annual evaluations of construction site storm water control BMP’s and measurable goals, etc. With the addition of these metrics and updated descriptions throughout, a new SWMP will be written. Once written, it will be sent for approval to the client. Upon approval it will be sent to the EPA and updated on our website. ***This SWMP will be valid for the next 5 years, thus it is not a repeated yearly cost.***

E. Public Education Presentation

GHA will perform one (1) presentation on the MS4 program at a regularly scheduled Board meeting.

II. Compensation for Services

Based upon the scope of services, GHA proposes a lump sum fee breakdown as shown below. Attached are our 2022 rates for your reference.

Year 20 MS4 Services	Cost
A. Annual Report (incl. tracking)	\$1,600.00
B. Illicit Discharge Detention & Elimination	\$2,500.00
C. Post-Construction Stormwater Mgmt. Insp.	\$1,600.00
D. Finalize SWMP	\$600.00
E. Public Education Presentation	\$500.00
Year 20 Fee	\$6,800.00

Reimbursable expenses, including items such as photos, postage, messenger services, printing, mileage, etc., will be billed to the Client without markup.

All services, including additional services requested and authorized by the Client and any additional permit documentation or services required for compliance by the Illinois EPA will be billed in accordance with the hourly rates in effect at the time services are rendered.

Invoices will be submitted on a monthly basis and will detail services performed.

III. Additional Services

Stormwater Management Program Plan Revisions

GHA anticipates that the Illinois EPA may require MS4 communities to update and revise their existing Stormwater Management Program Plan (SWMP) during Year 20 as it has been 6 years since last required. Should the Illinois EPA require communities to update their SMPP during Year 20, GHA will bill the *time and materials* required in accordance with the hourly rates in effect at the time services are rendered.

The following are not included in the scope of services, but can be provided for an additional fee if requested and authorized by the Client:

1. Meetings with public officials or agencies in addition to the annual public presentation.
2. Response to agency comments.
3. Updates to storm atlas.
4. Additional services required due to changes in Local, State, or Federal NPDES permit requirements made after acceptance of this proposal.

IV. General Conditions

The delineated services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

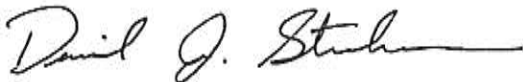
Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.

The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.

This Agreement, including all subparts and Attachment A, which is attached hereto and incorporated herein as the General Provisions of this Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

Should you have any questions or if we can be of additional assistance, please feel free to contact us. If our proposal is acceptable, please sign and return a copy to our office, indicating your acceptance of this Agreement in its entirety. We appreciate the opportunity to continue serving the Township.

Sincerely,
Gewalt Hamilton Associates, Inc.



Daniel J. Strahan, P.E., CFM
Senior Engineer
dstrahan@gha-engineers.com

AUTHORIZED BY:

Ela Township

Mike DePouw
Township Highway Superintendent

Date

cc: Gloria Palmblad, Ela Township
Michael Warner, GHA
Karolina Cho, GHA

Encl.: Attachment A
GHA Hourly Rates

**ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.
PROFESSIONAL SERVICES AGREEMENT**

1. Standard of Care. The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided. GHA will use reasonable care to comply with applicable codes and laws in effect at the time its services are provided.

2. Duration of Proposal. The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

3. Client Information. Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

4. Payment. Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

5. Instruments of Service. The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made, any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

6. Electronic Files. The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

7. Applicable Codes. The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

8. Utilities and Soils. When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.

9. Opinion of Probable Construction Costs. GHA's Scope of Basic Services may include the preparation of an opinion of probable construction costs. Client acknowledges that GHA has no control over the costs of labor, materials, or equipment, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Opinions of probable costs, shall be made on the basis of experience and qualifications applied to the project scope contemplated by this Agreement as well as information provided by Client (the accuracy and completeness of which GHA may rely upon), and represent GHA's reasonable judgment. Client accepts that GHA does not guarantee or warrant that proposals, bids, or the actual construction costs will not vary from opinions of probable cost prepared for the Client. GHA shall not be liable for cost differentials between the bid and/or actual costs and GHA's opinion of probable construction costs. Client agrees it shall employ an independent cost estimator if, based on its sole determination, it wants more certainty respecting construction costs,

10. Contractor's Work. Client agrees that GHA does not have control or charge of and is not responsible for construction means, methods, techniques, sequences or procedures, or for site or worker safety measures and programs including enforcement of Federal, State and local safety requirements, in connection with construction work performed by the Client or the Client's construction contractors. GHA is not responsible for the supervision and coordination of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators, suppliers, or any of their employees, agents and representatives of such workers, or responsible for any machinery, construction equipment, or tools used and employed by contractors and subcontractors. GHA has no authority or right to stop the work. GHA may not direct or instruct the construction work in any regard. In no event shall GHA be liable for the acts or omissions of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators or suppliers, or any persons or entities performing any of the work, or for failure of any of them to carry out their work as called for by the Construction Documents. The Client agrees that the Contractor is solely responsible for jobsite and worker safety and warrants that this intent shall be included in the Client's agreement with all prime contractors. The Client agrees that GHA and GHA's personnel and consultants (if any) shall be defended/indemnified by the Contractor for all claims asserted against GHA which arise out of the Contractor's or its subcontractors' negligence, errors or omissions in the performance of their work, and shall also be named as an additional insured on the Contractor's and subcontractors' general liability insurance policy. Client warrants that this intent shall be included in the Client's agreement with all prime contractors. If the responsible prime contractor's agreement fails to comply with the Client's intent then the Client agrees to assume the duty to defend and indemnify GHA for claims arising out of the Contractor's or subcontractors' negligence, errors or omissions in the performance of their work.

11. Contractor Submittals. Shop drawing and submittal reviews by GHA shall apply only to the items in the submissions that concern GHA's scope of Basic Services and only for the purpose of assessing if, upon successful incorporation in the project, they are generally consistent with the GHA's Instruments of Service. Client agrees that the Contractor is solely responsible for the submissions and for compliance with the Instruments of Service. Owner agrees that GHA's review and action in relation to the submissions does not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to jobsite or worker safety. GHA's consideration of a component does not constitute acceptance of an assembled item.

12. Hazardous Materials. Client agrees that GHA has no responsibility or liability for any hazardous or toxic materials, contaminants or pollutants.

13. Record Drawings. If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

14. Disputes. Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to \$50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA's liability to Client shall be limited to twelve months from the last invoice submitted to Client by GHA, regardless of payment by Client. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

15. Miscellaneous. Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.

**GHA PROFESSIONAL SERVICES HOURLY RATE GUIDE:
2022**

The following rates will remain in effect until December 31, 2022, at which time they are subject to an annual increase:

PRINCIPAL	\$ 193.00
CIVIL ENGINEER VI	\$ 180.00
CIVIL ENGINEER V	\$ 167.00
CIVIL ENGINEER IV	\$ 160.00
CIVIL ENGINEER III	\$ 150.00
CIVIL ENGINEER II	\$ 145.00
CIVIL ENGINEER I	\$ 132.00
LAND SURVEYOR IV	\$ 150.00
LAND SURVEYOR III	\$ 140.00
LAND SURVEYOR II	\$ 134.00
LAND SURVEYOR I	\$ 126.00
GIS PROFESSIONAL III	\$ 150.00
GIS PROFESSIONAL II	\$ 139.00
GIS PROFESSIONAL I	\$ 132.00
ENVIRONMENTAL CONS. II	\$ 143.00
ENVIRONMENTAL CONS. I	\$ 132.00
ENGINEERING TECHNICIAN V	\$ 161.00
ENGINEERING TECHNICIAN IV	\$ 139.00
ENGINEERING TECHNICIAN III	\$ 129.00
ENGINEERING TECHNICIAN II	\$ 113.00
ENGINEERING TECHNICIAN I	\$ 84.00
ADMINISTRATIVE I	\$ 69.00

Services provided under this Agreement will be billed according to the rates in effect at the time services are rendered.

March 25, 2022

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Mr. Mike DePouw
Ela Township Highway Superintendent
23605 N. Echo Lake Road
Lake Zurich, IL 60047

Re: **Proposal for Design Engineering Services**
Town Hall Tennis & Pickleball Courts - Design
GHA Proposal No. 2022.M022

Dear Mr. DePouw:

Gewalt Hamilton Associates, Inc., (GHA) is pleased to submit our proposal to assist Ela Township with design services for construction of the proposed tennis and pickleball courts to be completed during the 2022 construction season.

Scope of Services

Ela Township plans to convert the existing hockey rink and tennis courts on the Town Hall site to two tennis courts and four pickleball courts in accordance with the exhibit prepared by GHA titled "Pickleball Court Exhibit – Option 3", dated July 30, 2021. Based on our discussions regarding this project, we propose the following services:

1. Project Management & Coordination
 - GHA will oversee activities included in the scope to successfully complete the project including preparation of engineering plans, special provisions, estimates of cost, and bid documents.
 - GHA will coordinate with local utility companies through the JULIE Design Stage process and will also review record plans from previous projects to determine the extent of existing utilities within the project area.

2. Topographic Survey & Base Plan Preparation
 - GHA will prepare a complete existing conditions topographic survey of the anticipated project area. This work will be performed according to the IDOT standards for Design Surveys.
 - Our topographic survey will include the following tasks:
 - Include the location, size and inverts of all visible drainage structures, cross culverts, drive and street culvert structures with flow directions.
 - Identify all visible/substantial site improvements including pavement, pavement markings, driveways, fences, walls, buildings, sidewalks, traffic signals, etc.
 - Identify the location and size of existing vegetation and landscaping elements.
 - Identify the visible utilities, sanitary and storm manholes, catch basins, inlets

and water valves (Design JULIE) in the project area.

3. Design Phase – Bid Documents

- GHA will prepare a preliminary geometric plan and preliminary EOPC. These documents will be provided to the Township for their review and comment.
- Based on comments received for the preliminary plans, GHA will prepare final bid documents for the proposed tennis court & pickleball improvements, to include final engineering plans, a special provisions booklet, and a detailed engineer's opinion of probable construction cost.
- Final Engineering Plans will be prepared to include a title sheet, general notes, summary of quantities, typical cross section, existing conditions/demolition sheets, plan sheets, erosion control and restoration sheets, and details for construction.
- It is anticipated that a permit will be required from the Village of Lake Zurich for the proposed improvements. GHA will prepare the permit applications, submit to the Village, and revise the plan in accordance with any comments received.
- GHA will assist the Township with coordination of the project letting and assist the Township with reviewing bid tabulations and making a recommendation for award.

Compensation for Services

For the above noted services, GHA proposes to complete the work on a time-and-material (T&M) basis in accordance with the attached GHA Hourly Rates. For budgeting purposes, we provide the following cost estimate:

<u>Services</u>	<u>Estimated Fee</u>
A. Project Management & Coordination	\$2,400.00
B. Topographic Survey & Base Plan Preparation	\$3,600.00
C. Design Phase – Bid Documents	\$16,000.00
Total Estimated Fee	\$22,000.00

Reimbursable expenses, including items such as printing, messenger service, mileage, etc., will be billed direct to Ela Township without markup. We anticipate that reimbursable expenses will be less than \$400.00 for this project. Invoices will be submitted on a monthly basis and will detail services performed.

General Conditions

The delineated services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall

have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.

The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.

This Agreement, including all subparts and Attachment A, which is attached hereto and incorporated herein as the General Provisions of this Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

By signing below you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.

Submitted By:



Daniel J. Strahan, P.E., CFM

Senior Engineer

Ela Township

Accepted By:

Name: _____

Title: _____

Date: _____

Encl.: Attachment A
GHA Hourly Rates

**GHA PROFESSIONAL SERVICES HOURLY RATE GUIDE:
2022**

The following rates will remain in effect until December 31, 2022, at which time they are subject to an annual increase:

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ENGINEERING TECHNICIAN I	\$ 84.00
ADMINISTRATIVE I	\$ 69.00

Services provided under this Agreement will be billed according to the rates in effect at the time services are rendered.

**ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.
PROFESSIONAL SERVICES AGREEMENT**

1. Standard of Care. The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided. GHA will use reasonable care to comply with applicable codes and laws in effect at the time its services are provided.

2. Duration of Proposal. The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

3. Client Information. Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

4. Payment. Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

5. Instruments of Service. The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made, any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

6. Electronic Files. The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

7. Applicable Codes. The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

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13. Record Drawings. If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

14. Disputes. Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to \$50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA's liability to Client shall be limited to twelve months from the last invoice submitted to Client by GHA, regardless of payment by Client. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

15. Miscellaneous. Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.

ELA TOWNSHIP

(Park Maintenance Fund)

LAKE COUNTY, ILLINOIS

RESOLUTION NUMBER 2022-01

**A RESOLUTION AUTHORIZING THE TRANSFER
OF REVENUE FROM FUND 1 TO FUND 5 TO BE USED
FOR PARK MAINTENANCE**

GLORIA M. PALMBLAD, Supervisor
LUCY A. PROUTY, Township Clerk

Trustees:

LAWRENCE BOWMAN

JOEL SIKES

TOSI UFODIKE

LAURIE WILHOIT

Published in pamphlet form by authority of the Supervisor and Town Board of Ela Township
On April 14, 2022

RESOLUTION NO. 2022-01

RESOLUTION TO TRANSFER \$37,091.37 FROM FUND 1 TO FUND 5 TO BE USED FOR PARK MAINTENANCE

At a meeting of the Ela Township Board held on April 14, 2022, wherein the following action was taken:

WHEREAS, Ela Township will transfer revenue from Fund 1: Account line item 103.06 (Investment CD) to Fund 5: Account line item 5-0-410.00 (Miscellaneous Income) in the amount of \$37,091.37, and;

WHEREAS, Ela Township plans to utilize the \$37,091.37 towards park maintenance and park related development projects, and;

WHEREAS, the Ela Township Board believes the transfer of revenue from Fund 1 to Fund 5 for park related projects will benefit the quality of life for Ela Township residents:

NOW, THEREFORE, BE IT RESOLVED BY THE SUPERVISOR AND BOARD OF TRUSTEES OF ELA TOWNSHIP, LAKE COUNTY, ILLINOIS, as follows:

SECTION 1: The Ela Township Board will determine proper use of the revenue dedicated to Fund 5: Account line item 5-0-410.00 (Miscellaneous Income).

SECTION 2: The transfer of \$37,091.37 from Fund 1 (Investment CD account line item) to the Fund 5 (Miscellaneous Income account line item) will be used solely for purposes permitted under 60 ILCS 1/245 of the Illinois Township Code for transfers among township funds, generally, and will not be used for any other legal purpose unless authorized by a legislative act of the Ela Township Board.

SECTION 3: If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions in this Resolution.

SECTION 4: All Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Resolution shall be in full force and effect from after its passage, approval and publication as provided by law.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Supervisor Palmblad	—	—	—
Trustee Bowman	—	—	—
Trustee Sikes	—	—	—
Trustee Ufodike	—	—	—
Trustee Wilhoit	—	—	—

APPROVED by the Ela Township Board on April 14, 2022:

Gloria M. Palmblad, Township Supervisor

ATTEST:

Lucy A. Prouty, Township Clerk

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE VILLAGE OF LAKE ZURICH, LAKE COUNTY, ILLINOIS
AND ELA TOWNSHIP'S HEALTH & WELLNESS DEPARTMENT, LAKE COUNTY,
ILLINOIS**

This Agreement is made by and between the Village of Lake Zurich ("the Village") and Ela Township's Health & Wellness Department ("the Township") by and for the mutual benefits and purposes as set forth below.

RECITALS

WHEREAS, the Village is a unit of local government established and governed by the Illinois Municipal Code, 65 ILCS 5-1-1, *et seq.*; and

WHEREAS, the Township is a unit of local government established and governed by the Illinois Township Code, 60 ILCS 5/1-1 *et seq.*; and

WHEREAS, the Village and the Township are empowered to agree to cooperate and share each party's statutory powers under both the Illinois Constitution, Article VII, Section 10 and the Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*; and

WHEREAS, the governing boards of the Village of Lake Zurich and Ela Township have determined that it is in the best interest of the Village and the Township to enter into an agreement providing for the Village to contract for certain mental health services from the Township; and

WHEREAS, the governing boards of the Village and the Township have approved of the terms and authorized the execution of the Mental Health Agreement attached hereto as "Exhibit A."

NOW, THEREFORE, the VILLAGE OF LAKE ZURICH and ELA TOWNSHIP agree as follows:

1. Mental Health Agreement

The Village and the Township are authorized to enter into the Intergovernmental Mental Health Agreement attached hereto as "Exhibit A," which is incorporated into this

Agreement.

2. Execution of Agreement

The Village President and the Township Supervisor are hereby authorized to take any and all steps necessary to execute and effectuate the Intergovernmental Mental Health Agreement and its terms.

IN WITNESS WHEREOF, the VILLAGE OF LAKE ZURICH and ELA TOWNSHIP have caused this Interdepartmental Agreement to be executed by duly authorized officers thereof on the dates indicated below.

THE VILLAGE OF LAKE ZURICH

By: *Jim Poynton*
Village President

Attest: *[Signature]*
Village Clerk

Date: 3-11-2022



ELA TOWNSHIP

By: _____
Township Supervisor

Attest: _____
Township Clerk

Date: _____

EXHIBIT A

INTERGOVERNMENTAL MENTAL HEALTH AGREEMENT

WHEREAS, Ela Township employs a Licensed Mental Health Clinician who is licensed under the laws of the State of Illinois; and

WHEREAS, the Village of Lake Zurich's Police Department is frequently in contact with people who could benefit from the services of a Licensed Mental Health Clinician; and

WHEREAS, the Village of Lake Zurich's Police Department desires to use Ela Township's Mental Health Clinician to provide mental health services.

In consideration of the covenants contained herein and good and valuable consideration, the Village of Lake Zurich, Lake County, Illinois ("the Village") and Ela Township, Lake County, Illinois, ("the Township") hereby agree as follows:

Section 1: **PURPOSE OF AGREEMENT.** The purpose of this Agreement is to establish a continuing relationship whereby the Township will provide the Village's Police Department with mental health services. Subject to the terms of this Agreement, the Township agrees to provide its Licensed Clinician to the Village for the purpose of providing the Village's Police Department with access to mental health services for residents of the community. The Township's Licensed Clinician shall provide mental health services to individuals that come in contact with the Village of Lake Zurich through the Village's Police Department who present the need for mental health intervention. The Township and the Village are making this Agreement in recognition of the fact that the capabilities of mental health personnel in local law enforcement organizations are enhanced by having access to regional programs and the assistance of other departments. This Agreement is intended to enhance access to mental health assistance to the Village of Lake Zurich's Police Department through the intergovernmental cooperation of the Lake Zurich Police Department and Ela Township.

Section 2: **HOURS OF WORK.** The Licensed Clinician shall determine the specific hours they work at the Lake Zurich Police Department based upon their case load from the Village and other responsibilities to the Township.

Section 3: **SERVICES PROVIDED BY LICENSED CLINICIAN.** The Licensed Clinician will be responsible for the provision of mental status assessment, resource management, and counseling to citizens in the community and will aid the police department through training. The Licensed Clinician's functions are not an investigative, enforcement, or intelligence gathering division of the department. The sole duty of the Licensed Clinician will be to aid citizens in situations beyond the

scope of the capabilities of the police officers and to assist in situations where the Licensed Clinician's intervention could help divert the citizen(s) from being introduced into the criminal justice system. The parties agree the Licensed Clinician shall not be responsible for any action (or lack thereof) regarding duties outside the Licensed Clinician's area of expertise. The Licensed Clinician's specific duties will include, but will not be limited to, the following:

- A. Accept case referrals from police officers regarding clients for diagnostic assessments, intervention, and short-term counseling for all clients with mental health issues;
- B. Information and referral;
- C. Case management;
- D. Develop and maintain an adequate record-keeping system, including ensuring access to the files is kept confidential and limited to the Health & Wellness Department of Elia Township, unless the appropriate waiver forms have been obtained.
- E. Ensure that the Licensed Clinician's actions comply with the Illinois Mental Health Development and Disabilities Confidentiality Act, the Illinois Mental Health Confidentiality Act, The American Counseling Association Code of Ethics, and with the National Association of Social Workers' Code of Ethics. For limited purposes of sharing information and follow-up services, the Village's police personnel will be treated as agents of the Township for reasons of confidentiality and case coordination.

Section 4: EQUIPMENT AND SUPPLIES. The Village of Lake Zurich's Police Department agrees to provide the Licensed Clinician with the necessary area (Office/Meeting/Interview Room), needed to conduct interviews and referral services. The Village's Police Department will provide the Licensed Clinician relevant information regarding their involvement with potential mental health services recipients, within department guidelines for dissemination of information. Any workspace provided will be at the discretion of the Police Department and will contain secure areas to store the Licensed Clinician case files.

Section 5: EMPLOYMENT, COMPENSATION AND BENEFITS. The Township's Licensed Clinician shall remain an employee of the Township. The Village's police and law enforcement personnel who

come in contact with the Township's Licensed Clinician shall remain employees of the Village. Each party shall be responsible for the payment of any and all compensation owed to its personnel arising out of their participation in the activities provided under this agreement, including, but not limited to, wages, salary, health insurance and fringe benefits, as applicable. Each party shall be responsible for the payment of worker's compensation and occupational disease benefits, if any are owed, to its personnel, in the event of compensable injuries or illnesses arising out of the activities provided under this Agreement.

Section 6: FEE FOR SERVICES. Any resources, including personnel, equipment, supplies and/or services provided under this Agreement shall be at no charge to the other party.

Section 7: INSURANCE. Each party shall be responsible for maintaining its own insurance or self-insurance program with respect to liabilities to its employee or to third parties that may reasonably result from the performance of its lawful functions, including those functions which are contemplated in this Agreement. Each party shall bear the cost of its own defense. This Agreement shall not be construed to either enlarge or diminish any obligation or duty owed by one party as to third parties or to increase the liability of any party beyond that which is required by law.

Section 8: INTERNAL PROCEDURES. The Township's Licensed Clinician and the Village's Police Chief shall establish procedures for the rendering of cooperative mental health service contemplated by this Agreement. A copy of those procedures shall be filed with the Village Clerk and the Township Clerk.

Section 9: WAIVER OF CLAIMS. Each party agrees and hereby releases and waives all claims against the other with respect to any loss, damage, personal injury, or death sustained by that party, its employees, officers, agents, or third parties as a result of its participation in the activities covered by this Agreement, except to the extent that such claim alleges gross negligence of willful and wanton misconduct.

Section 10: TERM. In the event that the Township, in its sole discretion, continues to employ a Licensed Clinician, this Agreement shall be in effect for a period of one year commencing on February 1st, 2022, and continuing thereafter until January 31st, 2023 and shall automatically renew for successive one-year terms. In the event, the Township Board determines that it cannot or will not employ a Licensed Clinician, the Township may terminate this

Agreement on seven days' notice to the Village. Otherwise, either party may terminate this agreement at any time, with or without cause, provided written notice is given at least 30 days in advance of termination, or by January 31st of that year in the case of the contract not renewing.

Section 11: EFFECTIVE DATE. This Agreement shall be in full force and effect upon execution by both parties in the manner provided by law.

Section 12: BINDING EFFECT. This Agreement is not assignable or transferable.

Section 13: VALIDITY. The validity of any provision of this Agreement shall not render invalid any other provision. If for any reason, any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed severable, and the remaining provisions of the Agreement shall remain in full force and effect.

Section 14: NOTICES. All notices shall be in writing and shall be served personally or by registered or certified mail to the Township's Clerk and the Village's Clerk, as the case may be, at the party's official administrative offices.

Section 15: GOVERNING LAW. This Agreement shall be governed, interpreted, and construed according to Illinois Law.

Section 16: EXECUTION IN COUNTERPARTS. This Agreement may be executed in multiple counterparts or duplicate originals, each of which shall constitute and be deemed one in the same.

Section 17: AMENDMENTS. This Agreement may only be amended by prior written consent of the parties, but shall not preclude or limit the amendment or modification of the internal regulations, policies and procedures of the parties.

Section 18: RECITALS. The recitals of the preamble to this Agreement are expressly incorporated by reference herein and are considered part of the Agreement.

Section 19: SEVERABILITY. Should any provision in this Agreement be deemed in court to be unenforceable, then that provision shall be severed, and the Village shall have the option to enforce the remaining provisions within this Agreement.

THE VILLAGE OF LAKE ZURICH

By: *M. Papiton*
Village President

Attest: *Katherine Johnson* *
Village Clerk

Date: 2-24-2022



ELA TOWNSHIP

By: _____
Township Supervisor

Attest: _____
Township Clerk

Date: _____

**GLENBARD OFFICE
1N423 SWIFT ROAD
LOMBARD, ILLINOIS 60148
847-816-5215**



**ELA TOWN HALL
1155 E RT 22
LAKE ZURICH, IL 60047**

Date: **03/02/2022**

For Electrical Service To:
**1111 W RT 22
ELA TWP, IL**

Enclosed please find a copy of your Customer Work Agreement.
To ensure prompt processing of your agreement please do the following :

Review, sign and date the Customer Work Agreement.
Return the signed copy of the agreement and payment of **\$3,629.78** in the enclosed envelope, to my attention.

Work cannot proceed until we have received the signed document with your remittance and a call to 1-866-NEW-ELEC (1-866-639-3532) letting us know your electrician has completed work and passed required municipal government inspections. Upon approval by our Company, one copy of the document will be returned to you for your records.

If this contract is not returned within 30 days, it will be cancelled.

You may make payments on the ComEd website or by phone. A \$5.95 Paymentus Corp. convenience fee will apply to each electronic payment transaction.

By **Internet** go to: <https://www.comed.com/MyAccount/MyBillUsage/Pages/PayMyBill.aspx>

(for payments of \$5,000 or less for Credit/Debit)

(for payments of \$90,000 or less for eCheck)

Or

By **Phone**, Call (English & Spanish)

1-800-334-7661 (for all payments of \$5,000 or less: Credit, Debit and eCheck)

1-800-588-9477 (for all payments of \$5,000 or less: Credit, Debit and eCheck)

Or

By **Customer Service Representatives**

1-800-334-7661 (for payments of \$5,000 or less for Credit/Debit)

1-800-334-7661 (for payments of \$90,000 or less for eCheck)

If you have any questions concerning this contract please contact your Field Representative.

Sincerely,

Enclosures

**ALLYSEN BEARD
GENERAL SERVICE REPRESENTATIVE
847-816-5215**

CUSTOMER WORK AGREEMENT

PL#: 414212

CWA#: NC220079 R:0000

Date: 03/02/2022

ELA TOWN HALL ("Customer") and ComEd ("Company") agree that the Company will furnish at the Customer's expense the labor and materials necessary to do the work for the Customer on or adjacent to the Customer's premises at 1111 W RT 22, ELA TWP, IL 60060, described below.

CUSTOMER WORK AGREEMENT - CUSTOMER WORK ORDER C.E. TO REMOVE TRANSFORMER#414212B5 AND REMOVE 3 POLES.

CHARGES FOR REQUESTED INSTALLATION	\$3,629.78
TOTAL CUSTOMER CHARGE	\$3,629.78

The Customer agrees to pay to the Company the sum of \$3,629.78, payment in full due prior to beginning of Company work.

The charges listed in this contract are for performing the work identified herein under normal field conditions. If abnormal field conditions are encountered and additional labor and materials are required to complete the work, or if the scope of work is altered, ComEd reserves the right to collect, and the owner agrees to pay, additional money to cover the increased costs.

The sketch, if any, attached hereto is hereby made a part of this Agreement and expressly designates ownership of the facilities referred to.

The Total Customer Charge reflects the scope of work described in this Customer Work Agreement that will be performed by the Company. This does not include charges for the relocation or removal of equipment owned by others, such as cable television or communication companies, that are attached to the Company's poles. It is the Customer's responsibility to contact these other companies to schedule the relocation or removal of their equipment from the poles. These companies will bill the Customer separately for the work they must perform.

Work will be done during the Company's regular working hours, unless otherwise specified.

This Agreement shall be void if not accepted by the Customer within thirty days from date submitted.

Transformers and metering equipment installed in conjunction with this work, shall in all cases, remain the property of the Company.

In the event the work covered by this Agreement cannot be completed within one year from the above date as a result of delays on the part of the Customer or because the Company has been denied access to the premises, the charge to the Customer shall be recomputed based on the level of costs prevailing at the time of completion of the work as stipulated in the Company's General Company Order No. 25.

This agreement is subject to the provisions of the Company's Schedule of Rates and Information and Requirements for Electric Services as on file with the Illinois Commerce Commission.

FOR THE COMPANY:

ALLYSEN BEARD

Submitted By

Accepted By

Signature

Print Name

FOR APPLICANT:

Accepted By

Signature

Print Name

Official Capacity

Account Number: 0429157040

Work Task Number: 1794449901

Mail Bills To: ELA TOWN HALL
1155 E RT 22
LAKE ZURICH, IL 60047

Payment Stamp



Agreement Date : 03/02/2022
Phone Number : 630-576-6273

Submitted by : MARK TULACH
Group :

Type of Payment

Check

Wire/ACH

Name : ELA TOWN HALL

Service Address : 1111 W RT 22

City. State : ELA TWP. IL

CWA Payment

C.W.A. #: NC220079

CIMS Account #	Work Order Task #	Total
0429157040	1794449901	\$3,629.78



STRUCTURAL ENGINEERS

Project: Ela Town Hall Egress Stairs
Lake Zurich, IL

Date: March 25, 2022

Client: Ela Township
1155 IL Route 22
Lake Zurich, IL

Attn: Ms. Gloria Palmblad
Ela Township Supervisor

Thank you for the opportunity to submit a proposal to provide structural engineering consulting services for the above referenced project.

Project Description

The project involves the construction of an exterior egress stair from the second floor east balcony on the north side of the existing building, to grade level.

The existing building is a two story structure with no basement. The second floor consists of precast concrete planks supported by interior lines of structural steel framing and exterior load bearing masonry walls. The roof framing consists of pre-engineered wood trusses supported by the exterior load bearing masonry walls. The building foundations are reinforced concrete walls and continuous footings supporting the exterior load bearing walls and reinforced concrete spread footings supporting the interior structural steel columns. The first floor is a conventional concrete slab on grade.

The new egress stair will run from the east balcony, east to a landing, and then north to grade level. The stair and landing framing will consist of structural steel stringers and beams, supported by structural steel columns. The stair treads and landing will be expanded metal plate or metal grating. The landing columns and the base of the stringers will be supported on concrete piers and footings. The stringers at the top of the stair will be supported at the balcony level.

Scope of structural engineering services

1. Site visit to review existing conditions.
2. Design of the stair framing and foundation systems, and lateral load resisting system.
3. Production of working drawings:
 - Foundation plan.
 - Stair framing plan.
 - Stair foundation and framing details.
4. Review of shop drawings:
 - Foundation concrete reinforcing
 - Structural steel
5. Response to permit review comments.
6. Response to contractor requests for information.
7. Two site visits during construction.

Services not included

1. Investigation of alternate structural systems.
2. Pricing of structural systems.
3. Issuing of multiple packages, other than a single package for permit and construction.
4. Obtaining a building permit.
5. Preparation of "as built" or record set of drawings.
6. Continuous or detailed inspections of construction.

7. Services resulting from changes in scope or magnitude of the project.
8. Services resulting from revisions due to the enactment or revision of codes, laws, or regulations subsequent to the start of preparation of construction documents.
9. Services resulting from corrections or revisions required because of errors or omissions in construction by the building contractor or in design by consultants other than Virgilio & Associates, Ltd.
10. Review of additional shop drawing submittals when occasioned by improper or incomplete submittals.
11. Attendance at construction progress meetings.
12. Services rendered for special foundations when the discovery of poor soil conditions is made after execution of this Agreement.

Compensation for structural engineering services

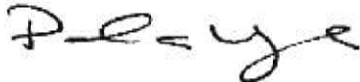
Lump sum fee: \$5,600
Additional site visit fee: Billed hourly

Costs for document reproductions, CAD plots, and shipping will be directly reimbursed. Services beyond those outlined above will be billed on an hourly basis. Additional work beyond that outlined above will not be performed without prior written authorization.

Basic services and reimbursable expenses will be invoiced monthly, and upon completion of the structural engineering services listed above, with payment due within 30 days from receipt of each invoice.

Please return one signed copy to this office.

Sincerely,



VIRGILIO & ASSOCIATES, LTD.
Paul G. Virgilio, S.E., P.E.
President

Accepted for:
Ela Township

Signature: _____

Name: _____

Title: _____

Date: _____

March 25, 2022

Project Location:
Ela Township Offices
1155 IL-22
Lake Zurich, IL. 60047

To: Paul Virgilio,

Please find enclosed the architectural proposal for your project.

**PROPOSAL TO PROVIDE ARCHITECTURAL SERVICES
FOR DESIGN AND DOCUMENTATION OF A NEW EXTERIOR EGRESS STAIR AND RAIL
FROM A SECOND FLOOR BALCONY**

ARTICLE 1
PROJECT SCOPE

The existing 2-story brick and frame Ela Township Office Building has a second floor balcony on the northeast side of the building. A new egress stair and rail is requested from this balcony to grade. Daniel Lesus Architects is to provide design, consultation, and partial documentation to Virgilio & Associates in order to prepare structural drawings for the designed element.

ARTICLE 2
BASIC SERVICES AND RESPONSIBILITIES

FIELD VERIFICATION:

The Architect shall make a site visit in order to collect all information needed for the project. Information shall consist of pictures, field measurements, sketches, and any other documentation collected at the job site that will assist in the restoration process.

The Architect shall make additional site visits as required to verify existing conditions.

MEETINGS/CONSULTATION:

The Architect shall make attend any meetings to discuss options and client goals.

DOCUMENTATION OF EXISTING CONDITIONS:

The Architect shall use the information gathered and work specifications prepared by the Owner to prepare architectural drawings consisting of plans and elevations to fully represent the project.

The Architect shall prepare partial plans, elevations and site plan of the work area to represent the project goals as required.

CONSTRUCTION DOCUMENT PHASE:

The Architect shall prepare a set of Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the restoration of the Project.

The Architect shall provide sealed Construction Documents, to be issued for permits, and revise the Documents as requested by the governing agencies.

CONSTRUCTION PHASE:

The Architect's responsibility to provide Basic Services per this agreement terminates at completion of Construction Documents and issuance of building permits. There is NO Construction Observation included within this agreement and all means, methods, techniques, sequences, procedures, safety precautions, and programs are the direct responsibility of the General Contractor.

The Architect will be available to answer questions, provide information, and/or detailed drawings during construction to help clarify intent. If further services or representation is requested/required by the Owner or General Contractor, a separate agreement will be provided for those services.

The Architect shall not have control over or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's responsibility under the Contract for Construction. The Architect shall not be responsible for the Contractor's schedules or failure to carry out the Work in accordance with the Contract Documents. The Architect shall not have control over or charge of acts or omissions of the Contractor, Subcontractors, or their agents or employees, or of any other persons performing portions of the Work.

The Architect shall, at all times, have access to the Work wherever it is in preparation or progress.

ARTICLE 3
PROJECT SCOPE

Based on the Job Scope prepared by Virgilio & Associates, the Construction Documents will contain the following:

- General Notes and Specifications
- Current Adopted Construction Code List
- Partial Plan w/ Demolition
- Partial Elevations w/ Demolition
- Details
- Site Plan

ARTICLE 4
PAYMENTS TO THE ARCHITECT

The above-mentioned services will be provided for a fee of **\$3,300.00** and is based on the work scope listed above. The Architect will provide digital documents used for permit/bidding. Any requested large-scale paper printing will be billed as listed below.

REIMBURSABLE EXPENSES

Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect in the interest of the Project for:

1. expense of transportation and living expenses in connection with out-of-town travel authorized by the Owner
2. long distance communications
3. fees paid for securing approval of authorities having jurisdiction over the Project
4. plotting and reproductions
5. postage and handling of Drawings and Specifications
6. renderings and models requested by the owner

All reimbursable expenses are billed at cost plus 20%.

Subsequent payments for Basic Services shall be made as outlined below. A FULL INVOICE shall be made upon completion of the architectural work and submitted for processing. No work will be performed without acceptance of this Agreement. The project will contain approximately 3-5 architectural sheets containing the following: Site Plan, Details, Notes and Specifications, Partial Plan, Partial Elevations.

ARCHITECTURAL FEES **\$3,500.00**

ARTICLE 5
ACCEPTANCE OF AGREEMENT

This agreement made as of the _____ day of _____ in the year of _____.

Owner (Signature)



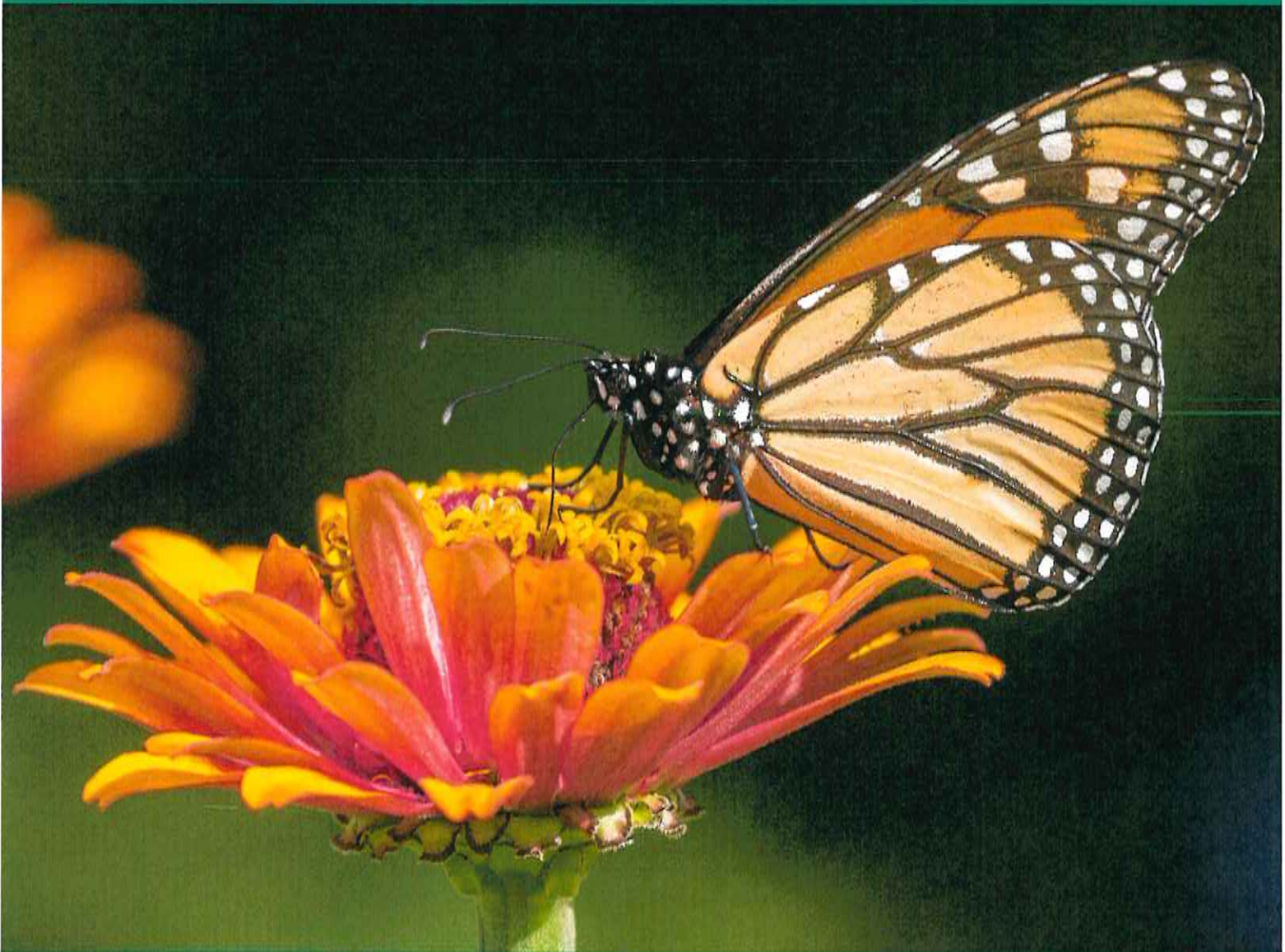
ARCHITECT (Signature)

(Printed name and title)

Daniel Lesus, architect/owner
(Printed name and title)

Spring/Summer 2022 Newsletter

Deer Park • Lake Zurich • North Barrington • Hawthorn Woods



Kildeer • Long Grove • Barrington • Unincorporated Ela Township

1155 E. Route 22, Lake Zurich, IL 60047
(847) 438-7823



Facebook/Ela Township



Twitter@Ela Township



Website:

www.clatownship.org



Email:

info@elatownship.org



SCAN ME

From Ela Township Supervisor Gloria Palmblad



Greetings -

Today, most countries use the Gregorian calendar and commemorate the New Year on January 1st; a time for renewal, reflection and resolutions. I, however, feel spring is a better time to celebrate the new year. A time when everything starts to come alive again! April showers wash the dirt and grime brought about by the snow and salt. Flowers begin to sprout from the dirt, grass and shrubs start turning green, the days are longer, and the sun shines brighter! So Happy New Year everyone!

Spring is also the start of our fiscal year – April 1st. As I mentioned in our fall newsletter, the Board again voted to approve a 0% flat tax increase to both the Town Hall and Highway tax levies. Last year, Ela Township surveyed the residents asking them what amenities they would like to see in our parks. An overwhelming number of residents requested pickleball courts, as well as tennis courts being one of their top wishes. This information was of great help to the Parks Committee in deciding what to do with the former hockey rink. I am happy to say the Board is committed to improving this area and voted to allocate almost \$500,000 to construct four pickleball and two new tennis courts. I am just as excited to say the plans will also include the installation of a National Fitness Campaign outdoor fitness court, just north of the new playground at Knox Park. To help offset some of these expenses, Ela Township has applied for two grants to fund these improvements. Fortunately, Ela Township has been notified as a recipient of one grant to date and should hear the outcome of the second grant sometime this summer.

A special thank you goes out to Home Depot, Hawthorn Gardens, Beelow's Steakhouse and MVP Fieldhouse for their generous prize donations for Ela Township's Holiday Decorating Contest held in December. The decorations were terrific, and our winner's were treated to some new items to add to their collections. Fun was had by all and are looking forward to making this an annual event! I would also like to give Home Depot special recognition for their generous donation of sixteen LED energy efficient light fixtures for the Ela Township Community Center. Not only will this give us the necessary light where it's needed but save the Township money on our electricity bills. Home Depot is also responsible for creating living walls for privacy around the perimeter of the Community Center patio back in April. They provided the necessary equipment and plantings, as well as the volunteers – everything needed to beautify this area for future concerts, dinners, etc. Please show your support by thanking these generous businesses.

All residents should be receiving their tax bills shortly if you haven't already. Back in December, a notice was published in the Daily Herald stating a 55% tax levy increase would be implemented for 2021. As I stated above, we voted not to increase our tax request. The 55% tax levy increase is representative of an approved voter referendum that took place in November 2020 to consolidate the Ela Township Road District with Ela Township. To clarify, the increase represents the consolidation of both tax levies into one taxing body. (Please see the sample property tax bill to the right). Your bill may show some increase/decrease from the prior year, but the amounts would reflect changes to the assessed values of all properties in Ela Township.

As I mentioned above, Ela Township has a new playground at Knox Park. Please join us as for a ribbon cutting ceremony on Saturday, June 4th from 10 a.m. to noon. Light refreshments will be served. From all of us at Town Hall, enjoy the summer days ahead! Wherever your travels take you this summer, enjoy and be safe. (And Happy New Year everyone!)

SAMPLE PROPERTY TAX BILL

↓ TEAR HERE ↓

Pin Number 00-00-000-000	Tax Year 2020	Tax Code 00000	Acres 0.0000
Property Location: PROPERTY ADDRESS			
Legal Description: PROPERTY LEGAL DESCRIPTION			
Rate	Current Amount	Change From Prior Year	
COLLEGE OF LAKE COUNTY #632	0.289671	\$101.84	2.88
COUNTY OF LAKE	0.493205	\$173.06	-3.50
COUNTY OF LAKE PENSION	0.104822	\$36.78	3.94
FOREST PRESERVE	0.171161	\$60.06	0.19
FOREST PRESERVE PENSION	0.010657	\$3.74	0.53
ELA AREA PUBLIC LIBRARY DIST	0.295756	\$103.79	0.83
ELA AREA PUBLIC LIBRARY DIST PENSION	0.026189	\$9.19	0.09
VIL OF LAKE ZURICH	0.540801	\$189.76	2.20
VIL OF LAKE ZURICH PENSION	0.501974	\$176.14	9.02
ROAD AND BRIDGE-ELA	0.052824	\$18.54	0.14
ROAD AND BRIDGE-ELAPENSION	0.000000	\$0.00	0.00
TOWNSHIP OF ELA	0.095734	\$33.58	0.54
LAKE ZURICH COMM UNIT SCHOOL DIST #95	4.980618	\$1,747.63	33.75
LAKE ZURICH COMM UNIT SCHOOL DIST #95 PENSION	0.110669	\$38.83	3.27
			\$52.12

As shown above, the Ela Township Road District was consolidated with Ela Township via approved voter referendum in 2020. As a result, Ela Township absorbed responsibilities and services conducted by the former Ela Township Road District. The consolidation allows Ela Township to now levy taxes under one taxing body, which reflected a 55% tax levy increase for Ela Township. However, the combined levy amount still represents an overall 0% flat tax levy increase in 2021 over 2020.

TOTALS	7.873980	\$2,692.74	63.86
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Just a reminder!
Ela Township will be closed in observance of the following Holidays:



Ela Township Senior/Disabled Bus Service

Ela Township offers bus transportation service for weekday use to our residents who are 55 years of age or older, and to those with disabilities. For more information, or to schedule a ride, please call (847) 438-6677 or email bus@elatownship.org.

Our buses run from 8:30 a.m. to 4:00 p.m., Monday through Friday, within Township boundaries. In addition, we transport to the Barrington Metra station, Good Shepherd Hospital, and doctor offices in the surrounding area. Bus service is first come first served, hours are subject to change. The cost for transportation is \$2 for a one way ride or \$4 round trip. One additional stop can be made for \$1.



Bus reservations must be scheduled 24 hours in advance, same day reservations cannot be accommodated. Reservations with set appointment times should be scheduled after 9:30 a.m. and no later than 1:30 p.m. All riders must be back on the bus no later than 3:30 p.m.

The reservation line is open from 8:00 a.m. to 1:00 p.m. Monday through Friday. Next day transportation must be reserved no later than 12:45 p.m. the day before your scheduled ride. All of our buses are equipped with a lift and tie downs for passengers in wheel chairs. There is no bus service on the following holidays: New Years Day, Martin Luther King Jr. Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Black Friday, Christmas Eve, and Christmas Day.

Highway Department

Ela Township has a wide array of services that are performed year-round and are designed to help our residents. Each year, the Highway Department provides services for over 100 miles of road. It is our constant goal to use taxpayer dollars wisely by providing efficient and cost-effective services for our residents. We support and partner with our local municipalities that do not have a Public Works Department through Intergovernmental Agreements offering general public works operation services, including snow plowing and equipment sharing. The Highway Department is responsible for snow plowing, road maintenance, and right of way maintenance along unincorporated roads. The Highway Department also provides assistance to the villages of Deer Park, Kildeer, Long Grove, and North Barrington with all public works operational services except snow plowing. We would like to thank the villages of Deer Park, Hawthorn Woods, Kildeer, Lake Zurich, Long Grove and North Barrington for their cooperation throughout the year. We are glad to partner with these government agencies through intergovernmental agreements, which serves as a cost-effective option to expand services to our residents and ultimately, save taxpayer dollars! This is one of several reasons that Township government continues to be one of the smallest taxing bodies on your tax bill.



Upcoming Planned Projects:

- The 2022 Pavement Improvement Program for Echo Lake and Forest Lake subdivisions will be completed in late summer. Please check our Facebook page facebook.com/elatownshiphighway and our website at www.elatownship.org/highway for updated project information.

Recently Completed Projects:

- Phase II Road Paving Project for Forest Lake & Echo Lake subdivisions.



Please remember that Ela Township has partnered with SWALCO to provide our residents with a textile recycling center. The Swalco textile bin is available at the Ela Township Highway Department, which is located at 23605 Echo Lake Road in Lake Zurich, IL. We also offer 3 recycling centers for old gym shoes, cell phones, flags, and glasses. These are available at Knox Park, 1155 E. RT 22, Knigge Park 23600 N. Echo Lake Road, and at the Ela Historical Society & Museum located at 95 E. Main St., all in Lake Zurich.



On behalf of all Highway Department employees, we are proud to serve Ela Township and be part of the services that it provides in care of its residents. The Highway Department can be reached Monday thru Thursday from 6:30 a.m. to 3:30 p.m. and Friday from 6:30 a.m. to 12:30 p.m. by calling our office at (847) 438-2371 or email highway@elatownship.org.

Clerk Lucy Prouty



Greetings from the Ela Township Clerk! The 2022 General Primary Election will be held on June 28, 2022. Early voting will be available from June 13 to June 25, 2022. Ela Township will not be an early voting site for this election. My office is here to help you register to vote or change your address prior to the upcoming election. You must be registered to vote prior to May 31, 2022 if you would like to vote in the upcoming election. Remember to check your voter registration cards to make sure your information is accurate and up to date. We can also assist with student and snowbird voters registration. Please contact your Township Clerk, Lucy Prouty, or Deputy Clerk, Jessica Case, at (847) 438-7823 with any questions you may have. Additional voter services and information can be found on the Lake County Clerk's website at lakecountyil.gov/161/County-Clerk.

Ela 55+

Senior Resource Services:

Our senior resource office assists Ela Township resident with many programs and links them with services to promote independence and a sense of well-being. Our senior resource specialists will assist you with pharmaceutical assistance, state benefits/Department of Human Service Programs, Senior Health Insurance Counseling (SHIP), general information, and referrals. Please call one of our senior resource specialists at (847) 438-9160 or email Lisa Gaggiano at lisag@elatownship.org or Laura Kulawik at laurak@elatownship.org for more information.



Volunteering:

At Ela 55+ volunteer opportunities are everywhere! Help at special events, the reception desk, bus buddy, friendly home visitors, kitchen-aide, adopt-a-highway, and our after school program.



Lunch & Learn



Charles Schulz
May 17

if you cannot find faith in humanity, be the faith in humanity

Restoring Faith in Humanity
May 31



Chicago Landmarks
June 7



Common Misconceptions
June 28

Join us Tuesdays at 11:30 a.m. and prepare to be educated, enlightened, and entertained while you enjoy a delicious homemade lunch. Topics range from history to entertainment to health and wellness and EVERYTHING in between!

Spring Training for Wine Tasting

Friday, May 27 6:00 - 7:00 p.m.

Pick up snacks and wine at 2 p.m.

4 Wines, Baseball themed Charcuterie



Friday Fun Night: Pig Roast

Friday, June 17 6:30 - 8:00 p.m.

Pig Roast, Baked Beans, Au Gratin Potatoes, Salad, Sundae Bar. Cash Bar.



Long Distance Travel!

Contact Community Programs Director, Susan Dillon for more information



Discover Door County, Cape Cod of the Midwest

Ela 55+ Exclusive Trip

August 28—September 1, 2022

Double \$1075 Resident/\$1125 Non-Resident

Single \$1425 Resident/\$1475 Non Resident

- Peninsula State Park
- Lavender Farm
- Winery Tour
- Fish Boil
- School House Beach
- Washington Is. Ferry
- Boat Tour
- Seaquist Orchard
- Supper Club Dinner

adventure awaits



Spotlight on the French Riviera

September 17—September 25, 2022

9 Days, 11 Meals

Double \$4,448 Per Person

Use your loyalty dollars and save money

- Grasse
- Saint-Jean
- Nice Market
- Saint Paul de Vence
- Saint - Honorat
- Nice
- Food Tour
- Monaco
- Monte Carlo
- Cannes

Ela Township Health & Wellness Department

Know someone feeling low, down, anxious, or lost? Unsure where to turn? Ela Township's Health & Wellness department is here to help! We continue to provide mental health services and consultations at NO COST to Ela Township residents and First Responders. Many residents live with mental health issues, face difficult situations, and struggle with reaching out for help. Health & Wellness offers individual therapy, family therapy, couples counseling, group therapy, and consultations to all ages. We have a wide range of resources and referrals for those with specialty or long-term needs. We are currently offering in-person sessions along with confidential and HIPAA compliant telehealth services. Please contact our office at (847) 540-8380, or visit our website for more information www.elatownship.org/departments/health-wellness.

Mental health is a vital part of maintaining overall health.



HEALTH
& WELLNESS

Help us reduce the stigma by encouraging those in need to reach out. For more information, please call (847) 540-8380 or email Elina Shkolnik at health@elatownship.org. Ela Township Health & Wellness has Spanish and Russian speaking translators on staff should you need assistance.

Small Groups

Charity Knit, Crochet, & Quilters meet Mondays in-person and via zoom. Grief Group meetings are on Wednesdays in-person at 10:00 a.m. Please email health@elatownship.org for more information or to register for any Health & Wellness groups.



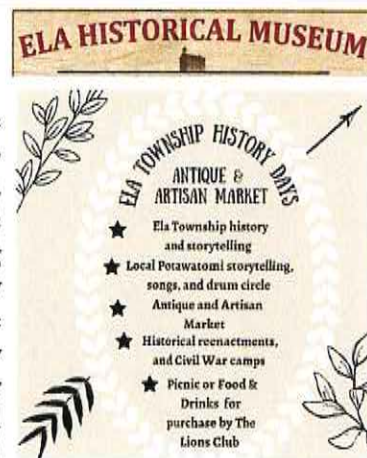
We continue to offer medical equipment rentals at no cost through our Lending Closet. Items in the closet include, but are not limited to, wheelchairs, walkers, rollators, knee scooters, crutches, commodes, and much more!

Ela Township Historical Society & Museum

The Ela Historical Society Presents
Ela Township History Day and Antique & Artisan Market
September 4, 2022, 10:00 a.m. to 4:00 p.m.

Ela Township has a rich and diverse historical story to tell and celebrate dating back to the 1830's. Come listen and experience a flashback in time during our first annual, Ela Township History Day festival. We are proud to offer a historically centered, family-friendly, event in Ela and Lions Park in downtown Lake Zurich. This event will feature tours of the museum, a vintage and artisan market, a Civil War reenactment camp, speakers on local history, and storytelling with drum music and singing from a local Potawatomi Native American group. Bring the family to learn about the founding pioneers of our area and the industries they began. Venture into the Civil War reenactment camp and learn about the life of a Union soldier and about the many residents of Ela Township who served in the Civil War. Food and drinks will be available for purchase from the Lions Club. Go to elahistoricalociety.com for an updated event schedule and to purchase tickets. Each ticket helps support our nonprofit and ensures more events like this in the future.

Dress-up and costumes are encouraged and welcome for our day of Ela Township historical commemoration. The Ela Historical Museum is open to the public on Saturdays from 12 to 3 p.m., or visits may be arranged by appointment. Admission is free, but donations are appreciated. To contact Ela Historical Society for scheduling a visit or for other matters, call (847)438-2086 or e-mail elahistorical@gmail.com. Visit our website at elahistoricalociety.com, and check out the Ela Historical Society on Facebook.



Lake Zurich Cemetery & Fairfield Cemetery

You don't have to be rich or famous to be in a place of honor in one of Ela Township's Cemeteries! You just have to be dead! Some people look at Ela Township Cemeteries, Lake Zurich Cemetery or Fairfield Cemetery, and think, "Wow, that's a nice cemetery! It looks so peaceful there!" Some see the setting, others see the works of art on tombstones, still others notice the diversification of resting places. I see families seeking peace of mind, families planning for the future, families wishing to memorialize the beauty of loved ones' lives. There are decisions which are hard to make, and picking a final resting place for a loved one or yourself is one of them. As you seek to give meaning to your life when you're gone, if you wish to have a place where family can go to remember you, or to talk to you, wouldn't you like that to be close by? Lake Zurich Cemetery offers its lasting memorial in the form of columbariums for the cremains of loved ones. These beautiful monuments offer a space where your remains can be placed, a beloved pet can be placed with you if their cremains will fit in the same crypt. As more and more people consider this option, think about it for yourself. Consider one of the 3 Columbariums at Lake Zurich Cemetery or the serene grave site placement in either Fairfield Cemetery or Lake Zurich Cemetery. For more information on our cemeteries, please visit our website at www.elatownship.org/departments/cemeteries. For further inquiries, please call Cemetery Manager, Dave Kylo, at (847) 438-7823.



Ela Township Assessor's Office

From the Assessor... We're here to help!



Our office is fully open to the public and we are ready to help our residents with any questions or concerns you may have. Before you make the trip to the office, call first, as we can handle most concerns quickly over the phone. Please call (847)438-8370 or email, assessor@elaassessor.org.

The Township Assessor's office staff is responsible for establishing the market value on all parcels of real estate on an annual basis based on the last three years of sales in your neighborhood. The assessed value is used to determine each taxpayer's share of the tax burden. Fairness and equity are applied to all assessments to ensure fair distribution of taxes. The Assessor does not levy taxes or set the tax rates. Taxes are determined by the levies set by the local taxing bodies servicing the taxpayers.

Did you miss the deadline in 2021 to appeal your assessment? You can review property characteristics at IMSLake.org. If you feel there is an error and a correction is needed, please call our office so that we can set up an appointment to verify and document the change right away. There is a deadline for factual errors to be corrected.

Property tax bills will be mailed in the first week of May. If you do not receive your tax bill in the mail please contact our office. The exemptions that you have qualified for should be listed on the right side of the tax bill computations. If the property is the primary residence for the property owner there should be a General Homestead Exemption. If you are 65 or older, and your home is your primary residence, you qualify for the Senior Citizen Homestead Exemption. If you qualify for the senior citizen exemption and have a household income less than \$65,000, you could apply for the Senior Freeze. The senior freeze does not freeze the tax bill, it freezes your assessed value. Other exemptions that could be applied for are the Homestead Exemption for Persons with Disabilities, Disabled Veterans, and Returning Veterans Exemption. If you have a question regarding any of these exemptions, please call our office.

It is the responsibility of the Assessor to find and list any new property and add it to the assessment role. This includes new homes, businesses, additions, or anything else that may add value to your property. We receive reports from the Building and Zoning departments at the county and local villages in Ela Township. Once we've received the permit information, we start visiting the properties to document any changes. Some of the improvements made to the property could qualify for a Home Improvement Exemption. This exemption defers, for four years, any increase in the assessment of the property due to an addition or other improvement to the home for which the Township Assessor would add value. The value of the improvement will be deducted from the assessment when the tax bills are calculated and shown in the list of exemptions on the right-hand side of the tax bill. If you need any further information regarding your assessment or exemptions, please do not hesitate to contact your local assessor's office.

Ela Township Youth



Shooting Stars Summer Camp

Shooting Stars Summer Camp is a healthy, safe, and fun camp that engages kids and gives parents a much-needed break. Camp is about making new friends, engaging kids in daily activities such as games and crafts, and having fun!

Shooting Stars Summer Camp will be following all safety guidelines.

The goal of Shooting Stars Summer Camp is to provide children with a safe environment where they enjoy themselves and make lasting memories.

When? Monday through Friday 8:30 a.m. – 4:30 p.m.

Where? Knox Park, 1155 E. Route 22, Lake Zurich, IL 60047

Cost: \$125 per week, per child

Homework Club

Homework Club is an after-school program offered to the youth of Ela Township. Children engage in daily activities such as completing homework, playing games, making crafts, and building friendships. The goal of Homework Club is to provide children with a safe and enjoyable environment for them to grow academically and socially.

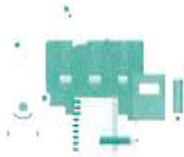
When? After school, Monday through Friday until 5:30 p.m., only on days when Lake Zurich CUSD 95 is in session

Where? Ela Township Community Center 380 Surryse Road, Lake Zurich, IL 60047

Cost? \$60 per month, per child, *price changes with transportation*



Homework Club



SafeSitter & Safe@Home

Safe Sitter is a program designed to prepare students in grades 6 through 8 to be safe when they are at home alone, watching younger siblings, or babysitting. This class is filled with fun games and role-playing exercises. By the end of this day-long program, students will cover safety skills, child care skills, first aid and rescue skills, along with life and business skills.

Safe@Home is a new program designed for children in grades 4-6 to prepare them to be safe when they are home alone. This 90-minute program that teaches how to practice safe habits, how to prevent unsafe situations, and what to do when faced with dangers such as power failures or weather emergencies.

Please visit our website at www.elatownship.org/departments/youth-programs for additional information on these programs.



SAFESITTER
SAFE@HOME
by SAFESITTER

Spring & Summer Events

Deer Park

Food Truck Series

Deer Park Town Center
Every 3rd Saturday
May - October
11:30 a.m. to 2:30 p.m.

Walk Therapy Horses

Deer Park Town Center
Every 2nd Sunday
April - October
10:30 a.m. to 11:30 a.m.

Deer Park Town Center Art Show

Deer Park Town Center
June 25 & 26
8:00 a.m. to 5:00 p.m.

Lake Zurich

Block A Food Truck Socials

Across from the Promenade on Main
May 25 - September 28
Wednesdays, 4:00 p.m. to 7:00 p.m.

Lake Zurich Farmers Market

Paulus Park
Fridays, June 3 - September 9
3:00 p.m. to 7:00 p.m.

4th of July Events

Paulus Park
July 4, 10:00 a.m.

Alpine Fest

Main St. & Lions Dr.
July 22 - July 24

Hawthorn Woods

Concerts & Movies in the Park

Community Park
June 3 - August 19
Concerts - 6:30 p.m. to 8:30 p.m.
Movies - 8:45 p.m.

4th of July Events

Community Park
July 3, All Day
Celebration & Fireworks
July 4th Parade, 10:00 a.m.
Lagoon Drive to Village Hall

Long Grove

Chocolate Fest

Downtown Long Grove
May 20 - 22

Strawberry Fest

Downtown Long Grove
June 24 - 26

Vintage Days

Downtown Long Grove
August 6 & 7

Irish Days

Downtown Long Grove
September 3 - 5

Prsrt Std
U.S. Postage
PAID
Permit #117
Lake Zurich, IL

Ela Township
1155 E. Route 22
Lake Zurich, IL. 60047

ECRWSS
Postal Customer
LOCAL

Ela Township Department Directory

www.elatownship.org

Ela Township Supervisor's Office

Supervisor Gloria Palmblad • Clerk Lucy Prouty
1155 E. Route 22, Lake Zurich
Hours: Monday-Thursday, 8:00 a.m. to 5:00 p.m.
Friday: 8:00 a.m. to 1:00 p.m.
Phone: (847) 438-7823 • Fax: (847) 438-9269
Email: info@elatownship.org
www.elatownship.org
www.facebook.com/ElaTownship

Ela Township Assessor's Office

Assessor Penny Herr
1155 E. Route 22, Lake Zurich
Hours: Monday-Thursday, 8:00 a.m. to 5:00 p.m.
Friday: 8:00 a.m. to 1:00 p.m.
Phone: (847) 438-8370 • Fax (847) 438-6880
Email: pherr@elaassessor.org
www.elatownship.org/departments/assessor

Ela Township Health & Wellness Department

Director Sara Marx
1155 E. Route 22, Lake Zurich
Hours: Monday-Thursday, 8:00 a.m. to 5:00 p.m.
Friday: 8:00 a.m. to 1:00 p.m.
Phone: (847) 540-8380 • Fax: (847) 540-8390
Email: saram@elatownship.org
www.elatownship.org/departments/health-wellness

Ela Township Cemeteries

Cemetery Manager Dave Kylo
1155 E. Route 22, Lake Zurich
Phone: (847) 438-7823
Email: info@elatownship.org
www.elatownship.org/departments/cemeteries

Ela Township Highway Department

Highway Superintendent Mike DePouw
23605 Echo Lake Road, Lake Zurich
Hours: Monday-Thursday, 6:30 a.m. to 3:30 p.m.
Friday 6:30 a.m. to 12:30 p.m.
Phone: (847) 438-2371 • Fax: (847) 438-0457
Email: highway@elatownship.org
www.elatownship.org/departments/highway

Ela 55+ Senior Services

Community Programs Director Susan Dillon
Assistant Director Jim Dalbec
380 Surryse Road, Lake Zurich
Community Center Hours:
Monday - Friday 8:30 a.m. to 4:00 p.m.
Phone: (847) 438-9160 • Fax: (847) 438-9196
Email: susand@elatownship.org • jimd@elatownship.org
www.elatownship.org/departments/seniors

Ela Youth Program

Community Programs Director Susan Dillon
380 Surryse Road, Lake Zurich
Community Center Hours:
Monday - Friday 8:30 a.m. to 4:00 p.m.
Phone: (847) 438-9160 • Fax: (847) 438-9196
Email: susand@elatownship.org • youth@elatownship.org
www.elatownship.org/departments/youth-programs

Ela Senior/Disabled Bus Service

Bus Service Hours: Monday-Friday, 8:30 a.m. to 4:00 p.m.
Reservation Hours: Monday-Friday, 8:00 a.m. to 1:00 p.m.
Hours are subject to change
Phone: (847) 438-6677
Email: bus@elatownship.org
www.elatownship.org/departments/transportation

Ela Township Elected Officials

Supervisor
Gloria Palmblad



(847) 438-7823
supervisorpalmblad@elatownship.org

Clerk
Lucy A. Prouty



(847) 438-7823
clerkprouty@elatownship.org

Trustee
Larry Bowman



(847) 438-7823
trusteebowman@elatownship.org

Trustee
Joel Sikes



(847) 438-7823
trusteesikes@elatownship.org

Trustee
Tosi Ufodike



(847) 438-7823
trusteeufodike@elatownship.org

Trustee
Laurie Wilhoit



(847) 438-7823
trusteewilhoit@elatownship.org

Line Item Transfers

The following line item transfers are necessary as of 3/31/2022:

<u>Fund</u>	<u>Dept.</u>	<u>Overdrawn #</u>	<u>Description</u>	<u>Transfer \$</u>	<u>From #</u>
General Town	Administrative	1-1-520.00	Utilities	\$700.00	1-1-534.00
	Administrative	1-1-520.00	Insurance	\$800.00	1-1-528.00
	Administrative	1-1-548.00	Public Notice	\$13.00	1-1-546.00
General Town	Elected Officials	1-2-506.00	Treasurer	\$950.00	1-2-501.00
	Elected Officials	1-2-502.00	Highway Commissioner	\$1,580.00	1-2-503.00
General Town	Social Services	1-3-513.00	Unemployment Compensation	\$950.00	1-3-500.00
	Social Services	1-3-534.00	Utilities	\$90.00	1-3-532.00
	Social Services	1-3-558.00	Office Supplies	\$95.00	1-3-536.00
	Social Services	1-3-565.00	Information Technology	\$190.00	1-3-532.00
	Social Services	1-3-568.00	Miscellaneous	\$200.00	1-3-537.00
	Social Services	1-3-568.00	Miscellaneous	\$90.00	1-3-546.00
General Town	Community Center	1-5-520.00	Building Maintenance	\$5,850.00	1-5-500.00
	Community Center	1-5-524.00	Nutrition	\$5,200.00	1-5-547.00
	Community Center	1-5-546.00	Dues/Fees	\$1,650.00	1-5-540.00
	Community Center	1-5-551.00	Program Supplies	\$1,550.00	1-5-509.00
	Community Center	1-5-565.00	Information Technology	\$910.00	1-5-538.00
	Community Center	1-5-585.00	Grant Projects	\$6,550.00	1-5-500.00
General Town	Assessor	1-6-536.00	Travel Expenses	\$125.00	1-6-544.00
	Assessor	1-6-537.00	Education	\$275.00	1-6-544.00
	Assessor	1-6-546.00	Dues/Fees	\$530.00	1-6-540.00
	Assessor	1-6-558.00	Office Supplies	\$460.00	1-6-559.00
	Assessor	1-6-561.00	Fuel/Oil	\$200.00	1-6-569.00
	Assessor	1-6-561.00	Fuel/Oil	\$620.00	1-6-520.00
General Road	Administrative	3-1-502.00	Highway Commissioner	\$1,580.00	3-1-500.00
	Administrative	3-1-544.00	Professional Services	\$1,000.00	3-4-599.00
	Administrative	3-1-544.00	Professional Services	\$300.00	3-4-533.00
	Administrative	3-1-549.00	Pers. Prop. Repl. Tax-VIII. Refund	\$2,900.00	3-1-528.00
	Administrative	3-1-549.00	Pers. Prop. Repl. Tax-VIII. Refund	\$700.00	3-1-532.00
	Administrative	3-1-549.00	Pers. Prop. Repl. Tax-VIII. Refund	\$150.00	3-1-536.00
	Administrative	3-1-549.00	Pers. Prop. Repl. Tax-VIII. Refund	\$270.00	3-1-537.00
Permanent Road	Appropriations	4-0-515.00	Uniforms/Testing	\$75.00	4-0-562.00
Parks	Appropriations	5-0-561.00	Fuel/Oil	\$30.00	5-0-521.00
Cemetery	Appropriations	6-0-500.00	Salaries	\$0.06	6-0-508.00
	Appropriations	6-0-523.00	Crem. Scatter Garden	\$150.00	6-0-522.00

April 9, 2022

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Mr. Mike DePouw
Highway Superintendent
Ela Township Highway Department
23605 N. Echo Lake Road
Lake Zurich, Illinois 60047

Re: 2022 Road Program – Ela Township/Kildeer/Long Grove
Bid Recommendation

Dear Mr. DePouw:

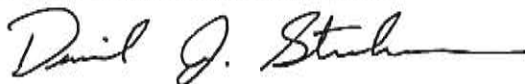
On Thursday, April 7, 2021 at 10:00 AM bids for the above referenced project were received and opened at our office. Attached is the bid tabulation and summary of the bids received.

Six bids were received for the project, which was a joint bid between Ela Township and the Villages of Kildeer and Long Grove. The low bidder was Arrow Road Construction Company of Elk Grove Village, IL. Arrow submitted an overall base bid of \$1,767,048.75, with the Ela Township portion of their bid totaling \$369,261.39. Geske & Sons, Inc. of Crystal Lake, IL submitted the second lowest overall bid, with the Ela Township portion of their bid totaling \$418,618.52. The bids for the Ela Township portion of the work ranged from \$369,261.39 to \$434,256.71 and the Engineer's Opinion of Probable Cost for this project was \$426,020.50.

GHA has worked with Arrow Road Construction Company on several similar road resurfacing projects in the past and have found them to be a very competent contractor. **We recommend that the Township award the 2022 Road Program to Arrow Road Construction Company in the amount of \$369,261.39.**

Lastly, as with any other construction project, it is recommended that the Township factor in a 10% contingency factor for additions or changes due to unforeseen conditions (generally below grade) to the proposed construction improvements. We anticipate the starting date for this project would be in late May or early June. The bid documents specify a completion date of September 2, 2022.

Sincerely,
Gewalt Hamilton Associates, Inc.



Daniel J. Strahan, P.E., CFM
Senior Engineer

